

**FY2019 & 2020  
BIENNIAL REPORT**

**PUBLIC SAFETY  
ANSWERING POINT  
EXPENDITURES**



**IOWA DEPARTMENT OF  
HOMELAND SECURITY AND  
EMERGENCY MANAGEMENT**

**John Benson  
Director**

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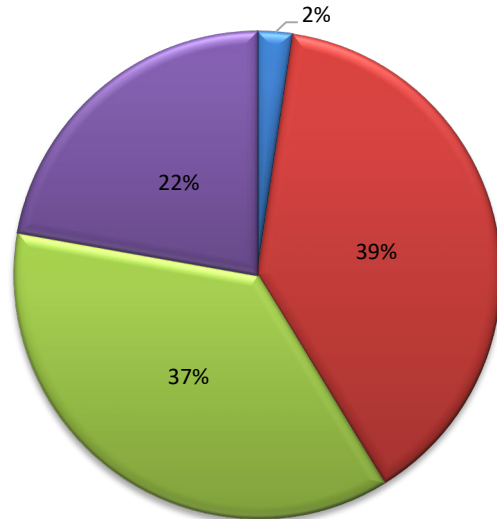
## A-Z Alphabetized by County 2021 PSAP Expenditures Data Collection

<b>825-910</b>	A-B Reports
<b>911-1066</b>	C-D Reports
<b>1067-1108</b>	E-F Reports
<b>1109-1187</b>	G-H Reports
<b>1188-1241</b>	I-J Reports
<b>1242-1304</b>	K-L Reports
<b>1305-1383</b>	M-N Reports
<b>1384-1457</b>	O-P Reports
<b>1458-1464</b>	Q-R Reports
<b>1465-1529</b>	S-T Reports
<b>1530-1543</b>	U-V Reports
<b>1544-1622</b>	W-Z Reports

# Administration-Personnel Costs

2019

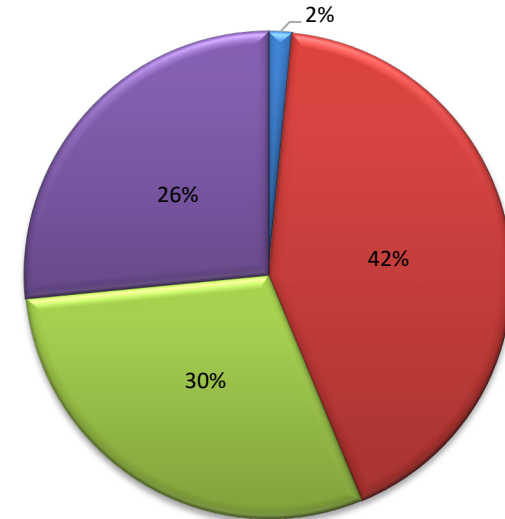
Administration Personnel Costs



From 911 Surcharge	\$	1,996,545.25
From General	\$	33,195,848.77
From Sheriff	\$	31,198,415.07
Other	\$	18,935,874.93
<b>Total</b>	<b>\$</b>	<b>85,326,684.02</b>

2020

Administration Personnel Costs

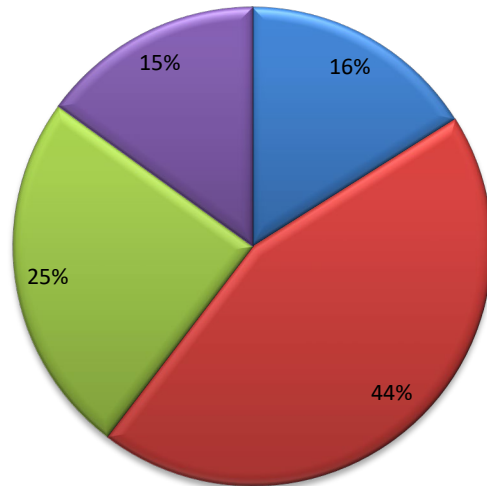


From 911 Surcharge	\$	1,397,800.82
From General	\$	37,921,531.97
From Sheriff	\$	26,698,476.42
Other	\$	23,864,968.52
<b>Total</b>	<b>\$</b>	<b>89,882,777.73</b>

# Administration-Other Costs

**2019**

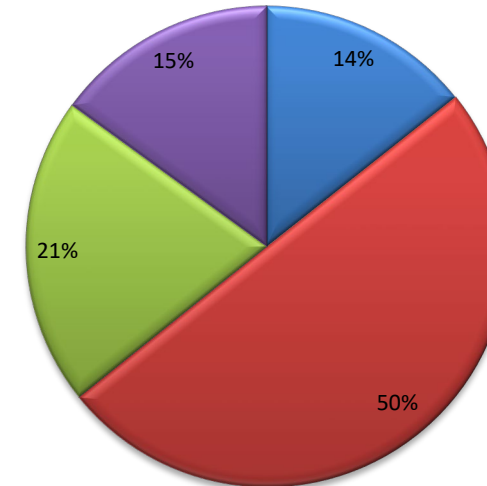
**Administration Other Costs**



From 911 Surcharge	\$	385,484.26
From General	\$	1,064,155.02
From Sheriff	\$	590,179.19
Other	\$	360,786.02
<b>Total</b>	<b>\$</b>	<b>2,400,604.49</b>

**2020**

**Administration Other Costs**

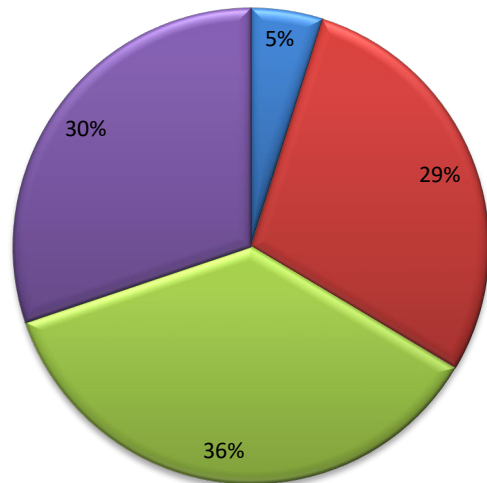


From 911 Surcharge	\$	325,804.87
From General	\$	1,136,685.68
From Sheriff	\$	472,975.76
Other	\$	341,346.37
<b>Total</b>	<b>\$</b>	<b>2,276,812.68</b>

# Buildings and Grounds: Utilities

**2019**

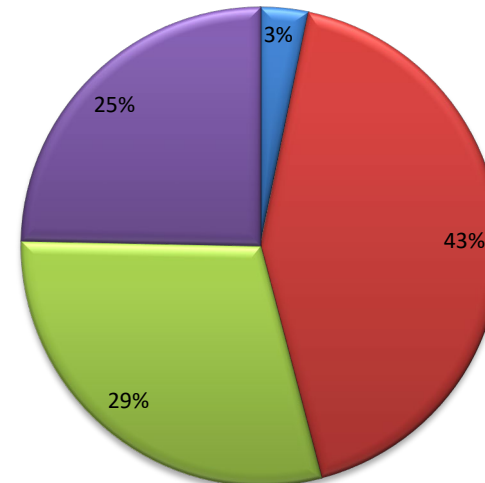
**Buildings and Grounds: Utilities**



From 911 Surcharge	\$	121,733.57
From General	\$	719,438.86
From Sheriff	\$	908,964.76
Other	\$	756,419.67
<b>Total</b>	<b>\$</b>	<b>2,506,556.86</b>

**2020**

**Buildings and Grounds: Utilities**



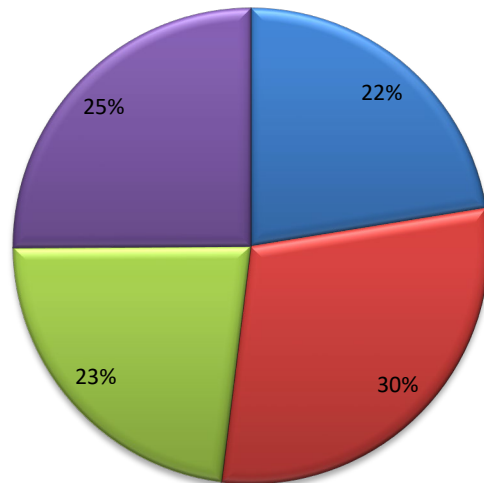
From 911 Surcharge	\$	88,971.19
From General	\$	1,172,866.30
From Sheriff	\$	809,608.78
Other	\$	678,604.76
<b>Total</b>	<b>\$</b>	<b>2,750,051.03</b>



# Buildings and Grounds: Insurance

**2019**

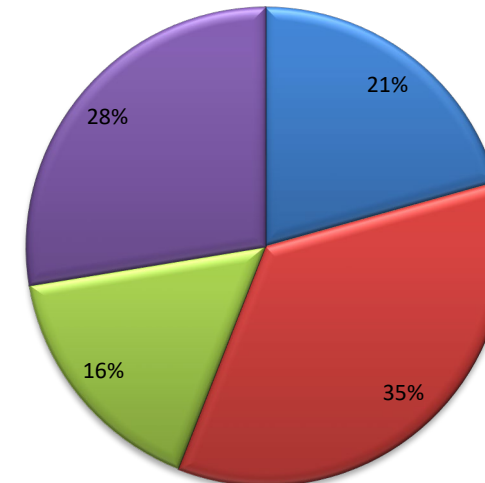
**Buildings and Grounds: Insurance**



From 911 Surcharge	\$	237,965.29
From General	\$	313,649.04
From Sheriff	\$	243,417.46
Other	\$	266,369.37
<b>Total</b>	<b>\$</b>	<b>1,061,401.16</b>

**2020**

**Buildings and Grounds: Insurance**

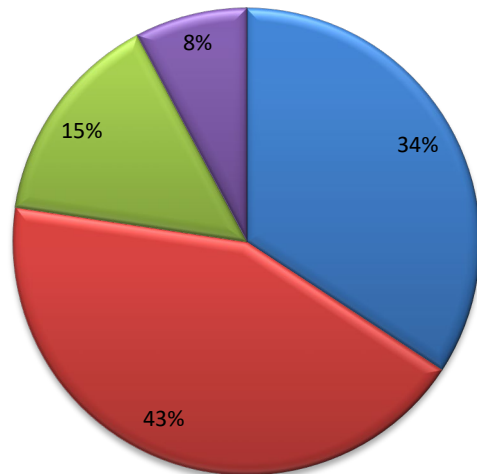


From 911 Surcharge	\$	259,742.95
From General	\$	443,627.75
From Sheriff	\$	206,636.96
Other	\$	347,008.55
<b>Total</b>	<b>\$</b>	<b>1,257,008.21</b>

# Buildings and Grounds: Generator

**2019**

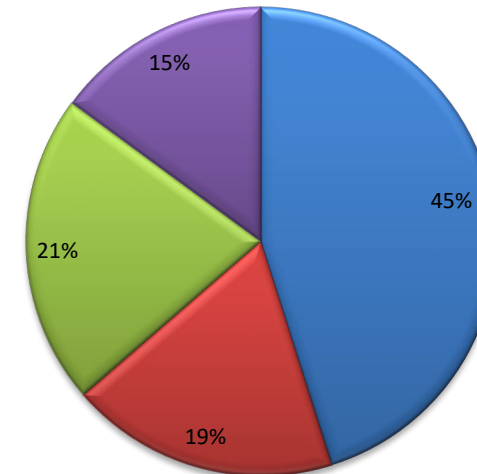
**Buildings and Grounds: Generator**



From 911 Surcharge	\$	136,299.73
From General	\$	71,843.36
From Sheriff	\$	59,268.75
Other	\$	30,904.38
<b>Total</b>	<b>\$</b>	<b>398,316.22</b>

**2020**

**Buildings and Grounds: Generator**

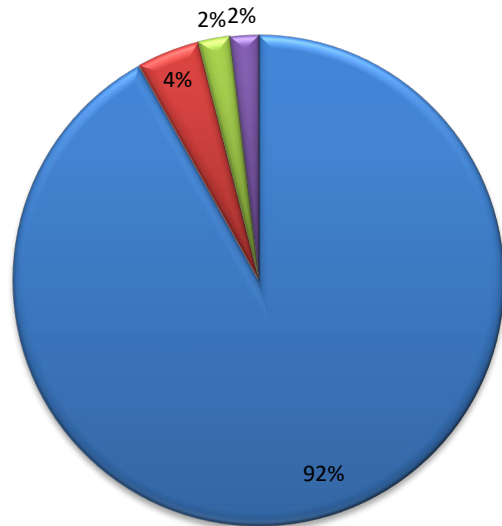


From 911 Surcharge	\$	138,468.96
From General	\$	56,847.85
From Sheriff	\$	65,737.42
Other	\$	45,824.91
<b>Total</b>	<b>\$</b>	<b>306,879.14</b>

# Communications: 911 Phone System

**2019**

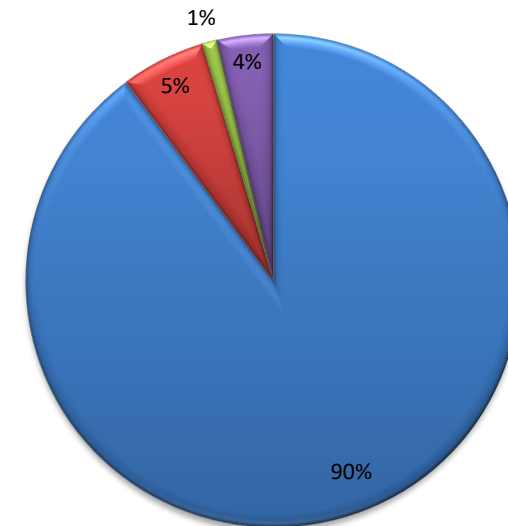
**Communications: E911 Phone System**



<b>From 911 Surcharge</b>	\$ 3,802,656.31
<b>From General</b>	\$ 171,601.25
<b>From Sheriff</b>	\$ 86,800.54
<b>Other</b>	\$ 76,886.07
<b>Total</b>	\$ 4,137,944.17

**2020**

**Communications: E911 Phone System**

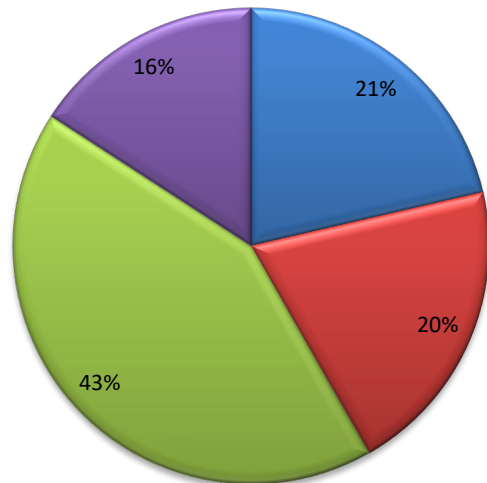


<b>From 911 Surcharge</b>	\$ 4,739,958.79
<b>From General</b>	\$ 292,114.93
<b>From Sheriff</b>	\$ 53,174.67
<b>Other</b>	\$ 190,931.28
<b>Total</b>	\$ 5,276,179.67

# Communications: Admin Phone System

**2019**

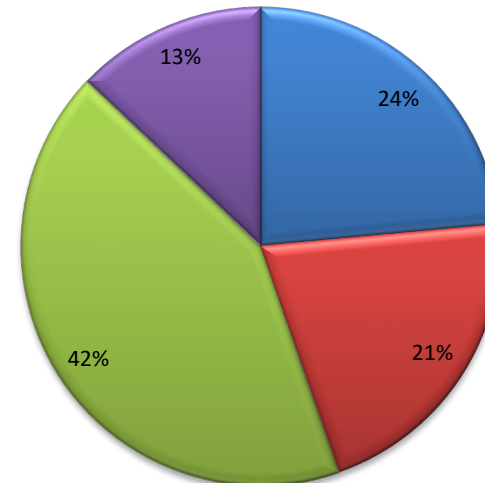
**Communications: Admin Phone System**



From 911 Surcharge	\$ 200,430.91
From General	\$ 90,458.01
From Sheriff	\$ 397,719.56
Other	\$ 148,287.12
<b>Total</b>	<b>\$ 936,895.60</b>

**2020**

**Communications: Admin Phone System**



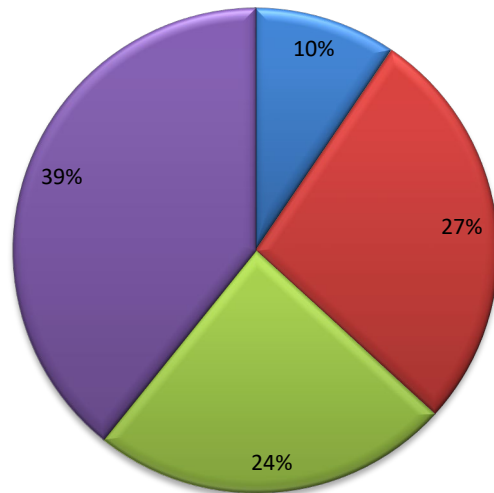
From 911 Surcharge	\$ 228,865.72
From General	\$ 205,038.23
From Sheriff	\$ 12,805.74
Other	\$ 125,388.85
<b>Total</b>	<b>\$ 972,098.54</b>



# Communications: Other

**2019**

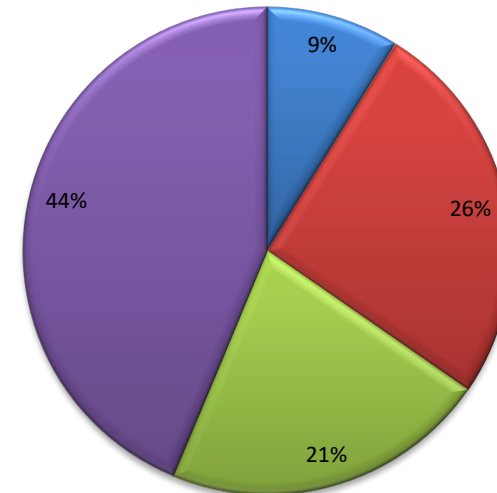
**Communications: Other**



From 911 Surcharge	\$	195,394.90
From General	\$	562,864.50
From Sheriff	\$	495,516.04
Other	\$	808,893.36
<b>Total</b>	<b>\$</b>	<b>2,062,668.80</b>

**2020**

**Communications: Other**

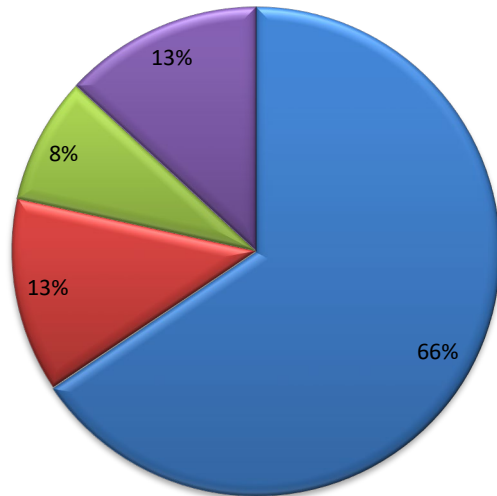


From 911 Surcharge	\$	174,698.71
From General	\$	510,363.12
From Sheriff	\$	428,929.22
Other	\$	865,077.40
<b>Total</b>	<b>\$</b>	<b>1,979,068.45</b>

# Operations

2019

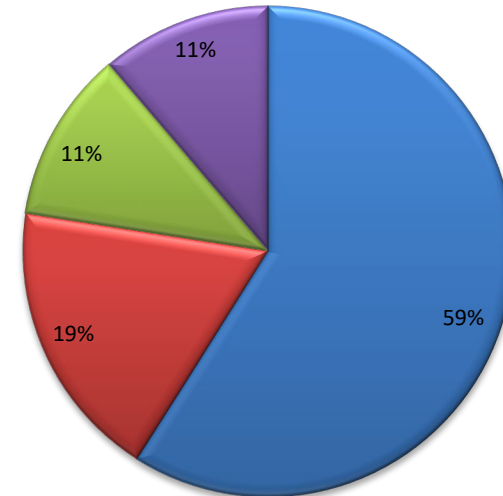
Operations



From 911 Surcharge	\$ 4,816,719.49
From General	\$ 943,376.83
From Sheriff	\$ 616,242.20
Other	\$ 965,914.03
<b>Total</b>	<b>\$ 7,342,252.55</b>

2020

Operations

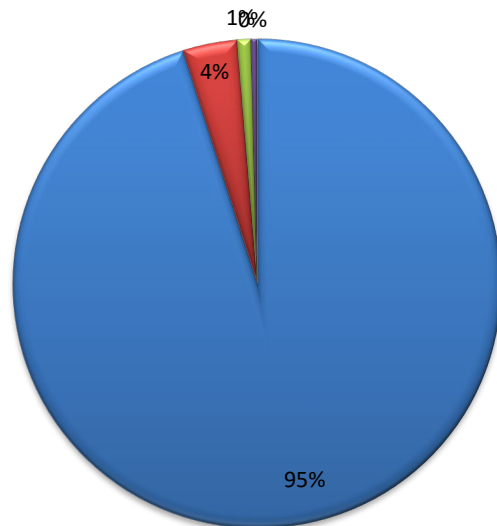


From 911 Surcharge	\$ 4,113,412.79
From General	\$ 1,285,094.66
From Sheriff	\$ 789,909.08
Other	\$ 781,947.85
<b>Total</b>	<b>\$ 6,970,364.38</b>

# Data Processing

2019

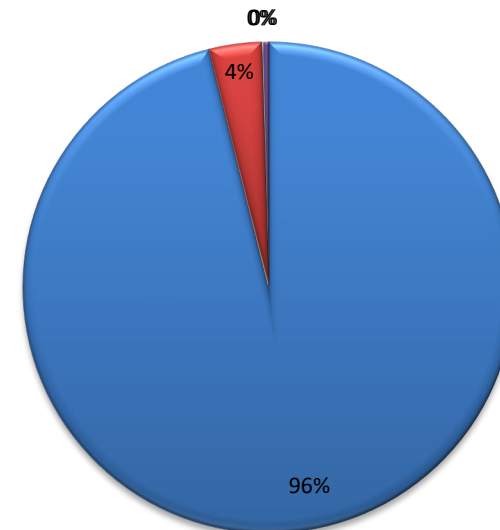
Data Processing



From 911 Surcharge	\$ 910,439.10
From General	\$ 34,624.24
From Sheriff	\$ 8,763.00
Other	\$ 3,417.68
<b>Total</b>	<b>\$ 957,244.02</b>

2020

Data Processing

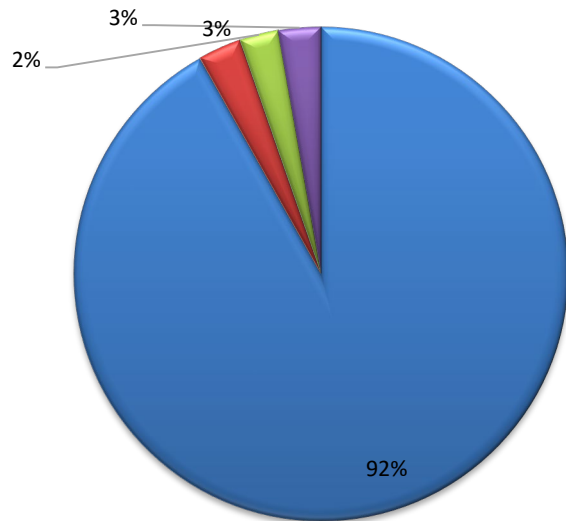


From 911 Surcharge	\$ 868,019.53
From General	\$ 31,016.72
From Sheriff	\$ 1,225.30
Other	\$ 3,000.00
<b>Total</b>	<b>\$ 903,261.55</b>

# Addressing

2019

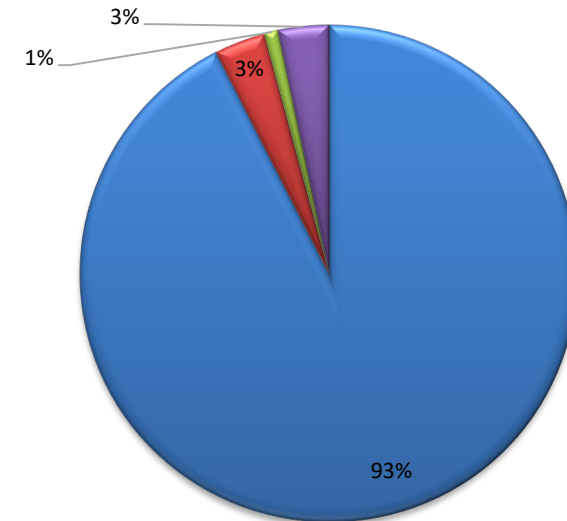
Addressing



From 911 Surcharge	\$ 885,749.20
From General	\$ 27,226.54
From Sheriff	\$ 24,984.17
Other	\$ 26,405.78
<b>Total</b>	<b>\$ 964,365.69</b>

2020

Addressing



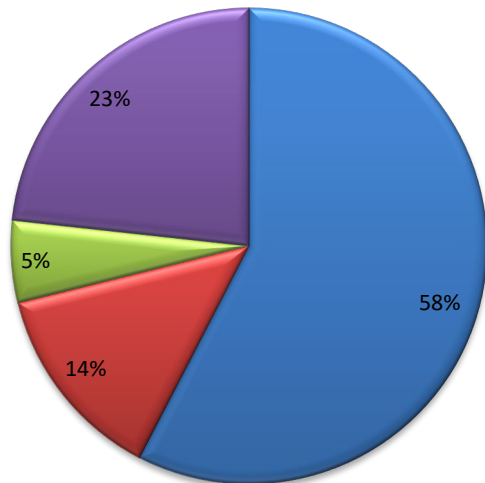
From 911 Surcharge	\$ 767,583.78
From General	\$ 27,494.16
From Sheriff	\$ 7,676.76
Other	\$ 26,928.57
<b>Total</b>	<b>\$ 829,683.27</b>



# Radio Infrastructure

**2019**

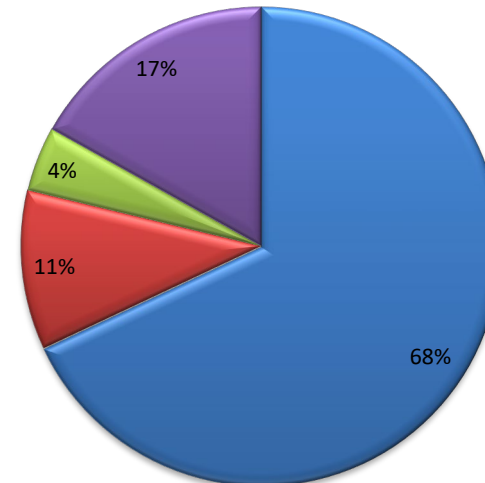
**Radio Infrastructure**



<b>From 911 Surcharge</b>	\$ 6,070,131.38
<b>From General</b>	\$ 1,429,600.35
<b>From Sheriff</b>	\$ 583,981.96
<b>Other</b>	\$ 2,451,876.03
<b>Total</b>	\$ 10,535,589.72

**2020**

**Radio Infrastructure**

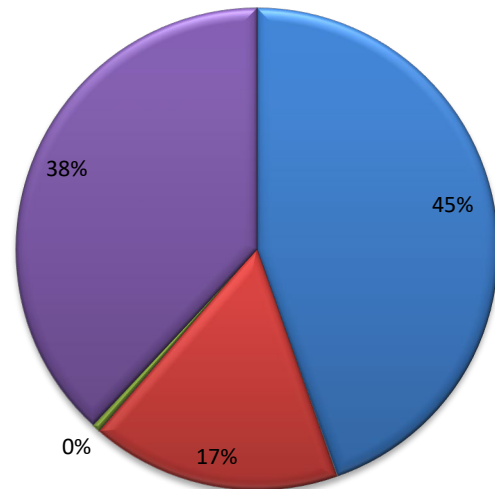


<b>From 911 Surcharge</b>	\$ 7,043,847.54
<b>From General</b>	\$ 1,110,375.87
<b>From Sheriff</b>	\$ 453,016.82
<b>Other</b>	\$ 1,748,323.79
<b>Total</b>	\$ 10,355,564.02

# Capital Expenditures

**2019**

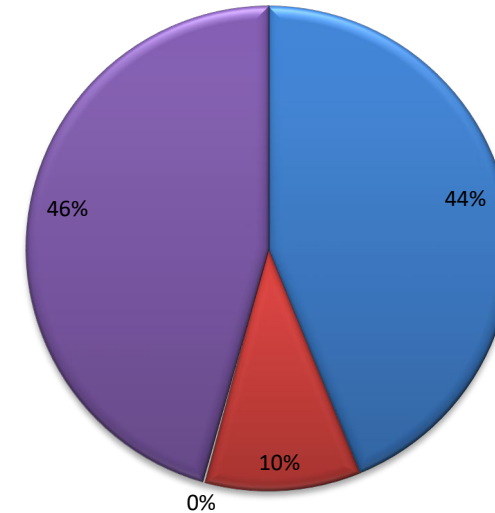
Capital Expenditures



From 911 Surcharge	\$ 5,904,023.21
From General	\$ 2,222,382.85
From Sheriff	\$ 71,323.07
Other	\$ 5,044,017.30
<b>Total</b>	<b>\$ 13,241,746.43</b>

**2020**

Capital Expenditures

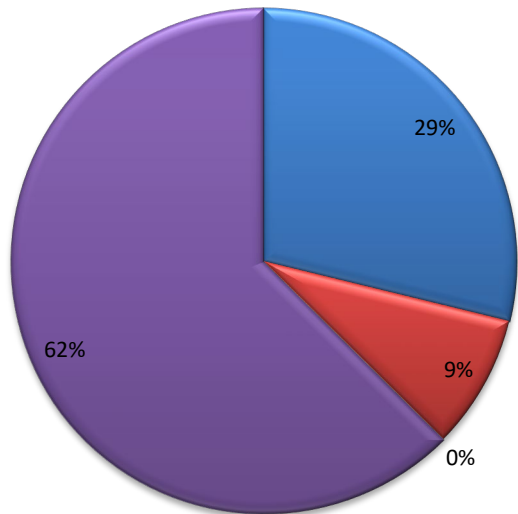


From 911 Surcharge	\$ 9,579,901.51
From General	\$ 2,262,040.63
From Sheriff	\$ 47,200.49
Other	\$ 9,964,298.92
<b>Total</b>	<b>\$ 21,853,441.55</b>

# Debt Service

2019

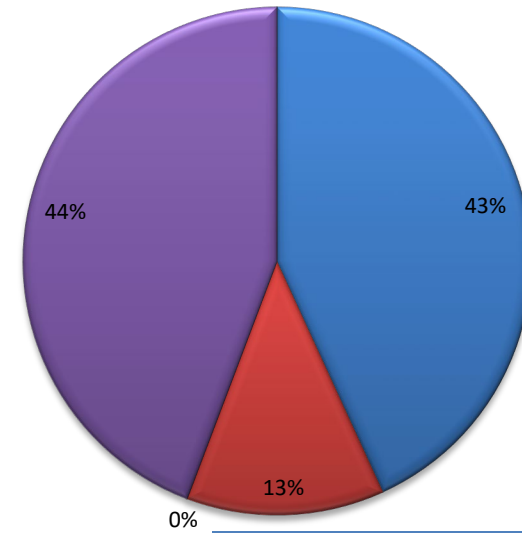
Debt Service



From 911 Surcharge	\$ 1,495,326.67
From General	\$ 446,608.00
From Sheriff	\$ 0.00
Other	\$ 3,249,339.39
<b>Total</b>	<b>\$ 5,191,274.06</b>

2020

Debt Service

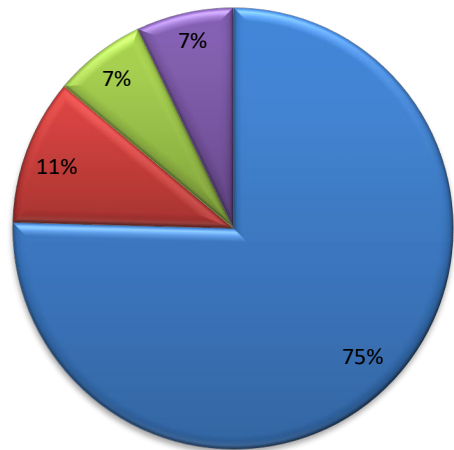


From 911 Surcharge	\$ 2,874,406.63
From General	\$ 839,269.47
From Sheriff	\$ 0.00
Other	\$ 2,943,737.84
<b>Total</b>	<b>\$ 6,657,413.94</b>

# Miscellaneous

**2019**

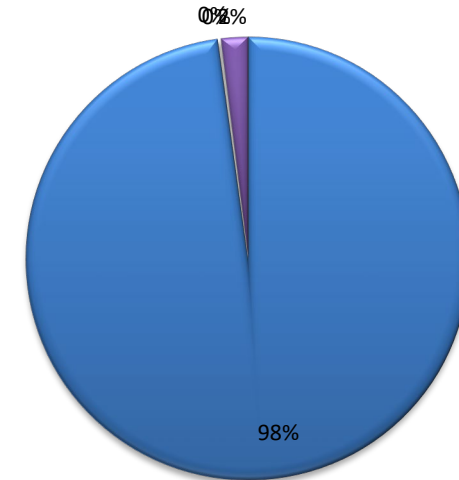
Miscellaneous



From 911 Surcharge	\$ 207,451.45
From General	\$ 29,411.11
From Sheriff	\$ 18,737.06
Other	\$ 19,433.61
<b>Total</b>	<b>\$ 275,033.23</b>

**2020**

Miscellaneous



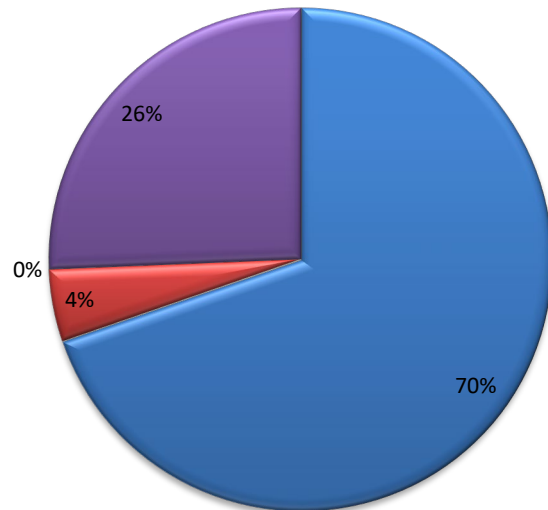
From 911 Surcharge	\$ 364,182.98
From General	\$ 193.33
From Sheriff	\$ 931.19
Other	\$ 6,997.75
<b>Total</b>	<b>\$ 372,305.25</b>



# Set Aside Funds

**2019**

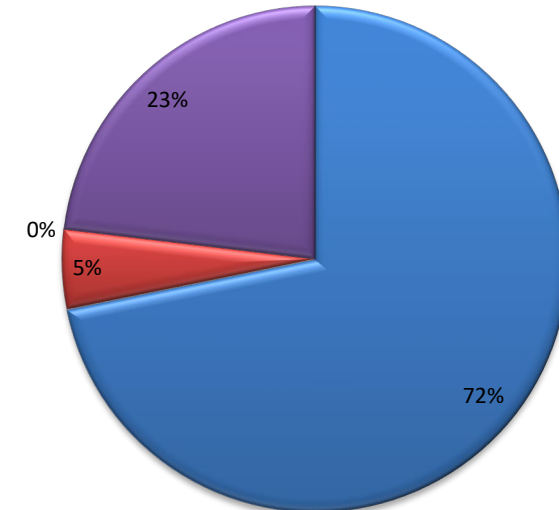
Set Aside Funds



From 911 Surcharge	\$ 15,844,770.46
From General	\$ 1,044,457.00
From Sheriff	\$ 4,745.12
Other	\$ 5,824,595.97
<b>Total</b>	<b>\$ 22,718,568.55</b>

**2020**

Set Aside Funds

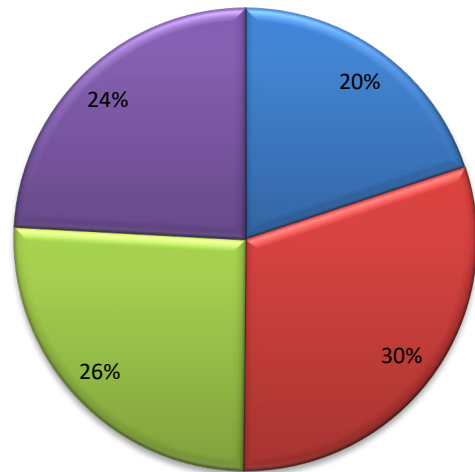


From 911 Surcharge	\$ 12,257,191.91
From General	\$ 865,370.23
From Sheriff	\$ 0.00
Other	\$ 3,943,626.57
<b>Total</b>	<b>\$ 17,066,188.71</b>

# Expenditure Collection

**2019**

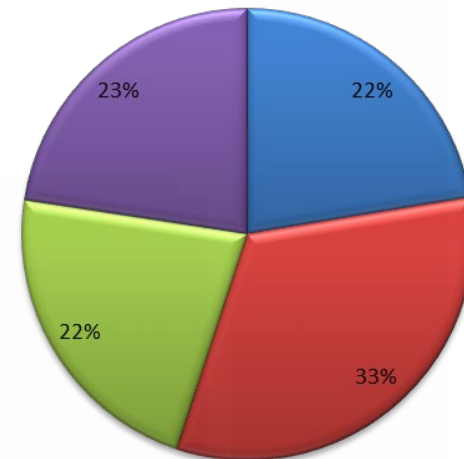
**Statewide Payment PSAP Payment Source**



From 911 Surcharge	\$ 27,366,350.72
From General	\$ 41,523,088.73
From Sheriff	\$ 35,304,312.83
Other	\$ 33,144,824.74
<b>Total</b>	<b>\$ 137,338,577.02</b>

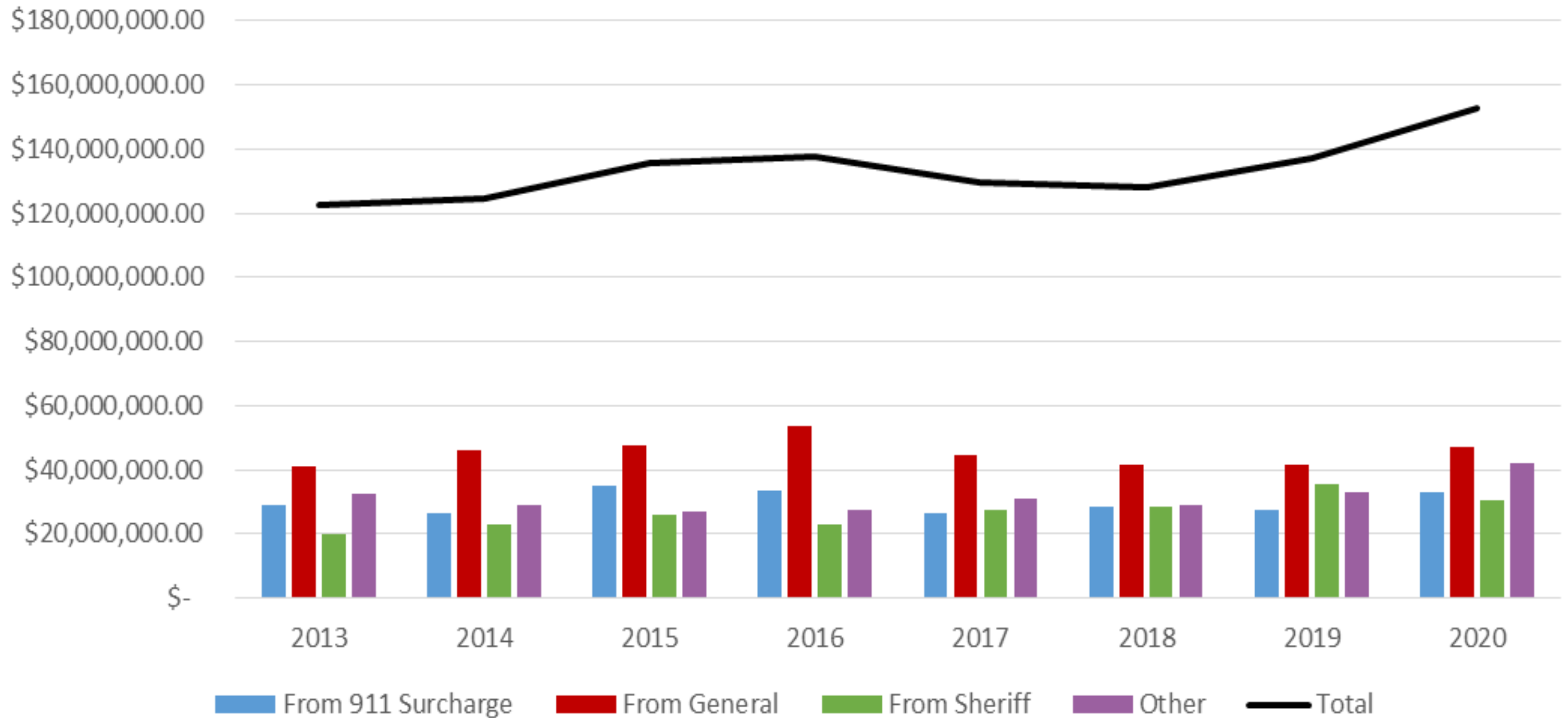
**2020**

**Statewide Payment PSAP Payment Source**

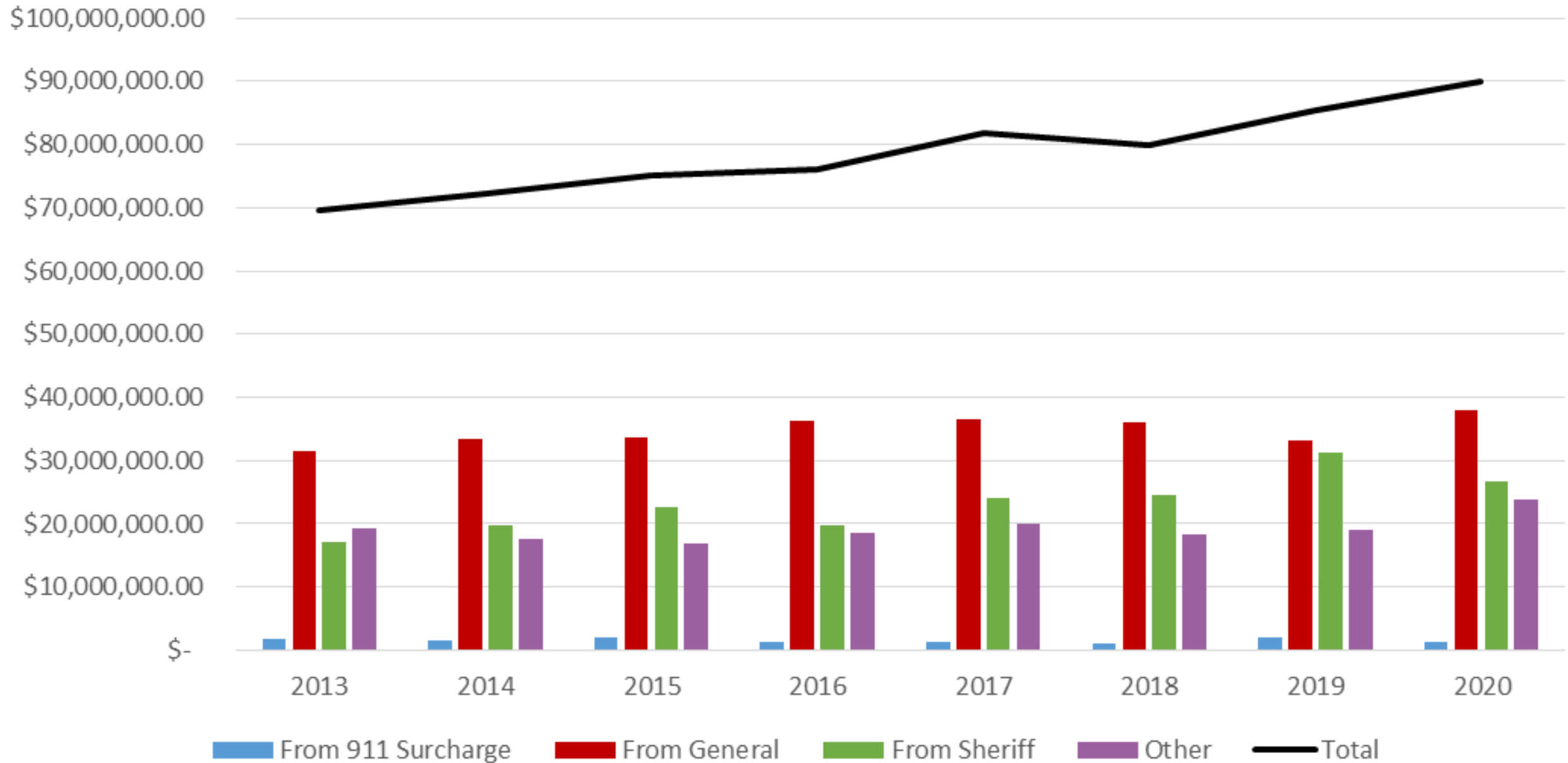


From 911 Surcharge	\$ 32,965,666.77
From General	\$ 47,294,560.67
From Sheriff	\$ 30,448,304.61
Other	\$ 41,934,377.36
<b>Total</b>	<b>\$ 152,642,909.41</b>

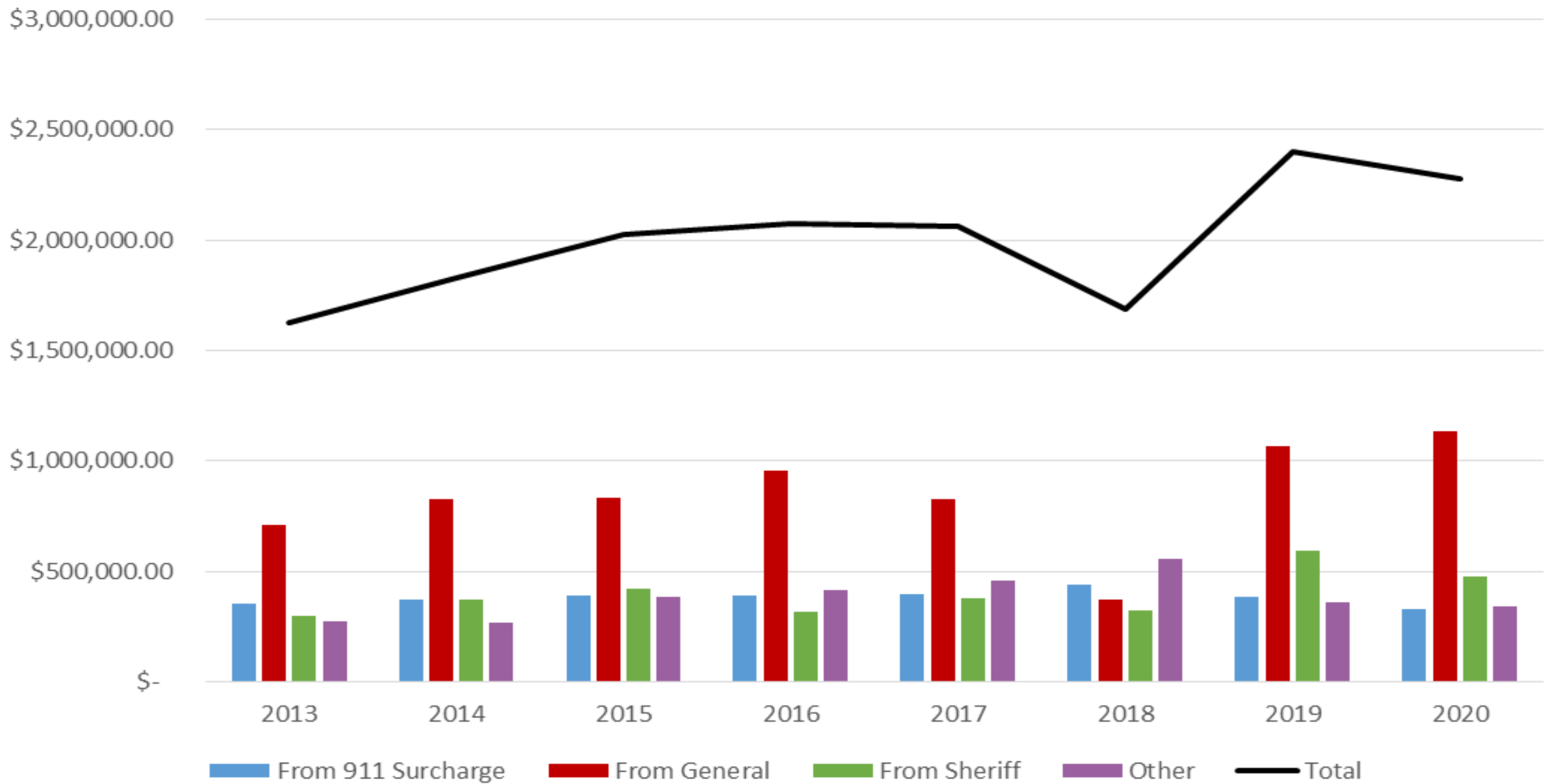
# Total



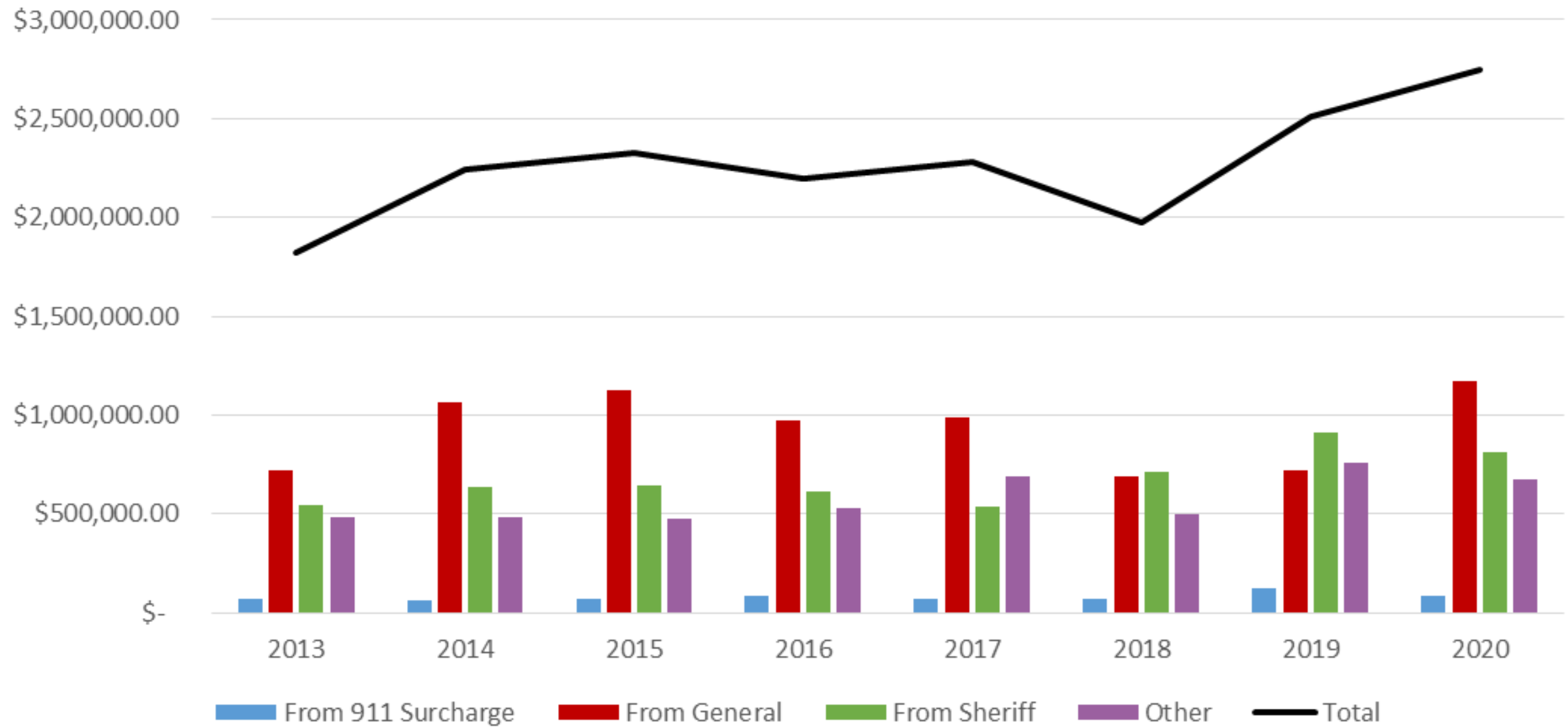
# Administration Personnel



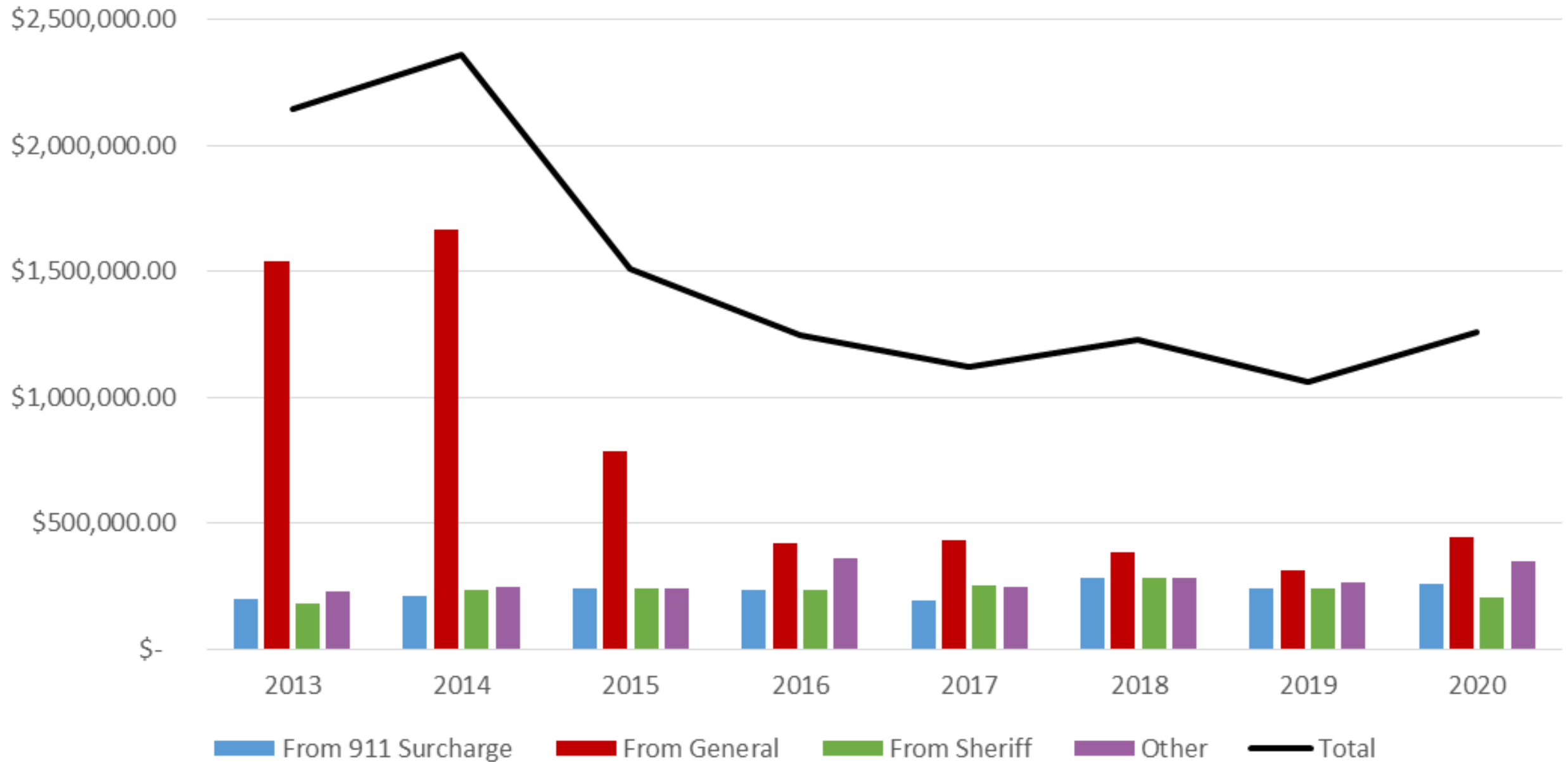
# Administration Other



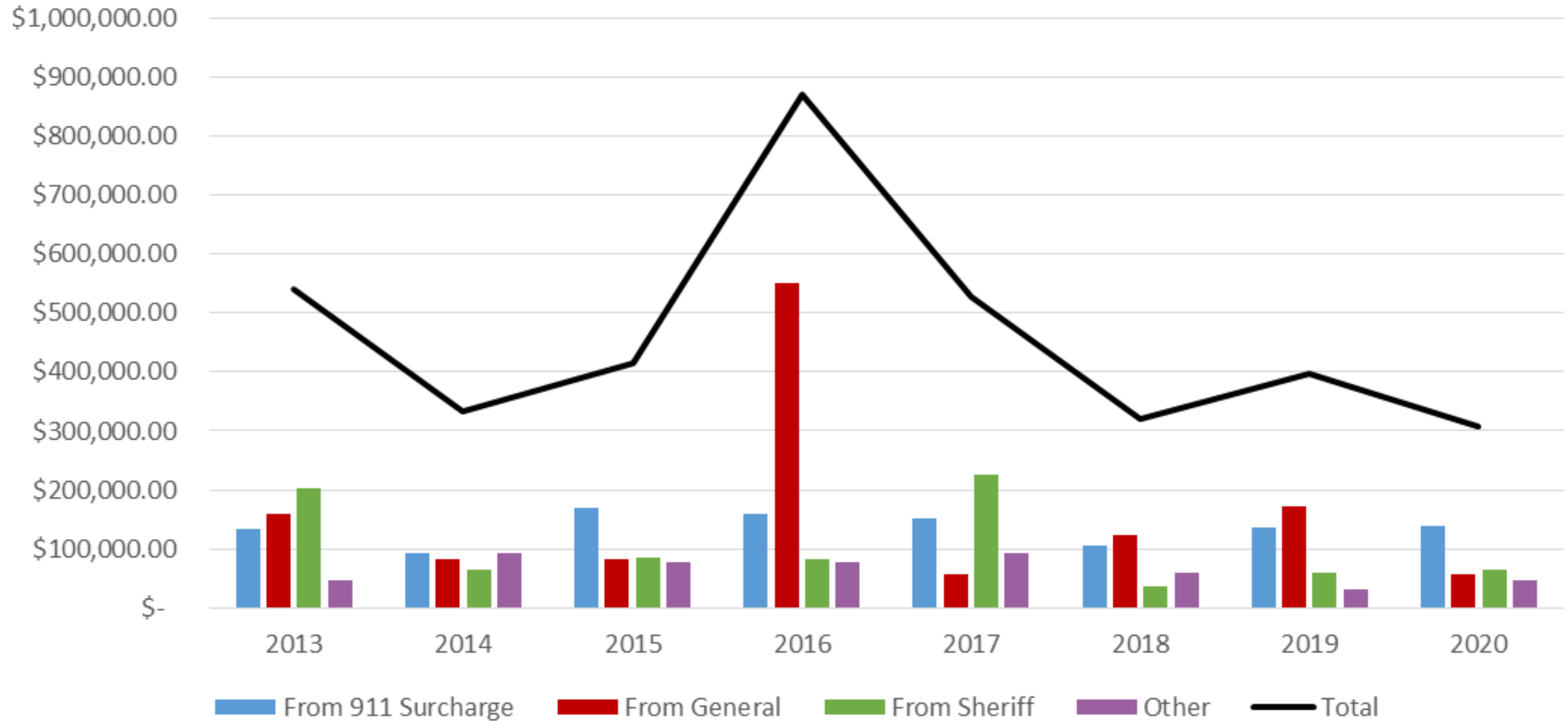
## Building and Grounds: Utilities



## Building and Grounds: Insurance

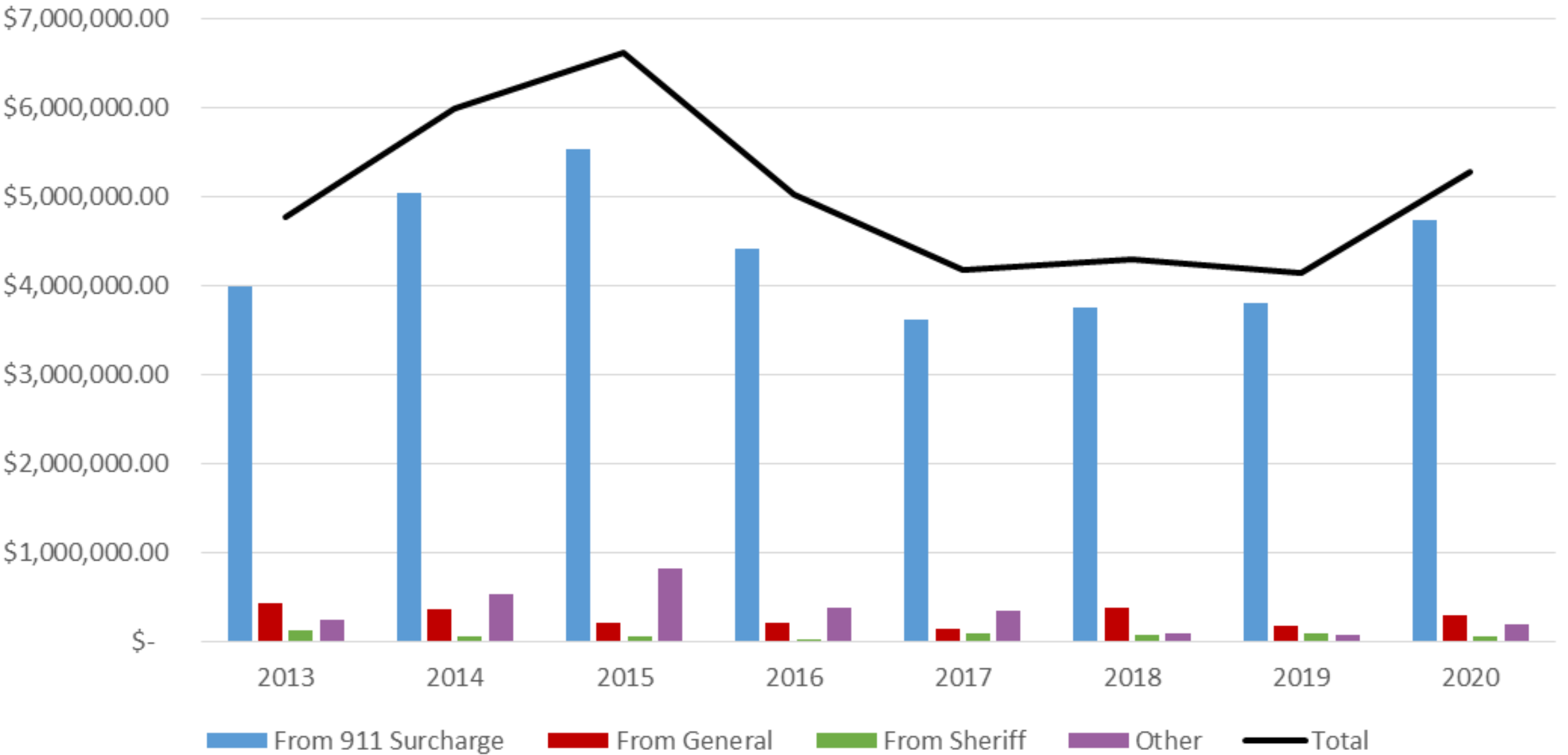


## Building and Grounds: Generator

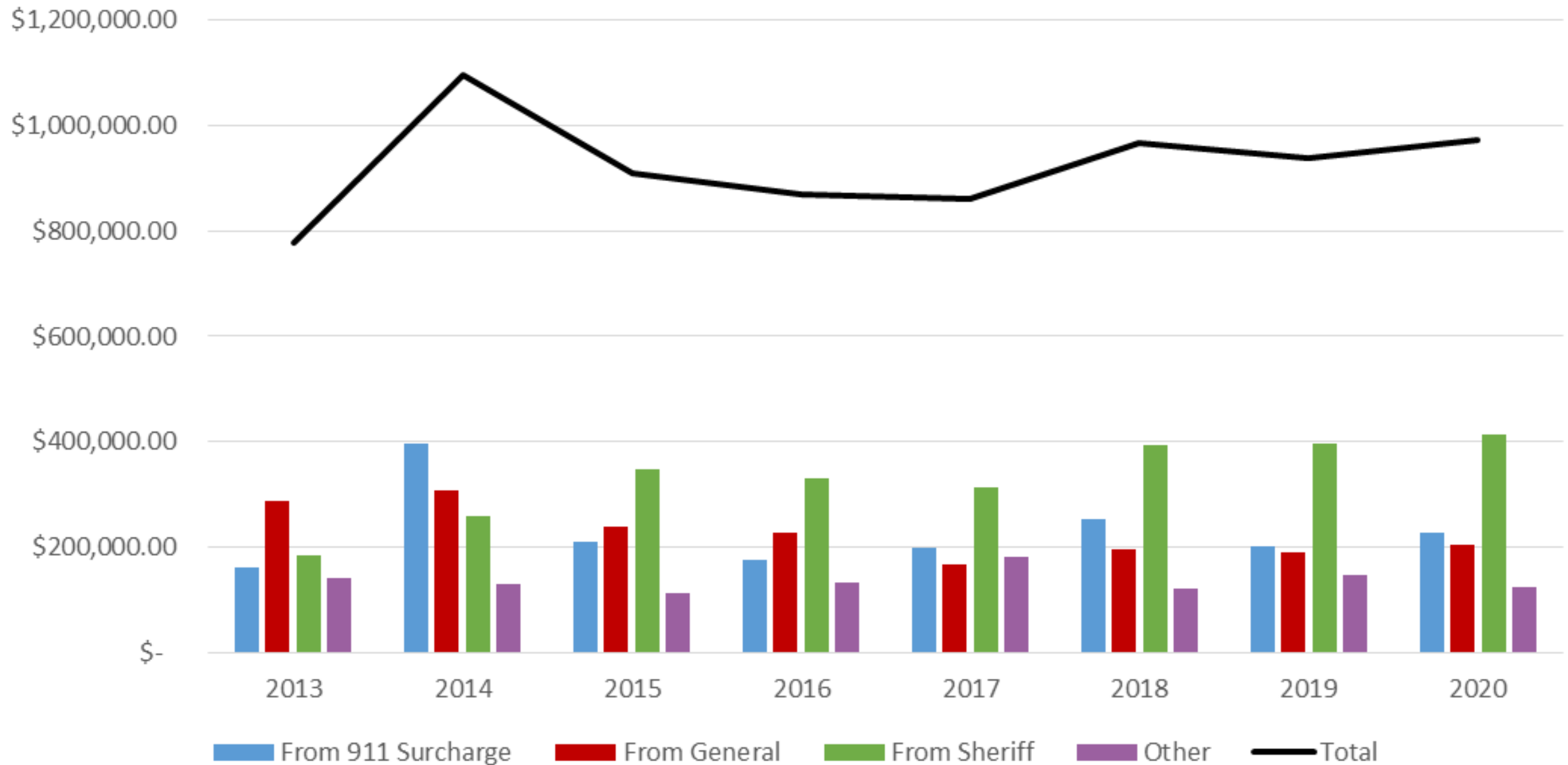




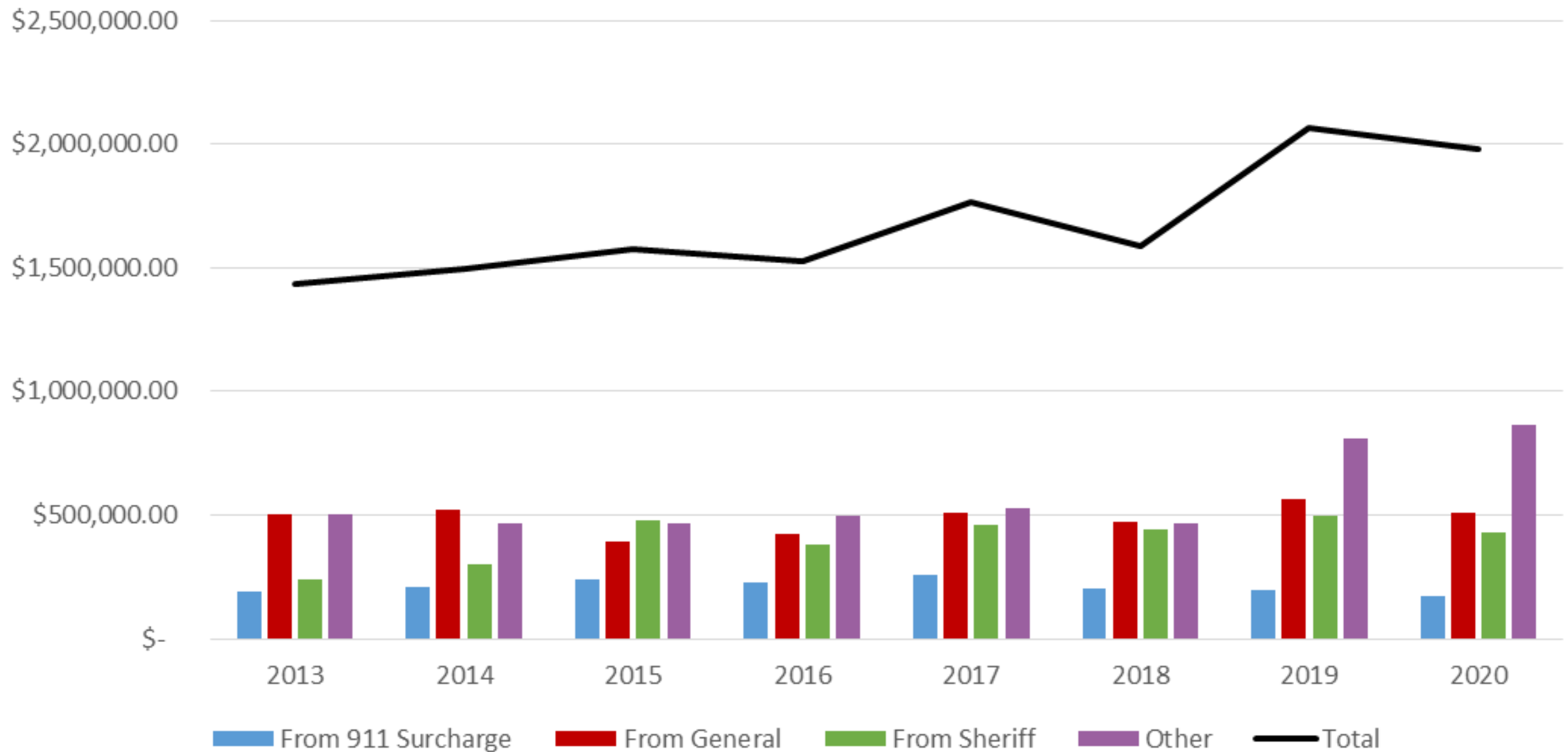
# Communications: 911 System



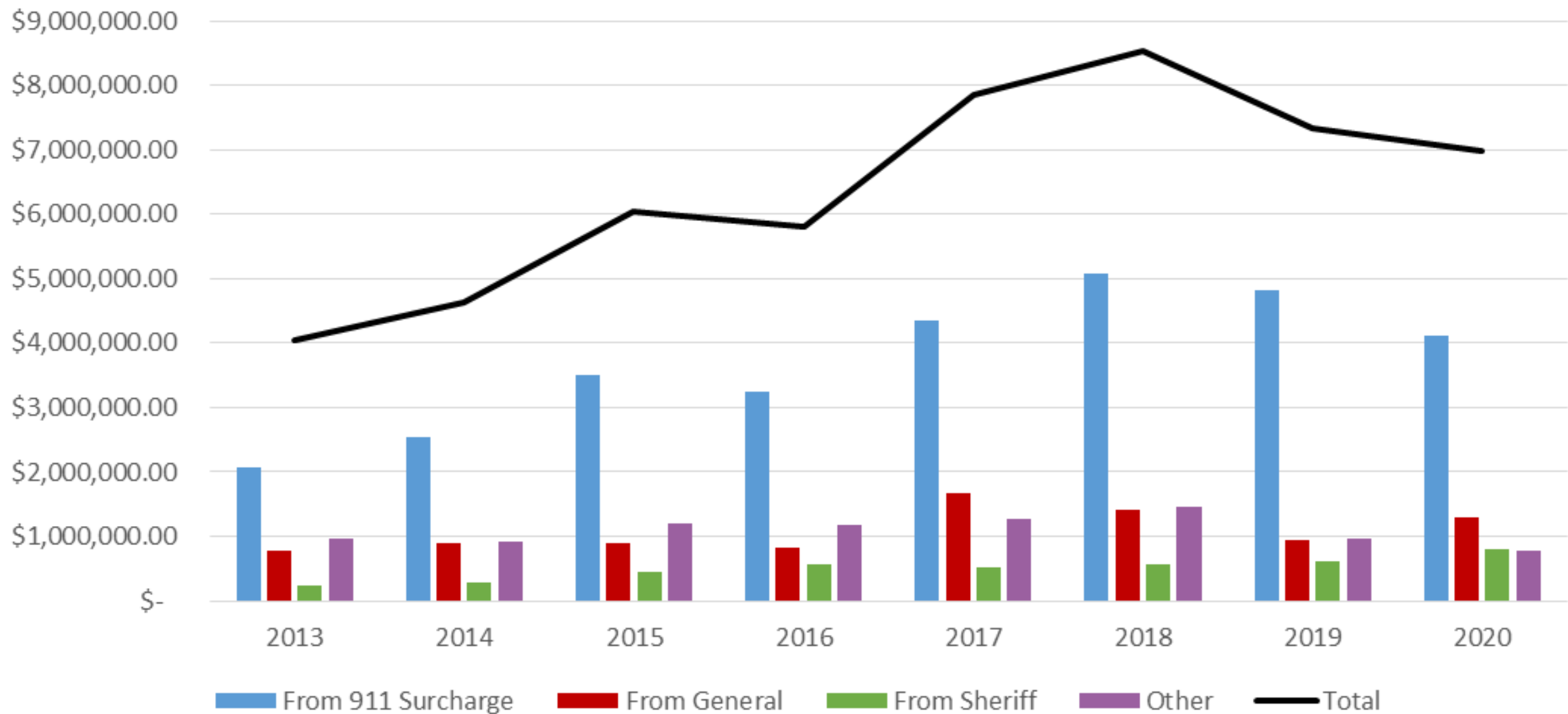
## Communications: Admin Phone System



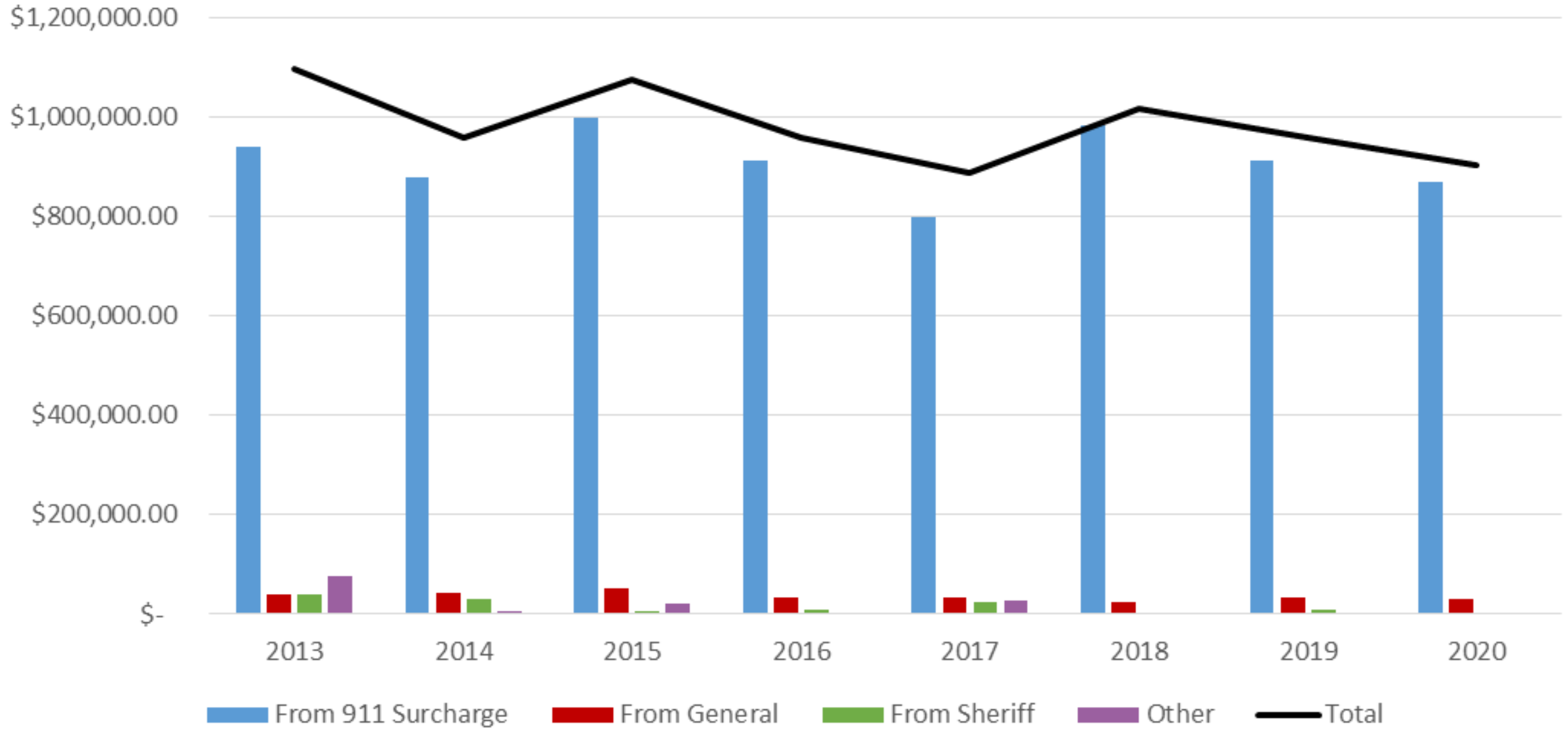
## Communications: Other



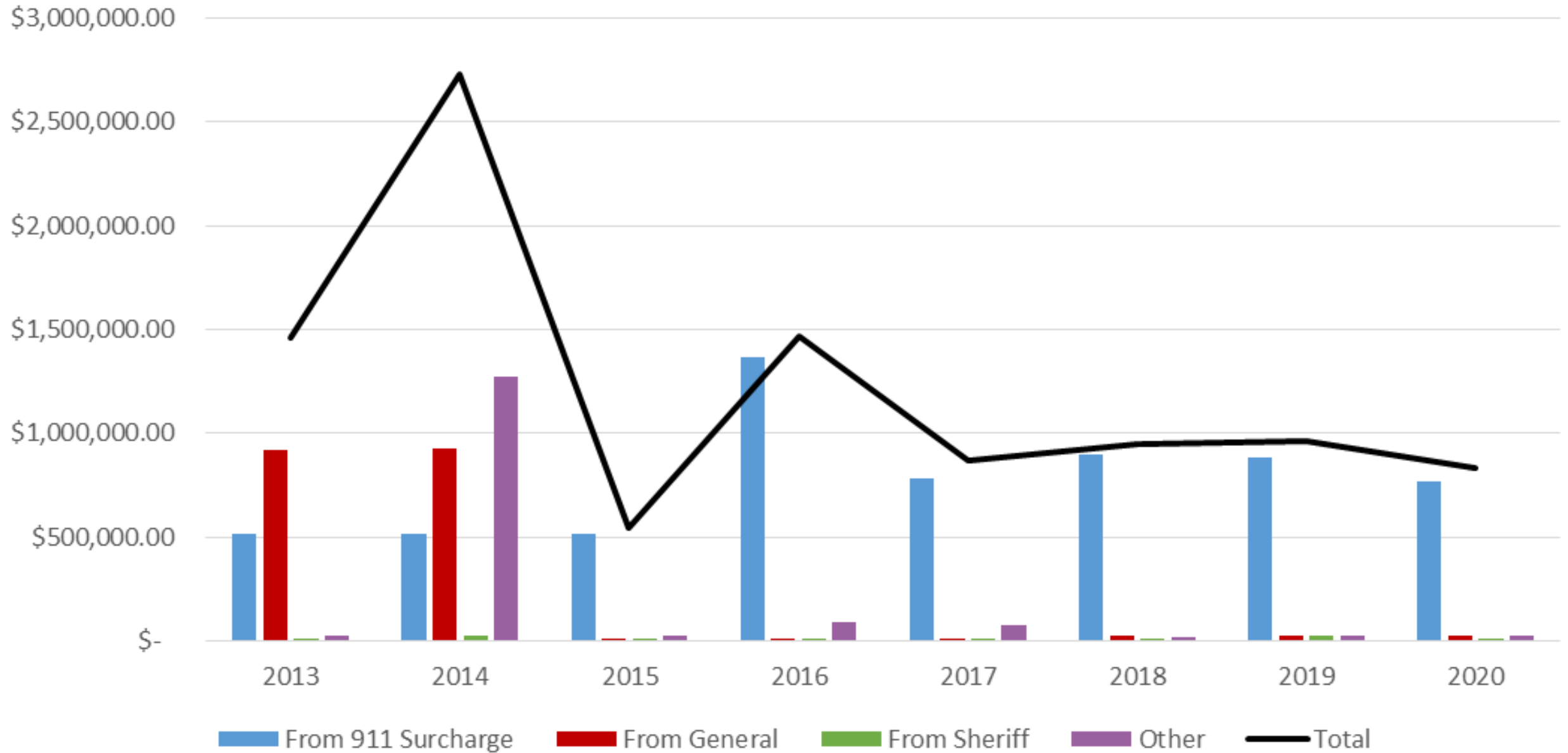
# Operations



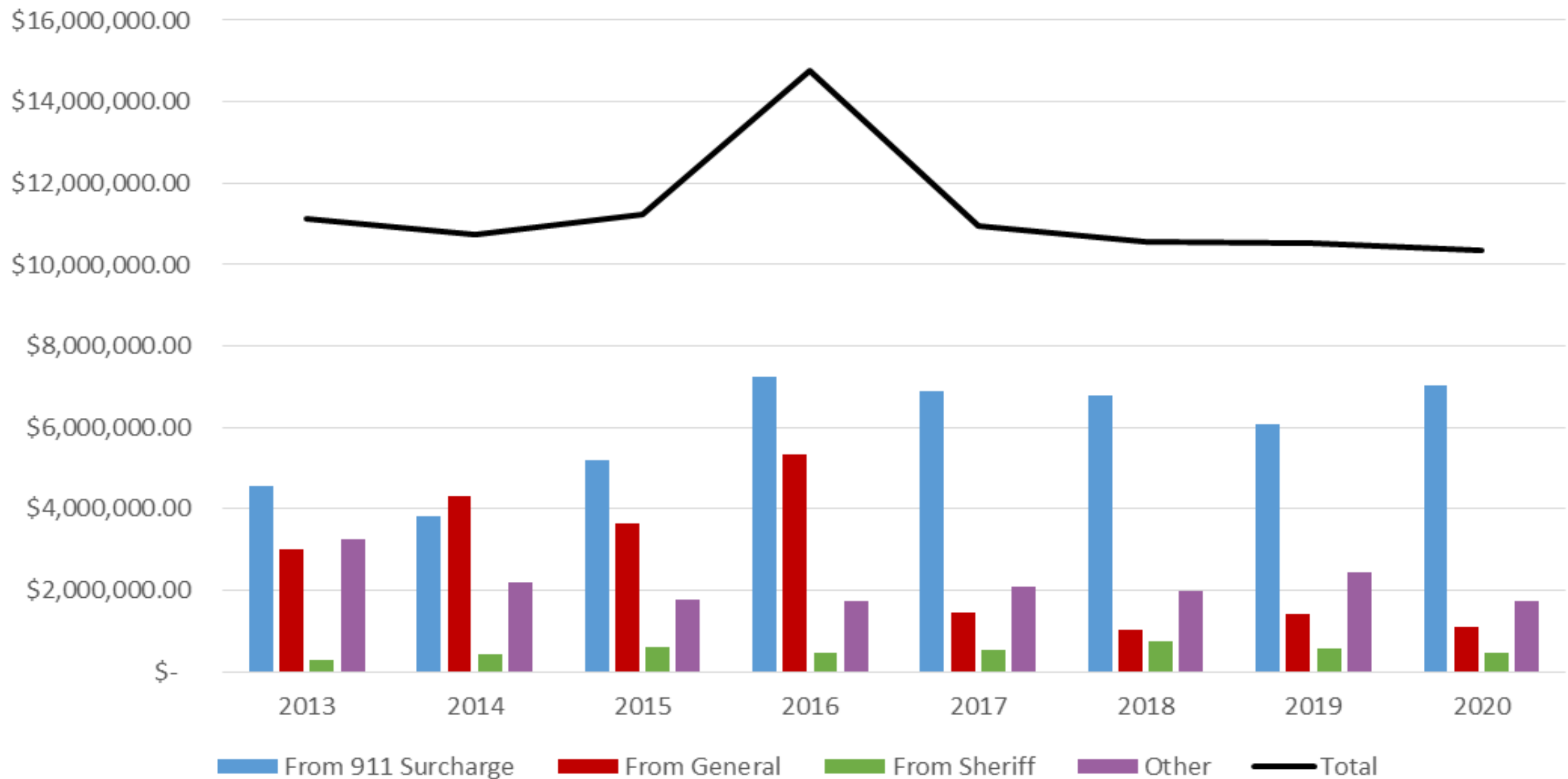
# Data Processing



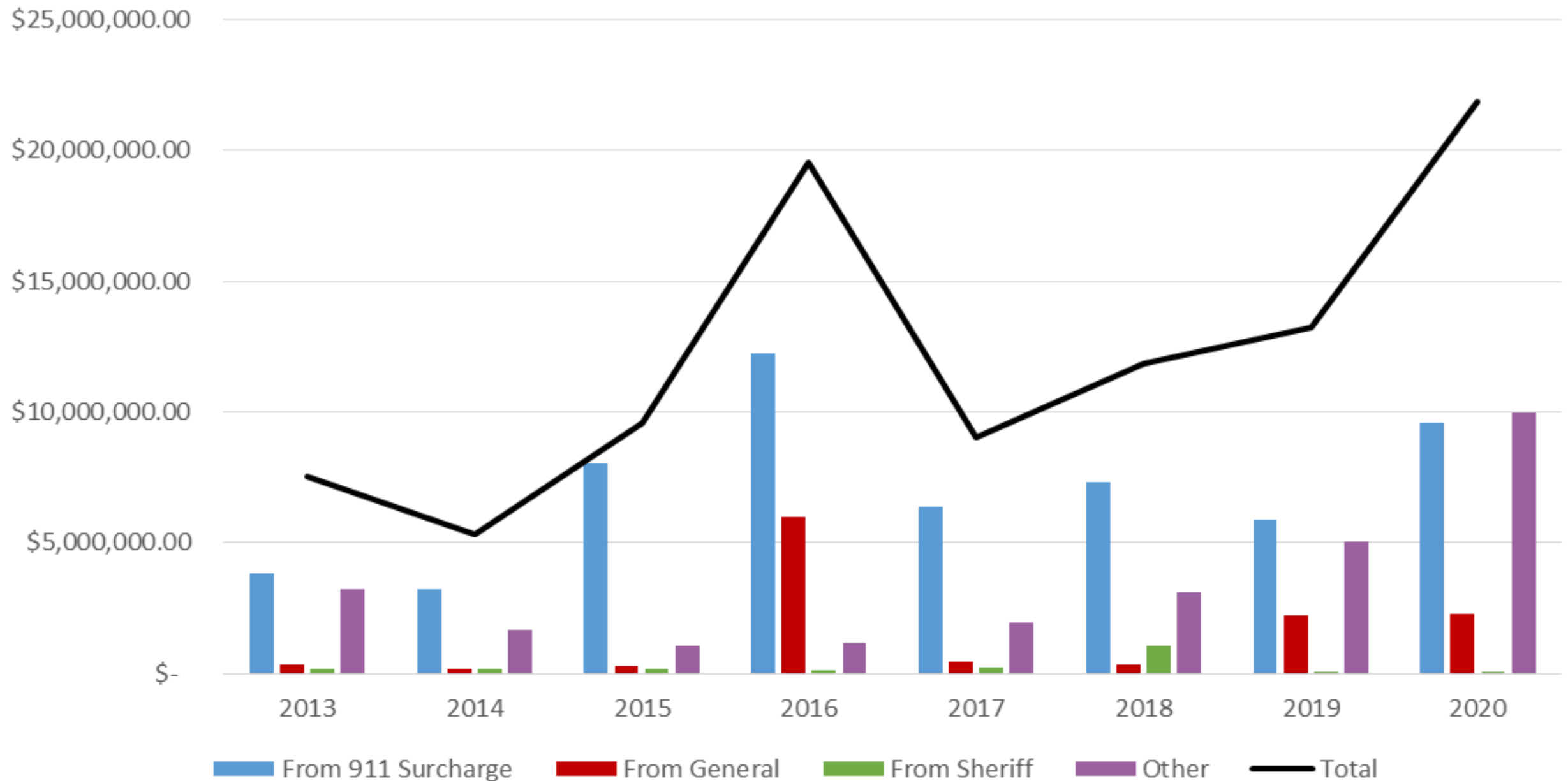
# Addressing



# Radio Infrastructure

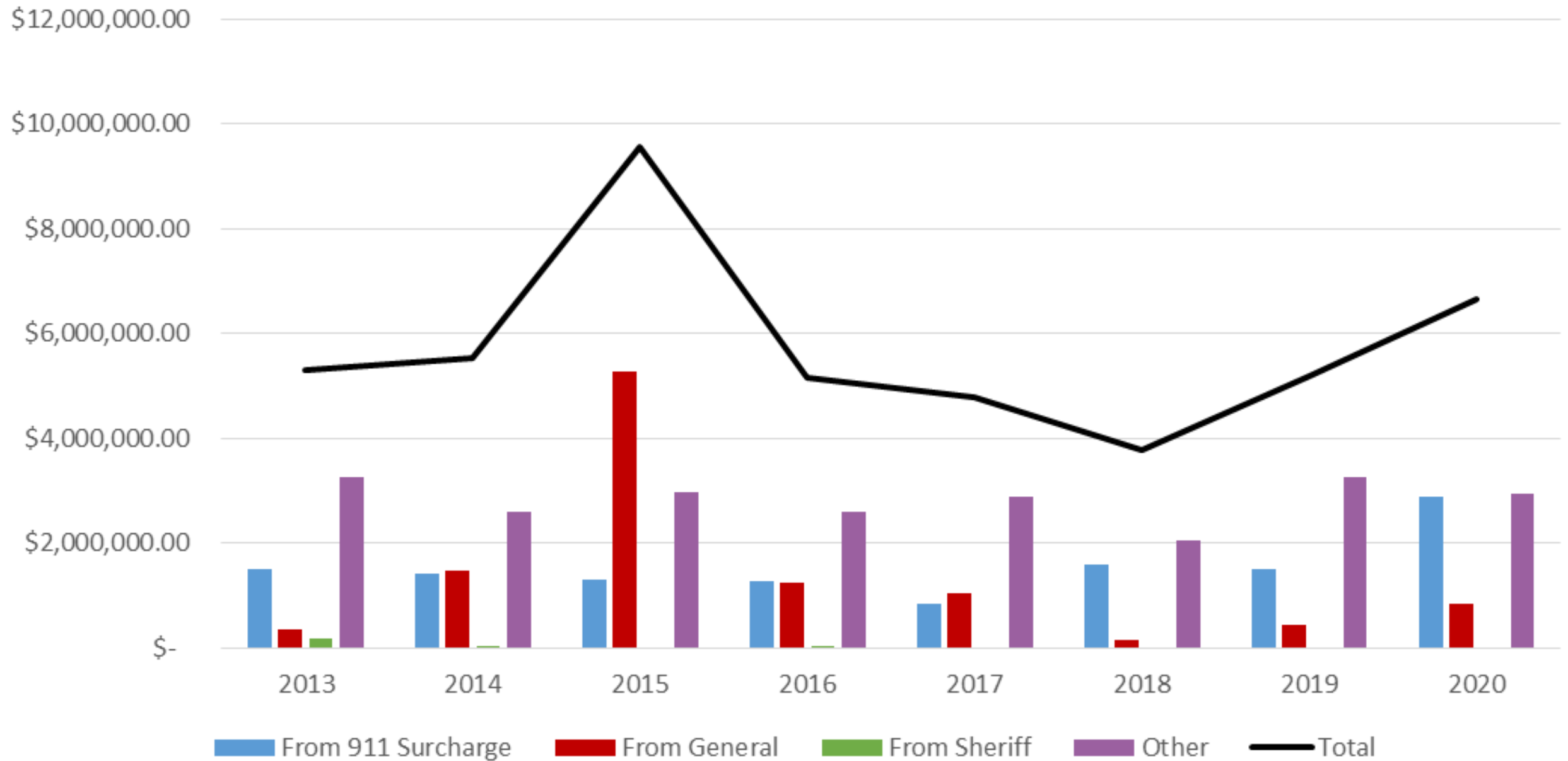


# Capitol Expenditures

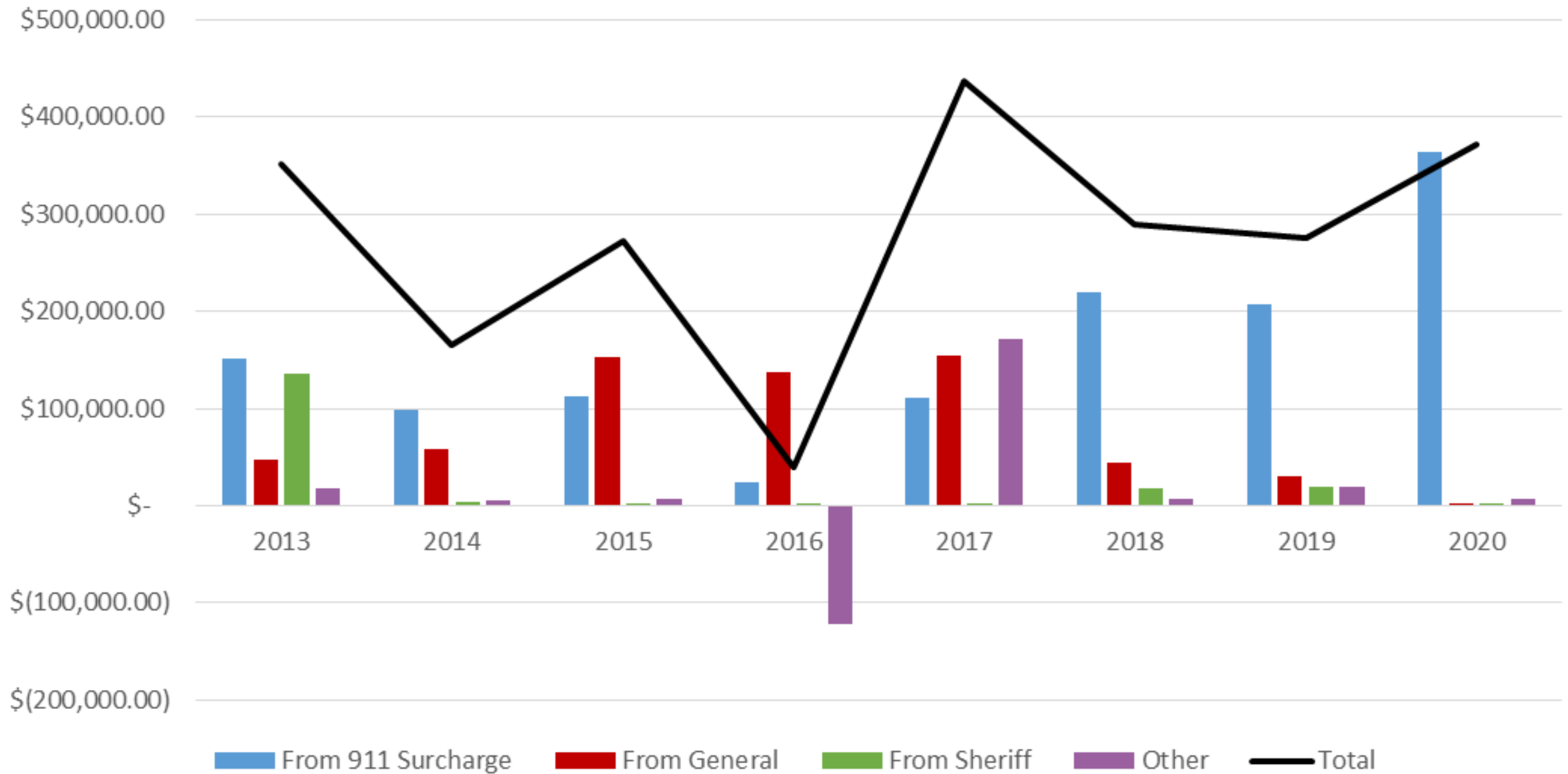




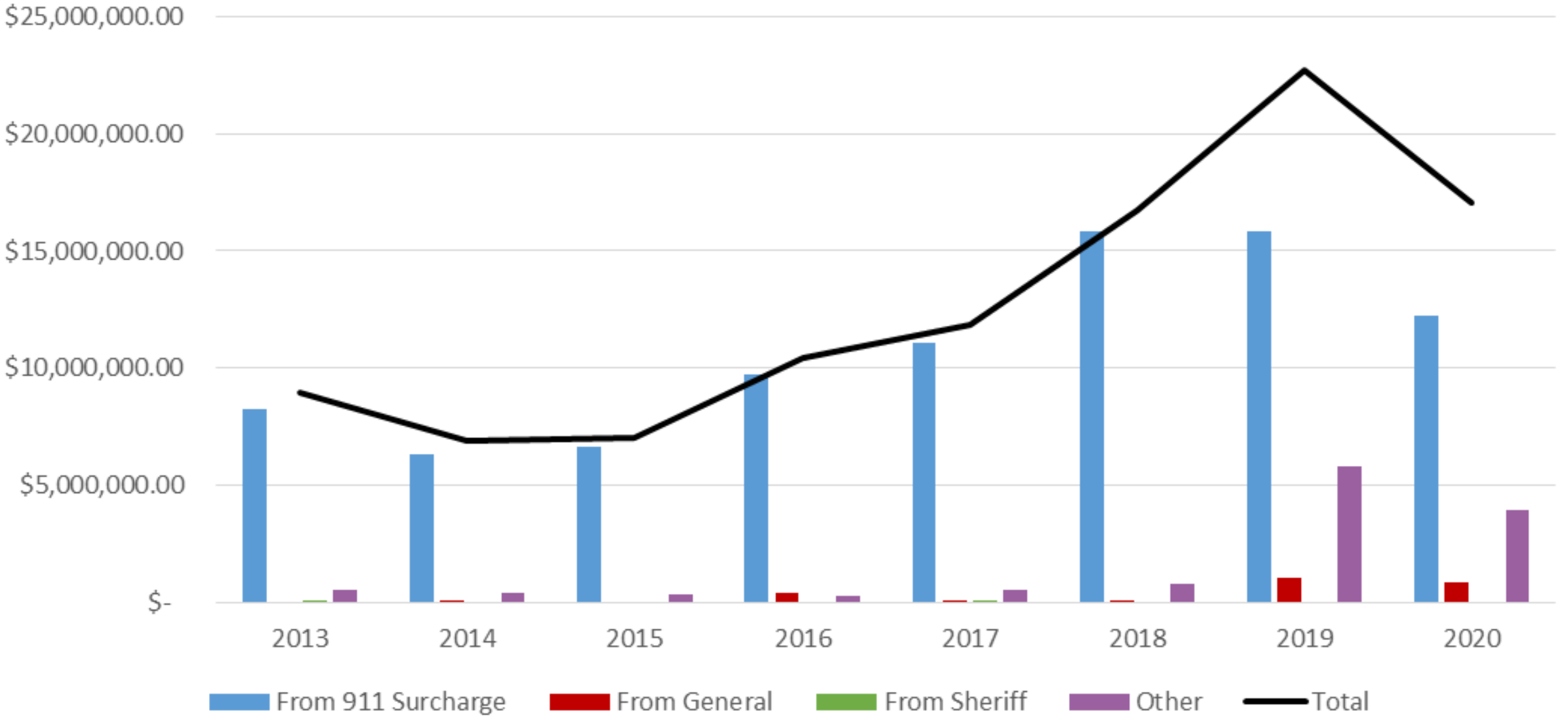
## Debt Services



# Debt Services



# Set Aside Funds



**Reporting: July 1, 2018 through June 30, 2019**

**Must Use This Form--Hand Written Forms Not Accepted**

**Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Dennis Denton	<a href="mailto:DDenton@adaircountysoc.org">DDenton@adaircountysoc.org</a>	641-743-2148
	Name	Email	Phone
<b>Submitted by:</b>	Diane Sefrit	<a href="mailto:sci911@mediacombb.net">sci911@mediacombb.net</a>	712-523-3367
	Name	Email	Phone
	Adair Co Sheriff's Office	Adair- SCI Regional	
	PSAP Name	County	

<b>Administrative Data</b>	N/A	416	N/A	N/A	2
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	N/A		3,034		6
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$ 61,093.06	State Payout
	Amount	Source
	Amount	Source
<b>Additional Debt</b>		
	Amount	Source
	Amount	Source

Reporting: July 1, 2018 through June 30, 2019

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime				\$ 421,449.65			
FICA				\$ 32,018.57			
IPERS				\$ 42,557.00			
Deferred Comp				N/A			
Worker's Comp				N/A			
Unemployment Ins				\$ 459.32			
Health and Dental Ins				\$ 154,562.34			
Clothing Allowance				N/A			
Organization Dues				N/A			
Witness Fees				N/A			
Longevity Pay				\$ 212.48			
Other (Specify)				N/A			
<b>TOTAL</b>	<b>\$ 651,259.36</b>	\$ -	\$ -	\$ 651,259.36	\$ -	\$ -	

<b>Administration - Other Costs:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies				\$ 2,056.81			
Postage				\$ 478.98			
Fax Machines				N/A			
Copy Machines				N/A			
Advertising				N/A			
Promotion				N/A			
Training Expenses				N/A			
Other (Specify)				N/A			
<b>TOTAL</b>	<b>\$ 2,535.79</b>	\$ -	\$ -	\$ 2,535.79	\$ -	\$ -	

Reporting: July 1, 2018 through June 30, 2019

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Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas			\$ 1,808.20		
Electric			\$ 4,084.95		
Water			\$ 306.00		
Sewer			\$ 166.00		
Trash Removal			\$ 1,100.00		
Janitorial			\$ 3,871.04		
Mowing			\$ 1,055.00		
Snow Removal			\$ 655.00		
Other (Specify)			N/A		
<b>TOTAL</b>	\$ 13,046.19	\$ -	\$ 13,046.19	\$ -	\$ -

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building			\$ 4,669.36		
Liability			\$ 3,899.42		
Equipment			\$ 5,605.39		
Office Rental			N/A		
Other (Specify)			N/A		
<b>TOTAL</b>	\$ 14,174.17	\$ -	\$ 14,174.17	\$ -	\$ -

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement			\$ 870.90		
Repairs					
Fuel					
UPS					
Other (Specify)					
<b>TOTAL</b>	\$ 870.90	\$ -	\$ 870.90	\$ -	\$ -

Reporting: July 1, 2018 through June 30, 2019

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs			N/A		
Hardware			N/A		
Software			N/A		
Upgrades			N/A		
Maintenance Agreements			N/A		
Repairs			N/A		
Other (Specify)			N/A		
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs			\$ 6,760.45		
Hardware			N/A		
Software			N/A		
Upgrades			N/A		
Maintenance Agreements			N/A		
Repairs			N/A		
Other (Specify)			N/A		
<b>TOTAL</b>	\$ 6,760.45	\$ -	\$ 6,760.45	\$ -	\$ -

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees			N/A		
Iowa System / NCIC			\$ 4,284.00		
Other (Specify)			N/A		
<b>TOTAL</b>	\$ 4,284.00	\$ -	\$ 4,284.00	\$ -	\$ -

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
CAD System				N/A			
Mapping/GIS				N/A			
Logging Recorder				N/A			
Dispatcher Work Stations				N/A			
Software				N/A			
Upgrades				N/A			
Maintenance Agreements				\$ 14,575.00			
Repairs				N/A			
EMD				N/A			
Other (Specify)				N/A			
<b>TOTAL</b>	<b>\$ 14,575.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 14,575.00</b>	<b>\$ -</b>	<b>\$ -</b>	

<b>Data Processing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
E911 Data Base/MSAG (Telephone Co)				N/A			
E911 Data Base/MSAG (Other)				N/A			
Other (Specify)				N/A			
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

<b>Addressing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Intersection Signage			\$ 111.00				
Resident Markers			\$ 276.70				
Contracted Services			N/A				
GIS (mapping)			\$ 32.40				
Other (Specify)	For Sign Posts		\$ 1,762.64				
<b>TOTAL</b>	<b>\$ 2,182.74</b>	<b>\$ -</b>	<b>\$ 2,182.74</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	



Reporting: July 1, 2018 through June 30, 2019

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Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Radio Infrastructure: Costs for leased and owned</b>					Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff		
Radio Base				N/A		
Mobile				N/A		
Portable				N/A		
Handheld				N/A		
Pagers				N/A		
Repeaters				N/A		
Remote Transmitter Sites				N/A		
Towers				N/A		
Maintenance Agreements				N/A		
Repairs				N/A		
Other (Specify)				N/A		
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below</b>					Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff		
Hardware						
Software						
CAD System						
Mapping						
Radio		\$ 61,009.90				
Logging Recorder						
Dispatcher Work Stations						
Maintenance Agreements						
Repairs						
Other (Specify)						
<b>TOTAL</b>	\$ 61,009.90	\$ 61,009.90	\$ -	\$ -	\$ -	\$ -

**Reporting: July 1, 2018 through June 30, 2019**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>					
To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Loans					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Miscellaneous (Specify):</b>					
	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>GRAND TOTAL</b>	\$ 770,698.50	\$ 61,009.90	\$ 2,182.74	\$ 707,505.86	\$ -	\$ -
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<b>Set Aside Funds:</b>					
To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Amount set aside for future purchases					
Amount set aside for future projects					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

**Notes/Comments:** In regards to salary, there was an increase in salary as the sheriff filled in as a certified dispatcher/911 operator due to manpower shortage. In regards to number of administrative calls, no records are kept. In regards to administrative phone system, the total entered includes circuit costs, hardware, etc.

