



Date: September 27, 2023

To: Xavier Leonard, Legislative Services Agency

From: Adam Steen, Director

RE: Lease renewal by and between Masonic Holding Corporation and Iowa Department of Administrative Services on behalf of and for the benefit of the Iowa Department of Corrections, Second Judicial District

Leased Premises: Approximately, 6,025 Square Feet of office space on the 4th floor of the Masonic Temple Building, located at 26 S. 1st Avenue, Marshalltown, Iowa 50158

Term of Lease: The lease shall commence on November 1, 2023 and shall end on October 31, 2033.

Cost of the Lease: For the lease term commencing on November 1, 2023 through October 31, 2026, the annual cost of this lease will be approximately, \$52,740.00. For the lease term commencing on November 1, 2026 through October 31, 2029, the annual cost of this lease will be approximately, \$55,308.00. For the lease term commencing on November 1, 2029 through October 31, 2033, the annual cost of this lease will be approximately, \$58,020.00.

The total cost of this lease is estimated to be \$556,224.00.

Source of Funding: Fee collections from clients.

Consequences of delaying or abandoning the lease: We currently serve 360 clients on probation/parole in the Marshalltown area. If we did not have this office, it would cause a hardship for these clients to have to travel to the next closest probation/parole office in Ames, which is 46 miles away from Marshalltown. This would result in an increase in missed appointments/contacts resulting in additional violations being filed and the likelihood of a successful supervision being reduced.

We are submitting the above information, pursuant to 2021 Iowa Acts, House File 314. If you have questions or comments, please do not hesitate to contact Barbara Bendon at 515-281-8887 or email Barbara.Bendon@Iowa.gov.