



MEMORANDUM

TO: Xavier Leonard
Legislative Services Agency
Miller Building

FR: Mirela Jusic, Financial Manger
Department of Administrative Services
Hoover Building, 3rd Floor

RE: Training & Technology Report – Appropriation C85 – DAS Operations - Revised

Date: September 14, 2023

Please accept this memorandum as the Department of Administrative Services’ report regarding the expenditure of Training and Technology funds as is required by Iowa Code section, 8.62(3). The expenditures are outlined below.

**Department of Administration Services
FY2023 Training and Technology Expenditures Report
Operations Appropriation C85**

Description	Expenditure Class	Amount	Total
Reimburse ITD Services	416	\$394.38	
Misc. Office Equip N Inventory	503	\$2,611.95	
Misc. Office Equip N Inventory	510	\$3,006.32	
Total Training & Technology Expenditures			<u>\$6,012.65</u>

Please let me know if you have any questions.