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

**Reporting: July 1, 2018 through June 30, 2019**

**Must Use This Form--Hand Written Forms Not Accepted**

**Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Ronda Russell	ronda@adamscountya.com	641-322-444
	Name	Email	Phone
<b>Submitted by:</b>	Diane Sefrit	sci911@mediacombb.net	712-523-3367
	Name	Email	Phone
	Adams Co Sheriff's Office	Adams- SCI Regional	
	PSAP Name	County	

<b>Administrative Data</b>	N/A	143	N/A	N/A	2
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	N/A		461		6
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$ 61,093.06	State Payout
	Amount	Source
	Amount	Source
<b>Additional Debt</b>		
	Amount	Source
	Amount	Source

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime			N/A		\$ 193,122.77		
FICA			N/A		\$ 14,853.62		
IPERS			N/A		\$ 19,228.38		
Deferred Comp			N/A		N/A		
Worker's Comp			N/A		\$ 2,178.07		
Unemployment Ins			N/A		N/A		
Health and Dental Ins			N/A		\$ 6,398.06		
Clothing Allowance			\$ 250.00		N/A		
Organization Dues			\$ 3,000.00		N/A		
Witness Fees			N/A		N/A		
Longevity Pay			N/A		N/A		
Other (Specify)			N/A		N/A		
<b>TOTAL</b>	<b>\$ 239,030.90</b>	\$ -	\$ 3,250.00	\$ -	\$ 235,780.90	\$ -	

<b>Administration - Other Costs:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies			\$ 2,500.00				
Postage			\$ 400.00				
Fax Machines			N/A				
Copy Machines			N/A				
Advertising			\$ 500.00				
Promotion			N/A				
Training Expenses			\$ 2,300.00				
Other (Specify)			N/A				
<b>TOTAL</b>	<b>\$ 5,700.00</b>	\$ -	\$ 5,700.00	\$ -	\$ -	\$ -	

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas		\$ 954.00			
Electric		\$ 2,535.00			
Water		\$ 580.00			
Sewer		\$ 475.00			
Trash Removal		\$ 148.50			
Janitorial		\$ 3,089.48			
Mowing		N/A			
Snow Removal		\$ 1,503.96			
Other (Specify)		N/A			
<b>TOTAL</b>	\$ 9,285.94	\$ -	\$ 9,285.94	\$ -	\$ -

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building		\$ 3,834.00			
Liability		\$ 12,043.00			
Equipment		N/A			
Office Rental		N/A			
Other (Specify)		N/A			
		\$ 3,114.15			
<b>TOTAL</b>	\$ 18,991.15	\$ -	\$ 18,991.15	\$ -	\$ -

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement		\$ 50,000.00			
Repairs		N/A			
Fuel		\$ 200.00			
UPS		N/A			
Other (Specify)		N/A			
<b>TOTAL</b>	\$ 50,200.00	\$ -	\$ 50,200.00	\$ -	\$ -

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**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs		N/A			
Hardware		N/A			
Software		N/A			
Upgrades		N/A			
Maintenance Agreements		N/A			
Repairs		N/A			
Other (Specify)		N/A			
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs		N/A			
Hardware		N/A			
Software		N/A			
Upgrades		N/A			
Maintenance Agreements		N/A			
Repairs		N/A			
Other (Specify)		N/A			
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees		(Included w/below)			
Iowa System / NCIC		\$ 7,400.00			
Other (Specify)		(Included w/above)			
<b>TOTAL</b>	\$ 7,400.00	\$ 7,400.00	\$ -	\$ -	\$ -

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<b>Operations:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
CAD System			N/A			
Mapping/GIS			N/A			
Logging Recorder			N/A			
Dispatcher Work Stations			N/A			
Software			N/A			
Upgrades			N/A			
Maintenance Agreements			N/A			
Repairs			N/A			
EMD			N/A			
Other (Specify)			N/A			
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Data Processing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
E911 Data Base/MSAG (Telephone Co)			N/A			
E911 Data Base/MSAG (Other)			N/A			
Other (Specify)			N/A			
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Intersection Signage			N/A			
Resident Markers			N/A			
Contracted Services			N/A			
GIS (mapping)			N/A			
Other (Specify)			N/A			
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Radio Infrastructure: Costs for leased and owned</b>									
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)			
Radio Base			N/A						
Mobile			N/A						
Portable			N/A						
Handheld			N/A						
Pagers			N/A						
Repeaters			N/A						
Remote Transmitter Sites			N/A						
Towers			N/A						
Maintenance Agreements			N/A						
Repairs			N/A						
Other (Specify)			N/A						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below</b>									
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)			
Hardware			N/A						
Software			N/A						
CAD System			N/A						
Mapping			N/A						
Radio			N/A						
Logging Recorder			N/A						
Dispatcher Work Stations		\$ 61,093.06	N/A						
Maintenance Agreements			N/A						
Repairs			N/A						
Other (Specify)			N/A						
<b>TOTAL</b>	<b>\$ 61,093.06</b>	<b>\$ 61,093.06</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



**Reporting: July 1, 2018 through June 30, 2019**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>					
To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Loans		N/A			
Other (Specify)		N/A			
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Miscellaneous (Specify):</b>					
	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>GRAND TOTAL</b>	\$ 391,701.05	\$ 61,093.06	\$ 94,827.09	\$ -	\$ 235,780.90	\$ -
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<b>Set Aside Funds:</b>					
To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Amount set aside for future purchases					
Amount set aside for future projects					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

Reporting: July 1, 2018 through June 30, 2019

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Christopher Fee	<a href="mailto:cfee@co.allamakee.ia.us">cfee@co.allamakee.ia.us</a>	563-568-4603
	Name	Email	Phone
<b>Submitted by:</b>	Christopher Fee	<a href="mailto:cfee@co.allamakee.ia.us">cfee@co.allamakee.ia.us</a>	563-568-4603
	Name	Email	Phone
	Allamakee Co Sheriff's Office	Allamakee	
	PSAP Name	County	

<b>Administrative Data</b>	\$ 52,986.00	656		33,389	2
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	\$ 217,015.00		2,297		10
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$ 221.32	Interest
	Amount	Source
	\$ 6,000.00	State GIS Grant
	Amount	Source
<b>Additional Debt</b>		
	Amount	Source
	Amount	Source

**Reporting: July 1, 2018 through June 30, 2019**

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<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)		
Salary, to include overtime	\$ 25,255.00	\$ 25,255.00	\$ 458,174.00				
FICA	\$ 1,921.00	\$ 1,921.00	\$ 32,598.00				
IPERS	\$ 2,465.00	\$ 2,282.00	\$ 46,779.00				
Deferred Comp							
Worker's Comp		\$ 21,982.00					
Unemployment Ins							
Health and Dental Ins	\$ 4,415.00	\$ 4,415.00	\$ 86,000.00				
Clothing Allowance							
Organization Dues			\$ 300.00				
Witness Fees							
Longevity Pay							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 713,762.00</b>	<b>\$ 34,056.00</b>	<b>\$ 55,855.00</b>	<b>\$ 623,851.00</b>	<b>\$ -</b>	<b>\$ -</b>	

<b>Administration - Other Costs:</b>							
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)		
Office Supplies	\$ 884.00	\$ 487.00	\$ 2,361.00				
Postage		\$ 106.00	\$ 404.00				
Fax Machines	\$ 64.00						
Copy Machines	\$ 342.00	\$ 118.00	\$ 3,083.00				
Advertising	\$ 67.00	\$ 484.00					
Promotion	\$ 69.00						
Training Expenses			\$ 7,000.00				
Other (Specify)							
Data Processing	\$ 351.00	\$ 6,287.00	\$ 12,000.00				
<b>TOTAL</b>	<b>\$ 34,107.00</b>	<b>\$ 1,777.00</b>	<b>\$ 7,482.00</b>	<b>\$ 24,848.00</b>	<b>\$ -</b>	<b>\$ -</b>	

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas		\$ 252.00			
Electric		\$ 15,852.00			
Water		\$ 997.00			
Sewer					
Trash Removal		\$ 828.00			
Janitorial		\$ 33,769.00			
Mowing		\$ 2,603.00			
Snow Removal					
Other (Specify)		\$ 276.00			
<b>TOTAL</b>	\$ -	\$ 54,577.00	\$ -	\$ -	\$ -

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building		\$ 18,692.00			
Liability					
Equipment	\$ 8,620.00		\$ 6,197.00		
Office Rental					
Other (Specify)					
<b>TOTAL</b>	\$ 8,620.00	\$ 18,692.00	\$ 6,197.00	\$ -	\$ -

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement					
Repairs		\$ 727.00			
Fuel					
UPS					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ 727.00	\$ -	\$ -	\$ -

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 28,895.00				
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 28,895.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs			\$ 3,020.00		
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)		\$ 173.00			
<b>TOTAL</b>	<b>\$ 3,193.00</b>	<b>\$ 173.00</b>	<b>\$ 3,020.00</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees					
Iowa System / NCIC			\$ 6,936.00		
Other (Specify)					
<b>TOTAL</b>	<b>\$ 6,936.00</b>	<b>\$ -</b>	<b>\$ 6,936.00</b>	<b>\$ -</b>	<b>\$ -</b>

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
CAD System		\$ 172,750.00				
Mapping/GIS		\$ 6,000.00				
Logging Recorder		\$ 4,050.00				
Dispatcher Work Stations		\$ 3,616.00				
Software						
Upgrades						
Maintenance Agreements						
Repairs		\$ 175.00				
EMD						
Other (Specify) Codered		\$ 7,569.00				
Edispatches		\$ 2,208.00	\$ 2,148.00			
<b>TOTAL</b>	<b>\$ 198,516.00</b>	<b>\$ 196,368.00</b>	<b>\$ 2,148.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Data Processing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
E911 Data Base/MSAG (Telephone Co)						
E911 Data Base/MSAG (Other)						
Other (Specify) Tech support			\$ 2,907.00			
<b>TOTAL</b>	<b>\$ 2,907.00</b>	<b>\$ -</b>	<b>\$ 2,907.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Intersection Signage						
Resident Markers		\$ 3,727.00				
Contracted Services						
GIS (mapping)						
Other (Specify) mileage		\$ 345.00				
<b>TOTAL</b>	<b>\$ 4,072.00</b>	<b>\$ 4,072.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Radio Infrastructure: Costs for leased and owned**

<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Radio Base						
Mobile						
Portable						
Handheld						
Pagers						
Repeaters						
Remote Transmitter Sites			\$ 173,652.00			
Towers		\$ 38,641.00	\$ 3,465.00			
Maintenance Agreements		\$ 74,884.00				
Repairs						
Other (Specify) Programming		\$ 1,125.00				
Whats up gold		\$ 40,895.00				
<b>TOTAL</b>	<b>\$ 332,662.00</b>	<b>\$ 155,545.00</b>	<b>\$ 177,117.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below**

<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Hardware						
Software						
CAD System						
Mapping						
Radio						
Logging Recorder						
Dispatcher Work Stations						
Maintenance Agreements						
Repairs						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Reporting: July 1, 2018 through June 30, 2019**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Loans						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>GRAND TOTAL</b>	<b>\$ 1,413,863.00</b>	<b>\$ 429,333.00</b>	<b>\$ 319,678.00</b>	<b>\$ 664,852.00</b>	<b>\$ -</b>	<b>\$ -</b>
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<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases		\$ 62,583.00				
Amount set aside for future projects			\$ 565,623.00			
Other (Specify)						
<b>TOTAL</b>	<b>\$ 628,206.00</b>	<b>\$ 62,583.00</b>	<b>\$ 565,623.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232



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**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Gary D. Anderson	<a href="mailto:sheriff@appanoosecountysheriff.org">sheriff@appanoosecountysheriff.org</a>	641-437-7100
	Name	Email	Phone
<b>Submitted by:</b>	Gary D. Anderson	<a href="mailto:sheriff@appanoosecountysheriff.org">sheriff@appanoosecountysheriff.org</a>	641-437-7100
	Name	Email	Phone
	Appanoose Co Sheriff's Office	Appanoose	
	PSAP Name	County	

<b>Administrative Data</b>	\$ 12,794.58	2,571			2
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	\$ 169,690.82		3,521		5
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$ 7,415.00	Interest
	Amount	Source
	Amount	Source
<b>Additional Debt</b>		
	Amount	Source
	Amount	Source

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<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>				
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (Police)	Other Funding Service Agency	
Salary, to include overtime			\$ 91,703.00	\$ 91,703.00		
FICA			\$ 7,053.00	\$ 7,053.00		
IPERS			\$ 8,683.00	\$ 8,683.00		
Deferred Comp						
Worker's Comp			\$ 203.00	\$ 203.00		
Unemployment Ins						
Health and Dental Ins			\$ 31,287.00	\$ 31,287.00		
Clothing Allowance						
Organization Dues						
Witness Fees						
Longevity Pay			\$ 488.00	\$ 488.00		
Other (Specify)						
<b>TOTAL</b>	\$ 278,834.00	\$ -	\$ 139,417.00	\$ 139,417.00	\$ -	

<b>Administration - Other Costs:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (Police)	Other Funding Service Agency
<u>To include, but not limited to:</u>						
Office Supplies						
Postage						
Fax Machines						
Copy Machines						\$ 1,424.00
Advertising	\$ 59.00					
Promotion						
Training Expenses	\$ 380.00					
Other (Specify) Toiletries						\$ 352.00
<b>TOTAL</b>	\$ 2,215.00	\$ 439.00	\$ -	\$ -	\$ -	\$ 1,776.00

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**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (Police)	Other Funding Service Agency
Gas					\$ 1,273.00
Electric					\$ 7,976.00
Water					\$ 325.00
Sewer					\$ 1,606.00
Trash Removal					\$ 440.00
Janitorial					\$ 4,400.00
Mowing					
Snow Removal					
Other (Specify) Pest					\$ 130.00
HVAC					\$ 4,967.00
Building Repair					\$ 2,501.00
<b>TOTAL</b>	<b>\$ 23,618.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 23,618.00</b>

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (Police)	Other Funding Service Agency
Building					\$ 1,887.00
Liability	\$ 626.00				
Equipment					
Office Rental					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 2,513.00</b>	<b>\$ 626.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,887.00</b>

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (Police)	Other Funding Service Agency
Maintenance Agreement					
Repairs	\$ 1,835.00				
Fuel					
UPS					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 1,835.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

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**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (Police)	Other Funding Service Agency
Circuit Costs		\$ 9,976.00				
Hardware						
Software						
Upgrades						
Maintenance Agreements						
Repairs						
Other (Specify)	Nixle/lamresponding	\$ 9,398.00				
<b>TOTAL</b>	<b>\$ 19,374.00</b>	<b>\$ 19,374.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (Police)	Other Funding Service Agency
Circuit Costs						\$ 3,172.00
Hardware						
Software						
Upgrades						
Maintenance Agreements						
Repairs						
Other (Specify)	Cellular	\$ 508.00				
<b>TOTAL</b>	<b>\$ 3,680.00</b>	<b>\$ 508.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,172.00</b>

<b>Other</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (Police)	Other Funding Service Agency
Internet Fees		\$ 813.00				\$ 420.00
Iowa System / NCIC						\$ 2,988.00
Other (Specify)	Architect					\$ 2,949.00
Remote Access						\$ 280.00
<b>TOTAL</b>	<b>\$ 7,450.00</b>	<b>\$ 813.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 6,637.00</b>

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<b>Operations:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (Police)	Other Funding Service Agency	
CAD System		\$ 3,662.00					
Mapping/GIS							
Logging Recorder							
Dispatcher Work Stations		\$ 7,672.00					
Software							
Upgrades						\$ 1,629.00	
Maintenance Agreements		\$ 4,900.00				\$ 2,236.00	
Repairs							
EMD							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 20,099.00</b>	<b>\$ 16,234.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,865.00</b>	

<b>Data Processing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (Police)	Other Funding Service Agency	
E911 Data Base/MSAG (Telephone Co)		\$ 14,719.00					
E911 Data Base/MSAG (Other)							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 14,719.00</b>	<b>\$ 14,719.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

<b>Addressing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (Police)	Other Funding Service Agency	
Intersection Signage		\$ 1,626.00					
Resident Markers		\$ 2,060.00					
Contracted Services							
GIS (mapping)		\$ 26,239.00					
Other (Specify)							
<b>TOTAL</b>	<b>\$ 29,925.00</b>	<b>\$ 29,925.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Radio Infrastructure:** *Costs for leased and owned*

<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (Police)	Other Funding Service Agency
Radio Base					
Mobile					
Portable					
Handheld					
Pagers	\$ 5,919.00				
Repeaters	\$ 8,166.00				
Remote Transmitter Sites					
Towers					
Maintenance Agreements					
Repairs	\$ 5,425.00				
Other (Specify)					
<b>TOTAL</b>	<b>\$ 19,510.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Capital Expenditures:** *Non-recurring costs during this reporting timeframe on large expenses in the categories below*

<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (Police)	Other Funding Service Agency
Hardware					
Software					
CAD System					
Mapping					
Radio	\$ 13,765.00				
Logging Recorder					
Dispatcher Work Stations					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 13,765.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (Police)	Other Funding Service Agency
<u>To include, but not limited to:</u>						
Loans						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (Police)	Other Funding Service Agency
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>GRAND TOTAL</b>	<b>\$ 437,537.00</b>	<b>\$ 117,748.00</b>	<b>\$ -</b>	<b>\$ 139,417.00</b>	<b>\$ 139,417.00</b>	<b>\$ 40,955.00</b>
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<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (Police)	Other Funding Service Agency
<u>To include, but not limited to:</u>						
Amount set aside for future purchases		\$ 175,000.00				
Amount set aside for future projects						
Other (Specify) Unassigned		\$ 50,000.00				
<b>TOTAL</b>	<b>\$ 225,000.00</b>	<b>\$ 225,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Notes/Comments:** The Service Agency is a 28E agency with members of the City of Centerville (Police) and Appanoose County (Sheriff)

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

**Reporting: July 1, 2018 through June 30, 2019**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Mellissa Tygesen	<a href="mailto:mthyesen@auduboncountytia.gov">mthyesen@auduboncountytia.gov</a>	712 563-2631
	Name	Email	Phone
<b>Submitted by:</b>	Philip Mennenoh	<a href="mailto:audcoema@auduboncountytia.gov">audcoema@auduboncountytia.gov</a>	712 563-3483
	Name	Email	Phone
	Audubon County Dispatch Center	Audubon	
	PSAP Name	County	

<b>Administrative Data</b>	\$ 27,513.00				2
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	\$ 98,921.00				4
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>		
	Amount	Source
	Amount	Source
<b>Additional Debt</b>		
	Amount	Source
	Amount	Source



Reporting: July 1, 2018 through June 30, 2019

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime				\$ 185,100.89			
FICA				\$ 14,141.20			
IPERS				\$ 17,586.14			
Deferred Comp							
Worker's Comp							
Unemployment Ins							
Health and Dental Ins				\$ 67,484.40			
Clothing Allowance				\$ 703.00			
Organization Dues							
Witness Fees							
Longevity Pay							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 285,015.63</b>	\$ -	\$ -	\$ 285,015.63	\$ -	\$ -	

<b>Administration - Other Costs:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies				\$ 1,355.62			
Postage							
Fax Machines							
Copy Machines							
Advertising							
Promotion							
Training Expenses				\$ 380.00			
Other (Specify)							
<b>TOTAL</b>	<b>\$ 1,735.62</b>	\$ -	\$ -	\$ 1,735.62	\$ -	\$ -	

Reporting: July 1, 2018 through June 30, 2019

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Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas						
Electric						
Water						
Sewer						
Trash Removal						
Janitorial						
Mowing						
Snow Removal						
Other (Specify)						
<b>TOTAL</b>	<b>\$</b>	<b>-</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<u>Insurance</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building						
Liability						
Equipment						
Office Rental						
Other (Specify)						
<b>TOTAL</b>	<b>\$</b>	<b>-</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<u>Generator</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement						
Repairs						
Fuel						
UPS						
Other (Specify)						
<b>TOTAL</b>	<b>\$</b>	<b>-</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2018 through June 30, 2019

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs					
Hardware					
Software					
Upgrades			\$ 699.15		
Maintenance Agreements					
Repairs			\$ 5,661.00		
Other (Specify)					
<b>TOTAL</b>	\$ 6,360.15	\$ -	\$ 6,360.15	\$ -	\$ -

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs					
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees					
Iowa System / NCIC			\$ 7,842.50		
Other (Specify)					
<b>TOTAL</b>	\$ 7,842.50	\$ -	\$ 7,842.50	\$ -	\$ -

**Reporting: July 1, 2018 through June 30, 2019**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
CAD System						
Mapping/GIS		\$ 14,413.00				
Logging Recorder						
Dispatcher Work Stations						
Software						
Upgrades						
Maintenance Agreements						
Repairs						
EMD				\$ 6,660.00		
Other (Specify)						
<b>TOTAL</b>	<b>\$ 21,073.00</b>	<b>\$ 14,413.00</b>	<b>\$ -</b>	<b>\$ 6,660.00</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Data Processing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
E911 Data Base/MSAG (Telephone Co)		\$ 10,795.00				
E911 Data Base/MSAG (Other)						
Other (Specify)						
<b>TOTAL</b>	<b>\$ 10,795.00</b>	<b>\$ 10,795.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Intersection Signage						
Resident Markers		\$ 280.00				
Contracted Services						
GIS (mapping)						
Other (Specify)						
<b>TOTAL</b>	<b>\$ 280.00</b>	<b>\$ 280.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2018 through June 30, 2019

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Radio Infrastructure:** *Costs for leased and owned*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Radio Base					
Mobile					
Portable					
Handheld					
Pagers					
Repeaters					
Remote Transmitter Sites					
Towers					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

**Capital Expenditures:** *Non-recurring costs during this reporting timeframe on large expenses in the categories below*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Hardware					
Software					
CAD System					
Mapping					
Radio	\$ 20,795.00				
Logging Recorder					
Dispatcher Work Stations					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	\$ 20,795.00	\$ -	\$ -	\$ -	\$ -

**Reporting: July 1, 2018 through June 30, 2019**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Loans						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>GRAND TOTAL</b>	<b>\$ 353,896.90</b>	<b>\$ 46,283.00</b>	<b>\$ -</b>	<b>\$ 307,613.90</b>	<b>\$ -</b>	<b>\$ -</b>
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<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases						
Amount set aside for future projects						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

**Reporting: July 1, 2018 through June 30, 2019**

**Must Use This Form--Hand Written Forms Not Accepted**

**Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Gina Edler/Ronald Tippett	<a href="mailto:gedler@co.benton.ia.us">gedler@co.benton.ia.us</a>	319-472-2365/319-472-2337
	Name	Email	Phone
<b>Submitted by:</b>	Ronald Tippett	<a href="mailto:r.tippett@co.benton.ia.us">r.tippett@co.benton.ia.us</a>	319-472-2337
	Name	Email	Phone
	Benton Co Sheriff's Office	Benton	
	PSAP Name	County	

<b>Administrative Data</b>	\$ 96,172.00			
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls
	\$ 177,012.00		3,945	
	Wireless Surcharge Received		Number of Wireless Calls	Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$ 44,700.00	Cities W/I County for Dispatch Services
	Amount	Source
	Amount	Source

<b>Additional Debt</b>	\$ 7,144.00	Interest
	Amount	Source
	Amount	Source

**Reporting: July 1, 2018 through June 30, 2019**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>				
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime		\$ 424,458.00				
FICA		\$ 25,476.00				
IPERS		\$ 41,883.00				
Deferred Comp						
Worker's Comp		\$ 10,111.00				
Unemployment Ins		\$ 763.00				
Health and Dental Ins		\$ 106,352.00				
Clothing Allowance						
Organization Dues		\$ 200.00				
Witness Fees						
Longevity Pay		inc in salary				
Other (Specify)						
Medicare		\$ 5,939.00				
Medical Exams (New hires)		\$ 150.00				
<b>TOTAL</b>	<b>\$ 615,332.00</b>	<b>\$ -</b>	<b>\$ 615,332.00</b>	<b>\$ -</b>	<b>\$ -</b>	

<b>Administration - Other Costs:</b>						
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies		\$ -				
Postage	\$ -					
Fax Machines						
Copy Machines		\$ -				
Advertising	\$ 59.00					
Promotion						
Training Expenses	\$ 142.00	\$ 2,885.00				
Other (Specify)						
Mileage & Travel		\$ 7,127.00				
<b>TOTAL</b>	<b>\$ 10,213.00</b>	<b>\$ 201.00</b>	<b>\$ 10,012.00</b>	<b>\$ -</b>	<b>\$ -</b>	



Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas			\$ 276.00			
Electric		\$ 3,417.00	\$ 2,391.00			
Water			Inc w/ elec			
Sewer			Inc w/ elec			
Trash Removal			\$ 60.00			
Janitorial			\$ 294.00			
Mowing			\$ -			
Snow Removal			\$ 79.00			
Other (Specify) Pest Control			\$ 24.00			
<b>TOTAL</b>	<b>\$</b>	<b>6,541.00</b>	<b>\$ 3,124.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<u>Insurance</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building			\$ 1,067.00			
Liability		\$ 2,168.00	\$ 1,766.00			
Equipment			\$ 759.00			
Office Rental						
Other (Specify)						
<b>TOTAL</b>	<b>\$</b>	<b>5,760.00</b>	<b>\$ 3,592.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<u>Generator</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement		\$ -	\$ -			
Repairs		\$ 238.00	\$ -			
Fuel		\$ 45.00	\$ -			
UPS		\$ -	\$ -			
Other (Specify)		\$ -				
<b>TOTAL</b>	<b>\$</b>	<b>283.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 27,363.00				
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 27,363.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs		\$ 7,350.00			
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 7,350.00</b>	<b>\$ 7,350.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees		\$ 15,692.00			
Iowa System / NCIC					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 15,692.00</b>	<b>\$ 15,692.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Reporting: July 1, 2018 through June 30, 2019**

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
CAD System					\$ 3,780.00	In kind for
Mapping/GIS						space rental
Logging Recorder			\$ -			
Dispatcher Work Stations						
Software						
Upgrades			\$ -			
Maintenance Agreements		\$ 41,902.00				
Repairs		\$ 15,128.00	\$ 580.00			
EMD						
Other (Specify)						
<b>TOTAL</b>	<b>\$ 61,390.00</b>	<b>\$ 57,030.00</b>	<b>\$ 580.00</b>	<b>\$ -</b>	<b>\$ 3,780.00</b>	<b>\$ -</b>

<b>Data Processing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
E911 Data Base/MSAG (Telephone Co)						
E911 Data Base/MSAG (Other)						
Other (Specify)			\$ 3,099.00			
<b>TOTAL</b>	<b>\$ 3,099.00</b>	<b>\$ -</b>	<b>\$ 3,099.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Intersection Signage						
Resident Markers					\$ -	
Contracted Services						
GIS (mapping)						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2018 through June 30, 2019

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Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Radio Infrastructure: Costs for leased and owned</b>									
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)			
Radio Base									
Mobile									
Portable									
Handheld									
Pagers									
Repeaters									
Remote Transmitter Sites									
Towers									
Maintenance Agreements									
Repairs									
Other (Specify)									
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below</b>									
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)			
Hardware									
Software									
CAD System		\$ 6,260.00							
Mapping									
Radio		\$ 58,320.00							
Logging Recorder									
Dispatcher Work Stations									
Maintenance Agreements		\$ 14,952.00							
Repairs									
Other (Specify)	Bldg	\$ 32,072.00							
<b>TOTAL</b>	\$ 111,604.00	\$ 111,604.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**Reporting: July 1, 2018 through June 30, 2019**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Loans						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>GRAND TOTAL</b>	<b>\$ 864,627.00</b>	<b>\$ 202,066.00</b>	<b>\$ 658,781.00</b>	<b>\$ -</b>	<b>\$ 3,780.00</b>	<b>\$ -</b>
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<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases		\$ 150,000.00				
Amount set aside for future projects		\$ 162,097.00				
Other (Specify)						
<b>TOTAL</b>	<b>\$ 312,097.00</b>	<b>\$ 312,097.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

**Reporting: July 1, 2018 through June 30, 2019**

**Must Use This Form--Hand Written Forms Not Accepted**

**Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Jan Swanson	<a href="mailto:jswanson@co.black-hawk.ia.us">jswanson@co.black-hawk.ia.us</a>	319-291-2680
	Name	Email	Phone
<b>Submitted by:</b>	Judy Flores	<a href="mailto:jflores@bhcsco.org">jflores@bhcsco.org</a>	319-291-2680
	Name	Email	Phone
	Black Hawk Cons Communications Ctr	Black Hawk	
	PSAP Name	County	

<b>Administrative Data</b>	\$ 369,451.00			
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls
	\$ 409,395.00			
	Wireless Surcharge Received	Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$ 147,708.00	ICAP refund, State of IA grant, Radio Access fees
	Amount	Source
	\$ 19,934.00	SW Mobile, Interest
	Amount	Source
<b>Additional Debt</b>		
	Amount	Source
	Amount	Source

Reporting: July 1, 2018 through June 30, 2019

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Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>				
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime			\$ 141,634.00	\$ 1,246,935.00		
FICA			\$ 10,343.00	\$ 91,062.00		
IPERS			\$ 13,340.00	\$ 117,445.00		
Deferred Comp						
Worker's Comp			\$ 109.00	\$ 960.00		
Headsets			\$ 271.00	\$ 2,206.00		
Health and Dental Ins			\$ 40,342.00	\$ 355,164.00		
Life Insurance			\$ 52.00	\$ 457.00		
Organization Dues			\$ 102.00	\$ 895.00		
Witness Fees						
Longevity Pay						
Other (Specify) Mileage			\$ 154.00	\$ 1,354.00		
Preemployment physical			\$ 108.00	\$ 876.00		
Break Room			\$ 94.00	\$ 763.00		
<b>TOTAL</b>	<b>\$ 2,024,666.00</b>	<b>\$ -</b>	<b>\$ 206,549.00</b>	<b>\$ 1,818,117.00</b>	<b>\$ -</b>	

<b>Administration - Other Costs:</b>						
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies			\$ 368.00	\$ 3,239.00		
Postage			\$ 6.00	\$ 52.00		
Legal Services	\$ 279.00		\$ 42.00	\$ 374.00		
Licenses/Permits			\$ 10.00	\$ 84.00		
Advertising	\$ 59.00		\$ 123.00	\$ 1,085.00		
TV Wall Mounts + lighting			\$ 415.00	\$ 3,371.00		
Training Expenses			\$ 1,584.00	\$ 13,948.00		
Other (Specify) Shipping+shredding serv			\$ 60.00	\$ 486.00		
Printing services	\$ 1,999.00		\$ 5.00	\$ 48.00		
Subscriptions/Publications			\$ 98.00	\$ 860.00		
<b>TOTAL</b>	<b>\$ 28,595.00</b>	<b>\$ 2,337.00</b>	<b>\$ 2,711.00</b>	<b>\$ 23,547.00</b>	<b>\$ -</b>	

**Reporting: July 1, 2018 through June 30, 2019**

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**Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Gas							
Electric		\$ 19,104.00					
Water							
Sewer							
Trash Removal							
Janitorial				\$ 511.00	\$ 4,498.00		
Mowing							
Snow Removal							
Other (Specify)							
<b>TOTAL</b>	<b>\$</b>	<b>24,113.00</b>	<b>\$ 19,104.00</b>	<b>\$ -</b>	<b>\$ 511.00</b>	<b>\$ 4,498.00</b>	<b>\$ -</b>

<u>Insurance</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Building							
Liability		\$ 19,022.00		\$ 1,617.00	\$ 14,236.00		
Equipment							
Office Rental							
Other (Specify)							
<b>TOTAL</b>	<b>\$</b>	<b>34,875.00</b>	<b>\$ 19,022.00</b>	<b>\$ -</b>	<b>\$ 1,617.00</b>	<b>\$ 14,236.00</b>	<b>\$ -</b>

<u>Generator</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Maintenance Agreement							
Repairs		\$ 9,951.00					
Fuel		\$ 1,909.00					
UPS							
Other (Specify)	utilities	\$ 1,983.00					
<b>TOTAL</b>	<b>\$</b>	<b>13,843.00</b>	<b>\$ 13,843.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



Reporting: July 1, 2018 through June 30, 2019

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 35,319.00				
Hardware					
Software					
Upgrades					
Maintenance Agreements	\$ 39,600.00				
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 74,919.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs			\$ 1,191.00	\$ 10,482.00	
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,191.00</b>	<b>\$ 10,482.00</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees					
Iowa System / NCIC			\$ 1,825.00	\$ 14,827.00	
Other (Specify)					
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,825.00</b>	<b>\$ 14,827.00</b>	<b>\$ -</b>

**Reporting: July 1, 2018 through June 30, 2019**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
CAD System						
Mapping/GIS						
Logging Recorder						
Dispatcher Work Stations						
Software						
Upgrades						
Maintenance Agreements		\$ 9,100.00		\$ 2,598.00	\$ 22,875.00	
Repairs						
EMD						
Other (Specify)      Computer equip				\$ 9.00	\$ 76.00	
Audio/Visual				\$ 552.00	\$ 4,857.00	
Printer/UPS				\$ 53.00	\$ 427.00	
<b>TOTAL</b>	<b>\$ 40,547.00</b>	<b>\$ 9,100.00</b>	<b>\$ -</b>	<b>\$ 3,212.00</b>	<b>\$ 28,235.00</b>	<b>\$ -</b>

<b>Data Processing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
E911 Data Base/MSAG (Telephone Co)		\$ 25,000.00				
E911 Data Base/MSAG (Other)						
Other (Specify)      Fiber		\$ 6,600.00				
<b>TOTAL</b>	<b>\$ 31,600.00</b>	<b>\$ 31,600.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Intersection Signage						
Resident Markers						
Contracted Services						
GIS (mapping)						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Reporting: July 1, 2018 through June 30, 2019**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Radio Infrastructure: Costs for leased and owned</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Radio Base		\$ 17,256.00					
Mobile							
Portable							
Handheld							
Pagers							
Repeaters							
Remote Transmitter Sites							
Towers		\$ 867.00					
Maintenance Agreements		\$ 54,429.00					
Repairs		\$ 986.00					
Other (Specify)	tower site prop taxes	\$ 750.00					
Tower rent		\$ 145,243.00					
<b>TOTAL</b>	<b>\$ 219,531.00</b>	<b>\$ 219,531.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Hardware							
Software		\$ 3,713.00					
CAD System							
Mapping							
Radio		\$ 3,448.00					
Logging Recorder							
Dispatcher Work Stations		\$ 14,022.00					
Maintenance Agreements							
Repairs							
Other (Specify)	Lighting	\$ 2,087.00					
<b>TOTAL</b>	<b>\$ 23,270.00</b>	<b>\$ 23,270.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Reporting: July 1, 2018 through June 30, 2019**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Loans						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>GRAND TOTAL</b>	<b>\$ 2,544,284.00</b>	<b>\$ 412,726.00</b>	<b>\$ -</b>	<b>\$ 217,616.00</b>	<b>\$ 1,913,942.00</b>	<b>\$ -</b>
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<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases						
Amount set aside for future projects						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	<u>Rick Lampe</u>	<u>rlampe@boonecounty.iowa.gov</u>	<u>515-433-4927</u>
	Name	Email	Phone
<b>Submitted by:</b>	<u>Rick Lampe</u>	<u>rlampe@boonecounty.iowa.gov</u>	<u>515-433-4927</u>
	Name	Email	Phone
	<u>Boone County Communications</u>	<u>Boone</u>	
	PSAP Name	County	

<b>Administrative Data</b>	<u>\$81,759</u>	<u>41,420</u>	<u>N/A</u>	<u>17,288</u>	<u>3</u>
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	<u>\$198,829</u>		<u>5,114</u>		<u>9</u>
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	<u>\$12,000</u>	<u>GIS Grant</u>
	Amount	Source
	<u>\$31,852</u>	<u>Consolidation Pass Through/Interest</u>
	Amount	Source
<b>Additional Debt</b>	<u>\$1,265,000</u>	<u>BooneCounty</u>
	Amount	Source
	<u></u>	<u></u>
	Amount	Source

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>				
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime	\$0	\$0	\$468,372	\$0	\$0	
FICA	\$0	\$0	\$33,415	\$0	\$0	
IPERS	\$0	\$0	\$44,061	\$0	\$0	
Deferred Comp	\$0	\$0	\$0	\$0	\$0	
Worker's Comp	\$0	\$0	\$0	\$0	\$0	
Unemployment Ins	\$0	\$0	\$0	\$0	\$0	
Health and Dental Ins	\$0	\$0	\$108,622	\$0	\$0	
Clothing Allowance	\$0	\$0	\$1,000	\$0	\$0	
Organization Dues	\$0	\$0	\$0	\$0	\$0	
Witness Fees	\$0	\$0	\$0	\$0	\$0	
Longevity Pay	\$0	\$0	\$8,500	\$0	\$0	
Other (Specify) E-911 Coordinator	\$0	\$0	\$12,000	\$0	\$0	
<b>TOTAL</b>	<b>\$ 675,970.00</b>	<b>\$ -</b>	<b>\$ 675,970.00</b>	<b>\$ -</b>	<b>\$ -</b>	

<b>Administration - Other Costs:</b>						
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies	\$118	\$0	\$1,251	\$0	\$0	
Postage	\$0	\$0	\$0	\$0	\$0	
Fax Machines	\$0	\$0	\$0	\$0	\$0	
Copy Machines	\$521	\$0	\$0	\$0	\$0	
Advertising	\$397	\$0	\$224	\$0	\$0	
Promotion	\$120	\$0	\$0	\$0	\$0	
Training Expenses	\$933	\$0	\$1,886	\$0	\$0	
Other (Specify)	\$0	\$0	\$0	\$0	\$0	
<b>TOTAL</b>	<b>\$ 5,450.00</b>	<b>\$ 2,089.00</b>	<b>\$ 3,361.00</b>	<b>\$ -</b>	<b>\$ -</b>	

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas	\$0	\$10,235	\$0	\$0	\$0
Electric	\$2,472	\$50,132	\$0	\$0	\$0
Water	\$0	\$9,694	\$0	\$0	\$0
Sewer	\$0	\$4,943	\$0	\$0	\$0
Trash Removal	\$0	\$1,986	\$0	\$0	\$0
Janitorial	\$0	\$7,678	\$0	\$0	\$0
Mowing	\$0	\$565	\$0	\$0	\$0
Snow Removal	\$0	\$0	\$0	\$0	\$0
Other (Specify)	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$ 87,705.13</b>	<b>\$ 2,472.13</b>	<b>\$ 85,233.00</b>	<b>\$ -</b>	<b>\$ -</b>

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building	\$0	\$5,329	\$0	\$0	\$0
Liability	\$0	\$0	\$0	\$0	\$0
Equipment	\$1,100	\$0	\$0	\$0	\$0
Office Rental	\$0	\$0	\$0	\$0	\$0
Other (Specify) Tort Ins.	\$579	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$ 7,008.00</b>	<b>\$ 1,679.00</b>	<b>\$ 5,329.00</b>	<b>\$ -</b>	<b>\$ -</b>

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement	\$1,067	\$0	\$0	\$0	\$0
Repairs	\$0	\$0	\$0	\$0	\$0
Fuel	\$104	\$0	\$0	\$0	\$0
UPS	\$0	\$0	\$0	\$0	\$0
Other (Specify)	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$ 1,171.00</b>	<b>\$ 1,171.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$9,023.00	\$0	\$0	\$0	\$0
Hardware	\$0	\$0	\$0	\$0	\$0
Software	\$0	\$0	\$0	\$0	\$0
Upgrades	\$0	\$0	\$0	\$0	\$0
Maintenance Agreements	\$0	\$0	\$0	\$0	\$0
Repairs	\$0	\$0	\$0	\$0	\$0
Other (Specify)	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$ 9,023.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$3,224	\$0	\$2,239	\$0	\$0
Hardware	\$0	\$0	\$0	\$0	\$0
Software	\$0	\$0	\$0	\$0	\$0
Upgrades	\$0	\$0	\$0	\$0	\$0
Maintenance Agreements	\$0	\$0	\$0	\$0	\$0
Repairs	\$0	\$0	\$0	\$0	\$0
Other (Specify)	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$ 5,463.00</b>	<b>\$ -</b>	<b>\$ 2,239.00</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees	\$0	\$1,080	\$0	\$0	\$0
Iowa System / NCIC	\$0	\$0	\$12,288	\$0	\$0
Other (Specify)	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 1,080.00</b>	<b>\$ 12,288.00</b>	<b>\$ -</b>	<b>\$ -</b>



Reporting: July 1, 2018 through June 30, 2019

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
CAD System		\$0	\$0	\$0	\$0	\$0
Mapping/GIS		\$7,769	\$0	\$0	\$0	\$0
Logging Recorder		\$5,250	\$0	\$0	\$0	\$0
Dispatcher Work Stations		\$0	\$0	\$0	\$0	\$0
Software		\$0	\$0	\$0	\$0	\$0
Upgrades		\$0	\$0	\$0	\$0	\$0
Maintenance Agreements		\$10,959	\$0	\$10,959	\$0	\$0
Repairs		\$0	\$0	\$0	\$0	\$0
EMD		\$2,200	\$0	\$0	\$0	\$0
Other (Specify)	I Am Responding	\$3,895	\$0	\$0	\$0	\$0
Mainstay/Access		\$521	\$0	\$521	\$0	\$0
<b>TOTAL</b>	<b>\$ 42,074.00</b>	<b>\$ 30,594.00</b>	<b>\$ -</b>	<b>\$ 11,480.00</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Data Processing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
E911 Data Base/MSAG (Telephone Co)		\$11,369	\$0	\$0	\$0	\$0
E911 Data Base/MSAG (Other)		\$11,000	\$0	\$0	\$0	\$0
Other (Specify)	Geo-Com		\$0	\$0	\$0	\$0
ESRI		\$13,000				
<b>TOTAL</b>	<b>\$ 35,369.00</b>	<b>\$ 35,369.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Intersection Signage		\$645	\$0	\$0	\$0	\$0
Resident Markers		\$0	\$0	\$0	\$0	\$0
Contracted Services		\$0	\$0	\$0	\$0	\$0
GIS (mapping)		\$8,000	\$0	\$0	\$0	\$0
Other (Specify)		\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$ 8,645.00</b>	<b>\$ 8,645.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Reporting: July 1, 2018 through June 30, 2019**

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**Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Radio Infrastructure: Costs for leased and owned</b>						
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Radio Base	\$0	\$0	\$0	\$0	\$0	\$0
Mobile	\$0	\$0	\$0	\$0	\$0	\$0
Portable	\$0	\$0	\$0	\$0	\$0	\$0
Handheld	\$0	\$0	\$0	\$0	\$0	\$0
Pagers	\$4,200	\$0	\$0	\$0	\$0	\$0
Repeaters	\$0	\$0	\$0	\$0	\$0	\$0
Remote Transmitter Sites	\$0	\$0	\$0	\$0	\$0	\$0
Towers	\$12,600	\$0	\$0	\$0	\$0	\$0
Maintenance Agreements	\$0	\$0	\$0	\$0	\$0	\$0
Repairs	\$662	\$0	\$15,548	\$0	\$0	\$0
Other (Specify)	\$0	\$0	\$0	\$0	\$0	\$0
In Car Computers	\$13,229	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$ 46,239.00</b>	<b>\$ 30,691.00</b>	<b>\$ -</b>	<b>\$ 15,548.00</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below</b>						
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Hardware	\$0	\$0	\$0	\$0	\$0	\$0
Software	\$0	\$0	\$0	\$0	\$0	\$0
CAD System	\$327,500	\$0	\$0	\$0	\$0	\$0
Mapping	\$0	\$0	\$0	\$0	\$0	\$0
Radio	\$0	\$0	\$0	\$0	\$0	\$0
Logging Recorder	\$0	\$0	\$0	\$0	\$0	\$0
Dispatcher Work Stations	\$0	\$0	\$0	\$0	\$0	\$0
Maintenance Agreements	\$0	\$0	\$0	\$0	\$0	\$0
Repairs	\$662	\$0	\$0	\$0	\$0	\$0
Other (Specify)	\$0	\$0	\$0	\$0	\$0	\$0
Radio Consulting	\$5,030	\$5,030	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$ 338,222.00</b>	<b>\$ 333,192.00</b>	<b>\$ 5,030.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Reporting: July 1, 2018 through June 30, 2019**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>						
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Loans	\$0	\$146,738	\$0	\$0	\$0	\$0
Other (Specify)	\$126,500	\$0	\$0	\$0	\$0	\$0
Radio Payment to Boone Co.						
<b>TOTAL</b>	<b>\$ 273,238.00</b>	<b>\$ 126,500.00</b>	<b>\$ 146,738.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Miscellaneous (Specify):</b>						
	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
	\$0	\$0	\$0	\$0		
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>GRAND TOTAL</b>	<b>\$ 1,548,945.13</b>	<b>\$ 584,649.13</b>	<b>\$ 243,410.00</b>	<b>\$ 720,886.00</b>	<b>\$ -</b>	<b>\$ -</b>
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<b>Set Aside Funds:</b>						
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Amount set aside for future purchases	\$132,146	\$0	\$0	\$0	\$0	\$0
Amount set aside for future projects	\$0	\$0	\$0	\$0	\$0	\$0
Other (Specify)						
<b>TOTAL</b>	<b>\$ 132,146.00</b>	<b>\$ 132,146.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

**Reporting: July 1, 2018 through June 30, 2019**

**Must Use This Form--Hand Written Forms Not Accepted**

**Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	<u>Dan Pickett</u>	<u><a href="mailto:dpickett@co.bremer.ia.us">dpickett@co.bremer.ia.us</a></u>	<u>319-352-5400 Ext. 4100</u>
	Name	Email	Phone
<b>Submitted by:</b>	<u>Dan Pickett</u>	<u><a href="mailto:dpickett@co.bremer.ia.us">dpickett@co.bremer.ia.us</a></u>	<u>319-352-5400 Ext. 4100</u>
	Name	Email	Phone
	<u>Bremer Co-Waverly Law Center</u>	<u>Bremer</u>	
	PSAP Name	County	

<b>Administrative Data</b>	<u>\$ 83,980.00</u>	<u>1,712</u>	<u>see notes below</u>	<u>17,969</u>	<u>2</u>
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	<u>\$ 120,290.00</u>		<u>3,989</u>		<u>7</u>
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	<u>\$ 73,093.00</u>	<u>Iowa Homeland Security and Emergency Management Department</u>
	Amount	Source
	<u>\$ 812.00</u>	<u>Interest from bank account</u>
	Amount	Source
<b>Additional Debt</b>	<u>\$ 286.00</u>	<u>Sales from signs</u>
	Amount	Source
	<u></u>	<u></u>
	Amount	Source

Reporting: July 1, 2018 through June 30, 2019

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Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Law Board Funding	Other Funding	Other Funding
							Source (specify)
Salary, to include overtime				\$ 334,029.50			
FICA				\$ 28,388.70			
IPERS				\$ 35,854.56			
Deferred Comp							
Worker's Comp				\$ 915.00			
Unemployment Ins							
Health and Dental Ins				\$ 67,034.00			
Clothing Allowance							
Organization Dues				\$ 225.00			
Witness Fees							
Longevity Pay				\$ 1,449.90			
Other (Specify)				\$ 96.00			
training expense				\$ 525.00			
employee mileage/expense				\$ 679.56			
shift pay				\$ 1,436.60			
<b>TOTAL</b>	<b>\$ 470,633.82</b>	\$ -	\$ -	\$ 470,633.82	\$ -	\$ -	\$ -

<b>Administration - Other Costs:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding	Other Funding	Other Funding
					Source (specify)	Source (specify)	Source (specify)
Office Supplies		\$ 569.79					
Postage		\$ 22.70					
Fax Machines							
Copy Machines							
Advertising		\$ 58.86					
Promotion							
Training Expenses							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 651.35</b>	\$ 651.35	\$ -	\$ -	\$ -	\$ -	\$ -

**Reporting: July 1, 2018 through June 30, 2019**

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<b>Utilities</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas				\$ 372.60	
Electric	\$ 1,857.05			\$ 2,176.20	
Water					
Sewer					
Trash Removal					
Janitorial					
Mowing					
Snow Removal					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 4,405.85</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,548.80</b>	<b>\$ -</b>

<b>Insurance</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building				\$ 6.86	
Liability				\$ 533.39	
Equipment	\$ 806.06			\$ 18.19	
Office Rental					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 1,364.50</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 558.44</b>	<b>\$ -</b>

<b>Generator</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement	\$ 1,674.69				
Repairs	\$ 1,702.90				
Fuel					
UPS	\$ 745.00				
Other (Specify)					

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**TOTAL**    \$            **4,122.59**    \$            4,122.59    \$            -    \$            -    \$            -    \$            -

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs					
Hardware					
Software					
Upgrades					
Maintenance Agreements	\$ 2,050.00				
Repairs					
Other (Specify)					
<b>TOTAL</b>	\$ 2,050.00	\$ -	\$ -	\$ -	\$ -

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 5,469.61			\$ 12,260.28	
Hardware					
Software					
Upgrades					
Maintenance Agreements	\$ 2,050.00				
Repairs					
Other (Specify)					
<b>TOTAL</b>	\$ 7,519.61	\$ -	\$ -	\$ 12,260.28	\$ -

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees					
Iowa System / NCIC				\$ 15,168.00	
Other (Specify)					

Reporting: July 1, 2018 through June 30, 2019

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TOTAL	\$	15,168.00	\$	-	\$	-	\$	-	\$	15,168.00	\$	-
<b>Operations:</b>												
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)						
CAD System												
Mapping/GIS	\$	24,689.00										
Logging Recorder												
Dispatcher Work Stations												
Software												
Upgrades												
Maintenance Agreements	\$	6,445.00				\$	12,345.00					
Repairs						\$	319.09					
EMD						\$	49.00					
Other (Specify)												
<b>TOTAL</b>	\$	<b>43,847.09</b>	\$	31,134.00	\$	-	\$	-	\$	12,713.09	\$	-
<b>Data Processing:</b>												
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)						
E911 Data Base/MSAG (Telephone Co)	\$	19,970.38										
E911 Data Base/MSAG (Other)												
Other (Specify)												
<b>TOTAL</b>	\$	<b>19,970.38</b>	\$	19,970.38	\$	-	\$	-	\$	-	\$	-
<b>Addressing:</b>												
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)						
Intersection Signage	\$	4,578.83										
Resident Markers												
Contracted Services												
GIS (mapping)												
Other (Specify)												



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TOTAL	\$	4,578.83	\$	4,578.83	\$	-	\$	-	\$	-	\$	-
<b>Radio Infrastructure: Costs for leased and owned</b>												
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)						
Radio Base												
Mobile												
Portable												
Handheld												
Pagers												
Repeaters												
Remote Transmitter Sites												
Towers												
Maintenance Agreements	\$	4,100.00										
Repairs	\$	5,657.51										
Other (Specify) site lease	\$	1,200.00										
Upgrade radio /interop frequency	\$	2,725.50										
Realign microwave dish	\$	910.00										
<b>TOTAL</b>	<b>\$</b>	<b>14,593.01</b>	<b>\$</b>	<b>14,593.01</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>

<b>Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below</b>											
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)					
Hardware											
Software											
CAD System											
Mapping											
Radio											
Logging Recorder											
Dispatcher Work Stations											
Maintenance Agreements											
Repairs											
Other (Specify)											

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<b>TOTAL</b>	\$	-	\$	-	\$	-	\$	-	\$	-
<b>Debt Services: Paid on debt during the current reporting timeframe</b>										
<u>To include, but not limited to:</u>										
		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)				
Loans										
Other (Specify)										
<b>TOTAL</b>	\$	-	\$	-	\$	-	\$	-	\$	-
<b>Miscellaneous (Specify):</b>										
		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)				
<b>TOTAL</b>	\$	-	\$	-	\$	-	\$	-	\$	-
<b>GRAND TOTAL</b>	\$	601,165.31	\$	87,282.88	\$	-	\$	470,633.82	\$	43,248.61
<b>Set Aside Funds:</b>										
<u>To include, but not limited to:</u>										
		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)				
Amount set aside for future purchases										
Amount set aside for future projects	\$	649,514.46								
Other (Specify)										
<b>TOTAL</b>	\$	649,514.46	\$	649,514.46	\$	-	\$	-	\$	-

**Notes/Comments:**

**Reminders**

\*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accural accounting basis** should be used.  
 \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.

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**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Cindy Gosse	<a href="mailto:cgosse@co.buchanan.ia.us">cgosse@co.buchanan.ia.us</a>	319-334-4109
	Name	Email	Phone
<b>Submitted by:</b>	Chris Hare	<a href="mailto:chare@co.buchanan.ia.us">chare@co.buchanan.ia.us</a>	319-334-6411
	Name	Email	Phone
	Buchanan County Sheriff	Buchanan	
	PSAP Name	County	

<b>Administrative Data</b>	\$ 73,365.20	1,569	0	2,050	2
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	\$ 177,154.85		3,638		5
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$ 47,494.32	County Contribution \$46,500; Rent of Bldgs \$994.32
	Amount	Source
	\$ 15,061.07	Interest
	Amount	Source
<b>Additional Debt</b>		
	Amount	Source
	Amount	Source

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<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>				
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source E911 Operating	Other Funding Source (specify)	
Salary, to include overtime			\$ 234,325.68	\$ 18,677.34		
FICA			\$ 17,329.53	\$ 1,310.35		
IPERS			\$ 22,132.11	\$ 1,763.01		
Deferred Comp						
Worker's Comp		\$ 427.00				
Unemployment Ins		\$ 503.05				
Health and Dental Ins			\$ 93,509.72	\$ 12,035.30		
Clothing Allowance			\$ 508.61			
Organization Dues				\$ 142.00		
Witness Fees						
Longevity Pay						
Other (Specify)						
Hearing Tests			\$ 115.25			
Indirect Costs		\$ 35,395.00				
<b>TOTAL</b>	\$ <b>438,173.95</b>	\$ -	\$ 36,325.05	\$ 367,920.90	\$ 33,928.00	
					\$ -	

<b>Administration - Other Costs:</b>						
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source E911 Operating	Other Funding Source (specify)	
Office Supplies			\$ 666.89	\$ 197.26		
Postage						
Fax Machines						
Copy Machines	\$ 1,885.00					
Advertising	\$ 37.50		\$ 263.74			
Promotion	\$ 490.00					
Training Expenses	\$ 416.08		\$ 1,471.85			
Other (Specify)				\$ (130.27)		
DropBox	\$ 99.00					

Reporting: July 1, 2018 through June 30, 2019

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>TOTAL</b>	\$	<b>5,397.05</b>	\$	2,927.58	\$	-	\$	2,402.48	\$	66.99	\$	-
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**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source E911 Operating	Other Funding Source (specify)
Gas	\$	1,000.18				
Electric	\$	9,507.63				
Water						
Sewer						
Trash Removal						
Janitorial				\$ 24,668.71		
Mowing						
Snow Removal						
Other (Specify)						
<b>TOTAL</b>	\$	<b>35,176.52</b>	\$ 10,507.81	\$ -	\$ 24,668.71	\$ -

<u>Insurance</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source E911 Operating	Other Funding Source (specify)
Building						
Liability	\$	2,371.84				
Equipment			\$ 4,392.14			
Office Rental						
Other (Specify)						
<b>TOTAL</b>	\$	<b>6,763.98</b>	\$ 2,371.84	\$ 4,392.14	\$ -	\$ -

<u>Generator</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source E911 Operating	Other Funding Source (specify)
Maintenance Agreement	\$	500.00				
Repairs						

Reporting: July 1, 2018 through June 30, 2019

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Fuel							
UPS							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 500.00</b>	<b>\$ 500.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Communications:**

To include, but not limited to:

	From 911 Surcharge	From General	From Sheriff	Other Funding Source E911 Operating	Other Funding Source (specify)
<b>E911 Telephone System</b>					
Circuit Costs	\$ 9,047.22			\$ 1,945.82	
Hardware					
Software	\$ 9,419.00				
Upgrades					
Maintenance Agreements	\$ 30,417.93		\$ 6,020.00		
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 56,849.97</b>	<b>\$ 48,884.15</b>	<b>\$ 6,020.00</b>	<b>\$ 1,945.82</b>	<b>\$ -</b>

**Administrative Phone System**

	From 911 Surcharge	From General	From Sheriff	Other Funding Source E911 Operating	Other Funding Source (specify)
Circuit Costs	\$ 5,133.34		\$ 177.70		
Hardware	\$ 2,600.00		\$ 133.91		
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 8,044.95</b>	<b>\$ 7,733.34</b>	<b>\$ 311.61</b>	<b>\$ -</b>	<b>\$ -</b>

Other Funding Other Funding

**Reporting: July 1, 2018 through June 30, 2019**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Source E911 Operating	Source (specify)
Internet Fees			\$ 6,726.46		
Iowa System / NCIC					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ 6,726.46	\$ -	\$ -

<b>Operations:</b> <u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source E911 Operating	Other Funding Source (specify)
CAD System			\$ 7,764.00		
Mapping/GIS	\$ 5,697.00				
Logging Recorder					
Dispatcher Work Stations	\$ 2,720.80				
Software	\$ 3,000.00				
Upgrades					
Maintenance Agreements	\$ 210.00				
Repairs	\$ 3,030.50				
EMD					
Other (Specify)					
<b>TOTAL</b>	\$ 14,658.30	\$ -	\$ 7,764.00	\$ -	\$ -

<b>Data Processing:</b> <u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source E911 Operating	Other Funding Source (specify)
E911 Data Base/MSAG (Telephone Co)					
E911 Data Base/MSAG (Other)					
Other (Specify)					



**Reporting: July 1, 2018 through June 30, 2019**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

TOTAL	\$	-	\$	-	\$	-	\$	-	\$	-		
<b>Addressing:</b>							Other Funding	Other Funding				
<u>To include, but not limited to:</u>		From 911 Surcharge		From General		From Sheriff		Source E911	Source (specify)			
								Operating				
Intersection Signage	\$	3,594.38										
Resident Markers	\$	6,228.47										
Contracted Services												
GIS (mapping)												
Other (Specify)												
Minor Equip-sign install	\$	179.00						\$	544.98			
Fuel - sign install	\$	307.64										
<b>TOTAL</b>	<b>\$</b>	<b>10,854.47</b>	<b>\$</b>	<b>10,309.49</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>544.98</b>	<b>\$</b>	<b>-</b>

<b>Radio Infrastructure: Costs for leased and owned</b>							Other Funding	Other Funding				
<u>To include, but not limited to:</u>		From 911 Surcharge		From General		From Sheriff		Source E911	Source (specify)			
								Operating				
Radio Base												
Mobile												
Portable												
Handheld												
Pagers												
Repeaters												
Remote Transmitter Sites												
Towers												
Maintenance Agreements	\$	1,100.00										
Repairs	\$	6,593.63										
Other (Specify)												
IPAD & Case	\$	299.75										
<b>TOTAL</b>	<b>\$</b>	<b>7,993.38</b>	<b>\$</b>	<b>7,993.38</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>

<b>Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below</b>							Other Funding	Other Funding			
<u>To include, but not limited to:</u>		From 911 Surcharge		From General		From Sheriff		Source E911	Source (specify)		
								Operating			

**Reporting: July 1, 2018 through June 30, 2019**

**Must Use This Form--Hand Written Forms Not Accepted**

**Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

Hardware								
Software								
CAD System								
Mapping								
Radio								
Logging Recorder								
Dispatcher Work Stations	\$	9,017.00						
Maintenance Agreements								
Repairs								
Other (Specify)								
UPS	\$	2,350.00						
<b>TOTAL</b>	<b>\$</b>	<b>11,367.00</b>	<b>\$</b>	<b>11,367.00</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>

<b>Debt Services: Paid on debt during the current reporting timeframe</b>							Other Funding	Other Funding
<u>To include, but not limited to:</u>							Source E911	Source (specify)
		From 911 Surcharge		From General	From Sheriff	Operating		
Loans								
Other (Specify)								
<b>TOTAL</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>

<b>Miscellaneous (Specify):</b>							Other Funding	Other Funding
<u>To include, but not limited to:</u>							Source E911	Source (specify)
		From 911 Surcharge		From General	From Sheriff	Operating		
<b>TOTAL</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>

<b>GRAND TOTAL</b>	<b>\$</b>	<b>610,270.03</b>	<b>\$</b>	<b>117,252.89</b>	<b>\$</b>	<b>40,717.19</b>	<b>\$</b>	<b>415,814.16</b>	<b>\$</b>	<b>36,485.79</b>	<b>\$</b>	<b>-</b>
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<b>Set Aside Funds:</b>							Other Funding	Other Funding
<u>To include, but not limited to:</u>							Source E911	Source (specify)
		From 911 Surcharge		From General	From Sheriff	Operating		
Amount set aside for future purchases								
Amount set aside for future projects	\$	600,000.00						

**Reporting: July 1, 2018 through June 30, 2019**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

Other (Specify)					
<b>TOTAL</b>	<b>\$ 600,000.00</b>	<b>\$ 600,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

**Reporting: July 1, 2018 through June 30, 2019**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	<u>Mark Van Hooser</u>	<u>markv@bv911.com</u>	<u>712-749-2525</u>
	Name	Email	Phone
<b>Submitted by:</b>	<u>Mark Van Hooser</u>	<u>markv@bv911.com</u>	<u>712-749-2525</u>
	Name	Email	Phone
	<u>Buena Vista Co 911 Comm Center - Storm La</u>	<u>Buena Vista</u>	
	PSAP Name	County	

<b>Administrative Data</b>	<u>\$ 58,667.28</u>	<u>921</u>	<u>108</u>	<u>Unable to track</u>	<u>3</u>
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	<u>\$ 146,869.70</u>		<u>3,766</u>		<u>8</u>
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	<u>\$ 745.92</u>	<u>Bank Interest</u>
	Amount	Source
	<u>\$ 76,593.06</u>	<u>Grant Reimbursments</u>
	Amount	Source
<b>Additional Debt</b>	<u></u>	<u></u>
	Amount	Source
	<u></u>	<u></u>
	Amount	Source

Reporting: July 1, 2018 through June 30, 2019

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Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime	\$	24,920.76	\$ 393,936.13				
FICA	\$	1,891.08	\$ 28,718.92				
IPERS	\$	2,242.08	\$ 36,885.79				
Deferred Comp							
Worker's Comp							
Unemployment Ins							
Health and Dental Ins			\$ 94,832.24				
Clothing Allowance			\$ 1,060.65				
Organization Dues	\$	142.00	\$ 644.00				
Witness Fees							
Longevity Pay			\$ 3,200.00				
Other (Specify)							
<b>TOTAL</b>	<b>\$</b>	<b>588,473.65</b>	<b>\$ 29,195.92</b>	<b>\$ 559,277.73</b>	<b>\$ -</b>	<b>\$ -</b>	

<b>Administration - Other Costs:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies	\$	401.79	\$ 2,328.49				
Postage			\$ 33.50				
Fax Machines							
Copy Machines							
Advertising	\$	99.23	\$ 986.53				
Promotion							
Training Expenses	\$	4,257.44	\$ 5,342.68				
Other (Specify) Subscriptions			\$ 131.95				
PO Box Rental	\$	76.00					
<b>TOTAL</b>	<b>\$</b>	<b>13,657.61</b>	<b>\$ 4,834.46</b>	<b>\$ 8,823.15</b>	<b>\$ -</b>	<b>\$ -</b>	

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<b>Utilities</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas		\$ 80.25	\$ 2,793.00		
Electric		\$ 1,008.65	\$ 4,656.00		
Water			\$ 117.00		
Sewer			\$ 117.00		
Trash Removal			\$ 56.00		
Janitorial			\$ 1,470.00		
Mowing					
Snow Removal					
Other (Specify)					
<b>TOTAL</b>	\$ 10,297.90	\$ -	\$ 1,088.90	\$ 9,209.00	\$ -

<b>Insurance</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building					
Liability					
Equipment					
Office Rental					
Other (Specify) TORT	\$ 1,928.05				
<b>TOTAL</b>	\$ 1,928.05	\$ 1,928.05	\$ -	\$ -	\$ -

<b>Generator</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement			\$ 1,250.00		
Repairs					
Fuel					
UPS					
Other (Specify)					
<b>TOTAL</b>	\$ 1,250.00	\$ -	\$ 1,250.00	\$ -	\$ -

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To reflect all expenditures for operating the PSAP using the *accrual accounting basis* including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 7,903.13				
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 7,903.13</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 2,540.94				
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 2,540.94</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Co IT Department	Other Funding Source (specify)
Internet Fees				\$ 5,400.00	
Iowa System / NCIC		\$ 16,392.00			
Other (Specify)					
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 16,392.00</b>	<b>\$ -</b>	<b>\$ 5,400.00</b>	<b>\$ -</b>

Reporting: July 1, 2018 through June 30, 2019

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<b>Operations:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
CAD System						
Mapping/GIS						
Logging Recorder						
Dispatcher Work Stations						
Software	\$ 6,024.00					
Upgrades	\$ 6,255.95					
Maintenance Agreements	\$ 33,822.23					
Repairs	\$ 5,059.98					
EMD	\$ 12,716.60					
Other (Specify)						
<b>TOTAL</b>	<b>\$ 63,878.76</b>	<b>\$ 63,878.76</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Data Processing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
E911 Data Base/MSAG (Telephone Co)						
E911 Data Base/MSAG (Other)						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Intersection Signage	\$ 462.55					
Resident Markers	\$ 262.98					
Contracted Services						
GIS (mapping)						
Other (Specify)						
<b>TOTAL</b>	<b>\$ 725.53</b>	<b>\$ 725.53</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



**ANNUAL PSAP EXPENDITURES DATA COLLECTION**

**Reporting: July 1, 2018 through June 30, 2019**

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Radio Infrastructure: Costs for leased and owned</b>					Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff		
Radio Base						
Mobile						
Portable						
Handheld						
Pagers						
Repeaters						
Remote Transmitter Sites						
Towers						
Maintenance Agreements		\$ 38,460.00				
Repairs		\$ 4,764.18				
Other (Specify) Tower Lease			\$ 2,873.94			
Circuit Lease for Radio Systems			\$ 3,441.06			
<b>TOTAL</b>	<b>\$ 49,539.18</b>	<b>\$ 43,224.18</b>	<b>\$ 6,315.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below</b>					Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff		
Hardware		\$ 40,279.00				
Software		\$ 19,050.00				
CAD System		\$ 45,275.00	\$ 16,051.05			
Mapping		\$ 15,000.00				
Radio		\$ 21,975.80				
Logging Recorder						
Dispatcher Work Stations		\$ 6,257.82				
Maintenance Agreements		\$ 2,500.00				
Repairs		\$ 1,753.75				
Other (Specify)						
<b>TOTAL</b>	<b>\$ 168,142.42</b>	<b>\$ 152,091.37</b>	<b>\$ 16,051.05</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Loans						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>GRAND TOTAL</b>	<b>\$ 930,129.17</b>	<b>\$ 306,322.34</b>	<b>\$ 607,947.83</b>	<b>\$ 10,459.00</b>	<b>\$ 5,400.00</b>	<b>\$ -</b>
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<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases						
Amount set aside for future projects						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Notes/Comments:**

1 - Deferred Comp - No County expense  
 2 - No Unemployment Insurance - Only pays if there is a claim.  
 3 - Insurance carrier did not provide me with figured for building and equipment insurance.

**Reminders**

\*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.  
 \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.  
 \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

Reporting: July 1, 2018 through June 30, 2019

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the *accrual accounting basis* including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

Data and Revenues: *Data regarding revenues at the PSAP and other administrative data*

Prepared by:

Sheriff Jason S. Johnson

[jjohnson@butlercoiowa.org](mailto:jjohnson@butlercoiowa.org)

319-267-2410

Name

Email

Phone

Submitted by:

Sheriff Jason S. Johnson

[jjohnson@butlercoiowa.org](mailto:jjohnson@butlercoiowa.org)

319-267-2410

Name

Email

Phone

Butler Co Sheriff's Office

Butler

PSAP Name

County

Administrative Data

\$ 53,979.19

Wireline Surcharge  
Received

Number of Wireline  
Calls

Number of VoIP  
Calls

Number of Admin  
Calls

Call Taking Stations

\$ 196,126.03

Wireless Surcharge Received

Number of Wireless Calls

Authorized FTE  
Telecommunicators

Additional Revenues

Amount

Source

Amount

Source

Additional Debt

Amount

Source

Amount

Source



Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the *accrual accounting basis* including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Administration - Personnel Costs:**

*For dispatching, administrative and/or managerial duties for dispatch center, and database management.*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Salary, to include overtime			\$ 255,193.60		
FICA			\$ 19,522.31		
IPERS			\$ 26,055.27		
Deferred Comp					
Worker's Comp					
Unemployment Ins					
Health and Dental Ins					
Clothing Allowance					
Organization Dues					
Witness Fees					
Longevity Pay					
Other (Specify)					
<b>TOTAL</b>	\$ 300,771.18	\$ -	\$ 300,771.18	\$ -	\$ -

**Administration - Other Costs:**

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Office Supplies					
Postage					
Fax Machines					
Copy Machines				\$ 4,598.31	IT
Advertising					
Promotion					
Training Expenses					
Other (Specify)	\$ 720.00				

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>TOTAL</b>	\$	<b>5,318.31</b>	\$	720.00	\$	-	\$	-	\$	4,598.31	\$	-
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**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)					
Gas										
Electric										
Water										
Sewer										
Trash Removal										
Janitorial										
Mowing										
Snow Removal										
Other (Specify)										
<b>TOTAL</b>	\$	-	\$	-	\$	-	\$	-	\$	-

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)			
Building				\$ 3,354.05				
Liability				\$ 3,000.00				
Equipment				\$ 1,491.00				
Office Rental								
Other (Specify)								
<b>TOTAL</b>	\$	7,845.05	\$	-	\$	7,845.05	\$	-

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement				\$ 594.51	IT
Repairs				\$ 377.03	IT



Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the *accrual accounting basis* including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

Fuel					\$ 442.50	IT
UPS						
Other (Specify)						
<b>TOTAL</b>	<b>\$ 1,414.04</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,414.04</b>	<b>\$ -</b>

**Communications:**

To include, but not limited to:

**E911 Telephone System**

	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 57,689.67				
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 57,689.67</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Administrative Phone System**

	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs				\$ 406.92	IT
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 406.92</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 406.92</b>	<b>\$ -</b>

Other	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the *accrual accounting basis* including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

Internet Fees					\$	2,114.40	IT			
Iowa System / NCIC					\$	6,744.00				
Other (Specify)										
<b>TOTAL</b>	\$	<b>8,858.40</b>	\$	-	\$	-	\$	8,858.40	\$	-

<b>Operations:</b>										
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)					
CAD System										
Mapping/GIS										
Logging Recorder										
Dispatcher Work Stations										
Software										
Upgrades										
Maintenance Agreements										
Repairs										
EMD										
Other (Specify)										
<b>TOTAL</b>	\$	-	\$	-	\$	-	\$	-	\$	-

<b>Data Processing:</b>										
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)					
E911 Data Base/MSAG (Telephone Co)										
E911 Data Base/MSAG (Other)										
Other (Specify)										
<b>TOTAL</b>	\$	-	\$	-	\$	-	\$	-	\$	-

<b>Addressing:</b>								
					Other Funding	Other Funding		



Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the *accrual accounting basis* including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Source (specify)	Source (specify)
Intersection Signage					
Resident Markers	\$ 2,858.78				
Contracted Services				\$ 12,646.00	IT
GIS (mapping)					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 15,504.78</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 12,646.00</b>	<b>\$ -</b>

<b>Radio Infrastructure: Costs for leased and owned</b>					
To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Radio Base	\$ 23,783.35				
Mobile			\$ 4,500.00		
Portable					
Handheld					
Pagers					
Repeaters					
Remote Transmitter Sites					
Towers	\$ 5,532.32				
Maintenance Agreements					
Repairs	\$ 1,113.55				
Other (Specify)	\$ 176.58				
<b>TOTAL</b>	<b>\$ 35,105.80</b>	<b>\$ -</b>	<b>\$ 4,500.00</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below</b>					
To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Hardware					
Software					
CAD System					



Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the *accrual accounting basis* including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

Mapping									
Radio									
Logging Recorder									
Dispatcher Work Stations									
Maintenance Agreements									
Repairs									
Other (Specify)									
<b>TOTAL</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>

<b>Debt Services: Paid on debt during the current reporting timeframe</b>						
<u>To include, but not limited to:</u>						
		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Loans						
Other (Specify)						
<b>TOTAL</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>

<b>Miscellaneous (Specify):</b>						
		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>

<b>GRAND TOTAL</b>	<b>\$</b>	<b>432,914.15</b>	<b>\$</b>	<b>91,874.25</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>305,271.18</b>	<b>\$</b>	<b>35,768.72</b>	<b>\$</b>	<b>-</b>
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<b>Set Aside Funds:</b>						
<u>To include, but not limited to:</u>						
		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Amount set aside for future purchases						
Amount set aside for future projects						
Other (Specify)						
<b>TOTAL</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the *accrual accounting basis* including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

Notes/Comments:

[Large empty grey box for notes and comments]

Reminders

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The *accrual accounting basis* should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232







**Reporting: July 1, 2018 through June 30, 2019**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>				
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime			\$ 227,145.45			
FICA			\$ 16,840.18			
IPERS			\$ 21,440.67			
Deferred Comp						
Worker's Comp						
Unemployment Ins						
Health and Dental Ins			\$ 43,268.10			
Clothing Allowance			\$ 666.00			
Organization Dues						
Witness Fees						
Longevity Pay						
Other (Specify)						
<b>TOTAL</b>	\$ 309,360.40	\$ -	\$ 309,360.40	\$ -	\$ -	

<b>Administration - Other Costs:</b>						
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies						
Postage						
Fax Machines						
Copy Machines						
Advertising						
Promotion						
Training Expenses			\$ 617.09			
Other (Specify)						
<b>TOTAL</b>	\$ 617.09	\$ -	\$ 617.09	\$ -	\$ -	

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas		\$ 63.09			
Electric		\$ 178.21			
Water					
Sewer		\$ 12.77			
Trash Removal		\$ 7.92			
Janitorial		\$ 285.02			
Mowing		\$ 16.87			
Snow Removal		\$ 6.11			
Other (Specify) shredding		\$ 7.00			
Elevator maintainance		\$ 46.45			
<b>TOTAL</b>	<b>\$ 623.44</b>	<b>\$ -</b>	<b>\$ 623.44</b>	<b>\$ -</b>	<b>\$ -</b>

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building		\$ 216.81			
Liability		\$ 279.90			
Equipment					
Office Rental	\$ 3,879.59				
Other (Specify) antenna tower	\$ 50.46				
<b>TOTAL</b>	<b>\$ 4,426.76</b>	<b>\$ 3,930.05</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement		\$ 8.70			
Repairs		\$ 39.52			
Fuel		\$ 4.05			
UPS					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 52.27</b>	<b>\$ -</b>	<b>\$ 52.27</b>	<b>\$ -</b>	<b>\$ -</b>

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 14,999.29				
Hardware					
Software					
Upgrades					
Maintenance Agreements	\$ 11,955.99				
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 26,955.28</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs			\$ 2,513.70		
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
Cellular phone			\$ 415.20		
<b>TOTAL</b>	<b>\$ 2,928.90</b>	<b>\$ -</b>	<b>\$ 2,928.90</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees				\$1,260.00	EMA
Iowa System / NCIC			\$ 200.00	\$ 5,320.00	City PDs
Other (Specify)					
<b>TOTAL</b>	<b>\$ 6,780.00</b>	<b>\$ -</b>	<b>\$ 200.00</b>	<b>\$ 6,580.00</b>	<b>\$ -</b>

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<b>Operations:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
CAD System						
Mapping/GIS						
Logging Recorder						
Dispatcher Work Stations						
Software						
Upgrades						
Maintenance Agreements		\$ 1,926.78				
Repairs		\$ 4,098.72				
EMD						
Other (Specify)						
I am responding		\$ 2,610.00				
<b>TOTAL</b>	<b>\$ 8,635.50</b>	<b>\$ 8,635.50</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Data Processing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
E911 Data Base/MSAG (Telephone Co)						
E911 Data Base/MSAG (Other)						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Intersection Signage						
Resident Markers		\$ 2,483.32				
Contracted Services						
GIS (mapping)						
Other (Specify)						
<b>TOTAL</b>	<b>\$ 2,483.32</b>	<b>\$ 2,483.32</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



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<b>Radio Infrastructure: Costs for leased and owned</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Radio Base		\$ 105,826.00					
Mobile							
Portable							
Handheld					\$ 9,445.20	EMA	
Pagers							
Repeaters							
Remote Transmitter Sites		\$ 61,928.00					
Towers							
Maintenance Agreements							
Repairs		\$ 807.50					
Other (Specify)							
<b>TOTAL</b>	<b>\$ 178,006.70</b>	<b>\$ 168,561.50</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 9,445.20</b>	<b>\$ -</b>	

<b>Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Hardware							
Software							
CAD System							
Mapping							
Radio							
Logging Recorder							
Dispatcher Work Stations							
Maintenance Agreements							
Repairs							
Other (Specify)							
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

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<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Loans						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>GRAND TOTAL</b>	<b>\$ 540,869.66</b>	<b>\$ 210,565.65</b>	<b>\$ 1,172.42</b>	<b>\$ 313,106.39</b>	<b>\$ 16,025.20</b>	<b>\$ -</b>
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<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases	\$ 449,726.18					
Amount set aside for future projects						
Other (Specify)						
<b>TOTAL</b>	<b>\$ 449,726.18</b>	<b>\$ 449,726.18</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Jason Hoffman	<a href="mailto:jhoffman@carrollcountyiowa.org">jhoffman@carrollcountyiowa.org</a>	712-792-3536
	Name	Email	Phone
<b>Submitted by:</b>	Jason Hoffman	<a href="mailto:jhoffman@carrollcountyiowa.org">jhoffman@carrollcountyiowa.org</a>	712-792-3536
	Name	Email	Phone
	Carroll City/County Communications Center	Carroll	
	PSAP Name	County	

<b>Administrative Data</b>	\$ 93,825.35	890	1	11,894	2
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	\$ 143,735.74		3,492		6
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$ 88,093.06	Grant Funding Received
	Amount	Source
	\$ 6,233.93	Interest on investments and Radio Cost-share reimbursements
	Amount	Source
<b>Additional Debt</b>	\$ -	
	Amount	Source
	\$ -	
	Amount	Source

Reporting: July 1, 2018 through June 30, 2019

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>				
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding City of Carroll	Other Funding Source (specify)	
Salary, to include overtime			\$ 158,541.77	\$ 158,541.77		
FICA			\$ 11,310.45	\$ 11,310.45		
IPERS			\$ 14,733.64	\$ 14,733.64		
Deferred Comp			\$ -	\$ -		
Worker's Comp			\$ -	\$ -		
Unemployment Ins			\$ -	\$ -		
Health and Dental Ins			\$ 40,442.95	\$ 40,442.95		
Clothing Allowance			\$ -	\$ -		
Organization Dues			\$ 236.50	\$ 236.50		
Witness Fees			\$ -	\$ -		
Longevity Pay			\$ -	\$ -		
Other (Specify)			\$ -	\$ -		
<b>TOTAL</b>	\$ 450,530.62	\$ -	\$ 225,265.31	\$ 225,265.31	\$ -	

<b>Administration - Other Costs:</b>						
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding City of Carroll	Other Funding Source (specify)	
Office Supplies			\$ 863.95	\$ 863.95		
Postage			\$ 11.73	\$ 11.73		
Fax Machines			\$ 83.71	\$ 83.71		
Copy Machines			\$ 83.71	\$ 83.71		
Advertising						
Promotion	\$ 52.01					
Training Expenses	\$ 1,194.59		\$ 2,085.80	\$ 2,085.80		
Other (Specify) email hosting/online			\$ 72.00	\$ 72.00		
<b>TOTAL</b>	\$ 7,648.40	\$ 1,246.60	\$ 3,200.90	\$ 3,200.90	\$ -	

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding City of Carroll	Other Funding Source (specify)
Gas		\$ 134.84			
Electric		\$ 512.69			
Water		\$ 29.51			
Sewer		\$ 29.51			
Trash Removal		\$ 20.11			
Janitorial		\$ 2,197.74			
Mowing		\$ 13.82			
Snow Removal		\$ 13.82			
Other (Specify) Building Maintenance		\$ 1,055.91			
Exterminaiton Services		\$ 26.03			
Building Mechanical		\$ 233.00			
<b>TOTAL</b>	\$ 4,266.98	\$ -	\$ 4,266.98	\$ -	\$ -

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding City of Carroll	Other Funding Source (specify)
Building		\$ 721.19			
Liability	\$ 1,571.06		\$ 2,349.45	\$ 2,349.45	
Equipment					
Office Rental					
Other (Specify)					
<b>TOTAL</b>	\$ 6,991.15	\$ 1,571.06	\$ 2,349.45	\$ 2,349.45	\$ -

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding City of Carroll	Other Funding Source (specify)
Maintenance Agreement					
Repairs					
Fuel					
UPS					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding City of Carroll	Other Funding Source (specify)
Circuit Costs	\$ 35,213.16				
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs	\$ 130.74				
Other (Specify)					
<b>TOTAL</b>	<b>\$ 35,343.90</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding City of Carroll	Other Funding Source (specify)
Circuit Costs		\$ 69.31	\$ 331.09	\$ 331.09	
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 731.49</b>	<b>\$ 69.31</b>	<b>\$ 331.09</b>	<b>\$ 331.09</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding City of Carroll	Other Funding Source (specify)
Internet Fees		\$ 161.92			
Iowa System / NCIC			\$ 4,380.00	\$ 4,380.00	
Other (Specify)					
IT Services		\$ 6,224.33			
<b>TOTAL</b>	<b>\$ 15,146.25</b>	<b>\$ 6,386.25</b>	<b>\$ 4,380.00</b>	<b>\$ 4,380.00</b>	<b>\$ -</b>

**Reporting: July 1, 2018 through June 30, 2019**

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding City of Carroll	Other Funding Source (specify)	
CAD System		\$ 7,605.00					
Mapping/GIS		\$ 9,283.00					
Logging Recorder							
Dispatcher Work Stations							
Software		\$ 6,144.14					
Upgrades							
Maintenance Agreements							
Repairs							
EMD		\$ 2,400.00					
Other (Specify)	App Based Paging Service	\$ 10,706.00					
<b>TOTAL</b>	<b>\$ 36,138.14</b>	<b>\$ 36,138.14</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Data Processing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding City of Carroll	Other Funding Source (specify)	
E911 Data Base/MSAG (Telephone Co)							
E911 Data Base/MSAG (Other)		\$ 35,000.00					
Other (Specify)							
<b>TOTAL</b>	<b>\$ 35,000.00</b>	<b>\$ 35,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding City of Carroll	Other Funding Source (specify)	
Intersection Signage		\$ 28,856.00					
Resident Markers		\$ 677.31					
Contracted Services		\$ 494.50					
GIS (mapping)							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 30,027.81</b>	<b>\$ 30,027.81</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Reporting: July 1, 2018 through June 30, 2019**

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Radio Infrastructure: Costs for leased and owned**

<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding City of Carroll	Other Funding Source (specify)
Radio Base		\$ 5,568.30				
Mobile		\$ 10,206.27				
Portable						
Handheld						
Pagers		\$ 9,263.82				
Repeaters						
Remote Transmitter Sites						
Towers		\$ 18,886.40				
Maintenance Agreements		\$ 16,128.00				
Repairs		\$ 12,684.74				
Other (Specify) Consulting Services		\$ 2,000.00				
<b>TOTAL</b>	<b>\$ 74,737.53</b>	<b>\$ 74,737.53</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below**

<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding City of Carroll	Other Funding Source (specify)
Hardware		\$ 472.65		\$ 681.50	\$ 681.50	
Software		\$ 8,295.54				
CAD System						
Mapping						
Radio						
Logging Recorder						
Dispatcher Work Stations						
Maintenance Agreements						
Repairs						
Other (Specify) Office Equipment/ Furniture				\$ 1,101.18	\$ 1,101.18	
Building Lighting			\$ 639.28		.	
<b>TOTAL</b>	<b>\$ 12,972.83</b>	<b>\$ 8,768.19</b>	<b>\$ 639.28</b>	<b>\$ 1,782.68</b>	<b>\$ 1,782.68</b>	<b>\$ -</b>



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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding City of Carroll	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Loans						
Other (Specify)						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding City of Carroll	Other Funding Source (specify)
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>GRAND TOTAL</b>	\$ 709,535.10	\$ 222,833.23	\$ 12,083.01	\$ 237,309.43	\$ 237,309.43	\$ -
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<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding City of Carroll	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases						
Amount set aside for future projects		\$ 109,054.85				
Other (Specify)						
<b>TOTAL</b>	\$ 109,054.85	\$ 109,054.85	\$ -	\$ -	\$ -	\$ -

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** Data regarding revenues at the PSAP and other administrative data

<b>Prepared by:</b>	Mike Kennon	<a href="mailto:mkennon@casscoia.us">mkennon@casscoia.us</a>	712-243-1500
	Name	Email	Phone
<b>Submitted by:</b>	Mike Kennon	<a href="mailto:mkennon@casscoia.us">mkennon@casscoia.us</a>	712-243-1500
	Name	Email	Phone
	Cass County Public Safety Communications (	Cass	
	PSAP Name	County	

<b>Administrative Data</b>	\$ 61,093.00				3
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	\$ 207,409.00		4,168		7
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$12,000	Atlantic Municipal Utilities
	Amount	Source
	Amount	Source
<b>Additional Debt</b>		
	Amount	Source
	Amount	Source

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<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source CCPSC	Other Funding Source (specify)	
Salary, to include overtime					\$ 315,163.77		
FICA					\$ 23,087.57		
IPERS					\$ 29,525.65		
Deferred Comp							
Worker's Comp					\$ 774.00		
Unemployment Ins							
Health and Dental Ins					\$ 88,756.56		
Clothing Allowance							
Organization Dues							
Witness Fees							
Longevity Pay							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 457,307.55</b>	\$ -	\$ -	\$ -	\$ 457,307.55	\$ -	

<b>Administration - Other Costs:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies					\$ 59.01		
Postage							
Fax Machines							
Copy Machines							
Advertising		\$ 60.86					
Promotion							
Training Expenses		\$ 345.00					
Other (Specify)							
Magazines, Periodicals					\$ 69.40		
<b>TOTAL</b>	<b>\$ 534.27</b>	\$ 405.86	\$ -	\$ -	\$ 128.41	\$ -	

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**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas						
Electric						
Water						
Sewer						
Trash Removal						
Janitorial						
Mowing						
Snow Removal						
Other (Specify)						
<b>TOTAL</b>	<b>\$</b>	<b>-</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<u>Insurance</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building						
Liability		\$ 5,248.42			\$ 2,571.20	
Equipment						
Office Rental						
Other (Specify)						
<b>TOTAL</b>	<b>\$</b>	<b>7,819.62</b>	<b>\$ 5,248.42</b>	<b>\$ -</b>	<b>\$ 2,571.20</b>	<b>\$ -</b>

<u>Generator</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement						
Repairs						
Fuel						
UPS						
Other (Specify)						
<b>TOTAL</b>	<b>\$</b>	<b>-</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs					
Hardware	\$ 14,587.56				
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)	\$ 6,731.83				
<b>TOTAL</b>	<b>\$ 21,319.39</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs				\$ 10,220.93	
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 10,220.93</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 10,220.93</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees					
Iowa System / NCIC					
Other (Specify)					
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

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<b>Operations:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
CAD System							
Mapping/GIS							
Logging Recorder							
Dispatcher Work Stations							
Software							
Upgrades							
Maintenance Agreements		\$ 30,619.50			\$ 840.00		
Repairs							
EMD							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 31,459.50</b>	<b>\$ 30,619.50</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 840.00</b>	<b>\$ -</b>	

<b>Data Processing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
E911 Data Base/MSAG (Telephone Co)		\$ 22,035.90					
E911 Data Base/MSAG (Other)							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 22,035.90</b>	<b>\$ 22,035.90</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

<b>Addressing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Intersection Signage		\$ 645.55					
Resident Markers							
Contracted Services							
GIS (mapping)							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 645.55</b>	<b>\$ 645.55</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

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<b>Radio Infrastructure: Costs for leased and owned</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Radio Base						
Mobile						
Portable						
Handheld						
Pagers						
Repeaters						
Remote Transmitter Sites						
Towers		\$ 10,334.21				
Maintenance Agreements						
Repairs		\$ 15,829.29				
Other (Specify)		\$ 915.50				
<b>TOTAL</b>	<b>\$ 27,079.00</b>	<b>\$ 27,079.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Hardware					\$ 76.60	
Software						
CAD System						
Mapping						
Radio						
Logging Recorder						
Dispatcher Work Stations						
Maintenance Agreements						
Repairs						
Other (Specify)		\$ 3,980.98				
<b>TOTAL</b>	<b>\$ 4,057.58</b>	<b>\$ 3,980.98</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 76.60</b>	<b>\$ -</b>

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<b>Debt Services: Paid on debt during the current reporting timeframe</b>					
To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Loans					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Miscellaneous (Specify):</b>					
	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
				\$ 145.00	
<b>TOTAL</b>	\$ 145.00	\$ -	\$ -	\$ 145.00	\$ -

<b>GRAND TOTAL</b>	\$ 582,624.29	\$ 111,334.60	\$ -	\$ 471,289.69	\$ -
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<b>Set Aside Funds:</b>					
To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Amount set aside for future purchases					
Amount set aside for future projects					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232



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**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	<u>Brenda Johnson and Jodi Freet</u>	<u><a href="mailto:bjohnson@cedarcosheriff.org">bjohnson@cedarcosheriff.org</a></u>	<u>563-886-2121</u>
	Name	Email	Phone
<b>Submitted by:</b>	<u>Jodi Freet</u>	<u><a href="mailto:jfreet@cedarcounty.org">jfreet@cedarcounty.org</a></u>	<u>563-886-3355</u>
	Name	Email	Phone
	<u>Cedar Co Sheriff's Office</u>	<u>Cedar</u>	
	PSAP Name	County	

<b>Administrative Data</b>	<u>\$ 70,907.95</u>	<u>614</u>	<u>351</u>	<u>70,697</u>	<u>2</u>
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	<u>\$ 221,377.24</u>		<u>9,769</u>		<u>6</u>
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	<u>\$ 12,246.00</u>	<u>GIS Grant Funding (67000 10510 8480 40)</u>
	Amount	Source
	<u>\$ 24,928.18</u>	<u>Resident Signage/Insurance/Training/GEO-Com Service</u>
	Amount	Source
<b>Additional Debt</b>	<u></u>	<u></u>
	Amount	Source
	<u></u>	<u></u>
	Amount	Source

Reporting: July 1, 2018 through June 30, 2019

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Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>				
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime			\$ 295,198.93			
FICA			\$ 21,675.10			
IPERS			\$ 18,111.66			
Deferred Comp			\$ -			
Worker's Comp			\$ -			
Unemployment Ins			\$ -			
Health and Dental Ins			\$ 10,645.80			
Clothing Allowance			\$ 1,200.00			
Organization Dues	\$ 493.00		\$ -			
Witness Fees			\$ -			
Longevity Pay			\$ -			
Other (Specify)			\$ -			
New Hire Physicals			\$ 330.00			
<b>TOTAL</b>	<b>\$ 347,654.49</b>	<b>\$ -</b>	<b>\$ 347,161.49</b>	<b>\$ -</b>	<b>\$ -</b>	

<b>Administration - Other Costs:</b>						
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies			\$ 820.21			
Postage	\$ 275.32		\$ 265.95			
Fax Machines			\$ 830.73			
Copy Machines			\$ 2,711.82			
Advertising	\$ 58.86		\$ 2,224.73			
Promotion			\$ -			
Training Expenses	\$ 1,355.26		\$ 4,557.93			
Other (Specify)			\$ -			
Chairs			\$ 1,397.00			
<b>TOTAL</b>	<b>\$ 14,497.81</b>	<b>\$ -</b>	<b>\$ 12,808.37</b>	<b>\$ -</b>	<b>\$ -</b>	

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas			\$ 4,756.77		
Electric			\$ 7,200.51		
Water			\$ 1,016.67		
Sewer			\$ 1,027.00		
Trash Removal			\$ 615.15		
Janitorial			\$ 18,029.87		
Mowing			\$ 3,710.00		
Snow Removal			\$ 1,506.25		
Other (Specify)					
pest control			\$ 2,723.33		
solar costs			\$ 7,288.10		
<b>TOTAL</b>	<b>\$ 47,873.65</b>	<b>\$ -</b>	<b>\$ 47,873.65</b>	<b>\$ -</b>	<b>\$ -</b>

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building			\$ 4,440.33		
Liability			\$ -		
Equipment			\$ -		
Office Rental			\$ -		
Other (Specify)			\$ -		
errors and omissions	\$ 1,784.92		\$ -		
cyber insurance	\$ 38.08		\$ -		
<b>TOTAL</b>	<b>\$ 6,263.33</b>	<b>\$ 1,823.00</b>	<b>\$ 4,440.33</b>	<b>\$ -</b>	<b>\$ -</b>

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement			\$ -		
Repairs			\$ 1,486.40		
Fuel			\$ -		
UPS			\$ -		
Other (Specify)					
<b>TOTAL</b>	<b>\$ 1,486.40</b>	<b>\$ -</b>	<b>\$ 1,486.40</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2018 through June 30, 2019

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Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 8,808.76				
Hardware	\$ -				
Software	\$ -				
Upgrades	\$ -				
Maintenance Agreements	\$ 10,829.00				
Repairs	\$ -				
Other (Specify)	\$ -				
<b>TOTAL</b>	<b>\$ 19,637.76</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs			\$ 1,738.72		
Hardware			\$ -		
Software			\$ -		
Upgrades			\$ -		
Maintenance Agreements			\$ -		
Repairs			\$ -		
Other (Specify)			\$ -		
			\$ -		
			\$ -		
<b>TOTAL</b>	<b>\$ 1,738.72</b>	<b>\$ -</b>	<b>\$ 1,738.72</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees	\$ 814.80		\$ 1,436.67		
Iowa System / NCIC			\$ 6,948.00		
Other (Specify)					
<b>TOTAL</b>	<b>\$ 9,199.47</b>	<b>\$ -</b>	<b>\$ 8,384.67</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
CAD System		\$ 10,690.32		\$ -		
Mapping/GIS		\$ 6,000.00		\$ -		
Logging Recorder		\$ 3,329.00		\$ -		
Dispatcher Work Stations		\$ 6,440.00		\$ -		
Software		\$ -		\$ -		
Upgrades		\$ -		\$ -		
Maintenance Agreements		\$ 9,639.08		\$ 16,502.50		
Repairs		\$ -		\$ -		
EMD		\$ 196.00		\$ 645.00		
Other (Specify)		\$ -		\$ -		
		\$ -				
		\$ -				
		\$ -				
<b>TOTAL</b>	<b>\$ 53,441.90</b>	<b>\$ 36,294.40</b>	<b>\$ -</b>	<b>\$ 17,147.50</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Data Processing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
E911 Data Base/MSAG (Telephone Co)		\$ 6,647.19				
E911 Data Base/MSAG (Other)		\$ 20,000.00				
Other (Specify)						
<b>TOTAL</b>	<b>\$ 26,647.19</b>	<b>\$ 26,647.19</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Intersection Signage		\$ -				
Resident Markers		\$ 566.03				
Contracted Services		\$ -				
GIS (mapping)		\$ -				
Other (Specify)		\$ -				
		\$ -				
		\$ -				
<b>TOTAL</b>	<b>\$ 566.03</b>	<b>\$ 566.03</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2018 through June 30, 2019

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Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Radio Infrastructure:** *Costs for leased and owned*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Radio Base	\$ -				
Mobile	\$ -				
Portable	\$ -				
Handheld	\$ -				
Pagers	\$ -				
Repeaters	\$ -				
Remote Transmitter Sites	\$ -				
Towers	\$ 363.20				
Maintenance Agreements	\$ 4,077.34				
Repairs	\$ 32,370.68				
Other (Specify)	\$ -				
Microwave Lease	\$ 25,000.00				
	\$ -				
	\$ -				
<b>TOTAL</b>	<b>\$ 61,811.22</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Capital Expenditures:** *Non-recurring costs during this reporting timeframe on large expenses in the categories below*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Hardware	\$ -				
Software	\$ -				
CAD System	\$ -				
Mapping	\$ -				
Radio	\$ -				
Logging Recorder	\$ -				
Dispatcher Work Stations	\$ -				
Maintenance Agreements	\$ -				
Repairs	\$ -				
Other (Specify)	\$ -				
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Reporting: July 1, 2018 through June 30, 2019**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accural accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Loans						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>GRAND TOTAL</b>	<b>\$ 590,817.97</b>	<b>\$ 149,776.84</b>	<b>\$ -</b>	<b>\$ 441,041.13</b>	<b>\$ -</b>	<b>\$ -</b>
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<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases		\$ 53,833.00				
Amount set aside for future projects		\$ 166,425.00				
Other (Specify)						
<b>TOTAL</b>	<b>\$ 220,258.00</b>	<b>\$ 220,258.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Notes/Comments:** PSAP utilities are part of the Law Center with PSAP cost of 1/3 of total utilities cost. The lawn, snow and janitorial figures were calculated in the same fashion. The set aside figures are for future coverage enhancement to improve coverage in various parts of the county. Other plans are to replace the CPU for dispatch stations 1 and 3 with new equipment as present equipment is six years old (this is a scheduled maintenance replacement). We are also working to add a third dispatch station within the next year. Fluctuation from FY17-18 due to purchase of digital phone system. \$6000 for GIS, \$20,000 for data management, \$25,000 for microwave were transfers to other governmental agencies

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accural accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

**Reporting: July 1, 2018 through June 30, 2019**

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**Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Christina Yates/Linda Nelson	<a href="mailto:cyates@cityofclearlake.org">cyates@cityofclearlake.org</a>	(641) 355-4400
	Name	Email	Phone
<b>Submitted by:</b>	Michelle Rush	<a href="mailto:mrush@cgcounty.org">mrush@cgcounty.org</a>	641-421-3075
	Name	Email	Phone
	Clear Lake Police Department	Cerro Gordo	
	PSAP Name	County	

<b>Administrative Data</b>	\$ 60,003.00	531	3		2
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	\$ 101,687.00		2,949		5
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$ 12,000.00	GIS Grant - State of Iowa
	Amount	Source
	Amount	Source
<b>Additional Debt</b>		
	Amount	Source
	Amount	Source



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<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>				
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source CLPD	Other Funding Source (specify)	
Salary, to include overtime				\$ 315,400.00		
FICA				\$ 24,128.00		
IPERS				\$ 28,165.00		
Deferred Comp						
Worker's Comp				\$ 788.00		
Unemployment Ins				\$ 734.00		
Health and Dental Ins				\$ 131,012.00		
Clothing Allowance				\$ 560.00		
Organization Dues						
Witness Fees						
Longevity Pay						
Other (Specify) Life				\$ 1,426.00		
<b>TOTAL</b>	\$ 502,213.00	\$ -	\$ -	\$ 502,213.00	\$ -	

<b>Administration - Other Costs:</b>						
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies				\$ 1,800.00		
Postage				\$ 500.00		
Fax Machines						
Copy Machines				\$ 600.00		
Advertising				\$ 293.00		
Promotion						
Training Expenses				\$ 1,729.00		
Other (Specify)						
<b>TOTAL</b>	\$ 4,922.00	\$ -	\$ -	\$ 4,922.00	\$ -	

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**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas					
Electric					
Water					
Sewer					
Trash Removal					
Janitorial					
Mowing					
Snow Removal					
Other (Specify)				\$ 3,000.00	
<b>TOTAL</b>	\$ 3,000.00	\$ -	\$ -	\$ 3,000.00	\$ -

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building					
Liability	\$ 293.00			\$ 300.00	
Equipment	\$ 544.00				
Office Rental					
Other (Specify) Public Officials	\$ 259.00				
<b>TOTAL</b>	\$ 1,396.00	\$ 1,096.00	\$ -	\$ 300.00	\$ -

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement					
Repairs					
Fuel					
UPS					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs					
Hardware					
Software					
Upgrades					
Maintenance Agreements	\$ 8,462.00				
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 8,462.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs					
Hardware					
Software					
Upgrades				\$ 8,315.00	
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 8,315.00</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees					
Iowa System / NCIC				\$ 1,300.00	
Other (Specify)					
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,300.00</b>	<b>\$ -</b>

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<b>Operations:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
CAD System							
Mapping/GIS		\$ 7,099.00					
Logging Recorder							
Dispatcher Work Stations							
Software		\$ 7,916.00					
Upgrades							
Maintenance Agreements							
Repairs							
EMD							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 15,015.00</b>	<b>\$ 15,015.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Data Processing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
E911 Data Base/MSAG (Telephone Co)							
E911 Data Base/MSAG (Other)							
Other (Specify)							
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Intersection Signage							
Resident Markers							
Contracted Services							
GIS (mapping)							
Other (Specify)							
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Radio Infrastructure: Costs for leased and owned</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Radio Base							
Mobile							
Portable							
Handheld							
Pagers							
Repeaters							
Remote Transmitter Sites							
Towers					\$ 420.00		
Maintenance Agreements							
Repairs							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 420.00</b>	\$ -	\$ -	\$ -	\$ 420.00	\$ -	

<b>Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Hardware							
Software							
CAD System					\$ 10,974.00		
Mapping							
Radio		\$ 12,681.00					
Logging Recorder							
Dispatcher Work Stations							
Maintenance Agreements							
Repairs							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 23,655.00</b>	\$ 12,681.00	\$ -	\$ -	\$ 10,974.00	\$ -	

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>					
To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Loans					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Miscellaneous (Specify):</b>					
	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>GRAND TOTAL</b>	\$ 568,698.00	\$ 37,254.00	\$ -	\$ -	\$ 531,444.00	\$ -
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<b>Set Aside Funds:</b>					
To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Amount set aside for future purchases					
Amount set aside for future projects					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

**Notes/Comments:** We did change phone systems and I do not have the admin call total due to that fact.

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

**Reporting: July 1, 2018 through June 30, 2019**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	<u>Heather Hahn</u>	<u>hhahn@cgcounty.org</u>	<u>641-421-3117</u>
	Name	Email	Phone
<b>Submitted by:</b>	<u>Michelle Rush</u>	<u>mrush@cgcounty.org</u>	<u>641-421-3075</u>
	Name	Email	Phone
	<u>Cerro Gordo County Sheriff</u>	<u>Cerro Gordo</u>	
	PSAP Name	County	

<b>Administrative Data</b>	<u>\$ 121,825.00</u>	<u>1,956</u>	<u>0</u>	<u>78,530</u>	<u>4</u>
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	<u>\$ 173,637.00</u>		<u>11,190</u>		<u>16</u>
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	<u>\$ 12,000.00</u>	<u>GIS Grant - State of Iowa</u>
	Amount	Source
	<u>\$ 800.00</u>	<u>Training Grant - State of Iowa</u>
	Amount	Source
<b>Additional Debt</b>	<u></u>	<u></u>
	Amount	Source
	<u></u>	<u></u>
	Amount	Source

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>				
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime			\$ 697,019.00			
FICA			\$ 53,170.00			
IPERS			\$ 68,043.00			
Deferred Comp						
Worker's Comp			\$ 674.00			
Unemployment Ins			\$ -			
Health and Dental Ins			\$ 182,145.00			
Clothing Allowance			\$ 2,572.00			
Organization Dues						
Witness Fees						
Longevity Pay						
Other (Specify)						
Life Insurance			\$ 349.00			
Disability			\$ 1,772.00			
<b>TOTAL</b>	\$ -	\$ -	\$ 1,005,744.00	\$ -	\$ -	

<b>Administration - Other Costs:</b>						
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies			\$ 4,429.00			
Postage			\$ 1,261.00			
Fax Machines						
Copy Machines			\$ 2,472.00			
Advertising						
Promotion						
Training Expenses	\$ 800.00		\$ 5,288.00			
Other (Specify) Medical exams			\$ 2,437.00			
<b>TOTAL</b>	\$ 800.00	\$ -	\$ 15,887.00	\$ -	\$ -	



Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas					
Electric			\$ 5,930.00		
Water			\$ 1,585.00		
Sewer					
Trash Removal			\$ 210.00		
Janitorial			\$ 912.00		
Mowing			\$ 361.00		
Snow Removal			\$ 811.00		
Other (Specify)					
building repair/maint			\$ 25,034.00		
<b>TOTAL</b>	<b>\$ 34,843.00</b>	<b>\$ -</b>	<b>\$ 34,843.00</b>	<b>\$ -</b>	<b>\$ -</b>

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building					
Liability	\$ 596.00				
Equipment	\$ 1,105.00				
Office Rental					
Other (Specify) Public Officials	\$ 526.00		\$ 17,355.00		
<b>TOTAL</b>	<b>\$ 19,582.00</b>	<b>\$ 2,227.00</b>	<b>\$ 17,355.00</b>	<b>\$ -</b>	<b>\$ -</b>

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement					
Repairs					
Fuel			\$ 3,618.00		
UPS					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 3,618.00</b>	<b>\$ -</b>	<b>\$ 3,618.00</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs					
Hardware					
Software			\$ 5,378.00		
Upgrades					
Maintenance Agreements	\$ 17,179.00				
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 22,557.00</b>	<b>\$ -</b>	<b>\$ 5,378.00</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs					
Hardware					
Software					
Upgrades					
Maintenance Agreements			\$ 23,796.00		
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 23,796.00</b>	<b>\$ -</b>	<b>\$ 23,796.00</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees					
Iowa System / NCIC					
Other (Specify)					
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
CAD System							
Mapping/GIS		\$ 14,413.00					
Logging Recorder							
Dispatcher Work Stations							
Software		\$ 16,072.00					
Upgrades							
Maintenance Agreements							
Repairs							
EMD							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 30,485.00</b>	<b>\$ 30,485.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Data Processing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
E911 Data Base/MSAG (Telephone Co)							
E911 Data Base/MSAG (Other)							
Other (Specify)							
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Intersection Signage							
Resident Markers							
Contracted Services							
GIS (mapping)							
Other (Specify)							
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Radio Infrastructure: Costs for leased and owned</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Radio Base						
Mobile						
Portable						
Handheld						
Pagers						
Repeaters						
Remote Transmitter Sites						
Towers						
Maintenance Agreements				\$ 35,580.00		
Repairs				\$ 26,239.00		
Other (Specify)						
<b>TOTAL</b>	<b>\$ 61,819.00</b>	\$ -	\$ -	\$ 61,819.00	\$ -	\$ -

<b>Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Hardware						
Software						
CAD System						
Mapping						
Radio		\$ 25,746.00				
Logging Recorder						
Dispatcher Work Stations						
Maintenance Agreements						
Repairs						
Other (Specify)						
<b>TOTAL</b>	<b>\$ 25,746.00</b>	\$ 25,746.00	\$ -	\$ -	\$ -	\$ -

**Reporting: July 1, 2018 through June 30, 2019**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Loans						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>GRAND TOTAL</b>	<b>\$ 1,244,877.00</b>	<b>\$ 76,437.00</b>	<b>\$ -</b>	<b>\$ 1,168,440.00</b>	<b>\$ -</b>	<b>\$ -</b>
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<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases						
Amount set aside for future projects						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

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**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Dave Skou	DaveSkou@cherokeecoso.us	712-225-6728
	Name	Email	Phone
<b>Submitted by:</b>	Dave Skou	DaveSkou@cherokeecoso.us	712-225-6728
	Name	Email	Phone
	Cherokee Co Sheriff's Office	Cherokee	
	PSAP Name	County	

<b>Administrative Data</b>	\$ 34,000.00	845	0	47,554	2
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	\$ 207,049.00		1,860		6
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$ 5,988.00	Bank interest
	Amount	Source
	Amount	Source
<b>Additional Debt</b>		
	Amount	Source
	Amount	Source

Reporting: July 1, 2018 through June 30, 2019

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<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>				
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime			\$ 260,768.00			
FICA			\$ 20,500.00			
IPERS			\$ 25,300.00			
Deferred Comp						
Worker's Comp			\$ 10,040.00			
Unemployment Ins			\$ 26,777.00			
Health and Dental Ins			\$ 39,385.00			
Clothing Allowance						
Organization Dues						
Witness Fees						
Longevity Pay						
Other (Specify)						
<b>TOTAL</b>	\$ 382,770.00	\$ -	\$ 382,770.00	\$ -	\$ -	

<b>Administration - Other Costs:</b>						
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies	\$ 387.00					
Postage			\$ 100.00			
Fax Machines						
Copy Machines	\$ 1,200.00					
Advertising	\$ 44.00		\$ 300.00			
Promotion						
Training Expenses	\$ 4,914.00		\$ 2,500.00			
Other (Specify)						
<b>TOTAL</b>	\$ 9,445.00	\$ 6,545.00	\$ 2,900.00	\$ -	\$ -	

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**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas			\$ 862.00		
Electric			\$ 4,360.00		
Water			\$ 314.00		
Sewer			\$ 314.00		
Trash Removal			\$ 418.00		
Janitorial		\$ 300.00			
Mowing		\$ 100.00			
Snow Removal		\$ 1,200.00			
Other (Specify)					
<b>TOTAL</b>	\$ 7,868.00	\$ -	\$ 6,268.00	\$ -	\$ -

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building			\$ 1,950.00		
Liability	\$ 1,244.00				
Equipment	\$ 500.00		\$ 4,750.00		
Office Rental					
Other (Specify)					
<b>TOTAL</b>	\$ 8,444.00	\$ 1,744.00	\$ 6,700.00	\$ -	\$ -

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement					
Repairs	\$ 450.00				
Fuel			\$ 300.00		
UPS	\$ 2,500.00				
Other (Specify)					
<b>TOTAL</b>	\$ 3,250.00	\$ 2,950.00	\$ 300.00	\$ -	\$ -



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**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 29,406.00				
Hardware					
Software					
Upgrades					
Maintenance Agreements	\$ 10,538.00				
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 39,944.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs			\$ 2,751.00		
Hardware					
Software					
Upgrades			\$ 24,433.00		
Maintenance Agreements			\$ 4,104.00		
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 31,288.00</b>	<b>\$ -</b>	<b>\$ 31,288.00</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees	\$ 2,339.00				
Iowa System / NCIC			\$ 8,380.00		
Other (Specify)					
<b>TOTAL</b>	<b>\$ 10,719.00</b>	<b>\$ -</b>	<b>\$ 8,380.00</b>	<b>\$ -</b>	<b>\$ -</b>

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<b>Operations:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
CAD System						
Mapping/GIS						
Logging Recorder						
Dispatcher Work Stations						
Software						
Upgrades						
Maintenance Agreements		\$ 5,505.00		\$ 12,015.00		
Repairs						
EMD						
Other (Specify)						
<b>TOTAL</b>	<b>\$ 17,520.00</b>	\$ 5,505.00	\$ -	\$ 12,015.00	\$ -	\$ -

<b>Data Processing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
E911 Data Base/MSAG (Telephone Co)						
E911 Data Base/MSAG (Other)		\$ 4,200.00				
Other (Specify)						
<b>TOTAL</b>	<b>\$ 4,200.00</b>	\$ 4,200.00	\$ -	\$ -	\$ -	\$ -

<b>Addressing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Intersection Signage						
Resident Markers						
Contracted Services						
GIS (mapping)		\$ 4,000.00				
Other (Specify)						
<b>TOTAL</b>	<b>\$ 4,000.00</b>	\$ 4,000.00	\$ -	\$ -	\$ -	\$ -

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Radio Infrastructure:** *Costs for leased and owned*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Radio Base					
Mobile					
Portable					
Handheld					
Pagers					
Repeaters					
Remote Transmitter Sites	\$ 7,006.00				
Towers					
Maintenance Agreements	\$ 16,281.00				
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 23,287.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Capital Expenditures:** *Non-recurring costs during this reporting timeframe on large expenses in the categories below*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Hardware					
Software					
CAD System					
Mapping					
Radio					
Logging Recorder					
Dispatcher Work Stations					
Maintenance Agreements					
Repairs					
Other (Specify)					
Remote Tower Site Equipment	\$ 32,028.00				
<b>TOTAL</b>	<b>\$ 32,028.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

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<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Loans						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>GRAND TOTAL</b>	<b>\$ 574,763.00</b>	<b>\$ 122,542.00</b>	<b>\$ 1,600.00</b>	<b>\$ 450,621.00</b>	<b>\$ -</b>	<b>\$ -</b>
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<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases	\$ 156,000.00					
Amount set aside for future projects	\$ 156,000.00					
Other (Specify)						
<b>TOTAL</b>	<b>\$ 312,000.00</b>	<b>\$ 312,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

Reporting: July 1, 2018 through June 30, 2019

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Jeff Bernatz	<a href="mailto:j.bernatz@chickasawcoia.org">j.bernatz@chickasawcoia.org</a>	641-394-2406
	Name	Email	Phone
<b>Submitted by:</b>	Jeff Bernatz	<a href="mailto:j.bernatz@chickasawcoia.org">j.bernatz@chickasawcoia.org</a>	641-394-2406
	Name	Email	Phone
	Chickasaw Co Sheriff's Office	Chickasaw	
	PSAP Name	County	

<b>Administrative Data</b>	\$ 94,734.88	904			2
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	\$ 58,362.70		2,386		
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$ 2,344.00	Reimbursements & Refunds
	Amount	Source
	\$ 4,262.40	Interest
	Amount	Source
<b>Additional Debt</b>		
	Amount	Source
	Amount	Source

Reporting: July 1, 2018 through June 30, 2019

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<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>				
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime	\$ 526.41		\$ 242,858.00			
FICA	\$ 37.05		\$ 17,676.00			
IPERS	\$ 49.20		\$ 24,338.00			
Deferred Comp						
Worker's Comp	\$ 739.21					
Unemployment Ins						
Health and Dental Ins			\$ 42,992.00			
Clothing Allowance			\$ 1,348.00			
Organization Dues	\$ 2,872.00					
Witness Fees						
Longevity Pay						
Other (Specify)						
<b>TOTAL</b>	<b>\$ 333,435.87</b>	<b>\$ 4,223.87</b>	<b>\$ -</b>	<b>\$ 329,212.00</b>	<b>\$ -</b>	

<b>Administration - Other Costs:</b>						
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies	\$ 225.00		\$ 662.00			
Postage						
Fax Machines						
Copy Machines						
Advertising	\$ 216.92					
Promotion						
Training Expenses			\$ 2,305.00			
Other (Specify)						
<b>TOTAL</b>	<b>\$ 3,408.92</b>	<b>\$ 441.92</b>	<b>\$ -</b>	<b>\$ 2,967.00</b>	<b>\$ -</b>	

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas					
Electric	\$ 1,359.16				
Water					
Sewer					
Trash Removal					
Janitorial					
Mowing					
Snow Removal					
Other (Specify)					
Telephone/Internet	\$ 9,340.61				
<b>TOTAL</b>	<b>\$ 10,699.77</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building					
Liability	\$ 2,673.00				
Equipment					
Office Rental					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 2,673.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement					
Repairs					
Fuel					
UPS					
Other (Specify)					
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs					
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs			\$ 5,078.00		
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	\$ 5,078.00	\$ -	\$ 5,078.00	\$ -	\$ -

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees					
Iowa System / NCIC			\$ 6,486.00		
Other (Specify)					
<b>TOTAL</b>	\$ 6,486.00	\$ -	\$ 6,486.00	\$ -	\$ -



**Reporting: July 1, 2018 through June 30, 2019**

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
CAD System							
Mapping/GIS							
Logging Recorder							
Dispatcher Work Stations							
Software							
Upgrades							
Maintenance Agreements							
Repairs		\$ 58,722.28					
EMD							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 58,722.28</b>	<b>\$ 58,722.28</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Data Processing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
E911 Data Base/MSAG (Telephone Co)							
E911 Data Base/MSAG (Other)							
Other (Specify)							
Contract Hours		\$ 576.25					
<b>TOTAL</b>	<b>\$ 576.25</b>	<b>\$ 576.25</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Intersection Signage							
Resident Markers		\$ 984.11					
Contracted Services							
GIS (mapping)		\$ 63.88					
Other (Specify)							
<b>TOTAL</b>	<b>\$ 1,047.99</b>	<b>\$ 1,047.99</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Radio Infrastructure: Costs for leased and owned</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Radio Base							
Mobile							
Portable		\$ 1,408.84					
Handheld							
Pagers							
Repeaters							
Remote Transmitter Sites							
Towers							
Maintenance Agreements							
Repairs							
Other (Specify)							
Batteries		\$ 169.25					
911 Cameras		\$ 4,660.00					
<b>TOTAL</b>	<b>\$ 6,238.09</b>	<b>\$ 6,238.09</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Hardware							
Software							
CAD System							
Mapping							
Radio							
Logging Recorder							
Dispatcher Work Stations							
Maintenance Agreements							
Repairs							
Other (Specify)							
Customer Premise Equipment		\$ 38,080.00					
<b>TOTAL</b>	<b>\$ 38,080.00</b>	<b>\$ 38,080.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>					
To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Loans					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Miscellaneous (Specify):</b>					
	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>GRAND TOTAL</b>	\$ 466,446.17	\$ 122,703.17	\$ -	\$ 343,743.00	\$ -
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<b>Set Aside Funds:</b>					
To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Amount set aside for future purchases					
Amount set aside for future projects					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

**Notes/Comments:**

**Reminders**

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- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

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**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Shirley A Jackson	shirley.jackson528@gmail.com	641-340-0592
	Name	Email	Phone
<b>Submitted by:</b>	Diane Sefrit	sci911@mediacombb.net	712-523-3667
	Name	Email	Phone
	Clarke Co Sheriff's Office	Clarke- SCI Regional	
	PSAP Name	County	

<b>Administrative Data</b>	N/A	1,092	N/A	N/A	2
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	N/A		2,968		6
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$ 61,093.06	State Payout
	Amount	Source
	Amount	Source
<b>Additional Debt</b>		
	Amount	Source
	Amount	Source

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<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding City of Osceola	Other Funding Source (specify)	
Salary, to include overtime				\$ 187,955.48	\$ 41,492.64		
FICA				\$ 13,526.67	\$ 3,139.95		
IPERS				\$ 19,133.98	\$ 4,209.75		
Deferred Comp				N/A	N/A		
Worker's Comp				\$ 1,969.50	N/A		
Unemployment Ins				N/A	N/A		
Health and Dental Ins				\$ 37,539.34	\$ 8,155.48		
Clothing Allowance				\$ 2,400.00	N/A		
Organization Dues				\$ 2,150.00	N/A		
Witness Fees				N/A	N/A		
Longevity Pay				N/A	N/A		
Other (Specify) Mileage				\$ 650.00	N/A		
<b>TOTAL</b>	<b>\$ 322,322.79</b>	\$ -	\$ -	\$ 265,324.97	\$ 56,997.82	\$ -	

<b>Administration - Other Costs:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies				\$ 3,534.75			
Postage				\$ 67.54			
Fax Machines				N/A			
Copy Machines				N/A			
Advertising				N/A			
Promotion				N/A			
Training Expenses				\$ 2,397.84			
Other (Specify)				N/A			
<b>TOTAL</b>	<b>\$ 6,000.13</b>	\$ -	\$ -	\$ 6,000.13	\$ -	\$ -	

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**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas			\$ 178.59		
Electric			\$ 8,077.47		
Water			\$ 529.38		
Sewer			\$ 226.88		
Trash Removal			\$ 26.96		
Janitorial			N/A		
Mowing			N/A		
Snow Removal			N/A		
Other (Specify) Extermination			\$ 36.00		
Heat/AC - Excel			\$ 480.00		
Grounds Improvement			\$ 22.50		
<b>TOTAL</b>	<b>\$ 9,577.78</b>	<b>\$ -</b>	<b>\$ 9,577.78</b>	<b>\$ -</b>	<b>\$ -</b>

