



Governor Kim Reynolds  
Lt. Governor Adam Gregg

Adam Steen, Director

Date: August 28, 2023

To: Xavier Leonard, Legislative Services Agency

From: Adam Steen, Director

RE: Lease Renewal by and between Trinity Court, LLC and Iowa Department of Administrative Services on behalf of and for the benefit of the Iowa Department of Transportation

Leased Premises: Approximately 2,301 Square Feet of office space located at 109 South Court Street, Ottumwa, Iowa 52501

Term of Lease: The lease shall commence on January 1, 2024 and shall end on December 31, 2028.

Cost of the Lease: For the lease term commencing on January 1, 2024 through December 31, 2028, the annual cost of this lease will be approximately, \$23,355.12. The total cost of this lease contract is approximately, \$116,775.60.

Source of Funding: The funding source is the State Public Defender general fund appropriation.

Consequences of delaying or abandoning the lease: If the lease is not renewed, there would be a diminished response to the citizens this office serves. Legal representation requires effective communication in a confidential setting. This office provides that setting for an attorney and a client to meet in confidence.

We are submitting the above information, pursuant to 2021 Iowa Acts, House File 314. If you have questions or comments, please do not hesitate to contact Barbara Bendon at 515-281-8887 or email [Barbara.Bendon@Iowa.gov](mailto:Barbara.Bendon@Iowa.gov).