



Date: October 9, 2024

To: Xavier Leonard, Legislative Services Agency

From: Adam Steen, Director

RE: Lease by and between PLM Group, Inc. and Iowa Department of Administrative Services on behalf of and for the benefit of the Iowa Department of Health and Human Services, Child Support Services

Leased Premises: Approximately, 2,276 Square Feet of office space located at 800 1<sup>st</sup> Avenue South, Fort Dodge, Iowa 50501.

Term of Lease: The lease shall commence on December 1, 2024 and shall end on November 30, 2029.

Cost of the Lease: For the lease term commencing on December 1, 2024 through November 30, 2029, the annual cost of this lease will be approximately, \$30,000.00.

The total cost of this lease is estimated to be \$153,600.00.

Source of Funding: The funding is split between the State (34%) and Federal (66%) program match.

Consequences of delaying or abandoning the lease: Delaying or abandoning the lease for Fort Dodge Child Support Services would directly impact approximately 10,000 customers and over 5,500 children in the 7-county area served by the Fort Dodge Child Support office. This would result in at worst a complete loss of services in the area, and at best, reduced or delayed services and additional travel, time, and expense for our customers to go to the next-closest Child Support office, 60 miles away.

We are submitting the above information, pursuant to Iowa Code sec. 8A.321 (16) (2023). If you have questions or comments, please do not hesitate to contact Barbara Bendon at 515-281-8887 or email [Barbara.Bendon@Iowa.gov](mailto:Barbara.Bendon@Iowa.gov).