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building			\$ 1,878.83		
Liability			\$ 2,011.25		
Equipment			N/A		
Office Rental			N/A		
Other (Specify)			N/A		
<b>TOTAL</b>	<b>\$ 3,890.08</b>	<b>\$ -</b>	<b>\$ 3,890.08</b>	<b>\$ -</b>	<b>\$ -</b>

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement			\$ 1,174.22		
Repairs			N/A		
Fuel			\$ 189.28		
UPS			N/A		
Other (Specify)			N/A		
<b>TOTAL</b>	<b>\$ 1,363.50</b>	<b>\$ -</b>	<b>\$ 1,363.50</b>	<b>\$ -</b>	<b>\$ -</b>

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs					
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs			\$ 15,685.61		
Hardware			N/A		
Software			N/A		
Upgrades			N/A		
Maintenance Agreements			N/A		
Repairs			N/A		
Other (Specify)			N/A		
<b>TOTAL</b>	\$ 15,685.61	\$ -	\$ 15,685.61	\$ -	\$ -

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees			N/A		
Iowa System / NCIC			\$ 1,800.39		
Other (Specify)      Bldg Maint			\$ 4,198.78		
Mainstay			\$ 948.00		
<b>TOTAL</b>	\$ 6,947.17	\$ -	\$ 6,947.17	\$ -	\$ -

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<b>Operations:</b>									
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)			
CAD System									
Mapping/GIS									
Logging Recorder									
Dispatcher Work Stations									
Software									
Upgrades									
Maintenance Agreements									
Repairs									
EMD									
Other (Specify)									
<b>TOTAL</b>		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Data Processing:</b>									
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)			
E911 Data Base/MSAG (Telephone Co)									
E911 Data Base/MSAG (Other)									
Other (Specify)									
<b>TOTAL</b>		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Addressing:</b>									
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding County Engineer	Other Funding Source (specify)			
Intersection Signage					\$ 357.40				
Resident Markers					N/A				
Contracted Services					N/A				
GIS (mapping)					N/A				
Other (Specify)					N/A				
<b>TOTAL</b>		\$ 357.40	\$ -	\$ -	\$ 357.40	\$ -	\$ -	\$ -	\$ -



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<b>Radio Infrastructure: Costs for leased and owned</b>									
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)			
Radio Base									
Mobile									
Portable									
Handheld									
Pagers									
Repeaters									
Remote Transmitter Sites									
Towers									
Maintenance Agreements									
Repairs									
Other (Specify)									
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below</b>									
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)			
Hardware		\$ 11,801.58							
Software		N/A							
CAD System		\$ 49,290.00							
Mapping		N/A							
Radio		N/A							
Logging Recorder		N/A							
Dispatcher Work Stations		N/A							
Maintenance Agreements		N/A							
Repairs		N/A							
Other (Specify)		N/A							
<b>TOTAL</b>	<b>\$ 61,091.58</b>	<b>\$ 61,091.58</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>					
To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Loans					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Miscellaneous (Specify):</b>					
	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>GRAND TOTAL</b>	\$ 427,236.04	\$ 61,091.58	\$ -	\$ 308,789.24	\$ 57,355.22	\$ -
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<b>Set Aside Funds:</b>					
To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Amount set aside for future purchases					
Amount set aside for future projects					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
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Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Eric Tigges	etigges@co.clay.ia.us	712.264.3987
	Name	Email	Phone
<b>Submitted by:</b>	Eric Tigges	etigges@co.clay.ia.us	712.264.3987
	Name	Email	Phone
	Clay Co Communications	Clay	
	PSAP Name	County	

<b>Administrative Data</b>	\$ 74,193.00			
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls
	\$ 215,823.00			
	Wireless Surcharge Received	Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>		
	Amount	Source
	Amount	Source
<b>Additional Debt</b>		
	Amount	Source
	Amount	Source

Reporting: July 1, 2018 through June 30, 2019

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<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>				
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime			\$ 159,562.85	\$ 182,846.69	City of Spencer	
FICA			\$ 11,313.86	\$ 12,964.81	City of Spencer	
IPERS			\$ 14,786.85	\$ 16,944.58	City of Spencer	
Deferred Comp						
Worker's Comp			\$ 396.57	\$ 454.43	City of Spencer	
Unemployment Ins						
Health and Dental Ins			\$ 52,481.81	\$ 60,140.11	City of Spencer	
Clothing Allowance						
Organization Dues						
Witness Fees						
Longevity Pay						
Other (Specify)						
<b>TOTAL</b>	\$ 511,892.56	\$ -	\$ 238,541.93	\$ 273,350.63	\$ -	

<b>Administration - Other Costs:</b>						
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies			\$ 2,304.15	\$ 2,640.38	City of Spencer	
Postage	\$ 70.00					
Fax Machines						
Copy Machines						
Advertising						
Promotion	\$ 45.00					
Training Expenses	\$ 345.00		\$ 1,514.11	\$ 1,735.06	City of Spencer	
Other (Specify)						
Technology Fees (Gsuite)			\$ 346.81	\$ 397.41	City of Spencer	
<b>TOTAL</b>	\$ 9,397.92	\$ 460.00	\$ 4,165.07	\$ 4,772.85	\$ -	

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas					
Electric			\$ 4,535.94	\$ 5,197.83	City of Spencer
Water					
Sewer					
Trash Removal					
Janitorial			\$ 1,335.45	\$ 1,530.32	City of Spencer
Mowing					
Snow Removal					
Other (Specify)					
Building Maintenance & Repairs			\$ 832.72	\$ 954.23	City of Spencer
<b>TOTAL</b>	\$ 14,386.49	\$ -	\$ 6,704.10	\$ 7,682.39	\$ -

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building					
Liability			\$ 1,275.69	\$ 1,461.85	City of Spencer
Equipment					
Office Rental					
Other (Specify)					
<b>TOTAL</b>	\$ 2,737.54	\$ -	\$ 1,275.69	\$ 1,461.85	\$ -

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement					
Repairs					
Fuel					
UPS					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 42,961.00				
Hardware					
Software					
Upgrades	\$ 16,745.00				
Maintenance Agreements	\$ 2,563.00				
Repairs	\$ 6,831.00				
Other (Specify)					
<b>TOTAL</b>	<b>\$ 69,100.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs					
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
Monthly Phone/Internet			\$ 847.22	\$ 970.85	City of Spencer
<b>TOTAL</b>	<b>\$ 1,818.07</b>	<b>\$ -</b>	<b>\$ 847.22</b>	<b>\$ 970.85</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees					
Iowa System / NCIC			\$ 5,502.53	\$ 6,305.47	City of Spencer
Other (Specify)					
Air Cards			\$ 3,610.73	\$ 4,137.62	City of Spencer
Text a Tip			\$ 782.88	\$ 897.12	City of Spencer
<b>TOTAL</b>	<b>\$ 21,236.35</b>	<b>\$ -</b>	<b>\$ 9,896.14</b>	<b>\$ 11,340.21</b>	<b>\$ -</b>

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
CAD System							
Mapping/GIS		\$ 9,492.00					
Logging Recorder							
Dispatcher Work Stations							
Software							
Upgrades							
Maintenance Agreements							
Repairs							
EMD							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 9,492.00</b>	<b>\$ 9,492.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Data Processing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
E911 Data Base/MSAG (Telephone Co)							
E911 Data Base/MSAG (Other)							
Other (Specify)							
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Intersection Signage		\$ 3,735.00					
Resident Markers							
Contracted Services							
GIS (mapping)							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 3,735.00</b>	<b>\$ 3,735.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Radio Infrastructure:** *Costs for leased and owned*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Radio Base					
Mobile					
Portable					
Handheld					
Pagers					
Repeaters					
Remote Transmitter Sites					
Towers					
Maintenance Agreements	\$ 21,939.00				
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 21,939.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Capital Expenditures:** *Non-recurring costs during this reporting timeframe on large expenses in the categories below*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Hardware					
Software					
CAD System					
Mapping					
Radio	\$ 42,039.00				
Logging Recorder					
Dispatcher Work Stations					
Maintenance Agreements	\$ 1,387.00				
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 43,426.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



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<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Loans		\$ 36,000.00				
Other (Specify)						
<b>TOTAL</b>	<b>\$ 36,000.00</b>	\$ 36,000.00	\$ -	\$ -	\$ -	\$ -

<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	<b>\$ -</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>GRAND TOTAL</b>	<b>\$ 745,160.93</b>	<b>\$ 184,152.00</b>	<b>\$ -</b>	<b>\$ 261,430.16</b>	<b>\$ 299,578.77</b>	<b>\$ -</b>
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<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases						
Amount set aside for future projects		\$ 575,000.00				
Other (Specify)						
<b>TOTAL</b>	<b>\$ 575,000.00</b>	\$ 575,000.00	\$ -	\$ -	\$ -	\$ -

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

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**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Jennifer Garms	<a href="mailto:jgarms@claytoncountya.gov">jgarms@claytoncountya.gov</a>	563-245-1106
	Name	Email	Phone
<b>Submitted by:</b>	Chad Werger	<a href="mailto:cwerger@claytoncountya.gov">cwerger@claytoncountya.gov</a>	563-245-2422
	Name	Email	Phone
	Clayton Co Law Enforcement Center	Clayton	
	PSAP Name	County	

<b>Administrative Data</b>	\$ 82,891.21	798	70	161	2
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	\$ 185,420.77		3,027		13
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$ 1,650.00	911 Sign Sales
	Amount	Source
	Amount	Source
<b>Additional Debt</b>		
	Amount	Source
	Amount	Source

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<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)		
Salary, to include overtime	\$ 24,316.76	\$ 297,399.07	\$ 36,664.62				
FICA	\$ 1,906.87	\$ 22,151.82	\$ 3,252.63				
IPERS	\$ 2,590.79	\$ 29,948.65	\$ 3,744.98				
Deferred Comp	\$ -	\$ -	\$ -				
Worker's Comp	\$ -	\$ -	\$ -				
Unemployment Ins	\$ -	\$ -	\$ -				
Health and Dental Ins	\$ 4,001.01	\$ 55,735.12	\$ 5,997.40				
Clothing Allowance	\$ -	\$ 114.99	\$ -				
Organization Dues	\$ -	\$ 60.00	\$ -				
Witness Fees	\$ -	\$ -	\$ -				
Longevity Pay	\$ -	\$ -	\$ -				
Other (Specify)	\$ -	\$ -	\$ -				
<b>TOTAL</b>	<b>\$ 487,884.71</b>	<b>\$ 32,815.43</b>	<b>\$ 405,409.65</b>	<b>\$ -</b>	<b>\$ -</b>		

<b>Administration - Other Costs:</b>							
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)		
Office Supplies	\$ -	\$ -	\$ -				
Postage	\$ -	\$ -	\$ -				
Fax Machines	\$ -	\$ -	\$ -				
Copy Machines	\$ -	\$ -	\$ -				
Advertising	\$ 282.73	\$ -	\$ -				
Promotion	\$ -	\$ -	\$ -				
Training Expenses	\$ -	\$ 2,544.95	\$ -				
Other (Specify)	\$ -	\$ -	\$ -				
Telephone (Office, Cell, etc)	\$ 8,998.24	\$ -	\$ -				
<b>TOTAL</b>	<b>\$ 11,825.92</b>	<b>\$ 9,280.97</b>	<b>\$ 2,544.95</b>	<b>\$ -</b>	<b>\$ -</b>		

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**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas	\$ -	\$ 1,657.16	\$ -		
Electric	\$ -	\$ 3,838.06	\$ -		
Water	\$ -	\$ 496.43	\$ -		
Sewer	\$ -	\$ -	\$ -		
Trash Removal	\$ -	\$ -	\$ -		
Janitorial	\$ -	\$ 563.63	\$ -		
Mowing	\$ -	\$ -	\$ -		
Snow Removal	\$ -	\$ -	\$ -		
Other (Specify)	\$ -	\$ 604.98	\$ -		
<b>TOTAL</b>	<b>\$ 7,160.26</b>	<b>\$ 7,160.26</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building	\$ -	\$ -	\$ -		
Liability	\$ -	\$ -	\$ -		
Equipment	\$ -	\$ -	\$ -		
Office Rental	\$ -	\$ -	\$ -		
Other (Specify)	\$ -	\$ -	\$ -		
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement	\$ -	\$ -	\$ -		
Repairs	\$ -	\$ -	\$ -		
Fuel	\$ -	\$ -	\$ -		
UPS	\$ -	\$ -	\$ -		
Other (Specify)	\$ -	\$ -	\$ -		
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

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**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 49,056.06	\$ -	\$ -		
Hardware	\$ -	\$ -	\$ -		
Software	\$ -	\$ -	\$ -		
Upgrades	\$ -	\$ -	\$ -		
Maintenance Agreements	\$ -	\$ -	\$ -		
Repairs	\$ -	\$ -	\$ -		
Other (Specify)	\$ -	\$ -	\$ -		
<b>TOTAL</b>	<b>\$ 49,056.06</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ -	\$ -	\$ -		
Hardware	\$ -	\$ -	\$ -		
Software	\$ -	\$ -	\$ -		
Upgrades	\$ -	\$ -	\$ -		
Maintenance Agreements	\$ -	\$ -	\$ -		
Repairs	\$ -	\$ -	\$ -		
Other (Specify)	\$ -	\$ -	\$ -		
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees	\$ -	\$ -	\$ -		
Iowa System / NCIC	\$ -	\$ 14,949.60	\$ -		
Other (Specify)	\$ -	\$ -	\$ -		
<b>TOTAL</b>	<b>\$ 14,949.60</b>	<b>\$ 14,949.60</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
CAD System		\$ -	\$ -	\$ -		
Mapping/GIS		\$ 2,750.00	\$ -	\$ -		
Logging Recorder		\$ -	\$ -	\$ -		
Dispatcher Work Stations		\$ -	\$ -	\$ -		
Software		\$ -	\$ -	\$ -		
Upgrades		\$ -	\$ -	\$ -		
Maintenance Agreements		\$ -	\$ 14,000.00	\$ -		
Repairs		\$ -	\$ 931.14	\$ -		
EMD		\$ -	\$ -	\$ -		
Other (Specify)		\$ -	\$ -	\$ -		
<b>TOTAL</b>	<b>\$ 17,681.14</b>	<b>\$ 2,750.00</b>	<b>\$ 14,931.14</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Data Processing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
E911 Data Base/MSAG (Telephone Co)		\$ -	\$ -	\$ -		
E911 Data Base/MSAG (Other)		\$ -	\$ -	\$ -		
Other (Specify)		\$ -	\$ -	\$ -		
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Intersection Signage		\$ 3,661.79	\$ -	\$ -		
Resident Markers		\$ 1,575.00	\$ -	\$ -		
Contracted Services		\$ -	\$ -	\$ -		
GIS (mapping)		\$ -	\$ -	\$ -		
Other (Specify)		\$ -	\$ -	\$ -		
<b>TOTAL</b>	<b>\$ 5,236.79</b>	<b>\$ 5,236.79</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Radio Infrastructure: Costs for leased and owned</b>						Other Funding	Other Funding
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Source (specify)	Source (specify)		
Radio Base	\$ -	\$ -	\$ -				
Mobile	\$ -	\$ -	\$ -				
Portable	\$ -	\$ -	\$ -				
Handheld	\$ -	\$ -	\$ -				
Pagers	\$ -	\$ -	\$ -				
Repeaters	\$ -	\$ -	\$ -				
Remote Transmitter Sites	\$ -	\$ -	\$ -				
Towers	\$ -	\$ -	\$ -				
Maintenance Agreements	\$ -	\$ -	\$ -				
Repairs	\$ 60,222.60	\$ -	\$ -				
Other (Specify)	\$ -	\$ -	\$ -				
<b>TOTAL</b>	<b>\$ 60,222.60</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below</b>						Other Funding	Other Funding
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Source (specify)	Source (specify)		
Hardware	\$ -	\$ -	\$ -				
Software	\$ -	\$ -	\$ -				
CAD System	\$ -	\$ -	\$ -				
Mapping	\$ -	\$ -	\$ -				
Radio	\$ -	\$ -	\$ -				
Logging Recorder	\$ -	\$ -	\$ -				
Dispatcher Work Stations	\$ -	\$ -	\$ -				
Maintenance Agreements	\$ -	\$ -	\$ -				
Repairs	\$ 117,612.12	\$ -	\$ -				
Other (Specify)	\$ -	\$ -	\$ -				
<b>TOTAL</b>	<b>\$ 117,612.12</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Reporting: July 1, 2018 through June 30, 2019**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>						Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff			
Loans		\$ -	\$ -	\$ -			
Other (Specify)		\$ -	\$ -	\$ -			
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Miscellaneous (Specify):</b>						Other Funding Source (specify)	Other Funding Source (specify)
		From 911 Surcharge	From General	From Sheriff			
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>GRAND TOTAL</b>	<b>\$ 771,629.20</b>	<b>\$ 276,973.97</b>	<b>\$ 444,995.60</b>	<b>\$ 49,659.63</b>	<b>\$ -</b>	<b>\$ -</b>
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<b>Set Aside Funds:</b>						Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff			
Amount set aside for future purchases		\$ -	\$ -	\$ -			
Amount set aside for future projects		\$ -	\$ -	\$ -			
Other (Specify)		\$ -	\$ -	\$ -			
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232



Reporting: July 1, 2018 through June 30, 2019

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Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	ERIC DAU	<a href="mailto:ericdau@gapa911.us">ericdau@gapa911.us</a>	563-242-9211 ext 4534
	Name	Email	Phone
<b>Submitted by:</b>	ERIC DAU	<a href="mailto:ericdau@gapa911.us">ericdau@gapa911.us</a>	563-242-9211 ext 4534
	Name	Email	Phone
	Clinton Co Communications	Clinton	
	PSAP Name	County	

<b>Administrative Data</b>	\$ 159,985.00	2,133		52,873	5
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	\$ 311,295.00		16,736		16
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$ 1,291,088.00	EMERGENCY MANAGEMENT LEVY
	Amount	Source
	\$ 67,362.00	MISC REIMBURSEMENTS/GIS GRANT/EQUIP GRANT/INTREST
	Amount	Source
<b>Additional Debt</b>		
	Amount	Source
	Amount	Source

Reporting: July 1, 2018 through June 30, 2019

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime					\$ 755,521.00		
FICA					\$ 56,992.00		
IPERS					\$ 70,238.00		
Deferred Comp							
Worker's Comp							
Unemployment Ins							
Health and Dental Ins					\$ 217,228.00		
Clothing Allowance					\$ 2,434.00		
Organization Dues					\$ 652.00		
Witness Fees							
Longevity Pay					\$ 10,050.00		
Other (Specify)							
MILEAGE AND OTHER TRAVEL REIMB					\$ 1,081.00		
<b>TOTAL</b>	<b>\$ 1,114,196.00</b>	\$ -	\$ -	\$ -	\$ 1,114,196.00	\$ -	

<b>Administration - Other Costs:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies							
Postage		\$ 142.00					
Fax Machines							
Copy Machines							
Advertising							
Promotion							
Training Expenses		\$ 11,767.00			\$ 9,758.00		
Other (Specify)		\$ 89.00			\$ 14.00		
Office Supplies and Hiring Costs are Covered in					\$ 6,584.00		
Human Resources Expenses					\$ 771.00		
<b>TOTAL</b>	<b>\$ 29,125.00</b>	\$ 11,998.00	\$ -	\$ -	\$ 17,127.00	\$ -	

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas					\$ 698.00
Electric					\$ 3,145.00
Water					
Sewer					
Trash Removal					\$ 397.00
Janitorial					\$ 911.00
Mowing					\$ 1,365.00
Snow Removal					\$ 2,250.00
Other (Specify)					
FUEL FOR COMMUNICATIONS VEH				\$ 1,379.00	
WATER AND SEWER ARE COMBINED					\$ 1,112.00
<b>TOTAL</b>	\$ 11,257.00	\$ -	\$ -	\$ 1,379.00	\$ 9,878.00

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building					
Liability				\$ 5,420.00	
Equipment	\$ 1,401.00				
Office Rental					
Other (Specify)					
<b>TOTAL</b>	\$ 6,821.00	\$ 1,401.00	\$ -	\$ 5,420.00	\$ -

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement					
Repairs					
Fuel					
UPS					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 50,479.00				
Hardware					
Software					
Upgrades					
Maintenance Agreements	\$ 13,147.00				
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 63,626.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs					
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
Admin Phn Sys Circuits and Cell Phones				\$ 5,232.00	
<b>TOTAL</b>	<b>\$ 5,232.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,232.00</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees	\$ 158.00				
Iowa System / NCIC				\$ 16,608.00	
Other (Specify)					
<b>TOTAL</b>	<b>\$ 16,766.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 16,608.00</b>	<b>\$ -</b>

Reporting: July 1, 2018 through June 30, 2019

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Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>								
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)		
CAD System		\$ 7,625.00						
Mapping/GIS		\$ 3,333.00						
Logging Recorder								
Dispatcher Work Stations								
Software								
Upgrades								
Maintenance Agreements								
Repairs								
EMD								
Other (Specify)								
<b>TOTAL</b>	<b>\$ 10,958.00</b>	<b>\$ 10,958.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Data Processing:</b>								
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)		
E911 Data Base/MSAG (Telephone Co)								
E911 Data Base/MSAG (Other)								
Other (Specify)								
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>								
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)		
Intersection Signage								
Resident Markers								
Contracted Services								
GIS (mapping)								
Other (Specify)								
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Reporting: July 1, 2018 through June 30, 2019**

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Radio Infrastructure: Costs for leased and owned</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Radio Base							
Mobile							
Portable							
Handheld							
Pagers							
Repeaters							
Remote Transmitter Sites							
Towers		\$ 155,375.00					
Maintenance Agreements							
Repairs							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 155,375.00</b>	<b>\$ 155,375.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Hardware							
Software							
CAD System							
Mapping							
Radio							
Logging Recorder							
Dispatcher Work Stations							
Maintenance Agreements							
Repairs							
Other (Specify)					\$ 1,566.00		
PSAP OTHER EQUIPMENT		\$ 58,374.00					
OTHER EQUIPMENT (MOSTLY RADIOS)		\$ 264,944.00					
<b>TOTAL</b>	<b>\$ 324,884.00</b>	<b>\$ 323,318.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,566.00</b>	<b>\$ -</b>	<b>\$ -</b>

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Loans						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>TECH SERVICES (COMM CENTER IT PRODUCTS)</u>					\$ 15,497.00	
<b>TOTAL</b>	<b>\$ 15,497.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 15,497.00</b>	<b>\$ -</b>

<b>GRAND TOTAL</b>	<b>\$ 1,753,737.00</b>	<b>\$ 566,834.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,177,025.00</b>	<b>\$ 9,878.00</b>
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<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases						
Amount set aside for future projects						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Notes/Comments:** THE FIRST COLUMN FOR OTHER IS FUNDING THAT COMES FROM THE EMERGENCY MANAGEMENT LEVY. THE SECOND COLUMN FOR OTHER IS FOR COSTS THAT ARE PAID FOR BY THE BUILDING MAINTENANCE DEPARTMENT OUT OF THEIR BUDGET. \$89 FOR OFFICIAL PUBLICATIONS AND LEGAL NOTICES OUT OF 911 AND \$14 DOLLARS OUT OF EMERGENCY MANAGEMENT LEVY \$1566 EQUIPMENT AND FURNITURE PURCHASE AND REPAIR OUT OF EMA LEVY. PLEASE NOTE SOME CATEGORIES HAD TO BE COMBINED DUE TO HOW OUR BUDGETING IS TRACKED. CLINTON COUNTY JUST HIRED A NEW BUDGET DIRECTOR AND I PLAN TO WORK WITH HIM TO STREAMLINE OUR TRACKING FOR THE PURPOSES OF THIS REPORT.

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Duane Zenk	dzenk@crawfordcounty.org	712-263-3447
	Name	Email	Phone
<b>Submitted by:</b>	Duane Zenk	dzenk@crawfordcounty.org	712-263-3447
	Name	Email	Phone
	Crawford County Communications Center	Crawford	
	PSAP Name	County	

<b>Administrative Data</b>	\$ 53,144.00	1,309	unknown	unknown	two
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	\$ 189,242.00		2,994		six
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>		
	Amount	Source
	Amount	Source
<b>Additional Debt</b>		
	Amount	Source
	Amount	Source



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<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime					\$ 279,845.00		
FICA					\$ 21,408.00		
IPERS					\$ 28,572.00		
Deferred Comp							
Worker's Comp							
Unemployment Ins							
Health and Dental Ins					\$ 54,354.00		
Clothing Allowance							
Organization Dues							
Witness Fees							
Longevity Pay							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 384,179.00</b>	\$ -	\$ -	\$ -	\$ 384,179.00	\$ -	

<b>Administration - Other Costs:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies				\$ 4,525.00	\$ 10,000.00		
Postage		\$ 92.00		\$ 1,038.00			
Fax Machines							
Copy Machines							
Advertising							
Promotion							
Training Expenses							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 15,655.00</b>	\$ 92.00	\$ -	\$ 5,563.00	\$ 10,000.00	\$ -	

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas		\$ 5,700.00			
Electric		\$ 9,500.00			\$ 1,752.00
Water		\$ 650.00			
Sewer		\$ 650.00			
Trash Removal		\$ 500.00			
Janitorial		\$ 12,500.00			
Mowing					
Snow Removal					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 31,252.00</b>	<b>\$ -</b>	<b>\$ 29,500.00</b>	<b>\$ -</b>	<b>\$ 1,752.00</b>

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building		\$ 3,998.00		\$ 976.00	
Liability		\$ 5,200.00			\$ 5,887.00
Equipment	\$ 868.00	\$ 2,200.00			\$ 1,118.00
Office Rental				\$ 2,400.00	
Other (Specify)					
<b>TOTAL</b>	<b>\$ 22,647.00</b>	<b>\$ 868.00</b>	<b>\$ 11,398.00</b>	<b>\$ 3,376.00</b>	<b>\$ 7,005.00</b>

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement					\$ 1,620.00
Repairs					\$ 425.00
Fuel					
UPS					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 2,045.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,045.00</b>

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 28,854.00				
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 28,854.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs			\$ 9,145.00	\$ 4,778.00	
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 9,145.00</b>	<b>\$ 4,778.00</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees				\$ 960.00	
Iowa System / NCIC			\$ 5,000.00	\$ 5,000.00	
Other (Specify)					
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,000.00</b>	<b>\$ 5,960.00</b>	<b>\$ -</b>

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<b>Operations:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
CAD System						
Mapping/GIS		\$ 4,300.00				
Logging Recorder		\$ 1,050.00				
Dispatcher Work Stations						
Software						
Upgrades						
Maintenance Agreements						
Repairs		\$ 1,500.00				
EMD						
Other (Specify)						
consultant		\$ 13,900.00				
<b>TOTAL</b>	<b>\$ 20,750.00</b>	<b>\$ 20,750.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Data Processing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
E911 Data Base/MSAG (Telephone Co)						
E911 Data Base/MSAG (Other)						
Other (Specify)						
IT Consultant		\$ 2,692.00				
<b>TOTAL</b>	<b>\$ 2,692.00</b>	<b>\$ 2,692.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Intersection Signage						
Resident Markers		\$ 528.00				
Contracted Services		\$ 2,500.00				
GIS (mapping)						
Other (Specify)						
<b>TOTAL</b>	<b>\$ 3,028.00</b>	<b>\$ 3,028.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Reporting: July 1, 2018 through June 30, 2019**

**Must Use This Form--Hand Written Forms Not Accepted**

**Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Radio Infrastructure: Costs for leased and owned**

<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Radio Base			\$ 35,605.00		\$ 1,190.00
Mobile					
Portable					\$ 3,500.00
Handheld					\$ 3,000.00
Pagers					
Repeaters					
Remote Transmitter Sites					\$ 8,304.00
Towers	\$ 550.00				
Maintenance Agreements			\$ 40,803.00		\$ 1,200.00
Repairs	\$ 5,850.00				
Other (Specify)					\$ 276,000.00
County LMR					
<b>TOTAL</b>	<b>\$ 376,002.00</b>	<b>\$ 6,400.00</b>	<b>\$ -</b>	<b>\$ 76,408.00</b>	<b>\$ -</b>

**Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below**

<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Hardware					
Software					
CAD System					
Mapping					
Radio					
Logging Recorder					
Dispatcher Work Stations			\$ 10,177.00		
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 10,177.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 10,177.00</b>	<b>\$ -</b>

**Reporting: July 1, 2018 through June 30, 2019**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Loans						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>GRAND TOTAL</b>	<b>\$ 922,164.00</b>	<b>\$ 62,684.00</b>	<b>\$ 40,898.00</b>	<b>\$ 106,293.00</b>	<b>\$ 408,293.00</b>	<b>\$ 303,996.00</b>
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<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases						
Amount set aside for future projects	\$ 200,000.00					
Other (Specify)						
<b>TOTAL</b>	<b>\$ 200,000.00</b>	<b>\$ 200,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

**Reporting: July 1, 2018 through June 30, 2019**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Lori Riley	lori.riley@perryiapolice.com	515-465-4636
	Name	Email	Phone
<b>Submitted by:</b>	Lori Riley	lori.riley@perryiapolice.com	515-465-4636
	Name	Email	Phone
	Perry Police Department	Dallas	
	PSAP Name	County	

<b>Administrative Data</b>					2
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
					6
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$ 12,500.00	Local 911 from Surcharge - Grant
	Amount	Source
	\$ 61,093.06	State e911 surplus funding distribution- Grant
	Amount	Source
<b>Additional Debt</b>		
	Amount	Source
	Amount	Source

**Administration - Personnel Costs:** *For dispatching, administrative and/or managerial duties for dispatch center, and database management.*

Other Funding      Other Funding

**Reporting: July 1, 2018 through June 30, 2019**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

To include, but not limited to:	From 911 Surcharge	Source (Benefit Fund)			Source (specify)
		From General	From Sheriff		
Salary, to include overtime		\$ 251,842.30			
FICA				\$ 19,265.93	
IPERS				\$ 23,944.67	
Deferred Comp					
Worker's Comp				\$ 352.61	
Unemployment Ins					
Health and Dental Ins				\$ 69,964.56	
Clothing Allowance		\$ 1,500.00			
Organization Dues					
Witness Fees					
Longevity Pay					
Other (Specify)					
Notary Public Registrations		\$ 60.00			
<b>TOTAL</b>	<b>\$ 366,930.07</b>	<b>\$ 253,402.30</b>	<b>\$ -</b>	<b>\$ 113,527.77</b>	<b>\$ -</b>

**Administration - Other Costs:**

To include, but not limited to:	From 911 Surcharge	Other Funding Source (specify)			Other Funding Source (specify)
		From General	From Sheriff		
Office Supplies		\$ 6,465.54			
Postage		\$ 1,062.27			
Fax Machines					
Copy Machines		\$ 770.25			
Advertising					
Promotion					
Training Expenses		\$ 1,559.55			
Other (Specify)					
Testing/Hiring Expense		\$ 726.50			
<b>TOTAL</b>	<b>\$ 10,584.11</b>	<b>\$ 10,584.11</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

Utilities	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)



**Reporting: July 1, 2018 through June 30, 2019**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the *accrual accounting basis* including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

Gas		\$	3,818.93				
Electric		\$	17,816.72				
Water							
Sewer							
Trash Removal							
Janitorial		\$	8,829.60				
Mowing							
Snow Removal							
Other (Specify)							
Maintenance Supplies		\$	1,521.73				
<b>TOTAL</b>	<b>\$</b>	<b>31,986.98</b>	<b>\$ -</b>	<b>\$ 31,986.98</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Insurance</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building		\$ 5,481.25			
Liability		\$ 1,636.81			
Equipment					
Office Rental					
Other (Specify)					
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 7,118.06</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Generator</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement				\$ 538.00	
Repairs		\$ 402.50			
Fuel					
UPS					
Other (Specify)					
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 402.50</b>	<b>\$ -</b>	<b>\$ 538.00</b>	<b>\$ -</b>

<b>Communications:</b>					
<b>To include, but not limited to:</b>					
<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs					
Hardware					

**Reporting: July 1, 2018 through June 30, 2019**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the *accrual accounting basis* including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
* we don't get a bill for this County 911 takes c					
<b>TOTAL</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs		\$ 9,539.08			
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$</b>	<b>9,539.08</b>	<b>\$</b>	<b>-</b>	<b>\$</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees					
Iowa System / NCIC					
Other (Specify)					
<b>TOTAL</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>

<b>Operations:</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>					
CAD System					
Mapping/GIS					
Logging Recorder					
Dispatcher Work Stations					
Software					

**Reporting: July 1, 2018 through June 30, 2019**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the *accrual accounting basis* including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

Upgrades						
Maintenance Agreements		\$ 13,216.00				
Repairs						
EMD				\$ 191.00	Local 911 grant	
Other (Specify)						
Online Warrants		\$ 6,132.00				
Tower Service		\$ 198.00				
<b>TOTAL</b>	<b>\$ 19,737.00</b>	<b>\$ -</b>	<b>\$ 19,546.00</b>	<b>\$ -</b>	<b>\$ 191.00</b>	<b>\$ -</b>

**Data Processing:**

To include, but not limited to:

	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
E911 Data Base/MSAG (Telephone Co)					
E911 Data Base/MSAG (Other)					
Other (Specify)					
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Addressing:**

To include, but not limited to:

	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Intersection Signage					
Resident Markers					
Contracted Services					
GIS (mapping)					
Other (Specify)					
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Radio Infrastructure: *Costs for leased and owned***

To include, but not limited to:

	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Radio Base					
Mobile					
Portable					
Handheld					
Pagers					
Repeaters					
Remote Transmitter Sites					

**Reporting: July 1, 2018 through June 30, 2019**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

Towers					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>

**Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below**

To include, but not limited to:

	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Hardware					
Software				\$ 52,245.00	state e911 grant
CAD System				\$ 8,050.00	state e911 grant
Mapping					
Radio					
Logging Recorder					
Dispatcher Work Stations				\$ 1,120.00	State E911 Grant *
Maintenance Agreements				\$ 2,850.00	Local 911 Grant Surcharge
Repairs					
Other (Specify)				\$ 220.00	Local 911 Grant Surcharge
* remainder from local 911 grant monies					
<b>TOTAL</b>	<b>\$</b>	<b>64,485.00</b>	<b>\$</b>	<b>-</b>	<b>\$</b>

**Debt Services: Paid on debt during the current reporting timeframe**

To include, but not limited to:

	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Loans					
Other (Specify)					
<b>TOTAL</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>

**Miscellaneous (Specify):**

	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Dispatcher Training				\$ 1,095.00	Local 911 Grant

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<b>TOTAL</b>	\$	<b>1,095.00</b>	\$	-	\$	-	\$	-	\$	1,095.00	\$	-
<b>GRAND TOTAL</b>	\$	512,415.80	\$	-	\$	332,579.03	\$	-	\$	179,836.77	\$	-

<b>Set Aside Funds:</b>										
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)				
Amount set aside for future purchases					\$ 7,383.06	Local 911 Grant from surcharge				
Amount set aside for future projects										
Other (Specify)										
<b>TOTAL</b>	\$	<b>7,383.06</b>	\$	-	\$	-	\$	7,383.06	\$	-

**Notes/Comments:** At this time I don't have a way to accurately reflect number of calls received or how they are received. I opted to save the county mooney at the time of the last vipr purchase and not get the call reporting software since we had not used it previously. It was after that when the request for number of calls came in. We logged 10086 calls for service during the fiscal year 2018 to 2019 but that only includes calls where a response was required. It does not include administrative calls or incomplete 911 calls where no mapping or good call back number is available.

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

**Reporting: July 1, 2018 through June 30, 2019**

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Shannon Rollings	<a href="mailto:shannon.rollings@dallascountyiowa.gov">shannon.rollings@dallascountyiowa.gov</a>	515-993-6961
	Name	Email	Phone
<b>Submitted by:</b>	Shannon Rollings	<a href="mailto:shannon.rollings@dallascountyiowa.gov">shannon.rollings@dallascountyiowa.gov</a>	515-993-6961
	Name	Email	Phone
	Dallas Co Sheriff's Office	Dallas	
	PSAP Name	County	

<b>Administrative Data</b>		7,663	245	5	4
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
					12
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$ 435,008.38	Telephone
	Amount	Source
	\$ 106,704.45	Grants/Interest
	Amount	Source
<b>Additional Debt</b>		
	Amount	Source
	Amount	Source

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)		
Salary, to include overtime			\$ 686,795.19				
FICA			\$ 50,207.12				
IPERS			\$ 64,759.43				
Deferred Comp							
Worker's Comp							
Unemployment Ins							
Health and Dental Ins			\$ 148,039.11				
Clothing Allowance			\$ 261.42				
Organization Dues							
Witness Fees							
Longevity Pay							
Other (Specify)							
Secretary	\$ 240.48		\$ 112,042.00				
<b>TOTAL</b>	<b>\$ 1,062,344.75</b>	<b>\$ 240.48</b>	<b>\$ -</b>	<b>\$ 1,062,104.27</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administration - Other Costs:</b>							
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)		
Office Supplies	\$ 1,972.53		\$ 5,541.18				
Postage			\$ 4.65				
Fax Machines							
Copy Machines							
Advertising	\$ 117.72						
Promotion							
Training Expenses			\$ 214,029.88				
Other (Specify)							
<b>TOTAL</b>	<b>\$ 221,665.96</b>	<b>\$ 2,090.25</b>	<b>\$ -</b>	<b>\$ 219,575.71</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas					
Electric			\$ 6,525.69		
Water					
Sewer					
Trash Removal					
Janitorial					
Mowing					
Snow Removal					
Other (Specify)					
<b>TOTAL</b>	\$ 6,525.69	\$ -	\$ 6,525.69	\$ -	\$ -

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building					
Liability	\$ 2,022.91				
Equipment			\$ 7,021.87		
Office Rental					
Other (Specify)					
<b>TOTAL</b>	\$ 9,044.78	\$ 2,022.91	\$ 7,021.87	\$ -	\$ -

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement			\$ 7,498.10		
Repairs	\$ 730.00				
Fuel					
UPS					
Other (Specify)					
<b>TOTAL</b>	\$ 8,228.10	\$ 730.00	\$ 7,498.10	\$ -	\$ -



Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs					
Hardware					
Software					
Upgrades	\$ 111,093.06				
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 111,093.06</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs					
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees	\$ 1,162.98				
Iowa System / NCIC					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 1,162.98</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2018 through June 30, 2019

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>									
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)			
CAD System									
Mapping/GIS									
Logging Recorder									
Dispatcher Work Stations									
Software									
Upgrades									
Maintenance Agreements									
Repairs									
EMD									
Other (Specify)									
<b>TOTAL</b>		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Data Processing:</b>									
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)			
E911 Data Base/MSAG (Telephone Co)		\$ 25,220.31							
E911 Data Base/MSAG (Other)									
Other (Specify)									
<b>TOTAL</b>		\$ 25,220.31	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Addressing:</b>									
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)			
Intersection Signage									
Resident Markers		\$ 4,366.53							
Contracted Services									
GIS (mapping)									
Other (Specify)									
<b>TOTAL</b>		\$ 4,366.53	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Reporting: July 1, 2018 through June 30, 2019

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Radio Infrastructure:** *Costs for leased and owned*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Radio Base					
Mobile					
Portable	\$ 231,720.00				
Handheld					
Pagers					
Repeaters					
Remote Transmitter Sites					
Towers	\$ 560.00				
Maintenance Agreements					
Repairs	\$ 3,237.00				
Other (Specify)					
<b>TOTAL</b>	<b>\$ 235,517.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Capital Expenditures:** *Non-recurring costs during this reporting timeframe on large expenses in the categories below*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Hardware					
Software	\$ 35,368.35				
CAD System					
Mapping					
Radio					
Logging Recorder					
Dispatcher Work Stations					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 35,368.35</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Reporting: July 1, 2018 through June 30, 2019**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Loans						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>GRAND TOTAL</b>	<b>\$ 1,720,537.51</b>	<b>\$ 417,811.87</b>	<b>\$ -</b>	<b>\$ 1,302,725.64</b>	<b>\$ -</b>	<b>\$ -</b>
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<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases		\$ 258,573.00				
Amount set aside for future projects						
Other (Specify)						
<b>TOTAL</b>	<b>\$ 258,573.00</b>	<b>\$ 258,573.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

**Reporting: July 1, 2018 through June 30, 2019**

**Must Use This Form--Hand Written Forms Not Accepted**

**Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

**Prepared by:** Lora Wuthrich Ken@netins.net 515 229-4353  
 Name Email Phone

**Submitted by:** Lora Wuthrich Ken@netins.net 515 229-4353  
 Name Email Phone

Davis County Sheriff's Office Davis  
 PSAP Name County

<b>Administrative Data</b>	<u>\$ 36,427.00</u>	<u></u>	<u></u>	<u></u>	<u>2</u>
Wireline Surcharge Received		Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	<u>\$ 112,376.00</u>		<u></u>		<u>6</u>
Wireless Surcharge Received			Number of Wireless Calls		Authorized FTE Telecommunicators

**Additional Revenues** \$ 15,000.00 GIS Grant Sale of Generator 11,025  
 Amount Source

\$ 12,000.00 GIS Compliance Leftover Cell Funds 61,093  
 Amount Source

**Additional Debt**    
 Amount Source

Amount Source

Reporting: July 1, 2018 through June 30, 2019

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime				\$ 294,446.00			
FICA				\$ 21,540.63			
IPERS				\$ 30,063.08			
Deferred Comp							
Worker's Comp							
Unemployment Ins							
Health and Dental Ins				\$ 121,631.97			
Clothing Allowance				\$ 1,675.27			
Organization Dues							
Witness Fees							
Longevity Pay							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 469,356.95</b>	\$ -	\$ -	\$ 469,356.95	\$ -	\$ -	

<b>Administration - Other Costs:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies							
Postage				\$ 3,778.85			
Fax Machines							
Copy Machines							
Advertising		\$ 58.86					
Promotion							
Training Expenses				\$ 3,801.11			
Other (Specify) Consulting		\$ 3,500.00					
<b>TOTAL</b>	<b>\$ 11,138.82</b>	\$ 3,558.86	\$ -	\$ 7,579.96	\$ -	\$ -	

Reporting: July 1, 2018 through June 30, 2019

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas			\$ 5,534.91		
Electric			\$ 22,462.98		
Water			\$ 4,223.80		
Sewer			\$ 2,379.00		
Trash Removal			\$ 6,902.66		
Janitorial			\$ 14,300.04		
Mowing			\$ 2,350.00		
Snow Removal			\$ 4,240.00		
Other (Specify)					
<b>TOTAL</b>	\$ 62,393.39	\$ -	\$ 62,393.39	\$ -	\$ -

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building			\$ 14,005.00		
Liability	\$ 3,093.43				
Equipment					
Office Rental					
Other (Specify) Pest Control			\$ 720.00		
<b>TOTAL</b>	\$ 17,818.43	\$ 3,093.43	\$ 14,725.00	\$ -	\$ -

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement			\$ 1,500.00		
Repairs					
Fuel			\$ 504.00		
UPS					
Other (Specify)					
<b>TOTAL</b>	\$ 2,004.00	\$ -	\$ 2,004.00	\$ -	\$ -

Reporting: July 1, 2018 through June 30, 2019

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Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs					
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs	\$ 43,475.03				
Other (Specify)					
<b>TOTAL</b>	<b>\$ 43,475.03</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs			\$ 18,081.12		
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs			\$ 819.95		
Other (Specify)					
<b>TOTAL</b>	<b>\$ 18,901.07</b>	<b>\$ -</b>	<b>\$ 18,901.07</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees					
Iowa System / NCIC			\$ 4,966.80		
Other (Specify)					
<b>TOTAL</b>	<b>\$ 4,966.80</b>	<b>\$ -</b>	<b>\$ 4,966.80</b>	<b>\$ -</b>	<b>\$ -</b>



**Reporting: July 1, 2018 through June 30, 2019**

**Must Use This Form--Hand Written Forms Not Accepted**

**Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
CAD System							
Mapping/GIS		\$ 13,284.00					
Logging Recorder							
Dispatcher Work Stations							
Software							
Upgrades							
Maintenance Agreements				\$ 6,875.75			
Repairs		\$ 85,914.94					
EMD							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 106,074.69</b>	<b>\$ 99,198.94</b>	<b>\$ -</b>	<b>\$ 6,875.75</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Data Processing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
E911 Data Base/MSAG (Telephone Co)							
E911 Data Base/MSAG (Other)							
Other (Specify)							
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Intersection Signage							
Resident Markers							
Contracted Services		\$ 3,500.00					
GIS (mapping)							
Other (Specify)	Road signs and						
Resident Markers		\$ 14,970.00					
<b>TOTAL</b>	<b>\$ 18,470.00</b>	<b>\$ 18,470.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2018 through June 30, 2019

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Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Radio Infrastructure: Costs for leased and owned</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Radio Base							
Mobile							
Portable		\$ 1,500.00					
Handheld							
Pagers							
Repeaters							
Remote Transmitter Sites							
Towers							
Maintenance Agreements							
Repairs							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 1,500.00</b>	<b>\$ 1,500.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Hardware							
Software							
CAD System							
Mapping							
Radio				\$ 6,489.00			
Logging Recorder							
Dispatcher Work Stations							
Maintenance Agreements							
Repairs							
Other (Specify)	All the above	\$ 54,445.00					
<b>TOTAL</b>	<b>\$ 60,934.00</b>	<b>\$ 54,445.00</b>	<b>\$ -</b>	<b>\$ 6,489.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Reporting: July 1, 2018 through June 30, 2019**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>					
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Loans					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Miscellaneous (Specify):</b>					
	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>GRAND TOTAL</b>	\$ 817,033.18	\$ 223,741.26	\$ -	\$ 593,291.92	\$ -
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<b>Set Aside Funds:</b>					
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Amount set aside for future purchases					
Amount set aside for future projects					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

**Reporting: July 1, 2018 through June 30, 2019**

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

**Prepared by:**

Stephanie R Daughton

Name

dauaud@grm.net

Email

641/446-4323

Phone

**Submitted by:**

Misti Hearron

Name

civil@dcsoia.org

Email

641-446-4111

Phone

Decatur Co Sheriff's Office

PSAP Name

Decatur

County

**Administrative Data**

\$ 32,349.00

Wireline Surcharge  
Received

0

Number of Wireline  
Calls

0

Number of VoIP  
Calls

1

Number of Admin  
Calls

1

Call Taking Stations

\$ 128,354.00

Wireless Surcharge Received

2,466

Number of Wireless Calls

7

Authorized FTE  
Telecommunicators

**Additional Revenues**

\$ 826.00

Amount

sign sales

Source

\$ 201,447.00

Amount

received from state-128,354 (surcharge) & 73,093 (grant payout)

Source

**Additional Debt**

Amount

Source

Amount

Source

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>				
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime	\$ 25,000.00		\$ 204,939.00			
FICA			\$ 15,116.00			
IPERS			\$ 21,032.00			
Deferred Comp						
Worker's Comp						
Unemployment Ins						
Health and Dental Ins			\$ 43,084.00			
Clothing Allowance						
Organization Dues			\$ 70.00			
Witness Fees						
Longevity Pay						
Other (Specify)						
<b>TOTAL</b>	<b>\$ 309,241.00</b>	<b>\$ 25,000.00</b>	<b>\$ -</b>	<b>\$ 284,241.00</b>	<b>\$ -</b>	

<b>Administration - Other Costs:</b>						
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies	\$ 85.00		\$ 594.00			
Postage	\$ 15.00					
Fax Machines						
Copy Machines						
Advertising	\$ 49.00					
Promotion						
Training Expenses			\$ 240.00			
Other (Specify)						
<b>TOTAL</b>	<b>\$ 983.00</b>	<b>\$ 149.00</b>	<b>\$ -</b>	<b>\$ 834.00</b>	<b>\$ -</b>	

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas					
Electric			\$ 11,160.00		
Water			\$ 947.00		
Sewer			\$ 947.00		
Trash Removal			\$ 947.00		
Janitorial					
Mowing					
Snow Removal					
Other (Specify)					
Pest Control			\$ 248.00		
<b>TOTAL</b>	<b>\$ 14,249.00</b>	<b>\$ -</b>	<b>\$ 14,249.00</b>	<b>\$ -</b>	<b>\$ -</b>

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building					
Liability					
Equipment	\$ 964.00				
Office Rental					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 964.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement					
Repairs					
Fuel					
UPS					
Other (Specify)					
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 30,062.00				
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 30,062.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs			\$ 1,938.00		
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 1,938.00</b>	<b>\$ -</b>	<b>\$ 1,938.00</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees					
Iowa System / NCIC			\$ 3,003.00		
Other (Specify)					
<b>TOTAL</b>	<b>\$ 3,003.00</b>	<b>\$ -</b>	<b>\$ 3,003.00</b>	<b>\$ -</b>	<b>\$ -</b>

**Reporting: July 1, 2018 through June 30, 2019**

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
CAD System						
Mapping/GIS		\$ 7,390.00				
Logging Recorder						
Dispatcher Work Stations						
Software						
Upgrades						
Maintenance Agreements						
Repairs		\$ 1,969.00				
EMD						
Other (Specify)						
<b>TOTAL</b>	<b>\$ 9,359.00</b>	<b>\$ 9,359.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Data Processing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
E911 Data Base/MSAG (Telephone Co)		\$ 5,680.00		\$ 8,763.00		
E911 Data Base/MSAG (Other)						
Other (Specify)						
14 In-car computers		\$ 88,735.00				
<b>TOTAL</b>	<b>\$ 103,178.00</b>	<b>\$ 94,415.00</b>	<b>\$ -</b>	<b>\$ 8,763.00</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Intersection Signage						
Resident Markers						
Contracted Services						
GIS (mapping)						
Other (Specify)						
Maps		\$ 10,350.00				
<b>TOTAL</b>	<b>\$ 10,350.00</b>	<b>\$ 10,350.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



Reporting: July 1, 2018 through June 30, 2019

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Radio Infrastructure: Costs for leased and owned</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Radio Base						
Mobile						
Portable						
Handheld						
Pagers						
Repeaters						
Remote Transmitter Sites						
Towers						
Maintenance Agreements						
Repairs		\$ 30,562.00		\$ 116.00		
Other (Specify)						
<b>TOTAL</b>	<b>\$ 30,678.00</b>	<b>\$ 30,562.00</b>	<b>\$ -</b>	<b>\$ 116.00</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Hardware						
Software						
CAD System						
Mapping						
Radio						
Logging Recorder						
Dispatcher Work Stations						
Maintenance Agreements						
Repairs						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Reporting: July 1, 2018 through June 30, 2019**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Loans						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>GRAND TOTAL</b>	<b>\$ 514,005.00</b>	<b>\$ 200,861.00</b>	<b>\$ -</b>	<b>\$ 313,144.00</b>	<b>\$ -</b>	<b>\$ -</b>
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<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases						
Amount set aside for future projects						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

**Reporting: July 1, 2018 through June 30, 2019**

**Must Use This Form--Hand Written Forms Not Accepted**

**Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	<u>Michael Corkery</u>	<u>delcs.911@gmail.com</u>	<u>(563) 927-5561</u>
	Name	Email	Phone
<b>Submitted by:</b>	<u>Michael Corkery</u>	<u>delcs.911@gmail.com</u>	<u>(563) 927-5561</u>
	Name	Email	Phone
	<u>Delaware County Communications</u>	<u>Delaware</u>	
	PSAP Name	County	

<b>Administrative Data</b>	<u>\$ 48,307.11</u>	<u>495</u>	<u>74</u>	<u>7,515</u>	<u>2 + 3 Backups</u>
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	<u>\$ 137,312.21</u>		<u>2,368</u>		<u>8 \ 5PT</u>
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	<u>12000+1000+61093</u>	<u>Gis Grant/ICAP/Carryover</u>
	Amount	Source
	<u>\$ 2,092.00</u>	<u>Interest</u>
	Amount	Source
<b>Additional Debt</b>	<u></u>	<u></u>
	Amount	Source
	<u></u>	<u></u>
	Amount	Source

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>				
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Police Dept	Other Funding Source (specify)	
Salary, to include overtime			\$ 156,899.00	\$ 104,599.00		
FICA			\$ 11,786.00	\$ 7,887.00		
IPERS			\$ 14,407.00	\$ 9,605.00		
Deferred Comp						
Worker's Comp			\$ 138.00	\$ 92.00		
Unemployment Ins						
Health and Dental Ins			\$ 27,094.00	\$ 18,063.00		
Clothing Allowance			\$ 637.00	\$ 425.00		
Organization Dues			\$ 54.00	\$ 36.00		
Witness Fees						
Longevity Pay						
Other (Specify)						
<b>TOTAL</b>	\$ 351,722.00	\$ -	\$ 211,015.00	\$ 140,707.00	\$ -	

<b>Administration - Other Costs:</b>						
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Police Dept	Other Funding Source (specify)	
Office Supplies			\$ 384.00	\$ 256.00		
Postage			\$ 4.00	\$ 3.00		
Fax Machines	\$ 832.75					
Copy Machines						
Advertising	\$ 235.37					
Promotion						
Training Expenses	\$ 1,886.12		\$ 3,073.00	\$ 2,049.00		
Other (Specify) Operating Expense			\$ 539.00	\$ 359.00		
Legal Fee			\$ 1,481.00	\$ 987.00		
<b>TOTAL</b>	\$ 12,089.24	\$ 2,954.24	\$ 5,481.00	\$ 3,654.00	\$ -	

**Reporting: July 1, 2018 through June 30, 2019**

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Police Dept	Other Funding Source (specify)
Gas						
Electric		\$ 8,931.28		\$ 1,276.00	\$ 851.00	
Water						
Sewer						
Trash Removal						
Janitorial						
Mowing						
Snow Removal						
Other (Specify) Building Repairs		\$ 7,401.22		\$ 236.00	\$ 158.00	
Fire Alarm		\$ 364.50				
<b>TOTAL</b>	<b>\$ 19,218.00</b>	<b>\$ 16,697.00</b>	<b>\$ -</b>	<b>\$ 1,512.00</b>	<b>\$ 1,009.00</b>	<b>\$ -</b>

<u>Insurance</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Police Dept	Other Funding Source (specify)
Building						
Liability		\$ 5,491.50				
Equipment		\$ 5,595.18				
Office Rental						
Other (Specify) General Insurance				\$ 66.00	\$ 44.00	
<b>TOTAL</b>	<b>\$ 11,196.68</b>	<b>\$ 11,086.68</b>	<b>\$ -</b>	<b>\$ 66.00</b>	<b>\$ 44.00</b>	<b>\$ -</b>

<u>Generator</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement		\$ 806.70				
Repairs		\$ 1,509.21				
Fuel		\$ 248.19				
UPS						
Other (Specify)						
<b>TOTAL</b>	<b>\$ 2,564.10</b>	<b>\$ 2,564.10</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 10,091.90				
Hardware					
Software					
Upgrades					
Maintenance Agreements	\$ 15,167.31				
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 25,259.21</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Police Dept	Other Funding Source (specify)
Circuit Costs	\$ 1,290.74		\$ 277.00	\$ 185.00	
Hardware					
Software					
Upgrades	\$ 2,826.94				
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 4,579.68</b>	<b>\$ -</b>	<b>\$ 277.00</b>	<b>\$ 185.00</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Police Dept	Other Funding Source (specify)
Internet Fees	\$ 720.00				
Iowa System / NCIC			\$ 5,119.00	\$ 3,413.00	
Other (Specify) Phone Service	\$ 1,380.54				
<b>TOTAL</b>	<b>\$ 10,632.54</b>	<b>\$ -</b>	<b>\$ 5,119.00</b>	<b>\$ 3,413.00</b>	<b>\$ -</b>

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
CAD System		\$ 4,450.78				
Mapping/GIS						
Logging Recorder						
Dispatcher Work Stations		\$ 997.00				
Software						
Upgrades		\$ 6,969.00				
Maintenance Agreements						
Repairs		\$ 1,409.12				
EMD		\$ 67.65				
Other (Specify) Service Contracts GIS		\$ 12,402.00				
Serr=vice Contracts-CAD		\$ 17,895.00				
Service Contracts-IT		\$ 3,120.00				
<b>TOTAL</b>	<b>\$ 47,310.55</b>	<b>\$ 47,310.55</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Data Processing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
E911 Data Base/MSAG (Telephone Co)						
E911 Data Base/MSAG (Other)						
Other (Specify)		\$ 186.37				
<b>TOTAL</b>	<b>\$ 186.37</b>	<b>\$ 186.37</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Intersection Signage		\$ 1,072.26				
Resident Markers						
Contracted Services		\$ 32,080.29				
GIS (mapping)						
Other (Specify)						
<b>TOTAL</b>	<b>\$ 33,152.55</b>	<b>\$ 33,152.55</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

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<b>Radio Infrastructure: Costs for leased and owned</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Radio Base							
Mobile							
Portable							
Handheld							
Pagers							
Repeaters							
Remote Transmitter Sites		\$ 9,099.00					
Towers							
Maintenance Agreements							
Repairs		\$ 17,839.45					
Other (Specify)							
<b>TOTAL</b>	<b>\$ 26,938.45</b>	<b>\$ 26,938.45</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Hardware							
Software							
CAD System							
Mapping							
Radio		\$ 100,074.25					
Logging Recorder							
Dispatcher Work Stations							
Maintenance Agreements							
Repairs							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 100,074.25</b>	<b>\$ 100,074.25</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



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<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Loans						
Other (Specify)						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>GRAND TOTAL</b>	\$ 644,923.62	\$ 272,441.62	\$ -	\$ 223,470.00	\$ 149,012.00	\$ -
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<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases						
Amount set aside for future projects						
Other (Specify)						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232



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<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime			\$ 565,976.23				
FICA			\$ 46,901.65				
IPERS			\$ 57,655.66				
Deferred Comp							
Worker's Comp			\$ 2,250.00				
Unemployment Ins			\$ 2,804.77				
Health and Dental Ins			\$ 183,466.62				
Clothing Allowance			\$ 149.39				
Organization Dues			\$ 237.00				
Witness Fees							
Longevity Pay			\$ 3,100.00				
Other (Specify)							
<b>TOTAL</b>	<b>\$ 862,541.32</b>	\$ -	\$ 862,541.32	\$ -	\$ -	\$ -	

<b>Administration - Other Costs:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies			\$ 3,186.35				
Postage			\$ 25.70				
Fax Machines							
Copy Machines			\$ 527.00				
Advertising							
Promotion							
Training Expenses		\$ 4,275.21	\$ 1,200.00				
Other (Specify)							
Fire Suppression			\$ 300.00				
<b>TOTAL</b>	<b>\$ 9,514.26</b>	\$ 4,275.21	\$ 5,239.05	\$ -	\$ -	\$ -	

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas					
Electric					
Water					
Sewer					
Trash Removal		\$ 291.75			
Janitorial		\$ 6,240.00			
Mowing					
Snow Removal					
Other (Specify)					
<b>TOTAL</b>	\$ 6,531.75	\$ -	\$ 6,531.75	\$ -	\$ -

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building	\$ 8,737.78				
Liability		\$ 1,848.00			
Equipment		\$ 5,126.00			
Office Rental		\$ 1.00			
Other (Specify)					
<b>TOTAL</b>	\$ 15,712.78	\$ 8,737.78	\$ 6,975.00	\$ -	\$ -

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement					
Repairs					
Fuel					
UPS		\$ 3,504.00			
Other (Specify)					
<b>TOTAL</b>	\$ 3,504.00	\$ -	\$ 3,504.00	\$ -	\$ -

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**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 35,061.84				
Hardware					
Software					
Upgrades	\$ 53,766.34				
Maintenance Agreements	\$ 16,162.31				
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 104,990.49</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs		\$ 1,942.58			
Hardware		\$ 215.00			
Software					
Upgrades		\$ 3,014.18			
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 5,171.76</b>	<b>\$ 5,171.76</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees		\$ 12,022.35			
Iowa System / NCIC		\$ 35,322.00			
Other (Specify)					
<b>TOTAL</b>	<b>\$ 47,344.35</b>	<b>\$ 47,344.35</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

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<b>Operations:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
CAD System							
Mapping/GIS							
Logging Recorder			\$ 2,415.00				
Dispatcher Work Stations			\$ 1,250.00				
Software							
Upgrades			\$ 90,522.97				
Maintenance Agreements							
Repairs							
EMD			\$ 95.00				
Other (Specify)							
<b>TOTAL</b>	<b>\$ 94,282.97</b>	<b>\$ -</b>	<b>\$ 94,282.97</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Data Processing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
E911 Data Base/MSAG (Telephone Co)							
E911 Data Base/MSAG (Other)							
Other (Specify)							
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Intersection Signage		\$ 18,122.40					
Resident Markers							
Contracted Services							
GIS (mapping)		\$ 8,003.00					
Other (Specify)							
<b>TOTAL</b>	<b>\$ 26,125.40</b>	<b>\$ 26,125.40</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2018 through June 30, 2019

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Radio Infrastructure:** *Costs for leased and owned*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Radio Base	\$ 37,831.18	\$ 5,370.00			
Mobile					
Portable	\$ 43,956.59				
Handheld					
Pagers					
Repeaters					
Remote Transmitter Sites					
Towers		\$ 1,200.00			
Maintenance Agreements	\$ 9,423.05				
Repairs		\$ 5,370.00			
Other (Specify)					
<b>TOTAL</b>	<b>\$ 103,150.82</b>	<b>\$ 11,940.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Capital Expenditures:** *Non-recurring costs during this reporting timeframe on large expenses in the categories below*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Hardware					
Software					
CAD System					
Mapping	\$ 20,913.00				
Radio					
Logging Recorder					
Dispatcher Work Stations		\$ 24,923.53			
Maintenance Agreements					
Repairs	\$ 7,061.40				
Other (Specify)					
<b>TOTAL</b>	<b>\$ 52,897.93</b>	<b>\$ 24,923.53</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Reporting: July 1, 2018 through June 30, 2019**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>							
To include, but not limited to:		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Loans	\$	133,268.75					
Other (Specify)							
<b>TOTAL</b>	<b>\$</b>	<b>133,268.75</b>	\$ 133,268.75	\$ -	\$ -	\$ -	\$ -

<b>Miscellaneous (Specify):</b>							
		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
<b>TOTAL</b>	<b>\$</b>	<b>-</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>GRAND TOTAL</b>	<b>\$</b>	<b>1,465,036.58</b>	\$ 396,582.85	\$ 1,068,453.73	\$ -	\$ -	\$ -
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<b>Set Aside Funds:</b>							
To include, but not limited to:		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Amount set aside for future purchases	\$	200,000.00					
Amount set aside for future projects	\$	50,000.00					
Other (Specify)							
<b>TOTAL</b>	<b>\$</b>	<b>250,000.00</b>	\$ 250,000.00	\$ -	\$ -	\$ -	\$ -

**Notes/Comments:** Set aside purchase for portable radios, future project including updating radio repeaters.

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232



Reporting: July 1, 2018 through June 30, 2019

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Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Michael Ehret	mike@dcem.us	712-336-3987
	Name	Email	Phone
<b>Submitted by:</b>	Michael Ehret	mike@dcem.us	712-336-3987
	Name	Email	Phone
	Dickinson Co Sheriff's Office	Dickinson	
	PSAP Name	County	

<b>Administrative Data</b>	\$ 71,469.69	512	321	26,764	3
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	\$ 183,639.92		4,076		8
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$ 1,770.00	Sign Sales
	Amount	Source
	\$ 11,885.00	Misc Refund
	Amount	Source
<b>Additional Debt</b>	\$ 2,848.80	Interest
	Amount	Source
	Amount	Source

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)		
Salary, to include overtime			\$ 301,836.36				
FICA			\$ 23,274.24				
IPERS			\$ 30,528.81				
Deferred Comp							
Worker's Comp							
Unemployment Ins							
Health and Dental Ins			\$ 83,986.46				
Clothing Allowance							
Organization Dues	\$ 473.00						
Witness Fees							
Longevity Pay							
Other (Specify)							
Mileage & Subsistence			\$ 1,222.02				
<b>TOTAL</b>	<b>\$ 441,320.89</b>	<b>\$ 473.00</b>	<b>\$ -</b>	<b>\$ 440,847.89</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administration - Other Costs:</b>							
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)		
Office Supplies	\$ 1,171.85		\$ 395.75				
Postage	\$ 153.73						
Fax Machines							
Copy Machines			\$ 1,957.17				
Advertising	\$ 58.86						
Promotion	\$ 731.66						
Training Expenses	\$ 1,332.62		\$ 240.00				
Other (Specify)							
<b>TOTAL</b>	<b>\$ 6,041.64</b>	<b>\$ 3,448.72</b>	<b>\$ -</b>	<b>\$ 2,592.92</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2018 through June 30, 2019

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas		\$ 344.16			
Electric		\$ 1,434.10			
Water		\$ 256.63			
Sewer					
Trash Removal					
Janitorial		\$ 4,235.94			
Mowing		\$ 275.00			
Snow Removal		\$ 120.00			
Other (Specify)					
<b>TOTAL</b>	\$ 6,665.84	\$ -	\$ 6,665.84	\$ -	\$ -

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building					
Liability					
Equipment					
Office Rental					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement		\$ 724.65			
Repairs		\$ 446.61			
Fuel		\$ 293.55			
UPS		\$ 3,342.50			
Other (Specify)					
<b>TOTAL</b>	\$ 4,807.29	\$ -	\$ 4,807.29	\$ -	\$ -

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 6,585.66				
Hardware					
Software					
Upgrades					
Maintenance Agreements	\$ 16,242.16				
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 22,827.82</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 1,672.69		\$ 3,703.49		
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 1,672.69</b>	<b>\$ -</b>	<b>\$ 3,703.49</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees					
Iowa System / NCIC			\$ 5,502.00		
Other (Specify)					
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,502.00</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
CAD System							
Mapping/GIS							
Logging Recorder							
Dispatcher Work Stations		\$ 1,399.22					
Software		\$ 89.94					
Upgrades							
Maintenance Agreements		\$ 10,080.00		\$ 7,987.50			
Repairs		\$ 720.26					
EMD							
Other (Specify)							
<b>TOTAL</b>		<b>\$ 20,276.92</b>	<b>\$ -</b>	<b>\$ 7,987.50</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Data Processing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
E911 Data Base/MSAG (Telephone Co)							
E911 Data Base/MSAG (Other)		\$ 5,924.00					
Other (Specify)							
Emergency Management		\$ 33,290.32					
<b>TOTAL</b>		<b>\$ 39,214.32</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Intersection Signage							
Resident Markers		\$ 1,117.28					
Contracted Services		\$ 1,940.00					
GIS (mapping)		\$ 3,968.00					
Other (Specify)							
<b>TOTAL</b>		<b>\$ 7,025.28</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Radio Infrastructure: Costs for leased and owned</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Radio Base		\$ 1,735.88					
Mobile		\$ 2,541.19					
Portable		\$ 626.00					
Handheld							
Pagers		\$ 470.10					
Repeaters							
Remote Transmitter Sites							
Towers							
Maintenance Agreements		\$ 8,076.00					
Repairs		\$ 9,366.58					
Other (Specify)							
<b>TOTAL</b>	<b>\$ 22,815.75</b>	<b>\$ 22,815.75</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Hardware		\$ 4,734.62					
Software		\$ 5,228.44					
CAD System							
Mapping							
Radio		\$ 118,768.75					
Logging Recorder							
Dispatcher Work Stations							
Maintenance Agreements							
Repairs							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 128,731.81</b>	<b>\$ 128,731.81</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Loans						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>GRAND TOTAL</b>	<b>\$ 710,605.74</b>	<b>\$ 238,498.81</b>	<b>\$ 11,473.13</b>	<b>\$ 460,633.80</b>	<b>\$ -</b>	<b>\$ -</b>
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<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases						
Amount set aside for future projects	\$ 100,000.00					
Other (Specify)						
<b>TOTAL</b>	<b>\$ 100,000.00</b>	<b>\$ 100,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Notes/Comments:** Total building square footage is 59,050...of that, 1,114.5 is dispatch, or 1.89%.  
 The generator operates Dispatch, Sheriff's Office, Jail and EM. Figured generator expenses at 50% for dispatch Equipment, and building insurance are all combined together through ICAP/MHR and are countywide, not just courthouse.  
 Bills for water, sewer, and garbage are combined by the City of Spirit Lake - amount shown is for all three  
 Janitorial, grass mowing, and snow removal are all combined in billing - amount shown is for all three

**Reminders**  
 \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.  
 \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.  
 \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Steve Ward	ward@dps.state.ia.us	515 323 4360
	Name	Email	Phone
<b>Submitted by:</b>	Steve Ward	ward@dps.state.ia.us	515 323 4360
	Name	Email	Phone
	Department of Public Safety	Polk	
	PSAP Name	County	

<b>Administrative Data</b>	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	Amount	Source
	Amount	Source
<b>Additional Debt</b>	Amount	Source
	Amount	Source



Reporting: July 1, 2018 through June 30, 2019

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<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime			\$ 2,517,233.91				
FICA			\$ 200,518.20				
IPERS			\$ 251,925.25				
Deferred Comp			\$ 22,407.50				
Worker's Comp							
Unemployment Ins							
Health and Dental Ins			\$ 554,191.52				
Clothing Allowance							
Organization Dues							
Witness Fees							
Longevity Pay			\$ 2,019.25				
Other (Specify)			\$ 10,452.86				
<b>TOTAL</b>	<b>\$ 3,558,748.49</b>	\$ -	\$ 3,558,748.49	\$ -	\$ -	\$ -	

<b>Administration - Other Costs:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies			\$ 15,551.76				
Postage			\$ 572.04				
Fax Machines							
Copy Machines			\$ 9,020.65				
Advertising							
Promotion							
Training Expenses							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 25,144.45</b>	\$ -	\$ 25,144.45	\$ -	\$ -	\$ -	

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas		\$ 55,827.69			
Electric		\$ 38,951.95			
Water		\$ 2,483.73			
Sewer		\$ 2,071.93			
Trash Removal		\$ 772.00			
Janitorial		\$ 302.87			
Mowing					
Snow Removal					
Other (Specify)					
<b>TOTAL</b>	\$ 100,410.17	\$ -	\$ 100,410.17	\$ -	\$ -

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building					
Liability					
Equipment					
Office Rental					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement					
Repairs					
Fuel					
UPS					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs		\$ 49,503.00			
Hardware					
Software					
Upgrades					
Maintenance Agreements		\$ 50,054.26			
Repairs					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ 99,557.26	\$ -	\$ -	\$ -

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs		\$ 21,371.54			
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ 21,371.54	\$ -	\$ -	\$ -

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees					
Iowa System / NCIC					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>									
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)			
CAD System									
Mapping/GIS									
Logging Recorder									
Dispatcher Work Stations									
Software									
Upgrades									
Maintenance Agreements									
Repairs									
EMD									
Other (Specify)									
<b>TOTAL</b>		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Data Processing:</b>									
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)			
E911 Data Base/MSAG (Telephone Co)									
E911 Data Base/MSAG (Other)									
Other (Specify)									
<b>TOTAL</b>		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Addressing:</b>									
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)			
Intersection Signage									
Resident Markers									
Contracted Services									
GIS (mapping)									
Other (Specify)									
<b>TOTAL</b>		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Reporting: July 1, 2018 through June 30, 2019

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Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Radio Infrastructure:** *Costs for leased and owned*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Radio Base					
Mobile					
Portable					
Handheld					
Pagers					
Repeaters					
Remote Transmitter Sites					
Towers					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

**Capital Expenditures:** *Non-recurring costs during this reporting timeframe on large expenses in the categories below*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Hardware					
Software					
CAD System					
Mapping					
Radio					
Logging Recorder					
Dispatcher Work Stations					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

**Reporting: July 1, 2018 through June 30, 2019**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>					
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Loans					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Miscellaneous (Specify):</b>					
	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>GRAND TOTAL</b>	\$ 3,805,231.91	\$ -	\$ 3,805,231.91	\$ -	\$ -
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<b>Set Aside Funds:</b>					
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Amount set aside for future purchases					
Amount set aside for future projects					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

Reporting: July 1, 2018 through June 30, 2019

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Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

**Prepared by:** Mark Murphy/Denise Dolan mmurphy@cityofdubuque.org/denise.dolan 563.589.7856/563.589.4499  
 Name Email Phone

**Submitted by:** Denise M. Dolan denise.dolan@dubuquecounty.us 563.589.4499  
 Name Email Phone

Dubuque County 9-1-1 Center Dubuque  
 PSAP Name County

<b>Administrative Data</b>	<u>\$ 320,624.38</u>	<u>8,912</u>	<u>unknown</u>	<u>141,944</u>	<u>5</u>
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	<u>\$ 337,279.06</u>		<u>22,016</u>		<u>18</u>
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	<u>\$ 202,320.71</u>	<u>County Contribution</u>
	Amount	Source
	<u>\$ 2,525.00</u>	<u>miscellaneous reimbursements</u>
	Amount	Source
	<u>\$ 12,000.00</u>	<u>public safety grant</u>
	Amount	Source
	<u>\$ 2,868.47</u>	<u>interest</u>
	Amount	Source

<b>Additional Debt</b>	<u></u>	<u></u>
	Amount	Source
	<u></u>	<u></u>
	Amount	Source

**Administration - Personnel Costs:** *For dispatching, administrative and/or managerial duties for dispatch center, and database management.*

Other Funding Source      Other Funding Source      Other Funding Source





**Reporting: July 1, 2018 through June 30, 2019**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

Gas								
Electric	\$	13,556.22						\$ 32,670.01
Water								
Sewer								
Trash Removal								
Janitorial								
Mowing								
Snow Removal								
Other (Specify)								
<b>TOTAL</b>	<b>\$</b>	<b>46,226.23</b>	<b>\$ 13,556.22</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 32,670.01</b>

<b>Insurance</b>		From 911 Surcharge		From General	From Sheriff	Radio Fund	City of Dubuque	County of Dubuque
Building								
Liability							\$ 6,857.00	
Equipment								
Office Rental								
Other (Specify)								
<b>TOTAL</b>	<b>\$</b>	<b>6,857.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 6,857.00</b>	<b>\$ -</b>

<b>Generator</b>		From 911 Surcharge		From General	From Sheriff	Radio Fund	City of Dubuque	County of Dubuque
Maintenance Agreement								
Repairs								
Fuel								
UPS								
Other (Specify)								
<b>TOTAL</b>	<b>\$</b>	<b>-</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Communications:**  
To include, but not limited to:

<b>E911 Telephone System</b>		From 911 Surcharge		From General	From Sheriff	Radio Fund	City of Dubuque	County of Dubuque
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**Reporting: July 1, 2018 through June 30, 2019**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

Circuit Costs	\$	56,441.59						
Hardware								
Software								
Upgrades								
Maintenance Agreements								
Repairs								
Other (Specify)								
<b>TOTAL</b>	<b>\$</b>	<b>56,441.59</b>	<b>\$</b>	<b>56,441.59</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>

		From 911 Surcharge	From General	From Sheriff	Radio Fund	City of Dubuque	County of Dubuque	
<b>Administrative Phone System</b>								
Circuit Costs						\$ 6,525.07		
Hardware								
Software								
Upgrades								
Maintenance Agreements								
Repairs						\$ 452.76		
Other (Specify)								
<b>TOTAL</b>	<b>\$</b>	<b>6,977.83</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>6,977.83</b>

		From 911 Surcharge	From General	From Sheriff	Radio Fund	City of Dubuque	County of Dubuque	
<b>Other</b>								
Internet Fees								
Iowa System / NCIC						\$ 11,448.00		
Other (Specify)								
<b>TOTAL</b>	<b>\$</b>	<b>11,448.00</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>11,448.00</b>

		From 911 Surcharge	From General	From Sheriff	Radio Fund	City of Dubuque	County of Dubuque
<b>Operations:</b>							
<u>To include, but not limited to:</u>							
CAD System							

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Mapping/GIS												
Logging Recorder												
Dispatcher Work Stations												
Software						\$	28,804.06					
Upgrades												
Maintenance Agreements	\$	17,984.00										
Repairs												
EMD												
Other (Specify)      headsets	\$	198.94										
parking rental						\$	715.00					
<b>TOTAL</b>	<b>\$</b>	<b>47,702.00</b>	<b>\$</b>	<b>18,182.94</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>29,519.06</b>	<b>\$</b>	<b>-</b>

**Data Processing:**

<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Radio Fund	City of Dubuque	County of Dubuque						
E911 Data Base/MSAG (Telephone Co)	\$	21,807.40										
E911 Data Base/MSAG (Other)												
Other (Specify)												
<b>TOTAL</b>	<b>\$</b>	<b>21,807.40</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>

**Addressing:**

<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Radio Fund	City of Dubuque	County of Dubuque						
Intersection Signage												
Resident Markers												
Contracted Services												
GIS (mapping)												
Other (Specify)												
<b>TOTAL</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>

**Radio Infrastructure: Costs for leased and owned**

<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Radio Fund	City of Dubuque	County of Dubuque
Radio Base						

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

Mobile							
Portable							
Handheld							
Pagers							
Repeaters							
Remote Transmitter Sites							
Towers	\$ 78,122.75						\$ 124,738.01
Maintenance Agreements	\$ 197,654.71						
Repairs							
Other (Specify)      access fees	\$ 199,998.72						
tower leases							\$ 611,451.61
<b>TOTAL</b>	<b>\$ 1,211,965.80</b>	<b>\$ 475,776.18</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 736,189.62</b>

**Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below**

To include, but not limited to:

	From 911 Surcharge	From General	From Sheriff	Other Funding Source Radio Fund	Other Funding Source City of Dubuque	Other Funding Source County of Dubuque
Hardware					\$ 4,248.67	\$ 2,650,849.34
Software						
CAD System						
Mapping						
Radio				\$ 272,678.95		
Logging Recorder						
Dispatcher Work Stations				\$ 49,866.78		\$ 100,000.00
Maintenance Agreements						
Repairs						
Other (Specify)      consultant				\$ 168,824.00		\$ 10,460.50
<b>TOTAL</b>	<b>\$ 3,256,928.24</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 491,369.73</b>	<b>\$ 4,248.67</b>	<b>\$ 2,761,309.84</b>

**Debt Services: Paid on debt during the current reporting timeframe**

To include, but not limited to:

	From 911 Surcharge	From General	From Sheriff	Other Funding Source Radio Fund	Other Funding Source City of Dubuque	Other Funding Source County of Dubuque
Loans					\$ 21,060.00	\$ 789,257.39
Other (Specify)						

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<b>TOTAL</b>	\$	<b>810,317.39</b>	\$	-	\$	-	\$	-	\$	-	\$	21,060.00	\$	789,257.39		
<b>Miscellaneous (Specify):</b>																
		From 911 Surcharge		From General		From Sheriff		Radio Fund		Other Funding Source		Other Funding Source		Other Funding Source		
												City of Dubuque		County of Dubuque		
legal services												\$	686.40	\$	458.00	
desk chairs												\$	1,552.21			
<b>TOTAL</b>	\$	<b>2,696.61</b>	\$	-	\$	-	\$	-	\$	-	\$	-	\$	2,238.61	\$	458.00
<b>GRAND TOTAL</b>	\$	<b>6,923,556.98</b>	\$	<b>598,250.63</b>	\$	-	\$	-	\$	491,369.73	\$	1,514,051.76	\$	4,319,884.86		

<b>Set Aside Funds:</b>															
To include, but not limited to:															
		From 911 Surcharge		From General		From Sheriff		Radio Fund		Other Funding Source		Other Funding Source		Other Funding Source	
												City of Dubuque		County of Dubuque	
Amount set aside for future purchases	\$	552,021.00													
Amount set aside for future projects								\$	398,845.00					\$	4,958,371.69
Other (Specify)															
<b>TOTAL</b>	\$	<b>5,909,237.69</b>	\$	552,021.00	\$	-	\$	-	\$	398,845.00	\$	-	\$	4,958,371.69	

**Notes/Comments:**

**Reminders**

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- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

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**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	<u>Travis Sheridan</u>	<u>tsheridan@emmetcountya.com</u>	<u>712-362-5702</u>
	Name	Email	Phone
<b>Submitted by:</b>	<u>Travis Sheridan</u>	<u>tsheridan@emmetcountya.com</u>	<u>712-362-5702</u>
	Name	Email	Phone
	<u>Emmet County 911</u>	<u>Emmet</u>	
	PSAP Name	County	

<b>Administrative Data</b>	<u>\$ 37,213.23</u>	<u>199</u>	<u>156</u>	<u>28</u>	<u>2</u>
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	<u>\$ 157,916.59</u>		<u>1,682</u>		
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	<u>\$ 12,000.00</u>	<u>GIS State Grant</u>
	Amount	Source
	<u></u>	<u></u>
	Amount	Source
<b>Additional Debt</b>	<u></u>	<u></u>
	Amount	Source
	<u></u>	<u></u>
	Amount	Source

Reporting: July 1, 2018 through June 30, 2019

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<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)		
Salary, to include overtime	\$ 1,645.86		\$ 197,572.30				
FICA	\$ 125.91		\$ 14,967.54				
IPERS	\$ 155.37		\$ 18,973.33				
Deferred Comp							
Worker's Comp							
Unemployment Ins							
Health and Dental Ins			\$ 1,175.14				
Clothing Allowance			\$ 32,979.96				
Organization Dues							
Witness Fees							
Longevity Pay							
Other (Specify)							
Contracted Employment	\$ 6,750.00						
<b>TOTAL</b>	<b>\$ 274,345.41</b>	<b>\$ 8,677.14</b>	<b>\$ -</b>	<b>\$ 265,668.27</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administration - Other Costs:</b>							
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)		
Office Supplies	\$ 2,975.13		\$ 2,109.82				
Postage	\$ 0.50						
Fax Machines							
Copy Machines	\$ 421.15		\$ 1,343.74				
Advertising	\$ 357.84						
Promotion							
Training Expenses	\$ 266.20		\$ 1,101.70				
Other (Specify)							
Telephone/Internet	\$ 25,755.05						
<b>TOTAL</b>	<b>\$ 34,331.13</b>	<b>\$ 29,775.87</b>	<b>\$ -</b>	<b>\$ 4,555.26</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2018 through June 30, 2019

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**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas					
Electric					
Water					
Sewer					
Trash Removal					
Janitorial					
Mowing					
Snow Removal					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building					
Liability					
Equipment					
Office Rental					
Other (Specify)					
Liability, Equipment	\$ 1,656.48				
<b>TOTAL</b>	\$ 1,656.48	\$ -	\$ -	\$ -	\$ -

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement			\$ 881.63		
Repairs					
Fuel					
UPS					
Other (Specify)					
<b>TOTAL</b>	\$ 881.63	\$ -	\$ 881.63	\$ -	\$ -



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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs					
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs					
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
Phone System			\$ 6,526.26		
<b>TOTAL</b>	\$ 6,526.26	\$ -	\$ 6,526.26	\$ -	\$ -

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees					
Iowa System / NCIC			\$ 7,968.00		
Other (Specify)					
<b>TOTAL</b>	\$ 7,968.00	\$ -	\$ 7,968.00	\$ -	\$ -

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<b>Operations:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
CAD System							
Mapping/GIS		\$ 11,129.00					
Logging Recorder							
Dispatcher Work Stations							
Software							
Upgrades							
Maintenance Agreements		\$ 30,511.40		\$ 9,111.00			
Repairs							
EMD							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 50,751.40</b>	<b>\$ 41,640.40</b>	<b>\$ -</b>	<b>\$ 9,111.00</b>	<b>\$ -</b>	<b>\$ -</b>	

<b>Data Processing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
E911 Data Base/MSAG (Telephone Co)							
E911 Data Base/MSAG (Other)							
Other (Specify)							
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

<b>Addressing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Intersection Signage							
Resident Markers							
Contracted Services							
GIS (mapping)							
Other (Specify)							
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

Reporting: July 1, 2018 through June 30, 2019

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<b>Radio Infrastructure: Costs for leased and owned</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Radio Base							
Mobile		\$ 19,891.37					
Portable							
Handheld							
Pagers							
Repeaters							
Remote Transmitter Sites							
Towers							
Maintenance Agreements							
Repairs							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 19,891.37</b>	<b>\$ 19,891.37</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Hardware		\$ 7,915.75					
Software							
CAD System		\$ 254,688.67					
Mapping							
Radio							
Logging Recorder							
Dispatcher Work Stations							
Maintenance Agreements							
Repairs							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 262,604.42</b>	<b>\$ 262,604.42</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Reporting: July 1, 2018 through June 30, 2019**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>					
To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Loans					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Miscellaneous (Specify):</b>					
	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>GRAND TOTAL</b>	\$ 658,956.10	\$ 364,245.68	\$ -	\$ 294,710.42	\$ -
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<b>Set Aside Funds:</b>					
To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Amount set aside for future purchases					
Amount set aside for future projects					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

**Reporting: July 1, 2018 through June 30, 2019**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	<u>Jeremy Logan</u>	<u><a href="mailto:jlogan@oelweinpolice.org">jlogan@oelweinpolice.org</a></u>	<u>319-283-4311</u>
	Name	Email	Phone
<b>Submitted by:</b>	<u>Brenda Vande Voorde</u>	<u><a href="mailto:bvandevoorde@fayettecountysos.us">bvandevoorde@fayettecountysos.us</a></u>	<u>563-422-6128</u>
	Name	Email	Phone
	<u>Oelwein Police Department</u>	<u>Fayette</u>	
	PSAP Name	County	

<b>Administrative Data</b>	<u>256</u>	<u>170</u>	<u>10,650</u>	<u>2</u>
Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
<u>\$ 61,093.00</u>		<u>1,821</u>		<u>4</u>
Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	<u></u>	<u></u>
	Amount	Source
	<u></u>	<u></u>
	Amount	Source
<b>Additional Debt</b>	<u></u>	<u></u>
	Amount	Source
	<u></u>	<u></u>
	Amount	Source

Reporting: July 1, 2018 through June 30, 2019

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime			\$ 184,525.93				
FICA			\$ 13,343.45				
IPERS			\$ 17,350.89				
Deferred Comp							
Worker's Comp			\$ 194.83				
Unemployment Ins			\$ 1,065.99				
Health and Dental Ins			\$ 86,793.14				
Clothing Allowance			\$ 400.00				
Organization Dues							
Witness Fees							
Longevity Pay							
Other (Specify) Life Insurance			\$ 234.24				
<b>TOTAL</b>	<b>\$ 303,908.47</b>	\$ -	\$ 303,908.47	\$ -	\$ -	\$ -	

<b>Administration - Other Costs:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies			\$ 1,500.00				
Postage			\$ 4,000.00				
Fax Machines							
Copy Machines			\$ 240.00				
Advertising							
Promotion							
Training Expenses			\$ 450.00				
Other (Specify)							
<b>TOTAL</b>	<b>\$ 6,190.00</b>	\$ -	\$ 6,190.00	\$ -	\$ -	\$ -	

Reporting: July 1, 2018 through June 30, 2019

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas		\$ 1,800.00			
Electric		\$ 4,500.00			
Water					
Sewer					
Trash Removal					
Janitorial		\$ 450.00			
Mowing					
Snow Removal					
Other (Specify)					
<b>TOTAL</b>	\$ 6,750.00	\$ -	\$ 6,750.00	\$ -	\$ -

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building		\$ 1,500.00			
Liability					
Equipment		\$ 1,000.00			
Office Rental					
Other (Specify)					
<b>TOTAL</b>	\$ 2,500.00	\$ -	\$ 2,500.00	\$ -	\$ -

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement					
Repairs					
Fuel					
UPS		\$ 450.00			
Other (Specify)					
<b>TOTAL</b>	\$ 450.00	\$ -	\$ 450.00	\$ -	\$ -

**Reporting: July 1, 2018 through June 30, 2019**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs					
Hardware					
Software		\$ 850.00			
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ 850.00	\$ -	\$ -	\$ -

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs					
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees		\$ 900.00			
Iowa System / NCIC		\$ 5,200.00			
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ 6,100.00	\$ -	\$ -	\$ -



Reporting: July 1, 2018 through June 30, 2019

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>									
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)			
CAD System									
Mapping/GIS									
Logging Recorder									
Dispatcher Work Stations									
Software									
Upgrades									
Maintenance Agreements									
Repairs									
EMD									
Other (Specify)									
<b>TOTAL</b>		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Data Processing:</b>									
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)			
E911 Data Base/MSAG (Telephone Co)									
E911 Data Base/MSAG (Other)									
Other (Specify)									
<b>TOTAL</b>		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Addressing:</b>									
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)			
Intersection Signage									
Resident Markers									
Contracted Services									
GIS (mapping)									
Other (Specify)									
<b>TOTAL</b>		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Reporting: July 1, 2018 through June 30, 2019

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Radio Infrastructure:** *Costs for leased and owned*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Radio Base					
Mobile					
Portable					
Handheld					
Pagers					
Repeaters					
Remote Transmitter Sites					
Towers					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

**Capital Expenditures:** *Non-recurring costs during this reporting timeframe on large expenses in the categories below*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Hardware					
Software					
CAD System					
Mapping					
Radio	\$ 61,093.00				
Logging Recorder					
Dispatcher Work Stations					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	\$ 61,093.00	\$ -	\$ -	\$ -	\$ -

**Reporting: July 1, 2018 through June 30, 2019**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>					
To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Loans					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Miscellaneous (Specify):</b>					
	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>GRAND TOTAL</b>	\$ 387,841.47	\$ 61,093.00	\$ 326,748.47	\$ -	\$ -
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<b>Set Aside Funds:</b>					
To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Amount set aside for future purchases					
Amount set aside for future projects					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

**Reporting: July 1, 2018 through June 30, 2019**

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**Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	<u>Brenda Vande Voorde</u>	<u><a href="mailto:bvandevoorde@fayettecountysoc.org">bvandevoorde@fayettecountysoc.org</a></u>	<u>(563) 422-6128</u>
	Name	Email	Phone
<b>Submitted by:</b>	<u>Brenda Vande Voorde</u>	<u><a href="mailto:bvandevoorde@fayettecountysoc.org">bvandevoorde@fayettecountysoc.org</a></u>	<u>(563) 422-6128</u>
	Name	Email	Phone
	<u>Fayette Co Sheriff's Office</u>	<u>Fayette</u>	
	PSAP Name	County	

<b>Administrative Data</b>	<u>\$ 67,800.00</u>	<u>411</u>	<u>157</u>	<u>30,167</u>	<u>2</u>
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	<u>\$ 240,914.00</u>		<u>2,248</u>		<u>8</u>
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	<u>\$ 24,000.00</u>	<u>Treasurer State of IA for GIS benchmarks met</u>
	Amount	Source
	<u>\$ 15,870.00</u>	<u>Treasurer State of IA GIS grant for database conversion to GIS</u>
	Amount	Source
<b>Additional Debt</b>	<u></u>	<u></u>
	Amount	Source
	<u></u>	<u></u>
	Amount	Source

Reporting: July 1, 2018 through June 30, 2019

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Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>				
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime	\$ 20,065.00		\$ 244,058.00			
FICA	\$ 1,535.00		\$ 17,231.00			
IPERS	\$ 1,895.00		\$ 23,039.00			
Deferred Comp						
Worker's Comp						
Unemployment Ins						
Health and Dental Ins			\$ 73,329.00			
Clothing Allowance			\$ 181.00			
Organization Dues						
Witness Fees						
Longevity Pay						
Other (Specify)						
<b>TOTAL</b>	<b>\$ 381,333.00</b>	<b>\$ 23,495.00</b>	<b>\$ -</b>	<b>\$ 357,838.00</b>	<b>\$ -</b>	

<b>Administration - Other Costs:</b>						
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies	\$ 513.00		\$ 339.00			
Postage	\$ 11.00					
Fax Machines						
Copy Machines						
Advertising	\$ 256.00					
Promotion						
Training Expenses	\$ 14,034.00		\$ 69.00			
Other (Specify)						
<b>TOTAL</b>	<b>\$ 15,222.00</b>	<b>\$ 14,814.00</b>	<b>\$ -</b>	<b>\$ 408.00</b>	<b>\$ -</b>	

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas			\$ 189.00		
Electric			\$ 1,199.00		
Water			\$ 195.00		
Sewer			\$ 195.00		
Trash Removal			\$ 20.00		
Janitorial			\$ 60.00		
Mowing					
Snow Removal					
Other (Specify)					
<b>TOTAL</b>	\$ 1,858.00	\$ -	\$ 1,858.00	\$ -	\$ -

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building			\$ 640.00		
Liability	\$ 470.00				
Equipment	\$ 2,895.00		\$ 17,891.00		
Office Rental					
Other (Specify)					
<b>TOTAL</b>	\$ 21,896.00	\$ 3,365.00	\$ 18,531.00	\$ -	\$ -

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement	\$ 6,945.00				
Repairs					
Fuel			\$ 59.00		
UPS					
Other (Specify)					
<b>TOTAL</b>	\$ 7,004.00	\$ -	\$ 59.00	\$ -	\$ -

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs					
Hardware	\$ 274.00				
Software					
Upgrades	\$ 26,900.00				
Maintenance Agreements	\$ 5,426.00				
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 32,600.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs			\$ 22,866.00		
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 22,866.00</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees			\$ 900.00		
Iowa System / NCIC			\$ 6,324.00		
Other (Specify)					
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 7,224.00</b>	<b>\$ -</b>	<b>\$ -</b>

**Reporting: July 1, 2018 through June 30, 2019**

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
CAD System		\$ 3,775.00		\$ 8,538.00		
Mapping/GIS		\$ 300.00				
Logging Recorder						
Dispatcher Work Stations		\$ 248.00				
Software						
Upgrades						
Maintenance Agreements						
Repairs						
EMD		\$ 662.00		\$ 6.00		
Other (Specify) Consulting Services		\$ 3,500.00				
<b>TOTAL</b>	<b>\$ 17,029.00</b>	<b>\$ 8,485.00</b>	<b>\$ -</b>	<b>\$ 8,544.00</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Data Processing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
E911 Data Base/MSAG (Telephone Co)						
E911 Data Base/MSAG (Other)		\$ 15,870.00				
Other (Specify)						
<b>TOTAL</b>	<b>\$ 15,870.00</b>	<b>\$ 15,870.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Intersection Signage		\$ 255.00				
Resident Markers						
Contracted Services						
GIS (mapping)						
Other (Specify)						
<b>TOTAL</b>	<b>\$ 255.00</b>	<b>\$ 255.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Radio Infrastructure: Costs for leased and owned</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Radio Base						
Mobile				\$ 36,219.00		
Portable				\$ 5,601.00		
Handheld				\$ 5,600.00		
Pagers						
Repeaters	\$ 32,692.00					
Remote Transmitter Sites	\$ 10,551.00					
Towers	\$ 2,550.00					
Maintenance Agreements	\$ 15,255.00			\$ 6,639.00		
Repairs	\$ 12,048.00					
Other (Specify)						
<b>TOTAL</b>	<b>\$ 127,155.00</b>	<b>\$ 73,096.00</b>	<b>\$ -</b>	<b>\$ 54,059.00</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Hardware						
Software						
CAD System						
Mapping						
Radio						
Logging Recorder						
Dispatcher Work Stations						
Maintenance Agreements						
Repairs						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Reporting: July 1, 2018 through June 30, 2019**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>					
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Loans					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Miscellaneous (Specify):</b>					
	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>GRAND TOTAL</b>	\$ 650,312.00	\$ 178,925.00	\$ -	\$ 471,387.00	\$ -
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<b>Set Aside Funds:</b>					
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Amount set aside for future purchases					
Amount set aside for future projects					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	<u>Kathy Herrick</u>	<u>kathy@cityofcharlescity.org</u>	<u>641-228-3366</u>
	Name	Email	Phone
<b>Submitted by:</b>	<u>Kathy Herrick</u>	<u>kathy@cityofcharlescity.org</u>	<u>641-228-3366</u>
	Name	Email	Phone
	<u>Charles City Police Department</u>	<u>Floyd</u>	
	PSAP Name	County	

<b>Administrative Data</b>	<u>\$ 63,398.00</u>	<u>581</u>	<u>268</u>	<u>N/A</u>	<u>2</u>
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	<u>\$ 202,750.00</u>		<u>3,539</u>		<u>6</u>
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	<u>\$ 12,778.00</u>	<u>Interest</u>
	Amount	Source
	<u>\$ 1,024.00</u>	<u>sign reimbursements</u>
	Amount	Source
<b>Additional Debt</b>	<u></u>	<u></u>
	Amount	Source
	<u></u>	<u></u>
	Amount	Source

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>				
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime		\$ 276,524.00				
FICA		\$ 19,419.00				
IPERS		\$ 26,104.00				
Deferred Comp		\$ -				
Worker's Comp		\$ 417.00				
Unemployment Ins		\$ 1,048.00				
Health and Dental Ins		\$ 103,285.00				
Clothing Allowance		\$ 2,400.00				
Organization Dues		\$ 120.00				
Witness Fees		\$ -				
Longevity Pay		\$ -				
Other (Specify)						
Life Insurance Benefit		\$ 529.00				
<b>TOTAL</b>	\$ 429,846.00	\$ -	\$ 429,846.00	\$ -	\$ -	

<b>Administration - Other Costs:</b>						
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies		\$ 1,074.00				
Postage	\$ 70.00					
Fax Machines						
Copy Machines						
Advertising	\$ 48.00	\$ 166.00				
Promotion						
Training Expenses	\$ 256.00	\$ 693.00				
Other (Specify)						
Microsoft Home/Office software		\$ 450.00				
<b>TOTAL</b>	\$ 2,757.00	\$ 374.00	\$ 2,383.00	\$ -	\$ -	

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas				\$ 217.00	City General
Electric		\$ 1,200.00		\$ 978.00	City General
Water					
Sewer					
Trash Removal				\$ 76.00	City General
Janitorial				\$ 788.00	City General
Mowing					
Snow Removal				\$ 745.00	City General
Other (Specify)					
Software - Security Cameras		\$ 330.00			
<b>TOTAL</b>	\$ -	\$ 1,530.00	\$ -	\$ 2,804.00	\$ -

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building				\$ 255.00	City General
Liability		\$ 140.00			
Equipment		\$ 1,155.00			
Office Rental					
Other (Specify)					
EDP - Electronic Data Processing Ins.		\$ 1,992.00			
Communications Tower		\$ 4,050.00			
<b>TOTAL</b>	\$ -	\$ 7,337.00	\$ -	\$ 255.00	\$ -

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement				\$ 250.00	City General Fd
Repairs				\$ 37.00	City General Fd
Fuel				\$ 266.00	City General Fd
UPS					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ 553.00	\$ -

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 28,347.00				
Hardware					
Software					
Upgrades					
Maintenance Agreements	\$ 11,130.00				
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 39,477.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs		\$ 3,504.00			
Hardware					
Software					
Upgrades					
Maintenance Agreements		\$ 892.00			
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 4,396.00</b>	<b>\$ 4,396.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees		\$ 1,333.00		\$ 3,744.00	City General
Iowa System / NCIC		\$ 7,152.00			
Other (Specify)					
Maint. Fee/NCIC network system		\$ 2,280.00			
<b>TOTAL</b>	<b>\$ 14,509.00</b>	<b>\$ 10,765.00</b>	<b>\$ -</b>	<b>\$ 3,744.00</b>	<b>\$ -</b>

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
CAD System						
Mapping/GIS						
Logging Recorder						
Dispatcher Work Stations						
Software						
Upgrades						
Maintenance Agreements			\$ 11,200.00			
Repairs			\$ 509.00			
EMD						
Other (Specify)						
Weather Tap subscription			\$ 147.00			
Network Technician fees			\$ 415.00			
<b>TOTAL</b>		\$ 12,271.00	\$ -	\$ 12,271.00	\$ -	\$ -

<b>Data Processing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
E911 Data Base/MSAG (Telephone Co)						
E911 Data Base/MSAG (Other)		\$ 22,838.00				
Other (Specify)						
<b>TOTAL</b>		\$ 22,838.00	\$ -	\$ -	\$ -	\$ -

<b>Addressing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Intersection Signage						
Resident Markers		\$ 515.00				
Contracted Services		\$ 3,548.00				
GIS (mapping)		\$ 400.00				
Other (Specify)						
Signs/posts to identify creeks			\$ 4,278.00			
<b>TOTAL</b>		\$ 4,463.00	\$ 4,278.00	\$ -	\$ -	\$ -

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Radio Infrastructure: Costs for leased and owned</b>					Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff		
Radio Base						
Mobile		\$ 1,505.00		\$ 519.00	\$ 3,782.49	city general/grants
Portable						
Handheld		\$ 6,308.00		\$ 890.00	\$ 6,662.00	city gen/grants
Pagers		\$ 5,654.00			\$ 6,145.00	city general fd
Repeaters			\$ 225.00			
Remote Transmitter Sites						
Towers		\$ 19,874.00				
Maintenance Agreements		\$ 2,721.00				
Repairs						
Other (Specify)						
I Am Responding Subscription		\$ 3,019.00				
I Am Responding Equipment/Hardware		\$ 413.00			\$ 413.00	city general fd
<b>TOTAL</b>	<b>\$ 58,130.49</b>	<b>\$ 39,494.00</b>	<b>\$ 225.00</b>	<b>\$ 1,409.00</b>	<b>\$ 17,002.49</b>	<b>\$ -</b>

<b>Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below</b>					Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff		
Hardware						
Software						
CAD System		\$ 3,310.00	\$ 1,000.00			
Mapping						
Radio						
Logging Recorder						
Dispatcher Work Stations		\$ 6,173.00				
Maintenance Agreements						
Repairs						
Other (Specify)						
Workstation chair			\$ 599.00			
Fire Repeater and installation		\$ 13,600.00				
Surv. Camera & installation (on tower)			\$ 5,065.00			
<b>TOTAL</b>	<b>\$ 29,747.00</b>	<b>\$ 23,083.00</b>	<b>\$ 6,664.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Loans						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>GRAND TOTAL</b>	<b>\$ 635,191.49</b>	<b>\$ 129,729.00</b>	<b>\$ 479,695.00</b>	<b>\$ 1,409.00</b>	<b>\$ 24,358.49</b>	<b>\$ -</b>
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<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases			\$ 14,000.00			
Amount set aside for future projects						
Other (Specify)						
<b>TOTAL</b>	<b>\$ 14,000.00</b>	<b>\$ -</b>	<b>\$ 14,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
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<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding (Dispatch)	Other Funding Source (specify)	
Salary, to include overtime					\$ 219,428.95		
FICA					\$ 16,386.64		
IPERS					\$ 22,312.92		
Deferred Comp							
Worker's Comp							
Unemployment Ins							
Health and Dental Ins					\$ 86,771.82		
Clothing Allowance					\$ 326.00		
Organization Dues							
Witness Fees							
Longevity Pay							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 345,226.33</b>	\$ -	\$ -	\$ -	\$ 345,226.33	\$ -	

<b>Administration - Other Costs:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding (Dispatch)	Other Funding Source (specify)	
Office Supplies					\$ 1,585.74		
Postage							
Fax Machines							
Copy Machines							
Advertising		\$ 223.42			\$ 313.00		
Promotion							
Training Expenses		\$ 4,732.00			\$ 1,703.00		
Other (Specify)							
<b>TOTAL</b>	<b>\$ 8,557.16</b>	\$ 4,955.42	\$ -	\$ -	\$ 3,601.74	\$ -	

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**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas					
Electric			\$ 892.15		
Water					
Sewer			\$ 60.89		
Trash Removal			\$ 97.66		
Janitorial			\$ 52.42		
Mowing					
Snow Removal			\$ 198.00		
Other (Specify)			\$ 216.00		
<b>TOTAL</b>	\$ 1,517.12	\$ -	\$ 1,517.12	\$ -	\$ -

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building					
Liability	\$ 2,284.14				
Equipment					
Office Rental					
Other (Specify)					
<b>TOTAL</b>	\$ 2,284.14	\$ -	\$ -	\$ -	\$ -

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement					
Repairs					
Fuel					
UPS					
Other (Specify) all amounts were a lum sum			\$ 390.75		
<b>TOTAL</b>	\$ 390.75	\$ -	\$ 390.75	\$ -	\$ -

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**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs					
Hardware	\$ 140.94				
Software					
Upgrades					
Maintenance Agreements	\$ 4,791.19				
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 4,932.13</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs					
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (Dispatch)	Other Funding Source (specify)
Internet Fees					
Iowa System / NCIC				\$ 5,100.00	
Other (Specify)					
<b>TOTAL</b>	<b>\$ 5,100.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,100.00</b>	<b>\$ -</b>

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<b>Operations:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
CAD System							
Mapping/GIS		\$ 2,750.00					
Logging Recorder							
Dispatcher Work Stations							
Software							
Upgrades							
Maintenance Agreements							
Repairs							
EMD							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 2,750.00</b>	<b>\$ 2,750.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Data Processing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
E911 Data Base/MSAG (Telephone Co)		\$ 1,877.82					
E911 Data Base/MSAG (Other)							
Other (Specify)		\$ 159.80					
<b>TOTAL</b>	<b>\$ 2,037.62</b>	<b>\$ 2,037.62</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Intersection Signage							
Resident Markers							
Contracted Services							
GIS (mapping)		\$ 999.63					
Other (Specify)	All Signs no break down	\$ 4,543.00					
<b>TOTAL</b>	<b>\$ 5,542.63</b>	<b>\$ 5,542.63</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Radio Infrastructure:** *Costs for leased and owned*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Radio Base					
Mobile					
Portable					
Handheld					
Pagers					
Repeaters	\$ 14,430.00				
Remote Transmitter Sites					
Towers			\$ 5,505.30		
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	\$ 19,935.30	\$ -	\$ 5,505.30	\$ -	\$ -

**Capital Expenditures:** *Non-recurring costs during this reporting timeframe on large expenses in the categories below*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Hardware					
Software					
CAD System					
Mapping					
Radio					
Logging Recorder					
Dispatcher Work Stations					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Loans						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>GRAND TOTAL</b>	<b>\$ 398,273.18</b>	<b>\$ 36,931.94</b>	<b>\$ -</b>	<b>\$ 7,413.17</b>	<b>\$ 353,928.07</b>	<b>\$ -</b>

<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases						
Amount set aside for future projects						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Notes/Comments:** This report was filled out to the best of my ability with the information I had provided to me. I'm not sure who did this in years past for our PSAP as this was my first time, I hope it is what you are looking for.

