



Date: August 17, 2023

To: Xavier Leonard, Legislative Services Agency

From: Adam Steen, Director

RE: Lease renewal by and between SLE Iowa Building, L.C, and Iowa Department of Administrative Services on behalf of and for the benefit of the Iowa Department of Health and Human Services, Compliance Division, Child Advocacy Board

Leased Premises: Approximately, 1,274 Square Feet of office space on the 2nd floor of the Iowa Building, Suite 220, located at 411 Third Street SE, Cedar Rapids, Iowa, 52401

Term of Lease: The lease shall commence on October 1, 2023 and shall end on September 30, 2028.

Cost of the Lease: For the lease term commencing on October 1, 2023 through September 30, 2028, the annual cost of this lease will be approximately, \$19,110.00. The total cost of this lease is estimated to be \$95,550.00.

Source of Funding: The funding is State Appropriations.

Consequences of delaying or abandoning the lease: There would be no presence in the area, which would create a lack of office space for staff to meet with clients and conduct business. The National Association of Court Appointed Special Advocates (CASA) currently requires operation from a commercial storefront.

We are submitting the above information, pursuant to 2021 Iowa Acts, House File 314. If you have questions or comments, please do not hesitate to contact Barbara Bendon at 515-281-8887 or email Barbara.Bendon@Iowa.gov.