



Date: November 22, 2024

To: Xavier Leonard, Legislative Services Agency

From: Adam Steen, Director

RE: Lease by and between Blanchard Properties, LLC and Iowa Department of Administrative Services on behalf of and for the benefit of the Iowa Department of Natural Resources

Leased Premises: Approximately, 4,400 Square Feet of office space and an inside parking stall/storage room located at 2300 15th Street SW, Mason City, Iowa 50401

Term of Lease: The lease shall commence on January 1, 2025 and shall end on December 31, 2029.

Cost of the Lease: For the lease term commencing on December 1, 2024 through November 30, 2029, the annual cost of this lease will be approximately, \$48,000.00.

The total cost of this lease is estimated to be \$240,000.00.

Source of Funding: Funding is from multiple state and federal funds based on the percentage of FTE per program stationed at the Field Office.

Consequences of delaying or abandoning the lease: Field Offices are strategically placed around the state for ease of access for customers and resources located within a 15-19 county region. Impacts of delaying/abandoning the contract include increased customer and department costs associated with additional travel time, and increased risk of not meeting performance targets designed to protect Iowa's natural resources and human health.

We are submitting the above information, pursuant to Iowa Code sec. 8A.321 (16) (2023). If you have questions or comments, please do not hesitate to contact Barbara Bendon at 515-281-8887 or email [Barbara.Bendon@Iowa.gov](mailto:Barbara.Bendon@Iowa.gov).