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232



**Reporting: July 1, 2018 through June 30, 2019**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Connie Aistrope	<a href="mailto:caistrope@co.fremont.ia.us">caistrope@co.fremont.ia.us</a>	712-374-2424
	Name	Email	Phone
<b>Submitted by:</b>	Connie Aistrope	<a href="mailto:caistrope@co.fremont.ia.us">caistrope@co.fremont.ia.us</a>	712-374-2424
	Name	Email	Phone
	Fremont Co Sheriff's Office	Fremont	
	PSAP Name	County	

<b>Administrative Data</b>	\$ 23,764.89	243	40	34,985	2
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	\$ 120,312.94		1,771		7
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$ 61,093.06	State of Iowa Grant Payout
	Amount	Source
	Amount	Source
<b>Additional Debt</b>		
	Amount	Source
	Amount	Source

Reporting: July 1, 2018 through June 30, 2019

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)		
Salary, to include overtime	\$ 4,000.00		\$ 275,032.08				
FICA			\$ 24,301.40				
IPERS			\$ 23,479.92				
Deferred Comp							
Worker's Comp		\$ 721.00					
Unemployment Ins		\$ 908.00					
Health and Dental Ins			\$ 83,482.59				
Clothing Allowance			\$ 4,200.00				
Organization Dues			\$ 620.00				
Witness Fees							
Longevity Pay			included with pay				
Other (Specify) Eyecare			\$ 1,400.00				
<b>TOTAL</b>	<b>\$ 418,144.99</b>	<b>\$ 1,629.00</b>	<b>\$ 412,515.99</b>	<b>\$ -</b>	<b>\$ -</b>		

<b>Administration - Other Costs:</b>							
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)		
Office Supplies			\$ 2,000.00				
Postage			\$ 50.00				
Fax Machines			\$ 2,113.29				
Copy Machines			included with fax				
Advertising	\$ 58.86						
Promotion							
Training Expenses			\$ 8,634.97				
Other (Specify)							
<b>TOTAL</b>	<b>\$ 12,857.12</b>	<b>\$ -</b>	<b>\$ 12,798.26</b>	<b>\$ -</b>	<b>\$ -</b>		

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas			\$ 2,142.61		
Electric			\$ 7,352.10		
Water			\$ 2,089.61		
Sewer			included with water		
Trash Removal			\$ 1,872.00		
Janitorial			\$ 3,120.00		
Mowing			\$ 1,493.83		
Snow Removal			\$ 776.67		
Other (Specify)					
<b>TOTAL</b>	\$ 18,846.82	\$ -	\$ 18,846.82	\$ -	\$ -

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building		\$ 13,312.00			
Liability		\$ 721.00			
Equipment					
Office Rental					
Other (Specify)					
<b>TOTAL</b>	\$ 14,033.00	\$ 14,033.00	\$ -	\$ -	\$ -

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement			\$ 1,074.78		
Repairs			\$ 3,155.44		
Fuel			\$ 300.46		
UPS					
Other (Specify)					
<b>TOTAL</b>	\$ 4,530.68	\$ -	\$ 4,530.68	\$ -	\$ -

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 39,284.69				
Hardware					
Software					
Upgrades					
Maintenance Agreements	\$ 6,363.41		\$ 6,363.41		
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 52,011.51</b>	<b>\$ -</b>	<b>\$ 6,363.41</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs			\$ 19,640.96		
Hardware					
Software					
Upgrades					
Maintenance Agreements			\$ 6,336.00		
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 25,976.96</b>	<b>\$ -</b>	<b>\$ 25,976.96</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees			\$ 1,440.00		
Iowa System / NCIC			\$ 5,928.00		
Other (Specify)					
<b>TOTAL</b>	<b>\$ 7,368.00</b>	<b>\$ -</b>	<b>\$ 7,368.00</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2018 through June 30, 2019

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Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
CAD System				\$ 4,077.50			
Mapping/GIS		\$ 1,847.00					
Logging Recorder							
Dispatcher Work Stations							
Software							
Upgrades							
Maintenance Agreements		\$ 8,005.00		\$ 10,320.00			
Repairs				\$ 739.80			
EMD							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 24,989.30</b>	<b>\$ 9,852.00</b>	<b>\$ -</b>	<b>\$ 15,137.30</b>	<b>\$ -</b>	<b>\$ -</b>	

<b>Data Processing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
E911 Data Base/MSAG (Telephone Co)							
E911 Data Base/MSAG (Other)							
Other (Specify)							
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

<b>Addressing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Intersection Signage							
Resident Markers		\$ 221.38					
Contracted Services		\$ 19,000.00					
GIS (mapping)							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 19,221.38</b>	<b>\$ 19,221.38</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Radio Infrastructure:** *Costs for leased and owned*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Radio Base					
Mobile					
Portable					
Handheld					
Pagers					
Repeaters					
Remote Transmitter Sites					
Towers					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

**Capital Expenditures:** *Non-recurring costs during this reporting timeframe on large expenses in the categories below*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Hardware					
Software			\$ 3,500.00		
CAD System					
Mapping					
Radio					
Logging Recorder					
Dispatcher Work Stations					
Maintenance Agreements			\$ 12,232.50		
Repairs					
Other (Specify)					
<b>TOTAL</b>	\$ 15,732.50	\$ -	\$ 15,732.50	\$ -	\$ -

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Loans						
Other (Specify)						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>GRAND TOTAL</b>	\$ 613,712.26	\$ 78,780.34	\$ 15,662.00	\$ 519,269.92	\$ -	\$ -

<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases						
Amount set aside for future projects						
Other (Specify)						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Douglas Hawn	dehawn@netins.net	515-386-2136
	Name	Email	Phone
<b>Submitted by:</b>	Douglas Hawn	dehawn@netins.net	515-386-2136
	Name	Email	Phone
	Greene Co Sheriff's Office	Greene	
	PSAP Name	County	

<b>Administrative Data</b>	\$ 53,797.17	1,396		20,320	2
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	\$ 128,794.72		598		4
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$ 310.19	Interest
	Amount	Source
	\$ 62,093.06	Grants - State of Iowa 911 & ICAP
	Amount	Source
<b>Additional Debt</b>		
	Amount	Source
	Amount	Source



Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>				
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source - LEC	Other Funding Source (specify)	
Salary, to include overtime			\$ 199,422.51			
FICA			\$ 14,492.08			
IPERS			\$ 19,062.99			
Deferred Comp						
Worker's Comp						
Unemployment Ins						
Health and Dental Ins			\$ 68,330.16			
Clothing Allowance						
Organization Dues	\$ 602.00					
Witness Fees						
Longevity Pay						
Other (Specify)						
<b>TOTAL</b>	<b>\$ 301,909.74</b>	<b>\$ -</b>	<b>\$ 301,307.74</b>	<b>\$ -</b>	<b>\$ -</b>	

<b>Administration - Other Costs:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Office Supplies	\$ 396.96					
Postage						
Fax Machines						
Copy Machines					\$ 194.79	
Advertising	\$ 98.84					
Promotion						
Training Expenses	\$ 667.70					
Other (Specify)						
<b>TOTAL</b>	<b>\$ 1,358.29</b>	<b>\$ 1,163.50</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 194.79</b>	<b>\$ -</b>

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)

To include, but not limited to:

<b>Utilities</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas					
Electric				\$ 781.73	
Water				\$ 249.59	
Sewer					
Trash Removal					
Janitorial				\$ 139.49	
Mowing					
Snow Removal					
Other (Specify)					
Pest Control				\$ 17.64	
Shredding				\$ 28.28	
<b>TOTAL</b>	<b>\$ 1,216.73</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,216.73</b>	<b>\$ -</b>

<b>Insurance</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building					
Liability					
Equipment	\$ 3,419.62				
Office Rental					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 3,419.62</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Generator</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement					
Repairs	\$ 684.75				
Fuel					
UPS					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 684.75</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 14,530.44				
Hardware					
Software					
Upgrades					
Maintenance Agreements	\$ 9,822.67				
Repairs					
Other (Specify)					
ANI/ALI Maintenance Agreement	\$ 2,730.00				
<b>TOTAL</b>	<b>\$ 27,083.11</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 755.50				
Hardware					
Software					
Upgrades	\$ 3,991.04				
Maintenance Agreements					
Repairs	\$ 412.50				
Other (Specify)					
<b>TOTAL</b>	<b>\$ 5,159.04</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees	\$ 807.81				
Iowa System / NCIC				\$ 5,928.00	
Other (Specify)					
Weather Subscription	\$ 1,602.00				
Siren Transmission Maintenance	\$ 905.00				
<b>TOTAL</b>	<b>\$ 3,314.81</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,928.00</b>	<b>\$ -</b>

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
CAD System							
Mapping/GIS							
Logging Recorder							
Dispatcher Work Stations							
Software							
Upgrades							
Maintenance Agreements							
Repairs		\$ 5,595.41					
EMD							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 5,595.41</b>	<b>\$ 5,595.41</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Data Processing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
E911 Data Base/MSAG (Telephone Co)							
E911 Data Base/MSAG (Other)							
Other (Specify)							
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Intersection Signage							
Resident Markers							
Contracted Services		\$ 4,679.00					
GIS (mapping)		\$ 21.00					
Other (Specify)							
<b>TOTAL</b>	<b>\$ 4,700.00</b>	<b>\$ 4,700.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Radio Infrastructure: Costs for leased and owned</b>					
To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Radio Base					
Mobile					
Portable					
Handheld					
Pagers	\$ 5,712.00				
Repeaters					
Remote Transmitter Sites					
Towers					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 5,712.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below</b>					
To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Hardware					
Software					
CAD System					
Mapping					
Radio	\$ 31,339.25				
Logging Recorder					
Dispatcher Work Stations					
Maintenance Agreements					
Repairs					
Other (Specify)					
Tower Antennas	\$ 16,112.00				
Ladder Racking	\$ 1,054.58				
<b>TOTAL</b>	<b>\$ 48,505.83</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Loans						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>GRAND TOTAL</b>	<b>\$ 414,587.33</b>	<b>\$ 105,940.07</b>	<b>\$ -</b>	<b>\$ 301,307.74</b>	<b>\$ 7,339.52</b>	<b>\$ -</b>
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<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases		\$ 333,741.21				
Amount set aside for future projects						
Other (Specify)						
<b>TOTAL</b>	<b>\$ 333,741.21</b>	<b>\$ 333,741.21</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

Reporting: July 1, 2018 through June 30, 2019

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	<u>Rick Penning</u>	<u><a href="mailto:rpenning@grundysheriff.org">rpenning@grundysheriff.org</a></u>	<u>319-824-6933</u>
	Name	Email	Phone
<b>Submitted by:</b>	<u>Rick Penning</u>	<u><a href="mailto:rpenning@grundysheriff.org">rpenning@grundysheriff.org</a></u>	<u>319-824-6933</u>
	Name	Email	Phone
	<u>Grundy Co Sheriff's Office</u>	<u>Grundy</u>	
	PSAP Name	County	

<b>Administrative Data</b>	<u>\$ 39,007.00</u>				<u>2</u>
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	<u>\$ 186,900.00</u>				
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	<u>\$ 6,000.00</u>	<u>State of Iowa grant</u>
	Amount	Source
	<u></u>	<u></u>
	Amount	Source
<b>Additional Debt</b>	<u></u>	<u></u>
	Amount	Source
	<u></u>	<u></u>
	Amount	Source

Reporting: July 1, 2018 through June 30, 2019

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Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime				\$ 117,007.00			
FICA				\$ 8,547.00			
IPERS				\$ 11,562.00			
Deferred Comp							
Worker's Comp							
Unemployment Ins							
Health and Dental Ins				\$ 27,581.00			
Clothing Allowance							
Organization Dues							
Witness Fees							
Longevity Pay							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 164,697.00</b>	\$ -	\$ -	\$ 164,697.00	\$ -	\$ -	

<b>Administration - Other Costs:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies							
Postage							
Fax Machines							
Copy Machines				\$ 1,199.00			
Advertising							
Promotion							
Training Expenses							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 1,199.00</b>	\$ -	\$ -	\$ 1,199.00	\$ -	\$ -	



Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas					
Electric					
Water					
Sewer					
Trash Removal					
Janitorial		\$ 10,170.00			
Mowing					
Snow Removal					
Other (Specify) total utility @ 50%		\$ 6,628.00			
Pest control		\$ 366.00			
Sprinkler & Detectors		\$ 1,351.00			
<b>TOTAL</b>	\$ 18,515.00	\$ -	\$ 18,515.00	\$ -	\$ -

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building					
Liability					
Equipment					
Office Rental					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement	\$ 1,474.00				
Repairs					
Fuel					
UPS					
Other (Specify)					
<b>TOTAL</b>	\$ 1,474.00	\$ -	\$ -	\$ -	\$ -

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 23,717.00				
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 23,717.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs			\$ 4,005.00		
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 4,005.00</b>	<b>\$ -</b>	<b>\$ 4,005.00</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees			\$ 6,810.00		
Iowa System / NCIC			\$ 6,336.00		
Other (Specify) Mainstay			\$ 948.00		
CPI			\$ 171.00		
<b>TOTAL</b>	<b>\$ 14,265.00</b>	<b>\$ -</b>	<b>\$ 14,265.00</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
CAD System		\$ 25,232.00					
Mapping/GIS		\$ 9,142.00					
Logging Recorder							
Dispatcher Work Stations		\$ 3,893.00					
Software							
Upgrades							
Maintenance Agreements		\$ 16,090.00					
Repairs							
EMD							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 54,357.00</b>	<b>\$ 54,357.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Data Processing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
E911 Data Base/MSAG (Telephone Co)							
E911 Data Base/MSAG (Other)							
Other (Specify)	IT Dept	\$ 10,000.00					
<b>TOTAL</b>	<b>\$ 10,000.00</b>	<b>\$ 10,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Intersection Signage							
Resident Markers		\$ 1,602.00					
Contracted Services							
GIS (mapping)							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 1,602.00</b>	<b>\$ 1,602.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2018 through June 30, 2019

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Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Radio Infrastructure: Costs for leased and owned</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Radio Base							
Mobile							
Portable		\$ 19,214.00					
Handheld							
Pagers							
Repeaters							
Remote Transmitter Sites							
Towers							
Maintenance Agreements		\$ 27,420.00					
Repairs							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 46,634.00</b>	<b>\$ 46,634.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Hardware							
Software							
CAD System							
Mapping							
Radio		\$ 36,541.00					
Logging Recorder							
Dispatcher Work Stations							
Maintenance Agreements							
Repairs							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 36,541.00</b>	<b>\$ 36,541.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Reporting: July 1, 2018 through June 30, 2019**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Loans						
Other (Specify)						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>GRAND TOTAL</b>	\$ 377,006.00	\$ 174,325.00	\$ 18,515.00	\$ 184,166.00	\$ -	\$ -
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<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases						
Amount set aside for future projects						
Other (Specify)						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**Notes/Comments:** Personnel cost & benefit - 50% / Copy machine - 50% / Janitor - 20% / Utilities - 50% /

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

**Reporting: July 1, 2018 through June 30, 2019**

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	<u>Leora Laughery</u>	<u><a href="mailto:gcsocivil@guthriecounty.org">gcsocivil@guthriecounty.org</a></u>	<u>641-747-2214</u>
	Name	Email	Phone
<b>Submitted by:</b>	<u>Diane Sefrit</u>	<u><a href="mailto:sci911@mediacombb.net">sci911@mediacombb.net</a></u>	<u>712-523-3367</u>
	Name	Email	Phone
	<u>Guthrie Co Sheriff's Office</u>	<u>Guthrie- SCI Regional</u>	
	PSAP Name	County	

<b>Administrative Data</b>	<u>N/A</u>	<u>514</u>	<u>N/A</u>	<u>N/A</u>	<u>2</u>
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	<u>N/A</u>		<u>1,971</u>		<u>6</u>
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	<u>\$ 61,093.06</u>	<u>State Payout</u>
	Amount	Source
	<u></u>	<u></u>
	Amount	Source
<b>Additional Debt</b>	<u></u>	<u></u>
	Amount	Source
	<u></u>	<u></u>
	Amount	Source

Reporting: July 1, 2018 through June 30, 2019

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<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime				\$ 287,044.00			
FICA				\$ 21,959.00			
IPERS				\$ 28,118.00			
Deferred Comp				N/A			
Worker's Comp				N/A			
Unemployment Ins				N/A			
Health and Dental Ins				\$ 38,575.00			
Clothing Allowance				N/A			
Organization Dues				N/A			
Witness Fees				N/A			
Longevity Pay				N/A			
Other (Specify)				N/A			
<b>TOTAL</b>	<b>\$ 375,696.00</b>	\$ -	\$ -	\$ 375,696.00	\$ -	\$ -	

<b>Administration - Other Costs:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies				N/A			
Postage				N/A			
Fax Machines				N/A			
Copy Machines				N/A			
Advertising				N/A			
Promotion				N/A			
Training Expenses				N/A			
Other (Specify)				N/A			
<b>TOTAL</b>	<b>\$ -</b>	\$ -	\$ -	\$ -	\$ -	\$ -	

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas			\$ 103.00		
Electric			\$ 335.00		
Water			\$ 20.00		
Sewer			\$ 8.00		
Trash Removal			\$ 41.00		
Janitorial			\$ 1,685.00		
Mowing			\$ 40.00		
Snow Removal			\$ 19.00		
Other (Specify)      Supplies			\$ 52.00		
Bldg & Equipment Repairs			\$ 739.00		
<b>TOTAL</b>	<b>\$ 3,042.00</b>	<b>\$ -</b>	<b>\$ 3,042.00</b>	<b>\$ -</b>	<b>\$ -</b>

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building		\$ 18.00	N/A		
Liability		N/A	\$ 78.00		
Equipment		N/A	N/A		
Office Rental		N/A	N/A		
Other (Specify)		N/A	N/A		
<b>TOTAL</b>	<b>\$ 96.00</b>	<b>\$ 18.00</b>	<b>\$ 78.00</b>	<b>\$ -</b>	<b>\$ -</b>

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement			\$ 1,025.00		
Repairs			\$ 375.00		
Fuel			\$ 81.00		
UPS			N/A		
Other (Specify)			N/A		
<b>TOTAL</b>	<b>\$ 1,481.00</b>	<b>\$ -</b>	<b>\$ 1,481.00</b>	<b>\$ -</b>	<b>\$ -</b>



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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs					
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs			\$ 5,860.00		
Hardware			N/A		
Software			N/A		
Upgrades			N/A		
Maintenance Agreements			\$ 375.00		
Repairs			\$ 5.00		
Other (Specify)			\$ 125.00		
<b>TOTAL</b>	\$ 6,365.00	\$ -	\$ 6,365.00	\$ -	\$ -

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees			\$ 360.00		
Iowa System / NCIC			\$ 7,356.00		
Other (Specify)			\$ 948.00		
<b>TOTAL</b>	\$ 8,664.00	\$ -	\$ 8,664.00	\$ -	\$ -

Reporting: July 1, 2018 through June 30, 2019

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<b>Operations:</b>								
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)		
CAD System				N/A				
Mapping/GIS				N/A				
Logging Recorder				N/A				
Dispatcher Work Stations				N/A				
Software				N/A				
Upgrades				N/A				
Maintenance Agreements				N/A				
Repairs				N/A				
EMD				N/A				
Other (Specify) Licenses				\$ 420.00				
<b>TOTAL</b>	<b>\$ 420.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 420.00</b>	<b>\$ -</b>	<b>\$ -</b>		

<b>Data Processing:</b>								
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)		
E911 Data Base/MSAG (Telephone Co)				N/A				
E911 Data Base/MSAG (Other)				N/A				
Other (Specify)				N/A				
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		

<b>Addressing:</b>								
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)		
Intersection Signage			\$ 2,850.00					
Resident Markers			N/A					
Contracted Services			N/A					
GIS (mapping)			N/A					
Other (Specify)			N/A					
<b>TOTAL</b>	<b>\$ 2,850.00</b>	<b>\$ -</b>	<b>\$ 2,850.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Radio Infrastructure: Costs for leased and owned</b>			From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>							
Radio Base					N/A		
Mobile					N/A		
Portable					N/A		
Handheld					N/A		
Pagers					N/A		
Repeaters					N/A		
Remote Transmitter Sites					N/A		
Towers					N/A		
Maintenance Agreements					\$ 150.00		
Repairs					N/A		
Other (Specify)					\$ 110.00		
<b>TOTAL</b>	<b>\$</b>	<b>260.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 260.00</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below</b>			From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>							
Hardware			N/A		\$ 5,919.00		
Software			N/A		N/A		
CAD System			N/A		N/A		
Mapping			N/A		N/A		
Radio			\$ 61,093.06		N/A		
Logging Recorder			N/A		N/A		
Dispatcher Work Stations			N/A		N/A		
Maintenance Agreements			N/A		N/A		
Repairs			N/A		N/A		
Other (Specify)			N/A		N/A		
<b>TOTAL</b>	<b>\$</b>	<b>67,012.06</b>	<b>\$ 61,093.06</b>	<b>\$ -</b>	<b>\$ 5,919.00</b>	<b>\$ -</b>	<b>\$ -</b>

**Reporting: July 1, 2018 through June 30, 2019**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Loans						
Other (Specify)						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>GRAND TOTAL</b>	\$ 465,886.06	\$ 61,093.06	\$ 2,868.00	\$ 401,925.00	\$ -	\$ -
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<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases						
Amount set aside for future projects						
Other (Specify)						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

Reporting: July 1, 2018 through June 30, 2019

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Luanne Paper	lpaper@wmtel.net	515-832-9500
	Name	Email	Phone
<b>Submitted by:</b>	Luanne Paper	lpaper@wmtel.net	515-832-9500
	Name	Email	Phone
	Hamilton Co Sheriff's Office	Hamilton	
	PSAP Name	County	

<b>Administrative Data</b>	\$ 88,093.06	1,433	144	9,616	2
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	\$ 148,726.94		4,058		7
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$ 12,000.00	State of Iowa GIS
	Amount	Source
	\$ 15,000.00	State of Iowa GIS earned in FY18 pd in FY 19
	Amount	Source
<b>Additional Debt</b>		
	Amount	Source
	Amount	Source

Reporting: July 1, 2018 through June 30, 2019

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Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>				
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime	\$ -	\$ -	\$ 286,702.39	\$ -	\$ -	
FICA	\$ -	\$ -	\$ 21,556.43	\$ -	\$ -	
IPERS	\$ -	\$ -	\$ 28,329.08	\$ -	\$ -	
Deferred Comp	\$ -	\$ -	\$ -	\$ -	\$ -	
Worker's Comp	\$ -	\$ -	\$ 2,397.16	\$ -	\$ -	
Unemployment Ins	\$ -	\$ -	\$ -	\$ -	\$ -	
Health and Dental Ins	\$ -	\$ -	\$ 71,833.72	\$ -	\$ -	
Clothing Allowance	\$ -	\$ -	\$ 332.00	\$ -	\$ -	
Organization Dues	\$ -	\$ -	\$ 175.00	\$ -	\$ -	
Witness Fees	\$ -	\$ -	\$ -	\$ -	\$ -	
Longevity Pay	\$ -	\$ -	\$ -	\$ -	\$ -	
Other (Specify) cell phone reimbursemen	\$ -	\$ -	\$ 360.00	\$ -	\$ -	
union negotiations	\$ -	\$ -	\$ 1,323.64	\$ -	\$ -	
physicals/MMPI	\$ -	\$ -	\$ 440.00	\$ -	\$ -	
<b>TOTAL</b>	<b>\$ 413,449.42</b>	<b>\$ -</b>	<b>\$ 413,449.42</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>Administration - Other Costs:</b>						
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies	\$ -	\$ -	\$ 725.95	\$ -	\$ -	
Postage	\$ -	\$ -	\$ -	\$ -	\$ -	
Fax Machines	\$ -	\$ -	\$ -	\$ -	\$ -	
Copy Machines			\$ 2,942.00	\$ -	\$ -	
Advertising	\$ 176.58	\$ -	\$ -	\$ -	\$ -	
Promotion	\$ -	\$ -	\$ -	\$ -	\$ -	
Training Expenses	\$ 798.12	\$ -	\$ 4,707.01	\$ -	\$ -	
Other (Specify) File cabinets and fridge	\$ -	\$ -	\$ 1,775.19	\$ -	\$ -	
Auditor's Office	\$ 7,800.00	\$ -	\$ -	\$ -	\$ -	
maintenance agreement copier	\$ -	\$ -	\$ 1,899.66	\$ -	\$ -	
<b>TOTAL</b>	<b>\$ 20,824.51</b>	<b>\$ 8,774.70</b>	<b>\$ 12,049.81</b>	<b>\$ -</b>	<b>\$ -</b>	

Reporting: July 1, 2018 through June 30, 2019

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Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas	\$ -	\$ -	\$ 7,228.19	\$ -	\$ -
Electric	\$ 2,231.13	\$ -	\$ -	\$ -	\$ -
Water	\$ -	\$ -	\$ -	\$ -	\$ -
Sewer	\$ -	\$ -	\$ -	\$ -	\$ -
Trash Removal	\$ -	\$ -	\$ 450.00	\$ -	\$ -
Janitorial	\$ -	\$ -	\$ 263.28	\$ -	\$ -
Mowing	\$ -	\$ -	\$ -	\$ -	\$ -
Snow Removal	\$ -	\$ -	\$ -	\$ -	\$ -
Other (Specify) exterminator	\$ -	\$ -	\$ 288.50	\$ -	\$ -
maintenance (jail budget)	\$ -	\$ -	\$ 3,333.60	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 13,794.70</b>	<b>\$ -</b>	<b>\$ 11,563.57</b>	<b>\$ -</b>	<b>\$ -</b>

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building	\$ 2,332.21	\$ -	\$ -	\$ -	\$ -
Liability	\$ 3,557.05	\$ -	\$ -	\$ -	\$ -
Equipment	\$ -	\$ -	\$ -	\$ -	\$ -
Office Rental	\$ -	\$ -	\$ -	\$ -	\$ -
Other (Specify) errors and omissions	\$ -	\$ -	\$ 308.00	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 6,197.26</b>	<b>\$ -</b>	<b>\$ 308.00</b>	<b>\$ -</b>	<b>\$ -</b>

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement	\$ -	\$ -	\$ 387.52	\$ -	\$ -
Repairs	\$ -	\$ -	\$ -	\$ -	\$ -
Fuel	\$ -	\$ -	\$ -	\$ -	\$ -
UPS	\$ 800.00	\$ -	\$ -	\$ -	\$ -
Other (Specify)	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 1,187.52</b>	<b>\$ -</b>	<b>\$ 387.52</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2018 through June 30, 2019

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Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs		\$ 21,559.89	\$ -	\$ -	\$ -	\$ -
Hardware		\$ -	\$ -	\$ -	\$ -	\$ -
Software		\$ -	\$ -	\$ -	\$ -	\$ -
Upgrades		\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance Agreements		\$ 17,307.05	\$ -	\$ -	\$ -	\$ -
Repairs		\$ -	\$ -	\$ -	\$ -	\$ -
Other (Specify)	Language Line	\$ 504.15	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 39,371.09</b>	<b>\$ 39,371.09</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs		\$ -	\$ -	\$ 177.31	\$ -	\$ -
Hardware		\$ -	\$ -	\$ -	\$ -	\$ -
Software		\$ -	\$ -	\$ -	\$ -	\$ -
Upgrades		\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance Agreements		\$ -	\$ -	\$ -	\$ -	\$ -
Repairs		\$ -	\$ -	\$ -	\$ -	\$ -
Other (Specify)		\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 177.31</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 177.31</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees		\$ -	\$ -	\$ -	\$ -	\$ -
Iowa System / NCIC		\$ -	\$ -	\$ 4,104.00	\$ -	\$ -
Other (Specify)	Cable	\$ -	\$ -	\$ 207.03	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 4,311.03</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,311.03</b>	<b>\$ -</b>	<b>\$ -</b>



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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
CAD System		\$ -	\$ -	\$ -	\$ -	\$ -
Mapping/GIS		\$ 9,665.00	\$ -	\$ 1,654.78	\$ -	\$ -
Logging Recorder		\$ -	\$ -	\$ -	\$ -	\$ -
Dispatcher Work Stations		\$ -	\$ -	\$ -	\$ -	\$ -
Software		\$ 4,000.00	\$ -	\$ -	\$ -	\$ -
Upgrades		\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance Agreements		\$ 2,848.00	\$ -	\$ 6,147.50	\$ -	\$ -
Repairs		\$ 144.53	\$ -	\$ -	\$ -	\$ -
EMD		\$ 420.00	\$ -	\$ -	\$ -	\$ -
Other (Specify)		\$ -	\$ -	\$ -	\$ -	\$ -
IPPathways		\$ 2,340.00	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 27,219.81</b>	<b>\$ 19,417.53</b>	<b>\$ -</b>	<b>\$ 7,802.28</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Data Processing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
E911 Data Base/MSAG (Telephone Co)		\$ -	\$ -	\$ -	\$ -	\$ -
E911 Data Base/MSAG (Other)		\$ -	\$ -	\$ -	\$ -	\$ -
Other (Specify)		\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Assessor	Other Funding Source (specify)
Intersection Signage		\$ 4,543.12	\$ -	\$ -	\$ -	\$ -
Resident Markers		\$ -	\$ -	\$ -	\$ -	\$ -
Contracted Services		\$ -	\$ -	\$ -	\$ -	\$ -
GIS (mapping)		\$ -	\$ -	\$ -	\$ -	\$ -
Other (Specify)	Assessor's costs	\$ -	\$ -	\$ -	\$ 367.68	\$ -
<b>TOTAL</b>	<b>\$ 4,910.80</b>	<b>\$ 4,543.12</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 367.68</b>	<b>\$ -</b>

Reporting: July 1, 2018 through June 30, 2019

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<b>Radio Infrastructure: Costs for leased and owned</b>			Other Funding Source (specify)			Other Funding Source (specify)		
<u>To include, but not limited to:</u>			From 911 Surcharge	From General	From Sheriff	From 911 Surcharge	From General	From Sheriff
Radio Base	\$	-	\$	-	\$	-	\$	-
Mobile	\$	-	\$	-	\$	-	\$	-
Portable	\$	-	\$	-	\$	-	\$	-
Handheld	\$	-	\$	-	\$	-	\$	-
Pagers	\$	-	\$	-	\$	-	\$	-
Repeaters	\$	-	\$	-	\$	-	\$	-
Remote Transmitter Sites	\$	-	\$	-	\$	-	\$	-
Towers	\$	-	\$	-	\$	-	\$	-
Maintenance Agreements	\$	20,262.00	\$	-	\$	-	\$	-
Repairs	\$	5,574.68	\$	-	\$	-	\$	-
Other (Specify) a/c for tower in WC	\$	2,000.00	\$	-	\$	-	\$	-
deductible lightning damage	\$	750.00	\$	-	\$	-	\$	-
lightning damage repair at tower	\$	15,860.00	\$	-	\$	-	\$	-
<b>TOTAL</b>	<b>\$</b>	<b>44,446.68</b>	<b>\$</b>	<b>44,446.68</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>

<b>Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below</b>			Other Funding Source (specify)			Other Funding Source (specify)		
<u>To include, but not limited to:</u>			From 911 Surcharge	From General	From Sheriff	From 911 Surcharge	From General	From Sheriff
Hardware	\$	-	\$	-	\$	-	\$	-
Software	\$	-	\$	-	\$	-	\$	-
CAD System	\$	-	\$	-	\$	-	\$	-
Mapping	\$	-	\$	-	\$	-	\$	-
Radio	\$	-	\$	-	\$	-	\$	-
Logging Recorder	\$	25,495.00	\$	-	\$	-	\$	-
Dispatcher Work Stations	\$	-	\$	-	\$	-	\$	-
Maintenance Agreements	\$	-	\$	-	\$	-	\$	-
Repairs	\$	-	\$	-	\$	-	\$	-
Other (Specify)	\$	-	\$	-	\$	-	\$	-
<b>TOTAL</b>	<b>\$</b>	<b>25,495.00</b>	<b>\$</b>	<b>25,495.00</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>

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<b>Debt Services: Paid on debt during the current reporting timeframe</b>			From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>							
Loans			\$ -	\$ -	\$ -	\$ -	\$ -
Other (Specify)			\$ -	\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$</b>	<b>-</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Miscellaneous (Specify):</b>			From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>							
			\$ -	\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$</b>	<b>-</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>GRAND TOTAL</b>	<b>\$</b>	<b>601,385.13</b>	<b>\$ 150,968.51</b>	<b>\$ -</b>	<b>\$ 450,048.94</b>	<b>\$ 367.68</b>	<b>\$ -</b>
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<b>Set Aside Funds:</b>			From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>							
Amount set aside for future purchases			\$ -	\$ -	\$ -	\$ -	\$ -
Amount set aside for future projects			\$ -	\$ -	\$ -	\$ -	\$ -
Other (Specify)			\$ 497,600.99	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$</b>	<b>497,600.99</b>	<b>\$ 497,600.99</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Notes/Comments:** We paid \$15860.00 for lightning repair to our tower and received \$15,110.00 from insurance to cover the damages. This was a reimbursable for our budget. Additional revenue was \$312.89 from Cooperative Telephone Exchange for Capital Credit distribution. I do not have a program that will give me an exact number of wireline, VOIP or admin calls. Set aside funds will be used for future projects to include: new radio system, computers, software (CAD, Mapping VIPER), and maintenance contracts as needed

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

Reporting: July 1, 2018 through June 30, 2019

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**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Andy Buffington	buffingtona@hancocklaw-ia.com	641-923-2702
	Name	Email	Phone
<b>Submitted by:</b>	Andy Buffington	buffingtona@hancocklaw-ia.com	641-923-2702
	Name	Email	Phone
	Hancock Co Sheriff's Office	Hancock	
	PSAP Name	County	

<b>Administrative Data</b>	\$ 52,538.69				2
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	\$ 130,932.59				6
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$ 61,093.06	Wireless 911 Surcharge Surplus
	Amount	Source
	Amount	Source
<b>Additional Debt</b>		
	Amount	Source
	Amount	Source

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<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime			\$ 244,945.96				
FICA			\$ 18,094.86				
IPERS			\$ 24,371.76				
Deferred Comp							
Worker's Comp							
Unemployment Ins							
Health and Dental Ins			\$ 95,664.30				
Clothing Allowance							
Organization Dues							
Witness Fees							
Longevity Pay							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 383,076.88</b>	\$ -	\$ 383,076.88	\$ -	\$ -	\$ -	

<b>Administration - Other Costs:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies			\$ 647.20				
Postage							
Fax Machines							
Copy Machines							
Advertising							
Promotion							
Training Expenses		\$ 2,597.80	\$ 5,243.98				
Other (Specify)							
<b>TOTAL</b>	<b>\$ 8,488.98</b>	\$ 2,597.80	\$ 5,891.18	\$ -	\$ -	\$ -	

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas		\$ 272.33			
Electric		\$ 663.09			
Water		\$ 47.51			
Sewer					
Trash Removal		\$ 7.48			
Janitorial		\$ 2,488.67			
Mowing					
Snow Removal					
Other (Specify)					
<b>TOTAL</b>	\$ 3,479.08	\$ -	\$ 3,479.08	\$ -	\$ -

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building		\$ 263.43			
Liability	\$ 4,653.20				
Equipment					
Office Rental					
Other (Specify)					
<b>TOTAL</b>	\$ 4,916.63	\$ 4,653.20	\$ 263.43	\$ -	\$ -

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (EMA)	Other Funding Source (specify)
Maintenance Agreement					
Repairs					
Fuel				\$1,260	
UPS					
Other (Specify)					
<b>TOTAL</b>	\$ 1,260.00	\$ -	\$ -	\$ 1,260.00	\$ -

Reporting: July 1, 2018 through June 30, 2019

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 10,127.41				
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 10,127.41</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 209.52				
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 209.52</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (EMA)	Other Funding Source (specify)
Internet Fees				\$346	
Iowa System / NCIC		\$ 8,352.00			
Other (Specify)					
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 8,352.00</b>	<b>\$ -</b>	<b>\$ 346.00</b>	<b>\$ -</b>

**Reporting: July 1, 2018 through June 30, 2019**

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**Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (Co Atty)	Other Funding Source (specify)	
CAD System							
Mapping/GIS							
Logging Recorder							
Dispatcher Work Stations							
Software							
Upgrades							
Maintenance Agreements		\$ 5,450.00	\$ 900.00	\$ 4,706.25	\$ 600		
Repairs							
EMD							
Other (Specify)							
<b>TOTAL</b>		<b>\$ 11,656.25</b>	<b>\$ 900.00</b>	<b>\$ 4,706.25</b>	<b>\$ 600.00</b>	<b>\$ -</b>	

<b>Data Processing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
E911 Data Base/MSAG (Telephone Co)		\$ 3,299.04					
E911 Data Base/MSAG (Other)							
Other (Specify)							
<b>TOTAL</b>		<b>\$ 3,299.04</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

<b>Addressing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Intersection Signage							
Resident Markers		\$ 846.56					
Contracted Services		\$ 1,450.43					
GIS (mapping)							
Other (Specify)							
<b>TOTAL</b>		<b>\$ 2,296.99</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	



Reporting: July 1, 2018 through June 30, 2019

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Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Radio Infrastructure:** *Costs for leased and owned*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Radio Base					
Mobile	\$ 47,047.63				
Portable					
Handheld					
Pagers					
Repeaters					
Remote Transmitter Sites					
Towers					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	\$ 47,047.63	\$ -	\$ -	\$ -	\$ -

**Capital Expenditures:** *Non-recurring costs during this reporting timeframe on large expenses in the categories below*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Hardware					
Software					
CAD System					
Mapping					
Radio					
Logging Recorder					
Dispatcher Work Stations					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

**Reporting: July 1, 2018 through June 30, 2019**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Loans						
Other (Specify)						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>GRAND TOTAL</b>	\$ 484,556.41	\$ 75,681.59	\$ 401,962.57	\$ 4,706.25	\$ 2,206.00	\$ -
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<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases						
Amount set aside for future projects						
Other (Specify)						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

**Reporting: July 1, 2018 through June 30, 2019**

**Must Use This Form--Hand Written Forms Not Accepted**

**Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Wade Harken	<a href="mailto:wharken@cityofiowafalls.com">wharken@cityofiowafalls.com</a>	641-648-6464
	Name	Email	Phone
<b>Submitted by:</b>	Wade Harken	<a href="mailto:wharken@cityofiowafalls.com">wharken@cityofiowafalls.com</a>	641-648-6464
	Name	Email	Phone
	Iowa Falls Police Department	Hardin	
	PSAP Name	County	

<b>Administrative Data</b>	\$ 73,335.00			
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls
	\$ 267,787.00			
	Wireless Surcharge Received	Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$ 24,000.00	State Grants reimbursement
	Amount	Source
	\$ 4,367.00	Interests on investments E911
	Amount	Source
<b>Additional Debt</b>		
	Amount	Source
	Amount	Source

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>				
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding City of Iowa Falls	Other Funding Source (specify)	
Salary, to include overtime				\$ 171,076.00		
FICA				\$ 10,498.00		
IPERS				\$ 10,704.00		
Deferred Comp						
Worker's Comp				\$ 500.00		
Unemployment Ins				\$ 350.00		
Health and Dental Ins				\$ 46,000.00		
Clothing Allowance						
Organization Dues						
Witness Fees						
Longevity Pay						
Other (Specify)						
<b>TOTAL</b>	\$ 239,128.00	\$ -	\$ -	\$ 239,128.00	\$ -	

<b>Administration - Other Costs:</b>						
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding City of Iowa Falls	Other Funding Source (specify)	
Office Supplies				\$ 3,000.00		
Postage				\$ 800.00		
Fax Machines						
Copy Machines						
Advertising	\$ 298.00			\$ 500.00		
Promotion						
Training Expenses				\$ 2,000.00		
Other (Specify)						
<b>TOTAL</b>	\$ 6,598.00	\$ 298.00	\$ -	\$ 6,300.00	\$ -	

Reporting: July 1, 2018 through June 30, 2019

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Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding City of Iowa Falls	Other Funding Source (specify)
Gas				\$ 1,500.00	
Electric				\$ 6,000.00	
Water					
Sewer					
Trash Removal					
Janitorial					
Mowing					
Snow Removal					
Other (Specify)					
<b>TOTAL</b>	\$ 7,500.00	\$ -	\$ -	\$ 7,500.00	\$ -

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding City of Iowa Falls	Other Funding Source (specify)
Building				\$ 2,209.00	
Liability				\$ 20,654.00	
Equipment					
Office Rental					
Other (Specify)					
<b>TOTAL</b>	\$ 22,863.00	\$ -	\$ -	\$ 22,863.00	\$ -

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding City of Iowa Falls	Other Funding Source (specify)
Maintenance Agreement				\$ 500.00	
Repairs					
Fuel					
UPS					
Other (Specify)					
<b>TOTAL</b>	\$ 500.00	\$ -	\$ -	\$ 500.00	\$ -

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 44,689.00				
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 44,689.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding City of Iowa Falls	Other Funding Source (specify)
Circuit Costs				\$ 8,063.00	
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 8,063.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 8,063.00</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding City of Iowa Falls	Other Funding Source (specify)
Internet Fees				\$ 600.00	
Iowa System / NCIC				\$ 7,700.00	
Other (Specify)					
<b>TOTAL</b>	<b>\$ 8,300.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 8,300.00</b>	<b>\$ -</b>

**Reporting: July 1, 2018 through June 30, 2019**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding City of Iowa Falls	Other Funding Source (specify)	
CAD System		\$ 44,682.00					
Mapping/GIS		\$ 5,000.00					
Logging Recorder		\$ 4,895.00					
Dispatcher Work Stations							
Software							
Upgrades							
Maintenance Agreements					\$ 9,000.00		
Repairs							
EMD		\$ 1,173.00					
Other (Specify)							
<b>TOTAL</b>	<b>\$ 64,750.00</b>	<b>\$ 55,750.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 9,000.00</b>	<b>\$ -</b>	

<b>Data Processing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
E911 Data Base/MSAG (Telephone Co)							
E911 Data Base/MSAG (Other)							
Other (Specify)							
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

<b>Addressing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Intersection Signage							
Resident Markers		\$ 808.00					
Contracted Services							
GIS (mapping)							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 808.00</b>	<b>\$ 808.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Radio Infrastructure:** *Costs for leased and owned*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Radio Base					
Mobile					
Portable	\$ 5,000.00				
Handheld					
Pagers	\$ 5,430.00				
Repeaters					
Remote Transmitter Sites					
Towers	\$ 7,591.00				
Maintenance Agreements					
Repairs	\$ 54,890.00				
Other (Specify)					
<b>TOTAL</b>	<b>\$ 72,911.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Capital Expenditures:** *Non-recurring costs during this reporting timeframe on large expenses in the categories below*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Hardware	\$ 22,017.00				
Software					
CAD System	\$ 900.00				
Mapping					
Radio					
Logging Recorder					
Dispatcher Work Stations					
Maintenance Agreements					
Repairs					
Other (Specify)					
New Generator for IFPD Communications 1/2	\$ 24,830.00				
Priority Dispatch both	\$ 28,426.00				
<b>TOTAL</b>	<b>\$ 76,173.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Loans						
Other (Specify)						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>GRAND TOTAL</b>	\$ 552,283.00	\$ 250,629.00	\$ -	\$ -	\$ 301,654.00	\$ -
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<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases						
Amount set aside for future projects						
Other (Specify)						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232



Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)		
Salary, to include overtime			\$ 235,522.89				
FICA			\$ 17,316.96				
IPERS			\$ 21,691.63				
Deferred Comp							
Worker's Comp							
Unemployment Ins							
Health and Dental Ins			\$ 68,347.62				
Clothing Allowance			\$ 2,000.00				
Organization Dues							
Witness Fees							
Longevity Pay							
Other (Specify)							
<b>TOTAL</b>	\$ 344,879.10	\$ -	\$ 344,879.10	\$ -	\$ -		

<b>Administration - Other Costs:</b>							
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)		
Office Supplies			\$ 1,340.10				
Postage			\$ 227.46				
Fax Machines							
Copy Machines			\$ 2,039.42				
Advertising	\$ 298.00		\$ 525.02				
Promotion							
Training Expenses			\$ 1,805.57				
Other (Specify)							
<b>TOTAL</b>	\$ 6,235.57	\$ 298.00	\$ 5,937.57	\$ -	\$ -		

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas			\$ 8,650.00		
Electric			\$ 15,200.00		
Water			\$ 2,000.00		
Sewer			\$ 2,000.00		
Trash Removal			\$ 500.00		
Janitorial			\$ 10,000.00		
Mowing			\$ 500.00		
Snow Removal			\$ 500.00		
Other (Specify)					
<b>TOTAL</b>	\$ 39,350.00	\$ -	\$ 39,350.00	\$ -	\$ -

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building		\$ 8,756.00			
Liability	\$ 2,122.98				
Equipment					
Office Rental					
Other (Specify) TOWER			\$ 7,981.85		
<b>TOTAL</b>	\$ 18,860.83	\$ 2,122.98	\$ 7,981.85	\$ -	\$ -

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement		\$ 2,000.00			
Repairs					
Fuel					
UPS					
Other (Specify)					
<b>TOTAL</b>	\$ 2,000.00	\$ 2,000.00	\$ -	\$ -	\$ -

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 44,689.00				
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 44,689.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs			\$ 5,787.78		
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 5,787.78</b>	<b>\$ -</b>	<b>\$ 5,787.78</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees					
Iowa System / NCIC			\$ 7,237.92		
Other (Specify)      IA DPS			\$ 8,784.00		
<b>TOTAL</b>	<b>\$ 16,021.92</b>	<b>\$ -</b>	<b>\$ 16,021.92</b>	<b>\$ -</b>	<b>\$ -</b>

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
CAD System		\$ 44,682.00					
Mapping/GIS		\$ 5,000.00					
Logging Recorder		\$ 4,895.00					
Dispatcher Work Stations							
Software							
Upgrades							
Maintenance Agreements							
Repairs							
EMD		\$ 1,173.00					
Other (Specify)							
<b>TOTAL</b>	<b>\$ 55,750.00</b>	<b>\$ 55,750.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Data Processing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
E911 Data Base/MSAG (Telephone Co)							
E911 Data Base/MSAG (Other)							
Other (Specify)							
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Intersection Signage							
Resident Markers		\$ 808.00					
Contracted Services							
GIS (mapping)							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 808.00</b>	<b>\$ 808.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Reporting: July 1, 2018 through June 30, 2019**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Radio Infrastructure: Costs for leased and owned</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Radio Base						
Mobile						
Portable	\$ 5,000.00					
Handheld						
Pagers	\$ 5,430.00					
Repeaters				\$ 21,276.73		
Remote Transmitter Sites						
Towers	\$ 7,591.00					
Maintenance Agreements				\$ 3,707.44		
Repairs	\$ 54,890.00					
Other (Specify)						
<b>TOTAL</b>	<b>\$ 97,895.17</b>	<b>\$ 72,911.00</b>	<b>\$ -</b>	<b>\$ 24,984.17</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Hardware	\$ 22,017.00					
Software						
CAD System	\$ 900.00					
Mapping						
Radio						
Logging Recorder						
Dispatcher Work Stations						
Maintenance Agreements						
Repairs						
Other (Specify)						
New Generator for IFPD Communications 1/2	\$ 24,830.00					
Priority Dispatch both	\$ 28,426.00					
<b>TOTAL</b>	<b>\$ 76,173.00</b>	<b>\$ 76,173.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Reporting: July 1, 2018 through June 30, 2019**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Loans			\$ 103,383.00			
Other (Specify)			\$ 50,897.00			
<b>TOTAL</b>	<b>\$ 154,280.00</b>	\$ -	\$ 154,280.00	\$ -	\$ -	\$ -

<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	<b>\$ -</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>GRAND TOTAL</b>	<b>\$ 862,730.37</b>	<b>\$ 252,751.98</b>	<b>\$ 165,036.00</b>	<b>\$ 444,942.39</b>	<b>\$ -</b>	<b>\$ -</b>
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<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases						
Amount set aside for future projects						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	\$ -	\$ -	\$ -	\$ -	\$ -

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232



Reporting: July 1, 2018 through June 30, 2019

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Larry Oliver	ema@hcia.us	712-644-2353
	Name	Email	Phone
<b>Submitted by:</b>	Larry Oliver	ema@hcia.us	712-644-2353
	Name	Email	Phone
	Harrison County Law Enforcement Center	Harrison	
	PSAP Name	County	

<b>Administrative Data</b>	\$ 48,778.53	1,257	unable to sort from She	2
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Call Taking Stations
	\$ 234,242.86		3,969	8
	Wireless Surcharge Received		Number of Wireless Calls	Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$ 4,121.72	Interest
	Amount	Source
	\$ 12,450.00	Insurance - storm damage repair on water tower mounted antenna
	Amount	Source
<b>Additional Debt</b>	\$ 3,440.00	Reimbursement from PD's for IOWA system
	Amount	Source
	\$ 12,000.00	GIS Carryover grant
	Amount	Source

**Reporting: July 1, 2018 through June 30, 2019**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)		
Salary, to include overtime		\$ 411,314.26					
FICA		\$ 30,002.85					
IPERS		\$ 39,034.78					
Deferred Comp							
Worker's Comp							
Unemployment Ins							
Health and Dental Ins		\$ 97,257.92					
Clothing Allowance							
Organization Dues		\$ 671.00					
Witness Fees							
Longevity Pay							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 578,280.81</b>	<b>\$ -</b>	<b>\$ 578,280.81</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administration - Other Costs:</b>							
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)		
Office Supplies	\$ 2,591.48						
Postage							
Fax Machines							
Copy Machines	\$ 239.68						
Advertising	\$ 602.04						
Promotion							
Training Expenses	\$ 2,821.92						
Other (Specify)							
Plat book	\$ 53.90						
Cleaning and paper supplies	\$ 507.52						
<b>TOTAL</b>	<b>\$ 6,816.54</b>	<b>\$ 6,816.54</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Reporting: July 1, 2018 through June 30, 2019**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<b>Utilities</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas		\$ 5,669.48			
Electric		\$ 2,554.31			
Water		\$ 1,668.44			
Sewer					
Trash Removal					
Janitorial					
Mowing					
Snow Removal					
Other (Specify)					
HVAC		\$ 698.17			
<b>TOTAL</b>	\$ 10,590.40	\$ -	\$ 10,590.40	\$ -	\$ -

<b>Insurance</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building	\$ 2,085.66				
Liability					
Equipment					
Office Rental					
Other (Specify)					
Auditor/Silverstone	\$ 2,128.72				
<b>TOTAL</b>	\$ 4,214.38	\$ -	\$ -	\$ -	\$ -

<b>Generator</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement					
Repairs		\$ 2,808.39			
Fuel		\$ 186.02			
UPS		\$ 13,542.60			
Other (Specify)					
<b>TOTAL</b>	\$ 16,537.01	\$ -	\$ 16,537.01	\$ -	\$ -

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 50,619.98				
Hardware					
Software					
Upgrades					
Maintenance Agreements	\$ 1,456.32				
Repairs					
Other (Specify)					
Bury cable	\$ 600.00				
<b>TOTAL</b>	<b>\$ 52,676.30</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 5,117.34				
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
Interstate/Intrastate	\$ 1,785.17				
<b>TOTAL</b>	<b>\$ 6,902.51</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees	\$ 13,535.88				
Iowa System / NCIC	\$ 6,540.00				
Other (Specify)					
<b>TOTAL</b>	<b>\$ 20,075.88</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
CAD System						
Mapping/GIS						
Logging Recorder	\$ 26,630.00					
Dispatcher Work Stations						
Software						
Upgrades	\$ 18,851.12					
Maintenance Agreements	\$ 22,049.62					
Repairs	\$ 35,229.89					
EMD						
Other (Specify)						
Mass Notification	\$ 3,750.00					
<b>TOTAL</b>	<b>\$ 106,510.63</b>	<b>\$ 106,510.63</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Data Processing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
E911 Data Base/MSAG (Telephone Co)	\$ 5,763.12					
E911 Data Base/MSAG (Other)						
Other (Specify)						
<b>TOTAL</b>	<b>\$ 5,763.12</b>	<b>\$ 5,763.12</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Intersection Signage						
Resident Markers	\$ 895.13					
Contracted Services						
GIS (mapping)	\$ 17,000.00					
Other (Specify)						
<b>TOTAL</b>	<b>\$ 17,895.13</b>	<b>\$ 17,895.13</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Radio Infrastructure:</b> <i>Costs for leased and owned</i>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Radio Base						
Mobile						
Portable						
Handheld						
Pagers						
Repeaters						
Remote Transmitter Sites						
Towers						
Maintenance Agreements						
Repairs						
Other (Specify)						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Capital Expenditures:</b> <i>Non-recurring costs during this reporting timeframe on large expenses in the categories below</i>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Hardware		\$ 82,560.00				
Software						
CAD System						
Mapping						
Radio						
Logging Recorder						
Dispatcher Work Stations						
Maintenance Agreements						
Repairs						
Other (Specify)						
Dispatch Consoles		\$ 82,560.00				
<b>TOTAL</b>	\$ 165,120.00	\$ 165,120.00	\$ -	\$ -	\$ -	\$ -

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<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Loans						
Other (Specify)						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>GRAND TOTAL</b>	\$ 991,382.71	\$ 385,974.49	\$ 605,408.22	\$ -	\$ -	\$ -
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<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases						
Amount set aside for future projects						
Other (Specify)						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Dora Bentler	<a href="mailto:dbentler@henrycountyiowa.us">dbentler@henrycountyiowa.us</a>	319-385-2712
	Name	Email	Phone
<b>Submitted by:</b>	Dora Bentler	<a href="mailto:dbentler@henrycountyiowa.us">dbentler@henrycountyiowa.us</a>	319-385-2712
	Name	Email	Phone
	Henry Co Sheriff's Office	Henry	
	PSAP Name	County	

<b>Administrative Data</b>	\$ 72,200.00	958	198	33,076	2
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	\$ 208,517.00		4,665		7
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$ 1,218.00	Sign Permits-Planning & Zoning
	Amount	Source
	\$ 1,925.00	Interest-Henry County Treasurer
	Amount	Source
<b>Additional Debt</b>		
	Amount	Source
	Amount	Source



Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>				
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime			\$ 291,404.00			
FICA			\$ 21,322.00			
IPERS			\$ 27,509.00			
Deferred Comp						
Worker's Comp		\$ 1,200.00				
Unemployment Ins			\$ 75,713.00			
Health and Dental Ins			\$ 650.00			
Clothing Allowance			\$ 180.00			
Organization Dues						
Witness Fees						
Longevity Pay						
Other (Specify)						
<b>TOTAL</b>	\$ 417,978.00	\$ -	\$ 1,200.00	\$ 416,778.00	\$ -	

<b>Administration - Other Costs:</b>						
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies			\$ 2,616.00			
Postage						
Fax Machines						
Copy Machines			\$ 1,837.00			
Advertising						
Promotion						
Training Expenses	\$ 720.00		\$ 649.00			
Other (Specify)						
Publications	\$ 59.00					
<b>TOTAL</b>	\$ 5,881.00	\$ 779.00	\$ -	\$ 5,102.00	\$ -	

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas			\$ 9,456.00		
Electric					
Water					
Sewer					
Trash Removal		\$400			
Janitorial			\$ 8,847.00		
Mowing					
Snow Removal			\$ 415.00		
Other (Specify)					
Building Maint & Repair			\$ 1,104.00		
<b>TOTAL</b>	\$ 20,222.00	\$ -	\$ 19,822.00	\$ -	\$ -

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building		\$ 778.00			
Liability		\$ 744.00			
Equipment					
Office Rental					
Other (Specify)					
<b>TOTAL</b>	\$ 1,522.00	\$ 1,522.00	\$ -	\$ -	\$ -

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement		\$ 131.00			
Repairs		\$ 753.00			
Fuel					
UPS					
Other (Specify)					
<b>TOTAL</b>	\$ 884.00	\$ 884.00	\$ -	\$ -	\$ -

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 50,765.00				
Hardware					
Software					
Upgrades					
Maintenance Agreements	\$ 14,290.00				
Repairs					
Other (Specify)					
Language Line	\$ 213.00				
<b>TOTAL</b>	<b>\$ 65,268.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 15,000.00		\$ 5,528.00		
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 20,528.00</b>	<b>\$ -</b>	<b>\$ 5,528.00</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees	\$ 2,250.00				
Iowa System / NCIC			\$ 9,966.00		
Other (Specify)					
Wireless cards MPPD/HCSO	\$ 7,900.00				
<b>TOTAL</b>	<b>\$ 20,116.00</b>	<b>\$ -</b>	<b>\$ 9,966.00</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
CAD System		\$ 7,500.00				
Mapping/GIS		\$ 231.00				
Logging Recorder						
Dispatcher Work Stations		\$ 6,000.00				
Software						
Upgrades						
Maintenance Agreements		\$ 1,277.00		\$ 5,056.00		
Repairs						
EMD						
Other (Specify)						
<b>TOTAL</b>	<b>\$ 20,064.00</b>	<b>\$ 15,008.00</b>	<b>\$ -</b>	<b>\$ 5,056.00</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Data Processing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
E911 Data Base/MSAG (Telephone Co)						
E911 Data Base/MSAG (Other)						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Intersection Signage						
Resident Markers		\$ 5,174.00				
Contracted Services						
GIS (mapping)						
Other (Specify)						
<b>TOTAL</b>	<b>\$ 5,174.00</b>	<b>\$ 5,174.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2018 through June 30, 2019

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Radio Infrastructure:** *Costs for leased and owned*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Radio Base					
Mobile					
Portable					
Handheld					
Pagers					
Repeaters					
Remote Transmitter Sites					
Towers					
Maintenance Agreements	\$ 2,471.00		\$ 4,096.00		
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 6,567.00</b>	<b>\$ -</b>	<b>\$ 4,096.00</b>	<b>\$ -</b>	<b>\$ -</b>

**Capital Expenditures:** *Non-recurring costs during this reporting timeframe on large expenses in the categories below*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Hardware					
Software					
CAD System					
Mapping					
Radio	\$ 47,606.00				
Logging Recorder					
Dispatcher Work Stations					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 47,606.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Reporting: July 1, 2018 through June 30, 2019**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Loans						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>GRAND TOTAL</b>	<b>\$ 631,810.00</b>	<b>\$ 161,456.00</b>	<b>\$ 4,006.00</b>	<b>\$ 466,348.00</b>	<b>\$ -</b>	<b>\$ -</b>
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<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases						
Amount set aside for future projects						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

**Reporting: July 1, 2018 through June 30, 2019**

**Must Use This Form--Hand Written Forms Not Accepted**

**Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Darrell Knecht	<a href="mailto:dknecht@co.howard.ia.us">dknecht@co.howard.ia.us</a>	563-547-9208
	Name	Email	Phone
<b>Submitted by:</b>	Darrell Knecht	<a href="mailto:dknecht@co.howard.ia.us">dknecht@co.howard.ia.us</a>	563-547-9208
	Name	Email	Phone
	Howard Co Sheriff's Office	Howard	
	PSAP Name	County	

<b>Administrative Data</b>	\$ 33,603.70	1,923	N/A	N/A	2
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	\$ 170,037.29		1,377		
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>		
	Amount	Source
	Amount	Source
<b>Additional Debt</b>		
	Amount	Source
	Amount	Source

Reporting: July 1, 2018 through June 30, 2019

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>				
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime			\$ 218,105.00			
FICA			\$ 15,666.00			
IPERS			\$ 22,268.00			
Deferred Comp						
Worker's Comp		\$ 8,670.00				
Unemployment Ins						
Health and Dental Ins			\$ 75,592.00			
Clothing Allowance						
Organization Dues						
Witness Fees						
Longevity Pay						
Other (Specify)						
<b>TOTAL</b>	\$ 340,301.00	\$ -	\$ 8,670.00	\$ 331,631.00	\$ -	

<b>Administration - Other Costs:</b>						
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies	\$ 81.00		\$ 4,798.00			
Postage						
Fax Machines						
Copy Machines			\$ 2,171.00			
Advertising						
Promotion						
Training Expenses	\$ 1,259.00					
Other (Specify)			\$ 1,221.00			
<b>TOTAL</b>	\$ 9,530.00	\$ 1,340.00	\$ -	\$ 8,190.00	\$ -	



Reporting: July 1, 2018 through June 30, 2019

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Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas			\$ 3,974.00		
Electric			\$ 4,004.00		
Water					
Sewer					
Trash Removal					
Janitorial					
Mowing					
Snow Removal					
Other (Specify)					
<b>TOTAL</b>	\$ 7,978.00	\$ -	\$ 7,978.00	\$ -	\$ -

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building		\$ 1,863.00			
Liability		\$ 2,612.00			
Equipment		\$ 1,500.00			
Office Rental					
Other (Specify)					
<b>TOTAL</b>	\$ 5,975.00	\$ 5,975.00	\$ -	\$ -	\$ -

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement					
Repairs					
Fuel					
UPS					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

**Reporting: July 1, 2018 through June 30, 2019**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 20,907.00				
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 20,907.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs			\$ 540.00		
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 540.00</b>	<b>\$ -</b>	<b>\$ 540.00</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees					
Iowa System / NCIC			\$ 5,928.00		
Other (Specify)					
<b>TOTAL</b>	<b>\$ 5,928.00</b>	<b>\$ -</b>	<b>\$ 5,928.00</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2018 through June 30, 2019

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Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
CAD System				\$ 4,980.00		
Mapping/GIS		\$ 10,210.00				
Logging Recorder						
Dispatcher Work Stations						
Software						
Upgrades						
Maintenance Agreements						
Repairs						
EMD						
Other (Specify)						
<b>TOTAL</b>	<b>\$ 15,190.00</b>	<b>\$ 10,210.00</b>	<b>\$ -</b>	<b>\$ 4,980.00</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Data Processing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
E911 Data Base/MSAG (Telephone Co)						
E911 Data Base/MSAG (Other)		\$ 14,343.46				
Other (Specify)						
<b>TOTAL</b>	<b>\$ 14,343.46</b>	<b>\$ 14,343.46</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Intersection Signage						
Resident Markers		\$ 1,460.33				
Contracted Services						
GIS (mapping)						
Other (Specify)						
<b>TOTAL</b>	<b>\$ 1,460.33</b>	<b>\$ 1,460.33</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2018 through June 30, 2019

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Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Radio Infrastructure: Costs for leased and owned</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Radio Base							
Mobile							
Portable							
Handheld							
Pagers		\$ 4,296.00					
Repeaters							
Remote Transmitter Sites							
Towers							
Maintenance Agreements							
Repairs		\$ 5,455.00					
Other (Specify) UPS Batteries		\$ 253.70					
<b>TOTAL</b>	<b>\$ 10,004.70</b>	<b>\$ 10,004.70</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Hardware							
Software							
CAD System							
Mapping							
Radio							
Logging Recorder							
Dispatcher Work Stations							
Maintenance Agreements							
Repairs							
Other (Specify)							
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Reporting: July 1, 2018 through June 30, 2019**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Loans						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>GRAND TOTAL</b>	<b>\$ 432,157.49</b>	<b>\$ 58,265.49</b>	<b>\$ 14,645.00</b>	<b>\$ 359,247.00</b>	<b>\$ -</b>	<b>\$ -</b>
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<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases						
Amount set aside for future projects						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

**Reporting: July 1, 2018 through June 30, 2019**

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Cherese Sexe	<a href="mailto:cherese@humboldtcounty911.org">cherese@humboldtcounty911.org</a>	515-332-5216
	Name	Email	Phone
<b>Submitted by:</b>	Cherese Sexe	<a href="mailto:cherese@humboldtcounty911.org">cherese@humboldtcounty911.org</a>	515-332-5216
	Name	Email	Phone
	Humboldt Co Law Enforcement Center	Humboldt	
	PSAP Name	County	

<b>Administrative Data</b>	\$ 31,380.77	289	86	18,926	3
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	\$ 104,065.62		1,957		5
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$ 82,063.38	GIS grant, misc. Reimb., interest, sale of maps
	Amount	Source
	Amount	Source
<b>Additional Debt</b>		
	Amount	Source
	Amount	Source

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source LEC Board	Other Funding Source (specify)		
Salary, to include overtime	\$ 36,244.89			\$ 222,927.00			
FICA	\$ 2,772.72			\$ 16,721.42			
IPERS	\$ 3,421.51			\$ 20,963.52			
Deferred Comp							
Worker's Comp				\$ 4,539.71			
Unemployment Ins							
Health and Dental Ins				\$ 63,737.32			
Clothing Allowance				\$ 1,818.52			
Organization Dues							
Witness Fees							
Longevity Pay							
Other (Specify)							
Life insurance contribution	\$ 2.30						
Police Administrator				\$ 35,234.43			
<b>TOTAL</b>	<b>\$ 408,383.34</b>	<b>\$ 42,441.42</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 365,941.92</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administration - Other Costs:</b>							
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source LEC Board	Other Funding Source (specify)		
Office Supplies	\$ 1,198.57			\$ 5,901.41			
Postage	\$ 11.00						
Fax Machines							
Copy Machines							
Advertising	\$ 360.23			\$ 1,131.25			
Promotion							
Training Expenses	\$ 1,994.97			\$ 2,011.65			
Other (Specify)							
mileage, office equip and furniture	\$ 3,301.50						
<b>TOTAL</b>	<b>\$ 15,910.58</b>	<b>\$ 6,866.27</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 9,044.31</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source LEC Board	Other Funding Source (specify)
Gas				\$ 2,614.19	
Electric				\$ 7,059.31	
Water				\$ 1,483.64	
Sewer					
Trash Removal					
Janitorial				\$ 4,666.33	
Mowing					
Snow Removal					
Other (Specify)					
Yard Maintenance				\$ 242.82	
Custodial Supplies				\$ 4,356.37	
<b>TOTAL</b>	\$ 20,422.66	\$ -	\$ -	\$ 20,422.66	\$ -

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source LEC Board	Other Funding Source (specify)
Building				\$ 4,421.84	
Liability	\$ 2,375.00			\$ 3,053.14	
Equipment	\$ 775.00				
Office Rental					
Other (Specify)					
Fidelity & SEC bond Premium				\$ 60.00	
<b>TOTAL</b>	\$ 3,150.00	\$ -	\$ -	\$ 7,534.98	\$ -

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source LEC Board	Other Funding Source (specify)
Maintenance Agreement					
Repairs					
Fuel					
UPS					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -



Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source LEC Board	Other Funding Source (specify)
Circuit Costs	\$ 6,689.18				
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 6,689.18</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source LEC Board	Other Funding Source (specify)
Circuit Costs	\$ 2,955.14			\$ 3,517.16	
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 2,955.14</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,517.16</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source LEC Board	Other Funding Source (specify)
Internet Fees	\$ 3,918.88				
Iowa System / NCIC					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 3,918.88</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source LEC Board	Other Funding Source (specify)	
CAD System							
Mapping/GIS		\$ 2,306.99					
Logging Recorder							
Dispatcher Work Stations							
Software							
Upgrades							
Maintenance Agreements		\$ 53,296.61			\$ 25,753.99		
Repairs					\$ 10,157.95		
EMD							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 91,515.54</b>	<b>\$ 55,603.60</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 35,911.94</b>	<b>\$ -</b>	<b>-</b>

<b>Data Processing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source LEC Board	Other Funding Source (specify)	
E911 Data Base/MSAG (Telephone Co)							
E911 Data Base/MSAG (Other)							
Other (Specify)							
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>

<b>Addressing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source LEC Board	Other Funding Source (specify)	
Intersection Signage		\$ 9,358.61					
Resident Markers							
Contracted Services		\$ 4,870.00					
GIS (mapping)							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 14,228.61</b>	<b>\$ 14,228.61</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>

Reporting: July 1, 2018 through June 30, 2019

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Radio Infrastructure: Costs for leased and owned</b>								
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source LEC Board	Other Funding Source (specify)		
Radio Base								
Mobile		\$ 4,678.76						
Portable								
Handheld								
Pagers		\$ 2,880.00						
Repeaters								
Remote Transmitter Sites								
Towers								
Maintenance Agreements								
Repairs								
Other (Specify)								
<b>TOTAL</b>	<b>\$ 7,558.76</b>	<b>\$ 7,558.76</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below</b>								
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source LEC Board	Other Funding Source (specify)		
Hardware								
Software								
CAD System								
Mapping								
Radio								
Logging Recorder								
Dispatcher Work Stations								
Maintenance Agreements								
Repairs								
Other (Specify)								
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Reporting: July 1, 2018 through June 30, 2019**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>					
To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source LEC Board	Other Funding Source (specify)
Loans					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Miscellaneous (Specify):</b>					
	From 911 Surcharge	From General	From Sheriff	Other Funding Source LEC Board	Other Funding Source (specify)
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>GRAND TOTAL</b>	\$ 585,784.83	\$ 143,411.86	\$ -	\$ 442,372.97	\$ -
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<b>Set Aside Funds:</b>					
To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source LEC Board	Other Funding Source (specify)
Amount set aside for future purchases					
Amount set aside for future projects					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

Reporting: July 1, 2018 through June 30, 2019

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Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Edward Sohm	esohtm@idacountyia.us	712-364-2533
	Name	Email	Phone
<b>Submitted by:</b>	Edward Sohm	esohtm@idacountyia.us	712-364-2533
	Name	Email	Phone
	Ida Co Sheriff's Office	Ida	
	PSAP Name	County	

<b>Administrative Data</b>	\$ 29,194.00	611	1	3,795	
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	\$ 161,684.00		1,310		
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$ 2,902.00	interest
	Amount	Source
	\$ 52.00	refunds
	Amount	Source
<b>Additional Debt</b>		
	Amount	Source
	Amount	Source

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>				
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime	\$ 11,078.00		\$ 201,100.00			
FICA	\$ 802.00		\$ 15,380.00			
IPERS	\$ 1,046.00		\$ 19,300.00			
Deferred Comp						
Worker's Comp	\$ 137.00					
Unemployment Ins						
Health and Dental Ins			\$ 38,464.00			
Clothing Allowance			\$ 1,000.00			
Organization Dues			\$ 2,000.00			
Witness Fees						
Longevity Pay						
Other (Specify)						
<b>TOTAL</b>	<b>\$ 290,307.00</b>	<b>\$ 13,063.00</b>	<b>\$ -</b>	<b>\$ 277,244.00</b>	<b>\$ -</b>	

<b>Administration - Other Costs:</b>						
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies			\$ 2,250.00			
Postage			\$ 500.00			
Fax Machines						
Copy Machines			\$ 1,900.00			
Advertising	\$ 73.00					
Promotion						
Training Expenses	\$ 248.00		\$ 4,500.00			
Other (Specify)						
<b>TOTAL</b>	<b>\$ 9,471.00</b>	<b>\$ 321.00</b>	<b>\$ -</b>	<b>\$ 9,150.00</b>	<b>\$ -</b>	

Reporting: July 1, 2018 through June 30, 2019

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Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas					
Electric					
Water					
Sewer					
Trash Removal					
Janitorial					
Mowing					
Snow Removal					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building					
Liability	\$ 2,176.00		\$ 3,000.00		
Equipment			\$ 3,000.00		
Office Rental					
Other (Specify)					
<b>TOTAL</b>	\$ 8,176.00	\$ 2,176.00	\$ 6,000.00	\$ -	\$ -

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement					
Repairs					
Fuel					
UPS					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

Reporting: July 1, 2018 through June 30, 2019

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Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 18,800.00				
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 18,800.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 738.00				
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs	\$ 14,684.00				
Other (Specify)					
<b>TOTAL</b>	<b>\$ 15,422.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees			\$ 90.00		
Iowa System / NCIC			\$ 6,132.00		
Other (Specify)					
<b>TOTAL</b>	<b>\$ 6,222.00</b>	<b>\$ -</b>	<b>\$ 6,222.00</b>	<b>\$ -</b>	<b>\$ -</b>



**Reporting: July 1, 2018 through June 30, 2019**

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**Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
CAD System							
Mapping/GIS		\$ 2,923.00					
Logging Recorder							
Dispatcher Work Stations							
Software							
Upgrades							
Maintenance Agreements							
Repairs							
EMD							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 2,923.00</b>	<b>\$ 2,923.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Data Processing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
E911 Data Base/MSAG (Telephone Co)							
E911 Data Base/MSAG (Other)							
Other (Specify)							
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Intersection Signage							
Resident Markers							
Contracted Services							
GIS (mapping)							
Other (Specify)							
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2018 through June 30, 2019

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Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Radio Infrastructure: Costs for leased and owned</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Radio Base						
Mobile						
Portable						
Handheld						
Pagers						
Repeaters						
Remote Transmitter Sites						
Towers						
Maintenance Agreements						
Repairs		\$ 1,836.00				
Other (Specify)						
<b>TOTAL</b>	<b>\$ 1,836.00</b>	<b>\$ 1,836.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Hardware		\$ 1,139.00				
Software						
CAD System						
Mapping						
Radio		\$ 10,317.00				
Logging Recorder						
Dispatcher Work Stations		\$ 18.00				
Maintenance Agreements						
Repairs		\$ 8,628.00				
Other (Specify)		\$ 323,694.00				
<b>TOTAL</b>	<b>\$ 343,796.00</b>	<b>\$ 343,796.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Loans						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>GRAND TOTAL</b>	<b>\$ 696,953.00</b>	<b>\$ 398,337.00</b>	<b>\$ -</b>	<b>\$ 298,616.00</b>	<b>\$ -</b>	<b>\$ -</b>
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<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases						
Amount set aside for future projects						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

Reporting: July 1, 2018 through June 30, 2019

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**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Mary D Miller	<a href="mailto:mdmiller@iowacosheriff.org">mdmiller@iowacosheriff.org</a>	319-642-7307
	Name	Email	Phone
<b>Submitted by:</b>	Paige Baetsle	<a href="mailto:pbaetsle@iowacosheriff.org">pbaetsle@iowacosheriff.org</a>	319-642-7307
	Name	Email	Phone
	Iowa County Sheriff's Office	Iowa	
	PSAP Name	County	

<b>Administrative Data</b>	\$ 70,712.43	517	190	29,522	3
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	\$ 216,717.03		5,300		7
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$ 3,000.00	City of Marengo & City of Williamsburg.
	Amount	Source
	\$ 42,335.22	Combination of multiple sources. See page 7
	Amount	Source
<b>Additional Debt</b>		
	Amount	Source
	Amount	Source

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>				
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime			\$ 380,081.20		\$ 2,579.00	
FICA			\$ 28,152.64		\$ 197.00	
IPERS			\$ 35,766.19		\$ 224.00	
Deferred Comp						
Worker's Comp		\$ 566.00				
Unemployment Ins			\$ 923.00			
Health and Dental Ins			\$ 99,141.84			
Clothing Allowance			\$ 118.00			
Organization Dues			\$ 267.00			
Witness Fees						
Longevity Pay						
Other (Specify) Life / STD / LTD			\$ 2,806.72			
<b>TOTAL</b>	\$ 550,822.59	\$ -	\$ 547,256.59	\$ -	\$ 3,000.00	

<b>Administration - Other Costs:</b>						
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies	\$ 596.00	\$ 607.00	\$ 530.00			
Postage			\$ 130.00			
Fax Machines						
Copy Machines			\$ 2,104.00			
Advertising	\$ 350.00		\$ 156.00			
Promotion						
Training Expenses	\$ 8,095.00		\$ 4,809.00			
Other (Specify) Shredding, Fire			\$ 456.00			
Extinguisher Services						
<b>TOTAL</b>	\$ 17,833.00	\$ 9,041.00	\$ 8,185.00	\$ -	\$ -	

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas			\$ 30,344.00		
Electric					
Water			\$ 1,967.00		
Sewer					
Trash Removal			\$ 4,224.00		
Janitorial			\$ 9,156.00		
Mowing			\$ 1,108.00		
Snow Removal			\$ 1,665.00		
Other (Specify) Compressor, and Blower motor repair			\$ 14,651.00		
<b>TOTAL</b>	\$ 63,115.00	\$ -	\$ 63,115.00	\$ -	\$ -

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building		\$ 15,010.00			
Liability	\$ 1,056.00				
Equipment					
Office Rental					
Other (Specify) Public Officials, Mapping, and Property	\$ 2,007.00		\$ 11,077.00		
<b>TOTAL</b>	\$ 29,150.00	\$ 3,063.00	\$ 11,077.00	\$ -	\$ -

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement		\$ 2,718.00			
Repairs		\$ 3,321.00			
Fuel		\$ 307.00			
UPS		\$ 1,747.00			
Other (Specify)					
<b>TOTAL</b>	\$ 8,093.00	\$ 8,093.00	\$ -	\$ -	\$ -

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 28,609.00				
Hardware					
Software					
Upgrades					
Maintenance Agreements			\$ 28,837.00		
Repairs					
Other (Specify) Headsets			\$ 1,906.00		
<b>TOTAL</b>	<b>\$ 59,352.00</b>	<b>\$ -</b>	<b>\$ 30,743.00</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs		\$ 1,422.00	\$ 4,080.00		
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify) PRI - Mediacom		\$ 7,200.00			
<b>TOTAL</b>	<b>\$ 12,702.00</b>	<b>\$ 8,622.00</b>	<b>\$ 4,080.00</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees			\$ 1,150.00		
Iowa System / NCIC			\$ 10,104.00		
Other (Specify) Dispatch Cell Phone			\$ 700.00		
<b>TOTAL</b>	<b>\$ 11,954.00</b>	<b>\$ -</b>	<b>\$ 11,954.00</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
CAD System							
Mapping/GIS							
Logging Recorder							
Dispatcher Work Stations							
Software							
Upgrades							
Maintenance Agreements				\$ 13,638.00			
Repairs							
EMD							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 13,638.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 13,638.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Data Processing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
E911 Data Base/MSAG (Telephone Co)							
E911 Data Base/MSAG (Other)		\$ 40,223.00					
Other (Specify)							
<b>TOTAL</b>	<b>\$ 40,223.00</b>	<b>\$ 40,223.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Intersection Signage							
Resident Markers		\$ 1,053.00					
Contracted Services							
GIS (mapping)		\$ 42,361.00					
Other (Specify)	DLT / ESRI	\$ 1,000.00					
<b>TOTAL</b>	<b>\$ 44,414.00</b>	<b>\$ 44,414.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



Reporting: July 1, 2018 through June 30, 2019

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Radio Infrastructure:** *Costs for leased and owned*

<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Radio Base						
Mobile						
Portable						
Handheld						
Pagers						
Repeaters						
Remote Transmitter Sites		\$ 11,976.00				
Towers						
Maintenance Agreements		\$ 13,740.00				
Repairs						
Other (Specify)	Decommision four	\$ 2,265.00				
Towers						
<b>TOTAL</b>	<b>\$ 27,981.00</b>	<b>\$ 27,981.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Capital Expenditures:** *Non-recurring costs during this reporting timeframe on large expenses in the categories below*

<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Hardware						
Software						
CAD System						
Mapping						
Radio						
Logging Recorder						
Dispatcher Work Stations						
Maintenance Agreements						
Repairs						
Other (Specify)	County wide radio		\$ 334,175.00			
System						
<b>TOTAL</b>	<b>\$ 334,175.00</b>	<b>\$ -</b>	<b>\$ 334,175.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Reporting: July 1, 2018 through June 30, 2019**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>					
To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Loans					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Miscellaneous (Specify):</b>					
To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Johnson Control Maintenance Contract		\$ 14,575.00			
Closed Circuit TV		\$ 11,242.00			
Concrete Work		\$ 3,400.00			
<b>TOTAL</b>	\$ -	\$ 29,217.00	\$ -	\$ -	\$ -

<b>GRAND TOTAL</b>	\$ 1,242,669.59	\$ 153,331.00	\$ 396,290.00	\$ 690,048.59	\$ -	\$ 3,000.00
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<b>Set Aside Funds:</b>					
To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (Not Surcharge)	Other Funding Source (specify)
Amount set aside for future purchases					
Amount set aside for future projects	\$ 75,000.00			\$ 17,798.00	
Other (Specify)					
<b>TOTAL</b>	\$ 92,798.00	\$ 75,000.00	\$ -	\$ 17,798.00	\$ -

**Notes/Comments:** Additional Revenues (page 1) include Mapping Reimbursement, Shelter sale, GIS Grant, Reimbursement Officer Down training, ICAP Grant, REC / TIP Refund, Interest on Investment, 911 signs anfd post. Capital Expenditures, Other (page 6) - County-wide Radio System. County bonded for cost over 15 year period. Amount includes interest payment. FY17-18 a sum of \$334.754 (principal + interest) was paid but inadvertently left off of PSAP Report.

**Reminders**  
 \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.  
 \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.

**Reporting: July 1, 2018 through June 30, 2019**

**Must Use This Form--Hand Written Forms Not Accepted**

**Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

\*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

**Reporting: July 1, 2018 through June 30, 2019**

**Must Use This Form--Hand Written Forms Not Accepted**

**Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Robert Lane	<a href="mailto:mpdblane@maquoketaia.com">mpdblane@maquoketaia.com</a>	563 652-2468
	Name	Email	Phone
<b>Submitted by:</b>	Robert Lane	<a href="mailto:mpdblane@maquoketaia.com">mpdblane@maquoketaia.com</a>	563 652-2468
	Name	Email	Phone
	Maquoketa Police Department	Jackson	
	PSAP Name	County	

<b>Administrative Data</b>	\$ 66,448.16	843	204	26,336	2
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	\$ 234,569.21		4,004		7
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$ 1,270.21	Interest on funds in savings
	Amount	Source
	Amount	Source
<b>Additional Debt</b>		
	Amount	Source
	Amount	Source

**Reporting: July 1, 2018 through June 30, 2019**

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**Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>				
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding City of Bellevue	Other Funding Preston, Sabula, Andrew	
Salary, to include overtime		\$ 132,718.32	\$ 132,718.32	\$ 17,379.78	\$ 33,179.58	
FICA		\$ 10,194.66	\$ 10,194.66	\$ 1,329.52	\$ 2,548.66	
IPERS		\$ 12,264.00	\$ 12,264.00	\$ 1,606.00	\$ 3,066.00	
Deferred Comp						
Worker's Comp						
Unemployment Ins						
Health and Dental Ins		\$ 27,736.42	\$ 27,736.42	\$ 3,632.15	\$ 6,934.12	
Clothing Allowance		\$ 1,500.00				
Organization Dues	\$ 211.00					
Witness Fees						
Longevity Pay						
Other (Specify)						
<b>TOTAL</b>	<b>\$ 437,213.61</b>	<b>\$ 184,413.40</b>	<b>\$ 182,913.40</b>	<b>\$ 23,947.45</b>	<b>\$ 45,728.36</b>	

<b>Administration - Other Costs:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Office Supplies			\$ 815.91			
Postage	\$ 70.60					
Fax Machines						
Copy Machines	\$ 261.43		\$ 961.15			
Advertising	\$ 120.00		\$ 701.51			
Promotion						
Training Expenses	\$ 3,034.81		\$ 240.00			
Other (Specify) Rugs, mats, towels			\$ 222.76			
Dispatcher testing expense			\$ 706.00			
Notary recertification-dispatcher			\$ 30.00			
<b>TOTAL</b>	<b>\$ 7,164.17</b>	<b>\$ 3,486.84</b>	<b>\$ 3,677.33</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2018 through June 30, 2019

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<b>Utilities</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas		\$ 179.46			
Electric	\$ 456.27	\$ 5,137.44			
Water		\$ 295.85			
Sewer					
Trash Removal		\$ 126.60			
Janitorial		\$ 1,282.50			
Mowing					
Snow Removal					
Other (Specify) pest control		\$ 90.75			
water cooler		\$ 136.84			
<b>TOTAL</b>	<b>\$ 7,705.71</b>	<b>\$ 7,249.44</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Insurance</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building		\$ 3,600.00			
Liability		\$ 1,170.00			
Equipment	\$ 5,624.00				
Office Rental					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 10,394.00</b>	<b>\$ 4,770.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Generator</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement	\$ 2,564.00				
Repairs					
Fuel					
UPS					
Other (Specify)					

**Reporting: July 1, 2018 through June 30, 2019**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**TOTAL**    \$            **2,564.00**    \$            2,564.00    \$            -    \$            -    \$            -    \$            -

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 16,855.75				
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	\$ 16,855.75	\$ -	\$ -	\$ -	\$ -

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs		\$ 3,798.19	\$ 2,400.00		
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	\$ 6,198.19	\$ -	\$ 2,400.00	\$ -	\$ -

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees					
Iowa System / NCIC	\$ 5,823.00				
Other (Specify)					

**Reporting: July 1, 2018 through June 30, 2019**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>TOTAL</b>	<b>\$</b>	<b>5,823.00</b>	<b>\$</b>	<b>5,823.00</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>
<b>Operations:</b>										
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)				
CAD System										
Mapping/GIS										
Logging Recorder										
Dispatcher Work Stations										
Software			\$ 550.00							
Upgrades										
Maintenance Agreements		\$ 11,755.00	\$ 2,358.18							
Repairs										
EMD										
Other (Specify) anti virus		\$ 224.00	\$ 124.74							
<b>TOTAL</b>		<b>\$ 15,011.92</b>	<b>\$ 11,979.00</b>	<b>\$ 3,032.92</b>	<b>\$ -</b>	<b>\$ -</b>				
<b>Data Processing:</b>										
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding County Engineer	Other Funding Source (specify)				
E911 Data Base/MSAG (Telephone Co)										
E911 Data Base/MSAG (Other)					\$ 3,050.00					
Other (Specify)										
<b>TOTAL</b>		<b>\$ 3,050.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,050.00</b>				
<b>Addressing:</b>										
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding County engineer	Other Funding GIS Department				
Intersection Signage		\$ 714.40			\$ 1,500.00					
Resident Markers										
Contracted Services										
GIS (mapping)						\$ 6,000.00				
Other (Specify)										



Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

TOTAL	\$	8,214.40	\$	714.40	\$	-	\$	-	\$	1,500.00	\$	6,000.00
<b>Radio Infrastructure: Costs for leased and owned</b>												
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)						
Radio Base												
Mobile												
Portable	\$	7,380.81										
Handheld												
Pagers	\$	2,925.90										
Repeaters												
Remote Transmitter Sites												
Towers												
Maintenance Agreements	\$	6,960.00										
Repairs	\$	489.50										
Other (Specify) Radio system study	\$	11,880.00										
<b>TOTAL</b>	<b>\$</b>	<b>29,636.21</b>	<b>\$</b>	<b>29,636.21</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>

<b>Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below</b>												
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)						
Hardware	\$	906.00										
Software												
CAD System												
Mapping	\$	2,059.00										
Radio												
Logging Recorder												
Dispatcher Work Stations												
Maintenance Agreements												
Repairs												
Other (Specify) Building repairs			\$	539.12								

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To reflect all expenditures for operating the PSAP using the **accural accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>TOTAL</b>	\$	<b>3,504.12</b>	\$	2,965.00	\$	539.12	\$	-	\$	-	\$	-	
<b>Debt Services: Paid on debt during the current reporting timeframe</b>													
<u>To include, but not limited to:</u>			From 911 Surcharge	From General	From Sheriff		Other Funding Source (specify)		Other Funding Source (specify)				
Loans													
Other (Specify)													
<b>TOTAL</b>		\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
<b>Miscellaneous (Specify):</b>													
			From 911 Surcharge	From General	From Sheriff		Other Funding Source (specify)		Other Funding Source (specify)				
<b>TOTAL</b>		\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
<b>GRAND TOTAL</b>		\$	553,335.08	\$	80,315.47	\$	207,480.40	\$	185,313.40	\$	28,497.45	\$	51,728.36

<b>Set Aside Funds:</b>													
<u>To include, but not limited to:</u>			From 911 Surcharge	From General	From Sheriff		Other Funding Source (specify)		Other Funding Source (specify)				
Amount set aside for future purchases													
Amount set aside for future projects		\$	859,387.26										
Other (Specify)													
<b>TOTAL</b>		\$	<b>859,387.26</b>	\$	859,387.26	\$	-	\$	-	\$	-	\$	-

**Notes/Comments:**      **\*\*Primary purpose of the set aside funds is replacement of current radio system by joining the ISICS system. The General Fund is the City of Maquoketa. The Jackson County Sheriff's Office and the cities of Bellevue, Preston, Sabula, and Andrew are billed a percentage of employee wages and benefits for the dispatch staff. Money is being set aside for replacement of our current radio system. A radio study has indicated the cost of joining the ISICS system to be approximately \$4.1 million. This report was put together using information received from the City of Maquoketa (Judy Carr, City Clerk and Diane Franzen, Finance Clerk), the Jackson County Auditors Office (Shelley Hoye, Deputy Auditor), and Jackson County Board of Supervisors (LuAnn Goecke, Administrative Assistant).**

**Reminders**      **\*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The *accural accounting basis* should be used.**  
 \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.

**Reporting: July 1, 2018 through June 30, 2019**

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\*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Brad Shutts	<a href="mailto:bshutts@jaspersheriff.org">bshutts@jaspersheriff.org</a>	641-792-5912
	Name	Email	Phone
<b>Submitted by:</b>	Brad Shutts	<a href="mailto:bshutts@jaspersheriff.org">bshutts@jaspersheriff.org</a>	641-792-5912
	Name	Email	Phone
	Jasper Co 911 Center	Jasper	
	PSAP Name	County	

<b>Administrative Data</b>	\$ 138,268.30	1,638	1	No Data	3
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	\$ 296,209.91		12,123		11
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$ 12,000.00	GIS Grant
	Amount	Source
	Amount	Source

<b>Additional Debt</b>	\$ 121,220.00	Motorola
	Amount	Source
	Amount	Source

**Reporting: July 1, 2018 through June 30, 2019**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding	Other Funding	
					Source General Basic	Source (specify)	
					Maintenance Dept		
Salary, to include overtime				\$ 611,810.41	\$ 1,731.35		
FICA				\$ 45,617.56	\$ 127.51		
IPERS				\$ 57,918.65	\$ 153.50		
Deferred Comp							
Worker's Comp							
Unemployment Ins							
Health and Dental Ins				\$ 153,077.07	\$ 475.31		
Clothing Allowance							
Organization Dues							
Witness Fees							
Longevity Pay							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 870,911.36</b>	\$ -	\$ -	\$ 868,423.69	\$ 2,487.67	\$ -	

<b>Administration - Other Costs:</b>						Other Funding	Other Funding
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding	Other Funding	
					Source (specify)	Source (specify)	
Office Supplies		\$ 2,510.56					
Postage							
Fax Machines							
Copy Machines		\$ 5,840.00					
Advertising		\$ 58.86					
Promotion							
Training Expenses		\$ 5,400.00					
Other (Specify)							

**Reporting: July 1, 2018 through June 30, 2019**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>TOTAL</b>	<b>\$</b>	<b>13,809.42</b>	<b>\$</b>	<b>13,809.42</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>
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**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas					
Electric				\$ 16,703.15	
Water					
Sewer				\$ 357.53	
Trash Removal					
Janitorial				\$ 1,048.39	
Mowing					
Snow Removal					
Other (Specify)      Extermination				\$ 300.00	
<b>TOTAL</b>	<b>\$ 18,409.07</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 18,409.07</b>	<b>\$ -</b>

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building					
Liability					
Equipment	\$ 7,374.90				
Office Rental					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 7,374.90</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement	\$ 305.00		\$ 305.00		
Repairs					
Fuel					
UPS					
Other (Specify)					

**Reporting: July 1, 2018 through June 30, 2019**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>TOTAL</b>	<b>\$</b>	<b>610.00</b>	<b>\$</b>	<b>305.00</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>305.00</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>
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**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)						
Circuit Costs		\$ 51,212.88										
Hardware												
Software												
Upgrades												
Maintenance Agreements		\$ 9,466.93										
Repairs		\$ 525.00										
Other (Specify)	Verizon	\$ 26,308.00										
<b>TOTAL</b>	<b>\$</b>	<b>87,512.81</b>	<b>\$</b>	<b>87,512.81</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>

<b>Administrative Phone System</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)						
Circuit Costs												
Hardware												
Software												
Upgrades												
Maintenance Agreements												
Repairs												
Other (Specify)												
<b>TOTAL</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>

<b>Other</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees						
Iowa System / NCIC				\$ 18,984.00		
Other (Specify)						

**Reporting: July 1, 2018 through June 30, 2019**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>TOTAL</b>	<b>\$</b>	<b>18,984.00</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>18,984.00</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>
<b>Operations:</b>												
<u>To include, but not limited to:</u>			From 911 Surcharge	From General	From Sheriff		Other Funding Source (specify)		Other Funding Source (specify)			
CAD System												
Mapping/GIS		\$	10,455.00									
Logging Recorder		\$	3,059.00									
Dispatcher Work Stations		\$	11,049.66									
Software		\$	5,640.00									
Upgrades		\$	2,908.07									
Maintenance Agreements		\$	48,260.00									
Repairs		\$	1,150.00									
EMD		\$	1,278.00									
Other (Specify)	ESRI License	\$	400.00									
<b>TOTAL</b>	<b>\$</b>	<b>84,199.73</b>	<b>\$</b>	<b>84,199.73</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>
<b>Data Processing:</b>												
<u>To include, but not limited to:</u>			From 911 Surcharge	From General	From Sheriff		Other Funding Source (specify)		Other Funding Source (specify)			
E911 Data Base/MSAG (Telephone Co)												
E911 Data Base/MSAG (Other)												
Other (Specify)												
<b>TOTAL</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>
<b>Addressing:</b>												
<u>To include, but not limited to:</u>			From 911 Surcharge	From General	From Sheriff		Other Funding Source (specify)		Other Funding Source (specify)			
Intersection Signage		\$	10,040.10									
Resident Markers			Included in above									
Contracted Services												
GIS (mapping)												
Other (Specify)												



Reporting: July 1, 2018 through June 30, 2019

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Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>TOTAL</b>	<b>\$</b>	<b>10,040.10</b>	\$ 10,040.10	\$ -	\$ -	\$ -	\$ -
<b>Radio Infrastructure: Costs for leased and owned</b>						Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff			
Radio Base		\$ 75,994.33		\$ 139,129.94			
Mobile							
Portable				\$ 4,920.40			
Handheld							
Pagers							
Repeaters							
Remote Transmitter Sites							
Towers		\$ 300.00					
Maintenance Agreements		\$ 18,203.14					
Repairs		\$ 2,620.72					
Other (Specify)	UPS	\$ 4,999.00					
	Tower Generator	\$ 1,011.56					
<b>TOTAL</b>	<b>\$</b>	<b>247,179.09</b>	\$ 103,128.75	\$ -	\$ 144,050.34	\$ -	\$ -

<b>Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below</b>						Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff			
Hardware							
Software							
CAD System							
Mapping							
Radio							
Logging Recorder							
Dispatcher Work Stations							
Maintenance Agreements							
Repairs							
Other (Specify)							

**Reporting: July 1, 2018 through June 30, 2019**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>TOTAL</b>	\$	-	\$	-	\$	-	\$	-	\$	-
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<b>Debt Services: Paid on debt during the current reporting timeframe</b>						Other Funding Source (specify)	Other Funding Source (specify)	
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff				
Loans								
Other (Specify)		\$ 30,305.00						
<b>TOTAL</b>	\$	<b>30,305.00</b>	\$	30,305.00	\$	-	\$	-

<b>Miscellaneous (Specify):</b>						Other Funding Source (specify)	Other Funding Source (specify)	
		From 911 Surcharge	From General	From Sheriff				
<b>TOTAL</b>	\$	-	\$	-	\$	-	\$	-

<b>GRAND TOTAL</b>	\$	1,389,335.48	\$	336,675.71	\$	-	\$	1,031,763.03	\$	20,896.74	\$	-
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<b>Set Aside Funds:</b>						Other Funding Source (specify)	Other Funding Source (specify)	
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff				
Amount set aside for future purchases		\$ 83,897.29						
Amount set aside for future projects								
Other (Specify)								
<b>TOTAL</b>	\$	<b>83,897.29</b>	\$	83,897.29	\$	-	\$	-

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help

**Reporting: July 1, 2018 through June 30, 2019**

**Must Use This Form--Hand Written Forms Not Accepted**

**Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the ***accrual accounting basis*** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

from others or the State 911 office.

\*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

**Reporting: July 1, 2018 through June 30, 2019**

**Must Use This Form--Hand Written Forms Not Accepted**

**Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	<u>Brett Ferrel</u>	<u>ema@jeffersoncoiowa.com</u>	<u>641-472-3054</u>
	Name	Email	Phone
<b>Submitted by:</b>	<u>Brett Ferrel</u>	<u>ema@jeffersoncoiowa.com</u>	<u>641-472-3054</u>
	Name	Email	Phone
	<u>Jefferson Co Law Center</u>	<u>Jefferson</u>	
	PSAP Name	County	

<b>Administrative Data</b>	<u>\$ 67,947.00</u>			
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls
	<u>\$ 115,432.00</u>		<u>3,211</u>	
	Wireless Surcharge Received		Number of Wireless Calls	Authorized FTE Telecommunicators

<b>Additional Revenues</b>	<u></u>	<u></u>
	Amount	Source
	<u></u>	<u></u>
	Amount	Source
<b>Additional Debt</b>	<u></u>	<u></u>
	Amount	Source
	<u></u>	<u></u>
	Amount	Source

Reporting: July 1, 2018 through June 30, 2019

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding	Other Funding		
					Source (specify) PD	Source (specify)		
Salary, to include overtime	\$	35,345.00			\$ 313,861.00			
FICA					\$ 24,010.00			
IPERS					\$ 29,630.00			
Deferred Comp								
Worker's Comp								
Unemployment Ins								
Health and Dental Ins								
Clothing Allowance								
Organization Dues								
Witness Fees								
Longevity Pay								
Other (Specify)								
<b>TOTAL</b>	<b>\$</b>	<b>402,846.00</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>367,501.00</b>	<b>\$</b>	<b>-</b>

<b>Administration - Other Costs:</b>								
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding	Other Funding		
					Source (specify)	Source (specify)		
Office Supplies	\$	181.00			\$ 3,500.00			
Postage					\$ 500.00			
Fax Machines								
Copy Machines								
Advertising					\$ 1,500.00			
Promotion								
Training Expenses	\$	2,000.00			\$ 24,000.00			
Other (Specify)								
<b>TOTAL</b>	<b>\$</b>	<b>31,681.00</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>29,500.00</b>	<b>\$</b>	<b>-</b>

Reporting: July 1, 2018 through June 30, 2019

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Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<b>Utilities</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas			\$ 59,300.00		
Electric					
Water					
Sewer					
Trash Removal					
Janitorial			\$ 19,200.00		
Mowing			\$ 3,500.00		
Snow Removal					
Other (Specify)					
<b>TOTAL</b>	\$ 82,000.00	\$ -	\$ 82,000.00	\$ -	\$ -

<b>Insurance</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building			\$ 13,600.00		
Liability	\$ 1,300.00				
Equipment			\$ 28,200.00		
Office Rental					
Other (Specify)					
<b>TOTAL</b>	\$ 43,100.00	\$ 1,300.00	\$ 41,800.00	\$ -	\$ -

<b>Generator</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement					
Repairs			\$ 1,300.00		
Fuel			\$ 40.00		
UPS					
Other (Specify)					

Reporting: July 1, 2018 through June 30, 2019

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<b>TOTAL</b>	\$	<b>1,340.00</b>	\$	-	\$	-	\$	1,340.00	\$	-	\$	-
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**Communications:**

To include, but not limited to:

**E911 Telephone System**

	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 36,000.00				
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	\$ 36,000.00	\$ -	\$ -	\$ -	\$ -

**Administrative Phone System**

	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs					
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

**Other**

	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees					
Iowa System / NCIC					
Other (Specify)					

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TOTAL	\$	-	\$	-	\$	-	\$	-	\$	-
<b>Operations:</b>										
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)				
CAD System				\$ 12,400.00						
Mapping/GIS										
Logging Recorder	\$	2,500.00		\$ 40.00						
Dispatcher Work Stations										
Software										
Upgrades				\$ 17,000.00						
Maintenance Agreements	\$	7,500.00		\$ 37,000.00						
Repairs				\$ 60.00						
EMD										
Other (Specify)				\$ 400.00						
Toner, Keyboard&Mouse, batteries, etc...										
<b>TOTAL</b>	<b>\$</b>	<b>76,900.00</b>	<b>\$</b>	<b>10,000.00</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>66,900.00</b>	<b>\$</b>	<b>-</b>
<b>Data Processing:</b>										
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)				
E911 Data Base/MSAG (Telephone Co)										
E911 Data Base/MSAG (Other)	\$	18,000.00								
Other (Specify)										
<b>TOTAL</b>	<b>\$</b>	<b>18,000.00</b>	<b>\$</b>	<b>18,000.00</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>
<b>Addressing:</b>										
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)				
Intersection Signage										
Resident Markers	\$	3,000.00								
Contracted Services										
GIS (mapping)	\$	5,000.00								
Other (Specify)										



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<b>TOTAL</b>	\$	<b>8,000.00</b>	\$	8,000.00	\$	-	\$	-	\$	-	\$	-
<b>Radio Infrastructure: Costs for leased and owned</b>												
<u>To include, but not limited to:</u>			From 911 Surcharge	From General	From Sheriff		Other Funding Source (specify)		Other Funding Source (specify)			
Radio Base	\$	34,000.00										
Mobile												
Portable												
Handheld												
Pagers												
Repeaters												
Remote Transmitter Sites												
Towers												
Maintenance Agreements	\$	6,500.00										
Repairs												
Other (Specify)												
<b>TOTAL</b>	\$	<b>40,500.00</b>	\$	40,500.00	\$	-	\$	-	\$	-	\$	-

<b>Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below</b>												
<u>To include, but not limited to:</u>			From 911 Surcharge	From General	From Sheriff		Other Funding Source (specify)		Other Funding Source (specify)			
Hardware												
Software												
CAD System												
Mapping												
Radio												
Logging Recorder												
Dispatcher Work Stations												
Maintenance Agreements												
Repairs												
Other (Specify)												

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<b>TOTAL</b>	\$	-	\$	-	\$	-	\$	-	\$	-
<b>Debt Services: Paid on debt during the current reporting timeframe</b>										
<u>To include, but not limited to:</u>										
		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)				
Loans										
Other (Specify)										
<b>TOTAL</b>	\$	-	\$	-	\$	-	\$	-	\$	-
<b>Miscellaneous (Specify):</b>										
		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)				
<b>TOTAL</b>	\$	-	\$	-	\$	-	\$	-	\$	-
<b>GRAND TOTAL</b>	\$	740,367.00	\$	151,326.00	\$	-	\$	192,040.00	\$	397,001.00

<b>Set Aside Funds:</b>										
<u>To include, but not limited to:</u>										
		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)				
Amount set aside for future purchases										
Amount set aside for future projects										
Other (Specify)										
<b>TOTAL</b>	\$	-	\$	-	\$	-	\$	-	\$	-

**Notes/Comments:**

**Reminders**

\*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accural accounting basis** should be used.

\*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.

**Reporting: July 1, 2018 through June 30, 2019**

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

\*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Tom Jones/Jessica Rockafellow	tom.jones@jecc-ema.org	(319) 356-6888
	Name	Email	Phone
<b>Submitted by:</b>	Tom Jones/Jessica Rockafellow	tom.jones@jecc-ema.org	(319) 356-6888
	Name	Email	Phone
	Johnson Co Joint Emergency Comm Center	Johnson	
	PSAP Name	County	

<b>Administrative Data</b>	\$ 385,860.00	5,093	1,906	85,556	8
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	\$ 454,008.00		44,008		27
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$ 12,000.00	State of Iowa GIS Grant
	Amount	Source
	\$ 9,162.00	Interest Income
	Amount	Source
<b>Additional Debt</b>		
	Amount	Source
	Amount	Source

**Reporting: July 1, 2018 through June 30, 2019**

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime					\$ 1,768,604.00		
FICA					\$ 132,954.00		
IPERS					\$ 166,871.00		
Deferred Comp					\$ -		
Worker's Comp							
Unemployment Ins					\$ 994.00		
Health and Dental Ins					\$ 453,245.00		
Clothing Allowance					\$ -		
Organization Dues					\$ 1,575.00		
Witness Fees					\$ -		
Longevity Pay					\$ 11,175.00		
Other (Specify) Life/LTD/AD&D					\$ 6,437.00		
CONTRACT W/ GOVT		\$ 40,675.00					
Flex/HRA/EAP					\$ 3,964.00		
Vision Insurance					\$ 1,346.00		
<b>TOTAL</b>	<b>\$ 2,587,840.00</b>	\$ 40,675.00	\$ -	\$ -	\$ 2,547,165.00	\$ -	

<b>Administration - Other Costs:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies					\$ 3,533.00		
Postage					\$ 336.00		
Fax Machines							
Copy Machines					\$ 3,244.00		
Advertising		\$ 49.00					
Promotion							
Training Expenses		\$ 5,162.00			\$ 5,975.00		
Other (Specify) Meals/Lodging/Mileage					\$ 15,181.00		
Cellular Phone Reimbursements					\$ 3,840.00		
Accounting and Legal Services					\$ 39,685.00		
<b>TOTAL</b>	<b>\$ 77,005.00</b>	\$ 5,211.00	\$ -	\$ -	\$ 71,794.00	\$ -	

**Reporting: July 1, 2018 through June 30, 2019**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas				\$ -	
Electric				\$ 32,154.00	
Water				\$ 975.00	
Sewer					
Trash Removal				\$ 1,540.00	
Janitorial				\$ 12,600.00	
Mowing				\$ 3,645.50	
Snow Removal				\$ 4,525.00	
Other (Specify)      Tower Site Electricity				\$ 24,147.00	
Pest Control Service				\$ 600.00	
Fire Alarm Inspection/Monitoring				\$ 2,655.00	
<b>TOTAL</b>	<b>\$ 82,841.50</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 82,841.50</b>	<b>\$ -</b>

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building				Inc w/ Liability Ins	
Liability				\$ 52,726.00	
Equipment					
Office Rental					
Other (Specify)      Workers Comp Ins				\$ 5,278.00	
<b>TOTAL</b>	<b>\$ 58,004.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 58,004.00</b>	<b>\$ -</b>

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement	\$ 13,067.00				
Repairs					
Fuel				\$ 1,185.00	
UPS				\$ 18,800.00	
Other (Specify)					
<b>TOTAL</b>	<b>\$ 33,052.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 19,985.00</b>	<b>\$ -</b>

**Reporting: July 1, 2018 through June 30, 2019**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 46,823.00				
Hardware					
Software					
Upgrades					
Maintenance Agreements	\$ 57,372.00			\$ 12,853.00	
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 117,048.00</b>	<b>\$ 104,195.00</b>	<b>\$ -</b>	<b>\$ 12,853.00</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs				\$ 8,863.00	
Hardware					
Software					
Upgrades					
Maintenance Agreements				\$ 4,143.00	
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 13,006.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 13,006.00</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees				\$ 5,893.00	
Iowa System / NCIC				\$ 80,088.00	
Other (Specify)					
Analog Fax/Alarm Lines				\$ 2,597.00	
Language Translation Service				\$ 1,074.00	
<b>TOTAL</b>	<b>\$ 89,652.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 89,652.00</b>	<b>\$ -</b>

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
CAD System		\$ 103,836.00				
Mapping/GIS		\$ 29,435.00				
Logging Recorder		\$ 16,400.00				
Dispatcher Work Stations						
Software					\$ 5,582.00	
Upgrades						
Maintenance Agreements					\$ 32,059.00	
Repairs					\$ 7,761.00	
EMD		\$ 8,400.00				
Other (Specify)						
Tower Site Maintenance					\$ 11,402.00	
EMD Recertifications/ Police Legal Sciences					\$ 5,594.00	
<b>TOTAL</b>	<b>\$ 220,469.00</b>	<b>\$ 158,071.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 62,398.00</b>	<b>\$ -</b>

<b>Data Processing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
E911 Data Base/MSAG (Telephone Co)		\$ 18,138.00				
E911 Data Base/MSAG (Other)						
Other (Specify)						
<b>TOTAL</b>	<b>\$ 18,138.00</b>	<b>\$ 18,138.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Intersection Signage						
Resident Markers		\$ 6,726.00				
Contracted Services						
GIS (mapping)						
Other (Specify)						
<b>TOTAL</b>	<b>\$ 6,726.00</b>	<b>\$ 6,726.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



Reporting: July 1, 2018 through June 30, 2019

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Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Radio Infrastructure:** *Costs for leased and owned*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Radio Base					
Mobile					
Portable					
Handheld					
Pagers					
Repeaters					
Remote Transmitter Sites					
Towers					
Maintenance Agreements	\$ 300,106.41			\$ 300,106.00	
Repairs				\$ 2,851.00	
Other (Specify)					
Tower Site Leases				\$ 32,124.00	
Property Tax - One Tower Site				\$ 286.00	
<b>TOTAL</b>	<b>\$ 635,473.41</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 335,367.00</b>	<b>\$ -</b>

**Capital Expenditures:** *Non-recurring costs during this reporting timeframe on large expenses in the categories below*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Hardware					
Software					
CAD System					
Mapping					
Radio					
Logging Recorder					
Dispatcher Work Stations					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Reporting: July 1, 2018 through June 30, 2019**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>						Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff			
Loans						\$ 1,662,822.00	
Other (Specify)							
<b>TOTAL</b>	<b>\$ 1,662,822.00</b>	\$ -	\$ -	\$ -		\$ 1,662,822.00	\$ -

<b>Miscellaneous (Specify):</b>						Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff			
Portable Radio Batteries		\$ 14,937.00					
Digital Paging Consultant		\$ 10,955.00					
<b>TOTAL</b>	<b>\$ 25,892.00</b>	\$ 25,892.00	\$ -	\$ -		\$ -	\$ -

<b>GRAND TOTAL</b>	<b>\$ 5,627,968.91</b>	<b>\$ 672,081.41</b>	<b>\$ -</b>	<b>\$ -</b>		<b>\$ 4,955,887.50</b>	<b>\$ -</b>
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<b>Set Aside Funds:</b>						Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff			
Amount set aside for future purchases						\$ 52,000.00	
Amount set aside for future projects		\$ 300,000.00					
Other (Specify)							
<b>TOTAL</b>	<b>\$ 352,000.00</b>	\$ 300,000.00	\$ -	\$ -		\$ 52,000.00	\$ -

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

Reporting: July 1, 2018 through June 30, 2019

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Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Gary Schwab	911@co.jones.ia.us	319-462-2735
	Name	Email	Phone
<b>Submitted by:</b>	Gary Schwab	911@co.jones.ia.us	319-462-2735
	Name	Email	Phone
	Jones Co Sheriff's Office	Jones	
	PSAP Name	County	

<b>Administrative Data</b>	\$ 61,596.32	1,495	4,247	19,975	3
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	\$ 143,113.59		4,247		6
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$ 61,093.06	Wireless Carry Over
	Amount	Source
	\$ 3,015.00	911 sign sales
	Amount	Source
<b>Additional Debt</b>	\$ 2,996.94	County maps/Insurnace claim/investment interest (REVENUE)
	Amount	Source
	\$ 12,000.00	GIS grant (REVENUE)
	Amount	Source

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)		
Salary, to include overtime	\$ 13,621.08	\$ 35,823.79	\$ 275,090.72				
FICA	\$ 1,042.06	\$ 2,544.00	\$ 20,246.54				
IPERS	\$ 1,285.81	\$ 3,381.75	\$ 25,992.82				
Deferred Comp		\$ 288.00	\$ 2,398.13				
Worker's Comp		\$ 28,098.72					
Unemployment Ins							
Health and Dental Ins		\$ 11,696.89	\$ 70,137.77				
Clothing Allowance			\$ 454.55				
Organization Dues	\$ 142.00	\$ 84.00	\$ 185.00				
Witness Fees							
Longevity Pay							
Other (Specify)							
Auditor/Treasurer Process Claims & Revenue		\$ 10,369.00					
<b>TOTAL</b>	<b>\$ 502,882.63</b>	<b>\$ 16,090.95</b>	<b>\$ 92,286.15</b>	<b>\$ 394,505.53</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administration - Other Costs:</b>							
To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)		
Office Supplies	\$ 31.09	\$ 356.41	\$ 39.75				
Postage	\$ 13.70	\$ 213.16					
Fax Machines							
Copy Machines	\$ 154.86	\$ 32.48					
Advertising							
Promotion							
Training Expenses		\$ 256.35	\$ 560.00				
Other (Specify)							
Legal Notices	\$ 58.86		\$ 279.00				
Milage/lodging/meals	\$ 370.19	\$ 247.38	\$ 1,138.36				
<b>TOTAL</b>	<b>\$ 3,751.59</b>	<b>\$ 628.70</b>	<b>\$ 1,105.78</b>	<b>\$ 2,017.11</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas		\$ 1,657.45			
Electric	\$ 4,122.43	\$ 5,562.79			
Water		\$ 800.98			
Sewer					
Trash Removal		\$ 352.55			
Janitorial		\$ 1,561.69	\$ 16.95		
Mowing		\$ 1,134.76	\$ 122.84		
Snow Removal		\$ 983.49			
Other (Specify)					
Minor Equipment/Tools		\$ 853.66	\$ 1,231.57		
Maintenance & Repair		\$ 5,200.88	\$ 85.00		
<b>TOTAL</b>	<b>\$ 23,687.04</b>	<b>\$ 18,108.25</b>	<b>\$ 1,456.36</b>	<b>\$ -</b>	<b>\$ -</b>

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building		\$ 1,977.09			
Liability					
Equipment	\$ 3,176.42				
Office Rental		\$ 20,927.00			
Other (Specify)					
<b>TOTAL</b>	<b>\$ 26,080.51</b>	<b>\$ 22,904.09</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement	\$ 1,523.10				
Repairs					
Fuel					
UPS					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 1,523.10</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

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**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 37,181.96				
Hardware					
Software					
Upgrades					
Maintenance Agreements	\$ 6,975.00				
Repairs					
Other (Specify)					
Cell Phone Service		\$ 316.97			
<b>TOTAL</b>	<b>\$ 44,473.93</b>	<b>\$ 316.97</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 950.77	\$ 2,340.57	\$ 603.91		
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 3,895.25</b>	<b>\$ 2,340.57</b>	<b>\$ 603.91</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees		\$ 5,929.59			
Iowa System / NCIC					
Other (Specify)					
IT Supplies		\$ 1,520.09			
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 7,449.68</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

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<b>Operations:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
CAD System						
Mapping/GIS		\$ 3,250.00				
Logging Recorder						
Dispatcher Work Stations						
Software						
Upgrades						
Maintenance Agreements			\$ 581.53	\$ 22,549.24		
Repairs						
EMD						
Other (Specify)						
Data Processing Maintenance & Repair			\$ 3,737.69			
<b>TOTAL</b>	<b>\$ 30,118.46</b>	<b>\$ 3,250.00</b>	<b>\$ 4,319.22</b>	<b>\$ 22,549.24</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Data Processing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
E911 Data Base/MSAG (Telephone Co)						
E911 Data Base/MSAG (Other)			\$ 1,478.52			
Other (Specify)						
Data Processing Services & SW			\$ 25,075.72			
<b>TOTAL</b>	<b>\$ 26,554.24</b>	<b>\$ -</b>	<b>\$ 26,554.24</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Intersection Signage		\$ 2,000.00				
Resident Markers		\$ 1,843.41				
Contracted Services						
GIS (mapping)			\$ 92.27			
Other (Specify)						
<b>TOTAL</b>	<b>\$ 3,935.68</b>	<b>\$ 3,843.41</b>	<b>\$ 92.27</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

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<b>Radio Infrastructure: Costs for leased and owned</b>			Other Funding Source (specify)	Other Funding Source (specify)
To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	
Radio Base				
Mobile				
Portable				
Handheld				
Pagers				
Repeaters				
Remote Transmitter Sites				
Towers				
Maintenance Agreements	\$ 16,061.22	\$ 2,850.00	\$ 85.00	
Repairs	\$ 9,621.39			
Other (Specify)				
Tower site rent	\$ 4,886.56			
LP Tank rental	\$ 4.00			
<b>TOTAL</b>	<b>\$ 33,508.17</b>	<b>\$ 2,850.00</b>	<b>\$ 85.00</b>	<b>\$ -</b>

<b>Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below</b>			Other Funding Source (specify)	Other Funding Source (specify)
To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	
Hardware	\$ 71,126.00	\$ 4,027.76	\$ 3,364.89	
Software	\$ 7,000.00			
CAD System				
Mapping				
Radio				
Logging Recorder				
Dispatcher Work Stations				
Maintenance Agreements				
Repairs				
Other (Specify)				
<b>TOTAL</b>	<b>\$ 85,518.65</b>	<b>\$ 4,027.76</b>	<b>\$ 3,364.89</b>	<b>\$ -</b>



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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

Debt Services: Paid on debt during the current reporting timeframe		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
To include, but not limited to:						
Loans						
Other (Specify)						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Miscellaneous (Specify):		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
811/Shredding/Microfilm			\$ 186.84			
Motor vehicle parts & repair			\$ 7.27			
<b>TOTAL</b>	\$ 194.11	\$ -	\$ 194.11	\$ -	\$ -	\$ -

<b>GRAND TOTAL</b>	\$ 793,573.04	\$ 186,441.91	\$ 182,549.09	\$ 424,582.04	\$ -	\$ -
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Set Aside Funds:		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
To include, but not limited to:						
Amount set aside for future purchases						
Amount set aside for future projects						
Other (Specify)						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Notes/Comments:

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Allan Glandon	kc911@keokukcountyia.com	641-622-2727
	Name	Email	Phone
<b>Submitted by:</b>	Allan Glandon	kc911@keokukcountyia.com	641-622-2727
	Name	Email	Phone
	Keokuk Co Sheriff's Office	Keokuk	
	PSAP Name	County	

<b>Administrative Data</b>	\$ 37,428.00	354		12,196	2
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	\$ 130,682.00		1,491		5
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$ 61,093.00	State of Iowa - Grant Reimbursement
	Amount	Source
	\$ 11,259.00	State of Iowa - GIS Grant Reimbursement, ICAP Grant, Interest
	Amount	Source
<b>Additional Debt</b>		
	Amount	Source
	Amount	Source

Reporting: July 1, 2018 through June 30, 2019

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)		
Salary, to include overtime			\$ 131,209.00				
FICA		\$ 9,552.00					
IPERS		\$ 13,397.00					
Deferred Comp							
Worker's Comp		\$ 2,369.00					
Unemployment Ins		\$ 394.00					
Health and Dental Ins		\$ 48,536.00					
Clothing Allowance			\$ 78.00				
Organization Dues							
Witness Fees							
Longevity Pay							
Other (Specify)							
<b>TOTAL</b>	\$ -	\$ 74,248.00	\$ 131,287.00	\$ -	\$ -		

<b>Administration - Other Costs:</b>							
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)		
Office Supplies			\$ 520.00				
Postage	\$ 70.00						
Fax Machines							
Copy Machines							
Advertising	\$ 88.00						
Promotion							
Training Expenses							
Other (Specify)							
<b>TOTAL</b>	\$ 158.00	\$ -	\$ 520.00	\$ -	\$ -		

**Reporting: July 1, 2018 through June 30, 2019**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas					
Electric		\$ 6,240.00			
Water		\$ 946.00			
Sewer					
Trash Removal					
Janitorial			\$ 103.00		
Mowing					
Snow Removal					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 7,289.00</b>	<b>\$ -</b>	<b>\$ 7,186.00</b>	<b>\$ 103.00</b>	<b>\$ -</b>

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building		\$ 605.00			
Liability		\$ 2,500.00			
Equipment					
Office Rental					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 3,105.00</b>	<b>\$ -</b>	<b>\$ 3,105.00</b>	<b>\$ -</b>	<b>\$ -</b>

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement	\$ 561.00		\$ 561.00		
Repairs					
Fuel	\$ 95.00		\$ 95.00		
UPS	\$ 2,654.00				
Other (Specify)					
<b>TOTAL</b>	<b>\$ 3,966.00</b>	<b>\$ 3,310.00</b>	<b>\$ 656.00</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2018 through June 30, 2019

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Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 33,536.00				
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 33,536.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs			\$ 6,609.00		
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 6,609.00</b>	<b>\$ -</b>	<b>\$ 6,609.00</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees			\$ 768.00		
Iowa System / NCIC			\$ 613.00		
Other (Specify)					
<b>TOTAL</b>	<b>\$ 1,381.00</b>	<b>\$ -</b>	<b>\$ 1,381.00</b>	<b>\$ -</b>	<b>\$ -</b>

