



Governor Kim Reynolds
Lt. Governor Adam Gregg

Adam Steen, Director

Date: February 2, 2023

To: Xavier Leonard, Legislative Services Agency

From: Adam Steen, Director

RE: New Lease by and between Social Service Center and Iowa Department of Administrative Services on behalf of and for the benefit of the Iowa Department of Human Services, Child Support Recovery Unit

Leased Premises: Approximately, 4,892 Square Feet of office space located at 409 North 4th Street, Burlington, Iowa 52601

Term of Lease: The lease shall commence on May1, 2023 and shall end on April 30, 2028.

Cost of the Lease: For the lease term commencing on April 1, 2023 through March 31, 2028, the annual cost of this lease will be approximately, \$35,954.40.

The total cost of this lease with the tenant improvement cost is estimated to be \$179,772.00.

Source of Funding: The funding is split between the State (34%) and Federal (66%) program match.

Consequences of delaying or abandoning the lease: Delaying or canceling the renewal of the lease for the Burlington Child Support office would directly impact 16,938 customers and 12,702 children on 8,469 cases in the 5-county area served by the Burlington Child Support office. This would result in at worst a complete loss of services in the area, and at best, reduced or delayed services and additional travel, time, and expense for our customers to go to the next-closest Child Support office, 80 miles away.

We are submitting the above information, pursuant to 2021 Iowa Acts, House File 314. If you have questions or comments, please do not hesitate to contact Barbara Bendon at 515-281-8887 or email Barbara.Bendon@Iowa.gov.