**Reporting: July 1, 2018 through June 30, 2019**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
CAD System							
Mapping/GIS		\$ 5,000.00					
Logging Recorder							
Dispatcher Work Stations							
Software							
Upgrades							
Maintenance Agreements		\$ 1,515.00					
Repairs							
EMD							
Other (Specify)      e-dispatch		\$ 948.00					
<b>TOTAL</b>	<b>\$ 7,463.00</b>	<b>\$ 7,463.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Data Processing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
E911 Data Base/MSAG (Telephone Co)		\$ 3,066.00					
E911 Data Base/MSAG (Other)							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 3,066.00</b>	<b>\$ 3,066.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Intersection Signage							
Resident Markers		\$ 341.00					
Contracted Services		\$ 748.00					
GIS (mapping)							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 1,089.00</b>	<b>\$ 1,089.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Reporting: July 1, 2018 through June 30, 2019**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Radio Infrastructure: Costs for leased and owned</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Radio Base		\$ 2,804.00				
Mobile		\$ 3,819.00				
Portable		\$ 9,789.00				
Handheld						
Pagers						
Repeaters						
Remote Transmitter Sites						
Towers		\$ 91.00				
Maintenance Agreements		\$ 20,420.00		\$ 20,420.00		
Repairs						
Other (Specify)						
<b>TOTAL</b>	<b>\$ 57,343.00</b>	<b>\$ 36,923.00</b>	<b>\$ -</b>	<b>\$ 20,420.00</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Hardware						
Software						
CAD System						
Mapping						
Radio						
Logging Recorder						
Dispatcher Work Stations		\$ 33,400.00				
Maintenance Agreements						
Repairs						
Other (Specify)						
<b>TOTAL</b>	<b>\$ 33,400.00</b>	<b>\$ 33,400.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

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<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Loans						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>GRAND TOTAL</b>	<b>\$ 364,460.00</b>	<b>\$ 118,945.00</b>	<b>\$ 84,539.00</b>	<b>\$ 160,976.00</b>	<b>\$ -</b>	<b>\$ -</b>
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<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases		\$ 476,461.00				
Amount set aside for future projects						
Other (Specify)						
<b>TOTAL</b>	<b>\$ 476,461.00</b>	<b>\$ 476,461.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232



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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	David Penton	<a href="mailto:dpenton@kcsso.net">dpenton@kcsso.net</a>	515-295-5904
	Name	Email	Phone
<b>Submitted by:</b>	David Penton	<a href="mailto:dpenton@kcsso.net">Dpenton@kcsso.net</a>	515-295-5904
	Name	Email	Phone
	Algona Police Department	Kossuth	
	PSAP Name	County	

<b>Administrative Data</b>	\$ 70,000.00				2
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	\$ 208,000.00		1,799		6
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$ 232,991.54	City of Algona
	Amount	Source
	\$ 141,575.46	Kossuth County Contrabution
	Amount	Source
<b>Additional Debt</b>		
	Amount	Source
	Amount	Source

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>				
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Algona PD	Other Funding Source (specify)	
Salary, to include overtime	\$ 14,911.00	\$ -	\$ -	\$ 207,363.00		
FICA	\$ 1,116.00	\$ -	\$ -	\$ 15,304.00		
IPERS	\$ 1,408.00	\$ -	\$ -	\$ 19,784.00		
Deferred Comp		\$ -	\$ -	\$ 816.00		
Worker's Comp		\$ -	\$ -	\$ 167.00		
Unemployment Ins		\$ -	\$ -	\$ -		
Health and Dental Ins		\$ -	\$ -	\$ 64,745.00		
Clothing Allowance		\$ -	\$ -	\$ -		
Organization Dues		\$ -	\$ -	\$ 657.00		
Witness Fees		\$ -	\$ -	\$ -		
Longevity Pay		\$ -	\$ -	\$ -		
Other (Specify) Lim Self Funding		\$ -	\$ -	\$ 21,611.00		
mileage	\$ 879.00	\$ -				
		\$ -				
		\$ -				
<b>TOTAL</b>	<b>\$ 348,761.00</b>	<b>\$ 18,314.00</b>	<b>\$ -</b>	<b>\$ 330,447.00</b>	<b>\$ -</b>	

<b>Administration - Other Costs:</b>						
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Algona PD	Other Funding Source (specify)	
Office Supplies		\$ -	\$ -	\$ 637.00		
Postage	\$ 150.00	\$ -	\$ -	\$ 51.00		
Fax Machines		\$ -	\$ -			
Copy Machines		\$ -	\$ -	\$ 317.00		
Advertising	\$ 177.00	\$ -	\$ -	\$ 139.00		
Promotion	\$ 964.00	\$ -	\$ -	\$ 785.00		
Training Expenses		\$ -	\$ -			
Other (Specify) Computer Maint		\$ -	\$ -	\$ 3,938.00		
Insurance General	\$ 4,193.00	\$ -	\$ -	\$ -		
Tort Liability		\$ -	\$ -	\$ -		
<b>TOTAL</b>	<b>\$ 11,351.00</b>	<b>\$ 5,484.00</b>	<b>\$ -</b>	<b>\$ 5,867.00</b>	<b>\$ -</b>	

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**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Algona PD	Other Funding Source (specify)
Gas	\$ -	\$ -	\$ 1,080.00	\$ 655.21	
Electric	\$ -	\$ -	\$ 30,000.00	\$ -	
Water	\$ -	\$ -	\$ -	\$ -	
Sewer	\$ -	\$ -	\$ -	\$ -	
Trash Removal	\$ -	\$ -	\$ 1,044.00	\$ -	
Janitorial	\$ -	\$ -	\$ -	\$ -	
Mowing	\$ -	\$ -	\$ -	\$ -	
Snow Removal	\$ -	\$ -	\$ -	\$ -	
Other (Specify)	\$ -	\$ -	\$ -	\$ -	
		\$ -		\$ -	
		\$ -		\$ -	
<b>TOTAL</b>	<b>\$ 32,779.21</b>	<b>\$ -</b>	<b>\$ 32,124.00</b>	<b>\$ 655.21</b>	<b>\$ -</b>

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Algona PD	Other Funding Source (specify)
Building		\$ -			
Liability		\$ -		\$ 2,181.00	
Equipment		\$ -		\$ 2,243.00	
Office Rental		\$ -			
Other (Specify)		\$ -			
		\$ -			
		\$ -			
<b>TOTAL</b>	<b>\$ 4,424.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,424.00</b>	<b>\$ -</b>

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Algona PD	Other Funding Source (specify)
Maintenance Agreement	\$ -	\$ -	\$ 225.00		
Repairs	\$ -	\$ -	\$ -		
Fuel	\$ -	\$ -	\$ 50.00		
UPS	\$ -	\$ -	\$ -		
Other (Specify)	\$ -	\$ -	\$ -		
		\$ -			
<b>TOTAL</b>	<b>\$ 275.00</b>	<b>\$ -</b>	<b>\$ 275.00</b>	<b>\$ -</b>	<b>\$ -</b>

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Algona PD	Other Funding Source (specify)
Circuit Costs	\$ 56,625.00	\$ -			
Hardware		\$ -			
Software		\$ -			
Upgrades		\$ -			
Maintenance Agreements		\$ -			
Repairs		\$ -			
Other (Specify)		\$ -			
		\$ -			
		\$ -			
<b>TOTAL</b>	<b>\$ 56,625.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Algona PD	Other Funding Source (specify)
Circuit Costs		\$ -		\$ 3,257.00	
Hardware		\$ -		\$ -	
Software		\$ -		\$ -	
Upgrades		\$ -		\$ -	
Maintenance Agreements		\$ -		\$ -	
Repairs		\$ -		\$ -	
Other (Specify)		\$ -		\$ -	
		\$ -		\$ -	
		\$ -		\$ -	
<b>TOTAL</b>	<b>\$ 3,257.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,257.00</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Algona PD	Other Funding Source (specify)
Internet Fees		\$ -			
Iowa System / NCIC		\$ -			
Other (Specify)		\$ -			
		\$ -			
		\$ -			
		\$ -			
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Algona PD	Other Funding Source (specify)
CAD System		\$ 4,667.00	\$ -			
Mapping/GIS		\$ 15,000.00	\$ -			
Logging Recorder			\$ -			
Dispatcher Work Stations			\$ -			
Software			\$ -			
Upgrades			\$ -			
Maintenance Agreements			\$ -			
Repairs		\$ 19,106.00	\$ -			
EMD			\$ -			
Other (Specify)			\$ -			
			\$ -			
			\$ -			
			\$ -			
<b>TOTAL</b>	<b>\$ 38,773.00</b>	<b>\$ 38,773.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Data Processing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Algona PD	Other Funding Source (specify)
E911 Data Base/MSAG (Telephone Co)		\$ 18,301.00	\$ -			
E911 Data Base/MSAG (Other)			\$ -			
Other (Specify)			\$ -			
			\$ -			
			\$ -			
<b>TOTAL</b>	<b>\$ 18,301.00</b>	<b>\$ 18,301.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Algona PD	Other Funding Source (specify)
Intersection Signage			\$ -			
Resident Markers		\$ 2,723.00	\$ -			
Contracted Services			\$ -			
GIS (mapping)			\$ -			
Other (Specify)		\$ 5,823.00	\$ -			
			\$ -			
			\$ -			
<b>TOTAL</b>	<b>\$ 8,546.00</b>	<b>\$ 8,546.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Radio Infrastructure:** *Costs for leased and owned*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Algona PD	Other Funding Source (specify)
Radio Base	\$ 5,664.00	\$ -		\$ 2,040.00	
Mobile	\$ 94,492.00	\$ -			
Portable	\$ 94,493.00	\$ -			
Handheld		\$ -			
Pagers		\$ -			
Repeaters		\$ -			
Remote Transmitter Sites		\$ -			
Towers		\$ -		\$ 11,566.00	
Maintenance Agreements		\$ -			
Repairs		\$ -			
Other (Specify)		\$ -			
		\$ -			
		\$ -			
		\$ -			
<b>TOTAL</b>	<b>\$ 208,255.00</b>	<b>\$ 194,649.00</b>	<b>\$ -</b>	<b>\$ 13,606.00</b>	<b>\$ -</b>

**Capital Expenditures:** *Non-recurring costs during this reporting timeframe on large expenses in the categories below*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Algona PD	Other Funding Source (specify)
Hardware		\$ -			
Software		\$ -			
CAD System		\$ -			
Mapping		\$ -			
Radio		\$ -			
Logging Recorder		\$ -			
Dispatcher Work Stations		\$ -			
Maintenance Agreements		\$ -			
Repairs		\$ -			
Other (Specify)		\$ -			
		\$ -			
		\$ -			
		\$ -			
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Reporting: July 1, 2018 through June 30, 2019**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>						Other Funding	Other Funding
To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Algonia PD	Source (specify)		
Loans		\$ -					
Other (Specify)		\$ -					
		\$ -					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Miscellaneous (Specify):</b>						Other Funding	Other Funding
	From 911 Surcharge	From General	From Sheriff	Algonia PD	Source (specify)		
		\$ -					
		\$ -					
		\$ -					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**GRAND TOTAL**      \$ 731,347.21      \$ 340,692.00      \$ -      \$ 32,399.00      \$ 358,256.21      \$ -

<b>Set Aside Funds:</b>						Other Funding	Other Funding
To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Algonia PD	Source (specify)		
Amount set aside for future purchases		\$ -					
Amount set aside for future projects		\$ -					
Other (Specify)		\$ -					
		\$ -					
		\$ -					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

**Reporting: July 1, 2018 through June 30, 2019**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Cindy L Renstrom	<a href="mailto:crenstrom@leecounty.org">crenstrom@leecounty.org</a>	319-372-3705
	Name	Email	Phone
<b>Submitted by:</b>	Travis Solem	<a href="mailto:travis@leecom.org">travis@leecom.org</a>	319-372-1310
	Name	Email	Phone
	Lee Co PSAP Assoc (LeeComm)	Lee	
	PSAP Name	County	

<b>Administrative Data</b>	\$ 114,844.00	3,993		78,253	3
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	\$ 195,410.00		12,876		
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$ 3,087.00	911 Surcharge Interest
	Amount	Source
	\$ 43,853.00	911 Carryover Funds / GIS Grant
	Amount	Source
<b>Additional Debt</b>		
	Amount	Source
	Amount	Source



**Reporting: July 1, 2018 through June 30, 2019**

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime			\$ 559,141.00				
FICA			\$ 40,615.00				
IPERS			\$ 52,747.00				
Deferred Comp							
Worker's Comp			\$ 905.00				
Unemployment Ins							
Health and Dental Ins			\$ 195,480.00				
Clothing Allowance							
Organization Dues							
Witness Fees							
Longevity Pay			\$ 2,100.00				
Other (Specify)							
			\$ 314.00				
			\$ 668.00				
			\$ 1,190.00				
<b>TOTAL</b>	<b>\$ 853,160.00</b>	\$ -	\$ 853,160.00	\$ -	\$ -	\$ -	

<b>Administration - Other Costs:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies		\$ 1,237.00	\$ 2,292.00				
Postage			\$ 54.00				
Fax Machines							
Copy Machines							
Advertising		\$ 168.00	\$ 578.00				
Promotion							
Training Expenses			\$ 5,349.00				
Other (Specify) Office Equip & Repair		\$ 1,901.00	\$ 974.00				
Fiscal Agent Fees/LeeComm.org Fee		\$ 2,000.00	\$ 7,356.00				
			\$ 220.00				
<b>TOTAL</b>	<b>\$ 22,129.00</b>	\$ 5,306.00	\$ 16,823.00	\$ -	\$ -	\$ -	

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<b>Utilities</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas		\$ 258.00			
Electric		\$ 1,661.00			
Water		\$ 1,152.00			
Sewer					
Trash Removal		\$ 90.00			
Janitorial					
Mowing		\$ 49.00			
Snow Removal		\$ 111.00			
Other (Specify)		\$ 34.00			
<b>TOTAL</b>	\$ 3,355.00	\$ -	\$ 3,355.00	\$ -	\$ -

<b>Insurance</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building		\$ 287.00			
Liability					
Equipment		\$ 670.00			
Office Rental					
Other (Specify)					
<b>TOTAL</b>	\$ 957.00	\$ -	\$ 957.00	\$ -	\$ -

<b>Generator</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement		\$ 31.00			
Repairs					
Fuel		\$ 26.00			
UPS					
Other (Specify)					
<b>TOTAL</b>	\$ 57.00	\$ -	\$ 57.00	\$ -	\$ -

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 5,280.00				
Hardware					
Software	\$ 500.00				
Upgrades					
Maintenance Agreements	\$ 20,121.00				
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 25,901.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs		\$ 1,626.00			
Hardware	\$ 2,221.00				
Software					
Upgrades					
Maintenance Agreements					
Repairs		\$ 90.00			
Other (Specify)					
<b>TOTAL</b>	<b>\$ 3,937.00</b>	<b>\$ 1,716.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees		\$ 1,563.00			
Iowa System / NCIC		\$ 9,840.00			
Other (Specify)		\$ 5,000.00			
		\$ 10,692.00			
		\$ 3,728.00			
<b>TOTAL</b>	<b>\$ 30,823.00</b>	<b>\$ 30,823.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Reporting: July 1, 2018 through June 30, 2019**

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
CAD System		\$ 4,442.00	\$ 2,085.00			
Mapping/GIS		\$ 12,997.00				
Logging Recorder						
Dispatcher Work Stations		\$ 1,991.00				
Software						
Upgrades						
Maintenance Agreements		\$ 2,225.00	\$ 7,840.00			
Repairs			\$ 5,485.00			
EMD						
Other (Specify) chairs		\$ 5,995.00				
<b>TOTAL</b>	<b>\$ 43,060.00</b>	<b>\$ 27,650.00</b>	<b>\$ 15,410.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Data Processing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
E911 Data Base/MSAG (Telephone Co)		\$ 5,988.00				
E911 Data Base/MSAG (Other)						
Other (Specify)						
<b>TOTAL</b>	<b>\$ 5,988.00</b>	<b>\$ 5,988.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Intersection Signage		\$ 5,333.00				
Resident Markers		\$ 2,331.00				
Contracted Services		\$ 1,643.00				
GIS (mapping)						
Other (Specify)		\$ 48.00				
<b>TOTAL</b>	<b>\$ 9,355.00</b>	<b>\$ 9,355.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2018 through June 30, 2019

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Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Radio Infrastructure:</b> <i>Costs for leased and owned</i>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Radio Base							
Mobile		\$ 39,851.00					
Portable							
Handheld							
Pagers		\$ 8,470.00					
Repeaters							
Remote Transmitter Sites							
Towers							
Maintenance Agreements		\$ 7,667.00					
Repairs		\$ 7,722.00					
Other (Specify)							
<b>TOTAL</b>	<b>\$ 63,710.00</b>	<b>\$ 63,710.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Capital Expenditures:</b> <i>Non-recurring costs during this reporting timeframe on large expenses in the categories below</i>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Hardware							
Software							
CAD System							
Mapping							
Radio							
Logging Recorder							
Dispatcher Work Stations							
Maintenance Agreements							
Repairs			\$ 3,531.00				
Other (Specify)	new radio consultant	\$ 25,800.00					
<b>TOTAL</b>	<b>\$ 29,331.00</b>	<b>\$ 25,800.00</b>	<b>\$ 3,531.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

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<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Loans						
Other (Specify)						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>GRAND TOTAL</b>	\$ 1,091,763.00	\$ 165,931.00	\$ 925,832.00	\$ -	\$ -	\$ -
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<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases						
Amount set aside for future projects						
Other (Specify)						
Fund Balance		\$ 956,260.00	\$ 308,834.00		\$ 60,498.00	
<b>TOTAL</b>	\$ 1,325,592.00	\$ 956,260.00	\$ 308,834.00	\$ -	\$ 60,498.00	\$ -

**Notes/Comments:** Revenues - From General: Interest \$894.00 / From General: Misc. Reimbursements \$3,250.00 / From General: Property Taxes \$1,160,383.00 / From E911 Capital Expenditures Fund: Signs \$1,005.00 / From E911 Capital Exp. Fund: Maps \$99.00 / From E911 Capital Exp Fund: interest \$201 / From E911 Capital Exp Fund: Henry County use of Viper \$7,500.00

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
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- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

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**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Charlie McClintock	<a href="mailto:c.mcclintock@cedar-rapids.org">c.mcclintock@cedar-rapids.org</a>	(319) 286-5383
	Name	Email	Phone
<b>Submitted by:</b>	Charlie McClintock	<a href="mailto:c.mcclintock@cedar-rapids.org">c.mcclintock@cedar-rapids.org</a>	(319) 286-5383
	Name	Email	Phone
	Cedar Rapids Joint Comm Agency	Linn	
	PSAP Name	County	

<b>Administrative Data</b>		4,300	2,400	150,000	5
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
			55,000		25
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>		
	Amount	Source
	Amount	Source
<b>Additional Debt</b>		
	Amount	Source
	Amount	Source

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<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>				
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime		\$ 1,661,632.00				
FICA		\$ 127,938.00				
IPERS		\$ 157,872.00				
Deferred Comp						
Worker's Comp		\$ 7,288.00				
Unemployment Ins		\$ 1,663.20				
Health and Dental Ins		\$ 399,019.00				
Clothing Allowance		\$ 200.00				
Organization Dues						
Witness Fees						
Longevity Pay						
Other (Specify)		\$ 31,620.00				
<b>TOTAL</b>	\$ -	\$ 2,387,232.20	\$ -	\$ -	\$ -	

<b>Administration - Other Costs:</b>						
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies		\$ 12,000.00				
Postage		\$ 4,000.00				
Fax Machines						
Copy Machines						
Advertising						
Promotion						
Training Expenses		\$ 21,600.00				
Other (Specify)						
IT, Finance, Admin Services (city Xfer)		\$ 249,479.84				
Uniforms		\$ 10,000.00				
<b>TOTAL</b>	\$ -	\$ 297,079.84	\$ -	\$ -	\$ -	



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**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas					
Electric		\$ 24,000.00			
Water					
Sewer					
Trash Removal					
Janitorial					
Mowing					
Snow Removal					
Other (Specify)					
<b>TOTAL</b>	\$ 24,000.00	\$ -	\$ 24,000.00	\$ -	\$ -

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building					
Liability		\$ 8,629.00			
Equipment					
Office Rental					
Other (Specify)					
<b>TOTAL</b>	\$ 8,629.00	\$ -	\$ 8,629.00	\$ -	\$ -

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement		\$ 1,500.00			
Repairs					
Fuel		\$ 2,204.08			
UPS					
Other (Specify)					
<b>TOTAL</b>	\$ 3,704.08	\$ -	\$ 3,704.08	\$ -	\$ -

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**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 37,500.00				
Hardware					
Software					
Upgrades					
Maintenance Agreements	\$ 9,800.00				
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 47,300.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs		\$ 27,876.00			
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 27,876.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees		\$ 1,200.00			
Iowa System / NCIC		\$ 75,000.00			
Other (Specify)					
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 76,200.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
CAD System			\$ 139,000.00			
Mapping/GIS						
Logging Recorder			\$ 10,000.00			
Dispatcher Work Stations			\$ 1,000.00			
Software			\$ 166,000.00			
Upgrades						
Maintenance Agreements			\$ 50,000.00			
Repairs			\$ 7,800.00			
EMD			\$ 5,000.00			
Other (Specify)						
Computer Hardware			\$ 40,000.00			
Proff Services			\$ 10,000.00			
<b>TOTAL</b>	<b>\$ 428,800.00</b>	\$ -	\$ 428,800.00	\$ -	\$ -	\$ -

<b>Data Processing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
E911 Data Base/MSAG (Telephone Co)		\$ 1,342.00				
E911 Data Base/MSAG (Other)						
Other (Specify)		\$ 64.00				
<b>TOTAL</b>	<b>\$ 1,406.00</b>	\$ 1,406.00	\$ -	\$ -	\$ -	\$ -

<b>Addressing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Intersection Signage						
Resident Markers						
Contracted Services						
GIS (mapping)						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	\$ -	\$ -	\$ -	\$ -	\$ -

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Radio Infrastructure:** *Costs for leased and owned*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Radio Base					
Mobile					
Portable					
Handheld					
Pagers					
Repeaters					
Remote Transmitter Sites					
Towers		\$ 91,000.00			
Maintenance Agreements	\$ 750,000.00	\$ 112,000.00			
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 953,000.00</b>	<b>\$ 203,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Capital Expenditures:** *Non-recurring costs during this reporting timeframe on large expenses in the categories below*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Hardware					
Software					
CAD System					
Mapping					
Radio					
Logging Recorder					
Dispatcher Work Stations		\$ 18,000.00			
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 18,000.00</b>	<b>\$ 18,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Reporting: July 1, 2018 through June 30, 2019**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Loans						
Other (Specify)						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>GRAND TOTAL</b>	\$ 4,273,227.12	\$ 798,706.00	\$ 3,474,521.12	\$ -	\$ -	\$ -
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<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases						
Amount set aside for future projects						
Other (Specify)						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**Notes/Comments:** The Joint Communications Agency (PSAP) is an Internal Service Department, meaning we are funding by two (2) General Service Departments. The Cedar Rapids Police Department (75%) and the Cedar Rapids Fire Department (25%); respectively. We are 1 of 3 Primary PSAP's in Linn County. Although the Data Collection Sheet did not match all our budget sheets exactly, we did try and match them accordingly.

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

Reporting: July 1, 2018 through June 30, 2019

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the *accrual accounting basis* including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

Data and Revenues: Data regarding revenues at the PSAP and other administrative data

Prepared by: Rhonda Kaczinski 9038@marionpolice.com 319-377-1511 ext. 7846
Name Email Phone

Submitted by: Rhonda Kaczinski 9038@marionpolice.com 319-377-1511 ext. 7846
Name Email Phone

Marion Police Department Linn
PSAP Name County

Table with 5 columns: Administrative Data, Wireline Surcharge Received, Number of Wireline Calls, Number of VoIP Calls, Number of Admin Calls, Call Taking Stations. Values include \$142,193.00, 3,241, 551, 51,766, 4, \$130,471.60, 8,022, 8.

Additional Revenues Amount Source N/A

Amount Source

Additional Debt Amount Source N/A

Amount Source



Reporting: July 1, 2018 through June 30, 2019      Must Use This Form--Hand Written Forms Not Accepted      Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the *accrual accounting basis* including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Administration - Personnel Costs:** *For dispatching, administrative and/or managerial duties for dispatch center, and database management.*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Salary, to include overtime		\$ 458,941.75			
FICA		\$ 27,346.30			
IPERS		\$ 41,894.53			
Deferred Comp		\$ -			
Worker's Comp		\$ 1,395.50			
Unemployment Ins		\$ 1,888.33			
Health and Dental Ins		\$ 95,555.22			
Clothing Allowance		\$ 4,453.08			
Organization Dues		\$ 487.00			
Witness Fees		\$ -			
Longevity Pay		\$ 2,700.00			
Other (Specify)					
Medicare/LTD/Life Insurance		\$ 7,506.49			
MFPSRI		\$ 5,341.35			
Ed.Pay/Bonus/Termination payout		\$ 5,679.90			
<b>TOTAL</b>	\$ 653,189.45	\$ -	\$ 653,189.45	\$ -	\$ -

**Administration - Other Costs:**

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Office Supplies		\$ 2,069.76			
Postage					
Fax Machines					
Copy Machines		\$ 1,500.00			
Advertising					
Promotion					
Training Expenses	\$ 2,178.88				
Other (Specify)					
<b>TOTAL</b>	\$ 5,748.64	\$ 2,178.88	\$ 3,569.76	\$ -	\$ -

Reporting: July 1, 2018 through June 30, 2019      Must Use This Form--Hand Written Forms Not Accepted      Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)

To include, but not limited to:

Utilities	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas		\$ 367.20			
Electric		\$ 2,623.65			
Water		\$ 10.47			
Sewer					
Trash Removal					
Janitorial		\$ 1,290.00			
Mowing		\$ 500.00			
Snow Removal		\$ 500.00			
Other (Specify)					
<b>TOTAL</b>	\$ 5,291.32	\$ -	\$ 5,291.32	\$ -	\$ -

Insurance	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building					
Liability		\$ 1,013.86			
Equipment					
Office Rental					
Other (Specify)					
<b>TOTAL</b>	\$ 1,013.86	\$ -	\$ 1,013.86	\$ -	\$ -

Generator	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement		\$ 166.20			
Repairs					
Fuel					
UPS					
Other (Specify)					
<b>TOTAL</b>	\$ 166.20	\$ -	\$ 166.20	\$ -	\$ -



Reporting: July 1, 2018 through June 30, 2019      Must Use This Form--Hand Written Forms Not Accepted      Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the *accrual accounting basis* including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Communications:</b>							
<u>To include, but not limited to:</u>							
<b>E911 Telephone System</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Circuit Costs			\$ 13,951.40				
Hardware							
Software							
Upgrades							
Maintenance Agreements			\$ 5,688.20				
Repairs							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 19,639.60</b>	<b>\$ -</b>	<b>\$ 19,639.60</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Administrative Phone System</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Circuit Costs			\$ 2,004.00				
Hardware							
Software							
Upgrades							
Maintenance Agreements							
Repairs							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 2,004.00</b>	<b>\$ -</b>	<b>\$ 2,004.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Other</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Internet Fees							
Iowa System / NCIC			\$ 16,000.00				
Other (Specify)							
<b>TOTAL</b>	<b>\$ 16,000.00</b>	<b>\$ -</b>	<b>\$ 16,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2018 through June 30, 2019      Must Use This Form--Hand Written Forms Not Accepted      Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the *accrual accounting basis* including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
CAD System							
Mapping/GIS							
Logging Recorder							
Dispatcher Work Stations							
Software							
Upgrades							
Maintenance Agreements		\$ 10,015.00					
Repairs							
EMD							
Other (Specify)							
<b>TOTAL</b>		<b>\$ 10,015.00</b>	<b>\$ 10,015.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Data Processing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
E911 Data Base/MSAG (Telephone Co)		\$ 1,095.00					
E911 Data Base/MSAG (Other)							
Other (Specify)							
<b>TOTAL</b>		<b>\$ 1,095.00</b>	<b>\$ 1,095.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Intersection Signage							
Resident Markers							
Contracted Services							
GIS (mapping)		\$ 2,657.60					
Other (Specify)							
<b>TOTAL</b>		<b>\$ 2,657.60</b>	<b>\$ 2,657.60</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



Reporting: July 1, 2018 through June 30, 2019      Must Use This Form--Hand Written Forms Not Accepted      Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Radio Infrastructure: Costs for leased and owned</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Radio Base						
Mobile						
Portable			\$ 80,160.00			
Handheld						
Pagers						
Repeaters						
Remote Transmitter Sites						
Towers	\$ 29,517.00					
Maintenance Agreements	\$ 151,246.00					
Repairs						
Other (Specify)						
<b>TOTAL</b>	<b>\$ 260,923.00</b>	<b>\$ 180,763.00</b>	<b>\$ 80,160.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Hardware						
Software						
CAD System						
Mapping						
Radio						
Logging Recorder						
Dispatcher Work Stations	\$ 75,955.00					
Maintenance Agreements						
Repairs						
Other (Specify)						
Spectractom GPS Net clock for 911 system	\$ 1,500.00					
<b>TOTAL</b>	<b>\$ 77,455.00</b>	<b>\$ 77,455.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2018 through June 30, 2019 Must Use This Form--Hand Written Forms Not Accepted Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the *accrual accounting basis* including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

Table with 6 columns: Debt Services, From 911 Surcharge, From General, From Sheriff, Other Funding Source (specify), Other Funding Source (specify). Includes rows for Loans, Other (Specify), and a TOTAL row.

Table with 6 columns: Miscellaneous (Specify), From 911 Surcharge, From General, From Sheriff, Other Funding Source (specify), Other Funding Source (specify). Includes a TOTAL row.

GRAND TOTAL \$ 1,055,198.67 \$ 274,164.48 \$ 781,034.19 \$ - \$ - \$ -

Table with 6 columns: Set Aside Funds, From 911 Surcharge, From General, From Sheriff, Other Funding Source (specify), Other Funding Source (specify). Includes rows for future purchases, future projects, Other (Specify), and a TOTAL row.

Notes/Comments: [Handwritten signature: Rhonda Hagquist 12/18/19]

Reminders: \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The accrual accounting basis should be used. \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office. \*To submit the form or ask questions, contact: 911@iowa.gov or 515-323-4232



**Reporting: July 1, 2018 through June 30, 2019**

**Must Use This Form--Hand Written Forms Not Accepted**

**Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	<u>Mike Kasper</u>	<u>mike.kasper@linncounty.org</u>	<u>319-892-6123</u>
	Name	Email	Phone
<b>Submitted by:</b>	<u>Mike Kasper</u>	<u>mike.kasper@linncounty.org</u>	<u>319-892-6123</u>
	Name	Email	Phone
	<u>Linn Co Sheriff's Office</u>	<u>Linn</u>	
	PSAP Name	County	

<b>Administrative Data</b>	<u>\$ 213,289.50</u>	<u>2,388</u>	<u>325</u>	<u>76,296</u>	<u>4</u>
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	<u>\$ 195,707.00</u>		<u>12,776</u>		<u>13</u>
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	<u></u>	<u></u>
	Amount	Source
	<u></u>	<u></u>
	Amount	Source
<b>Additional Debt</b>	<u></u>	<u></u>
	Amount	Source
	<u></u>	<u></u>
	Amount	Source

Reporting: July 1, 2018 through June 30, 2019

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>				
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime			\$ 927,980.20			
FICA			\$ 69,342.53			
IPERS			\$ 83,173.63			
Deferred Comp						
Worker's Comp						
Unemployment Ins						
Health and Dental Ins			\$ 169,353.99			
Clothing Allowance						
Organization Dues						
Witness Fees						
Longevity Pay						
Other (Specify)						
Holiday Buyout			\$ 6,453.90			
Life Ins			\$ 602.15			
Longterm Disability			\$ 3,159.68			
<b>TOTAL</b>	\$ 1,260,066.08	\$ -	\$ 1,260,066.08	\$ -	\$ -	

<b>Administration - Other Costs:</b>						
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies		\$ 1,000.00				
Postage						
Fax Machines		\$ 250.00				
Copy Machines						
Advertising						
Promotion						
Training Expenses						
Other (Specify)						
Printers		\$ 600.00				
<b>TOTAL</b>	\$ 1,850.00	\$ -	\$ 1,850.00	\$ -	\$ -	

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas						
Electric						
Water						
Sewer						
Trash Removal						
Janitorial						
Mowing						
Snow Removal						
Other (Specify)						
<b>TOTAL</b>	<b>\$</b>	<b>-</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<u>Insurance</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building						
Liability						
Equipment						
Office Rental						
Other (Specify)						
<b>TOTAL</b>	<b>\$</b>	<b>-</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<u>Generator</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement			\$ 1,160.00			
Repairs						
Fuel						
UPS				\$ 5,000.00		
Other (Specify)						
<b>TOTAL</b>	<b>\$</b>	<b>6,160.00</b>	<b>\$ 1,160.00</b>	<b>\$ 5,000.00</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 20,927.00				
Hardware					
Software					
Upgrades					
Maintenance Agreements	\$ 11,100.00				
Repairs					
Other (Specify)					
Logging Recorder					
<b>TOTAL</b>	<b>\$ 32,027.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs					
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees					
Iowa System / NCIC			\$ 25,400.00		
Other (Specify)					
<b>TOTAL</b>	<b>\$ 25,400.00</b>	<b>\$ -</b>	<b>\$ 25,400.00</b>	<b>\$ -</b>	<b>\$ -</b>



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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
CAD System						
Mapping/GIS		\$ 6,644.00				
Logging Recorder				\$ 12,125.00		
Dispatcher Work Stations						
Software						
Upgrades						
Maintenance Agreements				\$ 54,671.00		
Repairs						
EMD						
Other (Specify)						
<b>TOTAL</b>	<b>\$ 73,440.00</b>	<b>\$ 6,644.00</b>	<b>\$ -</b>	<b>\$ 66,796.00</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Data Processing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
E911 Data Base/MSAG (Telephone Co)						
E911 Data Base/MSAG (Other)		\$ 6,644.00				
Other (Specify)						
<b>TOTAL</b>	<b>\$ 6,644.00</b>	<b>\$ 6,644.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Intersection Signage						
Resident Markers						
Contracted Services						
GIS (mapping)						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Radio Infrastructure: Costs for leased and owned</b>									
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)			
Radio Base									
Mobile									
Portable									
Handheld									
Pagers									
Repeaters									
Remote Transmitter Sites									
Towers									
Maintenance Agreements									
Repairs									
Other (Specify)									
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below</b>									
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)			
Hardware									
Software									
CAD System									
Mapping									
Radio									
Logging Recorder		\$ 105,042.00							
Dispatcher Work Stations		\$ 15,818.00							
Maintenance Agreements									
Repairs									
Other (Specify)									
<b>TOTAL</b>	<b>\$ 120,860.00</b>	<b>\$ 120,860.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Loans						
Other (Specify)						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>GRAND TOTAL</b>	\$ 1,526,447.08	\$ 166,175.00	\$ 3,010.00	\$ 1,357,262.08	\$ -	\$ -
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<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases						
Amount set aside for future projects						
Other (Specify)						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

**Reporting: July 1, 2018 through June 30, 2019**

**Must Use This Form--Hand Written Forms Not Accepted**

**Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	<u>Kenny Marlette</u>	<u>k.marlette@outlook.com</u>	<u>319-523-4371</u>
	Name	Email	Phone
<b>Submitted by:</b>	<u>Kenny Marlette</u>	<u>k.marlette@outlook.com</u>	<u>319-523-4371</u>
	Name	Email	Phone
	<u>Louisa Co Sheriff's Office</u>	<u>Louisa</u>	
	PSAP Name	County	

<b>Administrative Data</b>	<u>95,338.74</u>	<u></u>	<u></u>	<u></u>
Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
<u>\$ 51,356.57</u>		<u></u>		<u></u>
Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	<u></u>	<u></u>
	Amount	Source
	<u></u>	<u></u>
	Amount	Source
<b>Additional Debt</b>	<u></u>	<u></u>
	Amount	Source
	<u></u>	<u></u>
	Amount	Source

Reporting: July 1, 2018 through June 30, 2019

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>				
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime			\$ 243,907.06			
FICA						
IPERS			\$ 13,826.00			
Deferred Comp						
Worker's Comp						
Unemployment Ins						
Health and Dental Ins			\$ 13,128.25			
Clothing Allowance						
Organization Dues			\$ 1,249.00			
Witness Fees						
Longevity Pay			\$ 3,500.00			
Other (Specify)						
<b>TOTAL</b>	\$ 275,610.31	\$ -	\$ 275,610.31	\$ -	\$ -	

<b>Administration - Other Costs:</b>						
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies			\$ 1,500.00			
Postage			\$ 500.00			
Fax Machines			\$ 500.00			
Copy Machines			\$ 500.00			
Advertising			\$ 500.00			
Promotion						
Training Expenses	\$ 5,000.00		\$ 1,000.00			
Other (Specify)						
<b>TOTAL</b>	\$ 9,500.00	\$ 5,000.00	\$ 4,500.00	\$ -	\$ -	

Reporting: July 1, 2018 through June 30, 2019

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Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas			\$ 1,750.00		
Electric			\$ 6,500.00		
Water			\$ 2,500.00		
Sewer			\$ 1,550.00		
Trash Removal			\$ 750.00		
Janitorial					
Mowing					
Snow Removal					
Other (Specify)					
<b>TOTAL</b>	\$ 13,050.00	\$ -	\$ 13,050.00	\$ -	\$ -

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building			\$ 1,850.00		
Liability	\$ 4,800.00		\$ 200.00		
Equipment					
Office Rental					
Other (Specify)					
<b>TOTAL</b>	\$ 6,850.00	\$ 4,800.00	\$ 2,050.00	\$ -	\$ -

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement			\$ 1,500.00		
Repairs					
Fuel			\$ 600.00		
UPS					
Other (Specify)					
<b>TOTAL</b>	\$ 2,100.00	\$ -	\$ 2,100.00	\$ -	\$ -

**Reporting: July 1, 2018 through June 30, 2019**

**Must Use This Form--Hand Written Forms Not Accepted**

**Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 32,091.68				
Hardware					
Software					
Upgrades					
Maintenance Agreements	\$ 17,540.88				
Repairs	\$ 10,677.36				
Other (Specify)					
<b>TOTAL</b>	<b>\$ 60,309.92</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs			\$ 4,100.00		
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 4,100.00</b>	<b>\$ -</b>	<b>\$ 4,100.00</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees			\$ 1,000.00		
Iowa System / NCIC			\$ 9,073.56		
Other (Specify)					
<b>TOTAL</b>	<b>\$ 10,073.56</b>	<b>\$ -</b>	<b>\$ 10,073.56</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2018 through June 30, 2019

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
CAD System						
Mapping/GIS						
Logging Recorder						
Dispatcher Work Stations						
Software						
Upgrades						
Maintenance Agreements				\$ 16,440.00		
Repairs						
EMD	\$ 1,200.00					
Other (Specify)						
<b>TOTAL</b>	<b>\$ 17,640.00</b>	<b>\$ 1,200.00</b>	<b>\$ -</b>	<b>\$ 16,440.00</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Data Processing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
E911 Data Base/MSAG (Telephone Co)						
E911 Data Base/MSAG (Other)						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Intersection Signage						
Resident Markers						
Contracted Services						
GIS (mapping)						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



Reporting: July 1, 2018 through June 30, 2019

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Radio Infrastructure:** *Costs for leased and owned*

<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Radio Base					
Mobile					
Portable					
Handheld					
Pagers					
Repeaters					
Remote Transmitter Sites					
Towers					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

**Capital Expenditures:** *Non-recurring costs during this reporting timeframe on large expenses in the categories below*

<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Hardware					
Software					
CAD System					
Mapping					
Radio					
Logging Recorder					
Dispatcher Work Stations					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

**Reporting: July 1, 2018 through June 30, 2019**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>					
To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Loans					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Miscellaneous (Specify):</b>					
	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>GRAND TOTAL</b>	\$ 399,233.79	\$ 71,309.92	\$ -	\$ 327,923.87	\$ -
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<b>Set Aside Funds:</b>					
To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Amount set aside for future purchases					
Amount set aside for future projects					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

**Reporting: July 1, 2018 through June 30, 2019**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Tim McGee & Julie Masters	<a href="mailto:mcgeet@lucasco.org">mcgeet@lucasco.org</a>	641-774-4411
	Name	Email	Phone
<b>Submitted by:</b>	Tim McGee	<a href="mailto:mcgeet@lucasco.org">mcgeet@lucasco.org</a>	641-774-4411
	Name	Email	Phone
	Lucas County Sheriffs Office	Lucas	
	PSAP Name	County	

<b>Administrative Data</b>	\$ 30,074.00	244			1
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	\$ 169,704.00		1,833		6
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$ 513.00	Interest
	Amount	Source
	\$ 500.00	Sign Reimbursement
	Amount	Source
<b>Additional Debt</b>		
	Amount	Source
	Amount	Source

Reporting: July 1, 2018 through June 30, 2019

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)		
Salary, to include overtime	\$ 12,000.00		\$ 182,383.13				
FICA	\$ 918.00						
IPERS	\$ 1,133.00						
Deferred Comp							
Worker's Comp							
Unemployment Ins							
Health and Dental Ins							
Clothing Allowance							
Organization Dues							
Witness Fees							
Longevity Pay							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 196,434.13</b>	<b>\$ 14,051.00</b>	<b>\$ -</b>	<b>\$ 182,383.13</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administration - Other Costs:</b>							
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)		
Office Supplies	\$ 1,781.00		\$ 649.97				
Postage			\$ 30.00				
Fax Machines							
Copy Machines			\$ 1,694.40				
Advertising			\$ 97.50				
Promotion	\$ 116.00						
Training Expenses	\$ 473.00		\$ 374.00				
Other (Specify)							
<b>TOTAL</b>	<b>\$ 5,215.87</b>	<b>\$ 2,370.00</b>	<b>\$ -</b>	<b>\$ 2,845.87</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas			\$ 1,694.93		
Electric					
Water			\$ 339.99		
Sewer					
Trash Removal			\$ 390.00		
Janitorial			\$ 875.00		
Mowing			\$ 200.00		
Snow Removal			\$ 250.00		
Other (Specify)					
<b>TOTAL</b>	\$ 3,749.92	\$ -	\$ 3,749.92	\$ -	\$ -

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building			\$ 408.60		
Liability					
Equipment	\$ 876.00				
Office Rental					
Other (Specify)					
<b>TOTAL</b>	\$ 1,284.60	\$ 876.00	\$ 408.60	\$ -	\$ -

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement			\$ 630.00		
Repairs			\$ 580.00		
Fuel					
UPS					
Other (Specify)					
<b>TOTAL</b>	\$ 1,210.00	\$ -	\$ 1,210.00	\$ -	\$ -

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs					
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 2,143.00		\$ 3,458.42		
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	\$ 5,601.42	\$ -	\$ 3,458.42	\$ -	\$ -

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees			\$ 2,394.00		
Iowa System / NCIC			\$ 6,120.00		
Other (Specify)			\$ 1,601.36		
<b>TOTAL</b>	\$ -	\$ -	\$ 10,115.36	\$ -	\$ -

**Reporting: July 1, 2018 through June 30, 2019**

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
CAD System							
Mapping/GIS		\$ 6,946.00					
Logging Recorder							
Dispatcher Work Stations							
Software							
Upgrades							
Maintenance Agreements				\$ 1,910.50			
Repairs							
EMD							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 8,856.50</b>	<b>\$ 6,946.00</b>	<b>\$ -</b>	<b>\$ 1,910.50</b>	<b>\$ -</b>	<b>\$ -</b>	

<b>Data Processing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
E911 Data Base/MSAG (Telephone Co)		\$ 12,729.00					
E911 Data Base/MSAG (Other)		\$ 23,322.00					
Other (Specify)							
<b>TOTAL</b>	<b>\$ 36,051.00</b>	<b>\$ 36,051.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

<b>Addressing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Intersection Signage		\$ 1,248.00					
Resident Markers		\$ 793.00					
Contracted Services							
GIS (mapping)							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 2,041.00</b>	<b>\$ 2,041.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

**Reporting: July 1, 2018 through June 30, 2019**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Radio Infrastructure: Costs for leased and owned</b>						Other Funding Source (specify)		Other Funding Source (specify)		
<u>To include, but not limited to:</u>			From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)		Other Funding Source (specify)		
Radio Base										
Mobile										
Portable										
Handheld										
Pagers										
Repeaters										
Remote Transmitter Sites										
Towers										
Maintenance Agreements										
Repairs										
Other (Specify)										
<b>TOTAL</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>

<b>Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below</b>						Other Funding Source (specify)		Other Funding Source (specify)		
<u>To include, but not limited to:</u>			From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)		Other Funding Source (specify)		
Hardware	\$	23,987.00								
Software										
CAD System										
Mapping										
Radio										
Logging Recorder										
Dispatcher Work Stations										
Maintenance Agreements										
Repairs										
Other (Specify)										
<b>TOTAL</b>	<b>\$</b>	<b>23,987.00</b>	<b>\$</b>	<b>23,987.00</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>



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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Loans						
Other (Specify)						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>GRAND TOTAL</b>	\$ 294,546.80	\$ 88,465.00	\$ -	\$ 206,081.80	\$ -	\$ -

<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases						
Amount set aside for future projects						
Other (Specify)						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

Reporting: July 1, 2018 through June 30, 2019

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Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** Data regarding revenues at the PSAP and other administrative data

<b>Prepared by:</b>	Arden Kopischke	lyonema@lyoncountyiowa.com	712-472-8330
	Name	Email	Phone
<b>Submitted by:</b>	Arden Kopischke	lyonema@lyoncountyiowa.com	712-472-8330
	Name	Email	Phone
	Lyon Co Sheriff's Office	Lyon	
	PSAP Name	County	

<b>Administrative Data</b>	\$ 49,621.25	NA	NA	NA	1
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	\$ 195,724.11		1,694		8
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$ 4,812.00	Intrest
	Amount	Source
	\$ 200.00	Insurance refund
	Amount	Source
<b>Additional Debt</b>		
	Amount	Source
	Amount	Source

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)		
Salary, to include overtime			\$ 421,411.98				
FICA			\$ 30,824.40				
IPERS			\$ 41,893.00				
Deferred Comp			\$ 3,900.00				
Worker's Comp			\$ 1,239.00				
Unemployment Ins			\$ 420.00				
Health and Dental Ins			\$ 84,173.00				
Clothing Allowance							
Organization Dues							
Witness Fees							
Longevity Pay							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 583,861.38</b>	<b>\$ -</b>	<b>\$ 583,861.38</b>	<b>\$ -</b>	<b>\$ -</b>		

<b>Administration - Other Costs:</b>							
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)		
Office Supplies	\$ 467.89		\$ 1,896.57				
Postage			\$ 210.00				
Fax Machines			\$ 18.63				
Copy Machines			\$ 599.76				
Advertising	\$ 25.74						
Promotion							
Training Expenses			\$ 1,878.88				
Other (Specify)							
<b>TOTAL</b>	<b>\$ 5,097.47</b>	<b>\$ 493.63</b>	<b>\$ 4,603.84</b>	<b>\$ -</b>	<b>\$ -</b>		

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas			\$ 1,956.15		
Electric			\$ 5,268.90		
Water			\$ 695.00		
Sewer			\$ 750.00		
Trash Removal			\$ 150.00		
Janitorial			\$ 1,982.30		
Mowing					
Snow Removal			\$ 663.00		
Other (Specify)					
<b>TOTAL</b>	\$ 11,465.35	\$ -	\$ 11,465.35	\$ -	\$ -

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building					
Liability	\$ 1,292.00				
Equipment					
Office Rental					
Other (Specify)					
<b>TOTAL</b>	\$ 1,292.00	\$ 1,292.00	\$ -	\$ -	\$ -

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement			\$ 1,300.00		
Repairs					
Fuel					
UPS					
Other (Specify)					
<b>TOTAL</b>	\$ 1,300.00	\$ -	\$ 1,300.00	\$ -	\$ -

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs					
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs					
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees			\$ 232.00		
Iowa System / NCIC			\$ 4,140.00		
Other (Specify)					
<b>TOTAL</b>	\$ 4,372.00	\$ -	\$ 4,372.00	\$ -	\$ -

**Reporting: July 1, 2018 through June 30, 2019**

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**Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
CAD System							
Mapping/GIS							
Logging Recorder							
Dispatcher Work Stations							
Software							
Upgrades		\$ 40,789.99					
Maintenance Agreements		8820.00					
Repairs		\$ 20,603.45					
EMD							
Other (Specify)							
<b>TOTAL</b>		<b>\$ 61,393.44</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Data Processing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
E911 Data Base/MSAG (Telephone Co)		\$ 26,029.72					
E911 Data Base/MSAG (Other)							
Other (Specify)							
<b>TOTAL</b>		<b>\$ 26,029.72</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Intersection Signage		\$ 1,558.69					
Resident Markers							
Contracted Services		\$ 3,000.00					
GIS (mapping)							
Other (Specify)							
<b>TOTAL</b>		<b>\$ 4,558.69</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Radio Infrastructure: Costs for leased and owned</b>						Other Funding Source (specify)		Other Funding Source (specify)		
<u>To include, but not limited to:</u>			From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)		Other Funding Source (specify)		
Radio Base										
Mobile										
Portable										
Handheld										
Pagers										
Repeaters										
Remote Transmitter Sites										
Towers										
Maintenance Agreements										
Repairs										
Other (Specify)										
<b>TOTAL</b>	\$	-	\$	-	\$	-	\$	-	\$	-

<b>Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below</b>						Other Funding Source (specify)		Other Funding Source (specify)		
<u>To include, but not limited to:</u>			From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)		Other Funding Source (specify)		
Hardware										
Software										
CAD System										
Mapping										
Radio										
Logging Recorder										
Dispatcher Work Stations										
Maintenance Agreements										
Repairs										
Other (Specify)										
<b>TOTAL</b>	\$	-	\$	-	\$	-	\$	-	\$	-

**Reporting: July 1, 2018 through June 30, 2019**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Loans						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>GRAND TOTAL</b>	<b>\$ 699,370.05</b>	<b>\$ 93,767.48</b>	<b>\$ -</b>	<b>\$ 605,602.57</b>	<b>\$ -</b>	<b>\$ -</b>
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<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases		\$ 466,894.79				
Amount set aside for future projects						
Other (Specify)						
<b>TOTAL</b>	<b>\$ 466,894.79</b>	<b>\$ 466,894.79</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232



Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Jason Barnes	<a href="mailto:jbarnes@madisoncoia.us">jbarnes@madisoncoia.us</a>	515-462-3575
	Name	Email	Phone
<b>Submitted by:</b>	Diane Sefrit	<a href="mailto:sci911@mediacombb.net">sci911@mediacombb.net</a>	712-523-3367
	Name	Email	Phone
	Madison Co Sheriff's Office	Madison- SCI Regional	
	PSAP Name	County	

<b>Administrative Data</b>	N/A	472	N/A	40,226	2
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	N/A		2,683		5
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$ 61,093.06	State Payout
	Amount	Source
	Amount	Source
<b>Additional Debt</b>		
	Amount	Source
	Amount	Source

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>				
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime			\$ 226,600.00			
FICA			\$ 17,334.90			
IPERS			\$ 23,135.86			
Deferred Comp			N/A			
Worker's Comp			N/A			
Unemployment Ins			N/A			
Health and Dental Ins			\$ 100,000.00			
Clothing Allowance			\$ 300.00			
Organization Dues			N/A			
Witness Fees			N/A			
Longevity Pay			N/A			
Other (Specify)			N/A			
<b>TOTAL</b>	\$ 367,370.76	\$ -	\$ 367,370.76	\$ -	\$ -	

<b>Administration - Other Costs:</b>						
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies			\$ 1,000.00			
Postage			\$ 750.00			
Fax Machines			N/A			
Copy Machines			N/A			
Advertising			N/A			
Promotion			N/A			
Training Expenses			\$ 700.00			
Other (Specify)			N/A			
<b>TOTAL</b>	\$ 2,450.00	\$ -	\$ 2,450.00	\$ -	\$ -	

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**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas			\$ 3,000.00		
Electric			\$ 16,000.00		
Water			\$ 4,000.00		
Sewer			\$ 4,000.00		
Trash Removal			\$ 1,600.00		
Janitorial			\$ 3,000.00		
Mowing			N/A		
Snow Removal			N/A		
Other (Specify)			N/A		
<b>TOTAL</b>	\$ 31,600.00	\$ -	\$ 31,600.00	\$ -	\$ -

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building			N/A		
Liability			N/A		
Equipment			\$ 5,000.00		
Office Rental			N/A		
Other (Specify)			N/A		
<b>TOTAL</b>	\$ 5,000.00	\$ -	\$ 5,000.00	\$ -	\$ -

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement			\$ 350.00		
Repairs			N/A		
Fuel			N/A		
UPS			N/A		
Other (Specify) Budgeted for Equip			\$ 10,000.00		
<b>TOTAL</b>	\$ 10,350.00	\$ -	\$ 10,350.00	\$ -	\$ -

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**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs			INCLUDED W/911		
Hardware			INCLUDED W/911		
Software			INCLUDED W/911		
Upgrades			INCLUDED W/911		
Maintenance Agreements			N/A		
Repairs			N/A		
Other (Specify)			N/A		
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs			N/A		
Hardware			N/A		
Software			N/A		
Upgrades			N/A		
Maintenance Agreements			N/A		
Repairs			N/A		
Other (Specify)			N/A		
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees			\$ 6,221.40		
Iowa System / NCIC			\$ 5,724.00		
Other (Specify)			N/A		
<b>TOTAL</b>	\$ 11,945.40	\$ -	\$ 11,945.40	\$ -	\$ -

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<b>Operations:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
CAD System				N/A		
Mapping/GIS				N/A		
Logging Recorder				N/A		
Dispatcher Work Stations				N/A		
Software				N/A		
Upgrades				N/A		
Maintenance Agreements				N/A		
Repairs				N/A		
EMD				N/A		
Other (Specify)				N/A		
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Data Processing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
E911 Data Base/MSAG (Telephone Co)				N/A		
E911 Data Base/MSAG (Other)				N/A		
Other (Specify)				N/A		
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Addressing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Intersection Signage				N/A		
Resident Markers				N/A		
Contracted Services				N/A		
GIS (mapping)				N/A		
Other (Specify)				N/A		
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Reporting: July 1, 2018 through June 30, 2019

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<b>Radio Infrastructure: Costs for leased and owned</b>					Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff		
Radio Base				INCLUDED		
Mobile				INCLUDED		
Portable				INCLUDED		
Handheld				INCLUDED		
Pagers				INCLUDED		
Repeaters				INCLUDED		
Remote Transmitter Sites				INCLUDED		
Towers				INCLUDED		
Maintenance Agreements				INCLUDED		
Repairs				INCLUDED		
Other (Specify)				N/A		
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below</b>					Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff		
Hardware	\$ 5,221.51			N/A		
Software				N/A		
CAD System	\$ 50,853.00			N/A		
Mapping				N/A		
Radio	\$ 4,996.68			N/A		
Logging Recorder				N/A		
Dispatcher Work Stations				N/A		
Maintenance Agreements				N/A		
Repairs				N/A		
Other (Specify)				\$ 10,000.00		
<b>TOTAL</b>	\$ 71,071.19	\$ 61,071.19	\$ -	\$ 10,000.00	\$ -	\$ -

**Reporting: July 1, 2018 through June 30, 2019**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Loans						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>GRAND TOTAL</b>	<b>\$ 499,787.35</b>	<b>\$ 61,071.19</b>	<b>\$ -</b>	<b>\$ 438,716.16</b>	<b>\$ -</b>	<b>\$ -</b>
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<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases						
Amount set aside for future projects						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

Reporting: July 1, 2018 through June 30, 2019 **Must Use This Form--Hand Written Forms Not Accepted** Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** Data regarding revenues at the PSAP and other administrative data

<b>Prepared by:</b>	<u>Cheryl Eklofe</u>	<u>eklofe@mahaskacounty.org</u>	<u>641-672-1209 Ext 2</u>
	Name	Email	Phone
<b>Submitted by:</b>	<u>Cheryl Eklofe</u>	<u>eklofe@mahaskacounty.org</u>	<u>641-672-1209 Ext 2</u>
	Name	Email	Phone
	<u>Mahaska Co E911 Center - Oskaloosa</u>	<u>Mahaska</u>	
	PSAP Name	County	

<b>Administrative Data</b>	<u>\$ 59,584.05</u>	<u>950</u>	<u>0</u>	<u>71,155</u>	<u>5</u>
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	<u>\$ 213,428.67</u>		<u>4,740</u>		<u>12</u>
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	<u>\$ 12,000.00</u>	<u>GIS Grant</u>
	Amount	Source
	<u>\$ 2,141.20</u>	<u>Interest</u>
	Amount	Source
<b>Additional Debt</b>		
	Amount	Source
	Amount	Source

<b>Administration - Personnel Costs:</b>	<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>				
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Salary, to include overtime				\$ 484,128.37	
FICA				\$ 35,621.47	
IPERS				\$ 45,073.84	
Deferred Comp					
Worker's Comp					
Unemployment Ins					
Health and Dental Ins				\$ 151,585.80	
Clothing Allowance				\$ 3,009.92	
Organization Dues					
Witness Fees					
Longevity Pay					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 719,419.40</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 719,419.40</b>	<b>\$ -</b>

<b>Administration - Other Costs:</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>					
Office Supplies				\$ 4,092.50	
Postage				\$ 75.00	
Fax Machines					
Copy Machines				\$ 2,654.44	
Advertising					
Promotion					
Training Expenses				\$ 5,727.78	



Reporting: July 1, 2018 through June 30, 2019 **Must Use This Form—Hand Written Forms Not Accepted** Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

Other (Specify)	Equipment	\$	2,414.11					
Publications						\$	119.98	
Aladtec						\$	2,308.00	
<b>TOTAL</b>	<b>\$</b>	<b>17,391.81</b>	<b>\$</b>	<b>2,414.11</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>14,977.70</b>
							\$	-

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

Utilities	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)			
Gas								
Electric				\$	562.29			
Water								
Sewer								
Trash Removal								
Janitorial								
Mowing								
Snow Removal								
Other (Specify)								
<b>TOTAL</b>	<b>\$</b>	<b>562.29</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>562.29</b>	<b>\$</b>	<b>-</b>

Insurance	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)			
Building								
Liability								
Equipment								
Office Rental								
Other (Specify)								
<b>TOTAL</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>

Generator	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)			
Maintenance Agreement								
Repairs								
Fuel								
UPS								
Other (Specify)								
Service	\$	325.00						
<b>TOTAL</b>	<b>\$</b>	<b>325.00</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>

**Communications:**

To include, but not limited to:

E911 Telephone System	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)			
Circuit Costs								
Hardware								
Software								
Upgrades								
Maintenance Agreements								
Repairs								
Other (Specify)								
<b>TOTAL</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>

Administrative Phone System	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs					
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs	\$	45.00			
Other (Specify)					
CenturyLink				\$	8,947.34
Equipment-Wall Phone	\$	55.00			

Reporting: July 1, 2018 through June 30, 2019 **Must Use This Form--Hand Written Forms Not Accepted** Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>TOTAL</b>	\$	<b>9,047.34</b>	\$	100.00	\$	-	\$	-	\$	8,947.34	\$	-
<b>Other</b>			From 911 Surcharge	From General	From Sheriff		Other Funding Source (specify)		Other Funding Source (specify)			
Internet Fees												
Iowa System / NCIC							\$	13,302.00				
Other (Specify) MCG							\$	1,940.45				
Drug Test							\$	40.00				
Office Furniture		\$	1,671.52				\$	1,586.91				
Repairs		\$	170.75									
<b>TOTAL</b>	\$	<b>18,711.63</b>	\$	1,842.27	\$	-	\$	-	\$	16,869.36	\$	-

<b>Operations:</b>			From 911 Surcharge	From General	From Sheriff		Other Funding Source (specify)		Other Funding Source (specify)			
<u>To include, but not limited to:</u>												
CAD System												
Mapping/GIS												
Logging Recorder												
Dispatcher Work Stations												
Software												
Upgrades												
Maintenance Agreements		\$	9,545.00									
Repairs												
EMD												
Other (Specify)												
GeoLynx Server Project		\$	18,416.00									
PowerPhone/CAD		\$	7,500.00									
Mobile CAD		\$	2,113.34									
<b>TOTAL</b>	\$	<b>37,574.34</b>	\$	37,574.34	\$	-	\$	-	\$	-	\$	-

<b>Data Processing:</b>			From 911 Surcharge	From General	From Sheriff		Other Funding Source (specify)		Other Funding Source (specify)			
<u>To include, but not limited to:</u>												
E911 Data Base/MSAG (Telephone Co)		\$	6,885.60									
E911 Data Base/MSAG (Other)												
Other (Specify)												
<b>TOTAL</b>	\$	<b>6,885.60</b>	\$	6,885.60	\$	-	\$	-	\$	-	\$	-

<b>Addressing:</b>			From 911 Surcharge	From General	From Sheriff		Other Funding Source (specify)		Other Funding Source (specify)			
<u>To include, but not limited to:</u>												
Intersection Signage												
Resident Markers												
Contracted Services												
GIS (mapping)												
Other (Specify)												
<b>TOTAL</b>	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-

<b>Radio Infrastructure: Costs for leased and owned</b>			From 911 Surcharge	From General	From Sheriff		Other Funding Source (specify)		Other Funding Source (specify)			
<u>To include, but not limited to:</u>												
Radio Base												
Mobile												
Portable												
Handheld												
Pagers												
Repeaters												
Remote Transmitter Sites												
Towers												
Maintenance Agreements												
Repairs												
Other (Specify) Reprogram 5 portable		\$	388.44									
CenturyLink - Circuits		\$	4,464.00									
<b>TOTAL</b>	\$	<b>4,852.44</b>	\$	4,852.44	\$	-	\$	-	\$	-	\$	-

**Capital Expenditures:** Non-recurring costs during this reporting timeframe on large expenses in the categories below Other Funding Other Funding

Reporting: July 1, 2018 through June 30, 2019 **Must Use This Form--Hand Written Forms Not Accepted** Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Source (specify)	Source (specify)
Hardware					
Software					
CAD System					
Mapping					
Radio					
Logging Recorder					
Dispatcher Work Stations					
Maintenance Agreements					
Repairs					
Other (Specify)					
Radio Consultant	\$ 22,490.91				
Comm Trailer	\$ 7,633.03				
<b>TOTAL</b>	<b>\$ 30,123.94</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Debt Services: Paid on debt during the current reporting timeframe</b>					
To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Loans					
Other (Specify)					
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Miscellaneous (Specify):</b>					
	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Networkfleet	\$ 13,721.06				
eDispatch/IamResponding	\$ 3,221.00				
GeoLynx Equipment	\$ 4,170.02				
<b>TOTAL</b>	<b>\$ 21,112.08</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**GRAND TOTAL** \$ 866,005.87 \$ 105,229.78 \$ - \$ - \$ 760,776.09 \$ -

<b>Set Aside Funds:</b>					
To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Amount set aside for future purchases					
Amount set aside for future projects	\$ 300,000.00				
Other (Specify)					
<b>TOTAL</b>	<b>\$ 300,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

**Reporting: July 1, 2018 through June 30, 2019**

**Must Use This Form--Hand Written Forms Not Accepted**

**Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	<u>Marcia Slycord</u>	<u>mslycord@cityofpella.com</u>	<u>641-628-4921</u>
	Name	Email	Phone
<b>Submitted by:</b>	<u>Marcia Slycord</u>	<u>mslycord@cityofpella.com</u>	<u>641-628-4921</u>
	Name	Email	Phone
	<u>Pella Police Department</u>	<u>Marion</u>	
	PSAP Name	County	

<b>Administrative Data</b>	<u>\$ 76,300.00</u>	<u>254</u>	<u></u>	<u></u>	<u>1</u>
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	<u>\$ 126,615.00</u>		<u>911/1,974</u>	<u>NG911/3,109</u>	<u>5</u>
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	<u>\$ 3,790.00</u>	<u>address markers, fuel tax refund, miscellaneous</u>
	Amount	Source
	<u>\$ 27,000.00</u>	<u>GIS Grant</u>
	Amount	Source
<b>Additional Debt</b>	<u></u>	<u></u>
	Amount	Source
	<u></u>	<u></u>
	Amount	Source

Reporting: July 1, 2018 through June 30, 2019

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime		\$ 28,283.00	\$ 331,656.00				
FICA		\$ 2,210.00	\$ 24,760.00				
IPERS		\$ 2,955.00	\$ 30,757.00				
Deferred Comp							
Worker's Comp							
Unemployment Ins							
Health and Dental Ins		\$ 6,707.00	\$ 40,020.00				
Clothing Allowance			\$ 511.00				
Organization Dues		\$ 123.00					
Witness Fees							
Longevity Pay							
Other (Specify) Vision		\$ 35.00					
<b>TOTAL</b>	<b>\$ 468,017.00</b>	<b>\$ 40,313.00</b>	<b>\$ 427,704.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

<b>Administration - Other Costs:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Office Supplies			\$ 448.00			
Postage			\$ 87.00			
Fax Machines						
Copy Machines			\$ 727.00			
Advertising		\$ 29.00				
Promotion						
Training Expenses		\$ 310.00	\$ 425.00			
Other (Specify)						
<b>TOTAL</b>	<b>\$ 2,026.00</b>	<b>\$ 339.00</b>	<b>\$ 1,687.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2018 through June 30, 2019

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Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas		\$ 591.00			
Electric		\$ 1,376.00			
Water		\$ 31.00			
Sewer		\$ 24.00			
Trash Removal					
Janitorial		\$ 99.00			
Mowing					
Snow Removal					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ 2,121.00	\$ -	\$ -	\$ -

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building		\$ 331.00			
Liability					
Equipment					
Office Rental					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ 331.00	\$ -	\$ -	\$ -

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement					
Repairs					
Fuel		\$ 170.00			
UPS					
Other (Specify) service		\$ 280.00			
<b>TOTAL</b>	\$ -	\$ 450.00	\$ -	\$ -	\$ -

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 17,736.00				
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 17,736.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs		\$ 2,561.00			
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 2,561.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees		\$ 5,092.00			
Iowa System / NCIC		\$ 6,744.00			
Other (Specify)					
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 11,836.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
CAD System						
Mapping/GIS		\$ 5,627.00				
Logging Recorder						
Dispatcher Work Stations						
Software						
Upgrades						
Maintenance Agreements			\$ 24,485.00			
Repairs						
EMD						
Other (Specify)						
<b>TOTAL</b>		<b>\$ 30,112.00</b>	<b>\$ 5,627.00</b>	<b>\$ 24,485.00</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Data Processing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
E911 Data Base/MSAG (Telephone Co)						
E911 Data Base/MSAG (Other)		\$ 5,152.00				
Other (Specify)						
<b>TOTAL</b>		<b>\$ 5,152.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Intersection Signage		\$ 5,572.00				
Resident Markers		\$ 5,572.00				
Contracted Services						
GIS (mapping)		\$ 3,015.00				
Other (Specify)		\$ 1,409.00				
mileage		\$ 248.00				
<b>TOTAL</b>		<b>\$ 15,816.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Radio Infrastructure:** *Costs for leased and owned*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Radio Base					
Mobile					
Portable					
Handheld					
Pagers					
Repeaters					
Remote Transmitter Sites					
Towers					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

**Capital Expenditures:** *Non-recurring costs during this reporting timeframe on large expenses in the categories below*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Hardware					
Software					
CAD System					
Mapping					
Radio					
Logging Recorder					
Dispatcher Work Stations					
Maintenance Agreements		\$ 4,900.00			
Repairs					
Other (Specify)					
<b>TOTAL</b>	\$ 4,900.00	\$ 4,900.00	\$ -	\$ -	\$ -

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Loans						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>GRAND TOTAL</b>	<b>\$ 561,058.00</b>	<b>\$ 84,983.00</b>	<b>\$ 476,075.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
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<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases		\$ 200,000.00				
Amount set aside for future projects						
Other (Specify)						
<b>TOTAL</b>	<b>\$ 200,000.00</b>	<b>\$ 200,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

**Reporting: July 1, 2018 through June 30, 2019**

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Michelle Kingrey	<a href="mailto:mkingrey@co.marion.ia.us">mkingrey@co.marion.ia.us</a>	641-828-2220
	Name	Email	Phone
<b>Submitted by:</b>	Michelle Kingrey	<a href="mailto:mkingrey@co.marion.ia.us">mkingrey@co.marion.ia.us</a>	641-828-2220
	Name	Email	Phone
	Marion Co Sheriff's Office	Marion	
	PSAP Name	County	

<b>Administrative Data</b>	\$ 76,300.00	502			
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	\$ 126,615.00		5,236		
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$ 3,790.00	911 markers, fuel tax refund, miscellaneous
	Amount	Source
	\$ 27,000.00	GIS Grant
	Amount	Source
<b>Additional Debt</b>		
	Amount	Source
	Amount	Source

**Reporting: July 1, 2018 through June 30, 2019**

**Must Use This Form--Hand Written Forms Not Accepted**

**Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>				
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime	\$ 28,283.00		\$ 335,159.00			
FICA	\$ 2,210.00		\$ 32,151.00			
IPERS	\$ 2,955.00		\$ 26,480.00			
Deferred Comp						
Worker's Comp						
Unemployment Ins						
Health and Dental Ins	\$ 6,707.00		\$ 75,715.00			
Clothing Allowance			\$ 700.00			
Organization Dues	\$ 123.00					
Witness Fees						
Longevity Pay						
Other (Specify)						
Vision Insurance	\$ 35.00					
Labor Relations			\$ 300.00			
<b>TOTAL</b>	<b>\$ 510,818.00</b>	\$ 40,313.00	\$ -	\$ 470,505.00	\$ -	

<b>Administration - Other Costs:</b>						
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies			\$ 5,871.00			
Postage						
Fax Machines						
Copy Machines						
Advertising	\$ 29.00		\$ 473.00			
Promotion						
Training Expenses	\$ 310.00		\$ 1,535.00			
Other (Specify)						
Notary Fees			\$ 30.00			
Pre-Employment Physicals			\$ 342.00			
<b>TOTAL</b>	<b>\$ 8,590.00</b>	\$ 339.00	\$ -	\$ 8,251.00	\$ -	

Reporting: July 1, 2018 through June 30, 2019

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Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas			\$ 671.00		
Electric			\$ 7,142.00		
Water			\$ 664.00		
Sewer			\$ 67.00		
Trash Removal					
Janitorial					
Mowing					
Snow Removal					
Other (Specify)					
Direct TV			\$ 393.00		
<b>TOTAL</b>	\$ 8,937.00	\$ -	\$ 8,937.00	\$ -	\$ -

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building		\$ 173.00			
Liability					
Equipment		\$ 186.00			
Office Rental					
Other (Specify)		\$ 158.00			
<b>TOTAL</b>	\$ 517.00	\$ 517.00	\$ -	\$ -	\$ -

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement					
Repairs					
Fuel					
UPS					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

Reporting: July 1, 2018 through June 30, 2019

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Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 17,736.00				
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 17,736.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs			\$ 9,405.00		
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 9,405.00</b>	<b>\$ -</b>	<b>\$ 9,405.00</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees					
Iowa System / NCIC			\$ 11,112.00		
Other (Specify)					
<b>TOTAL</b>	<b>\$ 11,112.00</b>	<b>\$ -</b>	<b>\$ 11,112.00</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2018 through June 30, 2019

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
CAD System						
Mapping/GIS		\$ 5,627.00				
Logging Recorder						
Dispatcher Work Stations				\$ 1,996.00		
Software						
Upgrades						
Maintenance Agreements				\$ 28,900.00		
Repairs						
EMD				\$ 1,846.00		
Other (Specify)						
<b>TOTAL</b>	<b>\$ 38,369.00</b>	<b>\$ 5,627.00</b>	<b>\$ -</b>	<b>\$ 32,742.00</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Data Processing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
E911 Data Base/MSAG (Telephone Co)						
E911 Data Base/MSAG (Other)		\$ 5,152.00				
Other (Specify)						
<b>TOTAL</b>	<b>\$ 5,152.00</b>	<b>\$ 5,152.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Intersection Signage		\$ 5,572.00				
Resident Markers		\$ 5,572.00				
Contracted Services						
GIS (mapping)		\$ 3,015.00				
Other (Specify)						
Truck expense		\$ 1,409.00				
Mileage		\$ 248.00				
<b>TOTAL</b>	<b>\$ 15,816.00</b>	<b>\$ 15,816.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Reporting: July 1, 2018 through June 30, 2019**

**Must Use This Form--Hand Written Forms Not Accepted**

**Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Radio Infrastructure: Costs for leased and owned**

<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Radio Base					
Mobile					
Portable					
Handheld					
Pagers					
Repeaters					
Remote Transmitter Sites					
Towers					
Maintenance Agreements			\$ 12,402.00		
Repairs					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ 12,402.00	\$ -	\$ -

**Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below**

<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Hardware					
Software					
CAD System					
Mapping					
Radio					
Logging Recorder					
Dispatcher Work Stations					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -



**Reporting: July 1, 2018 through June 30, 2019**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Loans						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>GRAND TOTAL</b>	<b>\$ 638,854.00</b>	<b>\$ 84,983.00</b>	<b>\$ 517.00</b>	<b>\$ 553,354.00</b>	<b>\$ -</b>	<b>\$ -</b>
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<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases	\$ 200,000.00					
Amount set aside for future projects						
Other (Specify)						
<b>TOTAL</b>	<b>\$ 200,000.00</b>	<b>\$ 200,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

**Reporting: July 1, 2018 through June 30, 2019**

**Must Use This Form--Hand Written Forms Not Accepted**

**Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Rhonda Braudis	<a href="mailto:rbraudis@marshalltown-ia.gov">rbraudis@marshalltown-ia.gov</a>	641-754-4750
	Name	Email	Phone
<b>Submitted by:</b>	Rhonda Braudis	<a href="mailto:rbraudis@marshalltown-ia.gov">rbraudis@marshalltown-ia.gov</a>	641-754-4750
	Name	Email	Phone
	Marshalltown Police Department	Marshall	
	PSAP Name	County	

<b>Administrative Data</b>	\$ 124,019.02	590		61,102	5
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	\$ 193,540.98		12,430		14 + 1 Director
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$ 61,093.06	Wireless Carryover Grant
	Amount	Source
	\$ 3,896.25	Interest on Investments
	Amount	Source
<b>Additional Debt</b>		
	Amount	Source
	Amount	Source

Reporting: July 1, 2018 through June 30, 2019

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)		
Salary, to include overtime	\$ 687,392.22						
FICA	\$ 40,927.06						
IPERS	\$ 64,445.47						
Deferred Comp							
Worker's Comp	\$ 325.78						
Unemployment Ins							
Health and Dental Ins	\$ 116,922.67						
Clothing Allowance							
Organization Dues							
Witness Fees							
Longevity Pay							
Other (Specify)							
Retirement Payout	\$ 6,761.33						
MEDICARE	\$ 9,574.93						
<b>TOTAL</b>	<b>\$ 926,349.46</b>	<b>\$ 926,349.46</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administration - Other Costs:</b>							
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)		
Office Supplies	\$ 5,939.66						
Postage							
Fax Machines	\$ 138.00						
Copy Machines							
Advertising	\$ 227.09						
Promotion							
Training Expenses	\$ 1,218.36						
Other (Specify)							
Physicals	\$ 619.50						
Consulting - MMPI	\$ 950.00						
<b>TOTAL</b>	<b>\$ 9,092.61</b>	<b>\$ 9,092.61</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas					
Electric					
Water					
Sewer					
Trash Removal					
Janitorial					
Mowing					
Snow Removal					
Other (Specify)					
Rent - Annual MOU Amount of \$1					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building					
Liability					
Equipment	\$ 13,813.00				
Office Rental					
Other (Specify)					
Workman's Compensation	\$ 2,726.00				
<b>TOTAL</b>	\$ 16,539.00	\$ -	\$ -	\$ -	\$ -

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement					
Repairs					
Fuel					
UPS					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 42,457.86				
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 42,457.86</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs					
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
Language Line	\$ 5,600.70				
<b>TOTAL</b>	<b>\$ 5,600.70</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees	\$ 604.39				
Iowa System / NCIC	\$ 6,764.40				
Other (Specify)					
CLIPS - NCIC	\$ 1,450.00				
<b>TOTAL</b>	<b>\$ 8,818.79</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Reporting: July 1, 2018 through June 30, 2019**

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
CAD System		\$ 19,635.21					
Mapping/GIS		\$ 1,815.57					
Logging Recorder		\$ 3,596.00					
Dispatcher Work Stations							
Software							
Upgrades							
Maintenance Agreements		\$ 1,806.11					
Repairs							
EMD							
Other (Specify)							
Headsets / Radio		\$ 796.00					
Shredding		\$ 80.00					
<b>TOTAL</b>	<b>\$ 27,728.89</b>	<b>\$ 27,728.89</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Data Processing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
E911 Data Base/MSAG (Telephone Co)							
E911 Data Base/MSAG (Other)							
Other (Specify)							
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Intersection Signage							
Resident Markers							
Contracted Services							
GIS (mapping)							
Other (Specify)							
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Radio Infrastructure:** *Costs for leased and owned*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Radio Base					
Mobile					
Portable					
Handheld					
Pagers					
Repeaters					
Remote Transmitter Sites					
Towers	\$ 300.00				
Maintenance Agreements					
Repairs					
Other (Specify)					
E911 Batteries	\$ 1,375.56				
RACOM EDACS Fee	\$ 38,670.46				
E911 RACOM Access Fee	\$ 2,710.56				
<b>TOTAL</b>	<b>\$ 43,056.58</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Capital Expenditures:** *Non-recurring costs during this reporting timeframe on large expenses in the categories below*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Hardware					
Software					
CAD System					
Mapping					
Radio	\$ 50,735.66				
Logging Recorder	\$ 23,833.00				
Dispatcher Work Stations					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 74,568.66</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Reporting: July 1, 2018 through June 30, 2019**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Loans						
Other (Specify)						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>GRAND TOTAL</b>	\$ 1,154,212.55	\$ 1,154,212.55	\$ -	\$ -	\$ -	\$ -
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<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases						
Amount set aside for future projects						
Other (Specify)						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**Notes/Comments:** The payroll expenses are ultimately paid by the Marshall County Commission Surcharge. Payroll completed by the City of Marshalltown and then reimbursed by the Commission Surcharge.

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232



**Reporting: July 1, 2018 through June 30, 2019**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Susan Wiegel	<a href="mailto:swiegel@millscoia.us">swiegel@millscoia.us</a>	712-527-4150
	Name	Email	Phone
<b>Submitted by:</b>	Larry Hurst	<a href="mailto:lhurst@millsctyema.org">lhurst@millsctyema.org</a>	712-527-0500
	Name	Email	Phone
	Mills County Communications Center-Glenw	Mills	
	PSAP Name	County	

<b>Administrative Data</b>	\$ 40,941.00	791	220	35,214	3
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	\$ 182,123.00		4,605		8
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$ 12,000.00	GIS Grant
	Amount	Source
	Amount	Source

<b>Additional Debt</b>	\$ 80,296.00	Lease MDT (4 remaining payments)
	Amount	Source
	Amount	Source

**Reporting: July 1, 2018 through June 30, 2019**

**Must Use This Form--Hand Written Forms Not Accepted**

**Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)		
Salary, to include overtime		\$ 404,259.00					
FICA		\$ 31,008.00					
IPERS		\$ 38,021.00					
Deferred Comp							
Worker's Comp							
Unemployment Ins							
Health and Dental Ins		\$ 152,475.00					
Clothing Allowance		\$ 769.00					
Organization Dues		\$ 768.00					
Witness Fees							
Longevity Pay		\$ 1,400.00					
Other (Specify)							
<b>TOTAL</b>	<b>\$ 628,700.00</b>	<b>\$ -</b>	<b>\$ 628,700.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administration - Other Costs:</b>							
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)		
Office Supplies		\$ 1,613.00					
Postage							
Fax Machines							
Copy Machines		\$ 1,460.00					
Advertising	\$ 337.00	\$ 110.00					
Promotion							
Training Expenses		\$ 5,039.00					
Other (Specify)							
<b>TOTAL</b>	<b>\$ 8,559.00</b>	<b>\$ 337.00</b>	<b>\$ 8,222.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas		\$ 971.00			
Electric		\$ 2,581.00			
Water		\$ 143.00			
Sewer					
Trash Removal		\$ 49.00			
Janitorial		\$ 2,200.00			
Mowing					
Snow Removal					
Other (Specify)					
<b>TOTAL</b>	\$ 5,944.00	\$ -	\$ 5,944.00	\$ -	\$ -

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building					
Liability	\$ 397.00				
Equipment					
Office Rental					
Other (Specify)					
<b>TOTAL</b>	\$ 397.00	\$ 397.00	\$ -	\$ -	\$ -

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement					
Repairs					
Fuel					
UPS					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 21,024.00				
Hardware					
Software					
Upgrades					
Maintenance Agreements	\$ 15,088.00				
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 36,112.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs		\$ 7,391.00			
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 7,391.00</b>	<b>\$ 7,391.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees					
Iowa System / NCIC		\$ 10,548.00			
Other (Specify)					
<b>TOTAL</b>	<b>\$ 10,548.00</b>	<b>\$ 10,548.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
CAD System		\$ 1,733.00				
Mapping/GIS		\$ 8,202.00				
Logging Recorder		\$ 2,745.00	\$ 1,203.00			
Dispatcher Work Stations			\$ 3,550.00			
Software						
Upgrades						
Maintenance Agreements			\$ 15,595.00			
Repairs						
EMD		\$ 157.00				
Other (Specify) Chairs (3)			\$ 3,445.00			
<b>TOTAL</b>	<b>\$ 36,630.00</b>	<b>\$ 12,837.00</b>	<b>\$ 23,793.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Data Processing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
E911 Data Base/MSAG (Telephone Co)						
E911 Data Base/MSAG (Other)						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Intersection Signage						
Resident Markers						
Contracted Services						
GIS (mapping)						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Radio Infrastructure: Costs for leased and owned</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Radio Base						
Mobile						
Portable						
Handheld						
Pagers						
Repeaters						
Remote Transmitter Sites						
Towers		\$ 1,956.00	\$ 11,864.00			
Maintenance Agreements		\$ 37,479.00				
Repairs		\$ 41,705.00				
Other (Specify)						
Removal Tower Horns		\$ 59,320.00				
<b>TOTAL</b>	<b>\$ 152,324.00</b>	<b>\$ 140,460.00</b>	<b>\$ 11,864.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Hardware						
Software						
CAD System						
Mapping						
Radio						
Logging Recorder						
Dispatcher Work Stations						
Maintenance Agreements						
Repairs						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Loans						
Other (Specify)						
Lease MDT		\$ 20,074.00				
<b>TOTAL</b>	<b>\$ 20,074.00</b>	\$ 20,074.00	\$ -	\$ -	\$ -	\$ -

<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	<b>\$ -</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>GRAND TOTAL</b>	<b>\$ 906,679.00</b>	<b>\$ 210,217.00</b>	<b>\$ 696,462.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
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<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases		\$ 32,000.00				
Amount set aside for future projects						
Other (Specify)						
<b>TOTAL</b>	<b>\$ 32,000.00</b>	\$ 32,000.00	\$ -	\$ -	\$ -	\$ -

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

**Reporting: July 1, 2018 through June 30, 2019**

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**Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	<u>Kris Olson</u>	<u>mtch911@osage.net</u>	<u>641-732-4837</u>
	Name	Email	Phone
<b>Submitted by:</b>	<u>Kris Olson</u>	<u>mtch911@osage.net</u>	<u>641-732-4837</u>
	Name	Email	Phone
	<u>Mitchell Co Communication Center - Osage</u>	<u>Mitchell</u>	
	PSAP Name	County	

<b>Administrative Data</b>	<u>\$40,912.88</u>	<u>1,611</u>	<u>76</u>	<u>6,299</u>	<u>2</u>
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	<u>\$106,938.00</u>		<u>1,115</u>		
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	<u>\$12,000/\$6,582.64</u>	<u>State of Iowa GIS Grant/Intrest on Investments</u>
	Amount	Source
	<u>\$61,093.06</u>	<u>State of Iowa Grant Pay-Out Project</u>
	Amount	Source
<b>Additional Debt</b>	<u></u>	<u></u>
	Amount	Source
	<u></u>	<u></u>
	Amount	Source



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<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime		\$13,819.83		\$ 240,000.00			
FICA		\$1,623.95		\$ 20,800.00			
IPERS		\$2,607.32		\$ 24,500.00			
Deferred Comp							
Worker's Comp		\$ 872.00		\$ 3,000.00			
Unemployment Ins							
Health and Dental Ins		\$5,427.60		\$ 48,000.00			
Clothing Allowance							
Organization Dues							
Witness Fees							
Longevity Pay							
Other (Specify) Tort/Liability		\$1,260.00					
<b>TOTAL</b>	<b>\$ 361,910.70</b>	<b>\$ 25,610.70</b>	<b>\$ -</b>	<b>\$ 336,300.00</b>	<b>\$ -</b>	<b>\$ -</b>	

<b>Administration - Other Costs:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies		\$443.46		\$ 5,000.00			
Postage							
Fax Machines							
Copy Machines							
Advertising							
Promotion							
Training Expenses				\$ 20,000.00			
Other (Specify) Legal pub. & Notices		\$186.58					
<b>TOTAL</b>	<b>\$ 25,630.04</b>	<b>\$ 630.04</b>	<b>\$ -</b>	<b>\$ 25,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	

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**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas						
Electric						
Water						
Sewer						
Trash Removal						
Janitorial						
Mowing						
Snow Removal						
Other (Specify)	Comm Center / dispatch			\$ 20,000.00		
<b>TOTAL</b>	<b>\$ 20,000.00</b>	\$ -	\$ -	\$ 20,000.00	\$ -	\$ -

<u>Insurance</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building				\$ 13,000.00		
Liability				\$ 7,500.00		
Equipment						
Office Rental						
Other (Specify)						
<b>TOTAL</b>	<b>\$ 20,500.00</b>	\$ -	\$ -	\$ 20,500.00	\$ -	\$ -

<u>Generator</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement						
Repairs				\$ 1,000.00		
Fuel						
UPS						
Other (Specify)						
<b>TOTAL</b>	<b>\$ 1,000.00</b>	\$ -	\$ -	\$ 1,000.00	\$ -	\$ -

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**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$25,978.43		\$ 3,000.00		
Hardware			\$ 1,500.00		
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 30,478.43</b>	<b>\$ -</b>	<b>\$ 4,500.00</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs					
Hardware					
Software					
Upgrades					
Maintenance Agreements	\$29,392.90				
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 29,392.90</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees			\$ 7,500.00		
Iowa System / NCIC			\$ 7,000.00		
Other (Specify)					
<b>TOTAL</b>	<b>\$ 14,500.00</b>	<b>\$ -</b>	<b>\$ 14,500.00</b>	<b>\$ -</b>	<b>\$ -</b>

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<b>Operations:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
CAD System							
Mapping/GIS							
Logging Recorder				\$ 4,500.00			
Dispatcher Work Stations							
Software							
Upgrades							
Maintenance Agreements				\$ 2,000.00			
Repairs				\$ 8,000.00			
EMD							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 14,500.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 14,500.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Data Processing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
E911 Data Base/MSAG (Telephone Co)							
E911 Data Base/MSAG (Other)		\$ 13,800.00					
Other (Specify)							
<b>TOTAL</b>	<b>\$ 13,800.00</b>	<b>\$ 13,800.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Intersection Signage							
Resident Markers		\$1,145.93					
Contracted Services							
GIS (mapping)							
Other (Specify) mileage		\$2,395.80					
<b>TOTAL</b>	<b>\$ 3,541.73</b>	<b>\$ 3,541.73</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

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**Radio Infrastructure:** *Costs for leased and owned*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Radio Base					
Mobile			\$ 5,000.00		
Portable			\$ 6,500.00		
Handheld					
Pagers					
Repeaters	\$10,992.09				
Remote Transmitter Sites					
Towers					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	\$ 22,492.09	\$ -	\$ 11,500.00	\$ -	\$ -

**Capital Expenditures:** *Non-recurring costs during this reporting timeframe on large expenses in the categories below*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Hardware					
Software					
CAD System					
Mapping					
Radio					
Logging Recorder					
Dispatcher Work Stations					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

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<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Loans						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>GRAND TOTAL</b>	<b>\$ 557,745.89</b>	<b>\$ 109,945.89</b>	<b>\$ -</b>	<b>\$ 447,800.00</b>	<b>\$ -</b>	<b>\$ -</b>
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<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases		\$61,021.11				
Amount set aside for future projects		\$100,000				
Other (Specify)						
<b>TOTAL</b>	<b>\$ 161,021.11</b>	<b>\$ 161,021.11</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

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**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	<u>Rick Deen</u>	<u>moco911@mononacounty.org</u>	<u>712-433-1414</u>
	Name	Email	Phone
<b>Submitted by:</b>	<u>Patrick Prorok</u>	<u>mocoema@mononacounty.org</u>	<u>712-433-1294</u>
	Name	Email	Phone
	<u>MCSO</u>	<u>Monona</u>	
	PSAP Name	County	

<b>Administrative Data</b>	<u>\$ 28,802.50</u>	<u>680</u>	<u>20</u>	<u>23,622</u>	<u>2</u>
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	<u>\$ 156,986.84</u>		<u>2,215</u>		<u>4</u>
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	<u></u>	<u></u>
	Amount	Source
	<u></u>	<u></u>
	Amount	Source
<b>Additional Debt</b>	<u></u>	<u></u>
	Amount	Source
	<u></u>	<u></u>
	Amount	Source

Reporting: July 1, 2018 through June 30, 2019

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Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime			\$ 150,680.59				
FICA			\$ 14,698.18				
IPERS			\$ 20,296.90				
Deferred Comp							
Worker's Comp							
Unemployment Ins			\$ 419.65				
Health and Dental Ins			\$ 65,178.93				
Clothing Allowance							
Organization Dues							
Witness Fees							
Longevity Pay							
Other (Specify)							
Coordination, administration to Sheriff			\$ 20,000.00				
<b>TOTAL</b>	<b>\$ 271,274.25</b>	\$ -	\$ 271,274.25	\$ -	\$ -	\$ -	

<b>Administration - Other Costs:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies							
Postage							
Fax Machines							
Copy Machines							
Advertising							
Promotion							
Training Expenses							
Other (Specify)							
Publication (budget)		\$ 94.86					
<b>TOTAL</b>	<b>\$ 94.86</b>	\$ 94.86	\$ -	\$ -	\$ -	\$ -	



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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas				\$ 191.32	
Electric				\$ 2,442.45	
Water					
Sewer					
Trash Removal					
Janitorial				\$ 574.20	
Mowing					
Snow Removal					
Other (Specify)					
OTHER * Agency Board - 10% of total building useage					
<b>TOTAL</b>	\$ 3,207.97	\$ -	\$ -	\$ 3,207.97	\$ -

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building					
Liability	\$ 4,351.57				
Equipment					
Office Rental					
Other (Specify)					
<b>TOTAL</b>	\$ 4,351.57	\$ 4,351.57	\$ -	\$ -	\$ -

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement					
Repairs					
Fuel					
UPS					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 12,868.32				
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 12,868.32</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 8,190.21	\$ 2,533.76			
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 10,723.97</b>	<b>\$ 2,533.76</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees					
Iowa System / NCIC		\$ 7,344.00			
Other (Specify)					
(Internet - included w/ Adm circuit \$\$)					
<b>TOTAL</b>	<b>\$ 7,344.00</b>	<b>\$ 7,344.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
CAD System							
Mapping/GIS							
Logging Recorder		\$ 6,032.84					
Dispatcher Work Stations							
Software							
Upgrades							
Maintenance Agreements		\$ 13,883.44					
Repairs							
EMD							
Other (Specify)							
PC parts, ect		\$ 249.99					
<b>TOTAL</b>	<b>\$ 20,166.27</b>	<b>\$ 20,166.27</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Data Processing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
E911 Data Base/MSAG (Telephone Co)							
E911 Data Base/MSAG (Other)							
Other (Specify)							
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Intersection Signage							
Resident Markers		\$ 463.20					
Contracted Services							
GIS (mapping)		\$ 5,926.11					
Other (Specify)							
<b>TOTAL</b>	<b>\$ 6,389.31</b>	<b>\$ 6,389.31</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Radio Infrastructure: Costs for leased and owned</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Radio Base						
Mobile						
Portable						
Handheld						
Pagers						
Repeaters						
Remote Transmitter Sites						
Towers						
Maintenance Agreements		\$ 12,903.50	\$ 7,531.15			
Repairs						
Other (Specify)						
Electricity - Tower sites			\$ 3,378.78			
<b>TOTAL</b>	<b>\$ 23,813.43</b>	<b>\$ 12,903.50</b>	<b>\$ 10,909.93</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Hardware						
Software						
CAD System						
Mapping						
Radio			\$ 24,672.88			
Logging Recorder						
Dispatcher Work Stations						
Maintenance Agreements						
Repairs						
Other (Specify)						
* RADIO - shared purchase of 8 mobiles,8 portables, 2 consoles - multiyear purchase w/ E911 purchase						
<b>TOTAL</b>	<b>\$ 24,672.88</b>	<b>\$ -</b>	<b>\$ 24,672.88</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Reporting: July 1, 2018 through June 30, 2019**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>					
To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Loans					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Miscellaneous (Specify):</b>					
	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>GRAND TOTAL</b>	\$ 384,906.83	\$ 64,964.04	\$ 316,734.82	\$ -	\$ 3,207.97	\$ -
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<b>Set Aside Funds:</b>					
To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Amount set aside for future purchases					
Amount set aside for future projects					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

**Reporting: July 1, 2018 through June 30, 2019**

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	<u>Pam Freshwater</u>	<u>pfreshwater@monroecoia.us</u>	<u>641 932-7123</u>
	Name	Email	Phone
<b>Submitted by:</b>	<u>Pam Freshwater</u>	<u>pfreshwater@monroecoia.us</u>	<u>641 932-7123</u>
	Name	Email	Phone
	<u>Monroe Co Sheriff's Office</u>	<u>Monroe</u>	
	PSAP Name	County	

<b>Administrative Data</b>	<u>\$ 24,524.34</u>	<u>618</u>	<u>7</u>	<u>20,840</u>	<u>2</u>
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	<u>\$ 164,220.44</u>		<u>2,064</u>		
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	<u>\$ 16,128.21</u>	<u>Interest</u>
	Amount	Source
	<u>\$ 14,084.20</u>	<u>Signs/Maps/State Reimbursements</u>
	Amount	Source
<b>Additional Debt</b>	<u></u>	<u></u>
	Amount	Source
	<u></u>	<u></u>
	Amount	Source

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>				
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (Albia City)	Other Funding Source (specify)	
Salary, to include overtime			\$ 330,818.40	\$ 96,563.60		
FICA			\$ 25,593.20	\$ 7,387.12		
IPERS			\$ 34,059.50	\$ 9,859.16		
Deferred Comp						
Worker's Comp						
Unemployment Ins						
Health and Dental Ins			\$ 125,329.30	\$ 38,456.00		
Clothing Allowance			\$ 3,962.00			
Organization Dues	\$ 234.00					
Witness Fees						
Longevity Pay						
Other (Specify)						
911 Coordinator reimbursement to Board of Supervisors, includes FICA/Insurance	\$ 34,200.00					
<b>TOTAL</b>	<b>\$ 706,462.28</b>	<b>\$ 34,434.00</b>	<b>\$ 519,762.40</b>	<b>\$ 152,265.88</b>	<b>\$ -</b>	

<b>Administration - Other Costs:</b>						
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (Albia City)	Other Funding Source (specify)	
Office Supplies	\$ 5.98		\$ 1,589.13			
Postage			\$ 838.00			
Fax Machines						
Copy Machines			\$ 3,182.17	\$ 1,214.02		
Advertising	\$ 58.86		\$ 574.00			
Promotion						
Training Expenses	\$ 1,446.46		\$ 5,738.00			
Other (Specify)						
<b>TOTAL</b>	<b>\$ 14,646.62</b>	<b>\$ 1,511.30</b>	<b>\$ 11,921.30</b>	<b>\$ 1,214.02</b>	<b>\$ -</b>	

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**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (Albia City)	Other Funding Source (specify)
Gas		\$ 1,142.20	\$ 6,756.00	\$ 2,893.42	
Electric		\$ 1,952.20	\$ 11,741.00	\$ 5,714.16	
Water		\$ 97.20	\$ 790.00	\$ 393.59	
Sewer					
Trash Removal		\$ 90.20	\$ 1,085.40	\$ 535.60	
Janitorial		\$ 6,299.20	\$ 9,168.00	\$ 2,144.55	
Mowing					
Snow Removal					
Other (Specify) extermination		\$ 28.00	\$ 480.00	\$ 180.00	
<b>TOTAL</b>	\$ 51,490.72	\$ -	\$ 9,609.00	\$ 30,020.40	\$ 11,861.32
					\$ -

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (Albia City)	Other Funding Source (specify)
Building		\$ 1,641.50	\$ 8,533.45		
Liability	\$ 1,393.49	\$ 3,165.36	\$ 3,606.56		
Equipment		\$ 1,544.42	\$ 516.15		
Office Rental					
Other (Specify)					
<b>TOTAL</b>	\$ 20,400.93	\$ 1,393.49	\$ 6,351.28	\$ 12,656.16	\$ -
					\$ -

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (Albia City)	Other Funding Source (specify)
Maintenance Agreement			\$ 625.00		
Repairs					
Fuel					
UPS					
Other (Specify)					
<b>TOTAL</b>	\$ 625.00	\$ -	\$ 625.00	\$ -	\$ -



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**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (Albia City)	Other Funding Source (specify)
Circuit Costs	\$ 480.11				
Hardware	x				
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify) cellphone/hotspot			\$ 7,222.06		
<b>TOTAL</b>	<b>\$ 7,702.17</b>	<b>\$ -</b>	<b>\$ 7,222.06</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (Albia City)	Other Funding Source (specify)
Circuit Costs		\$ 1,603.24	\$ 6,314.63	\$ 8,378.11	
Hardware			x		
Software			x		
Upgrades					
Maintenance Agreements			\$ 700.00	\$ 700.00	
Repairs			x		
Other (Specify)					
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 1,603.24</b>	<b>\$ 7,014.63</b>	<b>\$ 9,078.11</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (Albia City)	Other Funding Source (specify)
Internet Fees			incl'd in circuit cost		
Iowa System / NCIC				\$ 3,930.00	
Other (Specify)					
Datto-onsite/offsite backup			\$ 6,323.10	\$ 6,323.09	
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 6,323.10</b>	<b>\$ 10,253.09</b>	<b>\$ -</b>

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<b>Operations:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (Albia City)	Other Funding Source (specify)	
CAD System				\$ 9,580.00			
Mapping/GIS		\$ 3,031.00	\$ 2,442.00				
Logging Recorder				\$ 1,878.00			
Dispatcher Work Stations		\$ 1,480.40					
Software				\$ 3,773.80			
Upgrades							
Maintenance Agreements		\$ 21,800.00		\$ 7,141.60			
Repairs		\$ 68.11		\$ 758.93			
EMD							
Other (Specify) Servers/upgrade							
Computer-MACH gps tracking				x			
<b>TOTAL</b>	<b>\$ 51,953.84</b>	<b>\$ 26,379.51</b>	<b>\$ 2,442.00</b>	<b>\$ 23,132.33</b>	<b>\$ -</b>	<b>\$ -</b>	

<b>Data Processing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (Albia City)	Other Funding Source (specify)	
E911 Data Base/MSAG (Telephone Co)		\$ 7,962.90					
E911 Data Base/MSAG (Other)							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 7,962.90</b>	<b>\$ 7,962.90</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

<b>Addressing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (Albia City)	Other Funding Source (specify)	
Intersection Signage		\$ 1,080.00					
Resident Markers		\$ 1,247.84					
Contracted Services							
GIS (mapping)							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 2,327.84</b>	<b>\$ 2,327.84</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

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<b>Radio Infrastructure: Costs for leased and owned</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (Albia City)	Other Funding Source (specify)	
Radio Base		\$ 6,151.03					
Mobile							
Portable		\$ 3,897.00					
Handheld							
Pagers							
Repeaters		\$ 26,836.80					
Remote Transmitter Sites							
Towers							
Maintenance Agreements							
Repairs							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 36,884.83</b>	<b>\$ 36,884.83</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (Albia City)	Other Funding Source (specify)	
Hardware							
Software							
CAD System							
Mapping							
Radio							
Logging Recorder							
Dispatcher Work Stations							
Maintenance Agreements							
Repairs							
Other (Specify)	Server/upgrade	\$ 38,624.80					
<b>TOTAL</b>	<b>\$ 38,624.80</b>	<b>\$ 38,624.80</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (Albia City)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Loans			\$ 299,870.00		\$ 87,000.00	
Other (Specify)						
<b>TOTAL</b>	<b>\$ 386,870.00</b>	\$ -	\$ 299,870.00	\$ -	\$ 87,000.00	\$ -

<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (Albia City)	Other Funding Source (specify)
<b>TOTAL</b>	<b>\$ -</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>GRAND TOTAL</b>	<b>\$ 1,360,224.10</b>	<b>\$ 149,998.78</b>	<b>\$ 319,875.52</b>	<b>\$ 618,677.38</b>	<b>\$ 271,672.42</b>	<b>\$ -</b>
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<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (Albia City)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases		\$ 232,023.00				
Amount set aside for future projects						
Other (Specify)						
<b>TOTAL</b>	<b>\$ 232,023.00</b>	\$ 232,023.00	\$ -	\$ -	\$ -	\$ -

**Notes/Comments:** Received the following information from City of Albia, Monroe County Sheriff Department, Monroe County Auditor. Generators are located at both the PSAP and Courthouse. Received figures from Sheriff regarding generator at law center. Monies set aside from 911 Surcharge will be used for radio infrastructures/repeaters/software and hardware updates. Report from call counts was retrieved from the Zetron Max Call taking system. County has bonded for 20 years for new law center facility. Taken from account 21020 LOSST Revenue Bonding Sinking Fund. New tower was also figured and paid through this account.

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

**Reporting: July 1, 2018 through June 30, 2019**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Jackie Laire	<a href="mailto:jlaire@montgomerycoia.us">jlaire@montgomerycoia.us</a>	712-623-5107
	Name	Email	Phone
<b>Submitted by:</b>	Jackie Laire	<a href="mailto:jlaire@montgomerycoia.us">jlaire@montgomerycoia.us</a>	712-623-5107
	Name	Email	Phone
	Montgomery Co Sheriff's Office	Montgomery	
	PSAP Name	County	

<b>Administrative Data</b>	\$ 123,760.00	357	277	12,944	2
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	\$ 99,875.00		2,717		8
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>		
	Amount	Source
	Amount	Source
<b>Additional Debt</b>		
	Amount	Source
	Amount	Source

Reporting: July 1, 2018 through June 30, 2019

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)		
Salary, to include overtime	\$ 7,128.23	\$ 365,331.37					
FICA		\$ 27,273.95					
IPERS		\$ 37,454.82					
Deferred Comp							
Worker's Comp		\$ 500.00					
Unemployment Ins							
Health and Dental Ins		\$ 65,337.18					
Clothing Allowance		\$ 146.59					
Organization Dues		\$ 120.80					
Witness Fees							
Longevity Pay							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 503,292.94</b>	<b>\$ 496,164.71</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administration - Other Costs:</b>							
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)		
Office Supplies		\$ 147.20	\$ 65.00				
Postage			\$ 50.00				
Fax Machines							
Copy Machines		\$ 900.00					
Advertising	\$ 58.86						
Promotion							
Training Expenses	\$ 2,979.32	\$ 381.32					
Other (Specify)							
<b>TOTAL</b>	<b>\$ 4,581.70</b>	<b>\$ 1,428.52</b>	<b>\$ 115.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2018 through June 30, 2019

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas					
Electric	\$ 140.00		\$ 730.00		
Water			\$ 117.00		
Sewer					
Trash Removal			\$ 85.00		
Janitorial					
Mowing					
Snow Removal			\$ 127.00		
Other (Specify)					
<b>TOTAL</b>	<b>\$ 1,199.00</b>	<b>\$ -</b>	<b>\$ 1,059.00</b>	<b>\$ -</b>	<b>\$ -</b>

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building					
Liability					
Equipment		\$ 500.00			
Office Rental					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 500.00</b>	<b>\$ 500.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement			\$ 65.00		
Repairs					
Fuel					
UPS			\$ 97.00		
Other (Specify)					
<b>TOTAL</b>	<b>\$ 162.00</b>	<b>\$ -</b>	<b>\$ 162.00</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 12,705.28				
Hardware					
Software					
Upgrades					
Maintenance Agreements	\$ 9,519.22				
Repairs					
Other (Specify)	\$ 608.00				
<b>TOTAL</b>	<b>\$ 22,832.50</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs		\$ 1,335.55	\$ 42.00		
Hardware					
Software					
Upgrades					
Maintenance Agreements			\$ 108.00		
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 1,485.55</b>	<b>\$ 1,335.55</b>	<b>\$ 150.00</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees			\$ 54.59		
Iowa System / NCIC		\$ 7,356.00			
Other (Specify)					
<b>TOTAL</b>	<b>\$ 7,410.59</b>	<b>\$ 7,356.00</b>	<b>\$ 54.59</b>	<b>\$ -</b>	<b>\$ -</b>



Reporting: July 1, 2018 through June 30, 2019

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Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
CAD System			\$ 6,087.50				
Mapping/GIS				\$ 66.20			
Logging Recorder			\$ 1,905.50				
Dispatcher Work Stations							
Software							
Upgrades							
Maintenance Agreements							
Repairs							
EMD		\$ 200.00					
Other (Specify) furniture		\$ 812.80					
<b>TOTAL</b>	<b>\$ 9,072.00</b>	<b>\$ 1,012.80</b>	<b>\$ 7,993.00</b>	<b>\$ 66.20</b>	<b>\$ -</b>	<b>\$ -</b>	

<b>Data Processing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
E911 Data Base/MSAG (Telephone Co)		\$ 275.00					
E911 Data Base/MSAG (Other)							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 275.00</b>	<b>\$ 275.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

<b>Addressing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Intersection Signage		\$ 624.10					
Resident Markers							
Contracted Services							
GIS (mapping)							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 624.10</b>	<b>\$ 624.10</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

Reporting: July 1, 2018 through June 30, 2019

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Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Radio Infrastructure:** *Costs for leased and owned*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Radio Base					
Mobile					
Portable					
Handheld					
Pagers					
Repeaters					
Remote Transmitter Sites					
Towers					
Maintenance Agreements	\$ 21,914.10				
Repairs	\$ 5,464.50				
Other (Specify)					
<b>TOTAL</b>	<b>\$ 27,378.60</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Capital Expenditures:** *Non-recurring costs during this reporting timeframe on large expenses in the categories below*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Hardware					
Software					
CAD System					
Mapping	\$ 7,390.00				
Radio	\$ 11,550.85				
Logging Recorder					
Dispatcher Work Stations					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 18,940.85</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Reporting: July 1, 2018 through June 30, 2019**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Loans						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>GRAND TOTAL</b>	<b>\$ 597,754.83</b>	<b>\$ 81,370.26</b>	<b>\$ 514,777.78</b>	<b>\$ 1,606.79</b>	<b>\$ -</b>	<b>\$ -</b>
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<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases	\$ 200,000.00					
Amount set aside for future projects						
Other (Specify)						
<b>TOTAL</b>	<b>\$ 200,000.00</b>	<b>\$ 200,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Chris Jasper	<a href="mailto:cjasper@muscatineiowa.gov">cjasper@muscatineiowa.gov</a>	563-264-7142
	Name	Email	Phone
<b>Submitted by:</b>	Chris Jasper	<a href="mailto:cjasper@muscatineiowa.gov">cjasper@muscatineiowa.gov</a>	563-264-7142
	Name	Email	Phone
	Muscatine Co Joint Communications Center	Muscatine	
	PSAP Name	County	

<b>Administrative Data</b>	\$ 139,523.00	2,068	0	70,433	3
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	\$ 186,313.00		10,592		12
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$ 1,500,422.97	General Supplemental
	Amount	Source
	Amount	Source
<b>Additional Debt</b>		
	Amount	Source
	Amount	Source

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime			\$ 669,272.91				
FICA			\$ 51,786.06				
IPERS			\$ 54,652.56				
Deferred Comp			\$ 24,560.00				
Worker's Comp			\$ 1,608.00				
Unemployment Ins			\$ 1,376.50				
Health and Dental Ins			\$ 119,446.14				
Clothing Allowance							
Organization Dues			\$ 1,260.00				
Witness Fees							
Longevity Pay							
Other (Specify)							
pre employment testing			\$ 1,017.80				
<b>TOTAL</b>	<b>\$</b>	<b>924,979.97</b>	<b>\$ -</b>	<b>\$ 924,979.97</b>	<b>\$ -</b>	<b>\$ -</b>	

<b>Administration - Other Costs:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies		\$ 104.93	\$ 4,638.24				
Postage			\$ 67.00				
Fax Machines							
Copy Machines			\$ 415.63				
Advertising		\$ 105.90	\$ 4,132.50				
Promotion							
Training Expenses			\$ 7,562.35				
Other (Specify)							
Legal Representation			\$ 1,995.00				
<b>TOTAL</b>	<b>\$</b>	<b>19,021.55</b>	<b>\$ 210.83</b>	<b>\$ 18,810.72</b>	<b>\$ -</b>	<b>\$ -</b>	

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas					
Electric					
Water					
Sewer					
Trash Removal					
Janitorial		\$ 804.00			
Mowing					
Snow Removal					
Other (Specify)					
<b>TOTAL</b>	\$ 804.00	\$ -	\$ 804.00	\$ -	\$ -

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building					
Liability	\$ 3,092.00	\$ 18,684.67			
Equipment					
Office Rental					
Other (Specify)					
<b>TOTAL</b>	\$ 21,776.67	\$ 3,092.00	\$ 18,684.67	\$ -	\$ -

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement					
Repairs					
Fuel					
UPS					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 28,288.59				
Hardware					
Software					
Upgrades					
Maintenance Agreements		\$ 7,400.16			
Repairs		\$ 183.75			
Other (Specify)					
Interpreter Services	\$ 254.10				
<b>TOTAL</b>	<b>\$ 36,126.60</b>	<b>\$ 7,583.91</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs		\$ 6,718.51			
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs		\$ 417.00			
Other (Specify)					
<b>TOTAL</b>	<b>\$ 7,135.51</b>	<b>\$ 7,135.51</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees		\$ 3,613.76			
Iowa System / NCIC		\$ 38,898.00			
Other (Specify)					
Mobile Data Cards		\$ 38,513.80			
Public DL Purchases		\$ 5.50			
<b>TOTAL</b>	<b>\$ 81,031.06</b>	<b>\$ 81,031.06</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
CAD System			\$ 33,077.79			
Mapping/GIS			\$ 8,442.00			
Logging Recorder						
Dispatcher Work Stations						
Software		\$ 10,960.00	\$ 2,557.38			
Upgrades						
Maintenance Agreements			\$ 21,025.19			
Repairs						
EMD						
Other (Specify)						
<b>TOTAL</b>	<b>\$ 76,062.36</b>	<b>\$ 10,960.00</b>	<b>\$ 65,102.36</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Data Processing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
E911 Data Base/MSAG (Telephone Co)		\$ 69.19				
E911 Data Base/MSAG (Other)						
Other (Specify)						
<b>TOTAL</b>	<b>\$ 69.19</b>	<b>\$ 69.19</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Intersection Signage						
Resident Markers		\$ 5,691.94				
Contracted Services						
GIS (mapping)						
Other (Specify)						
<b>TOTAL</b>	<b>\$ 5,691.94</b>	<b>\$ 5,691.94</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Radio Infrastructure:** *Costs for leased and owned*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Radio Base					
Mobile					
Portable		\$ 3,694.25			
Handheld					
Pagers					
Repeaters		\$ 2,964.72			
Remote Transmitter Sites					
Towers		\$ 25,208.26			
Maintenance Agreements		\$ 120,177.81			
Repairs		\$ 10,461.64			
Other (Specify)					
StarCom Port Fees		\$ 180,007.00			
radio equipment -batteries etc		\$ 15,040.03			
<b>TOTAL</b>	\$ 357,553.71	\$ -	\$ 357,553.71	\$ -	\$ -

**Capital Expenditures:** *Non-recurring costs during this reporting timeframe on large expenses in the categories below*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Hardware					
Software					
CAD System					
Mapping					
Radio					
Logging Recorder	\$ 13,215.00				
Dispatcher Work Stations					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	\$ 13,215.00	\$ -	\$ -	\$ -	\$ -

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>					
To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Loans					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Miscellaneous (Specify):</b>					
To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Correction to prior year Expenditures		\$ 18,737.06			
<b>TOTAL</b>	\$ 18,737.06	\$ -	\$ 18,737.06	\$ -	\$ -

<b>GRAND TOTAL</b>	\$ 1,562,204.62	\$ 61,781.65	\$ 1,500,422.97	\$ -	\$ -
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<b>Set Aside Funds:</b>					
To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Amount set aside for future purchases					
Amount set aside for future projects	\$ 200,000.00				
Other (Specify)					
<b>TOTAL</b>	\$ 200,000.00	\$ -	\$ -	\$ -	\$ -

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

**Reporting: July 1, 2018 through June 30, 2019**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Maureen Thompson	<a href="mailto:mthompson@obriencounty.org">mthompson@obriencounty.org</a>	712-957-3225
	Name	Email	Phone
<b>Submitted by:</b>	Jared Johnson	<a href="mailto:jjohnson@obriencounty.org">jjohnson@obriencounty.org</a>	712-757-4305
	Name	Email	Phone
	O'Brien Co Sheriff's Office	O'Brien	
	PSAP Name	County	

<b>Administrative Data</b>	\$ 55,729.69	712			2
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	\$ 198,696.85		2,525		6
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$ 4,977.27	Interest
	Amount	Source
	\$ 12,000.00	GIS Grant
	Amount	Source
<b>Additional Debt</b>		
	Amount	Source
	Amount	Source

Reporting: July 1, 2018 through June 30, 2019

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime			\$ 315,485.33				
FICA			\$ 22,729.73				
IPERS			\$ 29,781.84				
Deferred Comp							
Worker's Comp							
Unemployment Ins							
Health and Dental Ins			\$ 71,220.00				
Clothing Allowance							
Organization Dues							
Witness Fees							
Longevity Pay							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 439,216.90</b>	\$ -	\$ 439,216.90	\$ -	\$ -	\$ -	

<b>Administration - Other Costs:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies		\$ 235.70					
Postage							
Fax Machines							
Copy Machines							
Advertising							
Promotion							
Training Expenses		\$ 3,041.39	\$ 382.84				
Other (Specify)							
<b>TOTAL</b>	<b>\$ 3,659.93</b>	\$ 3,277.09	\$ 382.84	\$ -	\$ -	\$ -	

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas		\$ 239.18			
Electric		\$ 925.85			
Water		\$ 181.88			
Sewer					
Trash Removal		\$ 12.80			
Janitorial		\$ 1,435.94			
Mowing					
Snow Removal					
Other (Specify)					
<b>TOTAL</b>	\$ 2,795.65	\$ -	\$ 2,795.65	\$ -	\$ -

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building					
Liability					
Equipment					
Office Rental					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement					
Repairs					
Fuel		\$ 8.56			
UPS					
Other (Specify)					
<b>TOTAL</b>	\$ 8.56	\$ -	\$ 8.56	\$ -	\$ -

Reporting: July 1, 2018 through June 30, 2019

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Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 25,694.37				
Hardware					
Software					
Upgrades					
Maintenance Agreements		\$ 1,668.00			
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 27,362.37</b>	<b>\$ 1,668.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs					
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
AT&T Phone 911 Center	\$ 1,312.28				
<b>TOTAL</b>	<b>\$ 1,312.28</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees		\$ 1,529.70			
Iowa System / NCIC		\$ 9,348.00			
Other (Specify)					
Alarm Interface %		\$ 53.20			
<b>TOTAL</b>	<b>\$ 10,930.90</b>	<b>\$ 10,930.90</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2018 through June 30, 2019

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Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
CAD System							
Mapping/GIS		\$ 7,390.00					
Logging Recorder							
Dispatcher Work Stations							
Software							
Upgrades							
Maintenance Agreements		\$ 2,750.00					
Repairs							
EMD							
Other (Specify)							
eDispatches		\$ 6,522.00					
Shield Technology		\$ 8,937.50					
MCC - CSG - Communications Kit		\$ 2,376.90					
<b>TOTAL</b>	<b>\$ 27,976.40</b>	<b>\$ 27,976.40</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Data Processing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
E911 Data Base/MSAG (Telephone Co)							
E911 Data Base/MSAG (Other)							
Other (Specify)							
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Intersection Signage		\$ 2,460.44					
Resident Markers							
Contracted Services							
GIS (mapping)		\$ 400.00					
Other (Specify)							
<b>TOTAL</b>	<b>\$ 2,860.44</b>	<b>\$ 2,860.44</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2018 through June 30, 2019

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Radio Infrastructure: Costs for leased and owned</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Radio Base							
Mobile							
Portable		\$ 80,000.00					
Handheld							
Pagers							
Repeaters							
Remote Transmitter Sites							
Towers							
Maintenance Agreements		\$ 15,722.95					
Repairs							
Other (Specify)							
Utilities for EMS / Fire Link Shelters		\$ 1,137.34					
<b>TOTAL</b>	<b>\$ 96,860.29</b>	<b>\$ 96,860.29</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Hardware							
Software							
CAD System							
Mapping							
Radio							
Logging Recorder							
Dispatcher Work Stations							
Maintenance Agreements							
Repairs							
Other (Specify)							
Simulcast - Alpha Wireless		\$ 140,000.00					
<b>TOTAL</b>	<b>\$ 140,000.00</b>	<b>\$ 140,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



**Reporting: July 1, 2018 through June 30, 2019**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Loans						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>GRAND TOTAL</b>	<b>\$ 752,983.72</b>	<b>\$ 297,980.87</b>	<b>\$ 455,002.85</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases						
Amount set aside for future projects		\$ 368,944.08				
Other (Specify)      Operating Funds					\$ 4,745.12	
<b>TOTAL</b>	<b>\$ 373,689.20</b>	<b>\$ 368,944.08</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,745.12</b>	<b>\$ -</b>

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	<u>Brenda Hibbing</u>	<u><a href="mailto:bhibbing@osceolacoia.org">bhibbing@osceolacoia.org</a></u>	<u>712-754-2556</u>
	Name	Email	Phone
<b>Submitted by:</b>	<u>Dan Bechler</u>	<u><a href="mailto:dbechler@osceolacoiaorg">dbechler@osceolacoiaorg</a></u>	<u>712-754-2381</u>
	Name	Email	Phone
	<u>Osceola Co Sheriff's Office</u>	<u>Osceola</u>	
	PSAP Name	County	

<b>Administrative Data</b>	<u>\$ 20,679.59</u>	<u>318</u>	<u>17</u>	<u>11,555</u>	<u>2</u>
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	<u>\$ 104,712.42</u>		<u>1,066</u>		<u>2</u>
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	<u>\$ 61,093.00</u>	<u>911 Grant Payout</u>
	Amount	Source
	<u>\$ 8,251.78</u>	<u>Interest</u>
	Amount	Source
<b>Additional Debt</b>	<u></u>	<u></u>
	Amount	Source
	<u></u>	<u></u>
	Amount	Source

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime			\$ 134,245.00	\$ 642,361.00			
FICA			\$ 10,163.00	\$ 47,166.00			
IPERS			\$ 13,678.00	\$ 63,396.00			
Deferred Comp							
Worker's Comp				\$ 24,222.00			
Unemployment Ins							
Health and Dental Ins			\$ 56,598.00	\$ 192,349.00			
Clothing Allowance				\$ 7,039.00			
Organization Dues				\$ 863.00			
Witness Fees							
Longevity Pay							
Other (Specify) Interpreter			\$ 375.00	\$ 975.00			
<b>TOTAL</b>	<b>\$ 1,193,430.00</b>	\$ -	\$ 215,059.00	\$ 978,371.00	\$ -	\$ -	

<b>Administration - Other Costs:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies				\$ 2,192.00			
Postage				\$ 1,100.00			
Fax Machines							
Copy Machines			\$ 2,280.00	\$ 2,280.00			
Advertising				\$ 1,067.11			
Promotion							
Training Expenses			\$ 4,098.00	\$ 13,019.00			
Other (Specify) Meals/Lodging							
<b>TOTAL</b>	<b>\$ 26,036.11</b>	\$ -	\$ 6,378.00	\$ 19,658.11	\$ -	\$ -	

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas					
Electric		\$ 14,353.06			
Water					
Sewer					
Trash Removal					
Janitorial					
Mowing					
Snow Removal					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ 14,353.06	\$ -	\$ -	\$ -

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building					
Liability			\$ 2,449.00		
Equipment			\$ 6,354.00		
Office Rental					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ 8,803.00	\$ -	\$ -

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement					
Repairs					
Fuel					
UPS					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 11,166.44				
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 11,166.44</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs		\$ 1,000.00	\$ 3,000.00		
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify) Hotspots/cellphones			\$ 6,000.00		
<b>TOTAL</b>	<b>\$ 10,000.00</b>	<b>\$ 1,000.00</b>	<b>\$ 9,000.00</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees					
Iowa System / NCIC			\$ 6,000.00		
Other (Specify) Edispatch	\$ 3,550.37				
<b>TOTAL</b>	<b>\$ 9,550.37</b>	<b>\$ -</b>	<b>\$ 6,000.00</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
CAD System						
Mapping/GIS						
Logging Recorder				\$ 2,800.00		
Dispatcher Work Stations						
Software			\$ 1,000.00	\$ 4,600.00		
Upgrades						
Maintenance Agreements			\$ 8,600.00	\$ 8,600.00		
Repairs						
EMD						
Other (Specify) computer				\$ 1,558.00		
Official Publications and Legal Notices		\$ 218.43		\$ 2,500.00		
<b>TOTAL</b>	<b>\$ 29,876.43</b>	<b>\$ 218.43</b>	<b>\$ 9,600.00</b>	<b>\$ 20,058.00</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Data Processing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
E911 Data Base/MSAG (Telephone Co)						
E911 Data Base/MSAG (Other)						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Intersection Signage						
Resident Markers						
Contracted Services						
GIS (mapping)						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Radio Infrastructure:** *Costs for leased and owned*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Radio Base			\$ 10,000.00		
Mobile			\$ 5,400.00		
Portable			\$ 1,000.00		
Handheld					
Pagers					
Repeaters					
Remote Transmitter Sites					
Towers					
Maintenance Agreements			\$ 2,781.37		
Repairs			\$ 15,000.00		
Other (Specify)					
<b>TOTAL</b>	\$ 34,181.37	\$ -	\$ 34,181.37	\$ -	\$ -

**Capital Expenditures:** *Non-recurring costs during this reporting timeframe on large expenses in the categories below*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Hardware					
Software					
CAD System					
Mapping					
Radio	\$ 234,139.28				
Logging Recorder					
Dispatcher Work Stations					
Maintenance Agreements					
Repairs	\$ 3,544.75				
Other (Specify)					
<b>TOTAL</b>	\$ 237,684.03	\$ -	\$ -	\$ -	\$ -

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Loans						
Other (Specify)						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>GRAND TOTAL</b>	\$ 1,575,080.81	\$ 252,619.27	\$ 246,390.06	\$ 1,076,071.48	\$ -	\$ -
--------------------	-----------------	---------------	---------------	-----------------	------	------

<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases						
Amount set aside for future projects						
Other (Specify)						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232



Reporting: July 1, 2018 through June 30, 2019

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** Data regarding revenues at the PSAP and other administrative data

<b>Prepared by:</b>	<u>Kris Grebert</u>	<u>ema@co.page.ia.us</u>	<u>712-542-1419</u>
	Name	Email	Phone
<b>Submitted by:</b>	<u>Kris Grebert</u>	<u>ema@co.page.ia.us</u>	<u>712-542-1419</u>
	Name	Email	Phone
	<u>Page County Communications</u>	<u>Page</u>	
	PSAP Name	County	

<b>Administrative Data</b>	<u>\$ 125,936.25</u>	<u>740</u>	<u></u>	<u></u>	<u></u>
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	<u>\$ 134,422.18</u>		<u>3,319</u>		<u></u>
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	<u></u>	<u></u>
	Amount	Source
	<u></u>	<u></u>
	Amount	Source
<b>Additional Debt</b>	<u></u>	<u></u>
	Amount	Source
	<u></u>	<u></u>
	Amount	Source

Reporting: July 1, 2018 through June 30, 2019

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime			\$ 360,553.52				
FICA			\$ 26,366.37				
IPERS			\$ 32,787.96				
Deferred Comp							
Worker's Comp							
Unemployment Ins							
Health and Dental Ins			\$ 93,471.28				
Clothing Allowance							
Organization Dues							
Witness Fees							
Longevity Pay							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 513,179.13</b>	\$ -	\$ 513,179.13	\$ -	\$ -	\$ -	

<b>Administration - Other Costs:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies			\$ 1,438.73				
Postage							
Fax Machines							
Copy Machines							
Advertising			\$ 978.38				
Promotion							
Training Expenses		\$ 1,867.20					
Other (Specify)							
<b>TOTAL</b>	<b>\$ 4,284.31</b>	\$ 1,867.20	\$ 2,417.11	\$ -	\$ -	\$ -	

Reporting: July 1, 2018 through June 30, 2019

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas						
Electric		\$ 3,766.04				
Water						
Sewer						
Trash Removal						
Janitorial			\$ 1,806.00			
Mowing						
Snow Removal						
Other (Specify) Rent			\$ 13,398.00			
<b>TOTAL</b>	<b>\$</b>	<b>18,970.04</b>	<b>\$ 3,766.04</b>	<b>\$ 15,204.00</b>	<b>\$ -</b>	<b>\$ -</b>

<u>Insurance</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building			\$ 334.41			
Liability						
Equipment						
Office Rental						
Other (Specify)						
<b>TOTAL</b>	<b>\$</b>	<b>334.41</b>	<b>\$ -</b>	<b>\$ 334.41</b>	<b>\$ -</b>	<b>\$ -</b>

<u>Generator</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement						
Repairs						
Fuel						
UPS						
Other (Specify)						
<b>TOTAL</b>	<b>\$</b>	<b>-</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2018 through June 30, 2019

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 73,827.94				
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 73,827.94</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs					
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees					
Iowa System / NCIC	\$ 6,948.00				
Other (Specify)					
<b>TOTAL</b>	<b>\$ 6,948.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2018 through June 30, 2019

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Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
CAD System							
Mapping/GIS							
Logging Recorder							
Dispatcher Work Stations							
Software							
Upgrades							
Maintenance Agreements		\$ 39,893.68					
Repairs							
EMD							
Other (Specify)							
<b>TOTAL</b>		<b>\$ 39,893.68</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Data Processing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
E911 Data Base/MSAG (Telephone Co)							
E911 Data Base/MSAG (Other)							
Other (Specify)							
<b>TOTAL</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Intersection Signage							
Resident Markers							
Contracted Services							
GIS (mapping)							
Other (Specify)							
<b>TOTAL</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2018 through June 30, 2019

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Radio Infrastructure:** *Costs for leased and owned*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Radio Base					
Mobile	\$ 3,396.00				
Portable		\$ 13,332.50			
Handheld					
Pagers					
Repeaters					
Remote Transmitter Sites					
Towers					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	\$ 16,728.50	\$ 13,332.50	\$ -	\$ -	\$ -

**Capital Expenditures:** *Non-recurring costs during this reporting timeframe on large expenses in the categories below*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Hardware					
Software					
CAD System					
Mapping					
Radio					
Logging Recorder					
Dispatcher Work Stations					
Maintenance Agreements					
Repairs					
Other (Specify) Radio bond payment		\$ 166,806.90			
<b>TOTAL</b>	\$ -	\$ 166,806.90	\$ -	\$ -	\$ -

**Reporting: July 1, 2018 through June 30, 2019**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Loans						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Planning & Management Consultants		\$ 31,452.12				
<b>TOTAL</b>	<b>\$ 31,452.12</b>	<b>\$ 31,452.12</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>GRAND TOTAL</b>	<b>\$ 872,425.03</b>	<b>\$ 161,150.98</b>	<b>\$ 711,274.05</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases						
Amount set aside for future projects						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

	A	B	C	D	E	F	G	H	I	J	K	L	
1	<b>Reporting: July 1, 2018 through June 30, 2019</b> <b>Must Use This Form--Hand Written Forms Not Accepted</b> <b>Report due to HSEMD by</b>												
2	To reflect all expenditures for operating the PSAP using the <b>accrual accounting basis</b> including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.												
4	<b>Data and Revenues:</b>	<i>Data regarding revenues at the PSAP and other administrative data</i>											
5													
6	<b>Prepared by:</b>	Mark Hunefeld				paema7460@gmail.com				712-852-4997			
7		Name				Email				Phone			
8													
9	<b>Submitted by:</b>	Mark Hunefeld				paema7460@gmail.com`				712-852-4997			
10		Name				Email				Phone			
11													
12		Palo Alto Sheriffs Office				Palo Alto							
13		PSAP Name				County							
14													
15													
16	<b>Administrative Data</b>	\$	44,552.00		2,686		0		47,476		2		
17			Wireline Surcharge		Number of Wireline		Number of VoIP		Number of Admin		Call Taking Stations		
18			Received		Calls		Calls		Calls				
19													
20		\$	129,993.00				1,524				4		
21			Wireless Surcharge Received				Number of Wireless Calls				Authorized FTE		
22											Telecommunicators		
23													
24													
25	<b>Additional Revenues</b>		\$	12,000.00		GIS Wireless Grant							
26				Amount		Source							
27													
28			\$	61,093.00		Wireless Infrastructure Grant							
29				Amount		Source							
30													
31	<b>Additional Debt</b>												
32				Amount		Source							
33													
34													
35				Amount		Source							



	A	B	C	D	E	F	G	H	I	J	K	L
1	<b>Reporting: July 1, 2018 through June 30, 2019</b> <span style="float: right;"><b>Must Use This Form--Hand Written Forms Not Accepted</b></span> <span style="float: right;"><b>Report due to HSEMD by</b></span>											
2	To reflect all expenditures for operating the PSAP using the <b>accrual accounting basis</b> including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.											
36												
37	<b>Administration - Personnel Costs:</b> <span style="float: right;"><i>For dispatching, administrative and/or managerial duties for dispatch center, and database man</i></span>											
38												
39	<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)						
40	Salary, to include overtime				\$ 207,647.00							
41	FICA				\$ 15,673.00							
42	IPERS				\$ 19,363.00							
43	Deferred Comp											
44	Worker's Comp											
45	Unemployment Ins											
46	Health and Dental Ins				\$ 73,602.00							
47	Clothing Allowance				\$ 654.00							
48	Organization Dues				\$ 75.00							
49	Witness Fees											
50	Longevity Pay											
51	Other (Specify)	Life Ins			\$ 165.00							
52												
53												
54												
55	<b>TOTAL</b>		\$ 317,179.00	\$ -	\$ -	\$ 317,179.00	\$ -					
56	<b>Administration - Other Costs:</b>											
57												
58	<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)						
59	Office Supplies		\$ 276.00		\$ 1,592.00							
60	Postage		\$ 36.00		\$ 54.00							
61	Fax Machines											
62	Copy Machines											
63	Advertising		\$ 58.00		\$ 193.00							
64	Promotion											
65	Training Expenses		\$ 522.00		\$ 2,184.00							
66	Other (Specify)	Maint Contract	\$ 702.00		\$ 1,433.00							
67												
68												

	A	B	C	D	E	F	G	H	I	J	K	L
1	<b>Reporting: July 1, 2018 through June 30, 2019</b> <span style="float: right;"><b>Must Use This Form--Hand Written Forms Not Accepted</b></span> <span style="float: right;"><b>Report due to HSEMD by</b></span>											
2	To reflect all expenditures for operating the PSAP using the <b>accrual accounting basis</b> including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.											
69	<b>TOTAL</b>	\$	<b>7,050.00</b>	\$	1,594.00	\$	-	\$	5,456.00	\$	-	
70												
71	<b>Building and Grounds:</b> <i>May need to use the square footage of the communications center vs the total cost to the county (only specific to the PS</i>											
72	<i>To include, but not limited to:</i>											
73	<b>Utilities</b>			From 911 Surcharge	From General	From Sheriff				Other Funding		
74	Gas					\$ 432.00				Source (specify)		
75	Electric					\$ 1,169.00						
76	Water											
77	Sewer											
78	Trash Removal											
79	Janitorial					\$ 20.00						
80	Mowing					\$ 139.00						
81	Snow Removal											
82	Other (Specify)	Repair/Maintenance				\$ 307.00						
83	Pest Control					\$ 162.00						
84												
85	<b>TOTAL</b>	\$	<b>2,229.00</b>	\$	-	\$	-	\$	2,229.00	\$	-	
86												
87	<b>Insurance</b>			From 911 Surcharge	From General	From Sheriff				Other Funding		
88	Building				\$ 329.00					Source (specify)		
89	Liability				\$ 1,331.00							
90	Equipment											
91	Office Rental					\$ 275.00						
92	Other (Specify)	General Liability			\$ 1,160.00							
93	Public Officials Premium				\$ 440.00							
94												
95	<b>TOTAL</b>	\$	<b>3,535.00</b>	\$	-	\$	3,260.00	\$	275.00	\$	-	
96												
97	<b>Generator</b>			From 911 Surcharge	From General	From Sheriff				Other Funding		
98	Maintenance Agreement			\$ 300.00		\$ 1,099.00				Source (specify)		
99	Repairs			\$ 9,002.00		\$ 151.00						
100	Fuel											
101	UPS			\$ 532.00								

	A	B	C	D	E	F	G	H	I	J	K	L
1	<b>Reporting: July 1, 2018 through June 30, 2019</b> <span style="margin-left: 100px;"><b>Must Use This Form--Hand Written Forms Not Accepted</b></span> <span style="float: right;"><b>Report due to HSEMD by</b></span>											
2	To reflect all expenditures for operating the PSAP using the <b>accrual accounting basis</b> including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.											
102	Other (Specify)											
103												
104	<b>TOTAL</b>	<b>\$</b>	<b>11,084.00</b>	<b>\$</b>	<b>9,834.00</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>1,250.00</b>	<b>\$</b>	<b>-</b>	
105	<b>Communications:</b>											
106	<u>To include, but not limited to:</u>											
107	<b>E911 Telephone System</b>			From 911 Surcharge	From General		From Sheriff		Other Funding Source (specify)			
108	Circuit Costs			\$ 32,712.00			\$ 362.00					
109	Hardware											
110	Software											
111	Upgrades											
112	Maintenance Agreements			\$ 11,971.00								
113	Repairs											
114	Other (Specify)											
115												
116												
117	<b>TOTAL</b>	<b>\$</b>	<b>45,045.00</b>	<b>\$</b>	<b>44,683.00</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>362.00</b>	<b>\$</b>	<b>-</b>	
118												
119	<b>Administrative Phone System</b>			From 911 Surcharge	From General		From Sheriff		Other Funding Source (specify)			
120	Circuit Costs			\$ 2,150.00			\$ 5,056.00					
121	Hardware											
122	Software						\$ 3,564.00					
123	Upgrades											
124	Maintenance Agreements											
125	Repairs						\$ 428.00					
126	Other (Specify) Air Cards/Cell Phones						\$ 7,031.00					
127												
128												
129	<b>TOTAL</b>	<b>\$</b>	<b>18,229.00</b>	<b>\$</b>	<b>2,150.00</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>16,079.00</b>	<b>\$</b>	<b>-</b>	
130												
131	<b>Other</b>			From 911 Surcharge	From General		From Sheriff		Other Funding Source (specify)			
132	Internet Fees											
133	Iowa System / NCIC			\$ 708.00			\$ 3,955.00		\$ 3,955.00			
134	Other (Specify)											

	A	B	C	D	E	F	G	H	I	J	K	L	
1	<b>Reporting: July 1, 2018 through June 30, 2019</b> <span style="float: right;"><b>Must Use This Form--Hand Written Forms Not Accepted</b></span> <span style="float: right;"><b>Report due to HSEMD by</b></span>												
2	To reflect all expenditures for operating the PSAP using the <b>accrual accounting basis</b> including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.												
135													
136													
137													
138	<b>TOTAL</b>	<b>\$</b>	<b>8,618.00</b>	<b>\$</b>	<b>708.00</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>3,955.00</b>	<b>\$</b>	<b>3,955.00</b>		
139	<b>Operations:</b>											Other Funding	
140	<u>To include, but not limited to:</u>			From 911 Surcharge	From General	From Sheriff							Source EPD
141	CAD System												
142	Mapping/GIS												
143	Logging Recorder												
144	Dispatcher Work Stations												
145	Software												
146	Upgrades												
147	Maintenance Agreements			\$	7,972.00			\$	4,950.00	\$	1,025.00		
148	Repairs							\$	285.00				
149	EMD												
150	Other (Specify)	Equipment		\$	235.00			\$	1,311.00				
151													
152													
153													
154	<b>TOTAL</b>	<b>\$</b>	<b>16,003.00</b>	<b>\$</b>	<b>8,207.00</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>6,546.00</b>	<b>\$</b>	<b>1,025.00</b>		
155	<b>Data Processing:</b>											Other Funding	
156	<u>To include, but not limited to:</u>			From 911 Surcharge	From General	From Sheriff							Source (specify)
157	E911 Data Base/MSAG (Telephone Co)			\$	1,632.00								
158	E911 Data Base/MSAG (Other)			\$	27,000.00								
159	Other (Specify)												
160													
161													
162	<b>TOTAL</b>	<b>\$</b>	<b>28,632.00</b>	<b>\$</b>	<b>28,632.00</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>		
163	<b>Addressing:</b>											Other Funding	
164	<u>To include, but not limited to:</u>			From 911 Surcharge	From General	From Sheriff							Source (specify)
165	Intersection Signage			\$	8,633.00								
166	Resident Markers			\$	789.00								
167	Contracted Services												

	A	B	C	D	E	F	G	H	I	J	K	L
1	<b>Reporting: July 1, 2018 through June 30, 2019</b>											
	<b>Must Use This Form--Hand Written Forms Not Accepted</b>											
	<b>Report due to HSEMD by</b>											
2	To reflect all expenditures for operating the PSAP using the <b>accrual accounting basis</b> including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.											
168	GIS (mapping)											
169	Other (Specify)											
170												
171												
172	<b>TOTAL</b>	<b>\$ 9,422.00</b>	<b>\$ 9,422.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
173	<b>Radio Infrastructure: Costs for leased and owned</b>											
174	<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source EPD						
175	Radio Base				\$ 473.00							
176	Mobile											
177	Portable											
178	Handheld											
179	Pagers											
180	Repeaters		\$ 2,580.00		\$ 550.00							
181	Remote Transmitter Sites											
182	Towers											
183	Maintenance Agreements											
184	Repairs		\$ 2,897.00		\$ 276.00	\$ 2,042.00						
185	Other (Specify)											
186												
187												
188												
189	<b>TOTAL</b>	<b>\$ 8,818.00</b>	<b>\$ 5,477.00</b>	<b>\$ -</b>	<b>\$ 1,299.00</b>	<b>\$ 2,042.00</b>						
190												
191	<b>Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below</b>											
192	<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)						
193	Hardware		\$ 1,528.00		\$ 1,319.00							
194	Software											
195	CAD System											
196	Mapping											
197	Radio											
198	Logging Recorder											
199	Dispatcher Work Stations		\$ 1,595.00									
200	Maintenance Agreements				\$ 620.00							

	A	B	C	D	E	F	G	H	I	J	K	L
1	<b>Reporting: July 1, 2018 through June 30, 2019</b>											
	<b>Must Use This Form--Hand Written Forms Not Accepted</b>											
	<b>Report due to HSEMD by</b>											
2	To reflect all expenditures for operating the PSAP using the <b>accrual accounting basis</b> including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.											
201	Repairs											
202	Other (Specify)											
203												
204												
205												
206	<b>TOTAL</b>	<b>\$</b>	<b>5,062.00</b>	<b>\$</b>	<b>3,123.00</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>1,939.00</b>	<b>\$</b>	<b>-</b>	
207	<b>Debt Services: Paid on debt during the current reporting timeframe</b>											Other Funding
208	<u>To include, but not limited to:</u>			From 911 Surcharge	From General	From Sheriff						Source (specify)
209	Loans											
210	Other (Specify)											
211												
212	<b>TOTAL</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	
213	<b>Miscellaneous (Specify):</b>											Other Funding
214				From 911 Surcharge	From General	From Sheriff						Source (specify)
215												
216												
217												
218	<b>TOTAL</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	
219	<b>GRAND TOTAL</b>	<b>\$</b>	<b>480,906.00</b>	<b>\$</b>	<b>113,830.00</b>	<b>\$</b>	<b>3,260.00</b>	<b>\$</b>	<b>356,569.00</b>	<b>\$</b>	<b>7,022.00</b>	
220	<b>Set Aside Funds:</b>											Other Funding
221	<u>To include, but not limited to:</u>			From 911 Surcharge	From General	From Sheriff						Source (specify)
222	Amount set aside for future purchases			\$ 157,884.00								
223	Amount set aside for future projects			\$ 250,000.00								
224	Other (Specify)											
225												
226												
227	<b>TOTAL</b>	<b>\$</b>	<b>407,884.00</b>	<b>\$</b>	<b>407,884.00</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	
228	<b>Notes/Comments:</b>		Administration Phone System - Sheriff Department installed a new administrative phone system with contracted services for									
229			Insurance - Premiums have been bundled for Equipment and Building. Public Officials Premium includes employees bene									
230												
231												
232												
233												

	A	B	C	D	E	F	G	H	I	J	K	L
1	<b>Reporting: July 1, 2018 through June 30, 2019</b> <span style="float: right;"><b>Must Use This Form--Hand Written Forms Not Accepted</b></span> <span style="float: right;"><b>Report due to HSEMD by</b></span>											
2	To reflect all expenditures for operating the PSAP using the <b>accrual accounting basis</b> including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.											
234												
235												
236	<b>Reminders</b>	*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split among <b>accrual accounting basis</b> should be used.										
237		*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate										
238		from others or the State 911 office.										
239		*To submit the form or ask questions, contact: <a href="mailto:911@iowa.gov">911@iowa.gov</a> or 515-323-4232										

Reporting: July 1, 2018 through June 30, 2019

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Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Shawn Olson	911@co.plymouth.ia.us	712-546-8760
	Name	Email	Phone
<b>Submitted by:</b>	Shawn Olson	911@co.plymouth.ia.us	712-546-8760
	Name	Email	Phone
	Plymouth Co Sheriff's Office	Plymouth	
	PSAP Name	County	

<b>Administrative Data</b>	\$ 77,037.00	635		54,750	
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	\$ 202,532.00		5,410		
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$ 67,493.00	Grants and mapping
	Amount	Source
	Amount	Source
<b>Additional Debt</b>		
	Amount	Source
	Amount	Source



Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>				
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime	\$ 6,754.00		\$ 269,084.00			
FICA	\$ 67.00		\$ 20,006.00			
IPERS	\$ 83.00		\$ 24,791.00			
Deferred Comp						
Worker's Comp						
Unemployment Ins						
Health and Dental Ins			\$ 99,361.00			
Clothing Allowance			\$ 900.00			
Organization Dues						
Witness Fees						
Longevity Pay			\$ 1,440.00			
Other (Specify)						
<b>TOTAL</b>	<b>\$ 422,486.00</b>	<b>\$ 6,904.00</b>	<b>\$ -</b>	<b>\$ 415,582.00</b>	<b>\$ -</b>	

<b>Administration - Other Costs:</b>						
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies	\$ 24.00		\$ 3,000.00			
Postage	\$ 110.00		\$ 450.00			
Fax Machines						
Copy Machines			\$ 450.00			
Advertising	\$ 252.00					
Promotion						
Training Expenses	\$ 61.00		\$ 2,236.00			
Other (Specify)						
<b>TOTAL</b>	<b>\$ 6,583.00</b>	<b>\$ 447.00</b>	<b>\$ -</b>	<b>\$ 6,136.00</b>	<b>\$ -</b>	

Reporting: July 1, 2018 through June 30, 2019

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Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas			\$ 16,109.00		
Electric					
Water			\$ 1,854.00		
Sewer					
Trash Removal			\$ 484.00		
Janitorial			\$ 2,703.00		
Mowing			\$ 120.00		
Snow Removal			\$ 600.00		
Other (Specify)			\$ 4,224.00		
<b>TOTAL</b>	\$ 26,094.00	\$ -	\$ 26,094.00	\$ -	\$ -

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building					
Liability					
Equipment					
Office Rental					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement					
Repairs					
Fuel					
UPS					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 18,914.00				
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 18,914.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs			\$ 8,000.00		
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 8,000.00</b>	<b>\$ -</b>	<b>\$ 8,000.00</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees					
Iowa System / NCIC					
Other (Specify)					
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2018 through June 30, 2019

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Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
CAD System				\$ 3,804.00			
Mapping/GIS							
Logging Recorder							
Dispatcher Work Stations				\$ 750.00			
Software							
Upgrades		\$ 452.00					
Maintenance Agreements							
Repairs							
EMD							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 5,006.00</b>	<b>\$ 452.00</b>	<b>\$ -</b>	<b>\$ 4,554.00</b>	<b>\$ -</b>	<b>\$ -</b>	

<b>Data Processing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
E911 Data Base/MSAG (Telephone Co)		\$ 10,855.00					
E911 Data Base/MSAG (Other)							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 10,855.00</b>	<b>\$ 10,855.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

<b>Addressing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Intersection Signage		\$ 1,414.00					
Resident Markers							
Contracted Services		\$ 2,700.00					
GIS (mapping)		\$ 12,641.00					
Other (Specify)							
<b>TOTAL</b>	<b>\$ 16,755.00</b>	<b>\$ 16,755.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Radio Infrastructure:** *Costs for leased and owned*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Radio Base			\$ 3,303.00		
Mobile					
Portable					
Handheld					
Pagers					
Repeaters					
Remote Transmitter Sites	\$ 1,509.00				
Towers					
Maintenance Agreements	\$ 24,034.00				
Repairs	\$ 3,548.00				
Other (Specify)					
<b>TOTAL</b>	<b>\$ 32,394.00</b>	<b>\$ -</b>	<b>\$ 3,303.00</b>	<b>\$ -</b>	<b>\$ -</b>

**Capital Expenditures:** *Non-recurring costs during this reporting timeframe on large expenses in the categories below*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Hardware					
Software					
CAD System					
Mapping					
Radio	\$ 66,530.00				
Logging Recorder					
Dispatcher Work Stations					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 66,530.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Reporting: July 1, 2018 through June 30, 2019**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>					
To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Loans					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Miscellaneous (Specify):</b>					
	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>GRAND TOTAL</b>	\$ 613,617.00	\$ 149,948.00	\$ -	\$ 463,669.00	\$ -
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<b>Set Aside Funds:</b>					
To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Amount set aside for future purchases					
Amount set aside for future projects					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** Data regarding revenues at the PSAP and other administrative data

<b>Prepared by:</b>	Russell Jergens	rjergens@pocahontascoia.us	712-335-3188
	Name	Email	Phone
<b>Submitted by:</b>	Same	Same	Same
	Name	Email	Phone
	Pocahontas Co Sheriff's Office	Pocahontas	
	PSAP Name	County	

<b>Administrative Data</b>	\$ 1.00				1
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	\$217,970				6
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$29,710	Wire Line surcharg
	Amount	Source
	\$578	interest
	Amount	Source
<b>Additional Debt</b>		
	Amount	Source
	Amount	Source

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>				
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime			\$180,766			
FICA			inc			
IPERS			inc			
Deferred Comp						
Worker's Comp						
Unemployment Ins			\$ 5,000.00			
Health and Dental Ins			\$ 74,000.00			
Clothing Allowance			\$ 2,000.00			
Organization Dues	\$ 200.00		\$ 100.00			
Witness Fees						
Longevity Pay						
Other (Specify)						
<b>TOTAL</b>	<b>\$ 262,066.00</b>	<b>\$ 200.00</b>	<b>\$ -</b>	<b>\$ 261,866.00</b>	<b>\$ -</b>	

<b>Administration - Other Costs:</b>						
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies	\$ 637.00		\$ 1,500.00			
Postage	\$ 200.00					
Fax Machines						
Copy Machines			\$ 1,000.00			
Advertising						
Promotion	\$ 88.00		\$ 300.00			
Training Expenses	\$ 600.00		\$ 2,668.00			
Other (Specify)						
<b>TOTAL</b>	<b>\$ 6,993.00</b>	<b>\$ 1,525.00</b>	<b>\$ -</b>	<b>\$ 5,468.00</b>	<b>\$ -</b>	



Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas					
Electric	\$ 694.00				
Water					
Sewer					
Trash Removal					
Janitorial					
Mowing					
Snow Removal					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 694.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building					
Liability	\$ 3,203.00				
Equipment					
Office Rental					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 3,203.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement			\$ 163.00		
Repairs					
Fuel				1200 Auditor	
UPS					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 163.00</b>	<b>\$ -</b>	<b>\$ 163.00</b>	<b>\$ -</b>	<b>\$ -</b>

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 50,999.00				
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 50,999.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 6,000.00				
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 6,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees	\$ 1,200.00				
Iowa System / NCIC					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 1,200.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2018 through June 30, 2019

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
CAD System							
Mapping/GIS		\$ 2,600.00					
Logging Recorder							
Dispatcher Work Stations							
Software							
Upgrades							
Maintenance Agreements		\$ 15,000.00					
Repairs							
EMD							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 17,600.00</b>	<b>\$ 17,600.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Data Processing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
E911 Data Base/MSAG (Telephone Co)		\$ 6,000.00					
E911 Data Base/MSAG (Other)							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 6,000.00</b>	<b>\$ 6,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Intersection Signage		\$ 16,400.00					
Resident Markers							
Contracted Services							
GIS (mapping)							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 16,400.00</b>	<b>\$ 16,400.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2018 through June 30, 2019

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Radio Infrastructure: Costs for leased and owned</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Radio Base						
Mobile		\$ 3,606.00		\$ 9,555.00		
Portable				\$ 649.00		
Handheld						
Pagers						
Repeaters						
Remote Transmitter Sites						
Towers		\$ 11,130.00				
Maintenance Agreements						
Repairs						
Other (Specify)						
<b>TOTAL</b>	<b>\$ 24,940.00</b>	<b>\$ 14,736.00</b>	<b>\$ -</b>	<b>\$ 10,204.00</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Hardware		\$ 10,666.00				
Software						
CAD System						
Mapping						
Radio		\$ 3,606.00				
Logging Recorder						
Dispatcher Work Stations						
Maintenance Agreements						
Repairs						
Other (Specify)						
<b>TOTAL</b>	<b>\$ 14,272.00</b>	<b>\$ 14,272.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Reporting: July 1, 2018 through June 30, 2019**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Loans						
Other (Specify)						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>GRAND TOTAL</b>	\$ 410,530.00	\$ 132,829.00	\$ -	\$ 277,701.00	\$ -	\$ -
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<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases						
Amount set aside for future projects						
Other (Specify)						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

Reporting: July 1, 2018 through June 30, 2019

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Colleen Barongan	<a href="mailto:cmbarongan@dmgov.org">cmbarongan@dmgov.org</a>	(515) 237-1535
	Name	Email	Phone
<b>Submitted by:</b>	Joseph Brandstatter	<a href="mailto:jwbrandstatter@dmgov.org">jwbrandstatter@dmgov.org</a>	(515) 283-4807
	Name	Email	Phone
	Des Moines Police Department	Polk	
	PSAP Name	County	

<b>Administrative Data</b>	\$ 546,572.09	13,318	11,015	305,034	10
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	\$ 412,374.93		146,300		39
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$ 6,326.10	Interest
	Amount	Source
	Amount	Source
<b>Additional Debt</b>		
	Amount	Source
	Amount	Source

Reporting: July 1, 2018 through June 30, 2019

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Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)		
Salary, to include overtime		\$ 3,628,464.98					
FICA		\$ 231,255.64					
IPERS		\$ 277,877.89					
Deferred Comp		\$ 140,888.57					
Worker's Comp							
Unemployment Ins							
Health and Dental Ins		\$ 674,010.04					
Clothing Allowance		\$ 1,900.00					
Organization Dues	\$ 295.00	\$ 616.00					
Witness Fees							
Longevity Pay							
Other (Specify)							
Police Retirement/Pension		\$ 186,525.09					
Tuition Reimbursement		\$ 1,091.85					
Unemployment compensation		\$ 2,910.00					
<b>TOTAL</b>	<b>\$ 5,145,835.06</b>	<b>\$ 5,145,540.06</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administration - Other Costs:</b>							
To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)		
Office Supplies	\$ 2,422.53	\$ 14,842.85					
Postage		\$ 7.70					
Fax Machines							
Copy Machines							
Advertising							
Promotion							
Training Expenses	\$ 7,814.24	\$ 2,000.00					
Other (Specify) security		\$ 312.00					
Interpreter		\$ 5,520.57					
computer minor equipment		\$ 1,535.18					
<b>TOTAL</b>	<b>\$ 34,455.07</b>	<b>\$ 24,218.30</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2018 through June 30, 2019

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Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas		\$ 548.53			
Electric	\$ 153.41	\$ 53,145.16			
Water					
Sewer		\$ 1,670.74			
Trash Removal					
Janitorial					
Mowing					
Snow Removal					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 55,517.84</b>	<b>\$ 55,364.43</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building		\$ 465.00			
Liability					
Equipment		\$ 1,692.53			
Office Rental					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 2,157.53</b>	<b>\$ 2,157.53</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement					
Repairs					
Fuel					
UPS					
Other (Specify)					
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs		\$ 26,877.16			
Hardware					
Software					
Upgrades					
Maintenance Agreements	\$ 15,353.81				
Repairs					
Other (Specify)					
Telephone/ Data lines and equipment	\$ 12,590.50				
Mobile Routers	\$ 29,151.25				
<b>TOTAL</b>	<b>\$ 83,972.72</b>	<b>\$ 26,877.16</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs		\$ 9,164.99			
Hardware		\$ 1,727.00			
Software					
Upgrades					
Maintenance Agreements					
Repairs		\$ 99.75			
Other (Specify)					
<b>TOTAL</b>	<b>\$ 10,991.74</b>	<b>\$ 10,991.74</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees					
Iowa System / NCIC		\$ 45,360.00			
Other (Specify)					
<b>TOTAL</b>	<b>\$ 45,360.00</b>	<b>\$ 45,360.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
CAD System						
Mapping/GIS						
Logging Recorder						
Dispatcher Work Stations						
Software		\$ 73,624.74	\$ 71,283.80			
Upgrades						
Maintenance Agreements		\$ 250,281.36				
Repairs			\$ 4,754.56			
EMD						
Other (Specify)						
Mobile Router Aircards		\$ 73,219.90				
Contracted Professionals		\$ 429,430.66				
<b>TOTAL</b>		<b>\$ 902,595.02</b>	<b>\$ 826,556.66</b>	<b>\$ 76,038.36</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Data Processing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
E911 Data Base/MSAG (Telephone Co)						
E911 Data Base/MSAG (Other)						
Other (Specify)						
<b>TOTAL</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Intersection Signage						
Resident Markers						
Contracted Services						
GIS (mapping)						
Other (Specify)						
<b>TOTAL</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Radio Infrastructure: Costs for leased and owned</b>			Other Funding Source (specify)	Other Funding Source (specify)
To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	From Sheriff
Radio Base		\$ 3,500.40		
Mobile		\$ 2,769.73		
Portable				
Handheld				
Pagers		\$ 1,170.00		
Repeaters		\$ 44,843.72		
Remote Transmitter Sites		\$ 7,476.00		
Towers				
Maintenance Agreements		\$ 3,330.00		
Repairs		\$ 54,761.91		
Other (Specify)				
Tower Inspection		\$ 1,360.00		
tower space lease	\$ 20,523.56			
<b>TOTAL</b>	<b>\$ 139,735.32</b>	<b>\$ 119,211.76</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below</b>			Other Funding Source (specify)	Other Funding Source (specify)
To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	From Sheriff
Hardware	\$ 29,229.47			
Software				
CAD System	\$ 81,677.97			
Mapping				
Radio				
Logging Recorder				
Dispatcher Work Stations				
Maintenance Agreements				
Repairs				
Other (Specify)				
<b>TOTAL</b>	<b>\$ 110,907.44</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Loans						
Other (Specify)						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>GRAND TOTAL</b>	\$ 6,531,527.74	\$ 1,025,768.40	\$ 5,505,759.34	\$ -	\$ -	\$ -
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<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases						
Amount set aside for future projects						
Other (Specify)						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**Notes/Comments:**

**Reminders**

\*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.  
 \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.  
 \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

	A	B	C	D	E	F	G	H	I	J	K	L	M
1	<b>Reporting: July 1, 2018 through June 30, 2019</b> <b>Must Use This Form--Hand Written Forms Not Accepted</b> <b>Report due to HSEMD by January 1, 2020</b>												
2	To reflect all expenditures for operating the PSAP using the <b>accrual accounting basis</b> including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.												
4	<b>Data and Revenues:</b>	<i>Data regarding revenues at the PSAP and other administrative data</i>											
6	<b>Prepared by:</b>	Thomas Caligiuri			thomas.caligiuri@polkcountyiowa.gov			515-323-5408					
7		Name			Email			Phone					
9	<b>Submitted by:</b>	Curtis Pion			curtis.pion@polkcountyiowa.gov			515-286-3945					
10		Name			Email			Phone					
12		Polk County Sheriffs Office			Polk								
13		PSAP Name			County								
16	<b>Administrative Data</b>	\$ 485,803.37	5,820	2,197	161,213	11							
17		Wireline Surcharge	Number of Wireline	Number of VoIP	Number of Admin	Call Taking Stations							
18		Received	Calls	Calls	Calls								
20		\$ 373,318.88		58,133		25							
21		Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE							
22						Telecommunicators							
25	<b>Additional Revenues</b>												
26			Amount	Source									
27													
28													
29			Amount	Source									
30													
31	<b>Additional Debt</b>												
32			Amount	Source									
33													
34													
35			Amount	Source									
36													
37	<b>Administration - Personnel Costs:</b>	<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>											
38													
39	<b>To include, but not limited to:</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)							
40	Salary, to include overtime	\$ 183,291.84	\$ 2,197,196.23										
41	FICA	\$ 13,572.86	\$ 161,689.46										
42	IPERS	\$ 16,377.16	\$ 207,437.70										
43	Deferred Comp	\$ 1,032.49	\$ 18,064.57										
44	Worker's Comp												
45	Unemployment Ins												
46	Health and Dental Ins	\$ 18,137.65	\$ 427,362.92										
47	Clothing Allowance		\$ 6,059.71										
48	Organization Dues	\$ 276.00	\$ 55.00										
49	Witness Fees												
50	Longevity Pay												
51	Other (Specify)												
52	Bearden Salary	\$ 32,117.76											
53	Misc Other Services		\$ 2,256.00										
54													
55	<b>TOTAL</b>	\$ 3,284,927.35	\$ 264,805.76	\$ 3,020,121.59	\$ -	\$ -	\$ -						
56	<b>Administration - Other Costs:</b>												
57													
58	<b>To include, but not limited to:</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)							
59	Office Supplies		\$ 2,858.03										
60	Postage												
61	Fax Machines												
62	Copy Machines		\$ 440.00										
63	Advertising	\$ 1,939.60											
64	Promotion												
65	Training Expenses	\$ 5,728.42	\$ 8,156.44										
66	Other (Specify) Meeting & Pub Notices	\$ 24.44											

	A	B	C	D	E	F	G	H	I	J	K	L	M
1	<b>Reporting: July 1, 2018 through June 30, 2019</b> <b>Must Use This Form--Hand Written Forms Not Accepted</b> <b>Report due to HSEMD by January 1, 2020</b>												
2	To reflect all expenditures for operating the PSAP using the <b>accrual accounting basis</b> including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.												
67	Other Eligible Admin Expenses						\$ 17,318.55						
68	Coordinator Costs				\$ 6,423.55								
69	<b>TOTAL</b>	<b>\$ 42,889.03</b>		\$ 14,116.01		\$ 28,773.02		\$ -		\$ -		\$ -	
71	<b>Building and Grounds:</b> <i>May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)</i>												
72	To include, but not limited to:												
73	<b>Utilities</b>			From 911 Surcharge	From General	From Sheriff				Other Funding Source (specify)		Other Funding Source (specify)	
74	Gas				\$ 1,058.53								
75	Electric				\$ 14,180.81								
76	Water				\$ 2,274.89								
77	Sewer												
78	Trash Removal				\$ 1,033.78								
79	Janitorial				\$ 245.34								
80	Mowing												
81	Snow Removal												
82	Other (Specify) Lease/rental												
83	R & M				\$ 3,364.67								
84	R& M Supplies				\$ 4,759.51								
85	<b>TOTAL</b>	<b>\$ 22,158.03</b>		\$ -	\$ 22,158.03		\$ -		\$ -		\$ -		\$ -
87	<b>Insurance</b>			From 911 Surcharge	From General	From Sheriff				Other Funding Source (specify)		Other Funding Source (specify)	
88	Building				\$ 3,443.13								
89	Liability												
90	Equipment												
91	Office Rental												
92	Other (Specify)												
93													
94													
95	<b>TOTAL</b>	<b>\$ 3,443.13</b>		\$ -	\$ 3,443.13		\$ -		\$ -		\$ -		\$ -
97	<b>Generator</b>			From 911 Surcharge	From General	From Sheriff				Other Funding Source (specify)		Other Funding Source (specify)	
98	Maintenance Agreement												
99	Repairs												
100	Fuel												
101	UPS												
102	Other (Specify)												
103													
104	<b>TOTAL</b>	<b>\$ -</b>		\$ -	\$ -		\$ -		\$ -		\$ -		\$ -
105	<b>Communications:</b>												
106	To include, but not limited to:												
107	<b>E911 Telephone System</b>			From 911 Surcharge	From General	From Sheriff				Other Funding Source (specify)		Other Funding Source (specify)	
108	Circuit Costs			\$ 25,464.64	\$ 3,485.35								
109	Hardware												
110	Software												
111	Upgrades			\$ 8,711.00									
112	Maintenance Agreements			\$ 16,613.95									
113	Repairs												
114	Other (Specify)												
115													
116													
117	<b>TOTAL</b>	<b>\$ 54,274.94</b>		\$ 50,789.59	\$ 3,485.35		\$ -		\$ -		\$ -		\$ -
119	<b>Administrative Phone System</b>			From 911 Surcharge	From General	From Sheriff				Other Funding Source (specify)		Other Funding Source (specify)	
120	Circuit Costs				\$ 27,624.65								
121	Hardware												
122	Software												
123	Upgrades												
124	Maintenance Agreements												
125	Repairs				\$ 1,702.36								
126	Other (Specify) Cellular Telephones				\$ 3,614.90								
127	Office Phones Chargebacks-GS				\$ 13,113.48								
128													
129	<b>TOTAL</b>	<b>\$ 46,055.39</b>		\$ -	\$ 46,055.39		\$ -		\$ -		\$ -		\$ -
130	Other Funding      Other Funding												

	A	B	C	D	E	F	G	H	I	J	K	L	M
1	<b>Reporting: July 1, 2018 through June 30, 2019</b> <b>Must Use This Form--Hand Written Forms Not Accepted</b> <b>Report due to HSEMD by January 1, 2020</b>												
2	To reflect all expenditures for operating the PSAP using the <b>accrual accounting basis</b> including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.												
131	<b>Other</b>			From 911 Surcharge	From General	From Sheriff		Source (specify)		Source (specify)			
132	Internet Fees												
133	Iowa System / NCIC				\$ 23,305.20								
134	Other (Specify)												
135													
136													
137													
138	<b>TOTAL</b>	<b>\$</b>	<b>23,305.20</b>	\$ -	\$ 23,305.20	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
139	<b>Operations:</b>												
140	<u>To include, but not limited to:</u>			From 911 Surcharge	From General	From Sheriff		Other Funding Source (specify)		Other Funding Source (specify)			
141	CAD System			\$ 165,043.90									
142	Mapping/GIS												
143	Logging Recorder												
144	Dispatcher Work Stations												
145	Software			\$ 1,271.68									
146	Upgrades			\$ 121,082.43									
147	Maintenance Agreements			\$ 221,957.11	\$ 21,676.40								
148	Repairs			\$ 5,114.00									
149	EMD												
150	Other (Specify)	Data Lines			\$ 1,809.07								
151													
152													
153													
154	<b>TOTAL</b>	<b>\$</b>	<b>537,954.59</b>	\$ 514,469.12	\$ 23,485.47	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
155	<b>Data Processing:</b>												
156	<u>To include, but not limited to:</u>			From 911 Surcharge	From General	From Sheriff		Other Funding Source (specify)		Other Funding Source (specify)			
157	E911 Data Base/MSAG (Telephone Co)												
158	E911 Data Base/MSAG (Other)			\$ 18,298.00									
159	Other (Specify)												
160													
161													
162	<b>TOTAL</b>	<b>\$</b>	<b>18,298.00</b>	\$ 18,298.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
163	<b>Addressing:</b>												
164	<u>To include, but not limited to:</u>			From 911 Surcharge	From General	From Sheriff		Other Funding Source (specify)		Other Funding Source (specify)			
165	Intersection Signage												
166	Resident Markers												
167	Contracted Services												
168	GIS (mapping)												
169	Other (Specify)												
170													
171													
172	<b>TOTAL</b>	<b>\$</b>	<b>-</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
173	<b>Radio Infrastructure: Costs for leased and owned</b>												
174	<u>To include, but not limited to:</u>			From 911 Surcharge	From General	From Sheriff		Other Funding Source (specify)		Other Funding Source (specify)			
175	Radio Base			\$ 5,098.00	\$ 12,351.69								
176	Mobile												
177	Portable												
178	Handheld												
179	Pagers												
180	Repeaters												
181	Remote Transmitter Sites												
182	Towers			\$ 14,343.33									
183	Maintenance Agreements			\$ 30,871.50									
184	Repairs												
185	Other (Specify)	Radio Supplies			\$ 1,218.03								
186	Electric			\$ 1,182.98									
187	Gas			\$ 170.71									
188													
189	<b>TOTAL</b>	<b>\$</b>	<b>65,236.24</b>	\$ 51,666.52	\$ 13,569.72	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
190													
191	<b>Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below</b>										Other Funding Source (specify)	Other Funding Source (specify)	
192	<u>To include, but not limited to:</u>			From 911 Surcharge	From General	From Sheriff		Other Funding Source (specify)		Other Funding Source (specify)			
193	Hardware			\$ 1,426.33									
194	Software												

	A	B	C	D	E	F	G	H	I	J	K	L	M
1	<b>Reporting: July 1, 2018 through June 30, 2019</b> <b>Must Use This Form--Hand Written Forms Not Accepted</b> <b>Report due to HSEMD by January 1, 2020</b>												
2	To reflect all expenditures for operating the PSAP using the <b>accrual accounting basis</b> including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.												
195	CAD System			\$	86,536.03								
196	Mapping												
197	Radio												
198	Logging Recorder												
199	Dispatcher Work Stations												
200	Maintenance Agreements												
201	Repairs												
202	Other (Specify)      mis coding			\$	1,851.41								
203	Paging-Fire Station Gateways			\$	79,404.75								
204													
205													
206	<b>TOTAL</b>	\$	<b>169,218.52</b>	\$	169,218.52	\$	-	\$	-	\$	-	\$	-
207	<b>Debt Services: Paid on debt during the current reporting timeframe</b>												
208	To include, but not limited to:				From 911 Surcharge		From General		From Sheriff		Other Funding Source (specify)		Other Funding Source (specify)
209	Loans												
210	Other (Specify)												
211													
212	<b>TOTAL</b>	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
213	<b>Miscellaneous (Specify):</b>												
214					From 911 Surcharge		From General		From Sheriff		Other Funding Source (specify)		Other Funding Source (specify)
215													
216													
217													
218	<b>TOTAL</b>	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
219	<b>GRAND TOTAL</b>	\$	<b>4,267,760.41</b>	\$	<b>1,083,363.52</b>	\$	<b>3,184,396.90</b>	\$	<b>-</b>	\$	<b>-</b>	\$	<b>-</b>
220	<b>Set Aside Funds:</b>												
221	To include, but not limited to:				From 911 Surcharge		From General		From Sheriff		Other Funding Source (specify)		Other Funding Source (specify)
222	Amount set aside for future purchases												
223	Amount set aside for future projects												
224	Other (Specify)												
225													
226													
227	<b>TOTAL</b>	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
228	<b>Notes/Comments:</b>												
229													
230													
231													
232													
233													
234													
235													
236	*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The <b>accrual accounting basis</b> should be used.												
237	*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.												
238	*To submit the form or ask questions, contact: <a href="mailto:911@iowa.gov">911@iowa.gov</a> or 515-323-4232												
239													



**Reporting: July 1, 2018 through June 30, 2019**

**Must Use This Form--Hand Written Forms Not Accepted**

**Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Darin T. Riney	<a href="mailto:darin.riney@wdm.iowa.gov">darin.riney@wdm.iowa.gov</a>	515-273-0606
	Name	Email	Phone

<b>Submitted by:</b>	Darin T. Riney	<a href="mailto:darin.riney@wdm.iowa.gov">darin.riney@wdm.iowa.gov</a>	515-273-0606
	Name	Email	Phone

WestCom	Polk
PSAP Name	County

<b>Administrative Data</b>	\$ 500,339.60	7,413	3,298	138,555	8
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	\$ 382,661.33		50,152		27
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$ 1,640.19	Bank Interest E911 Funds
	Amount	Source

\$ 12,407.74	Reports, FEMA, Schools - General Funds
Amount	Source

<b>Additional Debt</b>		
	Amount	Source

Amount	Source

**Reporting: July 1, 2018 through June 30, 2019**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>				
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime		\$ 2,026,116.58				
FICA		\$ 150,399.33				
IPERS		\$ 213,695.67				
Deferred Comp		\$ 212.50				
Worker's Comp		\$ 2,038.00				
Unemployment Ins						
Health and Dental Ins		\$ 268,041.64				
Clothing Allowance						
Organization Dues						
Witness Fees						
Longevity Pay		\$ 9,287.54				
Other (Specify)		\$ 5,412.00				
<b>TOTAL</b>	\$ 2,675,203.26	\$ -	\$ 2,675,203.26	\$ -	\$ -	

<b>Administration - Other Costs:</b>						
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies	\$ 4,844.47	\$ 11,188.87				
Postage		\$ 43.45				
Fax Machines						
Copy Machines		\$ 3,756.62				
Advertising	\$ 1,160.56					
Promotion						
Training Expenses	\$ 21,261.24	\$ 32,900.27				
Other (Specify)		\$ 7,893.49				
		\$ 426,949.21				
<b>TOTAL</b>	\$ 509,998.18	\$ 27,266.27	\$ 482,731.91	\$ -	\$ -	

**Reporting: July 1, 2018 through June 30, 2019**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas		\$ 136.66			
Electric		\$ 17,477.84			
Water					
Sewer					
Trash Removal					
Janitorial					
Mowing					
Snow Removal					
Other (Specify)		\$ 2,196.22			
<b>TOTAL</b>	\$ 19,810.72	\$ -	\$ 19,810.72	\$ -	\$ -

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building					
Liability		\$ 23,023.44			
Equipment		\$ 20,582.93			
Office Rental					
Other (Specify)					
<b>TOTAL</b>	\$ 43,606.37	\$ -	\$ 43,606.37	\$ -	\$ -

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement		\$ 6,100.00			
Repairs		\$ 2,436.65			
Fuel	\$ 642.26				
UPS	\$ 10,707.00	\$ 9,750.00			
Other (Specify)					
<b>TOTAL</b>	\$ 11,349.26	\$ 18,286.65	\$ -	\$ -	\$ -

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 28,249.36				
Hardware					
Software					
Upgrades					
Maintenance Agreements	\$ 68,500.76				
Repairs					
Other (Specify)					
	\$ 101,508.40				
<b>TOTAL</b>	<b>\$ 198,258.52</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs		\$ 16,608.92			
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 16,608.92</b>	<b>\$ 16,608.92</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees					
Iowa System / NCIC					
Other (Specify)		\$ 362.15			
	\$ 1,500.00	\$ 1,500.00			
	\$ 42,400.00				
<b>TOTAL</b>	<b>\$ 45,762.15</b>	<b>\$ 1,862.15</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Reporting: July 1, 2018 through June 30, 2019**

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**Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
CAD System		\$ 121,375.33				
Mapping/GIS						
Logging Recorder						
Dispatcher Work Stations						
Software			\$ 1,157.39			
Upgrades		\$ 7,172.52				
Maintenance Agreements		\$ 211,735.12	\$ 15,900.00			
Repairs		\$ 1,091.11				
EMD						
Other (Specify)			\$ 27,984.00			
		\$ 237,807.25				
<b>TOTAL</b>	<b>\$ 624,222.72</b>	<b>\$ 579,181.33</b>	<b>\$ 45,041.39</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Data Processing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
E911 Data Base/MSAG (Telephone Co)						
E911 Data Base/MSAG (Other)						
Other (Specify)		\$ 2,210.00				
<b>TOTAL</b>	<b>\$ 2,210.00</b>	<b>\$ 2,210.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Intersection Signage						
Resident Markers						
Contracted Services						
GIS (mapping)						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Radio Infrastructure:** *Costs for leased and owned*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Radio Base					
Mobile					
Portable		\$ 3,548.50			
Handheld					
Pagers					
Repeaters					
Remote Transmitter Sites					
Towers					
Maintenance Agreements		\$ 128,526.00			
Repairs		\$ 2,060.28			
Other (Specify)					
<b>TOTAL</b>	\$ 134,134.78	\$ -	\$ 134,134.78	\$ -	\$ -

**Capital Expenditures:** *Non-recurring costs during this reporting timeframe on large expenses in the categories below*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Hardware	\$ 9,834.28	\$ 4,461.69			
Software		\$ 26,120.25			
CAD System					
Mapping					
Radio					
Logging Recorder					
Dispatcher Work Stations					
Maintenance Agreements					
Repairs					
Other (Specify)					
	\$ 21,931.14	\$ 840.00			
		\$ 6,394.27			
<b>TOTAL</b>	\$ 69,581.63	\$ 31,765.42	\$ 37,816.21	\$ -	\$ -

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Loans		\$ 127,288.42				
Other (Specify)						
<b>TOTAL</b>	<b>\$ 127,288.42</b>	\$ 127,288.42	\$ -	\$ -	\$ -	\$ -

<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	<b>\$ -</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>GRAND TOTAL</b>	<b>\$ 4,496,321.58</b>	<b>\$ 1,021,219.22</b>	<b>\$ 3,475,102.36</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
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<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases						
Amount set aside for future projects						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	\$ -	\$ -	\$ -	\$ -	\$ -

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Robert Andersen	<a href="mailto:randersen@sheriff.pottcounty-ia.gov">randersen@sheriff.pottcounty-ia.gov</a>	(712) 328-5739
	Name	Email	Phone
<b>Submitted by:</b>	Robert Andersen	<a href="mailto:randersen@sheriff.pottcounty-ia.gov">randersen@sheriff.pottcounty-ia.gov</a>	(712) 328-5739
	Name	Email	Phone
	Pottawattamie County Law Enforcement 9-11	Pottawattamie	
	PSAP Name	County	

<b>Administrative Data</b>	\$ 164,200.00	10,062	1,897	89,814	5
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	\$ 518,304.00		54,545		27
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$ 3,181,962.00	Pottawattamie County General Board
	Amount	Source
	Amount	Source
<b>Additional Debt</b>		
	Amount	Source
	Amount	Source



Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime			\$ 1,989,392.00				
FICA			\$ 146,758.00				
IPERS			\$ 186,355.00				
Deferred Comp							
Worker's Comp							
Unemployment Ins							
Health and Dental Ins			\$ 445,222.00				
Clothing Allowance			\$ 4,312.00				
Organization Dues							
Witness Fees							
Longevity Pay							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 2,772,039.00</b>	\$ -	\$ 2,772,039.00	\$ -	\$ -	\$ -	

<b>Administration - Other Costs:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies			\$ 18,491.00				
Postage		\$ 265.00					
Fax Machines							
Copy Machines							
Advertising							
Promotion							
Training Expenses		\$ 17,365.00	\$ 15,553.00				
Other (Specify)							
<b>TOTAL</b>	<b>\$ 51,674.00</b>	\$ 17,630.00	\$ 34,044.00	\$ -	\$ -	\$ -	

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas				\$ 352.00	
Electric				\$ 2,568.00	
Water				\$ 53.00	
Sewer				\$ 48.00	
Trash Removal				\$ 159.00	
Janitorial				\$ 8,162.00	
Mowing				\$ 49.00	
Snow Removal				\$ 367.00	
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ 11,758.00	\$ -

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building				\$ 309.00	
Liability					
Equipment				\$ 4,633.00	
Office Rental					
Other (Specify)				\$ 2,219.00	
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ 7,161.00	\$ -

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement				\$ 1,037.00	
Repairs	\$ 1,500.00			\$ 116.00	
Fuel		\$ 890.00		\$ 147.00	
UPS	\$ 9,000.00				
Other (Specify)					
<b>TOTAL</b>	\$ 10,500.00	\$ 890.00	\$ -	\$ 1,300.00	\$ -

Reporting: July 1, 2018 through June 30, 2019

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Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 54,469.00				
Hardware					
Software					
Upgrades	\$ 27,500.00				
Maintenance Agreements	\$ 26,482.00				
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 108,451.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 43,400.00				
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 43,400.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees				\$ 169.00	
Iowa System / NCIC	\$ 39,402.00				
Other (Specify)					
<b>TOTAL</b>	<b>\$ 39,571.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 169.00</b>	<b>\$ -</b>

**Reporting: July 1, 2018 through June 30, 2019**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
CAD System					\$ 15,180.00		
Mapping/GIS							
Logging Recorder		\$ 5,905.00					
Dispatcher Work Stations							
Software							
Upgrades							
Maintenance Agreements							
Repairs							
EMD		\$ 9,600.00					
Other (Specify)							
<b>TOTAL</b>	<b>\$ 30,685.00</b>	<b>\$ 15,505.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 15,180.00</b>	<b>\$ -</b>	

<b>Data Processing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
E911 Data Base/MSAG (Telephone Co)							
E911 Data Base/MSAG (Other)		\$ 10,000.00					
Other (Specify)							
<b>TOTAL</b>	<b>\$ 10,000.00</b>	<b>\$ 10,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

<b>Addressing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Intersection Signage					\$ 2,500.00		
Resident Markers					\$ 2,500.00		
Contracted Services							
GIS (mapping)							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 5,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,000.00</b>	<b>\$ -</b>	

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Radio Infrastructure: Costs for leased and owned</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Radio Base						
Mobile						
Portable						
Handheld						
Pagers						
Repeaters						
Remote Transmitter Sites						
Towers			\$ 67,861.00			
Maintenance Agreements	\$ 170,793.00	\$ 170,793.00				
Repairs						
Other (Specify)	\$ 35,000.00	\$ 35,000.00				
<b>TOTAL</b>	<b>\$ 479,447.00</b>	<b>\$ 205,793.00</b>	<b>\$ 273,654.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Hardware						
Software						
CAD System						
Mapping						
Radio						
Logging Recorder						
Dispatcher Work Stations						
Maintenance Agreements						
Repairs						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Reporting: July 1, 2018 through June 30, 2019**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>					
To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Loans					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Miscellaneous (Specify):</b>					
	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>GRAND TOTAL</b>	\$ 3,571,876.00	\$ 450,681.00	\$ 3,080,627.00	\$ -	\$ 40,568.00	\$ -
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<b>Set Aside Funds:</b>					
To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Amount set aside for future purchases					
Amount set aside for future projects					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

**Notes/Comments:** County I.T. pay for our CAD.

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

Reporting: July 1, 2018 through June 30, 2019

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Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Dawn Disney & Auditor's Office (L. Tish)	<a href="mailto:poweshiek911@zumatel.net">poweshiek911@zumatel.net</a>	641-623-3083
	Name	Email	Phone
<b>Submitted by:</b>	Dawn Disney	<a href="mailto:poweshiek911@zumatel.net">poweshiek911@zumatel.net</a>	641-623-3083
	Name	Email	Phone
	Poweshiek Co Sheriff's Office	Poweshiek	
	PSAP Name	County	

<b>Administrative Data</b>	\$ 78,033.78	1,292	unknown	2,448	2 full time - 1 backup
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	\$ 151,106.06		5,148		12 Dispatch/Jailers
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$ 15,195.71	Signs/Maps/Interest-IPAIT
	Amount	Source
	\$ 12,000.00	State Grant f/GIS
	Amount	Source
<b>Additional Debt</b>		
	Amount	Source
	Amount	Source

Reporting: July 1, 2018 through June 30, 2019

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Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>				
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime			\$ 332,232.22			
FICA			\$ 26,302.54			
IPERS			\$ 35,903.73			
Deferred Comp						
Worker's Comp			\$ 2,481.00			
Unemployment Ins						
Health and Dental Ins			\$ 67,532.00			
Clothing Allowance			\$ 1,838.69			
Organization Dues						
Witness Fees						
Longevity Pay						
Other (Specify)						
<b>TOTAL</b>	\$ 466,290.18	\$ -	\$ 466,290.18	\$ -	\$ -	

<b>Administration - Other Costs:</b>						
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies	\$ 145.70	\$ 800.00	\$ 1,062.98			
Postage						
Fax Machines						
Copy Machines						
Advertising	\$ 220.85		\$ 723.25			
Promotion						
Training Expenses	\$ 180.40		\$ 2,243.40			
Other (Specify)						
P.O. Box	\$ 153.00					
<b>TOTAL</b>	\$ 5,529.58	\$ 800.00	\$ 4,029.63	\$ -	\$ -	



Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas		\$ 83.00			
Electric		\$ 4,360.00			
Water		\$ 811.09			
Sewer		included w/water			
Trash Removal		\$ 840.90			
Janitorial		\$ 5,724.65			
Mowing					
Snow Removal			\$ 1,841.00		
Other (Specify)					
Pest Control		\$ 226.50			
Fire Alarm & Sprinklers			\$ 1,275.00		
<b>TOTAL</b>	<b>\$ 15,162.14</b>	<b>\$ -</b>	<b>\$ 12,046.14</b>	<b>\$ 3,116.00</b>	<b>\$ -</b>

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building		\$ 1,150.00	\$ 800.00		
Liability					
Equipment					
Office Rental					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 1,950.00</b>	<b>\$ -</b>	<b>\$ 1,150.00</b>	<b>\$ 800.00</b>	<b>\$ -</b>

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement			\$ 1,202.00		
Repairs		\$ 700.41			
Fuel			\$ 663.89		
UPS					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 2,566.30</b>	<b>\$ -</b>	<b>\$ 700.41</b>	<b>\$ 1,865.89</b>	<b>\$ -</b>

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**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 77,328.48				
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 77,328.48</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 2,351.16		\$ 6,294.59		
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
Fax	\$ 519.14				
<b>TOTAL</b>	<b>\$ 9,164.89</b>	<b>\$ -</b>	<b>\$ 6,294.59</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees	\$ 824.29		\$ 2,230.00		
Iowa System / NCIC			\$ 948.00		
Other (Specify)					
Air Cards	\$ 3,360.88		\$ 7,183.44		
Cable			\$ 379.28		
<b>TOTAL</b>	<b>\$ 14,925.89</b>	<b>\$ -</b>	<b>\$ 10,740.72</b>	<b>\$ -</b>	<b>\$ -</b>

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<b>Operations:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
CAD System						
Mapping/GIS						
Logging Recorder						
Dispatcher Work Stations						
Software						
Upgrades						
Maintenance Agreements		\$ 7,942.33				
Repairs						
EMD						
Other (Specify)						
Language Line		\$ 126.62				
Electric - 4 Tower Sites		\$ 3,673.28				
<b>TOTAL</b>	<b>\$ 11,742.23</b>	<b>\$ 11,742.23</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Data Processing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
E911 Data Base/MSAG (Telephone Co)		\$ 10,621.96				
E911 Data Base/MSAG (Other)		\$ 12,935.94				
Other (Specify)						
<b>TOTAL</b>	<b>\$ 23,557.90</b>	<b>\$ 23,557.90</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Intersection Signage		\$ 110.96				
Resident Markers		\$ 2,689.37				
Contracted Services		\$ 13,935.94				
GIS (mapping)						
Other (Specify)						
Mileage		\$ 250.32				
Posts		\$ 961.50				
<b>TOTAL</b>	<b>\$ 17,948.09</b>	<b>\$ 17,948.09</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

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<b>Radio Infrastructure: Costs for leased and owned</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Radio Base						
Mobile						
Portable						
Handheld						
Pagers				\$ 119.50		
Repeaters						
Remote Transmitter Sites						
Towers						
Maintenance Agreements		\$ 8,400.00				
Repairs						
Other (Specify)						
Tower Site Rent		\$ 600.00				
<b>TOTAL</b>	<b>\$ 9,119.50</b>	<b>\$ 9,000.00</b>	<b>\$ -</b>	<b>\$ 119.50</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Hardware						
Software						
CAD System						
Mapping						
Radio		\$ 54,851.98				
Logging Recorder						
Dispatcher Work Stations						
Maintenance Agreements						
Repairs						
Other (Specify)						
Consultant for New Inop Radio System		\$ 5,725.00				
<b>TOTAL</b>	<b>\$ 60,576.98</b>	<b>\$ 60,576.98</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Loans						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>GRAND TOTAL</b>	<b>\$ 715,862.16</b>	<b>\$ 207,909.10</b>	<b>\$ 14,696.55</b>	<b>\$ 493,256.51</b>	<b>\$ -</b>	<b>\$ -</b>
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<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases		\$ 26,993.00				
Amount set aside for future projects						
Other (Specify)						
<b>TOTAL</b>	<b>\$ 26,993.00</b>	<b>\$ 26,993.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Notes/Comments:** Starting last year we have addressed approximately 300 windturbines which has increased some line items. Also we continue to have turnover in the Communication Center so the hiring and training costs continue to stay where they are. Please note that our dispatchers are also jailers. The 911 Board has hired a consultant to compare and review the Public Safety Radio Systems available. This year there was only one installment made to them, and those expenses will continue into next years budget. We switched to the State phone system and mapping so our maintenance is/will decrease from NG-911 and Geo-Comm. During the switch from Solacom to the State phone system, the actual land line date for this report was deleted. The Solacom servers where disconnected and the contract IT person didn't know that we still needed information off of them, and wiped them clean to refurbish them and put them to use in the Sheriff's Office. The numbers gathered are from Century Link and our CAD system, and are to the best of my knowledge.

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

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**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Melvina Burton	<a href="mailto:mburton@ringgoldcounty.us">mburton@ringgoldcounty.us</a>	641.464.3311
	Name	Email	Phone
<b>Submitted by:</b>	Melvina Burton	<a href="mailto:mburton@ringgoldcounty.us">mburton@ringgoldcounty.us</a>	641.464.3311
	Name	Email	Phone
	Ringgold Co Sheriff's Office	Ringgold	
	PSAP Name	County	

<b>Administrative Data</b>	\$ 22,875.22				2
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	\$ 179,440.00				8
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$ 31,210.00	Misc. Reimbursements
	Amount	Source
	\$ 1,833.00	Interest
	Amount	Source
<b>Additional Debt</b>		
	Amount	Source
	Amount	Source

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<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime				\$ 245,680.20			
FICA				\$ 18,343.70			
IPERS				\$ 25,078.18			
Deferred Comp							
Worker's Comp							
Unemployment Ins							
Health and Dental Ins				\$ 62,210.25			
Clothing Allowance							
Organization Dues							
Witness Fees							
Longevity Pay							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 351,312.33</b>	\$ -	\$ -	\$ 351,312.33	\$ -	\$ -	

<b>Administration - Other Costs:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies		\$ 11.00		\$ 2,284.12			
Postage				\$ 232.75			
Fax Machines							
Copy Machines							
Advertising		\$ 68.00		\$ 1,833.00			
Promotion							
Training Expenses		\$ 6,374.00		\$ 4,338.34			
Other (Specify) Mileage		\$ 871.00					
<b>TOTAL</b>	<b>\$ 16,012.21</b>	\$ 7,324.00	\$ -	\$ 8,688.21	\$ -	\$ -	

Reporting: July 1, 2018 through June 30, 2019

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas					
Electric			\$ 21,657.28		
Water			\$ 2,594.99		
Sewer					
Trash Removal					
Janitorial					
Mowing			\$ 1,450.00		
Snow Removal			\$ 1,460.00		
Other (Specify) Fertilizer			\$ 1,050.00		
Office Phones			\$ 706.00		
			\$ 7,557.96		
<b>TOTAL</b>	\$ 36,476.23	\$ -	\$ 36,476.23	\$ -	\$ -

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building					
Liability					
Equipment					
Office Rental					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement					
Repairs					
Fuel					
UPS					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -



Reporting: July 1, 2018 through June 30, 2019

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Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs					
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs	\$ 913.00				
Other (Specify)					
<b>TOTAL</b>	<b>\$ 913.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs					
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees					
Iowa System / NCIC			\$ 4,140.00		
Other (Specify)					
<b>TOTAL</b>	<b>\$ 4,140.00</b>	<b>\$ -</b>	<b>\$ 4,140.00</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2018 through June 30, 2019

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Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
CAD System				\$ 10,005.00			
Mapping/GIS							
Logging Recorder							
Dispatcher Work Stations							
Software							
Upgrades							
Maintenance Agreements				\$ 8,249.12			
Repairs							
EMD							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 18,254.12</b>	\$ -	\$ -	\$ 18,254.12	\$ -	\$ -	

<b>Data Processing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
E911 Data Base/MSAG (Telephone Co)		\$ 23,635.00					
E911 Data Base/MSAG (Other)							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 23,635.00</b>	\$ 23,635.00	\$ -	\$ -	\$ -	\$ -	

<b>Addressing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Intersection Signage		\$ 357.00					
Resident Markers							
Contracted Services		\$ 9,100.00					
GIS (mapping)		\$ 15,800.00					
Other (Specify)							
<b>TOTAL</b>	<b>\$ 25,257.00</b>	\$ 25,257.00	\$ -	\$ -	\$ -	\$ -	

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Radio Infrastructure:** *Costs for leased and owned*

<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Radio Base						
Mobile				\$ 14,354.41		
Portable		\$ 14,231.00		\$ 4,528.80		
Handheld						
Pagers						
Repeaters						
Remote Transmitter Sites						
Towers				\$ 3,982.00		
Maintenance Agreements						
Repairs						
Other (Specify)      Subscription		\$ 8.00				
<b>TOTAL</b>	<b>\$ 37,104.21</b>	<b>\$ 14,239.00</b>	<b>\$ -</b>	<b>\$ 22,865.21</b>	<b>\$ -</b>	<b>\$ -</b>

**Capital Expenditures:** *Non-recurring costs during this reporting timeframe on large expenses in the categories below*

<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Hardware						
Software						
CAD System						
Mapping						
Radio						
Logging Recorder						
Dispatcher Work Stations						
Maintenance Agreements						
Repairs						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Reporting: July 1, 2018 through June 30, 2019**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Loans						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>GRAND TOTAL</b>	<b>\$ 513,104.10</b>	<b>\$ 71,368.00</b>	<b>\$ -</b>	<b>\$ 441,736.10</b>	<b>\$ -</b>	<b>\$ -</b>
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<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases						
Amount set aside for future projects						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

**Reporting: July 1, 2018 through June 30, 2019**

**Must Use This Form--Hand Written Forms Not Accepted**

**Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	<u>Bobbie Wells</u>	<u>911coord@sacounty.org</u>	<u>712-662-7929</u>
	Name	Email	Phone
<b>Submitted by:</b>	<u>Bobbie Wells</u>	<u>911coord@sacounty.org</u>	<u>712-662-7929</u>
	Name	Email	Phone
	<u>Sac County #2008</u>	<u>Sac County</u>	
	PSAP Name	County	

<b>Administrative Data</b>	<u>\$ 51,161.95</u>	<u>327</u>	<u>60</u>	<u>20,428</u>	<u>2</u>
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	<u>\$ 192,639.97</u>		<u>1,422</u>		<u>6</u>
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	<u>\$ 3,780.60</u>	<u>City payments for services</u>
	Amount	Source
	<u></u>	<u></u>
	Amount	Source
<b>Additional Debt</b>	<u></u>	<u></u>
	Amount	Source
	<u></u>	<u></u>
	Amount	Source

Reporting: July 1, 2018 through June 30, 2019

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Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>				
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime	\$ 8,879.19	\$ -	\$ 257,917.00			
FICA	\$ 679.28	\$ -	\$ 19,567.00			
IPERS	\$ 838.20	\$ -	\$ 24,482.00			
Deferred Comp						
Worker's Comp	\$ 571.00	\$ -	\$ 224.00			
Unemployment Ins						
Health and Dental Ins		\$ -				
Clothing Allowance						
Organization Dues	\$ 234.00					
Witness Fees						
Longevity Pay						
Other (Specify)						
<b>TOTAL</b>	<b>\$ 313,391.67</b>	<b>\$ 11,201.67</b>	<b>\$ -</b>	<b>\$ 302,190.00</b>	<b>\$ -</b>	

<b>Administration - Other Costs:</b>						
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies	\$ 629.41		\$ 535.00			
Postage	\$ 50.00					
Fax Machines						
Copy Machines	\$ 470.00					
Advertising	\$ 59.89					
Promotion	\$ 216.27					
Training Expenses	\$ 2,385.32		\$ 1,135.00			
Other (Specify)						
mileage	\$ 1,260.00					
<b>TOTAL</b>	<b>\$ 6,740.89</b>	<b>\$ 5,070.89</b>	<b>\$ -</b>	<b>\$ 1,670.00</b>	<b>\$ -</b>	

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas						
Electric						
Water						
Sewer						
Trash Removal			\$ 2,146.00			
Janitorial						
Mowing						
Snow Removal						
Other (Specify)						
<b>TOTAL</b>	<b>\$</b>	<b>2,146.00</b>	<b>\$ -</b>	<b>\$ 2,146.00</b>	<b>\$ -</b>	<b>\$ -</b>

<u>Insurance</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building			\$ 2,498.00			
Liability		\$ 1,753.66	\$ 1,480.00			
Equipment			\$ -			
Office Rental						
Other (Specify)						
<b>TOTAL</b>	<b>\$</b>	<b>5,731.66</b>	<b>\$ 1,753.66</b>	<b>\$ 3,978.00</b>	<b>\$ -</b>	<b>\$ -</b>

<u>Generator</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement						
Repairs						
Fuel						
UPS						
Other (Specify)						
<b>TOTAL</b>	<b>\$</b>	<b>-</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 21,143.83				
Hardware					
Software					
Upgrades					
Maintenance Agreements			\$ 15,560.00		
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 36,703.83</b>	<b>\$ -</b>	<b>\$ 15,560.00</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 1,991.29				
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 1,991.29</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees			\$ 880.00		
Iowa System / NCIC			\$ 5,724.00		
Other (Specify)					
<b>TOTAL</b>	<b>\$ 6,604.00</b>	<b>\$ -</b>	<b>\$ 6,604.00</b>	<b>\$ -</b>	<b>\$ -</b>



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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
CAD System		\$ 4,493.00					
Mapping/GIS		\$ 4,450.00					
Logging Recorder							
Dispatcher Work Stations							
Software		\$ 298.92					
Upgrades							
Maintenance Agreements		\$ 36,069.89					
Repairs							
EMD							
Other (Specify)							
IAR Software		\$ 9,465.00					
<b>TOTAL</b>	<b>\$ 54,776.81</b>	<b>\$ 54,776.81</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Data Processing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
E911 Data Base/MSAG (Telephone Co)		\$ 4,662.68					
E911 Data Base/MSAG (Other)							
Other (Specify)							
budget info/processing			\$ 2,064.00				
<b>TOTAL</b>	<b>\$ 6,726.68</b>	<b>\$ 4,662.68</b>	<b>\$ 2,064.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Intersection Signage							
Resident Markers		\$ 80.00					
Contracted Services							
GIS (mapping)							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 80.00</b>	<b>\$ 80.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Radio Infrastructure: Costs for leased and owned</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Radio Base						
Mobile						
Portable						
Handheld						
Pagers						
Repeaters						
Remote Transmitter Sites						
Towers						
Maintenance Agreements				\$ 15,504.00		
Repairs						
Other (Specify)						
<b>TOTAL</b>	<b>\$ 15,504.00</b>	\$ -	\$ -	\$ 15,504.00	\$ -	\$ -

<b>Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Hardware		\$ 26,797.16				
Software		\$ 173.95				
CAD System						
Mapping		\$ 161.76				
Radio						
Logging Recorder						
Dispatcher Work Stations						
Maintenance Agreements						
Repairs						
Other (Specify)						
safety equipment(pass thru \$1000 ICAP grant)		\$ 1,398.00				
<b>TOTAL</b>	<b>\$ 28,530.87</b>	\$ 28,530.87	\$ -	\$ -	\$ -	\$ -

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Loans						
Other (Specify)						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>GRAND TOTAL</b>	\$ 478,927.70	\$ 129,211.70	\$ 8,188.00	\$ 341,528.00	\$ -	\$ -
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<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases						
Amount set aside for future projects						
Other (Specify)						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Diane Sefrit	sci911@mediacombb.net	712-523-3367
	Name	Email	Phone
<b>Submitted by:</b>	Diane Sefrit	sci911@mediacombb.net	712-523-3367
	Name	Email	Phone
	PSAP Name	County	

<b>Administrative Data</b>	\$ 245,184.87	4,075	N/A	N/A	14
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	\$ 844,006.96		14,720		41
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$ 427,651.42	State Payout
	Amount	Source
	\$ 44,000.00	ICAP Grant (\$2,000)/GIS Grant (\$42,000)
	Amount	Source
<b>Additional Debt</b>	\$ 685,000.00	Bond (Outstanding Debt)
	Amount	Source
	Amount	Source

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<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (Osceola)	Other Funding Source (specify)	
Salary, to include overtime		\$ 44,269.00	N/A	\$ 1,463,642.37	\$ 353,707.92	N/A	
FICA		\$ 3,386.68	N/A	\$ 108,848.69	\$ 25,185.86	N/A	
IPERS		\$ 2,501.97	N/A	\$ 146,623.50	\$ 34,589.38	N/A	
Deferred Comp		N/A	N/A	\$ 541.42	\$ 541.42	N/A	
Worker's Comp		\$ 1,167.97	N/A	\$ 1,969.50	\$ 2,178.07	N/A	
Unemployment Ins		\$ 139.26	N/A	\$ 459.32	N/A	N/A	
Health and Dental Ins		\$ 2,987.98	N/A	\$ 391,738.57	\$ 40,814.88	N/A	
Clothing Allowance		N/A	\$ 250.00	\$ 2,700.00	N/A	N/A	
Organization Dues		N/A	\$ 3,000.00	\$ 2,150.00	N/A	N/A	
Witness Fees		N/A	N/A	N/A	N/A	N/A	
Longevity Pay		N/A	N/A	\$ 212.48	N/A	N/A	
Other (Specify) Mileage		N/A	N/A	\$ 650.00	N/A	N/A	
<b>TOTAL</b>	<b>\$ 2,634,256.24</b>	<b>\$ 54,452.86</b>	<b>\$ 3,250.00</b>	<b>\$ 2,119,535.85</b>	<b>\$ 457,017.53</b>	<b>\$ -</b>	

<b>Administration - Other Costs:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies		\$ 1,341.22	\$ 2,500.00	\$ 11,581.96	N/A	N/A	
Postage		\$ 210.90	\$ 400.00	\$ 1,628.38	N/A	N/A	
Fax Machines		N/A	N/A	N/A	N/A	N/A	
Copy Machines		N/A	N/A	\$ 1,356.92	N/A	N/A	
Advertising		\$ 1,072.78	\$ 500.00	N/A	N/A	N/A	
Promotion		N/A	N/A	N/A	N/A	N/A	
Training Expenses		\$ 562.00	\$ 2,300.00	\$ 4,432.01	N/A	N/A	
Other (Specify)		N/A	N/A	N/A	N/A	N/A	
<b>TOTAL</b>	<b>\$ 27,886.17</b>	<b>\$ 3,186.90</b>	<b>\$ 5,700.00</b>	<b>\$ 18,999.27</b>	<b>\$ -</b>	<b>\$ -</b>	

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas	\$ 672.00	\$ 954.00	\$ 18,753.28	N/A	N/A
Electric	\$ 228.00	\$ 2,535.00	\$ 65,447.23	N/A	N/A
Water	\$ 48.00	\$ 580.00	\$ 6,055.38	N/A	N/A
Sewer	\$ 36.00	\$ 475.00	\$ 5,600.88	N/A	N/A
Trash Removal	N/A	\$ 148.50	\$ 3,127.96	N/A	N/A
Janitorial	N/A	\$ 3,089.48	\$ 12,441.95	N/A	N/A
Mowing	N/A	N/A	\$ 1,095.00	N/A	N/A
Snow Removal	N/A	\$ 1,503.96	\$ 674.00	N/A	N/A
Other (Specify) Exterm/Supplies/Pest Co	N/A	N/A	\$ 448.00	N/A	N/A
Heat/AC - Excel/Bldg & Equip Repairs	N/A	N/A	\$ 1,219.00	N/A	N/A
Grounds Improvement	N/A	N/A	\$ 22.50	N/A	N/A
<b>TOTAL</b>	<b>\$ 125,155.12</b>	<b>\$ 984.00</b>	<b>\$ 9,285.94</b>	<b>\$ -</b>	<b>\$ -</b>

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building	N/A	\$ 3,852.00	\$ 9,102.19	N/A	N/A
Liability	\$ 373.00	\$ 12,043.00	\$ 5,988.67	N/A	N/A
Equipment	\$ 11,556.02	N/A	\$ 10,605.39	N/A	N/A
Office Rental	\$ 1,920.00	N/A	N/A	N/A	N/A
Other (Specify)	N/A	N/A	N/A	N/A	N/A
	N/A	\$ 3,114.15	N/A	N/A	N/A
<b>TOTAL</b>	<b>\$ 58,554.42</b>	<b>\$ 13,849.02</b>	<b>\$ 19,009.15</b>	<b>\$ -</b>	<b>\$ -</b>

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement	N/A	\$ 50,000.00	\$ 3,420.12	N/A	N/A
Repairs	N/A	N/A	\$ 375.00	N/A	N/A
Fuel	N/A	\$ 200.00	\$ 270.28	N/A	N/A
UPS	N/A	N/A	N/A	N/A	N/A
Other (Specify) Budgeted for Equip	N/A	N/A	\$ 10,000.00	N/A	N/A
<b>TOTAL</b>	<b>\$ 64,265.40</b>	<b>\$ -</b>	<b>\$ 50,200.00</b>	<b>\$ -</b>	<b>\$ -</b>

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**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs		\$ 267,018.12	N/A	INCLUDED W/911	N/A	N/A
Hardware		N/A	N/A	INCLUDED W/911	\$ 894.98	N/A
Software		N/A	N/A	INCLUDED W/911	N/A	N/A
Upgrades		N/A	N/A	INCLUDED W/911	N/A	N/A
Maintenance Agreements		N/A	N/A	N/A	N/A	N/A
Repairs		N/A	N/A	N/A	N/A	N/A
Other (Specify)	Headset Batteries	N/A	N/A	\$ 135.96	N/A	N/A
<b>TOTAL</b>	<b>\$ 268,049.06</b>	<b>\$ 267,018.12</b>	<b>\$ -</b>	<b>\$ 135.96</b>	<b>\$ 894.98</b>	<b>\$ -</b>

<b>Administrative Phone System</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs		\$ 3,062.64	N/A	\$ 48,749.70	N/A	N/A
Hardware		N/A	N/A	N/A	N/A	N/A
Software		N/A	N/A	N/A	N/A	N/A
Upgrades		N/A	N/A	N/A	N/A	N/A
Maintenance Agreements		N/A	N/A	\$ 375.00	N/A	N/A
Repairs		N/A	N/A	\$ 5.00	N/A	N/A
Other (Specify)		N/A	N/A	\$ 125.00	N/A	N/A
<b>TOTAL</b>	<b>\$ 52,317.34</b>	<b>\$ 3,062.64</b>	<b>\$ -</b>	<b>\$ 49,254.70</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees		N/A	N/A	\$ 20,515.26	N/A	N/A
Iowa System / NCIC		N/A	\$ 7,400.00	\$ 25,476.39	N/A	N/A
Other (Specify)	Bldg Maint	N/A	N/A	\$ 5,146.78	N/A	N/A
Mainstay		N/A	N/A	\$ 9,774.00	N/A	N/A
<b>TOTAL</b>	<b>\$ 68,312.43</b>	<b>\$ -</b>	<b>\$ 7,400.00</b>	<b>\$ 60,912.43</b>	<b>\$ -</b>	<b>\$ -</b>

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<b>Operations:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
CAD System		N/A	N/A	N/A	N/A	N/A
Mapping/GIS		\$ 69,392.59	N/A	N/A	N/A	N/A
Logging Recorder		N/A	N/A	N/A	N/A	N/A
Dispatcher Work Stations		N/A	N/A	N/A	\$ 8,934.00	N/A
Software		N/A	N/A	N/A	N/A	N/A
Upgrades		N/A	N/A	N/A	N/A	N/A
Maintenance Agreements		\$ 110,592.00	N/A	\$ 45,241.00	N/A	N/A
Repairs		\$ 38,501.30	N/A	N/A	N/A	N/A
EMD		N/A	N/A	N/A	N/A	N/A
Other (Specify)	Licenses	N/A	N/A	\$ 420.00	N/A	N/A
<b>TOTAL</b>	<b>\$ 273,080.89</b>	<b>\$ 218,485.89</b>	<b>\$ -</b>	<b>\$ 45,661.00</b>	<b>\$ 8,934.00</b>	<b>\$ -</b>

<b>Data Processing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
E911 Data Base/MSAG (Telephone Co)		N/A	N/A	N/A	N/A	N/A
E911 Data Base/MSAG (Other)		N/A	N/A	N/A	N/A	N/A
Other (Specify)		N/A	N/A	N/A	N/A	N/A
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Intersection Signage		N/A	\$ 2,961.00	N/A	\$ 357.40	N/A
Resident Markers		N/A	\$ 276.70	N/A	N/A	N/A
Contracted Services		N/A	N/A	N/A	N/A	N/A
GIS (mapping)		N/A	\$ 32.40	N/A	N/A	N/A
Other (Specify)	For Sign Posts	N/A	\$ 1,762.64	N/A	N/A	N/A
<b>TOTAL</b>	<b>\$ 5,390.14</b>	<b>\$ -</b>	<b>\$ 5,032.74</b>	<b>\$ -</b>	<b>\$ 357.40</b>	<b>\$ -</b>



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**Radio Infrastructure:** *Costs for leased and owned*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Radio Base	N/A	N/A	INCLUDED	N/A	N/A
Mobile	N/A	N/A	INCLUDED	N/A	N/A
Portable	N/A	N/A	INCLUDED	N/A	N/A
Handheld	N/A	N/A	INCLUDED	N/A	N/A
Pagers	N/A	N/A	INCLUDED	N/A	N/A
Repeaters	N/A	N/A	INCLUDED	N/A	N/A
Remote Transmitter Sites	N/A	N/A	INCLUDED	N/A	N/A
Towers	N/A	N/A	INCLUDED	N/A	N/A
Maintenance Agreements	N/A	N/A	\$ 3,236.00	N/A	N/A
Repairs	N/A	N/A	INCLUDED	N/A	N/A
Other (Specify)	N/A	N/A	\$ 110.00	N/A	N/A
<b>TOTAL</b>	<b>\$ 3,346.00</b>	<b>\$ -</b>	<b>\$ 3,346.00</b>	<b>\$ -</b>	<b>\$ -</b>

**Capital Expenditures:** *Non-recurring costs during this reporting timeframe on large expenses in the categories below*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Hardware	\$ 139,122.94	N/A	\$ 5,919.00	N/A	N/A
Software	N/A	N/A	N/A	N/A	N/A
CAD System	\$ 100,143.00	N/A	N/A	N/A	N/A
Mapping	N/A	N/A	N/A	N/A	N/A
Radio	\$ 127,099.64	N/A	N/A	N/A	N/A
Logging Recorder	N/A	N/A	N/A	N/A	N/A
Dispatcher Work Stations	\$ 61,093.06	N/A	N/A	N/A	N/A
Maintenance Agreements	N/A	N/A	N/A	N/A	N/A
Repairs	N/A	N/A	N/A	N/A	N/A
Other (Specify)	N/A	N/A	\$ 10,000.00	N/A	N/A
<b>TOTAL</b>	<b>\$ 443,377.64</b>	<b>\$ 427,458.64</b>	<b>\$ 15,919.00</b>	<b>\$ -</b>	<b>\$ -</b>

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<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Loans		\$ 98,907.50	N/A	N/A	N/A	N/A
Other (Specify)		N/A	N/A	N/A	N/A	N/A
<b>TOTAL</b>	<b>\$ 98,907.50</b>	\$ 98,907.50	\$ -	\$ -	\$ -	\$ -

<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	<b>\$ -</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>GRAND TOTAL</b>	<b>\$ 4,122,898.35</b>	<b>\$ 1,087,405.57</b>	<b>\$ 99,877.83</b>	<b>\$ 2,468,411.04</b>	<b>\$ 467,203.91</b>	<b>\$ -</b>
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<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases		\$ 2,367,138.05	N/A	N/A	N/A	N/A
Amount set aside for future projects		N/A	N/A	N/A	N/A	N/A
Other (Specify)		N/A	N/A	N/A	N/A	N/A
<b>TOTAL</b>	<b>\$ 2,367,138.05</b>	\$ 2,367,138.05	\$ -	\$ -	\$ -	\$ -

**Notes/Comments:** (Adair) In regards to salary, there was an increase in salary as the sheriff filled in as a certified dispatcher/911 operator due to manpower shortage. In regards to number of Administrative Calls, no records are kept. In regards to Administrative Phone System, the total entered includes circuit costs, hardware, etc.

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

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**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	David Donovan	david.donovan@scottcountyiowa.com	563-484-3036
	Name	Email	Phone
<b>Submitted by:</b>	David Donovan	david.donovan@scottcountyiowa.com	563-484-3036
	Name	Email	Phone
	Scott Co Emergency Comm Center	Scott	
	PSAP Name	County	

<b>Administrative Data</b>	\$ 459,963.03	22,178	6,623	84,278	23
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	\$ 781,454.38		100,323		42
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$ 8,100,000.00	County Levy
	Amount	Source
	\$ 122,022.14	Other Reimbursements, interest, etc.
	Amount	Source
<b>Additional Debt</b>		
	Amount	Source
	Amount	Source

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<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime					\$ 3,188,336.59		
FICA					\$ 233,869.87		
IPERS					\$ 298,212.31		
Deferred Comp					\$ 15,855.25		
Worker's Comp					\$ 11,497.00		
Unemployment Ins							
Health and Dental Ins					\$ 721,591.82		
Clothing Allowance					\$ -		
Organization Dues					\$ 2,607.00		
Witness Fees					\$ -		
Longevity Pay					\$ -		
Other (Specify)							
Employee Development					\$ 2,263.95		
Meal Reimbursement					\$ 490.00		
<b>TOTAL</b>	<b>\$ 4,474,723.79</b>	\$ -	\$ -	\$ -	\$ 4,474,723.79	\$ -	

<b>Administration - Other Costs:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies					\$ 13,789.24		
Postage					\$ 142.71		
Fax Machines					\$ -		
Copy Machines							
Advertising					\$ 680.75		
Promotion							
Training Expenses					\$ 52,851.19		
Other (Specify)							
<b>TOTAL</b>	<b>\$ 67,463.89</b>	\$ -	\$ -	\$ -	\$ 67,463.89	\$ -	

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**Building and Grounds:** May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas					
Electric				\$ 83,216.68	
Water				\$ 3,188.58	
Sewer				\$ 1,233.98	
Trash Removal				\$ 10,884.63	
Janitorial					
Mowing					
Snow Removal				\$ 4,552.24	
Other (Specify)      Supplies				\$ 10,991.29	
Building Maintenance				\$ 39,818.00	
Equip Maintenance				\$ 224,094.17	
<b>TOTAL</b>	<b>\$ 377,979.57</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 377,979.57</b>	<b>\$ -</b>

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building				\$ 28,955.00	
Liability				\$ 11,134.00	
Equipment					
Office Rental					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 40,089.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 40,089.00</b>	<b>\$ -</b>

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement					
Repairs					
Fuel					
UPS					
Other (Specify)					
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

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**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs				\$ 58,101.29	
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ 58,101.29	\$ -

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs					
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees					
Iowa System / NCIC				\$ 168,324.00	
Other (Specify)					
Contracted Maint/IT				\$ 293,741.70	
Cellular Phones				\$ 4,928.92	
Other Commercial Services					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ 466,994.62	\$ -

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<b>Operations:</b>								
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)		
CAD System					\$ 414,725.81			
Mapping/GIS								
Logging Recorder								
Dispatcher Work Stations								
Software					\$ 26,377.24			
Upgrades								
Maintenance Agreements								
Repairs								
EMD					\$ 48,080.08			
Other (Specify)								
Other Commercial Services					\$ 4,928.92			
Other Software					\$ 70,056.00			
<b>TOTAL</b>	<b>\$ 564,168.05</b>	\$ -	\$ -	\$ -	\$ 564,168.05	\$ -		

<b>Data Processing:</b>								
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)		
E911 Data Base/MSAG (Telephone Co)								
E911 Data Base/MSAG (Other)								
Other (Specify)								
<b>TOTAL</b>	<b>\$ -</b>	\$ -	\$ -	\$ -	\$ -	\$ -		

<b>Addressing:</b>								
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)		
Intersection Signage								
Resident Markers								
Contracted Services								
GIS (mapping)								
Other (Specify)								
<b>TOTAL</b>	<b>\$ -</b>	\$ -	\$ -	\$ -	\$ -	\$ -		

Reporting: July 1, 2018 through June 30, 2019

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Radio Infrastructure: Costs for leased and owned</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Radio Base							
Mobile							
Portable							
Handheld							
Pagers							
Repeaters							
Remote Transmitter Sites							
Towers							
Maintenance Agreements					\$ 156,006.77		
Repairs							
Other (Specify)							
Access Fees					\$ 555,278.86		
<b>TOTAL</b>	<b>\$ 711,285.63</b>	\$ -	\$ -	\$ -	\$ 711,285.63	\$ -	

<b>Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Hardware					\$ 44,403.99		
Software							
CAD System							
Mapping							
Radio					\$ 1,283,094.37		
Logging Recorder							
Dispatcher Work Stations							
Maintenance Agreements							
Repairs							
Other (Specify)							
Radio System Consult					\$ 49,201.93		
Viper 911 Project					\$ 313,146.09		
<b>TOTAL</b>	<b>\$ 1,689,846.38</b>	\$ -	\$ -	\$ -	\$ 1,689,846.38	\$ -	



**Reporting: July 1, 2018 through June 30, 2019**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>						
To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Loans	\$ 872,730.00			\$ 689,200.00		
Other (Specify)						
<b>TOTAL</b>	<b>\$ 1,561,930.00</b>	<b>\$ 872,730.00</b>	<b>\$ -</b>	<b>\$ 689,200.00</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Miscellaneous (Specify):</b>						
	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>GRAND TOTAL</b>	<b>\$ 10,012,582.22</b>	<b>\$ 872,730.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 9,139,852.22</b>	<b>\$ -</b>
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<b>Set Aside Funds:</b>						
To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Amount set aside for future purchases						
Amount set aside for future projects	\$ 368,687.41					
Other (Specify)						
<b>TOTAL</b>	<b>\$ 368,687.41</b>	<b>\$ 368,687.41</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

**Reporting: July 1, 2018 through June 30, 2019**

**Must Use This Form--Hand Written Forms Not Accepted**

**Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

**Prepared by:** Alexander Londo alondo@shco.org 712-755-5160  
 Name Email Phone

**Submitted by:** Alexander Londo alondo@shco.org 712-755-5160  
 Name Email Phone

Shelby Co EMA/911 Shelby  
 PSAP Name County

<b>Administrative Data</b>	<u>\$ 98,895.91</u>	<u>598</u>	<u></u>	<u></u>	<u>3</u>
Wireline Surcharge Received		Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	<u>\$ 161,421.62</u>		<u>1,669</u>		<u>10</u>
Wireless Surcharge Received			Number of Wireless Calls		Authorized FTE Telecommunicators

**Additional Revenues**

<u></u>	<u></u>
Amount	Source

<u></u>	<u></u>
Amount	Source

**Additional Debt**

<u></u>	<u></u>
Amount	Source

<u></u>	<u></u>
Amount	Source

Reporting: July 1, 2018 through June 30, 2019

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Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (EMA)	Other Funding Source (specify)	
Salary, to include overtime					\$ 541,634.00		
FICA					\$ 39,877.00		
IPERS					\$ 48,998.00		
Deferred Comp					\$ 4,716.00		
Worker's Comp							
Unemployment Ins							
Health and Dental Ins					\$ 127,481.00		
Clothing Allowance							
Organization Dues		\$ 1,500.00					
Witness Fees							
Longevity Pay							
Other (Specify) Labor Relations					\$ 3,750.00		
<b>TOTAL</b>	<b>\$ 767,956.00</b>	<b>\$ 1,500.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 766,456.00</b>	<b>\$ -</b>	

<b>Administration - Other Costs:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Office Supplies					\$ 3,820.00	
Postage					\$ 59.00	
Fax Machines						
Copy Machines						
Advertising					\$ 974.00	
Promotion						
Training Expenses		\$ 1,752.00			\$ 4,431.30	
Other (Specify)						
<b>TOTAL</b>	<b>\$ 11,036.30</b>	<b>\$ 1,752.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 9,284.30</b>	<b>\$ -</b>

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas				\$ 2,837.00	
Electric				\$ 14,532.00	
Water				\$ 3,178.00	
Sewer					
Trash Removal					
Janitorial					
Mowing					
Snow Removal					
Other (Specify)					
<b>TOTAL</b>	\$ 20,547.00	\$ -	\$ -	\$ 20,547.00	\$ -

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building					
Liability					
Equipment	\$ 100.00			\$ 5,050.00	
Office Rental					
Other (Specify)					
<b>TOTAL</b>	\$ 5,150.00	\$ 100.00	\$ -	\$ 5,050.00	\$ -

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement	\$ 5,900.00				
Repairs					
Fuel					
UPS					
Other (Specify)					
<b>TOTAL</b>	\$ 5,900.00	\$ -	\$ -	\$ -	\$ -

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 28,807.00				
Hardware					
Software					
Upgrades					
Maintenance Agreements	\$ 4,236.00				
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 33,043.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (EMA)	Other Funding Source (specify)
Circuit Costs				\$ 10,191.00	
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 10,191.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 10,191.00</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees					
Iowa System / NCIC	\$ 5,700.00				
Other (Specify)	\$ 900.00				
<b>TOTAL</b>	<b>\$ 6,600.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2018 through June 30, 2019

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Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (EMA)	Other Funding Source (specify)
CAD System						
Mapping/GIS						
Logging Recorder						
Dispatcher Work Stations						
Software						
Upgrades						
Maintenance Agreements		\$ 73,688.00			\$ 21,244.00	
Repairs		\$ 11,015.00				
EMD						
Other (Specify) Mico Key					\$ 1,700.00	
<b>TOTAL</b>	<b>\$ 107,647.00</b>	<b>\$ 84,703.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 22,944.00</b>	<b>\$ -</b>

<b>Data Processing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
E911 Data Base/MSAG (Telephone Co)						
E911 Data Base/MSAG (Other)		\$ 30,000.00				
Other (Specify)						
<b>TOTAL</b>	<b>\$ 30,000.00</b>	<b>\$ 30,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Intersection Signage		\$ 2,779.00				
Resident Markers						
Contracted Services						
GIS (mapping)						
Other (Specify)						
<b>TOTAL</b>	<b>\$ 2,779.00</b>	<b>\$ 2,779.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Reporting: July 1, 2018 through June 30, 2019**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Radio Infrastructure: Costs for leased and owned</b>						Other Funding Source (specify)		Other Funding Source (specify)		
<u>To include, but not limited to:</u>			From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)		Other Funding Source (specify)		
Radio Base										
Mobile										
Portable										
Handheld										
Pagers										
Repeaters										
Remote Transmitter Sites										
Towers										
Maintenance Agreements										
Repairs										
Other (Specify)										
<b>TOTAL</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>

<b>Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below</b>						Other Funding Source (specify)		Other Funding Source (specify)		
<u>To include, but not limited to:</u>			From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)		Other Funding Source (specify)		
Hardware										
Software										
CAD System										
Mapping										
Radio										
Logging Recorder										
Dispatcher Work Stations										
Maintenance Agreements										
Repairs										
Other (Specify)										
<b>TOTAL</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>

**Reporting: July 1, 2018 through June 30, 2019**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Loans						
Other (Specify)						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>GRAND TOTAL</b>	\$ 1,000,849.30	\$ 166,377.00	\$ -	\$ -	\$ 834,472.30	\$ -
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<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases						
Amount set aside for future projects						
Other (Specify)						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**Notes/Comments:** We have no mechanism to track admin phone calls. We will be updating to the state system within the next year and will have this capability.

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232



Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Nate Huizenga	nateh@siouxcounty.org	712-737-4010
	Name	Email	Phone
<b>Submitted by:</b>	Nate Huizenga	nateh@siouxcounty.org	712-737-4010
	Name	Email	Phone
	Sioux Co Sheriff's Office	Sioux	
	PSAP Name	County	

<b>Administrative Data</b>	\$ 133,006.00	2,051			2
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	\$ 254,124.00		5,069		
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$ 10,091.00	Interest
	Amount	Source
	\$ 12,000.00	Misc. Revenue
	Amount	Source
<b>Additional Debt</b>		
	Amount	Source
	Amount	Source

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime			\$ 302,747.00				
FICA			\$ 22,064.00				
IPERS			\$ 28,591.00				
Deferred Comp							
Worker's Comp							
Unemployment Ins							
Health and Dental Ins			\$ 51,132.00				
Clothing Allowance							
Organization Dues			\$ 361.00				
Witness Fees							
Longevity Pay							
Other (Specify) Medical & Health Services			\$ 409.00				
<b>TOTAL</b>	<b>\$ 405,304.00</b>	\$ -	\$ 405,304.00	\$ -	\$ -	\$ -	

<b>Administration - Other Costs:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies			\$ 721.00				
Postage							
Fax Machines							
Copy Machines			\$ 2,324.00				
Advertising							
Promotion							
Training Expenses			\$ 4,719.00				
Other (Specify) Official Publication			\$ 576.00				
<b>TOTAL</b>	<b>\$ 8,340.00</b>	\$ -	\$ 8,340.00	\$ -	\$ -	\$ -	

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas		\$ 2,552.00			
Electric		\$ 2,552.00			
Water		\$ 2,551.00			
Sewer		\$ 2,551.00			
Trash Removal					
Janitorial					
Mowing					
Snow Removal					
Other (Specify)					
<b>TOTAL</b>	\$ 10,206.00	\$ -	\$ 10,206.00	\$ -	\$ -

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building					
Liability					
Equipment		\$ 4,803.00			
Office Rental					
Other (Specify)					
<b>TOTAL</b>	\$ 4,803.00	\$ -	\$ 4,803.00	\$ -	\$ -

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement		\$ 2,052.00			
Repairs					
Fuel					
UPS					
Other (Specify)					
<b>TOTAL</b>	\$ 2,052.00	\$ -	\$ 2,052.00	\$ -	\$ -

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs		\$ 77,456.00	\$ 5,066.00			
Hardware						
Software						
Upgrades						
Maintenance Agreements						
Repairs						
Other (Specify)      Official Publication		\$ 59.00				
<b>TOTAL</b>	<b>\$ 82,581.00</b>	<b>\$ 77,515.00</b>	<b>\$ 5,066.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs						
Hardware						
Software						
Upgrades						
Maintenance Agreements						
Repairs						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees						
Iowa System / NCIC			\$ 21,173.00			
Other (Specify)						
<b>TOTAL</b>	<b>\$ 21,173.00</b>	<b>\$ -</b>	<b>\$ 21,173.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>								
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)		
CAD System								
Mapping/GIS								
Logging Recorder								
Dispatcher Work Stations								
Software								
Upgrades								
Maintenance Agreements		\$ 62,428.00						
Repairs								
EMD								
Other (Specify)								
<b>TOTAL</b>		<b>\$ 62,428.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Data Processing:</b>								
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)		
E911 Data Base/MSAG (Telephone Co)								
E911 Data Base/MSAG (Other)								
Other (Specify)								
<b>TOTAL</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>								
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)		
Intersection Signage								
Resident Markers								
Contracted Services								
GIS (mapping)								
Other (Specify)								
<b>TOTAL</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2018 through June 30, 2019

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Radio Infrastructure:** *Costs for leased and owned*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Radio Base					
Mobile	\$ 43,126.00				
Portable	\$ 44,849.00				
Handheld					
Pagers					
Repeaters					
Remote Transmitter Sites					
Towers	\$ 5,382.00				
Maintenance Agreements	\$ 20,000.00				
Repairs	\$ 7,953.00				
Other (Specify)					
<b>TOTAL</b>	<b>\$ 121,310.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Capital Expenditures:** *Non-recurring costs during this reporting timeframe on large expenses in the categories below*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Hardware					
Software					
CAD System					
Mapping					
Radio					
Logging Recorder					
Dispatcher Work Stations					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Reporting: July 1, 2018 through June 30, 2019**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Loans						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>GRAND TOTAL</b>	<b>\$ 718,197.00</b>	<b>\$ 261,253.00</b>	<b>\$ 456,944.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
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<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases		\$ 450,000.00				
Amount set aside for future projects						
Other (Specify)						
<b>TOTAL</b>	<b>\$ 450,000.00</b>	<b>\$ 450,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Notes/Comments:** We are still working on our new tower project, which has been delayed by the FAA not closing the Orange City Airport. We have some of the items purchased but must wait until the FAA gives us the permission to start our new project at the new site. This project still requires new links and other radio equipment to be purchased. We are waiting so that the warranty on the new equipment is still good when we get the go ahead to start on the new tower. We are also pricing a new radio console as our system is over ten years old. This project will begin if we still have not recieved permission to build the new communications tower.

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

**Reporting: July 1, 2018 through June 30, 2019**

**Must Use This Form--Hand Written Forms Not Accepted**

**Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	<u>Doug Houghton</u>	<u><a href="mailto:dad@city.ames.ia.us">dad@city.ames.ia.us</a></u>	<u>(515) 239-5311</u>
	Name	Email	Phone
<b>Submitted by:</b>	<u>Amanda Roush</u>	<u><a href="mailto:aroush@storycountyiowa.gov">aroush@storycountyiowa.gov</a></u>	<u>(515) 382-7559</u>
	Name	Email	Phone
	<u>Ames Police Department</u>	<u>Story</u>	
	PSAP Name	County	

<b>Administrative Data</b>	<u>\$ 115,472.41</u>	<u>1,588</u>	<u>753</u>	<u>82,361</u>	<u>4</u>
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	<u>\$ 185,932.35</u>		<u>11,158</u>		<u>12</u>
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	<u>\$ 12,000.00</u>	<u>State GIS Grant</u>
	Amount	Source
	<u>\$ 59,816.70</u>	<u>Local Government Payment- 28E Agreement</u>
	Amount	Source
<b>Additional Debt</b>	<u>\$ 223.84</u>	<u>ICAP Grant</u>
	Amount	Source
	<u></u>	<u></u>
	Amount	Source



**Reporting: July 1, 2018 through June 30, 2019**

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**Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)		
Salary, to include overtime	\$ 26,629.48			\$ 754,623.00			
FICA	\$ 1,910.77			\$ 57,604.00			
IPERS	\$ 2,513.84			\$ 72,138.00			
Deferred Comp				na			
Worker's Comp	\$ 144.00			\$ 23,549.00			
Unemployment Ins				na			
Health and Dental Ins	\$ 9,778.14			\$ 200,587.00			
Clothing Allowance				\$ 3,262.00			
Organization Dues	\$ 117.00			\$ 1,154.00			
Witness Fees				na			
Longevity Pay	Included in Salary			\$ 5,030.00			
Other (Specify) Shift Differential				\$ 4,226.00			
Other Insurance	\$ 557.20			\$ 4,455.00			
Additional Compensation				\$ 790.00			
Flex Administration				\$ 58.00			
<b>TOTAL</b>	<b>\$ 1,169,126.43</b>	<b>\$ 41,650.43</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,127,476.00</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administration - Other Costs:</b>							
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)		
Office Supplies	\$ 330.29			\$ 60.00			
Postage	\$ 34.42			\$ 31.00			
Fax Machines				na			
Copy Machines				na			
Advertising	\$ 986.39			\$ 395.00			
Promotion				\$ -			
Training Expenses	\$ 2,347.99			\$ 9,947.00			
Other (Specify) Recruiting Costs				\$ 999.00			
Special Projects				\$ 111.00			
Pool Vehicle Use				\$ 1,060.00			
<b>TOTAL</b>	<b>\$ 16,302.09</b>	<b>\$ 3,699.09</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 12,603.00</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas					
Electric					
Water					
Sewer					
Trash Removal				\$ 180.00	
Janitorial					
Mowing					
Snow Removal					
Other (Specify)					
Square Footage Calculation including Generator				\$ 2,486.00	
<b>TOTAL</b>	\$ 2,666.00	\$ -	\$ -	\$ 2,666.00	\$ -

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building					
Liability				\$ 6,300.00	
Equipment					
Office Rental					
Other (Specify)					
<b>TOTAL</b>	\$ 6,300.00	\$ -	\$ -	\$ 6,300.00	\$ -

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement					
Repairs					
Fuel					
UPS					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

**Reporting: July 1, 2018 through June 30, 2019**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 21,162.66				
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
Console Cleaning	\$ 2,000.00				
<b>TOTAL</b>	<b>\$ 23,162.66</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 206.78			\$ 2,528.00	
Hardware					
Software					
Upgrades					
Maintenance Agreements				\$ 537.00	
Repairs					
Other (Specify)					
Outside Line/Long Distance				\$ 1,392.00	
<b>TOTAL</b>	<b>\$ 4,663.78</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,457.00</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees					
Iowa System / NCIC				\$ 16,992.00	
Other (Specify)					
T1 Lines					
Fiber Maintenance	\$ 3,129.00				
<b>TOTAL</b>	<b>\$ 3,129.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 16,992.00</b>	<b>\$ -</b>

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
CAD System		\$ 21,655.17			\$ 13,472.00		
Mapping/GIS							
Logging Recorder		Included in Maint. Agreements					
Dispatcher Work Stations		\$ 1,204.09			\$ 36,557.00		
Software							
Upgrades							
Maintenance Agreements		\$ 18,131.17			\$ 28,327.00		
Repairs					\$ 3,747.00		
EMD							
Other (Specify)							
EMD Administration					\$ 20,905.00		
<b>TOTAL</b>	<b>\$ 143,998.43</b>	<b>\$ 40,990.43</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 103,008.00</b>	<b>\$ -</b>	

<b>Data Processing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
E911 Data Base/MSAG (Telephone Co)							
E911 Data Base/MSAG (Other)							
Other (Specify)							
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

<b>Addressing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Intersection Signage							
Resident Markers							
Contracted Services							
GIS (mapping)							
Other (Specify)	ArcView License	\$ 150.00					
		\$ -					
<b>TOTAL</b>	<b>\$ 150.00</b>	<b>\$ 150.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

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<b>Radio Infrastructure: Costs for leased and owned</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Radio Base							
Mobile					\$ 13,622.00		
Portable					\$ 28,755.00		
Handheld							
Pagers							
Repeaters							
Remote Transmitter Sites							
Towers							
Maintenance Agreements							
Repairs		\$ 1,728.75					
Other (Specify)							
Tower Fees		\$ 43,279.65			\$ 8,300.00		
<b>TOTAL</b>	<b>\$ 95,685.40</b>	<b>\$ 45,008.40</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 50,677.00</b>	<b>\$ -</b>	

<b>Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Hardware							
Software							
CAD System							
Mapping							
Radio							
Logging Recorder							
Dispatcher Work Stations							
Maintenance Agreements							
Repairs							
Other (Specify)							
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

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<b>Debt Services: Paid on debt during the current reporting timeframe</b>					
To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Loans					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Miscellaneous (Specify):</b>					
	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Legal Consultant	\$ 1,515.00				
Communications Consultant	\$ 62,065.04				
<b>TOTAL</b>	\$ 63,580.04	\$ -	\$ -	\$ -	\$ -

<b>GRAND TOTAL</b>	\$ 1,545,755.83	\$ 221,576.83	\$ -	\$ -	\$ 1,324,179.00	\$ -
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<b>Set Aside Funds:</b>					
To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Amount set aside for future purchases	\$ 441,000.00				
Amount set aside for future projects					
Other (Specify)					
<b>TOTAL</b>	\$ 441,000.00	\$ -	\$ -	\$ -	\$ -

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

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**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Amanda Roush	<a href="mailto:aroush@storycountyiowa.gov">aroush@storycountyiowa.gov</a>	(515) 382-7559
	Name	Email	Phone
<b>Submitted by:</b>	Amanda Roush	<a href="mailto:aroush@storycountyiowa.gov">aroush@storycountyiowa.gov</a>	(515) 382-7559
	Name	Email	Phone
	Story Co Sheriff's Office	Story	
	PSAP Name	County	

<b>Administrative Data</b>	\$ 115,472.40	1,140	286	53,182	4
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	\$ 185,932.34		7,499		14
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$ 12,000.00	State GIS Grant
	Amount	Source
	\$ 59,816.69	Local Government Payments- 28E Agreement
	Amount	Source
<b>Additional Debt</b>	\$ 223.84	ICAP Grant
	Amount	Source
	Amount	Source

Reporting: July 1, 2018 through June 30, 2019

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<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)		
Salary, to include overtime	\$ 26,629.48		\$ 796,959.12				
FICA	\$ 1,910.77		\$ 59,832.52				
IPERS	\$ 2,513.84		\$ 71,927.55				
Deferred Comp							
Worker's Comp	\$ 144.00						
Unemployment Ins							
Health and Dental Ins	\$ 9,778.14		\$ 82,432.54				
Clothing Allowance			\$ 5,068.10				
Organization Dues	\$ 117.00		\$ 1,154.00				
Witness Fees							
Longevity Pay	Included in Salary		Included in Salary				
Other (Specify)							
Other Insurance- Liability, Wrongful Acts	\$ 557.20						
<b>TOTAL</b>	<b>\$ 1,059,024.26</b>	\$ 41,650.43	\$ -	\$ 1,017,373.83	\$ -	\$ -	\$ -

<b>Administration - Other Costs:</b>							
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)		
Office Supplies	\$ 330.29		\$ 1,216.92				
Postage	\$ 34.42		\$ -				
Fax Machines							
Copy Machines			\$ 2,927.34				
Advertising	\$ 986.39						
Promotion							
Training Expenses	\$ 2,347.99		\$ 13,675.41				
Other (Specify) Recruiting Costs			\$ 2,617.98				
Special Projects							
Printer Contract	\$ 304.18						
<b>TOTAL</b>	<b>\$ 24,440.92</b>	\$ 4,003.27	\$ -	\$ 20,437.65	\$ -	\$ -	\$ -



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**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas		\$ 400.60			
Electric		\$ 3,208.49			
Water		\$ 835.15			
Sewer		Included in Water			
Trash Removal		\$ 171.51			
Janitorial		\$ 535.72			
Mowing		\$ 118.30			
Snow Removal		\$ 17.63			
Other (Specify)		\$ 9,383.31			
		\$ 171.72			
		\$ 2,638.56			
<b>TOTAL</b>	\$ 17,480.99	\$ -	\$ 17,480.99	\$ -	\$ -

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building		\$ 899.00			
Liability		\$ 626.00			
Equipment		\$ 268.20			
Office Rental					
Other (Specify)					
<b>TOTAL</b>	\$ 1,793.20	\$ -	\$ 1,793.20	\$ -	\$ -

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement		\$ 328.70			
Repairs					
Fuel		\$ 263.87			
UPS					
Other (Specify)					
<b>TOTAL</b>	\$ 592.57	\$ -	\$ 592.57	\$ -	\$ -

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 21,162.66				
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
Console Cleaning	\$ 2,000.00				
CISM Line			\$ 1,620.00		
<b>TOTAL</b>	<b>\$ 24,782.66</b>	<b>\$ -</b>	<b>\$ 1,620.00</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 206.78		\$ 9,600.00		
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
Outside Line/Long Distance (Aureon)			\$ 18,000.00		
VOIP Phone Including Amber Alert			Included in Long Distance		
<b>TOTAL</b>	<b>\$ 27,806.78</b>	<b>\$ -</b>	<b>\$ 27,600.00</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees		\$ 15,024.00			
Iowa System / NCIC		\$ 1,700.00	\$ 16,704.00		
Other (Specify)					
TI Lines					
Fiber Maintenance	\$ 3,129.00	\$ 6,258.00			
<b>TOTAL</b>	<b>\$ 3,129.00</b>	<b>\$ 22,982.00</b>	<b>\$ 16,704.00</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2018 through June 30, 2019

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
CAD System		\$ 21,655.17	\$ 11,336.00			
Mapping/GIS						
Logging Recorder		Included in Maint. Agreements				
Dispatcher Work Stations		\$ 1,204.09				
Software						
Upgrades						
Maintenance Agreements		\$ 18,131.17				
Repairs						
EMD				\$ 900.00		
Other (Specify)						
Additional Hardware						
UPS Maintenance		\$ 1,890.00	\$ 1,900.00			
<b>TOTAL</b>	<b>\$ 57,016.43</b>	<b>\$ 42,880.43</b>	<b>\$ 13,236.00</b>	<b>\$ 900.00</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Data Processing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
E911 Data Base/MSAG (Telephone Co)						
E911 Data Base/MSAG (Other)						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Intersection Signage			\$ 946.36			
Resident Markers			\$ 634.50			
Contracted Services						
GIS (mapping)						
Other (Specify) ArcView License		\$ 150.00	\$ 300.00			
Paper 911 Road Maps		\$ -				
<b>TOTAL</b>	<b>\$ 2,030.86</b>	<b>\$ 150.00</b>	<b>\$ 1,880.86</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Radio Infrastructure:** *Costs for leased and owned*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Radio Base					
Mobile			\$ 35,832.00		
Portable			\$ 27,900.00		
Handheld					
Pagers					
Repeaters					
Remote Transmitter Sites					
Towers					
Maintenance Agreements					
Repairs	\$ 1,728.75				
Other (Specify)					
Tower Fees	\$ 43,279.65		\$ 9,048.00		
<b>TOTAL</b>	<b>\$ 117,788.40</b>	<b>\$ 45,008.40</b>	<b>\$ -</b>	<b>\$ 72,780.00</b>	<b>\$ -</b>

**Capital Expenditures:** *Non-recurring costs during this reporting timeframe on large expenses in the categories below*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Hardware					
Software					
CAD System					
Mapping					
Radio					
Logging Recorder					
Dispatcher Work Stations					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Reporting: July 1, 2018 through June 30, 2019**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Loans						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Legal Consultant		\$ 1,515.00				
Communications Consultant		\$ 62,065.04				
<b>TOTAL</b>	<b>\$ 63,580.04</b>	<b>\$ 63,580.04</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>GRAND TOTAL</b>	<b>\$ 1,439,152.11</b>	<b>\$ 223,771.01</b>	<b>\$ 57,965.62</b>	<b>\$ 1,157,415.48</b>	<b>\$ -</b>	<b>\$ -</b>
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<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases		\$ 441,000.00				
Amount set aside for future projects						
Other (Specify)						
<b>TOTAL</b>	<b>\$ 441,000.00</b>	<b>\$ 441,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Notes/Comments:** Other: Internet Fees- From General- \$15,024 is annual cost for the Story County Justice Center and Story County Administration offices combined.

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

**Reporting: July 1, 2018 through June 30, 2019**

**Must Use This Form--Hand Written Forms Not Accepted**

**Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Mindy Benson	<a href="mailto:Mbenson@ema.tamacounty.org">Mbenson@ema.tamacounty.org</a>	641-484-6261
	Name	Email	Phone
<b>Submitted by:</b>	Mindy Benson	<a href="mailto:Mbenson@ema.tamacounty.org">Mbenson@ema.tamacounty.org</a>	641-484-6261
	Name	Email	Phone
	Tama Co 911 Communications	Tama	
	PSAP Name	County	

<b>Administrative Data</b>	\$ 59,598.77				2
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	\$ 182,587.70		4,752		18
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$ 6,000.00	State of Iowa GIS Grant
	Amount	Source
	Amount	Source
<b>Additional Debt</b>		
	Amount	Source
	Amount	Source

Reporting: July 1, 2018 through June 30, 2019

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Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source Emergency Management	Other Funding Source (specify)		
Salary, to include overtime				\$ 488,030.30			
FICA				\$ 36,022.09			
IPERS				\$ 45,589.53			
Deferred Comp							
Worker's Comp							
Unemployment Ins				\$ 628.83			
Health and Dental Ins				\$ 162,769.92			
Clothing Allowance				\$ 984.40			
Organization Dues	\$ 430.99			\$ 225.00			
Witness Fees							
Longevity Pay							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 734,681.06</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 734,250.07</b>	<b>\$ -</b>		

<b>Administration - Other Costs:</b>							
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source Emergency Management	Other Funding Source (specify)		
Office Supplies	\$ 1,210.57			\$ 101.81			
Postage	\$ 136.53			\$ 2.84			
Fax Machines	\$ 10,836.60						
Copy Machines							
Advertising	\$ 153.10			\$ 153.10			
Promotion							
Training Expenses	\$ 1,200.00			\$ 500.00			
Other (Specify) Post office Box Rental	\$ 72.00			\$ 72.00			
Legal Consultant & Fees	\$ 115.00			\$ 1,800.00			
Meals, Miles, Lodging	\$ 106.20			\$ 1,065.00			

**Reporting: July 1, 2018 through June 30, 2019**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**TOTAL**      \$      **17,524.75**      \$      13,830.00      \$      -      \$      -      \$      3,694.75      \$      -

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source Court House Maint.
<b>Utilities</b>					
Gas					
Electric					\$ 14,691.12
Water					\$ 698.35
Sewer					
Trash Removal					\$ 220.00
Janitorial					
Mowing					
Snow Removal					
Other (Specify)					
Ground Maint/Mowing/Snow removal					\$ 11,587.94
<b>TOTAL</b>	\$ 27,197.41	\$ -	\$ -	\$ -	\$ 27,197.41

	From 911 Surcharge	From General	From Sheriff	Other Funding Source Emergency Management	Other Funding Source (specify)
<b>Insurance</b>					
Building		\$ 6,314.00			
Liability	\$ 1,943.00			\$ 1,843.00	
Equipment	\$ 4,328.00	\$ 7,964.00			
Office Rental					
Other (Specify)					
Haz-Mat Contract (NIRG)				\$ 8,883.50	
Motor Vehicle				\$ 1,492.91	
<b>TOTAL</b>	\$ 6,271.00	\$ 14,278.00	\$ -	\$ 12,219.41	\$ -

	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>Generator</b>					
Maintenance Agreement					
Repairs					
Fuel					



Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

UPS									
Other (Specify)									
<b>TOTAL</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 34,777.61				
Hardware	.				
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 34,777.61</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source Emergency Management	Other Funding Source-Tama County Cities & County
Circuit Costs					
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify) Dispatch Chairs				\$ 2,436.29	
Cell Phone & Portable WIFI Hotspots				\$ 1,724.89	
Pacific Interpreters	\$ 93.20				\$ 1.00
<b>TOTAL</b>	<b>\$ 93.20</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,161.18</b>	<b>\$ 1.00</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees			\$ 4,237.12		

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Iowa System / NCIC			\$ 780.00		
Other (Specify)					
<b>TOTAL</b>	<b>\$ 5,017.12</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,017.12</b>	<b>\$ -</b>

<b>Operations:</b>					Other Funding Source EMA	Other Funding Source (specify)
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff		
CAD System		\$ 10,370.00				
Mapping/GIS		\$ 3,920.00				
Logging Recorder						
Dispatcher Work Stations						
Software		\$ 2,495.00				
Upgrades						
Maintenance Agreements						
Repairs					\$ 2,230.00	
EMD						
Other (Specify) IT-Off site IT		\$ 3,476.60				
Pacific Interpersters		\$ 1,245.55				
EMA-Response Equipment						
<b>TOTAL</b>	<b>\$ 23,737.15</b>	<b>\$ 21,507.15</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,230.00</b>	<b>\$ -</b>

<b>Data Processing:</b>					Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff		
E911 Data Base/MSAG (Telephone Co)		\$ 4,447.22				
E911 Data Base/MSAG (Other)						
Other (Specify)						
<b>TOTAL</b>	<b>\$ 4,447.22</b>	<b>\$ 4,447.22</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>					Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff		
Intersection Signage						
Resident Markers						

Reporting: July 1, 2018 through June 30, 2019

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Contracted Services						
GIS (mapping)						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Radio Infrastructure: Costs for leased and owned</b>			From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>							
Radio Base							
Mobile							
Portable							
Handheld							
Pagers							
Repeaters							
Remote Transmitter Sites			\$ 100.00				
Towers						\$ 20.00	
Maintenance Agreements			\$ 46,027.25				
Repairs			\$ 694.02				
Other (Specify) Generators @ Towers			\$ 1,873.67				
Utilities to Towers			\$ 3,846.59				
Tower Rent			\$ 2,000.00				
			.				
<b>TOTAL</b>	<b>\$ 54,561.53</b>	<b>\$ 54,541.53</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 20.00</b>	<b>\$ -</b>

<b>Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below</b>			From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>							
Hardware							
Software							
CAD System							
Mapping							
Radio							
Logging Recorder							
Dispatcher Work Stations							
Maintenance Agreements							

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Repairs						
Other (Specify)						
<b>TOTAL</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>

<b>Debt Services: Paid on debt during the current reporting timeframe</b>						
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Loans						
Other (Specify)						
<b>TOTAL</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>

<b>Miscellaneous (Specify):</b>						
	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
<b>TOTAL</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>

<b>GRAND TOTAL</b>	<b>\$</b>	<b>938,967.64</b>	<b>\$</b>	<b>135,898.70</b>	<b>\$</b>	<b>14,278.00</b>	<b>\$</b>	<b>5,017.12</b>	<b>\$</b>	<b>756,575.41</b>	<b>\$</b>	<b>27,198.41</b>
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<b>Set Aside Funds:</b>												
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)							
Amount set aside for future purchases	\$ 449,542.38			\$ 347,498.22								
Amount set aside for future projects												
Other (Specify)												
<b>TOTAL</b>	<b>\$</b>	<b>797,040.60</b>	<b>\$</b>	<b>449,542.38</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>347,498.22</b>	<b>\$</b>	<b>-</b>

**Notes/Comments:**

**Reporting: July 1, 2018 through June 30, 2019**

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To reflect all expenditures for operating the PSAP using the **accural accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accural accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	<u>Josh Weed</u>	<u>sheriff@taylorcountyiowa.org</u>	<u>712-523-2153</u>
	Name	Email	Phone
<b>Submitted by:</b>	<u>Diane Sefrit</u>	<u>sci911@mediacombb.net</u>	<u>712-523-3367</u>
	Name	Email	Phone
	<u>Taylor Co Sheriff's Office</u>	<u>Taylor- SCI Regional</u>	
	PSAP Name	County	

<b>Administrative Data</b>	<u>N/A</u>	<u>584</u>	<u>N/A</u>	<u>N/A</u>	<u>2</u>
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	<u>N/A</u>		<u>1,086</u>		<u>7</u>
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	<u>\$61,093.06</u>	<u>State Payout</u>
	Amount	Source
	<u></u>	<u></u>
	Amount	Source
<b>Additional Debt</b>	<u></u>	<u></u>
	Amount	Source
	<u></u>	<u></u>
	Amount	Source

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime				\$ 221,500.73			
FICA				\$ 16,817.26			
IPERS				\$ 22,527.41			
Deferred Comp				N/A			
Worker's Comp				N/A			
Unemployment Ins				N/A			
Health and Dental Ins				\$ 34,800.55			
Clothing Allowance				N/A			
Organization Dues				N/A			
Witness Fees				N/A			
Longevity Pay				N/A			
Other (Specify)				N/A			
<b>TOTAL</b>	<b>\$ 295,645.95</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 295,645.95</b>	<b>\$ -</b>	<b>\$ -</b>	

<b>Administration - Other Costs:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies				\$ 3,153.10			
Postage				\$ 331.86			
Fax Machines				N/A			
Copy Machines				N/A			
Advertising				N/A			
Promotion				N/A			
Training Expenses				N/A			
Other (Specify)				N/A			
<b>TOTAL</b>	<b>\$ 3,484.96</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,484.96</b>	<b>\$ -</b>	<b>\$ -</b>	

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Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas			\$ 7,474.48		
Electric			\$ 10,000.00		
Water			\$ 1,200.00		
Sewer			\$ 1,200.00		
Trash Removal			N/A		
Janitorial			N/A		
Mowing			N/A		
Snow Removal			N/A		
Other (Specify)			N/A		
<b>TOTAL</b>	\$ 19,874.48	\$ -	\$ 19,874.48	\$ -	\$ -

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building			N/A		
Liability			N/A		
Equipment			N/A		
Office Rental			N/A		
Other (Specify)			N/A		
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement			N/A		
Repairs			N/A		
Fuel			N/A		
UPS			N/A		
Other (Specify)			N/A		
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -



Reporting: July 1, 2018 through June 30, 2019

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Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs			N/A		
Hardware			N/A		
Software			N/A		
Upgrades			N/A		
Maintenance Agreements			N/A		
Repairs			N/A		
Other (Specify)			N/A		
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs			N/A		
Hardware			N/A		
Software			N/A		
Upgrades			N/A		
Maintenance Agreements			N/A		
Repairs			N/A		
Other (Specify)			N/A		
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees			\$ 12,286.56		
Iowa System / NCIC			N/A		
Other (Specify)			N/A		
<b>TOTAL</b>	\$ 12,286.56	\$ -	\$ 12,286.56	\$ -	\$ -

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
CAD System				N/A		
Mapping/GIS				N/A		
Logging Recorder				N/A		
Dispatcher Work Stations				N/A		
Software				N/A		
Upgrades				N/A		
Maintenance Agreements				N/A		
Repairs				N/A		
EMD				N/A		
Other (Specify)				N/A		
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Data Processing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
E911 Data Base/MSAG (Telephone Co)				N/A		
E911 Data Base/MSAG (Other)				N/A		
Other (Specify)				N/A		
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Addressing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Intersection Signage				N/A		
Resident Markers				N/A		
Contracted Services				N/A		
GIS (mapping)				N/A		
Other (Specify)				N/A		
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Radio Infrastructure: Costs for leased and owned</b>						Other Funding Source (specify)	Other Funding Source (specify)	
<u>To include, but not limited to:</u>			From 911 Surcharge	From General	From Sheriff			
Radio Base					N/A			
Mobile					N/A			
Portable					N/A			
Handheld					N/A			
Pagers					N/A			
Repeaters					N/A			
Remote Transmitter Sites					N/A			
Towers					N/A			
Maintenance Agreements					N/A			
Repairs					N/A			
Other (Specify)					N/A			
<b>TOTAL</b>	\$	-	\$	-	\$	-	\$	-

<b>Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below</b>						Other Funding Source (specify)	Other Funding Source (specify)	
<u>To include, but not limited to:</u>			From 911 Surcharge	From General	From Sheriff			
Hardware	\$	61,010.00			N/A			
Software					N/A			
CAD System					N/A			
Mapping					N/A			
Radio					N/A			
Logging Recorder					N/A			
Dispatcher Work Stations					N/A			
Maintenance Agreements					N/A			
Repairs					N/A			
Other (Specify)					N/A			
<b>TOTAL</b>	\$	61,010.00	\$	61,010.00	\$	-	\$	-

**Reporting: July 1, 2018 through June 30, 2019**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>					
To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Loans			N/A		
Other (Specify)			N/A		
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Miscellaneous (Specify):</b>					
	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>GRAND TOTAL</b>	\$ 392,301.95	\$ 61,010.00	\$ -	\$ 331,291.95	\$ -
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<b>Set Aside Funds:</b>					
To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Amount set aside for future purchases			N/A		
Amount set aside for future projects			N/A		
Other (Specify)			N/A		
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

**Reporting: July 1, 2018 through June 30, 2019**

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**Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Tamara Fitzgerald	T Fitzgerald@unioncountylec.com	641-782-8402
	Name	Email	Phone
<b>Submitted by:</b>	Diane Sefrit	sci911@mediacombb.net	712-523-3367
	Name	Email	Phone
	Union Co Sheriff's Office	Union- SCI Regional	
	PSAP Name	County	

<b>Administrative Data</b>	N/A	854	N/A	N/A	2
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	N/A		2,517		5
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$61,093.06	State Payout
	Amount	Source
	Amount	Source
<b>Additional Debt</b>		
	Amount	Source
	Amount	Source

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime				\$ 119,092.51	\$ 119,092.51		
FICA				\$ 7,192.29	\$ 7,192.29		
IPERS				\$ 11,151.25	\$ 11,151.25		
Deferred Comp				\$ 541.42	\$ 541.42		
Worker's Comp				N/A	N/A		
Unemployment Ins				N/A	N/A		
Health and Dental Ins				\$ 26,261.34	\$ 26,261.34		
Clothing Allowance				N/A	N/A		
Organization Dues				N/A	N/A		
Witness Fees				N/A	N/A		
Longevity Pay				N/A	N/A		
Other (Specify)				N/A	N/A		
<b>TOTAL</b>	<b>\$ 328,477.62</b>	\$ -	\$ -	\$ 164,238.81	\$ 164,238.81	\$ -	

<b>Administration - Other Costs:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies				\$ 1,837.30			
Postage				N/A			
Fax Machines				N/A			
Copy Machines				\$ 1,356.92			
Advertising				N/A			
Promotion				N/A			
Training Expenses				\$ 1,334.17			
Other (Specify)				N/A			
<b>TOTAL</b>	<b>\$ 4,528.39</b>	\$ -	\$ -	\$ 4,528.39	\$ -	\$ -	

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas			\$ 6,189.01		
Electric			\$ 26,949.81		
Water			N/A		
Sewer			N/A		
Trash Removal			\$ 360.00		
Janitorial			\$ 3,885.91		
Mowing			N/A		
Snow Removal			N/A		
Other (Specify)			N/A		
Pest Control			\$ 360.00		
<b>TOTAL</b>	\$ 37,744.73	\$ -	\$ 37,744.73	\$ -	\$ -

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building			\$ 2,554.00		
Liability			N/A		
Equipment			N/A		
Office Rental			N/A		
Other (Specify)			N/A		
<b>TOTAL</b>	\$ 2,554.00	\$ -	\$ 2,554.00	\$ -	\$ -

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement			N/A		
Repairs			N/A		
Fuel			N/A		
UPS			N/A		
Other (Specify)			N/A		
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>E911 Telephone System</b>						
Circuit Costs				N/A	N/A	
Hardware				N/A	\$ 894.98	
Software				N/A	N/A	
Upgrades				N/A	N/A	
Maintenance Agreements				N/A	N/A	
Repairs				N/A	N/A	
Other (Specify)	Headset Batteries			\$ 135.96	N/A	
<b>TOTAL</b>	<b>\$ 1,030.94</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 135.96</b>	<b>\$ 894.98</b>	<b>\$ -</b>

		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>Administrative Phone System</b>						
Circuit Costs				\$ 20,443.64	N/A	
Hardware				N/A	N/A	
Software				N/A	N/A	
Upgrades				N/A	N/A	
Maintenance Agreements				N/A	N/A	
Repairs				N/A	N/A	
Other (Specify)				N/A	N/A	
<b>TOTAL</b>	<b>\$ 20,443.64</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 20,443.64</b>	<b>\$ -</b>	<b>\$ -</b>

		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>Other</b>						
Internet Fees				\$ 1,647.30	N/A	
Iowa System / NCIC				\$ 6,312.00	N/A	
Other (Specify)				N/A	N/A	
Mainstay				\$ 8,826.00	N/A	
<b>TOTAL</b>	<b>\$ 16,785.30</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 16,785.30</b>	<b>\$ -</b>	<b>\$ -</b>



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<b>Operations:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
CAD System				N/A	N/A	
Mapping/GIS				N/A	N/A	
Logging Recorder				N/A	N/A	
Dispatcher Work Stations				N/A	\$ 8,934.00	
Software				N/A	N/A	
Upgrades				N/A	N/A	
Maintenance Agreements				\$ 30,666.00	N/A	
Repairs				N/A	N/A	
EMD				N/A	N/A	
Other (Specify)				N/A	N/A	
<b>TOTAL</b>	<b>\$ 39,600.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 30,666.00</b>	<b>\$ 8,934.00</b>	<b>\$ -</b>

<b>Data Processing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
E911 Data Base/MSAG (Telephone Co)				N/A	N/A	
E911 Data Base/MSAG (Other)				N/A	N/A	
Other (Specify)				N/A	N/A	
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Intersection Signage				N/A	N/A	
Resident Markers				N/A	N/A	
Contracted Services				N/A	N/A	
GIS (mapping)				N/A	N/A	
Other (Specify)				N/A	N/A	
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2018 through June 30, 2019

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<b>Radio Infrastructure: Costs for leased and owned</b>					Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff		
Radio Base				N/A	N/A	
Mobile				N/A	N/A	
Portable				N/A	N/A	
Handheld				N/A	N/A	
Pagers				N/A	N/A	
Repeaters				N/A	N/A	
Remote Transmitter Sites				N/A	N/A	
Towers				N/A	N/A	
Maintenance Agreements				\$ 3,086.00	N/A	
Repairs				N/A	N/A	
Other (Specify)				N/A	N/A	
<b>TOTAL</b>	<b>\$ 3,086.00</b>	\$ -	\$ -	\$ 3,086.00	\$ -	\$ -

<b>Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below</b>					Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff		
Hardware		\$ 61,089.05		N/A	N/A	
Software		N/A		N/A	N/A	
CAD System		N/A		N/A	N/A	
Mapping		N/A		N/A	N/A	
Radio		N/A		N/A	N/A	
Logging Recorder		N/A		N/A	N/A	
Dispatcher Work Stations		N/A		N/A	N/A	
Maintenance Agreements		N/A		N/A	N/A	
Repairs		N/A		N/A	N/A	
Other (Specify)		N/A		N/A	N/A	
<b>TOTAL</b>	<b>\$ 61,089.05</b>	\$ 61,089.05	\$ -	\$ -	\$ -	\$ -

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>					
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Loans			N/A	N/A	
Other (Specify)			N/A	N/A	
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Miscellaneous (Specify):</b>					
	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>GRAND TOTAL</b>	\$ 515,339.67	\$ 61,089.05	\$ -	\$ 280,182.83	\$ 174,067.79	\$ -
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<b>Set Aside Funds:</b>					
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Amount set aside for future purchases					
Amount set aside for future projects					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** Data regarding revenues at the PSAP and other administrative data

**Prepared by:** Lisa Plecker | lplecker@vbcoia.org | (319) 293-3129  
 Name | Email | Phone

**Submitted by:** Lisa Plecker | lplecker@vbcoia.org | (319) 293-3129  
 Name | Email | Phone

Van Buren Co Sheriff's Office | Van Buren  
 PSAP Name | County

**Administrative Data**

\$ 30,415.31				
Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
\$ 185,228.31				
Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

**Additional Revenues**

\$ 1,899.21	Interest on Investments
Amount	Source

Amount	Source

**Additional Debt**

Amount	Source

Amount	Source

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>				
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime			\$ 247,169.49			
FICA			\$ 18,173.83			
IPERS			\$ 25,078.53			
Deferred Comp						
Worker's Comp			\$ 4,688.27			
Unemployment Ins						
Health and Dental Ins			\$ 44,939.00			
Clothing Allowance			\$ 2,300.12			
Organization Dues						
Witness Fees						
Longevity Pay						
Other (Specify)						
<b>TOTAL</b>	\$ 342,349.24	\$ -	\$ 342,349.24	\$ -	\$ -	

<b>Administration - Other Costs:</b>						
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies			\$ 605.96			
Postage						
Fax Machines						
Copy Machines						
Advertising	\$ 58.86					
Promotion						
Training Expenses	\$ 460.00		\$ 210.00			
Other (Specify)						
Printer			\$ 175.00			
<b>TOTAL</b>	\$ 1,509.82	\$ 518.86	\$ 990.96	\$ -	\$ -	

Reporting: July 1, 2018 through June 30, 2019

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Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas			\$ 1,989.22		
Electric			\$ 4,268.07		
Water			\$ 103.28		
Sewer					
Trash Removal					
Janitorial					
Mowing					
Snow Removal					
Other (Specify)					
Extermination Services			\$ 120.00		
<b>TOTAL</b>	<b>\$ 6,480.57</b>	<b>\$ -</b>	<b>\$ 6,480.57</b>	<b>\$ -</b>	<b>\$ -</b>

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building			\$ 4,012.42		
Liability	\$ 1,843.00		\$ 6,227.08		
Equipment	\$ 954.00				
Office Rental					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 13,036.50</b>	<b>\$ 2,797.00</b>	<b>\$ 10,239.50</b>	<b>\$ -</b>	<b>\$ -</b>

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement					
Repairs	\$ 1,481.13				
Fuel					
UPS					
Other (Specify)					
Anti-freeze for Generator			\$ 29.98		
<b>TOTAL</b>	<b>\$ 1,511.11</b>	<b>\$ -</b>	<b>\$ 29.98</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2018 through June 30, 2019

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Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 72,278.12				
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 72,278.12</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs			\$ 5,597.20		
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 5,597.20</b>	<b>\$ -</b>	<b>\$ 5,597.20</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees	\$ 1,671.12		\$ 599.61		
Iowa System / NCIC			\$ 5,520.00		
Other (Specify)					
Open Fox Maintenance			\$ 171.60		
<b>TOTAL</b>	<b>\$ 1,671.12</b>	<b>\$ -</b>	<b>\$ 6,291.21</b>	<b>\$ -</b>	<b>\$ -</b>

**Reporting: July 1, 2018 through June 30, 2019**

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**Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
CAD System						
Mapping/GIS						
Logging Recorder						
Dispatcher Work Stations		\$ 10,802.00				
Software						
Upgrades						
Maintenance Agreements		\$ 2,750.00				
Repairs						
EMD						
Other (Specify)						
<b>TOTAL</b>		<b>\$ 13,552.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Data Processing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
E911 Data Base/MSAG (Telephone Co)						
E911 Data Base/MSAG (Other)						
Other (Specify)						
<b>TOTAL</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Intersection Signage						
Resident Markers		\$ 2,603.91				
Contracted Services						
GIS (mapping)						
Other (Specify)						
<b>TOTAL</b>		<b>\$ 2,603.91</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



Reporting: July 1, 2018 through June 30, 2019

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Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Radio Infrastructure: Costs for leased and owned</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Radio Base		\$ 4,948.57					
Mobile							
Portable							
Handheld							
Pagers							
Repeaters		\$ 2,412.00					
Remote Transmitter Sites							
Towers							
Maintenance Agreements							
Repairs							
Other (Specify)							
Propane for tower				\$ 125.19			
Penguin Management Inc		\$ 3,636.00					
<b>TOTAL</b>	<b>\$ 11,121.76</b>	<b>\$ 10,996.57</b>	<b>\$ -</b>	<b>\$ 125.19</b>	<b>\$ -</b>	<b>\$ -</b>	

<b>Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Hardware							
Software							
CAD System							
Mapping							
Radio							
Logging Recorder							
Dispatcher Work Stations							
Maintenance Agreements							
Repairs							
Other (Specify)							
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

**Reporting: July 1, 2018 through June 30, 2019**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Loans						
Other (Specify)						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>GRAND TOTAL</b>	\$ 478,002.56	\$ 105,898.71	\$ -	\$ 372,103.85	\$ -	\$ -
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<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases						
Amount set aside for future projects						
Other (Specify)						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**Notes/Comments:** The submissions that I have prepared for prior fiscal years have included costs under the "From 911 Surcharge" column for reimbursements that the 911 Board had made to city fire departments and ems organizations for pager and/or radio purchases and repairs. As I was preparing the report for FY2019, the supervisor of the PSAP verified with Blake DeRouchey that this type of cost was not necessary for operation of the PSAP, and so they shouldn't be included. Having received this clarification, those reimbursements were not included in this year's report.

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

Reporting: July 1, 2018 through June 30, 2019

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Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Donnie Phillips	<a href="mailto:dphillips@wapellocount.org">dphillips@wapellocount.org</a>	641-684-4350
	Name	Email	Phone
<b>Submitted by:</b>	Phyllis Dean	<a href="mailto:deanecpd@awsllc.net">deanecpd@awsllc.net</a>	641-777-9744
	Name	Email	Phone
	Wapello County Sheriff's Office	Wapello	
	PSAP Name	County	

<b>Administrative Data</b>	\$ 47,457.00	4,180			2
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	\$ 106,970.00		2,834		5
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$ 4,576.00	Bank Interest
	Amount	Source
	\$ 500.00	Insurance grant
	Amount	Source
<b>Additional Debt</b>	\$ 158,500.00	tower Construction
	Amount	Source
	Amount	Source

Reporting: July 1, 2018 through June 30, 2019

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Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime			\$ 191,458.00				
FICA			\$ 14,647.00				
IPERS			\$ 19,549.00				
Deferred Comp							
Worker's Comp			\$ 480.00				
Unemployment Ins							
Health and Dental Ins			\$ 75,886.00				
Clothing Allowance							
Organization Dues							
Witness Fees							
Longevity Pay							
Other (Specify)      Accounting Contract		\$ 2,750.00					
<b>TOTAL</b>	<b>\$ 304,770.00</b>	\$ 2,750.00	\$ 302,020.00	\$ -	\$ -	\$ -	

<b>Administration - Other Costs:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Office Supplies		\$ 151.00	\$ 500.00			
Postage		\$ 75.00				
Fax Machines						
Copy Machines						
Advertising		\$ 104.00				
Promotion						
Training Expenses		\$ 2,668.00				
Other (Specify)						
<b>TOTAL</b>	<b>\$ 3,498.00</b>	\$ 2,998.00	\$ 500.00	\$ -	\$ -	\$ -

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas		\$ 900.00			
Electric		\$ 3,150.00			
Water		\$ 750.00			
Sewer					
Trash Removal					
Janitorial					
Mowing					
Snow Removal					
Other (Specify)					
<b>TOTAL</b>	\$ 4,800.00	\$ -	\$ 4,800.00	\$ -	\$ -

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building					
Liability	\$ 697.00				
Equipment	\$ 671.00				
Office Rental					
Other (Specify)					
<b>TOTAL</b>	\$ 1,368.00	\$ -	\$ -	\$ -	\$ -

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement		\$ 5,264.00			
Repairs					
Fuel					
UPS					
Other (Specify)					
<b>TOTAL</b>	\$ 5,264.00	\$ -	\$ -	\$ -	\$ -

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 8,062.00				
Hardware	\$ 297.00				
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 8,359.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs					
Hardware	\$ 457.00				
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 457.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees					
Iowa System / NCIC					
Other (Specify)					
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
CAD System						
Mapping/GIS		\$ 8,548.00				
Logging Recorder						
Dispatcher Work Stations						
Software		\$ 2,500.00				
Upgrades		\$ 30,546.00				
Maintenance Agreements		\$ 8,750.00	\$ 6,355.00			
Repairs		\$ 918.00				
EMD						
Other (Specify)						
<b>TOTAL</b>		<b>\$ 57,617.00</b>	<b>\$ 6,355.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Data Processing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
E911 Data Base/MSAG (Telephone Co)		\$ 4,942.00				
E911 Data Base/MSAG (Other)						
Other (Specify) clips maint.		\$ 1,418.00				
<b>TOTAL</b>		<b>\$ 6,360.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Intersection Signage						
Resident Markers						
Contracted Services		\$ 392.00				
GIS (mapping)						
Other (Specify)						
<b>TOTAL</b>		<b>\$ 392.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Radio Infrastructure:** *Costs for leased and owned*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Radio Base					
Mobile					
Portable	\$ 3,352.00				
Handheld					
Pagers					
Repeaters					
Remote Transmitter Sites					
Towers	\$ 7,463.00				
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 10,815.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Capital Expenditures:** *Non-recurring costs during this reporting timeframe on large expenses in the categories below*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Hardware					
Software					
CAD System					
Mapping					
Radio					
Logging Recorder					
Dispatcher Work Stations					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



**Reporting: July 1, 2018 through June 30, 2019**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Loans		\$ 22,000.00				
Other (Specify)	Interest	\$ 3,128.00				
<b>TOTAL</b>	<b>\$ 25,128.00</b>	\$ 25,128.00	\$ -	\$ -	\$ -	\$ -

<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	<b>\$ -</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>GRAND TOTAL</b>	<b>\$ 428,828.00</b>	<b>\$ 109,889.00</b>	<b>\$ 318,939.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
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<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases		\$ 100,000.00				
Amount set aside for future projects		\$ 71,639.00				
Other (Specify)		\$ 100,000.00				
<b>TOTAL</b>	<b>\$ 271,639.00</b>	\$ 271,639.00	\$ -	\$ -	\$ -	\$ -

**Notes/Comments:** Wapello County has two (2) PSAPs. The figures in this report are only one-half of the entire Wapello County 911 Surcharge Finances.

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Lt. Mickey Hucks	<a href="mailto:hucksm@ci.ottumwa.ia.us">hucksm@ci.ottumwa.ia.us</a>	641-683-0633
	Name	Email	Phone
<b>Submitted by:</b>	Phyllis Dean	<a href="mailto:deanecpd@awsllc.net">deanecpd@awsllc.net</a>	641-777-9744
	Name	Email	Phone
	Ottumwa Police Department	Wapello	
	PSAP Name	County	

<b>Administrative Data</b>	\$ 47,457.00	12,314	Unknown	65,592	3
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	\$ 106,970.00		8,975		8
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$ 4,576.00	Bank Interest
	Amount	Source
	\$ 500.00	Insurance grant
	Amount	Source
<b>Additional Debt</b>	\$ 158,500.00	tower Construction
	Amount	Source
	Amount	Source

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding City of Ottumwa	Other Funding Source (specify)	
Salary, to include overtime					\$ 431,095.00		
FICA					\$ 36,247.00		
IPERS					\$ 46,585.00		
Deferred Comp							
Worker's Comp					\$ 406.00		
Unemployment Ins							
Health and Dental Ins					\$ 208,080.00		
Clothing Allowance							
Organization Dues							
Witness Fees							
Longevity Pay					\$ 5,400.00		
Other (Specify)      Accounting Contract		\$ 2,750.00			\$ 1,688.00		
<b>TOTAL</b>	<b>\$ 732,251.00</b>	\$ 2,750.00	\$ -	\$ -	\$ 729,501.00	\$ -	

<b>Administration - Other Costs:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding City of Ottumwa	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Office Supplies		\$ 151.00			\$ 600.00	
Postage		\$ 75.00				
Fax Machines						
Copy Machines						
Advertising		\$ 104.00				
Promotion						
Training Expenses		\$ 2,668.00			\$ 2,740.00	
Other (Specify)						
<b>TOTAL</b>	<b>\$ 6,338.00</b>	\$ 2,998.00	\$ -	\$ -	\$ 3,340.00	\$ -

Reporting: July 1, 2018 through June 30, 2019

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Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas					
Electric					
Water					
Sewer					
Trash Removal					
Janitorial					
Mowing					
Snow Removal					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building					
Liability	\$ 697.00				
Equipment	\$ 671.00				
Office Rental					
Other (Specify)					
<b>TOTAL</b>	\$ 1,368.00	\$ -	\$ -	\$ -	\$ -

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement					
Repairs					
Fuel					
UPS					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

Reporting: July 1, 2018 through June 30, 2019

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 8,062.00				
Hardware	\$ 297.00				
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 8,359.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs					
Hardware	\$ 457.00				
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 457.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding City of Ottumwa	Other Funding Source (specify)
Internet Fees					
Iowa System / NCIC				\$ 11,268.00	
Other (Specify)					
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 11,268.00</b>	<b>\$ -</b>

**Reporting: July 1, 2018 through June 30, 2019**

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**Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
CAD System						
Mapping/GIS		\$ 8,548.00				
Logging Recorder						
Dispatcher Work Stations						
Software		\$ 2,500.00				
Upgrades		\$ 30,546.00				
Maintenance Agreements		\$ 8,750.00				
Repairs		\$ 918.00				
EMD						
Other (Specify)						
<b>TOTAL</b>	<b>\$ 51,262.00</b>	<b>\$ 51,262.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Data Processing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
E911 Data Base/MSAG (Telephone Co)		\$ 4,942.00				
E911 Data Base/MSAG (Other)						
Other (Specify) clips maint.		\$ 1,418.00				
<b>TOTAL</b>	<b>\$ 6,360.00</b>	<b>\$ 6,360.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Intersection Signage						
Resident Markers						
Contracted Services		\$ 392.00				
GIS (mapping)						
Other (Specify)						
<b>TOTAL</b>	<b>\$ 392.00</b>	<b>\$ 392.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2018 through June 30, 2019

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Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Radio Infrastructure: Costs for leased and owned</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Radio Base						
Mobile						
Portable		\$ 3,352.00				
Handheld						
Pagers						
Repeaters						
Remote Transmitter Sites						
Towers		\$ 7,463.00				
Maintenance Agreements						
Repairs						
Other (Specify)						
<b>TOTAL</b>	<b>\$ 10,815.00</b>	<b>\$ 10,815.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Hardware						
Software						
CAD System						
Mapping						
Radio						
Logging Recorder						
Dispatcher Work Stations						
Maintenance Agreements						
Repairs						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Reporting: July 1, 2018 through June 30, 2019**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
To include, but not limited to:						
Loans		\$ 22,000.00				
Other (Specify)	Interest	\$ 3,125.00				
<b>TOTAL</b>	<b>\$ 25,125.00</b>	<b>\$ 25,125.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>GRAND TOTAL</b>	<b>\$ 853,995.00</b>	<b>\$ 109,886.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 744,109.00</b>	<b>\$ -</b>
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<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
To include, but not limited to:						
Amount set aside for future purchases		\$ 100,000.00				
Amount set aside for future projects		\$ 71,639.00				
Other (Specify)		\$ 100,000.00				
<b>TOTAL</b>	<b>\$ 271,639.00</b>	<b>\$ 271,639.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Notes/Comments:** Wapello County has two (2) PSAPs. The figures in this report are only one-half of the entire Wapello County 911 Surcharge Finances.

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232



Reporting: July 1, 2018 through June 30, 2019

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Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Doug McCasland	e911@warrencountyia.org	515-961-1093
	Name	Email	Phone
<b>Submitted by:</b>	Doug McCasland	e911@warrencountyia.org	515-961-1093
	Name	Email	Phone
	Warren Co Sheriff's Office	Warren	
	PSAP Name	County	

<b>Administrative Data</b>	\$ 111,422.38				3
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	\$ 267,555.53		10,979		9
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$ 5,125.00	Misc. Reimbursement
	Amount	Source
	\$ 1,900.15	Interest on Investments
	Amount	Source
<b>Additional Debt</b>		
	Amount	Source
	Amount	Source

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)		
Salary, to include overtime	\$ 65,813.46		\$ 535,145.43				
FICA	\$ 4,763.19		\$ 39,030.48				
IPERS	\$ 6,212.79		\$ 50,517.70				
Deferred Comp							
Worker's Comp							
Unemployment Ins							
Health and Dental Ins	\$ 20,777.07		\$ 135,432.89				
Clothing Allowance							
Organization Dues							
Witness Fees							
Longevity Pay							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 857,693.01</b>	<b>\$ 97,566.51</b>	<b>\$ -</b>	<b>\$ 760,126.50</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administration - Other Costs:</b>							
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)		
Office Supplies	\$ 8,374.67		\$ 2,310.75				
Postage	\$ 20.34						
Fax Machines							
Copy Machines							
Advertising	\$ 257.32						
Promotion							
Training Expenses	\$ 1,782.38		\$ 180.00				
Other (Specify)							
<b>TOTAL</b>	<b>\$ 12,925.46</b>	<b>\$ 10,434.71</b>	<b>\$ -</b>	<b>\$ 2,490.75</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<b>Utilities</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas						
Electric						
Water						
Sewer						
Trash Removal						
Janitorial						
Mowing						
Snow Removal						
Other (Specify)						
<b>TOTAL</b>	<b>\$</b>	<b>-</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Insurance</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building						
Liability						
Equipment						
Office Rental						
Other (Specify)						
<b>TOTAL</b>	<b>\$</b>	<b>-</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Generator</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement						
Repairs						
Fuel						
UPS						
Other (Specify)						
<b>TOTAL</b>	<b>\$</b>	<b>-</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs					
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs	\$ 431.00				
Other (Specify)					
<b>TOTAL</b>	<b>\$ 431.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 2,403.04				
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 2,403.04</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees					
Iowa System / NCIC					
Other (Specify)					
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

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<b>Operations:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
CAD System		\$ 27,221.00				
Mapping/GIS		\$ 10,284.00				
Logging Recorder						
Dispatcher Work Stations						
Software						
Upgrades						
Maintenance Agreements				\$ 71,218.00		
Repairs		\$ 1,022.00				
EMD						
Other (Specify)	Equipment			\$ 5,244.98		
<b>TOTAL</b>	<b>\$ 114,989.98</b>	<b>\$ 38,527.00</b>	<b>\$ -</b>	<b>\$ 76,462.98</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Data Processing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
E911 Data Base/MSAG (Telephone Co)		\$ 15,164.89				
E911 Data Base/MSAG (Other)						
Other (Specify)						
<b>TOTAL</b>	<b>\$ 15,164.89</b>	<b>\$ 15,164.89</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Intersection Signage						
Resident Markers						
Contracted Services						
GIS (mapping)		\$ 5,200.00				
Other (Specify)						
<b>TOTAL</b>	<b>\$ 5,200.00</b>	<b>\$ 5,200.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Radio Infrastructure:** *Costs for leased and owned*

<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Radio Base						
Mobile						
Portable						
Handheld						
Pagers						
Repeaters						
Remote Transmitter Sites						
Towers						
Maintenance Agreements						
Repairs		\$ 38,001.47				
Other (Specify) Circuits		\$ 34,764.08				
Engineering Consultant		\$ 37,760.00				
<b>TOTAL</b>	<b>\$ 110,525.55</b>	<b>\$ 110,525.55</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Capital Expenditures:** *Non-recurring costs during this reporting timeframe on large expenses in the categories below*

<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Hardware						
Software						
CAD System						
Mapping						
Radio						
Logging Recorder						
Dispatcher Work Stations						
Maintenance Agreements						
Repairs						
Other (Specify) Vehicle		\$ 44,446.77				
<b>TOTAL</b>	<b>\$ 44,446.77</b>	<b>\$ 44,446.77</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Loans						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Vehicle Fuel		\$ 1,805.57				
<b>TOTAL</b>	<b>\$ 1,805.57</b>	<b>\$ 1,805.57</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>GRAND TOTAL</b>	<b>\$ 1,165,585.27</b>	<b>\$ 326,505.04</b>	<b>\$ -</b>	<b>\$ 839,080.23</b>	<b>\$ -</b>	<b>\$ -</b>
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<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases						
Amount set aside for future projects		\$ 236,813.40				
Other (Specify)						
<b>TOTAL</b>	<b>\$ 236,813.40</b>	<b>\$ 236,813.40</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Cara L. Sorrells	<a href="mailto:csorrells@wps.co.washington.ia.us">csorrells@wps.co.washington.ia.us</a>	319-653-2107
	Name	Email	Phone
<b>Submitted by:</b>	Cara L. Sorrells	<a href="mailto:csorrells@wps.co.washington.iaus">csorrells@wps.co.washington.iaus</a>	319-653-2107
	Name	Email	Phone
	Washington Co 911	Washington	
	PSAP Name	County	

<b>Administrative Data</b>	\$ 60,444.00	2,135	683	7,641	2
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	\$ 218,292.00		4,615		9
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$ 13,219.00	VOIP/Mediacom/AT&T
	Amount	Source
	\$ 793,324.00	Washington County Communications
	Amount	Source
<b>Additional Debt</b>		
	Amount	Source
	Amount	Source



Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>				
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Communications	Other Funding Source (specify)	
Salary, to include overtime			\$ 19,613.00	\$ 510,116.00		
FICA			\$ 1,478.00	\$ 38,667.00		
IPERS			\$ 1,862.00	\$ 48,875.00		
Deferred Comp						
Worker's Comp				\$ 1,122.00		
Unemployment Ins						
Health and Dental Ins				\$ 86,086.00		
Clothing Allowance				\$ 1,547.00		
Organization Dues	\$ 142.00			\$ 481.00		
Witness Fees						
Longevity Pay				\$ 8,000.00		
Other (Specify) Notary				\$176.00		
Database maintenance/Cara	\$ 25,000.00					
Mapping maintenance/Tim	\$ 4,200.00					
<b>TOTAL</b>	<b>\$ 29,342.00</b>	<b>\$ -</b>	<b>\$ 22,953.00</b>	<b>\$ 695,070.00</b>	<b>\$ -</b>	

<b>Administration - Other Costs:</b>						
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Communications	Other Funding Source (specify)	
Office Supplies	\$ 3,067.00			\$ 3,760.00		
Postage	\$ 286.00			\$ 210.00		
Fax Machines						
Copy Machines				\$ 248.00		
Advertising	\$ 507.00			\$ 902.00		
Promotion						
Training Expenses	\$ 1,115.00			\$ 820.00		
Other (Specify) Journal	\$ 143.00					
employee mileage/subsistence	\$ 1,965.00			\$ 11,985.00		
medical & health services				\$ 390.00		
<b>TOTAL</b>	<b>\$ 7,083.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 18,315.00</b>	<b>\$ -</b>	

Reporting: July 1, 2018 through June 30, 2019

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Communications	Other Funding Source (specify)
Gas				\$ 1,216.00	
Electric		\$ 232.00		\$ 10,208.00	
Water				\$ 337.00	
Sewer				\$ 879.00	
Trash Removal		\$ 600.00			
Janitorial					
Mowing		\$ 500.00			
Snow Removal		\$ 600.00			
Other (Specify) Furniture				\$ 436.00	
repairs/water cooler				\$ 1,089.00	
pest control				\$ 360.00	
<b>TOTAL</b>	\$ 16,457.00	\$ -	\$ 1,932.00	\$ -	\$ 14,525.00

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Communications	Other Funding Source (specify)
Building		\$ 1,200.00			
Liability				\$ 4,786.00	
Equipment					
Office Rental					
Other (Specify)					
fire extinguisher service	\$ 138.00				
<b>TOTAL</b>	\$ 6,124.00	\$ 138.00	\$ 1,200.00	\$ -	\$ 4,786.00

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement					
Repairs					
Fuel					
UPS					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 32,742.00				
Hardware					
Software					
Upgrades					
Maintenance Agreements	\$ 8,400.00				
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 41,142.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Communications	Other Funding Source (specify)
Circuit Costs				\$ 11,707.00	
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 11,707.00</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Communications	Other Funding Source (specify)
Internet Fees		\$ 2,000.00			
Iowa System / NCIC				\$ 12,984.00	
Other (Specify)					
IT Services				\$ 29,100.00	
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 2,000.00</b>	<b>\$ -</b>	<b>\$ 42,084.00</b>	<b>\$ -</b>

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>						Other Funding	Other Funding
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff		Communications	Source (specify)
CAD System						\$ 663.00	
Mapping/GIS		\$ 1,022.00					
Logging Recorder							
Dispatcher Work Stations							
Software							
Upgrades							
Maintenance Agreements		\$ 3,675.00					
Repairs							
EMD		\$ 546.00					
Other (Specify)							
AED Batteries/pads		\$539					
Attorney fees						\$ 3,298.00	
<b>TOTAL</b>	<b>\$ 9,743.00</b>	<b>\$ 5,782.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,961.00</b>	<b>\$ -</b>	

<b>Data Processing:</b>						Other Funding	Other Funding
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff		Source (specify)	Source (specify)
E911 Data Base/MSAG (Telephone Co)							
E911 Data Base/MSAG (Other)							
Other (Specify)							
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>						Other Funding	Other Funding
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff		Source (specify)	Source (specify)
Intersection Signage		\$ 600.00					
Resident Markers		\$ 3,230.00					
Contracted Services							
GIS (mapping)							
Other (Specify)							
supplies		\$ 606.00					
<b>TOTAL</b>	<b>\$ 4,436.00</b>	<b>\$ 4,436.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Radio Infrastructure:** *Costs for leased and owned*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Radio Base					
Mobile					
Portable					
Handheld					
Pagers					
Repeaters					
Remote Transmitter Sites					
Towers	\$ 19,800.00				
Maintenance Agreements					
Repairs	\$ 4,502.00				
Other (Specify) RF mini split	\$ 161.00				
<b>TOTAL</b>	<b>\$ 24,463.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Capital Expenditures:** *Non-recurring costs during this reporting timeframe on large expenses in the categories below*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Hardware					
Software					
CAD System					
Mapping	\$ 15,395.00				
Radio					
Logging Recorder	\$ 58,980.00				
Dispatcher Work Stations					
Maintenance Agreements					
Repairs					
Other (Specify) Legal Fees		\$ 28,000.00			
Planning & Mgmt consultants		\$ 718,600.00			
Other professional services/permits		\$ 4,495.00			
Radio project RACOM & Elert		\$ 693,904.00			
<b>TOTAL</b>	<b>\$ 74,375.00</b>	<b>\$ 1,444,999.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Reporting: July 1, 2018 through June 30, 2019**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Loans						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>GRAND TOTAL</b>	<b>\$ 2,450,293.00</b>	<b>\$ 186,761.00</b>	<b>\$ 1,450,131.00</b>	<b>\$ 22,953.00</b>	<b>\$ 790,448.00</b>	<b>\$ -</b>
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<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases						
Amount set aside for future projects						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Notes/Comments:** The number of calls listed for wireline, VOIP and administrative calls are approximate. We are still short two full time positions in the 911 Center so the associated personnel costs are lower than usual even with paying overtime. I still work in the dispatch center since August of 2015 to cover shifts. We have begun our new RACOM radio system project and 911/EOC building project. You will see some considerable costs associated with those. Also for revenue I wanted to note a \$6,000 GIS grant was received on the 911 side, \$15 in 911 map sales, and \$5,040 of the revenue on the Communications side is alarm revenue.

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

Reporting: July 1, 2018 through June 30, 2019

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Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

**Prepared by:** Bill Byrns waynecoemermgmt@gmail.com 641-872-2024  
 Name Email Phone

**Submitted by:** Bill Byrns waynecoemermgmt@gmail.com 641-872-2024  
 Name Email Phone

Wayne Co Sheriff's Office Wayne  
 PSAP Name County

<b>Administrative Data</b>	<u>\$ 26,757.70</u>	<u>N/A</u>	<u>N/A</u>	<u>2</u>
Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
<u>\$ 189,765.06</u>		<u>842</u>		
Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

**Additional Revenues** \$ 6,159.57 Interest  
 Amount Source

\$ 928.11 Grant , MVF Tax refund and 911 maps sold  
 Amount Source

**Additional Debt** \_\_\_\_\_  
 Amount Source

\_\_\_\_\_  
 Amount Source

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>				
To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime	\$ 14,250.00		\$ 229,143.00			
FICA	\$ 2,200.00		\$ 17,380.00			
IPERS	\$ 2,200.00		\$ 22,023.00			
Deferred Comp						
Worker's Comp						
Unemployment Ins						
Health and Dental Ins	\$ 4,500.00		\$ 55,569.00			
Clothing Allowance						
Organization Dues						
Witness Fees						
Longevity Pay						
Other (Specify)						
<b>TOTAL</b>	<b>\$ 347,265.00</b>	<b>\$ 23,150.00</b>	<b>\$ -</b>	<b>\$ 324,115.00</b>	<b>\$ -</b>	

<b>Administration - Other Costs:</b>						
To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies	\$ 262.60		\$ 2,200.00			
Postage			\$ 100.00			
Fax Machines			\$ 100.00			
Copy Machines			\$ 100.00			
Advertising	\$ 217.66		\$ 100.00			
Promotion						
Training Expenses	\$ 1,727.16		\$ 500.00			
Other (Specify)						
<b>TOTAL</b>	<b>\$ 5,307.42</b>	<b>\$ 2,207.42</b>	<b>\$ -</b>	<b>\$ 3,100.00</b>	<b>\$ -</b>	



To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas			\$ 19,248.85		
Electric					
Water					
Sewer					
Trash Removal					
Janitorial					
Mowing					
Snow Removal					
Other (Specify)					
<b>TOTAL</b>	\$ 19,248.85	\$ -	\$ 19,248.85	\$ -	\$ -

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building					
Liability					
Equipment	\$ 2,821.70				
Office Rental					
Other (Specify)					
<b>TOTAL</b>	\$ 2,821.70	\$ 2,821.70	\$ -	\$ -	\$ -

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement			\$ 1,800.00		
Repairs					
Fuel					
UPS					
Other (Specify)					
<b>TOTAL</b>	\$ 1,800.00	\$ -	\$ 1,800.00	\$ -	\$ -

Reporting: July 1, 2018 through June 30, 2019

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**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 28,221.74				
Hardware					
Software					
Upgrades					
Maintenance Agreements			\$ 2,400.00		
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 30,621.74</b>	<b>\$ -</b>	<b>\$ 2,400.00</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs			\$ 3,600.00		
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 3,600.00</b>	<b>\$ -</b>	<b>\$ 3,600.00</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees			\$ 240.00		
Iowa System / NCIC			\$ 4,080.00		
Other (Specify)					
<b>TOTAL</b>	<b>\$ 4,320.00</b>	<b>\$ -</b>	<b>\$ 4,320.00</b>	<b>\$ -</b>	<b>\$ -</b>

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<b>Operations:</b>								
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)		
CAD System								
Mapping/GIS		\$ 675.42						
Logging Recorder				\$ 1,500.00				
Dispatcher Work Stations								
Software								
Upgrades								
Maintenance Agreements				\$ 2,400.00				
Repairs								
EMD								
Other (Specify)								
Maintenance & Operations		\$ 27,349.79						
<b>TOTAL</b>	<b>\$ 31,925.21</b>	<b>\$ 28,025.21</b>	<b>\$ -</b>	<b>\$ 3,900.00</b>	<b>\$ -</b>	<b>\$ -</b>		

<b>Data Processing:</b>								
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)		
E911 Data Base/MSAG (Telephone Co)								
E911 Data Base/MSAG (Other)								
Other (Specify)								
Service Calls /911		\$ 923.27						
<b>TOTAL</b>	<b>\$ 923.27</b>	<b>\$ 923.27</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		

<b>Addressing:</b>								
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)		
Intersection Signage		\$ 965.45						
Resident Markers		\$ 1,648.62						
Contracted Services								
GIS (mapping)								
Other (Specify)								
Fuel		\$ 2,268.83						
<b>TOTAL</b>	<b>\$ 4,882.90</b>	<b>\$ 4,882.90</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		

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<b>Radio Infrastructure: Costs for leased and owned</b>					Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff		
Radio Base						
Mobile		\$ 5,779.27				
Portable						
Handheld		\$ 1,200.00				
Pagers		\$ 409.00				
Repeaters						
Remote Transmitter Sites						
Towers						
Maintenance Agreements						
Repairs		\$ 42.20				
Other (Specify)						
<b>TOTAL</b>	<b>\$ 7,430.47</b>	<b>\$ 7,430.47</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below</b>					Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff		
Hardware						
Software						
CAD System						
Mapping						
Radio						
Logging Recorder						
Dispatcher Work Stations						
Maintenance Agreements						
Repairs						
Other (Specify)						
Grant Funds		\$ 724.98				
<b>TOTAL</b>	<b>\$ 724.98</b>	<b>\$ 724.98</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



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<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Loans						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Meeting/ Parking fees		\$ 29.60				
<b>TOTAL</b>	<b>\$ 29.60</b>	<b>\$ 29.60</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>GRAND TOTAL</b>	<b>\$ 460,901.14</b>	<b>\$ 98,417.29</b>	<b>\$ -</b>	<b>\$ 362,483.85</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases						
Amount set aside for future projects						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Notes/Comments:

Reminders

\*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.  
 \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.  
 \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** Data regarding revenues at the PSAP and other administrative data

Prepared by:

Brittini Nelson	<a href="mailto:webco911@webstercountyia.org">webco911@webstercountyia.org</a>	(515) 573-2323
Name	Email	Phone

Submitted by:

Brittini Nelson	<a href="mailto:webco911@webstercountyia.org">webco911@webstercountyia.org</a>	(515) 573-2323
Name	Email	Phone

Webster County Telecommunications	Webster
PSAP Name	County

Administrative Data

<u>\$144,415.65</u>	<u>935</u>	<u>434</u>	<u>49,296</u>	<u>3</u>
Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
<u>\$284,130.00</u>		<u>10,117</u>		<u>5</u>
Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

Additional Revenues

<u>\$4,627.36</u>	Interest on Investments
Amount	Source

<u>\$7,695.90</u>	Insurance Claim Reimbursement
Amount	Source

Additional Debt

<u>\$999.54</u>	ICAP Grant
Amount	Source

<u>\$62,588.00</u>	Reimbursement from City of Fort Dodge for CAD
Amount	Source

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (TELECOM)	Other Funding Source (COUNTY)	
Salary, to include overtime					\$369,101.33		
FICA					\$29,797.73		
IPERS					\$31,622.97		
Deferred Comp							
Worker's Comp							
Unemployment Ins					\$1,618.25		
Health and Dental Ins					\$37,558.68		
Clothing Allowance							
Organization Dues							
Witness Fees							
Longevity Pay							
Other (Specify)							
(Bank Charges)					\$385.20		
(Accounting)					\$4,063.67		
(Legal Expenses)					\$4,805.19		
<b>TOTAL</b>	<b>\$ 478,953.02</b>	\$ -	\$ -	\$ -	\$ 478,953.02	\$ -	

<b>Administration - Other Costs:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (TELECOM)	Other Funding Source (COUNTY)	
Office Supplies		\$1,233.57			\$835.13		
Postage					\$100		
Fax Machines							
Copy Machines					\$2,242.76		
Advertising							
Promotion		\$1,577.24					
Training Expenses		\$886.29			\$1,073.56		
Other (Specify) 911 Directory		\$ 167.00					
(Audit Charges)					\$3,000		
(Notices and Publications)		\$ 176.58					
<b>TOTAL</b>	<b>\$ 11,292.13</b>	\$ 4,040.68	\$ -	\$ -	\$ 7,251.45	\$ -	

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (TELECOM)	Other Funding Source (COUNTY)
Gas					
Electric					\$1,600
Water					\$57
Sewer					
Trash Removal					
Janitorial					
Mowing					
Snow Removal					\$63
Other (Specify)					
(Building Equipment)					\$55
(Contracted Serves, including Janitorial)					\$4,218.10
<b>TOTAL</b>	<b>\$ 5,992.71</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,992.71</b>

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (TELECOM)	Other Funding Source (COUNTY)
Building					\$179.99
Liability	\$4,893.19				
Equipment					
Office Rental					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 5,073.18</b>	<b>\$ 4,893.19</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 179.99</b>

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (TELECOM)	Other Funding Source (COUNTY)
Maintenance Agreement					
Repairs					
Fuel					
UPS					
Other (Specify)					
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (TELECOM)	Other Funding Source (COUNTY)
Circuit Costs	\$16,451.95				
Hardware					
Software					
Upgrades					
Maintenance Agreements				\$2,196	
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 18,647.95</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,196.00</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (TELECOM)	Other Funding Source (COUNTY)
Circuit Costs				\$8,569.43	
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 8,569.43</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 8,569.43</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (TELECOM)	Other Funding Source (COUNTY)
Internet Fees					
Iowa System / NCIC				\$20,232.00	
Other (Specify)					
(Aircards)	\$18,219.29				
<b>TOTAL</b>	<b>\$ 38,451.29</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 20,232.00</b>	<b>\$ -</b>

Reporting: July 1, 2018 through June 30, 2019

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<b>Operations:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (TELECOM)	Other Funding Source (COUNTY)	
CAD System							
Mapping/GIS		\$6,369.00					
Logging Recorder		\$2,008.00					
Dispatcher Work Stations		\$978.66					
Software							
Upgrades		\$3,915.00					
Maintenance Agreements		\$7,600					
Repairs							
EMD							
Other (Specify)							
(Language Line)					\$129		
(RAVE)		\$8,200					
(I AM RESONDING)		\$6,971.81					
<b>TOTAL</b>	<b>\$ 36,171.47</b>	<b>\$ 36,042.47</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 129.00</b>	<b>\$ -</b>	

<b>Data Processing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (TELECOM)	Other Funding Source (COUNTY)	
E911 Data Base/MSAG (Telephone Co)							
E911 Data Base/MSAG (Other)							
Other (Specify)							
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

<b>Addressing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (TELECOM)	Other Funding Source (COUNTY)	
Intersection Signage		\$5,990.09					
Resident Markers							
Contracted Services		\$52,617.00					
GIS (mapping)							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 58,607.09</b>	<b>\$ 58,607.09</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Radio Infrastructure: Costs for leased and owned</b>										
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (TELECOM)	Other Funding Source (COUNTY)				
Radio Base										
Mobile										
Portable										
Handheld										
Pagers										
Repeaters		\$5,008.63								
Remote Transmitter Sites										
Towers		\$3,646.19								
Maintenance Agreements										
Repairs		\$307.50								
Other (Specify)										
(FCC License)		\$95								
<b>TOTAL</b>	<b>\$</b>	<b>9,057.32</b>	<b>\$</b>	<b>9,057.32</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>

<b>Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below</b>										
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (TELECOM)	Other Funding Source (COUNTY)				
Hardware										
Software										
CAD System		\$137,394.00								
Mapping										
Radio		\$64,497.34								
Logging Recorder										
Dispatcher Work Stations										
Maintenance Agreements										
Repairs		\$8,695.90								
Other (Specify)										
(Siren)		\$8,587.50								
<b>TOTAL</b>	<b>\$</b>	<b>219,174.74</b>	<b>\$</b>	<b>219,174.74</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>

**Reporting: July 1, 2018 through June 30, 2019**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>						Other Funding Source (TELECOM)	Other Funding Source (COUNTY)
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff			
Loans							
Other (Specify)							
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Miscellaneous (Specify):</b>						Other Funding Source (TELECOM)	Other Funding Source (COUNTY)
		From 911 Surcharge	From General	From Sheriff			
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>GRAND TOTAL</b>	\$ 889,990.33	\$ 366,486.73	\$ -	\$ -	\$ 517,330.90	\$ 6,172.70	

<b>Set Aside Funds:</b>						Other Funding Source (TELECOM)	Other Funding Source (COUNTY)
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff			
Amount set aside for future purchases							
Amount set aside for future projects							
Other (Specify)							
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**Notes/Comments:** The number/type of calls coming into the PSAP were not recorded for the month of September 2018. CenturyLink was asked why, or if we could recover those calls, but they did not know, nor were they able to recover any records.

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Jennifer Ackerman	<a href="mailto:911@winncosheriff.org">911@winncosheriff.org</a>	641-585-2828 opt 0
	Name	Email	Phone
<b>Submitted by:</b>	Jennifer Ackerman	<a href="mailto:911@winncosheriff.org">911@winncosheriff.org</a>	641-585-2828 opt 0
	Name	Email	Phone
	Winnebago Co Communicatons	Winnebago	
	PSAP Name	County	

<b>Administrative Data</b>	\$ 54,411.69	542	40		2
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	\$ 96,619.21		1,685		5
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$ 73,093.06	surplus grant money & GIS Grants
	Amount	Source
	\$ 2,500.00	Training Grant
	Amount	Source
<b>Additional Debt</b>		
	Amount	Source
	Amount	Source

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Public Safety Commission	Other Funding Source (specify)		
Salary, to include overtime				\$ 233,578.41			
FICA				\$ 16,299.58			
IPERS				\$ 21,803.33			
Deferred Comp							
Worker's Comp				\$ 4,357.64			
Unemployment Ins							
Health and Dental Ins				\$ 69,673.68			
Clothing Allowance				\$ 484.03			
Organization Dues							
Witness Fees							
Longevity Pay							
Other (Specify) Employee Medical Screening				\$ 300.00			
Cell Phone Reimbursement				\$ 240.00			
<b>TOTAL</b>	<b>\$ 346,736.67</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 346,736.67</b>	<b>\$ -</b>	<b>-</b>

<b>Administration - Other Costs:</b>							
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Public Safety Commission	Other Funding Source (specify)		
Office Supplies				\$ 738.52			
Postage							
Fax Machines							
Copy Machines							
Advertising	\$ 535.81						
Promotion							
Training Expenses	\$ 4,737.12			\$ 43.20			
Other (Specify) Office Equipment				\$ 230.86			

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<b>TOTAL</b>	\$	<b>6,285.51</b>	\$	5,272.93	\$	-	\$	-	\$	1,012.58	\$	-
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**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>		From 911 Surcharge		From General		From Sheriff		Other Funding Public Safety Commission		Other Funding Source (specify)		
Gas				\$	230.78							
Electric				\$	989.38							
Water					figured w/electric							
Sewer					figured w/electric							
Trash Removal					figured w/electric							
Janitorial				\$	244.79							
Mowing				\$	489.58							
Snow Removal				\$	489.58							
Other (Specify) Maint Shed Electric								\$	465.58			
Radio Shed Electricity		\$	3,277.95									
<b>TOTAL</b>	\$	<b>6,187.64</b>	\$	3,277.95	\$	2,444.11	\$	-	\$	465.58	\$	-

<u>Insurance</u>		From 911 Surcharge		From General		From Sheriff		Other Funding Public Safety Commission		Other Funding Source (specify)		
Building						\$	3,572.51					
Liability												
Equipment								\$	15.00			
Office Rental												
Other (Specify)												
<b>TOTAL</b>	\$	<b>3,587.51</b>	\$	-	\$	-	\$	3,572.51	\$	15.00	\$	-

<u>Generator</u>		From 911 Surcharge		From General		From Sheriff		Other Funding Public Safety Commission		Other Funding Source (specify)
Maintenance Agreement		\$	1,337.42							
Repairs										

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Fuel	\$	947.85						
UPS								
Other (Specify)								
<b>TOTAL</b>	<b>\$</b>	<b>2,285.27</b>	<b>\$</b>	<b>2,285.27</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>

**Communications:**

To include, but not limited to:

		From 911 Surcharge	From General	From Sheriff	Other Funding Public Safety Commission	Other Funding Source (specify)
<b>E911 Telephone System</b>						
Circuit Costs	\$	1,124.15				
Hardware						
Software						
Upgrades						
Maintenance Agreements						
Repairs	\$	662.50				
Other (Specify)						
<b>TOTAL</b>	<b>\$</b>	<b>1,786.65</b>	<b>\$</b>	<b>1,786.65</b>	<b>\$</b>	<b>-</b>

**Administrative Phone System**

		From 911 Surcharge	From General	From Sheriff	Other Funding Public Safety Commission	Other Funding Source (specify)
Circuit Costs						
Hardware						
Software						
Upgrades						
Maintenance Agreements						
Repairs						
Other (Specify)						
Phone/Cable/Internet Bundle				\$		
<b>TOTAL</b>	<b>\$</b>	<b>7,227.00</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>7,227.00</b>

Other Funding      Other Funding



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Other	From 911 Surcharge	From General	From Sheriff	Public Safety Commission	Source (specify)
Internet Fees					
Iowa System / NCIC				\$ 5,136.00	
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ 5,136.00	\$ -

Operations: To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Public Safety Commission	Other Funding Source (specify)
CAD System					
Mapping/GIS					
Logging Recorder	\$ 4,233.92				
Dispatcher Work Stations					
Software	\$ 1,782.48			\$ 14,309.25	
Upgrades	\$ 2,961.68			\$ 3,690.70	
Maintenance Agreements	\$ 9,150.00				
Repairs					
EMD					
Other (Specify) IT Services				\$ 32,290.49	
Dark Fiber Lease	\$ 4,042.76				
<b>TOTAL</b>	\$ 22,170.84	\$ -	\$ -	\$ 50,290.44	\$ -

Data Processing: To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Public Safety Commission	Other Funding Source (specify)
E911 Data Base/MSAG (Telephone Co)	\$ 17,263.52				
E911 Data Base/MSAG (Other)	\$ 246.08				
Other (Specify)					

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<b>TOTAL</b>	<b>\$</b>	<b>17,509.60</b>	<b>\$</b>	<b>17,509.60</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>
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<b>Addressing:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Public Safety Commission	Other Funding Source (specify)				
<u>To include, but not limited to:</u>										
Intersection Signage										
Resident Markers		\$ 4,522.57								
Contracted Services										
GIS (mapping)		\$ 3,573.00								
Other (Specify)										
<b>TOTAL</b>	<b>\$</b>	<b>8,095.57</b>	<b>\$</b>	<b>8,095.57</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>

<b>Radio Infrastructure: <i>Costs for leased and owned</i></b>		From 911 Surcharge	From General	From Sheriff	Other Funding Public Safety Commission	Other Funding Source (specify)				
<u>To include, but not limited to:</u>										
Radio Base										
Mobile										
Portable										
Handheld										
Pagers										
Repeaters										
Remote Transmitter Sites										
Towers		\$ 5,377.53								
Maintenance Agreements		\$ 8,700.00								
Repairs		\$ 2,720.00								
Other (Specify)	Lease tower space	\$ 1.00								
<b>TOTAL</b>	<b>\$</b>	<b>16,798.53</b>	<b>\$</b>	<b>16,798.53</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>

<b>Capital Expenditures: <i>Non-recurring costs during this reporting timeframe on large expenses in the categories below</i></b>		From 911 Surcharge	From General	From Sheriff	Other Funding Public Safety Commission	Other Funding Source (specify)
<u>To include, but not limited to:</u>						

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Hardware							
Software							
CAD System	\$ 7,700.00						
Mapping							
Radio	\$ 167,771.96						
Logging Recorder							
Dispatcher Work Stations							
Maintenance Agreements							
Repairs							
Other (Specify)							
climate control for radio shed	\$ 429.99						
<b>TOTAL</b>	<b>\$ 175,901.95</b>	<b>\$ 175,901.95</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Debt Services: Paid on debt during the current reporting timeframe</b>				Other Funding	Other Funding
<u>To include, but not limited to:</u>				Public Safety	Commission
	From 911 Surcharge	From General	From Sheriff	Commission	Source (specify)
Loans					
Other (Specify)					
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Miscellaneous (Specify):</b>				Other Funding	Other Funding
	From 911 Surcharge	From General	From Sheriff	Public Safety	Commission
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>GRAND TOTAL</b>	<b>\$ 669,999.18</b>	<b>\$ 253,099.29</b>	<b>\$ 2,444.11</b>	<b>\$ 10,799.51</b>	<b>\$ 403,656.27</b>	<b>\$ -</b>
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<b>Set Aside Funds:</b>				Other Funding	Other Funding
<u>To include, but not limited to:</u>				Public Safety	Commission
	From 911 Surcharge	From General	From Sheriff	Commission	Source (specify)
Amount set aside for future purchases					
Amount set aside for future projects				\$ 11,000.00	

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

Other (Specify)					
<b>TOTAL</b>	<b>\$ 11,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 11,000.00</b>

**Notes/Comments:** Unable to get stats for admin lines, separate phone system from 911.

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

**Reporting: July 1, 2018 through June 30, 2019**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Charlene Schmitt	<a href="mailto:cschmitt@decorahia.org">cschmitt@decorahia.org</a>	563-382-3667
	Name	Email	Phone
<b>Submitted by:</b>	Charlene Schmitt	<a href="mailto:cschmitt@decorahia.org">cschmitt@decorahia.org</a>	563-382-3667
	Name	Email	Phone
	Decorah Police Department	Winneshiek	
	PSAP Name	County	

<b>Administrative Data</b>	\$ 76,746.61	589	277	19,437	2
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	\$ 227,372.94		2,406		7
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$ 11,155.15	Interest on Investment
	Amount	Source
	\$ 6,000.00	Misc
	Amount	Source
<b>Additional Debt</b>		
	Amount	Source
	Amount	Source

Reporting: July 1, 2018 through June 30, 2019

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime				\$ 198,414.00	\$ 148,745.05		
FICA					\$ 5,319.44		
IPERS					\$ 30,912.01		
Deferred Comp							
Worker's Comp					\$ 763.75		
Unemployment Ins							
Health and Dental Ins					\$ 118,766.48		
Clothing Allowance					\$ 808.29		
Organization Dues							
Witness Fees							
Longevity Pay					\$ 2,120.53		
Other (Specify) Self Insurance					\$ 17,667.96		
<b>TOTAL</b>	<b>\$ 523,517.51</b>	\$ -	\$ -	\$ 198,414.00	\$ 325,103.51	\$ -	

<b>Administration - Other Costs:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies		\$ 147.00					
Postage		\$ 23.52					
Fax Machines							
Copy Machines							
Advertising		\$ 125.86					
Promotion							
Training Expenses					\$ 1,045.18		
Other (Specify) Notary, Test, MMPI					\$ 509.32		
<b>TOTAL</b>	<b>\$ 1,850.88</b>	\$ 296.38	\$ -	\$ -	\$ 1,554.50	\$ -	

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Gas					\$ 153.75		
Electric					\$ 528.27		
Water							
Sewer							
Trash Removal					\$ 111.48		
Janitorial							
Mowing							
Snow Removal							
Other (Specify) Pest Control					\$ 9.35		
<b>TOTAL</b>	<b>\$</b>	<b>802.85</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 802.85</b>	<b>\$ -</b>

<u>Insurance</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Building							
Liability							
Equipment							
Office Rental							
Other (Specify)							
<b>TOTAL</b>	<b>\$</b>	<b>-</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<u>Generator</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Maintenance Agreement		\$ 15,214.94					
Repairs							
Fuel							
UPS							
Other (Specify)							
<b>TOTAL</b>	<b>\$</b>	<b>15,214.94</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 12,130.65				
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs	\$ 6,410.69				
Other (Specify)					
<b>TOTAL</b>	<b>\$ 18,541.34</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs					
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees					
Iowa System / NCIC					
Other (Specify)					
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



Reporting: July 1, 2018 through June 30, 2019

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Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
CAD System						
Mapping/GIS						
Logging Recorder						
Dispatcher Work Stations						
Software						
Upgrades						
Maintenance Agreements		\$ 6,106.00				
Repairs						
EMD						
Other (Specify)						
<b>TOTAL</b>	<b>\$ 6,106.00</b>	\$ 6,106.00	\$ -	\$ -	\$ -	\$ -

<b>Data Processing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
E911 Data Base/MSAG (Telephone Co)		\$ 6,612.50				
E911 Data Base/MSAG (Other)						
Other (Specify)						
Edispatch Service Agreement		\$ 7,500.00				
<b>TOTAL</b>	<b>\$ 14,112.50</b>	\$ 14,112.50	\$ -	\$ -	\$ -	\$ -

<b>Addressing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Intersection Signage		\$ 5,000.00				
Resident Markers						
Contracted Services		\$ 3,475.41				
GIS (mapping)						
Other (Specify)						
<b>TOTAL</b>	<b>\$ 8,475.41</b>	\$ 8,475.41	\$ -	\$ -	\$ -	\$ -

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Radio Infrastructure:** *Costs for leased and owned*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Radio Base					
Mobile					
Portable					
Handheld					
Pagers					
Repeaters					
Remote Transmitter Sites					
Towers	\$ 541,757.01				
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	\$ 541,757.01	\$ -	\$ -	\$ -	\$ -

**Capital Expenditures:** *Non-recurring costs during this reporting timeframe on large expenses in the categories below*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Hardware					
Software	\$ 13,938.28				
CAD System					
Mapping					
Radio					
Logging Recorder					
Dispatcher Work Stations					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	\$ 13,938.28	\$ -	\$ -	\$ -	\$ -

**Reporting: July 1, 2018 through June 30, 2019**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Loans						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>GRAND TOTAL</b>	<b>\$ 1,144,316.72</b>	<b>\$ 618,441.86</b>	<b>\$ -</b>	<b>\$ 198,414.00</b>	<b>\$ 327,460.86</b>	<b>\$ -</b>
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<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases		\$ 15,000.00				
Amount set aside for future projects		\$ 535,615.00				
Other (Specify)						
<b>TOTAL</b>	<b>\$ 550,615.00</b>	<b>\$ 550,615.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Glenn Sedivy	<a href="mailto:gsedivy@sioux-city.org">gsedivy@sioux-city.org</a>	712-279-6959
	Name	Email	Phone
<b>Submitted by:</b>	Glenn Sedivy	<a href="mailto:gsedivy@sioux-city.org">gsedivy@sioux-city.org</a>	712-279-6959
	Name	Email	Phone
	Woodbury Co Communications	Woodbury	
	PSAP Name	County	

<b>Administrative Data</b>	\$ 199,275.65	11,391	2	165,204	10
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	\$ 519,782.19		39,050		23
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$ 1,722.00	Gov Deals Sales
	Amount	Source
	Amount	Source
<b>Additional Debt</b>	\$ 853,712.90	Motorola Lease from 911 Funds
	Amount	Source
	Amount	Source

**Reporting: July 1, 2018 through June 30, 2019**

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>			
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source STARCOMM	Other Funding Source T.S.I.
Salary, to include overtime	\$ -	\$ 1,913,374.00	\$ -	\$ -	\$ -
FICA	\$ -	\$ 84,215.00	\$ -	\$ -	\$ -
IPERS	\$ -	\$ 128,464.00	\$ -	\$ -	\$ -
Deferred Comp	\$ -		\$ -	\$ -	\$ -
Worker's Comp	\$ -	\$ 31,652.00	\$ -	\$ -	\$ -
Unemployment Ins	\$ -		\$ -	\$ -	\$ -
Health and Dental Ins	\$ -		\$ -	\$ -	\$ -
Clothing Allowance	\$ -		\$ -	\$ -	\$ -
Organization Dues	\$ -		\$ -	\$ -	\$ -
Witness Fees	\$ -		\$ -	\$ -	\$ -
Longevity Pay	\$ -		\$ -	\$ -	\$ -
Other (Specify)	\$ -		\$ -	\$ -	\$ -
Medicare	\$ -	\$ 19,695.00	\$ -	\$ -	\$ -
Life and Disability Insurance	\$ -	\$ 5,025.00	\$ -	\$ -	\$ -
Physical Exams	\$ -	\$ 516.00	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 2,182,941.00</b>	<b>\$ 2,182,941.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administration - Other Costs:</b>					
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source STARCOMM	Other Funding Source T.S.I.
Office Supplies	\$ -	\$ 7,556.00	\$ -	\$ -	\$ -
Postage	\$ -	\$ 487.00	\$ -	\$ -	\$ -
Fax Machines	\$ -		\$ -	\$ -	\$ -
Copy Machines	\$ -		\$ -	\$ -	\$ -
Advertising	\$ -	\$ 2,042.00	\$ -	\$ -	\$ -
Promotion	\$ -		\$ -	\$ -	\$ -
Training Expenses	\$ 325.00	\$ 11,652.00	\$ -	\$ -	\$ -
Other (Specify)	\$ -		\$ -	\$ -	\$ -
	\$ -		\$ -	\$ -	\$ -
	\$ -		\$ -	\$ -	\$ -

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<b>TOTAL</b>	\$	<b>22,062.00</b>	\$	325.00	\$	21,737.00	\$	-	\$	-	\$	-
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**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

		From 911 Surcharge	From General	From Sheriff	Other Funding	Other Funding
<u>Utilities</u>					Source STARCOMM	Source T.S.I.
Gas	\$	-	\$ -	\$ -	\$ -	\$ -
Electric	\$	2,894.64	\$ -	\$ -	\$ 23,734.68	\$ -
Water	\$	-	\$ -	\$ -	\$ -	\$ -
Sewer	\$	-	\$ -	\$ -	\$ -	\$ -
Trash Removal	\$	-	\$ -	\$ -	\$ -	\$ -
Janitorial	\$	-	\$ -	\$ -	\$ -	\$ -
Mowing	\$	-	\$ -	\$ -	\$ -	\$ -
Snow Removal	\$	-	\$ -	\$ -	\$ -	\$ -
Other (Specify)	\$	-	\$ -	\$ -	\$ -	\$ -
911 Center portion of building rent	\$	-	\$ -	\$ -	\$ -	\$ 33,234.92
	\$	-	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	\$	<b>59,864.24</b>	\$ 2,894.64	\$ -	\$ 23,734.68	\$ 33,234.92

		From 911 Surcharge	From General	From Sheriff	Other Funding	Other Funding
<u>Insurance</u>					Source STARCOMM	Source T.S.I.
Building	\$	-	\$ 743.00	\$ -	\$ 28,852.00	\$ -
Liability	\$	-	\$ 13,858.00	\$ -	\$ -	\$ -
Equipment	\$	-	\$ -	\$ -	\$ -	\$ -
Office Rental	\$	-	\$ -	\$ -	\$ -	\$ -
Other (Specify)	\$	-	\$ -	\$ -	\$ -	\$ -
	\$	-	\$ -	\$ -	\$ -	\$ -
	\$	-	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	\$	<b>43,453.00</b>	\$ -	\$ 14,601.00	\$ 28,852.00	\$ -

		From 911 Surcharge	From General	From Sheriff	Other Funding	Other Funding
<u>Generator</u>					Source STARCOMM	Source T.S.I.
Maintenance Agreement	\$	-	\$ -	\$ -	\$ 2,627.03	\$ -
Repairs	\$	5,726.59	\$ -	\$ -	\$ -	\$ -

Reporting: July 1, 2018 through June 30, 2019

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Fuel	\$ -	\$ -	\$ -	\$ 682.31	\$ -
UPS	\$ -	\$ -	\$ -	\$ -	\$ -
Other (Specify)	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 9,035.93</b>	<b>\$ 5,726.59</b>	<b>\$ -</b>	<b>\$ 3,309.34</b>	<b>\$ -</b>

**Communications:**

To include, but not limited to:

	From 911 Surcharge	From General	From Sheriff	Other Funding Source STARCOMM	Other Funding Source T.S.I.
<b>E911 Telephone System</b>					
Circuit Costs	\$ 63,617.16	\$ 5,795.00	\$ -	\$ -	\$ -
Hardware	\$ -	\$ -	\$ -	\$ -	\$ -
Software	\$ -	\$ -	\$ -	\$ -	\$ -
Upgrades	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance Agreements	\$ -	\$ -	\$ -	\$ -	\$ -
Repairs	\$ -	\$ -	\$ -	\$ -	\$ -
Other (Specify)	\$ -	\$ -	\$ -	\$ -	\$ -
Cellular	\$ -	\$ 762.00	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 70,174.16</b>	<b>\$ 6,557.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Administrative Phone System**

	From 911 Surcharge	From General	From Sheriff	Other Funding Source STARCOMM	Other Funding Source T.S.I.
Circuit Costs	\$ -	\$ -	\$ -	\$ -	\$ -
Hardware	\$ -	\$ -	\$ -	\$ -	\$ -
Software	\$ -	\$ -	\$ -	\$ -	\$ -
Upgrades	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance Agreements	\$ -	\$ -	\$ -	\$ -	\$ -
Repairs	\$ -	\$ -	\$ -	\$ -	\$ -
Other (Specify)	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Other Funding Other Funding

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

Other	From 911 Surcharge	From General	From Sheriff	Source STARCOMM	Source T.S.I.
Internet Fees	\$ -	\$ -	\$ -	\$ 719.40	\$ -
Iowa System / NCIC	\$ -	\$ 10,512.00	\$ -		\$ -
Other (Specify)	\$ -	\$ -	\$ -		\$ -
Fiber Locates	\$ -	\$ -	\$ -	\$ 499.28	\$ -
	\$ -	\$ -	\$ -		\$ -
	\$ -	\$ -	\$ -		\$ -
<b>TOTAL</b>	\$ <b>11,730.68</b>	\$ 10,512.00	\$ -	\$ 1,218.68	\$ -

Operations:	From 911 Surcharge	From General	From Sheriff	Other Funding	Other Funding
To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Source STARCOMM	Source T.S.I.
CAD System	\$ 2,006.73	\$ -	\$ -	\$ -	\$ -
Mapping/GIS	\$ -	\$ -	\$ -	\$ -	\$ -
Logging Recorder	\$ -	\$ -	\$ -	\$ -	\$ -
Dispatcher Work Stations	\$ -	\$ -	\$ -	\$ -	\$ -
Software	\$ -	\$ 1,189.00	\$ -	\$ -	\$ -
Upgrades	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance Agreements	\$ -	\$ 17,385.00	\$ -	\$ -	\$ -
Repairs	\$ -	\$ 17,351.00	\$ -	\$ -	\$ -
EMD	\$ 20,827.00	\$ -	\$ -	\$ -	\$ -
Other (Specify)	\$ -	\$ -	\$ -	\$ -	\$ -
Dept Vehicle Fuel & Supplies	\$ -	\$ 2,180.00	\$ -	\$ 1,793.45	\$ -
City Equipment Lease,vehicle,computers etc	\$ -	\$ 11,239.00	\$ -	\$ -	\$ -
Shreading service	\$ -	\$ 240.00	\$ -	\$ -	\$ -
<b>TOTAL</b>	\$ <b>74,211.18</b>	\$ 49,584.00	\$ -	\$ 1,793.45	\$ -

Data Processing:	From 911 Surcharge	From General	From Sheriff	Other Funding	Other Funding
To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Source STARCOMM	Source T.S.I.
E911 Data Base/MSAG (Telephone Co)	\$ -	\$ -	\$ -	\$ -	\$ -
E911 Data Base/MSAG (Other)	\$ -	\$ -	\$ -	\$ -	\$ -
Other (Specify)	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -



Reporting: July 1, 2018 through June 30, 2019

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

TOTAL	\$	-	\$	-	\$	-	\$	-	\$	-
<b>Addressing:</b>										
To include, but not limited to:										
			From 911 Surcharge		From General		From Sheriff		Source STARCOMM	Other Funding
										Source T.S.I.
Intersection Signage	\$	24.00		\$	-		\$	-	\$	-
Resident Markers	\$	-		\$	-		\$	-	\$	-
Contracted Services	\$	-		\$	-		\$	-	\$	-
GIS (mapping)	\$	28,053.00		\$	-		\$	-	\$	-
Other (Specify)	\$	-		\$	-		\$	-	\$	-
	\$	-		\$	-		\$	-	\$	-
	\$	-		\$	-		\$	-	\$	-
<b>TOTAL</b>	<b>\$</b>	<b>28,077.00</b>		<b>\$</b>	<b>28,077.00</b>		<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>

<b>Radio Infrastructure: Costs for leased and owned</b>										
To include, but not limited to:										
			From 911 Surcharge		From General		From Sheriff		Source STARCOMM	Other Funding
										Source T.S.I.
Radio Base	\$	-		\$	-		\$	-	\$	-
Mobile	\$	30,330.06		\$	-		\$	-	\$	-
Portable	\$	-		\$	-		\$	-	\$	-
Handheld	\$	-		\$	-		\$	-	\$	349.35
Pagers	\$	-		\$	-		\$	-	\$	-
Repeaters	\$	-		\$	-		\$	-	\$	-
Remote Transmitter Sites	\$	-		\$	-		\$	-	\$	-
Towers	\$	10,678.74		\$	-		\$	-	\$	-
Maintenance Agreements	\$	-		\$	-		\$	-	\$	214,066.74
Repairs	\$	36,437.17		\$	-		\$	-	\$	64,288.91
Other (Specify)	\$	-		\$	-		\$	-	\$	-
Tower Site Air Conditioner PM's	\$	-		\$	-		\$	-	\$	2,006.21
Tower site Alarm Monitoring	\$	8,915.50		\$	-		\$	-	\$	1,715.88
Land Lease for Tower site	\$	-		\$	-		\$	-	\$	200.00
<b>TOTAL</b>	<b>\$</b>	<b>368,988.56</b>		<b>\$</b>	<b>86,361.47</b>		<b>\$</b>	<b>-</b>	<b>\$</b>	<b>282,627.09</b>

<b>Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below</b>										
To include, but not limited to:										
			From 911 Surcharge		From General		From Sheriff		Source STARCOMM	Other Funding
										Source T.S.I.

**Reporting: July 1, 2018 through June 30, 2019**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

Hardware	\$ -	\$ -	\$ -	\$ 18,358.40	\$ -
Software	\$ -	\$ -	\$ -	\$ -	\$ -
CAD System	\$ -	\$ -	\$ -	\$ -	\$ -
Mapping	\$ 12,000.00	\$ -	\$ -	\$ -	\$ -
Radio	\$ -	\$ -	\$ -	\$ -	\$ -
Logging Recorder	\$ -	\$ -	\$ -	\$ -	\$ -
Dispatcher Work Stations	\$ 220,221.22	\$ -	\$ -	\$ -	\$ -
Maintenance Agreements	\$ -	\$ -	\$ -	\$ -	\$ -
Repairs	\$ -	\$ -	\$ -	\$ -	\$ -
Other (Specify)	\$ -	\$ -	\$ -	\$ -	\$ -
Microwave Radio systems	\$ 305,690.56	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 556,270.18</b>	<b>\$ 537,911.78</b>	<b>\$ -</b>	<b>\$ 18,358.40</b>	<b>\$ -</b>

<b>Debt Services: Paid on debt during the current reporting timeframe</b>				Other Funding	Other Funding
<u>To include, but not limited to:</u>		From 911 Surcharge			
		From General	From Sheriff	Source STARCOMM	Source T.S.I.
Loans	\$ -	\$ -	\$ -	\$ -	\$ -
Other (Specify)	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Miscellaneous (Specify):</b>				Other Funding	Other Funding
		From 911 Surcharge			
		From General	From Sheriff	Source STARCOMM	Source T.S.I.
	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>GRAND TOTAL</b>	<b>\$ 3,426,807.93</b>	<b>\$ 747,747.37</b>	<b>\$ 2,285,932.00</b>	<b>\$ -</b>	<b>\$ 359,893.64</b>	<b>\$ 33,234.92</b>
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<b>Set Aside Funds:</b>				Other Funding	Other Funding
<u>To include, but not limited to:</u>		From 911 Surcharge			
		From General	From Sheriff	Source STARCOMM	Source T.S.I.
Amount set aside for future purchases	\$ 200,000.00	\$ -	\$ -	\$ -	\$ -
Amount set aside for future projects	\$ -	\$ -	\$ -	\$ -	\$ -

**Reporting: July 1, 2018 through June 30, 2019**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

Other (Specify)	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 200,000.00</b>	<b>\$ 200,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Notes/Comments:** "NOTES ARE LARGER THAN BOX NEED TO SCROLL DOWN TO VIEW ITS ENTIRETY " The

General Operating budget is funded by the City of Sioux City and Woodbury County as a joint E911 Center, the City of Sioux City funds the Center at 69.8 percent and the County at 30.2 %, with all above budget expenditures processed through the City of Sioux City's Finance Department.

The Starcomm system is a joint radio communications infrastructure that is owned and operated by City of Sioux City, Woodbury County, Sgt Bluff Iowa, South Sioux City and Dakota County Nebraska and North Sioux City and Union County South Dakota, the budget is broken out in percentages by population, the Woodbury County user percentage is 79% of the operating budget and is what will be used for this report. The FY19 operating budget total expenditures were \$359,893.64 less revenue = \$97,284.00 the portion for Woodbury County 911 is \$207,461.62.

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

Reporting: July 1, 2018 through June 30, 2019

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Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Marilyn Stayner	911@worthcounty.org	641-324-2481
	Name	Email	Phone
<b>Submitted by:</b>	Marilyn Stayner	911@worthcounty.org	641-324-2481
	Name	Email	Phone
	Worth Co Sheriff's Office	Worth	
	PSAP Name	County	

<b>Administrative Data</b>	\$ 36,117.08	327	49	22,005	3
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	\$ 186,051.87		2,396		11
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$1,000	ICAP Grant
	Amount	Source
	\$12,000	NG911 GIS Grant
	Amount	Source
<b>Additional Debt</b>		
	Amount	Source
	Amount	Source

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>				
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime			\$ 244,286.01			
FICA			\$ 19,563.15			
IPERS			\$ 15,097.78			
Deferred Comp						
Worker's Comp						
Unemployment Ins						
Health and Dental Ins			\$ 43,797.00			
Clothing Allowance			\$ 320.40			
Organization Dues			\$ 116.00			
Witness Fees						
Longevity Pay						
Other (Specify) Medical Exams			\$ 130.00			
Wellness Incentive			\$ 1,000.00			
<b>TOTAL</b>	\$ 324,310.34	\$ -	\$ 324,310.34	\$ -	\$ -	

<b>Administration - Other Costs:</b>						
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies						
Postage						
Fax Machines						
Copy Machines			\$ 1,727.75			
Advertising						
Promotion						
Training Expenses	\$ 237.00		\$ 2,764.46			
Other (Specify)						
Official Publication & Legal Notice	\$ 117.72					
Security Door Locks			\$ 22,983.99			
<b>TOTAL</b>	\$ 27,830.92	\$ 354.72	\$ 27,476.20	\$ -	\$ -	

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas		\$ 5,981.32			
Electric		\$ 21,780.86	\$ 2,776.67		
Water		\$ 3,374.35			
Sewer		inc w/water			
Trash Removal		\$ 368.79			
Janitorial		\$ 50,042.48			
Mowing		w/janitorial			
Snow Removal		\$ 687.96			
Other (Specify)					
<b>TOTAL</b>	\$ 85,012.43	\$ -	\$ 82,235.76	\$ 2,776.67	\$ -

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building					
Liability	\$ 1,574.00	\$ 13,753.67			
Equipment					
Office Rental					
Other (Specify)					
<b>TOTAL</b>	\$ 15,327.67	\$ 1,574.00	\$ 13,753.67	\$ -	\$ -

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement		\$ 654.82			
Repairs					
Fuel		inc w/gas			
UPS					
Other (Specify)					
<b>TOTAL</b>	\$ 654.82	\$ -	\$ 654.82	\$ -	\$ -

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**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 11,284.80				
Hardware					
Software					
Upgrades					
Maintenance Agreements	\$ 11,666.56				
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 22,951.36</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs					
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees		\$ 27,342.31			
Iowa System / NCIC			\$ 8,172.00		
Other (Specify)					
<b>TOTAL</b>	<b>\$ 35,514.31</b>	<b>\$ 27,342.31</b>	<b>\$ 8,172.00</b>	<b>\$ -</b>	<b>\$ -</b>

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<b>Operations:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
CAD System				\$ 3,131.25			
Mapping/GIS		\$ 9,510.40					
Logging Recorder							
Dispatcher Work Stations							
Software							
Upgrades							
Maintenance Agreements		\$ 8,807.00					
Repairs							
EMD							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 21,448.65</b>	<b>\$ 18,317.40</b>	<b>\$ -</b>	<b>\$ 3,131.25</b>	<b>\$ -</b>	<b>\$ -</b>	

<b>Data Processing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
E911 Data Base/MSAG (Telephone Co)		\$ 5,510.40					
E911 Data Base/MSAG (Other)							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 5,510.40</b>	<b>\$ 5,510.40</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

<b>Addressing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Intersection Signage							
Resident Markers							
Contracted Services							
GIS (mapping)							
Other (Specify)							
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	



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**Radio Infrastructure:** *Costs for leased and owned*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Radio Base	\$ 1,467.00				
Mobile			\$ 1,991.05		
Portable					
Handheld					
Pagers					
Repeaters					
Remote Transmitter Sites					
Towers			\$ 3,000.00		
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 6,458.05</b>	<b>\$ -</b>	<b>\$ 4,991.05</b>	<b>\$ -</b>	<b>\$ -</b>

**Capital Expenditures:** *Non-recurring costs during this reporting timeframe on large expenses in the categories below*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Hardware					
Software					
CAD System					
Mapping					
Radio					
Logging Recorder					
Dispatcher Work Stations					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

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<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Loans						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>GRAND TOTAL</b>	<b>\$ 545,018.95</b>	<b>\$ 50,174.88</b>	<b>\$ 123,986.56</b>	<b>\$ 370,857.51</b>	<b>\$ -</b>	<b>\$ -</b>
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<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases		\$ 25,000.00				
Amount set aside for future projects						
Other (Specify)						
<b>TOTAL</b>	<b>\$ 25,000.00</b>	<b>\$ 25,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

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**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	COLLEEN MEIER	CMEIER@CO.WRIGHT.IA.US	515-532-3722
	Name	Email	Phone
<b>Submitted by:</b>	COLLEEN MEIER	cmeier@co.wright.ia.us	515-532-3722
	Name	Email	Phone
	wright county communications	wright	
	PSAP Name	County	

<b>Administrative Data</b>					3
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	\$ 85,343.00		2,088		6
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$ 9,360.00	tower rent us cellular
	Amount	Source
	1067 and 2800	intrest on investment and 911 new sign sales
	Amount	Source
<b>Additional Debt</b>	\$ 2,389.00	intrest from loan
	Amount	Source
	\$ 19,490.00	power phone principle
	Amount	Source

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<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>				
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime		\$ 308,271.00				
FICA		\$ 21,885.00				
IPERS		\$ 29,101.00				
Deferred Comp		\$ 390.00				
Worker's Comp		\$ 666.00				
Unemployment Ins		\$ 110,191.00				
Health and Dental Ins		\$ 800.00				
Clothing Allowance						
Organization Dues						
Witness Fees						
Longevity Pay						
Other (Specify)						
<b>TOTAL</b>	\$ 471,304.00	\$ -	\$ 471,304.00	\$ -	\$ -	

<b>Administration - Other Costs:</b>						
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies	\$ 114.00	\$ 2,204.00				
Postage						
Fax Machines						
Copy Machines						
Advertising						
Promotion						
Training Expenses	\$ 810.00					
Other (Specify) meals and motel training		\$ 937.00				
one call	\$ 25.00					
mileage training	\$ 277.00	\$ 137.00				
<b>TOTAL</b>	\$ 4,504.00	\$ 1,226.00	\$ 3,278.00	\$ -	\$ -	

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**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas					
Electric	\$ 4,892.00				
Water					
Sewer					
Trash Removal					
Janitorial					
Mowing					
Snow Removal					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 4,892.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building					
Liability	\$ 11,310.00				
Equipment					
Office Rental					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 11,310.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement					
Repairs	\$ 219.00				
Fuel	\$ 1,744.00				
UPS	\$ 1,889.00				
Other (Specify)					
fuel tank	\$ 810.00				
<b>TOTAL</b>	<b>\$ 4,662.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2018 through June 30, 2019

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 5,182.00				
Hardware					
Software					
Upgrades					
Maintenance Agreements	\$ 11,937.00				
Repairs	\$ 1,280.00				
Other (Specify)					
<b>TOTAL</b>	<b>\$ 18,399.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 12,922.00				
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 12,922.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees					
Iowa System / NCIC		\$ 6,948.00			
Other (Specify)					
OFFICIAL PUBLIC AND LEGAL NOTICE	\$ 171.00				
CODE RED	\$ 1,250.00				
<b>TOTAL</b>	<b>\$ 1,421.00</b>	<b>\$ 6,948.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
CAD System							
Mapping/GIS		\$ 12,000.00					
Logging Recorder		\$ 27,245.00					
Dispatcher Work Stations							
Software							
Upgrades							
Maintenance Agreements		\$ 6,105.00					
Repairs							
EMD							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 45,350.00</b>	<b>\$ 45,350.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Data Processing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
E911 Data Base/MSAG (Telephone Co)							
E911 Data Base/MSAG (Other)							
Other (Specify)							
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Intersection Signage		\$ 960.00					
Resident Markers		\$ 460.00					
Contracted Services							
GIS (mapping)		\$ 12,000.00					
Other (Specify)							
<b>TOTAL</b>	<b>\$ 13,420.00</b>	<b>\$ 13,420.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2018 through June 30, 2019

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Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Radio Infrastructure:** *Costs for leased and owned*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Radio Base					
Mobile					
Portable					
Handheld	\$ 8,160.00				
Pagers					
Repeaters					
Remote Transmitter Sites					
Towers					
Maintenance Agreements	\$ 17,089.00				
Repairs	\$ 3,731.00				
Other (Specify)					
LIABILITY ON TOWERS	\$ 355.00				
<b>TOTAL</b>	<b>\$ 29,335.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Capital Expenditures:** *Non-recurring costs during this reporting timeframe on large expenses in the categories below*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Hardware					
Software					
CAD System					
Mapping					
Radio					
Logging Recorder	\$ 13,623.00				
Dispatcher Work Stations					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 13,623.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



**Reporting: July 1, 2018 through June 30, 2019**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Loans						
Other (Specify)						
LOAN FOR POWER PHONE 98703						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>GRAND TOTAL</b>	\$ 638,090.00	\$ 156,560.00	\$ 481,530.00	\$ -	\$ -	\$ -
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<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases						
Amount set aside for future projects						
Other (Specify)						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**Notes/Comments:** LOAN FOR POWER PHONE 98,703 PRINICIPAL AND INTREST + 98910 STARTED PAYING ON 7-29-2018

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

**Reporting: July 1, 2019 through June 30, 2020**

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**Report due to HSEMD by January 1, 2021**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Dennis Denton	<a href="mailto:DDenton@adaircountysoc.org">DDenton@adaircountysoc.org</a>	641-743-2148
	Name	Email	Phone
<b>Submitted by:</b>	Diane Sefrit	<a href="mailto:sci911@mediacombb.net">sci911@mediacombb.net</a>	712-523-3367
	Name	Email	Phone
	Adair Co Sheriff's Office	Adair- SCI Regional	
	PSAP Name	County	

<b>Administrative Data</b>	N/A	422	N/A	N/A	2
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	N/A		3,108		6
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$ 31,852.76	State Payout
	Amount	Source
	Amount	Source
<b>Additional Debt</b>		
	Amount	Source
	Amount	Source

Reporting: July 1, 2019 through June 30, 2020

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Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime				\$ 441,748.73			
FICA				\$ 33,676.17			
IPERS				\$ 43,107.85			
Deferred Comp							
Worker's Comp							
Unemployment Ins				\$ 1,042.74			
Health and Dental Ins				\$ 133,269.29			
Clothing Allowance							
Organization Dues							
Witness Fees							
Longevity Pay							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 652,844.78</b>	\$ -	\$ -	\$ 652,844.78	\$ -	\$ -	

<b>Administration - Other Costs:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies				\$ 3,076.80			
Postage				\$ 464.00			
Fax Machines							
Copy Machines							
Advertising							
Promotion							
Training Expenses							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 3,540.80</b>	\$ -	\$ -	\$ 3,540.80	\$ -	\$ -	

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas			\$ 1,247.24		
Electric			\$ 3,904.64		
Water			\$ 303.68		
Sewer			\$ 163.85		
Trash Removal			\$ 960.00		
Janitorial			\$ 3,540.15		
Mowing			\$ 1,070.00		
Snow Removal			\$ 525.00		
Other (Specify)					
<b>TOTAL</b>	\$ 11,714.56	\$ -	\$ 11,714.56	\$ -	\$ -

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building			\$ 11,904.46		
Liability			\$ 3,962.11		
Equipment			\$ 7,639.16		
Office Rental					
Other (Specify)					
<b>TOTAL</b>	\$ 23,505.73	\$ -	\$ 23,505.73	\$ -	\$ -

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement			\$ 1,134.00		
Repairs					
Fuel					
UPS					
Other (Specify)					
<b>TOTAL</b>	\$ 1,134.00	\$ -	\$ 1,134.00	\$ -	\$ -

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs					
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs			\$ 12,204.56		
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	\$ 12,204.56	\$ -	\$ 12,204.56	\$ -	\$ -

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees					
Iowa System / NCIC			\$ 4,692.00		
Other (Specify)					
<b>TOTAL</b>	\$ 4,692.00	\$ -	\$ 4,692.00	\$ -	\$ -

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>								
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)		
CAD System								
Mapping/GIS								
Logging Recorder								
Dispatcher Work Stations								
Software								
Upgrades								
Maintenance Agreements				\$ 14,875.00				
Repairs								
EMD								
Other (Specify)								
<b>TOTAL</b>	<b>\$ 14,875.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 14,875.00</b>	<b>\$ -</b>	<b>\$ -</b>		

<b>Data Processing:</b>								
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)		
E911 Data Base/MSAG (Telephone Co)								
E911 Data Base/MSAG (Other)								
Other (Specify)								
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		

<b>Addressing:</b>								
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)		
Intersection Signage								
Resident Markers								
Contracted Services								
GIS (mapping)				\$ 31.50				
Other (Specify)				\$ 3,806.88				
<b>TOTAL</b>	<b>\$ 3,838.38</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,838.38</b>	<b>\$ -</b>	<b>\$ -</b>		

Reporting: July 1, 2019 through June 30, 2020

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<b>Radio Infrastructure: Costs for leased and owned</b>								
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)		
Radio Base								
Mobile								
Portable								
Handheld								
Pagers								
Repeaters								
Remote Transmitter Sites								
Towers								
Maintenance Agreements								
Repairs				\$ 15,233.31				
Other (Specify)								
<b>TOTAL</b>	<b>\$ 15,233.31</b>	\$ -	\$ -	\$ 15,233.31	\$ -	\$ -		

<b>Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding General Obligation Bond	Other Funding Source (specify)	
Hardware					\$ 372,084.55		
Software							
CAD System							
Mapping							
Radio		\$ 18,956.39					
Logging Recorder							
Dispatcher Work Stations							
Maintenance Agreements							
Repairs		\$ 12,896.37					
Other (Specify) Wiring Expenses					\$ 621.88		

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<b>TOTAL</b>	\$	<b>404,559.19</b>	\$	31,852.76	\$	-	\$	-	\$	372,706.43	\$	-	
<b>Debt Services: Paid on debt during the current reporting timeframe</b>								Other Funding	Other Funding				
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff				Source (specify)					
Loans													
Other (Specify)													
<b>TOTAL</b>		\$	-	\$	-	\$	-	\$	-	\$	-		
<b>Miscellaneous (Specify):</b>								Other Funding	Other Funding				
		From 911 Surcharge	From General	From Sheriff				Source (specify)	Source (specify)				
<b>TOTAL</b>		\$	-	\$	-	\$	-	\$	-	\$	-		
<b>GRAND TOTAL</b>		\$	1,148,142.31	\$	31,852.76	\$	-	\$	743,583.12	\$	372,706.43	\$	-

<b>Set Aside Funds:</b>								Other Funding	Other Funding		
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff				Source (specify)	Source (specify)		
Amount set aside for future purchases											
Amount set aside for future projects											
Other (Specify)											
<b>TOTAL</b>		\$	-	\$	-	\$	-	\$	-	\$	-

**Notes/Comments:** IN REGARDS TO LONGEVITY PAY IN SECTION ONE - THE COUNTY AUDITOR NOW FIGURES THE LONGEVITY PAY DIRECTLY INTO THE SALARY. THERE IS NO SEPERATION. IN REGARDS TO THE GENERATOR CATEGORY THE FIGURE INCLUDED BOTH THE MAINTENANCE AMOUNT AND THE REPAIR COST THERE IS NO SEPERATE COST. IN REGARDS TO ADMINISTRATIVE PHONE SYSTEM COST CATEGORY, THE AMOUNT ENTERED INCLUDES THE INTERNET FEES, CIRCUIT COSTS AND ANY REPAIRS PERFORMED. THERE WERE NO UPDATES TO HARDWARE OR SOFTWARE. IN REGARDS TO ADDRESSING; NO BREAKDOWN OF SIGNAGE, MARKERS WERE GIVEN BY THE 911 COORDINATOR FOR ADAIR COUNTY. IN REGARDS TO CAPITAL EXPENDITURES. ADAIR COUNTY INSTALLED NEW RADIO SYSTEM TO BE IN LINE WITH ISICS SYSTEM

**Reminders**  
 \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accural accounting basis** should be used.  
 \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.



**Reporting: July 1, 2019 through June 30, 2020**

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\*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

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**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Ronda Russell	ronda@adamscountya.com	641-322-4444
	Name	Email	Phone
<b>Submitted by:</b>	Diane Sefrit	sci911@mediacombb.net	712-523-3367
	Name	Email	Phone
	Adams Co Sheriff's Office	Adams- SCI Regional	
	PSAP Name	County	

<b>Administrative Data</b>	N/A	152	N/A	N/A	2
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	N/A		515		6
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$ 31,852.76	State Payout
	Amount	Source
	Amount	Source
<b>Additional Debt</b>		
	Amount	Source
	Amount	Source

Reporting: July 1, 2019 through June 30, 2020

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<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime					\$ 229,336.55		
FICA					\$ 17,017.83		
IPERS					\$ 15,159.21		
Deferred Comp							
Worker's Comp					\$ 2,851.52		
Unemployment Ins							
Health and Dental Ins							
Clothing Allowance			\$ 2,000.00				
Organization Dues			\$ 350.00				
Witness Fees							
Longevity Pay							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 266,715.11</b>	\$ -	\$ 2,350.00	\$ -	\$ 264,365.11	\$ -	

<b>Administration - Other Costs:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies			\$ 2,500.00				
Postage			\$ 500.00				
Fax Machines							
Copy Machines							
Advertising							
Promotion							
Training Expenses			\$ 3,000.00				
Other (Specify)							
<b>TOTAL</b>	<b>\$ 6,000.00</b>	\$ -	\$ 6,000.00	\$ -	\$ -	\$ -	

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas		\$ 1,152.22			
Electric		\$ 1,357.21			
Water		\$ 496.19			
Sewer		\$ 366.60			
Trash Removal		\$ 162.00			
Janitorial		\$ 3,180.60			
Mowing					
Snow Removal		\$ 1,240.47			
Other (Specify)					
<b>TOTAL</b>	\$ 7,955.29	\$ -	\$ 7,955.29	\$ -	\$ -

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source 02000	Other Funding Source (specify)
Building				\$ 10,641.25	
Liability				\$ 3,585.92	
Equipment					
Office Rental					
Other (Specify) Vehicle				\$ 3,654.00	
<b>TOTAL</b>	\$ 17,881.17	\$ -	\$ -	\$ 17,881.17	\$ -

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement		\$ 10,000.00			
Repairs					
Fuel		\$ 100.00			
UPS					
Other (Specify)					
<b>TOTAL</b>	\$ 10,100.00	\$ -	\$ 10,100.00	\$ -	\$ -

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs					
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs					
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify) All Above Included		\$ 7,000.00			
<b>TOTAL</b>	\$ 7,000.00	\$ 7,000.00	\$ -	\$ -	\$ -

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees					
Iowa System / NCIC					
Other (Specify) All Above Included		\$ 7,400.00			
<b>TOTAL</b>	\$ 7,400.00	\$ 7,400.00	\$ -	\$ -	\$ -

Reporting: July 1, 2019 through June 30, 2020

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Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>									
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)			
CAD System									
Mapping/GIS									
Logging Recorder									
Dispatcher Work Stations									
Software									
Upgrades									
Maintenance Agreements									
Repairs									
EMD									
Other (Specify)									
<b>TOTAL</b>		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Data Processing:</b>									
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)			
E911 Data Base/MSAG (Telephone Co)									
E911 Data Base/MSAG (Other)									
Other (Specify)									
<b>TOTAL</b>		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Addressing:</b>									
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)			
Intersection Signage									
Resident Markers									
Contracted Services									
GIS (mapping)									
Other (Specify)									
<b>TOTAL</b>		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Reporting: July 1, 2019 through June 30, 2020

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Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Radio Infrastructure: Costs for leased and owned</b>									
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)			
Radio Base									
Mobile									
Portable									
Handheld									
Pagers									
Repeaters									
Remote Transmitter Sites									
Towers									
Maintenance Agreements									
Repairs									
Other (Specify)									
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below</b>									
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)			
Hardware		\$ 15,047.67							
Software									
CAD System									
Mapping									
Radio		\$ 16,805.09							
Logging Recorder									
Dispatcher Work Stations									
Maintenance Agreements									
Repairs									
Other (Specify)									
<b>TOTAL</b>	\$ 31,852.76	\$ 31,852.76	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**Reporting: July 1, 2019 through June 30, 2020**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2021**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Loans						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>GRAND TOTAL</b>	<b>\$ 354,904.33</b>	<b>\$ 31,852.76</b>	<b>\$ 40,805.29</b>	<b>\$ -</b>	<b>\$ 282,246.28</b>	<b>\$ -</b>
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<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases						
Amount set aside for future projects						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232



Reporting: July 1, 2019 through June 30, 2020

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Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Chris Fee	<a href="mailto:cfee@co.allamakee.ia.us">cfee@co.allamakee.ia.us</a>	563-568-4603
	Name	Email	Phone
<b>Submitted by:</b>	Chris Fee	<a href="mailto:cfee@co.allamakee.ia.us">cfee@co.allamakee.ia.us</a>	563-568-4603
	Name	Email	Phone
	Allamakee Co Sheriff's Office	Allamakee	
	PSAP Name	County	

<b>Administrative Data</b>	\$ 50,040.00	650		32,805	2
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	\$ 184,467.00		2,603		10
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$ 188.00	Interest
	Amount	Source
	\$ 12,000.00	GIS Grant
	Amount	Source
<b>Additional Debt</b>		
	Amount	Source
	Amount	Source

Reporting: July 1, 2019 through June 30, 2020

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Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)		
Salary, to include overtime	\$ 25,691.00	\$ 25,691.00	\$ 493,657.00				
FICA	\$ 1,905.00	\$ 1,905.00	\$ 33,061.00				
IPERS	\$ 2,425.00	\$ 2,425.00	\$ 46,507.00				
Deferred Comp							
Worker's Comp							
Unemployment Ins							
Health and Dental Ins	\$ 4,837.00	\$ 4,837.00	\$ 84,830.00				
Clothing Allowance							
Organization Dues			\$ 310.00				
Witness Fees							
Longevity Pay							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 728,081.00</b>	<b>\$ 34,858.00</b>	<b>\$ 34,858.00</b>	<b>\$ 658,365.00</b>	<b>\$ -</b>	<b>\$ -</b>	

<b>Administration - Other Costs:</b>							
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)		
Office Supplies	\$ 350.00	\$ 16.00	\$ 2,507.00				
Postage	\$ 16.00		\$ 369.00				
Fax Machines							
Copy Machines	\$ 765.00		\$ 3,886.00				
Advertising	\$ 117.00	\$ 224.00					
Promotion							
Training Expenses			\$ 2,879.00				
Other (Specify)		\$ 360.00					
Data processing			\$ 18,412.00				
<b>TOTAL</b>	<b>\$ 29,901.00</b>	<b>\$ 1,248.00</b>	<b>\$ 600.00</b>	<b>\$ 28,053.00</b>	<b>\$ -</b>	<b>\$ -</b>	

Reporting: July 1, 2019 through June 30, 2020

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Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas			\$ 9,971.00		
Electric			\$ 18,369.00		
Water			\$ 3,376.00		
Sewer					
Trash Removal					
Janitorial			\$ 2,886.00		
Mowing			\$ 2,600.00		
Snow Removal					
Other (Specify)					
<b>TOTAL</b>	\$ 37,202.00	\$ -	\$ 37,202.00	\$ -	\$ -

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building			\$ 7,144.00		
Liability					
Equipment	\$ 9,185.00		\$ 5,154.00		
Office Rental					
Other (Specify)					
<b>TOTAL</b>	\$ 21,483.00	\$ 9,185.00	\$ 12,298.00	\$ -	\$ -

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement					
Repairs					
Fuel					
UPS					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 29,215.00				
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 29,215.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs			\$ 1,571.00		
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
Us Cell		\$ 198.00			
<b>TOTAL</b>	<b>\$ 1,769.00</b>	<b>\$ 198.00</b>	<b>\$ 1,571.00</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees					
Iowa System / NCIC			\$ 7,344.00		
Other (Specify)					
<b>TOTAL</b>	<b>\$ 7,344.00</b>	<b>\$ -</b>	<b>\$ 7,344.00</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
CAD System		\$ 14,345.00				
Mapping/GIS		\$ 9,060.00				
Logging Recorder		\$ 10,698.00				
Dispatcher Work Stations		\$ 3,616.00				
Software						
Upgrades						
Maintenance Agreements		\$ 16,500.00	\$ 10,990.00			
Repairs		\$ 746.00				
EMD						
Other (Specify) CodeRed		\$ 7,569.00				
Edispatches		\$ 4,416.00				
Sirens			\$ 25,294.00			
<b>TOTAL</b>	<b>\$ 103,234.00</b>	<b>\$ 66,950.00</b>	<b>\$ 36,284.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Data Processing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
E911 Data Base/MSAG (Telephone Co)						
E911 Data Base/MSAG (Other)						
Other (Specify) Solutions IT		\$ 713.00	\$ 2,491.00			
<b>TOTAL</b>	<b>\$ 3,204.00</b>	<b>\$ 713.00</b>	<b>\$ 2,491.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Intersection Signage		\$ 17,096.00	\$ 12,562.00			
Resident Markers		\$ 3,368.00	\$ 4,863.00			
Contracted Services						
GIS (mapping)						
Other (Specify) Mileage		\$ 539.00				
<b>TOTAL</b>	<b>\$ 38,428.00</b>	<b>\$ 21,003.00</b>	<b>\$ 17,425.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Radio Infrastructure: Costs for leased and owned**

<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Radio Base		\$ 7,747.00			
Mobile					
Portable					
Handheld					
Pagers					
Repeaters					
Remote Transmitter Sites	\$ 319,442.00				
Towers	\$ 2,185.00	\$ 2,294.00			
Maintenance Agreements		\$ 1,200.00			
Repairs	\$ 800.00	\$ 620.00			
Other (Specify)					
Antenna Mount		\$ 283.00			
<b>TOTAL</b>	<b>\$ 334,571.00</b>	<b>\$ 12,144.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below**

<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Hardware					
Software					
CAD System					
Mapping					
Radio					
Logging Recorder					
Dispatcher Work Stations	\$ 5,519.00				
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 5,519.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Reporting: July 1, 2019 through June 30, 2020**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2021**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Loans						
Other (Specify)						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>GRAND TOTAL</b>	\$ 1,339,951.00	\$ 491,118.00	\$ 104,000.00	\$ 744,833.00	\$ -	\$ -
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<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases						
Amount set aside for future projects						
Other (Specify)						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Gary D. Anderson	<a href="mailto:sheriff@appanoosecountysheriff.org">sheriff@appanoosecountysheriff.org</a>	641-437-7100
	Name	Email	Phone
<b>Submitted by:</b>	Gary D. Anderson	<a href="mailto:sheriff@appanoosecountysheriff.org">sheriff@appanoosecountysheriff.org</a>	641-437-7100
	Name	Email	Phone
	Appanoose Co Sheriff's Office	Appanoose	
	PSAP Name	County	

<b>Administrative Data</b>	\$ 40,364.00	2,659	unknown		2
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	\$ 174,055.00		3,572		5
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$ 4,851.00	Interest
	Amount	Source
	Amount	Source
<b>Additional Debt</b>		
	Amount	Source
	Amount	Source



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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>				
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source Police	Other Funding Service Agency	
Salary, to include overtime			\$ 108,471.00	\$ 108,471.00		
FICA			\$ 8,413.00	\$ 8,413.00		
IPERS			\$ 10,200.00	\$ 10,200.00		
Deferred Comp						
Worker's Comp			\$ 242.00	\$ 242.00		
Unemployment Ins						
Health and Dental Ins			\$ 26,541.00	\$ 26,541.00		
Clothing Allowance					\$ 158.00	
Organization Dues	\$ 236.00					
Witness Fees						
Longevity Pay			\$ 817.00	\$ 817.00		
Other (Specify)						
<b>TOTAL</b>	<b>\$ 309,762.00</b>	<b>\$ 236.00</b>	<b>\$ -</b>	<b>\$ 154,684.00</b>	<b>\$ 158.00</b>	

<b>Administration - Other Costs:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Service Agency
<u>To include, but not limited to:</u>						
Office Supplies						\$ 376.00
Postage						
Fax Machines						
Copy Machines						\$ 1,399.00
Advertising	\$ 60.00					\$ 230.00
Promotion						
Training Expenses						
Other (Specify)      Audit & SOS						\$ 841.00
<b>TOTAL</b>	<b>\$ 2,906.00</b>	<b>\$ 60.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,846.00</b>

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Service Agency
Gas					\$ 743.00
Electric					\$ 7,410.00
Water					\$ 798.00
Sewer					
Trash Removal					\$ 727.00
Janitorial					\$ 4,940.00
Mowing					
Snow Removal					
Other (Specify) Pest Control					\$ 110.00
HVAC & Building Repair	\$ 7,300.00				\$ 8,611.00
<b>TOTAL</b>	<b>\$ 30,639.00</b>	<b>\$ 7,300.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 23,339.00</b>

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Service Agency
Building					\$ 3,361.00
Liability	\$ 1,288.00				
Equipment	\$ 1,338.00				
Office Rental					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 5,987.00</b>	<b>\$ 2,626.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,361.00</b>

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Service Agency
Maintenance Agreement					
Repairs	\$ 8,279.00				\$ 6,072.00
Fuel					
UPS					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 14,351.00</b>	<b>\$ 8,279.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 6,072.00</b>

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Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Service Agency
Circuit Costs	\$ 9,724.00				
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify) Cellular	\$ 609.00				
Nixle/IamResponding	\$ 8,728.00				
<b>TOTAL</b>	<b>\$ 19,061.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Service Agency
Circuit Costs					\$ 2,993.00
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 2,993.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,993.00</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Service Agency
Internet Fees	\$ 1,121.00				\$ 420.00
Iowa System / NCIC					\$ 2,452.00
Other (Specify)					
<b>TOTAL</b>	<b>\$ 3,993.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,872.00</b>

**Reporting: July 1, 2019 through June 30, 2020**

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**Report due to HSEMD by January 1, 2021**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Service Agency
CAD System		\$ 3,662.00				
Mapping/GIS		\$ 7,624.00				
Logging Recorder						
Dispatcher Work Stations		\$ 254.00				
Software						
Upgrades						
Maintenance Agreements		\$ 5,000.00				\$ 4,485.00
Repairs		\$ 2,880.00				\$ 119.00
EMD						
Other (Specify)      Computer VAC		\$ 111.00				
<b>TOTAL</b>	<b>\$ 24,135.00</b>	<b>\$ 19,531.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,604.00</b>

<b>Data Processing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Service Agency
E911 Data Base/MSAG (Telephone Co)		\$ 14,719.00				
E911 Data Base/MSAG (Other)						
Other (Specify)						
<b>TOTAL</b>	<b>\$ 14,719.00</b>	<b>\$ 14,719.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Service Agency
Intersection Signage		\$ 1,020.00				
Resident Markers		\$ 750.00				
Contracted Services						
GIS (mapping)						
Other (Specify)						
<b>TOTAL</b>	<b>\$ 1,770.00</b>	<b>\$ 1,770.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Reporting: July 1, 2019 through June 30, 2020**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2021**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Radio Infrastructure: Costs for leased and owned</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Service Agency
Radio Base		\$ 2,165.00				
Mobile		\$ 24,095.00				
Portable						
Handheld						
Pagers						
Repeaters						
Remote Transmitter Sites						
Towers						
Maintenance Agreements						
Repairs		\$ 1,560.00				
Other (Specify)						
<b>TOTAL</b>	<b>\$ 27,820.00</b>	<b>\$ 27,820.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Service Agency
Hardware						
Software						
CAD System						
Mapping						
Radio						
Logging Recorder						
Dispatcher Work Stations						
Maintenance Agreements						
Repairs						
Other (Specify)	Laptop	\$ 4,379.00				
<b>TOTAL</b>	<b>\$ 4,379.00</b>	<b>\$ 4,379.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Reporting: July 1, 2019 through June 30, 2020**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2021**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Loans						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Service Agency
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>GRAND TOTAL</b>	<b>\$ 462,515.00</b>	<b>\$ 106,902.00</b>	<b>\$ -</b>	<b>\$ 154,684.00</b>	<b>\$ 154,684.00</b>	<b>\$ 46,245.00</b>
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<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases		\$ 200,000.00				
Amount set aside for future projects						
Other (Specify) Unassigned		\$ 50,000.00				
<b>TOTAL</b>	<b>\$ 250,000.00</b>	<b>\$ 250,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Notes/Comments:** The Service Agency is a 28E Agency with members of the City of Centerville, Appanoose County and General Public for the oversight of joint expenditures, purchases of the Law Center.

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

**Reporting: July 1, 2019 through June 30, 2020**

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**Report due to HSEMD by January 1, 2021**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Melissa Thygesen	<a href="mailto:Mthygesen@auduboncountya.gov">Mthygesen@auduboncountya.gov</a>	712-563-2631
	Name	Email	Phone
<b>Submitted by:</b>	Philip Mennenoh	<a href="mailto:audcoema@auduboncountya.gov">audcoema@auduboncountya.gov</a>	712-563-3483
	Name	Email	Phone
	Audubon County Dispatch Center	Audubon	
	PSAP Name	County	

<b>Administrative Data</b>	\$ 22,500.00			
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls
	\$ 95,000.00			
	Wireless Surcharge Received	Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>		
	Amount	Source
	Amount	Source

<b>Additional Debt</b>		
	Amount	Source
	Amount	Source

Reporting: July 1, 2019 through June 30, 2020

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Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>				
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime			\$ 187,558.55			
FICA						
IPERS						
Deferred Comp						
Worker's Comp						
Unemployment Ins						
Health and Dental Ins						
Clothing Allowance			\$ 418.00			
Organization Dues			\$ 90.00			
Witness Fees						
Longevity Pay						
Other (Specify)						
<b>TOTAL</b>	\$ 188,066.55	\$ -	\$ 188,066.55	\$ -	\$ -	

<b>Administration - Other Costs:</b>						
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies			\$ 1,426.38			
Postage						
Fax Machines						
Copy Machines			\$ 601.92			
Advertising						
Promotion						
Training Expenses			\$ 5,704.00			
Other (Specify)						
<b>TOTAL</b>	\$ 7,732.30	\$ -	\$ 7,732.30	\$ -	\$ -	



Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas						
Electric						
Water						
Sewer						
Trash Removal						
Janitorial						
Mowing						
Snow Removal						
Other (Specify)						
<b>TOTAL</b>	<b>\$</b>	<b>-</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<u>Insurance</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building						
Liability						
Equipment						
Office Rental						
Other (Specify)						
<b>TOTAL</b>	<b>\$</b>	<b>-</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<u>Generator</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement						
Repairs						
Fuel						
UPS						
Other (Specify)						
<b>TOTAL</b>	<b>\$</b>	<b>-</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs					
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs					
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees					
Iowa System / NCIC			\$ 1,956.00		
Other (Specify)					
<b>TOTAL</b>	\$ 1,956.00	\$ -	\$ 1,956.00	\$ -	\$ -

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<b>Operations:</b>								
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)		
CAD System								
Mapping/GIS								
Logging Recorder								
Dispatcher Work Stations				\$ 2,186.54				
Software								
Upgrades								
Maintenance Agreements								
Repairs								
EMD								
Other (Specify)								
<b>TOTAL</b>		\$ 2,186.54	\$ -	\$ 2,186.54	\$ -	\$ -		

<b>Data Processing:</b>								
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)		
E911 Data Base/MSAG (Telephone Co)								
E911 Data Base/MSAG (Other)								
Other (Specify)								
<b>TOTAL</b>		\$ -	\$ -	\$ -	\$ -	\$ -		

<b>Addressing:</b>								
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)		
Intersection Signage								
Resident Markers								
Contracted Services								
GIS (mapping)								
Other (Specify)								
<b>TOTAL</b>		\$ -	\$ -	\$ -	\$ -	\$ -		

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Radio Infrastructure:** *Costs for leased and owned*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Radio Base					
Mobile					
Portable					
Handheld					
Pagers					
Repeaters					
Remote Transmitter Sites					
Towers					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

**Capital Expenditures:** *Non-recurring costs during this reporting timeframe on large expenses in the categories below*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Hardware					
Software					
CAD System					
Mapping					
Radio					
Logging Recorder					
Dispatcher Work Stations					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

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<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Loans						
Other (Specify)						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>GRAND TOTAL</b>	\$ 199,941.39	\$ -	\$ -	\$ 199,941.39	\$ -	\$ -
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<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases						
Amount set aside for future projects						
Other (Specify)						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Gina Edler/Ronald Tippett	<a href="mailto:gedler@bentoncountya.gov">gedler@bentoncountya.gov</a>	319-472-2365/319-472-2337
	Name	Email	Phone
<b>Submitted by:</b>	Ronald Tippett	<a href="mailto:r.tippett@bentonsheriff.com">r.tippett@bentonsheriff.com</a>	319-472-2337
	Name	Email	Phone
	Benton Co Sheriff's Office	Benton	
	PSAP Name	County	

<b>Administrative Data</b>	\$ 86,194.00			
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls
	\$ 179,989.00		4,140	
	Wireless Surcharge Received		Number of Wireless Calls	Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$ 26,500.00	Cities w/I County for Dispatch Services
	Amount	Source
	Amount	Source

<b>Additional Debt</b>	\$ 7,242.95	Interest
	Amount	Source
	Amount	Source

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<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime			\$ 510,855.00				
FICA			\$ 30,484.00				
IPERS			\$ 50,095.00				
Deferred Comp							
Worker's Comp			\$ 12,318.00				
Unemployment Ins			\$ 680.00				
Health and Dental Ins			\$ 84,998.00				
Clothing Allowance							
Organization Dues			\$ 150.00				
Witness Fees							
Longevity Pay			inc in salary				
Other (Specify)							
Medicare			\$ 7,101.00				
<b>TOTAL</b>	<b>\$ 696,681.00</b>	\$ -	\$ 696,681.00	\$ -	\$ -	\$ -	

<b>Administration - Other Costs:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies							
Postage							
Fax Machines							
Copy Machines							
Advertising		\$ 120.00					
Promotion							
Training Expenses			\$ 1,394.00				
Other (Specify)							
Mileage & Travel			\$ 1,506.00				
<b>TOTAL</b>	<b>\$ 3,020.00</b>	\$ 120.00	\$ 2,900.00	\$ -	\$ -	\$ -	

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**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas		\$ 236.00			
Electric	\$ 3,425.00	\$ 2,247.00			
Water		Inc w/ elec			
Sewer		Inc w/ elec			
Trash Removal		\$ 66.00			
Janitorial		\$ 267.00			
Mowing		\$ -			
Snow Removal		\$ 67.00			
Other (Specify)		\$ 24.00			
<b>TOTAL</b>	<b>\$ 6,332.00</b>	<b>\$ 2,907.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building		\$ 1,069.00			
Liability	\$ 2,186.00	\$ 1,826.00			
Equipment		\$ 759.00			
Office Rental					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 5,840.00</b>	<b>\$ 3,654.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement					
Repairs	\$ 646.00				
Fuel	\$ 60.00				
UPS					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 706.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 33,211.00				
Hardware					
Software					
Upgrades	\$ 311,098.00				
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 344,309.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs		\$ 9,030.00			
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 9,030.00</b>	<b>\$ 9,030.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees		\$ 20,700.00			
Iowa System / NCIC					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 20,700.00</b>	<b>\$ 20,700.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
CAD System					\$ 3,780.00	In kind for	
Mapping/GIS						space rental	
Logging Recorder							
Dispatcher Work Stations							
Software							
Upgrades							
Maintenance Agreements		\$ 66,060.00					
Repairs		\$ 11,603.00	\$ 580.00				
EMD							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 82,023.00</b>	<b>\$ 77,663.00</b>	<b>\$ 580.00</b>	<b>\$ -</b>	<b>\$ 3,780.00</b>	<b>\$ -</b>	

<b>Data Processing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
E911 Data Base/MSAG (Telephone Co)							
E911 Data Base/MSAG (Other)							
Other (Specify)			\$ 1,746.00				
<b>TOTAL</b>	<b>\$ 1,746.00</b>	<b>\$ -</b>	<b>\$ 1,746.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

<b>Addressing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Intersection Signage							
Resident Markers					\$ 1,405.00		
Contracted Services							
GIS (mapping)							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 1,405.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,405.00</b>	<b>\$ -</b>	

Reporting: July 1, 2019 through June 30, 2020

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Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Radio Infrastructure:** *Costs for leased and owned*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Radio Base					
Mobile					
Portable					
Handheld					
Pagers					
Repeaters					
Remote Transmitter Sites					
Towers					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

**Capital Expenditures:** *Non-recurring costs during this reporting timeframe on large expenses in the categories below*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Hardware					
Software					
CAD System	\$ 6,260.00				
Mapping					
Radio					
Logging Recorder					
Dispatcher Work Stations					
Maintenance Agreements	\$ 14,952.00				
Repairs					
Other (Specify)	\$ 10,084.00				
<b>TOTAL</b>	\$ 31,296.00	\$ -	\$ -	\$ -	\$ -

**Reporting: July 1, 2019 through June 30, 2020**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2021**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Loans						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>GRAND TOTAL</b>	<b>\$ 1,203,088.00</b>	<b>\$ 459,705.00</b>	<b>\$ 738,198.00</b>	<b>\$ -</b>	<b>\$ 5,185.00</b>	<b>\$ -</b>
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<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases		\$ 150,000.00				
Amount set aside for future projects		\$ 162,097.00				
Other (Specify)						
<b>TOTAL</b>	<b>\$ 312,097.00</b>	<b>\$ 312,097.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

Reporting: July 1, 2019 through June 30, 2020

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Carrie Dutler	<a href="mailto:cdutler@bhcsco.org">cdutler@bhcsco.org</a>	319-291-2680
	Name	Email	Phone
<b>Submitted by:</b>	Judy Flores	<a href="mailto:jflores@bhcsco.org">jflores@bhcsco.org</a>	319-291-2680
	Name	Email	Phone
	Black Hawk Cons Communications Ctr	Black Hawk Co	
	PSAP Name	County	

<b>Administrative Data</b>	\$ 357,527.60			
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls
	\$ 331,068.35		42,896	
	Wireless Surcharge Received		Number of Wireless Calls	Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$ 277,037.73	State of IA Grant, Radio Access Fee
	Amount	Source
	\$ 16,332.28	SW Mobile, Interest
	Amount	Source
<b>Additional Debt</b>		
	Amount	Source
	Amount	Source

Reporting: July 1, 2019 through June 30, 2020

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Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>				
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime			\$ 140,238.00	\$ 1,262,143.00		
FICA			\$ 10,334.00	\$ 93,008.00		
IPERS			\$ 13,107.00	\$ 117,961.00		
Deferred Comp			\$ 750.00	\$ 6,750.00		
Worker's Comp			\$ 96.00	\$ 862.00		
Headsets			\$ 86.52	\$ 778.66		
Health and Dental Ins			\$ 41,927.00	\$ 377,343.00		
Clothing Allowance						
Organization Dues			\$ 97.00	\$ 870.00		
Witness Fees						
Longevity Pay						
Other (Specify) Mileage/food			\$ 146.00	\$ 1,311.00		
Preemployment physical			\$ 25.00	\$ 229.00		
Breakroom			\$ 325.00	\$ 3,861.00		
<b>TOTAL</b>	<b>\$ 2,072,248.18</b>	<b>\$ -</b>	<b>\$ 207,131.52</b>	<b>\$ 1,865,116.66</b>	<b>\$ -</b>	

<b>Administration - Other Costs:</b>						
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies			\$ 617.00	\$ 5,549.00		
Postage			\$ 12.00	\$ 105.00		
Legal Services	\$ 278.70		\$ 99.90	\$ 899.10		
Copy Machines			\$ 17.00	\$ 149.00		
Advertising	\$ 58.86		\$ 91.00	\$ 819.00		
Promotion						
Training Expenses			\$ 938.00	\$ 8,444.00		
Other (Specify) Shipping /Shredding			\$ 131.00	\$ 1,176.00		
Printing Services	\$ 1,998.64		\$ 5.00	\$ 45.00		
Subscription/publications			\$ 74.00	\$ 669.00		
<b>TOTAL</b>	<b>\$ 22,176.20</b>	<b>\$ 2,336.20</b>	<b>\$ 1,984.90</b>	<b>\$ 17,855.10</b>	<b>\$ -</b>	

Reporting: July 1, 2019 through June 30, 2020

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Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas						
Electric		\$ 19,250.17				
Water						
Sewer						
Trash Removal						
Janitorial				\$ 1,197.42	\$ 10,776.74	
Mowing						
Snow Removal						
Other (Specify)						
<b>TOTAL</b>	<b>\$</b>	<b>31,224.33</b>	\$ -	\$ 1,197.42	\$ 10,776.74	\$ -

<u>Insurance</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building						
Liability		\$ 19,022.18		\$ 1,570.00	\$ 14,131.00	
Equipment						
Office Rental						
Other (Specify)						
<b>TOTAL</b>	<b>\$</b>	<b>34,723.18</b>	\$ -	\$ 1,570.00	\$ 14,131.00	\$ -

<u>Generator</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement		\$ 7,975.81				
Repairs		\$ 9,071.94				
Fuel		\$ 1,614.96				
UPS						
Other (Specify)	Utilities	\$ 1,674.36				
<b>TOTAL</b>	<b>\$</b>	<b>20,337.07</b>	\$ -	\$ -	\$ -	\$ -

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 33,173.43				
Hardware					
Software					
Upgrades					
Maintenance Agreements	\$ 40,788.00				
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 73,961.43</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs			\$ 2,168.00	\$ 19,513.00	
Hardware					
Software			\$ 11.00	\$ 99.00	
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,179.00</b>	<b>\$ 19,612.00</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees					
Iowa System / NCIC			\$ 1,551.00	\$ 13,958.00	
Other (Specify)					
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,551.00</b>	<b>\$ 13,958.00</b>	<b>\$ -</b>



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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
CAD System						
Mapping/GIS						
Logging Recorder						
Dispatcher Work Stations						
Software						
Upgrades						
Maintenance Agreements		\$ 9,100.00		\$ 3,353.78	\$ 28,689.52	
Repairs						
EMD						
Other (Specify)	Computer Equipment			\$ 16.61	\$ 149.45	
Audio/Visual				\$ 243.95	\$ 2,195.57	
Printer/ UPS				\$ 9.07	\$ 81.59	
<b>TOTAL</b>	<b>\$ 43,839.54</b>	<b>\$ 9,100.00</b>	<b>\$ -</b>	<b>\$ 3,623.41</b>	<b>\$ 31,116.13</b>	<b>\$ -</b>

<b>Data Processing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
E911 Data Base/MSAG (Telephone Co)		\$ 25,000.00				
E911 Data Base/MSAG (Other)						
Other (Specify)	Fiber	\$ 6,600.00				
<b>TOTAL</b>	<b>\$ 31,600.00</b>	<b>\$ 31,600.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Intersection Signage						
Resident Markers						
Contracted Services						
GIS (mapping)						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Radio Infrastructure: Costs for leased and owned**

<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Radio Base					
Mobile					
Portable					
Handheld					
Pagers					
Repeaters					
Remote Transmitter Sites					
Towers					
Maintenance Agreements	\$ 233,345.79				
Repairs	\$ 7,384.75				
Other (Specify)	\$ 750.00				
Tower Rent	\$ 141,383.74				
HVAC Unit - replace half	\$ 42,420.00				
<b>TOTAL</b>	<b>\$ 425,284.28</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below**

<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Hardware					
Software	\$ 3,712.50				
CAD System					
Mapping					
Radio					
Logging Recorder					
Dispatcher Work Stations					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 3,712.50</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

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<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Loans						
Other (Specify)						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>GRAND TOTAL</b>	\$ 2,796,406.71	\$ 604,603.83	\$ -	\$ 219,237.25	\$ 1,972,565.63	\$ -
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<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases						
Amount set aside for future projects						
Other (Specify)						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

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**Data and Revenues:** Data regarding revenues at the PSAP and other administrative data

<b>Prepared by:</b>	<u>Rick Lampe</u>	<u><a href="mailto:rlampe@boonecounty.iowa.gov">rlampe@boonecounty.iowa.gov</a></u>	<u>515-433-4927</u>
	Name	Email	Phone
<b>Submitted by:</b>	<u>Rick Lampe</u>	<u><a href="mailto:rlampe@boonecounty.iowa.gov">rlampe@boonecounty.iowa.gov</a></u>	<u>514-433-4927</u>
	Name	Email	Phone
	<u>Boone Co Sheriff's Office</u>	<u>Boone</u>	
	PSAP Name	County	

<b>Administrative Data</b>	<u>\$81,431.00</u>	<u>2,060</u>	<u>N/A</u>	<u>N/A</u>	<u>3</u>
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	<u>\$193,001.00</u>		<u>5,190</u>		<u>9</u>
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	<u>\$12,000</u>	<u>GIS Grant</u>
	Amount	Source
	<u>\$42,328.00</u>	<u>Consolidation pass through and interest</u>
	Amount	Source
<b>Additional Debt</b>	<u>\$1,138,500</u>	<u>Boone County</u>
	Amount	Source
	<u></u>	<u></u>
	Amount	Source

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>				
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime	\$0	\$0	\$484,068.00	\$0	\$0	
FICA	\$0	\$0	\$34,858.00	\$0	\$0	
IPERS	\$0	\$0	\$44,661.00	\$0	\$0	
Deferred Comp	\$0	\$0	\$0	\$0	\$0	
Worker's Comp	\$0	\$0	\$0	\$0	\$0	
Unemployment Ins	\$0	\$0	\$0	\$0	\$0	
Health and Dental Ins	\$0	\$0	\$102,412.00	\$0	\$0	
Clothing Allowance	\$0	\$0	\$0	\$0	\$0	
Organization Dues	\$0	\$0	\$0	\$0	\$0	
Witness Fees	\$0	\$0	\$0	\$0	\$0	
Longevity Pay	\$0	\$0	\$760.00	\$0	\$0	
Other (Specify) 911 Administrator	\$0	\$0	\$12,500	\$0	\$0	
<b>TOTAL</b>	<b>\$ 679,259.00</b>	<b>\$ -</b>	<b>\$ 679,259.00</b>	<b>\$ -</b>	<b>\$ -</b>	

<b>Administration - Other Costs:</b>						
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies	\$117.00	\$0	\$338.00	\$0	\$0	
Postage	\$0	\$0	\$0	\$0	\$0	
Fax Machines	\$0	\$0	\$0	\$0	\$0	
Copy Machines	\$0	\$0	\$0	\$0	\$0	
Advertising	\$289.00	\$0	\$890.00	\$0	\$0	
Promotion	\$0	\$0	\$0	\$0	\$0	
Training Expenses	\$14,080.00	\$0	\$474.00	\$0	\$0	
Other (Specify)	\$0	\$0	\$0	\$0	\$0	
<b>TOTAL</b>	<b>\$ 16,188.00</b>	<b>\$ 14,486.00</b>	<b>\$ -</b>	<b>\$ 1,702.00</b>	<b>\$ -</b>	

**Reporting: July 1, 2019 through June 30, 2020**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2021**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas	\$0	\$8,686.00	\$0	\$0	\$0
Electric	\$0	\$55,792.00	\$0	\$0	\$0
Water	\$0	\$10,780.00	\$0	\$0	\$0
Sewer      Water/Sewer Combined.	\$0	\$0	\$0	\$0	\$0
Trash Removal	\$0	\$1,986.00	\$0	\$0	\$0
Janitorial	\$0	\$8,754.00	\$0	\$0	\$0
Mowing	\$0	\$441.00	\$0	\$0	\$0 #
Snow Removal	\$0	\$0	\$0	\$0	\$0
Other (Specify)					
<b>TOTAL</b>	<b>\$ 86,439.00</b>	<b>\$ -</b>	<b>\$ 86,439.00</b>	<b>\$ -</b>	<b>\$ -</b>

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building	\$0	\$10,624.00	\$0	\$0	\$0
Liability	\$0	\$0	\$0	\$0	\$0
Equipment	\$0	\$0	\$0	\$0	\$0
Office Rental	\$0	\$0	\$0	\$0	\$0
Other (Specify)      Tort Liability Ins.	\$616.00	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$ 11,240.00</b>	<b>\$ 616.00</b>	<b>\$ 10,624.00</b>	<b>\$ -</b>	<b>\$ -</b>

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement	\$0	\$0	\$0	\$0	\$0
Repairs	\$475.00	\$0	\$475	\$0	\$0
Fuel	\$104.00	\$0	\$104	\$0	\$0
UPS	\$0	\$0	\$0	\$0	\$0
Other (Specify)	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$ 1,158.00</b>	<b>\$ 579.00</b>	<b>\$ 579.00</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$15,557.00	\$0	\$0	\$0	\$0
Hardware	\$0	\$0	\$0	\$0	\$0
Software	\$0	\$0	\$0	\$0	\$0
Upgrades	\$0	\$0	\$0	\$0	\$0
Maintenance Agreements	\$0	\$0	\$0	\$0	\$0
Repairs	\$0	\$0	\$0	\$0	\$0
Other (Specify)	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$ 15,557.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$1,888.00	\$0	\$2,584.00	\$0	\$0
Hardware	\$0	\$0	\$0	\$0	\$0
Software	\$0	\$0	\$0	\$0	\$0
Upgrades	\$0	\$0	\$0	\$0	\$0
Maintenance Agreements	\$0	\$0	\$0	\$0	\$0
Repairs	\$0	\$0	\$0	\$0	\$0
Other (Specify)	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$ 4,472.00</b>	<b>\$ -</b>	<b>\$ 2,584.00</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees	\$0	\$1,080.00	\$0	\$0	\$0
Iowa System / NCIC	\$0	\$0	\$10,512.00	\$0	\$0
Other (Specify)	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 1,080.00</b>	<b>\$ 10,512.00</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
CAD System		\$0	\$0	\$0	\$0	\$0
Mapping/GIS		\$0.00	\$0	\$0	\$0	\$0
Logging Recorder		\$2,472.00	\$0	\$0	\$0	\$0
Dispatcher Work Stations		\$0	\$0	\$0	\$0	\$0
Software		\$0	\$0	\$0	\$0	\$0
Upgrades		\$772.00	\$0	\$0	\$0	\$0
Maintenance Agreements		\$11,505.00	\$0		\$0	\$0
Repairs		\$0	\$0	\$0	\$0	\$0
EMD		\$2,650.00	\$0	\$0	\$0	\$0
Other (Specify)	I Am Responding	\$3,256.00	\$0	\$0	\$0	\$0
Mainstay/Access		\$521.00	\$0	\$521.00	\$0	\$0
<b>TOTAL</b>	<b>\$ 21,697.00</b>	<b>\$ 21,176.00</b>	<b>\$ -</b>	<b>\$ 521.00</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Data Processing:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
E911 Data Base/MSAG (Telephone Co)		\$0.00	\$0	\$0	\$0	\$0
E911 Data Base/MSAG (Other)		\$8,157	\$0	\$0	\$0	\$0
Other (Specify)	ESRI	\$12,000	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$ 20,157.00</b>	<b>\$ 20,157.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Intersection Signage		\$2,585.00	\$0	\$0	\$0	\$0
Resident Markers		\$0	\$0	\$0	\$0	\$0
Contracted Services		\$0	\$0	\$0	\$0	\$0
GIS (mapping)		\$8,000.00	\$0	\$0	\$0	\$0
Other (Specify)		\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$ 10,585.00</b>	<b>\$ 10,585.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



Reporting: July 1, 2019 through June 30, 2020

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Radio Infrastructure: Costs for leased and owned</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
<u>To include, but not limited to:</u>							
Radio Base		\$0	\$0	\$0	\$0	\$0	
Mobile		\$0	\$0	\$0	\$0	\$0	
Portable		\$0	\$0	\$0	\$0	\$0	
Handheld		\$0	\$0	\$0	\$0	\$0	
Pagers		\$0	\$0	\$0	\$0	\$0	
Repeaters		\$0	\$0	\$0	\$0	\$0	
Remote Transmitter Sites		\$0	\$0	\$0	\$0	\$0	
Towers		\$12,750.00	\$0	\$0	\$0	\$0	
Maintenance Agreements		\$0	\$0	\$0	\$0	\$0	
Repairs		\$0	\$0	\$10,442.00	\$0	\$0	
Other (Specify)	In car Computer	\$5,254.00	\$0	\$0	\$0	\$0	
Radio Consulting		\$1,825.00	\$1,825.00	\$0	\$0	\$0	
<b>TOTAL</b>	<b>\$</b>	<b>\$ 32,096.00</b>	<b>\$ 19,829.00</b>	<b>\$ 1,825.00</b>	<b>\$ 10,442.00</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Hardware		\$0	\$0	\$0	\$0	\$0
Software		\$0	\$0	\$0	\$0	\$0
CAD System		\$0	\$0	\$0	\$0	\$0
Mapping		\$0	\$0	\$0	\$0	\$0
Radio		\$0	\$0	\$0	\$0	\$0
Logging Recorder		\$0	\$0	\$0	\$0	\$0
Dispatcher Work Stations		\$0	\$0	\$0	\$0	\$0
Maintenance Agreements		\$0	\$0	\$0	\$0	\$0
Repairs		\$0	\$0	\$0	\$0	\$0
Other (Specify)	New Keyboards	\$1,494	\$0	\$0	\$0	\$0
for dispatch						
<b>TOTAL</b>	<b>\$</b>	<b>\$ 1,494.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Reporting: July 1, 2019 through June 30, 2020**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2021**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Loans		\$0	\$0	\$0	\$0	\$0
Other (Specify)	Radio payment to	\$126,500.00	\$0	\$0	\$0	\$0
Boone County						
<b>TOTAL</b>	<b>\$ 126,500.00</b>	\$ 126,500.00	\$ -	\$ -	\$ -	\$ -

<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
		\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$ -</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>GRAND TOTAL</b>	<b>\$ 1,038,434.00</b>	<b>\$ 232,867.00</b>	<b>\$ 99,968.00</b>	<b>\$ 705,599.00</b>	<b>\$ -</b>	<b>\$ -</b>
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<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases		\$96,146.00	\$0	\$0	\$0	\$0
Amount set aside for future projects		\$0	\$0	\$0	\$0	\$0
Other (Specify)		\$0				
<b>TOTAL</b>	<b>\$ 96,146.00</b>	\$ 96,146.00	\$ -	\$ -	\$ -	\$ -

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

**Reporting: July 1, 2019 through June 30, 2020**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2021**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Dan Pickett	<a href="mailto:dpickett@co.bremer.ia.us">dpickett@co.bremer.ia.us</a>	319-352-5400 Ext. 4100
	Name	Email	Phone
<b>Submitted by:</b>	Dan Pickett	<a href="mailto:dpickett@co.bremer.ia.us">dpickett@co.bremer.ia.us</a>	319-352-5400 Ext. 4100
	Name	Email	Phone
	Bremer Co-Waverly Law Center	Bremer	
	PSAP Name	County	

<b>Administrative Data</b>	\$ 68,655.48	1,525	Included w/wireline	15,744	2
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	\$ 123,514.80		4,176		7
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$ 43,852.76	Iowa Homeland and Emergency Management Department
	Amount	Source
	\$ 1,064.60	Interest from back account
	Amount	Source
<b>Additional Debt</b>	\$ 441.00	Sale of Signs
	Amount	Source
	Amount	Source

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Law Board Funding	Other Funding	Other Funding
							Source (specify)
Salary, to include overtime				\$ 322,148.04			
FICA				\$ 27,537.39			
IPERS				\$ 33,848.97			
Deferred Comp							
Worker's Comp				\$ 901.00			
Unemployment Ins							
Health and Dental Ins				\$ 64,554.60			
Clothing Allowance							
Organization Dues				\$ 175.00			
Witness Fees							
Longevity Pay				\$ 1,598.46			
Other (Specify)							
training expense/mileage				\$ 896.56			
Liability Insurance				\$ 1,112.55			
Shift Pay				\$ 1,178.44			
<b>TOTAL</b>	<b>\$ 453,951.01</b>	\$ -	\$ -	\$ 453,951.01	\$ -	\$ -	\$ -

<b>Administration - Other Costs:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding	Other Funding	
					Source (specify)	Source (specify)	
Office Supplies		\$ 198.85					
Postage							
Fax Machines							
Copy Machines							
Advertising		\$ 60.04					
Promotion							
Training Expenses							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 258.89</b>	\$ 258.89	\$ -	\$ -	\$ -	\$ -	\$ -

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<b>Utilities</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas				\$ 259.28	
Electric	\$ 1,813.58			\$ 2,163.28	
Water					
Sewer					
Trash Removal					
Janitorial					
Mowing					
Snow Removal					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 4,236.14</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,422.56</b>	<b>\$ -</b>

<b>Insurance</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building				\$ 7.40	
Liability				\$ 558.52	
Equipment	\$ 843.35			\$ 0.72	
Office Rental					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 1,409.99</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 566.64</b>	<b>\$ -</b>

<b>Generator</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement	\$ 1,494.29				
Repairs	\$ 799.79				
Fuel	\$ 387.00				
UPS	\$ 883.00				
Other (Specify)					

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**TOTAL**    \$            **3,564.08**    \$            3,564.08    \$            -    \$            -    \$            -    \$            -

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs				\$ 11,119.87	
Hardware					
Software					
Upgrades					
Maintenance Agreements	\$ 2,050.00				
Repairs					
Other (Specify)      Max Call Taker upgrade	\$ 36,523.89				
<b>TOTAL</b>	\$ 49,693.76	\$ 38,573.89	\$ -	\$ 11,119.87	\$ -

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 5,641.99				
Hardware					
Software					
Upgrades					
Maintenance Agreements	\$ 2,050.00				
Repairs					
Other (Specify)      backup phone	\$ 123.97				
<b>TOTAL</b>	\$ 7,815.96	\$ 7,815.96	\$ -	\$ -	\$ -

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees					
Iowa System / NCIC				\$ 11,088.00	
Other (Specify)					

Reporting: July 1, 2019 through June 30, 2020

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TOTAL	\$	11,088.00	\$	-	\$	-	\$	-	\$	11,088.00	\$	-
<b>Operations:</b>												
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)						
CAD System												
Mapping/GIS	\$	3,960.00										
Logging Recorder												
Dispatcher Work Stations												
Software												
Upgrades												
Maintenance Agreements	\$	6,445.00			\$	12,490.00						
Repairs												
EMD	\$	49.00										
Other (Specify)												
<b>TOTAL</b>	\$	<b>22,944.00</b>	\$	10,454.00	\$	-	\$	-	\$	12,490.00	\$	-
<b>Data Processing:</b>												
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)						
E911 Data Base/MSAG (Telephone Co)	\$	19,925.53										
E911 Data Base/MSAG (Other)												
Other (Specify)												
<b>TOTAL</b>	\$	<b>19,925.53</b>	\$	19,925.53	\$	-	\$	-	\$	-	\$	-
<b>Addressing:</b>												
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)						
Intersection Signage	\$	703.51										
Resident Markers												
Contracted Services												
GIS (mapping)												
Other (Specify)												

**Reporting: July 1, 2019 through June 30, 2020**

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TOTAL	\$	703.51	\$	703.51	\$	-	\$	-	\$	-	\$	-
<b>Radio Infrastructure: Costs for leased and owned</b>												
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)						
Radio Base												
Mobile												
Portable												
Handheld												
Pagers												
Repeaters												
Remote Transmitter Sites												
Towers	\$	67,616.84										
Maintenance Agreements	\$	4,100.00										
Repairs	\$	3,073.87										
Other (Specify) Lease Site	\$	1,200.00										
Server Cooling upgrade	\$	14,232.58										
Radio replaced (Sumner Tower site)	\$	2,587.93										
<b>TOTAL</b>	<b>\$</b>	<b>92,811.22</b>	<b>\$</b>	<b>92,811.22</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>

<b>Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below</b>											
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)					
Hardware											
Software											
CAD System											
Mapping											
Radio											
Logging Recorder											
Dispatcher Work Stations											
Maintenance Agreements											
Repairs											
Other (Specify)											



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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>TOTAL</b>	\$	-	\$	-	\$	-	\$	-	\$	-
<b>Debt Services: Paid on debt during the current reporting timeframe</b>										
<u>To include, but not limited to:</u>										
		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)				
Loans										
Other (Specify)										
<b>TOTAL</b>	\$	-	\$	-	\$	-	\$	-	\$	-
<b>Miscellaneous (Specify):</b>										
		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)				
<b>TOTAL</b>	\$	-	\$	-	\$	-	\$	-	\$	-
<b>GRAND TOTAL</b>	\$	668,402.09	\$	176,764.01	\$	-	\$	453,951.01	\$	37,687.07

<b>Set Aside Funds:</b>										
<u>To include, but not limited to:</u>										
		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)				
Amount set aside for future purchases										
Amount set aside for future projects	\$	710,279.09								
Other (Specify)										
<b>TOTAL</b>	\$	710,279.09	\$	710,279.09	\$	-	\$	-	\$	-

**Notes/Comments:**

**Reminders**

\*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.

\*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.

**Reporting: July 1, 2019 through June 30, 2020**

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

\*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	<u>Kris Wilgenbush</u>	<u><a href="mailto:Kwilgenbush@co.buchanan.ia.us">Kwilgenbush@co.buchanan.ia.us</a></u>	<u>319-334-4109</u>
	Name	Email	Phone
<b>Submitted by:</b>	<u>Chris Hare</u>	<u><a href="mailto:chare@co.buchanan.ia.us">chare@co.buchanan.ia.us</a></u>	<u>319-334-2101</u>
	Name	Email	Phone
	<u>Buchanan County Sheriff</u>	<u>Buchanan</u>	
	PSAP Name	County	

<b>Administrative Data</b>	<u>\$ 68,752.00</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>2</u>
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	<u>\$ 176,464.00</u>		<u>3,319</u>		<u>5</u>
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	<u>\$ 40,994.00</u>	<u>Rent of Buildings \$994 &amp; Cty Contributions \$40,000</u>
	Amount	Source
	<u>\$ 16,169.00</u>	<u>Interest \$15103, Sign Reimb \$119 &amp; Misc. Refund \$947</u>
	Amount	Source
<b>Additional Debt</b>	<u></u>	<u></u>
	Amount	Source
	<u></u>	<u></u>
	Amount	Source

**Reporting: July 1, 2019 through June 30, 2020**

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**Report due to HSEMD by January 1, 2021**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime		\$ 18,601.00		\$ 260,712.00			
FICA		\$ 1,238.00		\$ 19,185.00			
IPERS		\$ 1,756.00		\$ 24,658.00			
Deferred Comp							
Worker's Comp		\$ 204.00		\$ 184.00			
Unemployment Ins		\$ 56.00		\$ 505.00			
Health and Dental Ins		\$ 14,746.00		\$ 113,889.00			
Clothing Allowance				\$ 396.00			
Organization Dues		\$ 142.00					
Witness Fees							
Longevity Pay							
Other (Specify)							
Life Insurance		\$ 151.00		\$ 309.00			
Hearing test				\$ 115.00			
Indirect Cost			\$ 33,279.00				
<b>TOTAL</b>	<b>\$ 490,126.00</b>	\$ 36,894.00	\$ 33,279.00	\$ 419,953.00	\$ -	\$ -	

<b>Administration - Other Costs:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies		\$ 206.00		\$ 593.00			
Postage							
Fax Machines							
Copy Machines							
Advertising			\$ 36.00				
Promotion							
Training Expenses				\$ 402.00			
Other (Specify) Minor Equip		\$ 1,016.00					
Equip. Repair		\$ 88.00					
<b>TOTAL</b>	<b>\$ 2,341.00</b>	\$ 1,310.00	\$ 36.00	\$ 995.00	\$ -	\$ -	

**Reporting: July 1, 2019 through June 30, 2020**

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas			\$ 942.00			
Electric			\$ 9,136.00			
Water						
Sewer						
Trash Removal						
Janitorial						
Mowing						
Snow Removal						
Other (Specify) Telephone		\$ 2,654.00	\$ 4,786.00	\$ 196.00		
Telephone Recurring			\$ 9,163.00			
Internet				\$ 6,741.00		
<b>TOTAL</b>	<b>\$ 33,618.00</b>	<b>\$ 2,654.00</b>	<b>\$ 24,027.00</b>	<b>\$ 6,937.00</b>	<b>\$ -</b>	<b>\$ -</b>

<u>Insurance</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building		\$ -				
Liability		\$ 2,859.00				
Equipment			\$ 44,946.00	\$ 212.00		
Office Rental						
Other (Specify) Janitorial/Maint				\$ 2,540.00		
<b>TOTAL</b>	<b>\$ 50,557.00</b>	<b>\$ 2,859.00</b>	<b>\$ 44,946.00</b>	<b>\$ 2,752.00</b>	<b>\$ -</b>	<b>\$ -</b>

<u>Generator</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement		\$ 3,200.00				
Repairs						
Fuel						
UPS						
Other (Specify)						
<b>TOTAL</b>	<b>\$ 3,200.00</b>	<b>\$ 3,200.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 9,163.00				
Hardware					
Software	\$ 11,685.00				
Upgrades					
Maintenance Agreements		\$ 43,406.00	\$ 13,196.00		
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 77,450.00</b>	<b>\$ 43,406.00</b>	<b>\$ 13,196.00</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 4,768.00				
Hardware					
Software					
Upgrades	\$ 2,350.00				
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 7,118.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees					
Iowa System / NCIC					
Other (Specify)					
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
CAD System							
Mapping/GIS		\$ 6,020.00					
Logging Recorder							
Dispatcher Work Stations							
Software		\$ 8,599.00					
Upgrades							
Maintenance Agreements		\$ 4,570.00					
Repairs							
EMD							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 19,189.00</b>	<b>\$ 19,189.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Data Processing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
E911 Data Base/MSAG (Telephone Co)							
E911 Data Base/MSAG (Other)							
Other (Specify)							
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Intersection Signage			\$ 3,658.00				
Resident Markers							
Contracted Services							
GIS (mapping)							
Other (Specify) Fuel			\$ 283.00				
Supplies			\$ 36.00				
<b>TOTAL</b>	<b>\$ 3,977.00</b>	<b>\$ -</b>	<b>\$ 3,977.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Reporting: July 1, 2019 through June 30, 2020**

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Radio Infrastructure: Costs for leased and owned**

<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Radio Base					
Mobile					
Portable					
Handheld					
Pagers					
Repeaters					
Remote Transmitter Sites					
Towers					
Maintenance Agreements	\$ 6,975.00				
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 6,975.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below**

<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (Bond)	Other Funding Source (specify)
Hardware					
Software					
CAD System					
Mapping					
Radio				\$ 708,183.00	
Logging Recorder					
Dispatcher Work Stations					
Maintenance Agreements					
Repairs					
Other (Specify)      Audit Service				\$ 32,000.00	
Technical & Consulting				\$ 300.00	
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 740,483.00</b>	<b>\$ -</b>



**Reporting: July 1, 2019 through June 30, 2020**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2021**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Loans						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>GRAND TOTAL</b>	<b>\$ 1,435,034.00</b>	<b>\$ 101,047.00</b>	<b>\$ 149,671.00</b>	<b>\$ 443,833.00</b>	<b>\$ 740,483.00</b>	<b>\$ -</b>
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<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases						
Amount set aside for future projects						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Notes/Comments:** First of I apologize for the delay in reporting. Our former auditor always took care of this report. With me being new to the position my priority was to finalize the county budget and had a special election. With the help of our E911 director and a zoom meeting with Blake I hope we have everything you need. Please feel free to contact me with any questions. Thank you, Kris Wilgenbusch

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

Data and Revenues: Data regarding revenues at the PSAP and other administrative data

<b>Prepared by:</b>	Mark Van Hooser	markv@bv911.com	712-749-2525
	Name	Email	Phone

<b>Submitted by:</b>	Mark Van Hooser	markv@bv911.com	712-749-2525
	Name	Email	Phone

Buena Vista Co 911 Comm Center - Storm La	Buena Vista
PSAP Name	County

<b>Administrative Data</b>	\$ 54,306.00	1,017	123	Unable to track	3
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	\$ 150,934.00		4,132		8
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$ 31,853.00	End of Fiscal Year Passthrough
	Amount	Source

<b>Additional Revenues</b>	\$ 12,000.00	GIS Grant
	Amount	Source

<b>Additional Debt</b>		
	Amount	Source

<b>Additional Debt</b>		
	Amount	Source

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)		
Salary, to include overtime	\$ 33,845.00	\$ 420,556.00					
FICA	\$ 1,945.00	\$ 30,560.00					
IPERS		\$ 40,813.00					
Deferred Comp							
Worker's Comp							
Unemployment Ins							
Health and Dental Ins		\$ 100,272.00					
Clothing Allowance		\$ 979.00					
Organization Dues	\$ 142.00	\$ 591.00					
Witness Fees							
Longevity Pay		\$ 3,430.00					
Other (Specify)							
<b>TOTAL</b>	<b>\$ 633,133.00</b>	<b>\$ 35,932.00</b>	<b>\$ 597,201.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administration - Other Costs:</b>							
To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)		
Office Supplies	\$ 1,346.00	\$ 2,852.00					
Postage		\$ 7.00					
Fax Machines							
Copy Machines							
Advertising							
Promotion							
Training Expenses	\$ 1,087.00	\$ 4,826.00					
Other (Specify) Budget Publication	\$ 60.00						
Subscriptions		\$ 263.00					
<b>TOTAL</b>	<b>\$ 10,441.00</b>	<b>\$ 2,493.00</b>	<b>\$ 7,948.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas		\$ 142.00	\$ 2,323.00		
Electric		\$ 940.00	\$ 3,872.00		
Water			\$ 131.00		
Sewer			\$ 131.00		
Trash Removal			\$ 48.00		
Janitorial			\$ 1,514.00		
Mowing					
Snow Removal					
Other (Specify)					
<b>TOTAL</b>	\$ 9,101.00	\$ -	\$ 1,082.00	\$ 8,019.00	\$ -

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building					
Liability					
Equipment					
Office Rental					
Other (Specify) TORT	\$ 3,961.00				
<b>TOTAL</b>	\$ 3,961.00	\$ 3,961.00	\$ -	\$ -	\$ -

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement					
Repairs					
Fuel					
UPS					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 7,824.00				
Hardware					
Software					
Upgrades					
Maintenance Agreements	\$ 32,684.00				
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 40,508.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 2,515.00	\$ 3,273.00			
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 2,515.00</b>	<b>\$ 3,273.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Co IT Department	Other Funding Source (specify)
Internet Fees				\$ 5,400.00	
Iowa System / NCIC		\$ 13,152.00			
Other (Specify)					
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 13,152.00</b>	<b>\$ -</b>	<b>\$ 5,400.00</b>	<b>\$ -</b>

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<b>Operations:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
CAD System		\$ 2,999.00				
Mapping/GIS		\$ 4,400.00				
Logging Recorder		\$ 2,500.00				
Dispatcher Work Stations						
Software						
Upgrades		\$ 13,044.00				
Maintenance Agreements		\$ 10,750.00	\$ 1,725.00			
Repairs		\$ 6,244.00				
EMD			\$ 607.00			
Other (Specify) DTN Annual Fee		\$ 6,024.00				
Remote Access Renewal		\$ 1,660.00				
<b>TOTAL</b>	<b>\$ 49,953.00</b>	<b>\$ 47,621.00</b>	<b>\$ 2,332.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Data Processing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
E911 Data Base/MSAG (Telephone Co)						
E911 Data Base/MSAG (Other)						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Intersection Signage		\$ 487.00				
Resident Markers		\$ 1,548.00				
Contracted Services		\$ 945.00				
GIS (mapping)		\$ 17,878.00				
Other (Specify)						
<b>TOTAL</b>	<b>\$ 20,858.00</b>	<b>\$ 20,858.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Radio Infrastructure: Costs for leased and owned</b>					Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff		
Radio Base		\$ 2,240.00				
Mobile		\$ 4,532.00				
Portable		\$ 2,534.00				
Handheld						
Pagers						
Repeaters						
Remote Transmitter Sites						
Towers		\$ 19,263.00				
Maintenance Agreements		\$ 20,262.00				
Repairs		\$ 9,879.00				
Other (Specify)	Tower Space Lease		\$ 2,926.00			
<b>TOTAL</b>	<b>\$ 61,636.00</b>	<b>\$ 58,710.00</b>	<b>\$ 2,926.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below</b>					Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff		
Hardware						
Software						
CAD System						
Mapping						
Radio						
Logging Recorder						
Dispatcher Work Stations						
Maintenance Agreements						
Repairs						
Other (Specify)	Monitors		\$ 2,840.00			
<b>TOTAL</b>	<b>\$ 2,840.00</b>	<b>\$ -</b>	<b>\$ 2,840.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Reporting: July 1, 2019 through June 30, 2020**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2021**

To reflect all expenditures for operating the PSAP using the **accural accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Loans						
Other (Specify)						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>GRAND TOTAL</b>	\$ 856,771.00	\$ 212,598.00	\$ 630,754.00	\$ 8,019.00	\$ 5,400.00	\$ -
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<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases						
Amount set aside for future projects						
Other (Specify)						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Notes/Comments:</b>	1 - Deferred Comp - No County Expense Unemployment Insurance - Only Pays if there is a Claim carrier did not provide me with any figures for building & equipment insurance	2 - No 3 - Insurance
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**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accural accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232



Reporting: July 1, 2019 through June 30, 2020

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Jason S. Johnson	<a href="mailto:jjohnson@butlercoiowa.org">jjohnson@butlercoiowa.org</a>	319-267-2410
	Name	Email	Phone
<b>Submitted by:</b>	Jason S. Johnson	<a href="mailto:jjohnson@butlercoiowa.org">jjohnson@butlercoiowa.org</a>	319-267-2410
	Name	Email	Phone
	Butler Co sheriff's Office	Butler	
	PSAP Name	County	

<b>Administrative Data</b>	\$ 38,532.53			
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls
	\$ 171,367.55			
	Wireless Surcharge Received	Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$ 4,094.15	Interest
	Amount	Source
	Amount	Source
<b>Additional Debt</b>		
	Amount	Source
	Amount	Source

Reporting: July 1, 2019 through June 30, 2020

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>				
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime			\$ 206,700.00			
FICA			\$ 14,805.00			
IPERS			\$ 21,947.00			
Deferred Comp						
Worker's Comp						
Unemployment Ins						
Health and Dental Ins				\$ 61,288.00	County	
Clothing Allowance			\$ 62.00			
Organization Dues						
Witness Fees						
Longevity Pay						
Other (Specify)						
<b>TOTAL</b>	\$ 304,802.00	\$ -	\$ 243,514.00	\$ 61,288.00	\$ -	

<b>Administration - Other Costs:</b>						
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies						
Postage						
Fax Machines				\$ 298.50	IT	
Copy Machines				\$ 2,835.00	IT	
Advertising						
Promotion						
Training Expenses			\$ 720.00			
Other (Specify)						
<b>TOTAL</b>	\$ 3,853.50	\$ -	\$ 720.00	\$ 3,133.50	\$ -	

Reporting: July 1, 2019 through June 30, 2020

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas					
Electric					
Water					
Sewer					
Trash Removal					
Janitorial					
Mowing					
Snow Removal					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building				\$ 3,314.00	County
Liability				\$ 10,062.00	County
Equipment					
Office Rental					
Other (Specify)					
<b>TOTAL</b>	\$ 13,376.00	\$ -	\$ -	\$ 13,376.00	\$ -

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement				\$ 435.40	IT
Repairs					
Fuel					
UPS					
Other (Specify)					
<b>TOTAL</b>	\$ 435.40	\$ -	\$ -	\$ 435.40	\$ -

Reporting: July 1, 2019 through June 30, 2020

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Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 59,385.00				
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 59,385.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs				\$ 748.29	IT
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 748.29</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 748.29</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees				\$ 2,237.38	
Iowa System / NCIC			\$ 5,748.00		
Other (Specify)					
<b>TOTAL</b>	<b>\$ 7,985.38</b>	<b>\$ -</b>	<b>\$ 5,748.00</b>	<b>\$ 2,237.38</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
CAD System							
Mapping/GIS		\$ 28,247.00					
Logging Recorder							
Dispatcher Work Stations							
Software							
Upgrades							
Maintenance Agreements							
Repairs							
EMD							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 28,247.00</b>	<b>\$ 28,247.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Data Processing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
E911 Data Base/MSAG (Telephone Co)							
E911 Data Base/MSAG (Other)							
Other (Specify)							
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Intersection Signage					\$ 1,287.00	Engineer	
Resident Markers							
Contracted Services							
GIS (mapping)							
Other (Specify)					\$ 6,487.00	IT	
<b>TOTAL</b>	<b>\$ 7,774.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 7,774.00</b>		<b>\$ -</b>

**Reporting: July 1, 2019 through June 30, 2020**

**Must Use This Form--Hand Written Forms Not Accepted**

**Report due to HSEMD by January 1, 2021**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Radio Infrastructure: Costs for leased and owned**

<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Radio Base	\$ 44,375.00				
Mobile					
Portable					
Handheld					
Pagers					
Repeaters					
Remote Transmitter Sites					
Towers	\$ 1,800.00				
Maintenance Agreements					
Repairs					
Other (Specify)	\$ 1,890.00				
	\$ 320.00	Misc.			
<b>TOTAL</b>	<b>\$ 48,385.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below**

<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Hardware					
Software					
CAD System					
Mapping					
Radio					
Logging Recorder					
Dispatcher Work Stations					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Reporting: July 1, 2019 through June 30, 2020**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2021**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>					
To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Loans					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Miscellaneous (Specify):</b>					
	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>GRAND TOTAL</b>	\$ 474,991.57	\$ 136,017.00	\$ -	\$ 249,982.00	\$ 88,992.57	\$ -
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<b>Set Aside Funds:</b>					
To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Amount set aside for future purchases					
Amount set aside for future projects					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

Reporting: July 1, 2019 through June 30, 2020

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Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Shane Voith	<a href="mailto:svoith@calhouncountyiowa.com">svoith@calhouncountyiowa.com</a>	712-297-5104
	Name	Email	Phone
<b>Submitted by:</b>	Shane Voith	<a href="mailto:svoith@calhouncountyiowa.com">svoith@calhouncountyiowa.com</a>	712-297-5104
	Name	Email	Phone
	Calhoun County Sheriffs Office	Calhoun	
	PSAP Name	County	

<b>Administrative Data</b>	\$ 37,721.29	530	732	290	2
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	\$ 168,631.60		2,004		4
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$ 1,000.00	ICAP Grant
	Amount	Source
	\$ 6,000.00	GIS Grant
	Amount	Source
<b>Additional Debt</b>		
	Amount	Source
	Amount	Source



Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime				\$ 185,012.50			
FICA				\$ 16,868.47			
IPERS				\$ 21,242.73			
Deferred Comp							
Worker's Comp							
Unemployment Ins							
Health and Dental Ins				\$ 48,471.84			
Clothing Allowance				\$ 604.00			
Organization Dues							
Witness Fees							
Longevity Pay							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 272,199.54</b>	\$ -	\$ -	\$ 272,199.54	\$ -	\$ -	

<b>Administration - Other Costs:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies				\$ 132.85			
Postage		\$ 22.00					
Fax Machines							
Copy Machines		\$ 1,649.50					
Advertising		\$ 49.89		\$ 436.00			
Promotion							
Training Expenses		\$ 293.90					
Other (Specify)							
<b>TOTAL</b>	<b>\$ 2,584.14</b>	\$ 2,015.29	\$ -	\$ 568.85	\$ -	\$ -	

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas						
Electric			\$ 195.00			
Water			\$ 15.00			
Sewer						
Trash Removal			\$ 8.00			
Janitorial			\$ 294.00			
Mowing			\$ 20.00			
Snow Removal			\$ 15.00			
Other (Specify)	Elevator Maint.		\$ 48.00			
	Shredding		\$ 8.00			
<b>TOTAL</b>	<b>\$ 603.00</b>	\$ -	\$ 603.00	\$ -	\$ -	\$ -

<u>Insurance</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building			\$ 218.00			
Liability		\$ 3,900.61	\$ 280.00			
Equipment						
Office Rental						
Other (Specify)	antenna tower	\$ 21.00				
<b>TOTAL</b>	<b>\$ 4,419.61</b>	\$ 3,921.61	\$ 498.00	\$ -	\$ -	\$ -

<u>Generator</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement			\$ 9.00			
Repairs						
Fuel						
UPS						
Other (Specify)						
<b>TOTAL</b>	<b>\$ 9.00</b>	\$ -	\$ 9.00	\$ -	\$ -	\$ -

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 14,346.69				
Hardware					
Software					
Upgrades					
Maintenance Agreements	\$ 12,553.82				
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 26,900.51</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs			\$ 2,532.46		
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify) cellular phone			\$ 351.84		
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,884.30</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees					
Iowa System / NCIC				\$ 5,320.00	City PDs
Other (Specify) Data Maxx-Omnix		\$ 1,310.00			
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 1,310.00</b>	<b>\$ -</b>	<b>\$ 5,320.00</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
CAD System						
Mapping/GIS						
Logging Recorder			\$ 2,266.00			
Dispatcher Work Stations						
Software						
Upgrades						
Maintenance Agreements		\$ 34,154.42				
Repairs		\$ 538.78				
EMD						
Other (Specify)						
I am Responding		\$ 2,610.00				
Whos Responding		\$ 1,400.00				
<b>TOTAL</b>		<b>\$ 40,969.20</b>	<b>\$ 2,266.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Data Processing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
E911 Data Base/MSAG (Telephone Co)						
E911 Data Base/MSAG (Other)						
Other (Specify)						
<b>TOTAL</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Intersection Signage		\$ 7,601.06				
Resident Markers		\$ 4,979.20				
Contracted Services						
GIS (mapping)						
Other (Specify)						
<b>TOTAL</b>		<b>\$ 12,580.26</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Radio Infrastructure:** *Costs for leased and owned*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Radio Base	\$ 525.00				
Mobile					
Portable					
Handheld					
Pagers					
Repeaters					
Remote Transmitter Sites	\$ 12,505.94				
Towers					
Maintenance Agreements					
Repairs					
Other (Specify) License	\$ 300.00				
ISICS system migration consultant	\$ 6,000.00				
<b>TOTAL</b>	<b>\$ 19,330.94</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Capital Expenditures:** *Non-recurring costs during this reporting timeframe on large expenses in the categories below*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Hardware	\$ 2,520.00				
Software	\$ 252.98				
CAD System					
Mapping					
Radio					
Logging Recorder					
Dispatcher Work Stations					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 2,772.98</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Reporting: July 1, 2019 through June 30, 2020**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2021**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Loans						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>GRAND TOTAL</b>	<b>\$ 391,883.48</b>	<b>\$ 106,224.79</b>	<b>\$ 4,686.00</b>	<b>\$ 275,652.69</b>	<b>\$ 5,320.00</b>	<b>\$ -</b>
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<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases						
Amount set aside for future projects	\$ 572,298.30					
Other (Specify)						
<b>TOTAL</b>	<b>\$ 572,298.30</b>	<b>\$ 572,298.30</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

Reporting: July 1, 2019 through June 30, 2020

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Jason Hoffman	<a href="mailto:jhoffman@carrollcountyiowa.org">jhoffman@carrollcountyiowa.org</a>	712-792-3536
	Name	Email	Phone
<b>Submitted by:</b>	Jason Hoffman	<a href="mailto:jhoffman@carrollcountyiowa.org">jhoffman@carrollcountyiowa.org</a>	712-792-3536
	Name	Email	Phone
	Carroll City/County Communications Center	Carroll	
	PSAP Name	County	

<b>Administrative Data</b>	\$ 92,356.41	865	2	11,544	2
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	\$ 176,956.19		3,622		6
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$ 12,000.00	GIS Grants
	Amount	Source
	\$ 10,453.25	Pagers & Radio Cost Share from Agencies & interest earned
	Amount	Source
<b>Additional Debt</b>	-	
	Amount	Source
	-	
	Amount	Source

Reporting: July 1, 2019 through June 30, 2020

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Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>				
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding City of Carroll	Other Funding Source (specify)	
Salary, to include overtime			\$ 170,252.96	\$ 170,252.96		
FICA			\$ 12,047.80	\$ 12,047.80		
IPERS			\$ 16,071.77	\$ 16,071.77		
Deferred Comp						
Worker's Comp						
Unemployment Ins						
Health and Dental Ins			\$ 39,888.90	\$ 39,888.90		
Clothing Allowance						
Organization Dues			\$ 240.50	\$ 240.50		
Witness Fees						
Longevity Pay						
Other (Specify)						
<b>TOTAL</b>	\$ 477,003.85	\$ -	\$ 238,501.93	\$ 238,501.93	\$ -	

<b>Administration - Other Costs:</b>						
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding City of Carroll	Other Funding Source (specify)	
Office Supplies			\$ 566.77	\$ 566.77		
Postage						
Fax Machines						
Copy Machines			\$ 865.59	\$ 865.59		
Advertising	\$ 105.37					
Promotion						
Training Expenses	\$ 696.00		\$ 1,102.36	\$ 1,102.36		
Other (Specify)						
<b>TOTAL</b>	\$ 5,870.79	\$ 801.37	\$ 2,534.71	\$ 2,534.71	\$ -	



Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding City of Carroll	Other Funding Source (specify)
Gas		\$ 134.84			
Electric		\$ 512.69			
Water		\$ 29.50			
Sewer		\$ 29.50			
Trash Removal		\$ 20.11			
Janitorial		\$ 2,267.05			
Mowing		\$ 27.63			
Snow Removal					
Other (Specify) Building Maint&Repair		\$ 1,055.90			
fixed plan and equipment maint.		\$ 233.00			
extermination services		\$ 26.03			
<b>TOTAL</b>	<b>\$ 4,336.25</b>	<b>\$ -</b>	<b>\$ 4,336.25</b>	<b>\$ -</b>	<b>\$ -</b>

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding City of Carroll	Other Funding Source (specify)
Building		\$ 734.29			
Liability	\$ 1,667.00		\$ 2,414.03	\$ 2,414.03	
Equipment					
Office Rental					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 7,229.34</b>	<b>\$ 1,667.00</b>	<b>\$ 2,414.03</b>	<b>\$ 2,414.03</b>	<b>\$ -</b>

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding City of Carroll	Other Funding Source (specify)
Maintenance Agreement					
Repairs					
Fuel					
UPS					
Other (Specify)					
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding City of Carroll	Other Funding Source (specify)
Circuit Costs	\$ 35,310.21				
Hardware	\$ 3,465.04				
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 38,775.25</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding City of Carroll	Other Funding Source (specify)
Circuit Costs			\$ 301.86	\$ 301.86	
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 603.71</b>	<b>\$ -</b>	<b>\$ 301.86</b>	<b>\$ 301.86</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding City of Carroll	Other Funding Source (specify)
Internet Fees		\$ 161.92			
Iowa System / NCIC			\$ 3,972.00	\$ 2,772.00	
Other (Specify)					
<b>TOTAL</b>	<b>\$ 6,905.92</b>	<b>\$ 161.92</b>	<b>\$ 3,972.00</b>	<b>\$ 2,772.00</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding City of Carroll	Other Funding Source (specify)	
CAD System		\$ 7,755.00					
Mapping/GIS		\$ 9,283.00					
Logging Recorder							
Dispatcher Work Stations							
Software		\$ 1,165.05					
Upgrades							
Maintenance Agreements		\$ 7,547.54					
Repairs							
EMD		\$ 2,400.00					
Other (Specify) Data Replication		\$ 498.99					
IT Services			\$ 6,224.33				
<b>TOTAL</b>	<b>\$ 34,873.91</b>	<b>\$ 28,649.58</b>	<b>\$ 6,224.33</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Data Processing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding City of Carroll	Other Funding Source (specify)	
E911 Data Base/MSAG (Telephone Co)							
E911 Data Base/MSAG (Other)		\$ 35,000.00					
Other (Specify)							
<b>TOTAL</b>	<b>\$ 35,000.00</b>	<b>\$ 35,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding City of Carroll	Other Funding Source (specify)	
Intersection Signage		\$ 23,069.51					
Resident Markers		\$ 4,990.43					
Contracted Services							
GIS (mapping)							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 28,059.94</b>	<b>\$ 28,059.94</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Radio Infrastructure: Costs for leased and owned</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding City of Carroll	Other Funding Source (specify)	
Radio Base		\$ 8,206.50					
Mobile		\$ 4,376.50					
Portable		\$ 4,089.00					
Handheld							
Pagers		\$ 16,803.05					
Repeaters							
Remote Transmitter Sites							
Towers							
Maintenance Agreements		\$ 16,934.00					
Repairs		\$ 6,919.39					
Other (Specify)	Consulting costs	\$ 17,702.86					
<b>TOTAL</b>	<b>\$ 75,031.30</b>	<b>\$ 75,031.30</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding City of Carroll	Other Funding Source (specify)	
Hardware				\$ 354.30	\$ 354.30		
Software				\$ 230.04	\$ 230.04		
CAD System							
Mapping							
Radio		\$ 66,272.08					
Logging Recorder		\$ 28,995.00					
Dispatcher Work Stations		\$ 8,020.20					
Maintenance Agreements							
Repairs							
Other (Specify)	building lighting		\$ 639.28				
<b>TOTAL</b>	<b>\$ 105,095.23</b>	<b>\$ 103,287.28</b>	<b>\$ 639.28</b>	<b>\$ 584.34</b>	<b>\$ 584.34</b>	<b>\$ -</b>	<b>\$ -</b>

**Reporting: July 1, 2019 through June 30, 2020**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2021**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding City of Carroll	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Loans						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding City of Carroll	Other Funding Source (specify)
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>GRAND TOTAL</b>	<b>\$ 818,785.49</b>	<b>\$ 311,271.72</b>	<b>\$ 12,096.07</b>	<b>\$ 248,308.85</b>	<b>\$ 247,108.85</b>	<b>\$ -</b>
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<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding City of Carroll	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases	\$ 100,000.00					
Amount set aside for future projects	\$ 263,537.00					
Other (Specify)						
<b>TOTAL</b>	<b>\$ 363,537.00</b>	<b>\$ 363,537.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

**Reporting: July 1, 2019 through June 30, 2020**

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Mike Kennon	<a href="mailto:mkennon@casscoia.us">mkennon@casscoia.us</a>	712-254-1500
	Name	Email	Phone
<b>Submitted by:</b>	Mike Kennon	<a href="mailto:mkennon@casscoia.us">mkennon@casscoia.us</a>	712-243-1500
	Name	Email	Phone
	Cass County Public Safety Communications (	Cass	
	PSAP Name	County	

<b>Administrative Data</b>					3
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	\$ 180,060.56				7
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$12,000.00	Atlantic Municipal Utilities
	Amount	Source
	Amount	Source
<b>Additional Debt</b>		
	Amount	Source
	Amount	Source

Reporting: July 1, 2019 through June 30, 2020

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<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source CCPSC	Other Funding Source (specify)	
Salary, to include overtime					\$ 324,101.98		
FICA					\$ 23,633.06		
IPERS					\$ 30,216.81		
Deferred Comp							
Worker's Comp					\$ 19.00		
Unemployment Ins							
Health and Dental Ins					\$ 88,756.56		
Clothing Allowance							
Organization Dues							
Witness Fees							
Longevity Pay							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 466,727.41</b>	\$ -	\$ -	\$ -	\$ 466,727.41	\$ -	

<b>Administration - Other Costs:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies					\$ 501.94		
Postage					\$ 15.05		
Fax Machines							
Copy Machines							
Advertising		\$ 62.04					
Promotion							
Training Expenses		\$ 840.00					
Other (Specify)							
Magazines, Periodicals					\$ 69.40		
<b>TOTAL</b>	<b>\$ 1,488.43</b>	\$ 902.04	\$ -	\$ -	\$ 586.39	\$ -	

Reporting: July 1, 2019 through June 30, 2020

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**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas						
Electric						
Water						
Sewer						
Trash Removal						
Janitorial						
Mowing						
Snow Removal						
Other (Specify)						
<b>TOTAL</b>	<b>\$</b>	<b>-</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<u>Insurance</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building						
Liability		\$ 4,828.69			\$ 2,705.41	
Equipment						
Office Rental						
Other (Specify)						
<b>TOTAL</b>	<b>\$</b>	<b>7,534.10</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,705.41</b>	<b>\$ -</b>

<u>Generator</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement						
Repairs						
Fuel						
UPS						
Other (Specify)						
<b>TOTAL</b>	<b>\$</b>	<b>-</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 19,357.39			\$ 10,759.55	
Hardware				\$ 896.37	
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 31,013.31</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 11,655.92</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs					
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees					
Iowa System / NCIC					
Other (Specify)					
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>								
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)		
CAD System								
Mapping/GIS								
Logging Recorder								
Dispatcher Work Stations								
Software								
Upgrades	\$	1,737.00						
Maintenance Agreements								
Repairs								
EMD								
Other (Specify)								
<b>TOTAL</b>	<b>\$</b>	<b>1,737.00</b>	<b>\$</b>	<b>1,737.00</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>

<b>Data Processing:</b>								
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)		
E911 Data Base/MSAG (Telephone Co)	\$	17,167.00						
E911 Data Base/MSAG (Other)								
Other (Specify)								
<b>TOTAL</b>	<b>\$</b>	<b>17,167.00</b>	<b>\$</b>	<b>17,167.00</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>

<b>Addressing:</b>								
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)		
Intersection Signage								
Resident Markers	\$	213.90						
Contracted Services								
GIS (mapping)								
Other (Specify)								
<b>TOTAL</b>	<b>\$</b>	<b>213.90</b>	<b>\$</b>	<b>213.90</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Radio Infrastructure: Costs for leased and owned</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Radio Base							
Mobile							
Portable							
Handheld							
Pagers							
Repeaters							
Remote Transmitter Sites							
Towers		\$ 10,243.81					
Maintenance Agreements							
Repairs					\$ 1,193.00		
Other (Specify)							
<b>TOTAL</b>	<b>\$ 11,436.81</b>	<b>\$ 10,243.81</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,193.00</b>	<b>\$ -</b>	<b>-</b>

<b>Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Hardware							
Software							
CAD System							
Mapping							
Radio		\$ 190,989.64					
Logging Recorder							
Dispatcher Work Stations							
Maintenance Agreements							
Repairs		\$ 15,153.75					
Other (Specify)							
<b>TOTAL</b>	<b>\$ 206,143.39</b>	<b>\$ 206,143.39</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>

**Reporting: July 1, 2019 through June 30, 2020**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2021**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Loans						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Mileage / Fuel					\$ 45.75	
<b>TOTAL</b>	<b>\$ 45.75</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 45.75</b>	<b>\$ -</b>

<b>GRAND TOTAL</b>	<b>\$ 743,507.10</b>	<b>\$ 260,593.22</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 482,913.88</b>	<b>\$ -</b>
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<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases						
Amount set aside for future projects						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

**Reporting: July 1, 2019 through June 30, 2020**

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**Report due to HSEMD by January 1, 2021**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	<u>Brenda Johnson and Jodi Freet</u>	<u><a href="mailto:bjohnson@cedarcosheriff.org">bjohnson@cedarcosheriff.org</a></u>	<u>563-886-2121</u>
	Name	Email	Phone
<b>Submitted by:</b>	<u>Jodi Freet</u>	<u><a href="mailto:ema@cedarcountry.org">ema@cedarcountry.org</a></u>	<u>563-886-3355</u>
	Name	Email	Phone
	<u>Cedar Co Sheriff's Office</u>	<u>Cedar</u>	
	PSAP Name	County	

<b>Administrative Data</b>	<u>\$ 58,244.55</u>	<u>667</u>	<u>0</u>	<u>21,533</u>	<u>2</u>
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	<u>\$ 162,614.81</u>		<u>6,292</u>		<u>3</u>
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	<u>\$ 108.15</u>	<u>revenue from investments</u>
	Amount	Source
	<u>\$ 60,790.61</u>	<u>GIS grants, Address signs</u>
	Amount	Source
<b>Additional Debt</b>	<u></u>	<u></u>
	Amount	Source
	<u></u>	<u></u>
	Amount	Source

Reporting: July 1, 2019 through June 30, 2020

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Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)		
Salary, to include overtime	\$ -		\$ 277,886.44				
FICA	\$ -		\$ 20,446.61				
IPERS	\$ -		\$ 26,397.38				
Deferred Comp	\$ -		\$ -				
Worker's Comp	\$ -		\$ -				
Unemployment Ins	\$ -		\$ -				
Health and Dental Ins	\$ -		\$ 49,416.03				
Clothing Allowance	\$ -		\$ 810.67				
Organization Dues	\$ 481.00		\$ -				
Witness Fees	\$ -		\$ -				
Longevity Pay	\$ -		\$ -				
Other (Specify)	\$ -		\$ -				
mileage	\$ 34.84		\$ -				
new hire physicals	\$ -		\$ 1,625.00				
<b>TOTAL</b>	<b>\$ 377,097.97</b>	<b>\$ 515.84</b>	<b>\$ -</b>	<b>\$ 376,582.13</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administration - Other Costs:</b>							
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)		
Office Supplies	\$ -		\$ 1,298.38				
Postage	\$ 19.80		\$ -				
Fax Machines	\$ -		\$ -				
Copy Machines	\$ 137.92		\$ 3,127.91				
Advertising	\$ -		\$ 515.84				
Promotion	\$ -		\$ -				
Training Expenses	\$ 389.91		\$ -				
Other (Specify)	\$ -		\$ -				
Legal Notices	\$ 377.22		\$ -				
	\$ -		\$ -				
<b>TOTAL</b>	<b>\$ 5,866.98</b>	<b>\$ 924.85</b>	<b>\$ -</b>	<b>\$ 4,942.13</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Reporting: July 1, 2019 through June 30, 2020**

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**Report due to HSEMD by January 1, 2021**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas	\$ -		\$ 5,086.06		
Electric	\$ -		\$ 11,769.64		
Water	\$ -		\$ 845.64		
Sewer	\$ -		\$ 1,028.79		
Trash Removal	\$ -		\$ 537.83		
Janitorial	\$ -		\$ 15,238.96		
Mowing	\$ -		\$ -		
Snow Removal	\$ -		\$ 918.97		
Other (Specify) Boiler Inspection	\$ -		\$ 13.33		
Solar Panels cost	\$ -		\$ 9,370.80		
Pest Control	\$ -		\$ 466.67		
<b>TOTAL</b>	<b>\$ 45,276.69</b>	<b>\$ -</b>	<b>\$ 45,276.69</b>	<b>\$ -</b>	<b>\$ -</b>

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building	\$ -	\$ 4,440.33	\$ -		
Liability	\$ -		\$ -		
Equipment	\$ -		\$ -		
Office Rental	\$ -		\$ -		
Other (Specify)	\$ -		\$ -		
Building Maintenance Contract	\$ -		\$ 5,796.00		
			\$ -		
<b>TOTAL</b>	<b>\$ 10,236.33</b>	<b>\$ 4,440.33</b>	<b>\$ 5,796.00</b>	<b>\$ -</b>	<b>\$ -</b>

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement	\$ -		\$ 663.94		
Repairs	\$ 639.50		\$ -		
Fuel	\$ -		\$ -		
UPS	\$ -		\$ -		
Other (Specify)	\$ -		\$ -		
<b>TOTAL</b>	<b>\$ 1,303.44</b>	<b>\$ -</b>	<b>\$ 663.94</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020

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Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 20,801.08		\$ -		
Hardware	\$ -		\$ -		
Software	\$ -		\$ -		
Upgrades	\$ -		\$ -		
Maintenance Agreements	\$ 3,680.88		\$ -		
Repairs	\$ -		\$ -		
Other (Specify)	\$ -		\$ -		
			\$ -		
			\$ -		
<b>TOTAL</b>	<b>\$ 24,481.96</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ -		\$ 5,154.17		
Hardware	\$ -		\$ -		
Software	\$ -		\$ -		
Upgrades	\$ -		\$ -		
Maintenance Agreements	\$ -		\$ -		
Repairs	\$ -		\$ -		
Other (Specify)	\$ -		\$ -		
<b>TOTAL</b>	<b>\$ 5,154.17</b>	<b>\$ -</b>	<b>\$ 5,154.17</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees	\$ 814.80		\$ 2,250.00		
Iowa System / NCIC	\$ -		\$ 6,972.00		
Other (Specify)	\$ -		\$ -		
<b>TOTAL</b>	<b>\$ 814.80</b>	<b>\$ -</b>	<b>\$ 9,222.00</b>	<b>\$ -</b>	<b>\$ -</b>



**Reporting: July 1, 2019 through June 30, 2020**

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
CAD System		\$ -		\$ -		
Mapping/GIS		\$ -		\$ -		
Logging Recorder		\$ 3,329.00		\$ -		
Dispatcher Work Stations		\$ 1,030.00		\$ -		
Software		\$ -		\$ -		
Upgrades		\$ -		\$ -		
Maintenance Agreements		\$ 1,800.00		\$ -		
Repairs		\$ 1,660.00		\$ -		
EMD		\$ -		\$ -		
Other (Specify)		\$ -		\$ -		
Firewall				\$ 528.04		
<b>TOTAL</b>	<b>\$ 8,347.04</b>	<b>\$ 7,819.00</b>	<b>\$ -</b>	<b>\$ 528.04</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Data Processing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
E911 Data Base/MSAG (Telephone Co)		\$ -		\$ -		
E911 Data Base/MSAG (Other)		\$ 25,000.00		\$ -		
Other (Specify)		\$ -		\$ -		
<b>TOTAL</b>	<b>\$ 25,000.00</b>	<b>\$ 25,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Intersection Signage		\$ 211.15		\$ -		
Resident Markers		\$ 2,754.50		\$ -		
Contracted Services		\$ -		\$ -		
GIS (mapping)		\$ 5,000.00		\$ -		
Other (Specify)				\$ -		
<b>TOTAL</b>	<b>\$ 7,965.65</b>	<b>\$ 7,965.65</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020

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<b>Radio Infrastructure: Costs for leased and owned</b>					Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff		
Radio Base	\$	-		\$ -		
Mobile	\$	-		\$ -		
Portable	\$	-		\$ -		
Handheld	\$	-		\$ -		
Pagers	\$	-		\$ -		
Repeaters	\$	-		\$ -		
Remote Transmitter Sites	\$	-		\$ -		
Towers	\$	77.71		\$ -		
Maintenance Agreements	\$	129,875.84		\$ -		
Repairs	\$	6,127.04		\$ -		
Other (Specify)	\$	-		\$ -		
Microwave Lease	\$	25,000.00		\$ -		
<b>TOTAL</b>	<b>\$</b>	<b>161,080.59</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>

<b>Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below</b>					Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff		
Hardware	\$	-		\$ -		
Software	\$	-		\$ -		
CAD System	\$	-		\$ -		
Mapping	\$	-		\$ -		
Radio	\$	-		\$ -		
Logging Recorder	\$	-		\$ -		
Dispatcher Work Stations	\$	-		\$ -		
Maintenance Agreements	\$	-		\$ -		
Repairs	\$	-		\$ -		
Other (Specify)	\$	-		\$ -		
needs assessment/strategic plan	\$	35,210.00		\$ -		
<b>TOTAL</b>	<b>\$</b>	<b>35,210.00</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>

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<b>Debt Services: Paid on debt during the current reporting timeframe</b>					
To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Loans					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Miscellaneous (Specify):</b>					
To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Fire Suppression Testing	\$ -		\$ 501.03		
Fire Suppression Replacement Deductible	\$ -		\$ 166.67		
<b>TOTAL</b>	\$ 667.70	\$ -	\$ 667.70	\$ -	\$ -

<b>GRAND TOTAL</b>	\$ 717,725.33	\$ 264,452.19	\$ 4,440.33	\$ 448,832.80	\$ -	\$ -
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<b>Set Aside Funds:</b>					
To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Amount set aside for future purchases	\$ 387,153.50		\$ -		
Amount set aside for future projects	\$ 95,692.62		\$ -		
Other (Specify)					
<b>TOTAL</b>	\$ 482,846.12	\$ 482,846.12	\$ -	\$ -	\$ -

**Notes/Comments:** Fax Machines/Copy Machines are paid on same invoice, vendor does not break down--All costs are shown on the 'Copy Machines' line. Majority of costs paid by Sheriff's Office are attributed to the PSAP at 33.3%: gas, water, sewer, janitorial, building insurance, fire suppression system, etc., with the exception of electricity. 50% of electricity costs are attributed to the PSAP, as are 50% of generator costs. Set aside amounts are for maintenance contract, tower lighting replacement in FY 20-21, future tower/network enhancements.

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

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**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	<u>Erin Froning</u>	<u>efroning@cityofclearlake.org</u>	<u>641-355-4400</u>
	Name	Email	Phone
<b>Submitted by:</b>	<u>Michelle Rush</u>	<u>mrush@cgcounty.org</u>	<u>641-421-3075</u>
	Name	Email	Phone
	<u>Clear Lake Police Department</u>	<u>Cerro Gordo</u>	
	PSAP Name	County	

<b>Administrative Data</b>	<u>\$ 55,015.00</u>	<u>434</u>	<u>18,106</u>	<u>2</u>
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls
	<u>\$ 82,161.00</u>	<u>1,950</u>		<u>7</u>
	Wireless Surcharge Received	Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	<u>\$ 12,000.00</u>	<u>GIS Grant - State of Iowa</u>
	Amount	Source
	<u></u>	<u></u>
	Amount	Source
<b>Additional Debt</b>	<u></u>	<u></u>
	Amount	Source
	<u></u>	<u></u>
	Amount	Source

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<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime					\$ 296,674.67		
FICA					\$ 22,695.61		
IPERS					\$ 26,493.05		
Deferred Comp							
Worker's Comp					\$ 830.69		
Unemployment Ins					\$ 1,483.37		
Health and Dental Ins					\$ 70,333.68		
Clothing Allowance					\$ 1,072.50		
Organization Dues							
Witness Fees							
Longevity Pay							
Other (Specify)							
Life Insurance					\$ 842.40		
<b>TOTAL</b>	<b>\$ 420,425.97</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 420,425.97</b>	<b>\$ -</b>	

<b>Administration - Other Costs:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies					\$ 1,800.00		
Postage					\$ 500.00		
Fax Machines							
Copy Machines					\$ 600.00		
Advertising					\$ 280.00		
Promotion							
Training Expenses					\$ 3,097.85		
Other (Specify)							
<b>TOTAL</b>	<b>\$ 6,277.85</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 6,277.85</b>	<b>\$ -</b>	

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas					
Electric					
Water					
Sewer					
Trash Removal					
Janitorial					
Mowing					
Snow Removal					
Other (Specify)				\$ 3,000.00	
<b>TOTAL</b>	\$ 3,000.00	\$ -	\$ -	\$ 3,000.00	\$ -

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building					
Liability	\$ 316.00			\$ 300.00	
Equipment	\$ 569.00				
Office Rental					
Other (Specify) Public Officials	\$ 255.00				
<b>TOTAL</b>	\$ 1,440.00	\$ 1,140.00	\$ -	\$ 300.00	\$ -

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement					
Repairs					
Fuel					
UPS					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs					
Hardware					
Software					
Upgrades					
Maintenance Agreements	\$ 8,673.00				
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 8,673.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs				\$ 8,295.10	
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 8,295.10</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees					
Iowa System / NCIC				\$ 7,110.96	
Other (Specify)					
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 7,110.96</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
CAD System		\$ 909.00					
Mapping/GIS		\$ 7,321.00					
Logging Recorder							
Dispatcher Work Stations							
Software		\$ 7,660.00					
Upgrades							
Maintenance Agreements							
Repairs							
EMD							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 15,890.00</b>	<b>\$ 15,890.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Data Processing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
E911 Data Base/MSAG (Telephone Co)		\$ 15,211.00					
E911 Data Base/MSAG (Other)							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 15,211.00</b>	<b>\$ 15,211.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Intersection Signage							
Resident Markers							
Contracted Services							
GIS (mapping)							
Other (Specify)							
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



**Reporting: July 1, 2019 through June 30, 2020**

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**Report due to HSEMD by January 1, 2021**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Radio Infrastructure: Costs for leased and owned**

<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Radio Base					
Mobile					
Portable					
Handheld					
Pagers	\$ 639.00				
Repeaters					
Remote Transmitter Sites					
Towers					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 639.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below**

<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Hardware	\$ 31,072.00				
Software	\$ 35,540.00				
CAD System					
Mapping					
Radio	\$ 39,029.00				
Logging Recorder					
Dispatcher Work Stations					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 105,641.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Reporting: July 1, 2019 through June 30, 2020**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2021**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Loans						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>GRAND TOTAL</b>	<b>\$ 592,603.88</b>	<b>\$ 147,194.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 445,409.88</b>	<b>\$ -</b>
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<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases						
Amount set aside for future projects						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

**Reporting: July 1, 2019 through June 30, 2020**

**Must Use This Form--Hand Written Forms Not Accepted**

**Report due to HSEMD by January 1, 2021**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	<u>Heather Hahn</u>	<u>hhahn@cgcounty.org</u>	<u>641-421-3117</u>
	Name	Email	Phone
<b>Submitted by:</b>	<u>Michelle Rush</u>	<u>mrush@cgcounty.org</u>	<u>641-421-3075</u>
	Name	Email	Phone
	<u>Cerro Gordo County Sheriff</u>	<u>Cerro Gordo</u>	
	PSAP Name	County	

<b>Administrative Data</b>	<u>\$ 111,696.00</u>	<u>1,452</u>	<u>692</u>	<u>84,620</u>	<u>4</u>
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	<u>\$ 166,813.00</u>		<u>12,669</u>		<u>16</u>
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	<u>\$ 12,000.00</u>	<u>GIS Grant - State of Iowa</u>
	Amount	Source
	<u></u>	<u></u>
	Amount	Source
<b>Additional Debt</b>	<u></u>	<u></u>
	Amount	Source
	<u></u>	<u></u>
	Amount	Source

Reporting: July 1, 2019 through June 30, 2020

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Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>				
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime			\$ 725,381.00			
FICA			\$ 55,315.00			
IPERS			\$ 70,035.00			
Deferred Comp						
Worker's Comp			\$ 528.00			
Unemployment Ins						
Health and Dental Ins			\$ 185,790.00			
Clothing Allowance			\$ 2,462.00			
Organization Dues						
Witness Fees						
Longevity Pay						
Other (Specify)						
LIFE INSURANCE			\$ 3,625.00			
DISABILITY			\$ 1,833.00			
<b>TOTAL</b>	\$ 1,044,969.00	\$ -	\$ 1,044,969.00	\$ -	\$ -	

<b>Administration - Other Costs:</b>						
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies			\$ 3,024.00			
Postage			\$ 915.00			
Fax Machines						
Copy Machines			\$ 3,856.00			
Advertising						
Promotion						
Training Expenses	\$ 3,516.00		\$ 4,314.00			
Other (Specify)						
MEDICAL EXAMS			\$ 1,292.00			
<b>TOTAL</b>	\$ 16,917.00	\$ 3,516.00	\$ 13,401.00	\$ -	\$ -	

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)

To include, but not limited to:

<u>Utilities</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas						
Electric				\$ 6,061.00		
Water				\$ 612.00		
Sewer				\$ 1,757.00		
Trash Removal				\$ 197.00		
Janitorial				\$ 541.00		
Mowing				\$ 348.00		
Snow Removal				\$ 521.00		
Other (Specify)	MISC MAINT/BUILDING			\$ 8,664.00		
<b>TOTAL</b>	<b>\$ 18,701.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 18,701.00</b>	<b>\$ -</b>	<b>\$ -</b>

<u>Insurance</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building						
Liability		\$ 642.00				
Equipment		\$ 1,154.00				
Office Rental						
Other (Specify)	MALPRACTICE			\$ 17,355.00		
	Public Officials	\$ 517.00				
<b>TOTAL</b>	<b>\$ 19,668.00</b>	<b>\$ 2,313.00</b>	<b>\$ -</b>	<b>\$ 17,355.00</b>	<b>\$ -</b>	<b>\$ -</b>

<u>Generator</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement						
Repairs						
Fuel				\$ 2,186.00		
UPS						
Other (Specify)						
<b>TOTAL</b>	<b>\$ 2,186.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,186.00</b>	<b>\$ -</b>	<b>\$ -</b>

**Reporting: July 1, 2019 through June 30, 2020**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2021**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs					
Hardware					
Software					
Upgrades					
Maintenance Agreements	\$ 17,609.00				
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 17,609.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs					
Hardware					
Software					
Upgrades					
Maintenance Agreements			\$ 24,657.00		
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 24,657.00</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees					
Iowa System / NCIC					
Other (Specify)					
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020

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Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
CAD System		\$ 1,845.00				
Mapping/GIS		\$ 14,863.00				
Logging Recorder						
Dispatcher Work Stations						
Software		\$ 15,553.00		\$ 1,515.00		
Upgrades						
Maintenance Agreements						
Repairs						
EMD					6188 (MC Fire Dept)	
Other (Specify)						
<b>TOTAL</b>	<b>\$ 33,776.00</b>	<b>\$ 32,261.00</b>	<b>\$ -</b>	<b>\$ 1,515.00</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Data Processing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
E911 Data Base/MSAG (Telephone Co)		\$ 30,884.00				
E911 Data Base/MSAG (Other)						
Other (Specify)						
<b>TOTAL</b>	<b>\$ 30,884.00</b>	<b>\$ 30,884.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Intersection Signage						
Resident Markers						
Contracted Services						
GIS (mapping)						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

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<b>Radio Infrastructure: <i>Costs for leased and owned</i></b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Radio Base							
Mobile							
Portable							
Handheld							
Pagers		\$ 1,298.00					
Repeaters							
Remote Transmitter Sites							
Towers							
Maintenance Agreements				\$ 30,649.00			
Repairs				\$ 33,675.00			
Other (Specify)							
<b>TOTAL</b>	<b>\$ 65,622.00</b>	<b>\$ 1,298.00</b>	<b>\$ -</b>	<b>\$ 64,324.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Capital Expenditures: <i>Non-recurring costs during this reporting timeframe on large expenses in the categories below</i></b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Hardware		\$ 63,086.00					
Software		\$ 72,158.00					
CAD System							
Mapping							
Radio		\$ 79,242.00					
Logging Recorder		\$ 3,740.00					
Dispatcher Work Stations							
Maintenance Agreements							
Repairs							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 218,226.00</b>	<b>\$ 218,226.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



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<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Loans						
Other (Specify)						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>GRAND TOTAL</b>	\$ 1,493,215.00	\$ 306,107.00	\$ -	\$ 1,187,108.00	\$ -	\$ -
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<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases						
Amount set aside for future projects						
Other (Specify)						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Dave Skou	daveskou@cherokeecoso.us	(712) 225-6728
	Name	Email	Phone
<b>Submitted by:</b>	Dave Skou	daveskou@cherokeecoso.us	(712) 225-6728
	Name	Email	Phone
	Cherokee Co Sheriff's Office	Cherokee	
	PSAP Name	County	

<b>Administrative Data</b>	\$ 43,299.00	580	0	36,232	2
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	\$ 179,672.00		2,034		6
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$ 3,571.00	bank interest
	Amount	Source
	Amount	Source
<b>Additional Debt</b>		
	Amount	Source
	Amount	Source

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>				
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime			\$ 288,942.00			
FICA			\$ 22,020.00			
IPERS			\$ 27,175.00			
Deferred Comp						
Worker's Comp		\$ 7,439.00				
Unemployment Ins		\$ 1,083.00				
Health and Dental Ins			\$ 60,200.00			
Clothing Allowance						
Organization Dues						
Witness Fees						
Longevity Pay						
Other (Specify)						
<b>TOTAL</b>	\$ 406,859.00	\$ -	\$ 8,522.00	\$ 398,337.00	\$ -	

<b>Administration - Other Costs:</b>						
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies	\$ 688.00					
Postage			\$ 100.00			
Fax Machines						
Copy Machines	\$ 1,200.00					
Advertising	\$ 58.00					
Promotion						
Training Expenses	\$ 3,283.00					
Other (Specify)						
<b>TOTAL</b>	\$ 5,329.00	\$ 5,229.00	\$ -	\$ 100.00	\$ -	

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**Building and Grounds:** May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas			\$ 585.00		
Electric			\$ 4,254.00		
Water			\$ 321.26		
Sewer			\$ 321.26		
Trash Removal			\$ 418.00		
Janitorial		\$ 300.00	\$ 1,450.00		
Mowing		\$ 100.00			
Snow Removal		\$ 1,200.00			
Other (Specify)					
<b>TOTAL</b>	\$ 8,949.52	\$ -	\$ 7,349.52	\$ -	\$ -

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building					
Liability	\$ 1,294.00	\$ 2,739.00			
Equipment			\$ 1,673.00		
Office Rental					
Other (Specify)					
<b>TOTAL</b>	\$ 5,706.00	\$ 1,294.00	\$ 1,673.00	\$ -	\$ -

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement					
Repairs	\$ 350.00				
Fuel			\$ 100.00		
UPS					
Other (Specify)					
<b>TOTAL</b>	\$ 450.00	\$ -	\$ 100.00	\$ -	\$ -

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 30,495.00				
Hardware					
Software					
Upgrades					
Maintenance Agreements	\$ 12,464.00				
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 42,959.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs			\$ 2,807.00		
Hardware					
Software					
Upgrades					
Maintenance Agreements			\$ 4,104.00		
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 6,911.00</b>	<b>\$ -</b>	<b>\$ 6,911.00</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees	\$ 1,754.00				
Iowa System / NCIC			\$ 7,176.00		
Other (Specify)					
<b>TOTAL</b>	<b>\$ 8,930.00</b>	<b>\$ -</b>	<b>\$ 7,176.00</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
CAD System						
Mapping/GIS		\$ 33,039.00				
Logging Recorder						
Dispatcher Work Stations						
Software						
Upgrades		\$ 6,614.00				
Maintenance Agreements		\$ 6,685.00		\$ 12,015.00		
Repairs						
EMD						
Other (Specify)						
<b>TOTAL</b>	<b>\$ 58,353.00</b>	<b>\$ 46,338.00</b>	<b>\$ -</b>	<b>\$ 12,015.00</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Data Processing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
E911 Data Base/MSAG (Telephone Co)						
E911 Data Base/MSAG (Other)		\$ 4,200.00				
Other (Specify)						
<b>TOTAL</b>	<b>\$ 4,200.00</b>	<b>\$ 4,200.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Intersection Signage						
Resident Markers						
Contracted Services						
GIS (mapping)						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Reporting: July 1, 2019 through June 30, 2020**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2021**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Radio Infrastructure: Costs for leased and owned</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Radio Base		\$ 2,440.00				
Mobile						
Portable						
Handheld						
Pagers						
Repeaters						
Remote Transmitter Sites						
Towers		\$ 7,000.00				
Maintenance Agreements		\$ 16,281.00				
Repairs		\$ 289.00				
Other (Specify)						
<b>TOTAL</b>	<b>\$ 26,010.00</b>	<b>\$ 26,010.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Hardware						
Software						
CAD System						
Mapping		\$ 33,039.00				
Radio		\$ 15,006.00				
Logging Recorder						
Dispatcher Work Stations						
Maintenance Agreements						
Repairs						
Other (Specify)						
<b>TOTAL</b>	<b>\$ 48,045.00</b>	<b>\$ 48,045.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Reporting: July 1, 2019 through June 30, 2020**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2021**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Loans						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>GRAND TOTAL</b>	<b>\$ 622,701.52</b>	<b>\$ 176,179.00</b>	<b>\$ 12,861.00</b>	<b>\$ 433,661.52</b>	<b>\$ -</b>	<b>\$ -</b>
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<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases	\$ 100,000.00					
Amount set aside for future projects	\$ 100,000.00					
Other (Specify)						
<b>TOTAL</b>	<b>\$ 200,000.00</b>	<b>\$ 200,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232



**Reporting: July 1, 2019 through June 30, 2020**

**Must Use This Form--Hand Written Forms Not Accepted**

**Report due to HSEMD by January 1, 2021**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Jeff Bernatz	<a href="mailto:j.bernatz@chickasawcoia.org">j.bernatz@chickasawcoia.org</a>	641-229-6101
	Name	Email	Phone
<b>Submitted by:</b>	Jeff Bernatz	<a href="mailto:j.bernatz@chickasawcoia.org">j.bernatz@chickasawcoia.org</a>	641-29-6101
	Name	Email	Phone
	Chickasaw Co Sheriff's Office	Chickasaw	
	PSAP Name	County	

<b>Administrative Data</b>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Wireless Surcharge Received	Number of Wireless Calls		Authorized FTE Telecommunicators	

<b>Additional Revenues</b>	<input type="text"/>	<input type="text"/>
	Amount	Source
	<input type="text"/>	<input type="text"/>
	Amount	Source
<b>Additional Debt</b>	<input type="text"/>	<input type="text"/>
	Amount	Source
	<input type="text"/>	<input type="text"/>
	Amount	Source

Reporting: July 1, 2019 through June 30, 2020

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Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>				
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime			\$ 289,977.00			
FICA			\$ 21,562.00			
IPERS			\$ 28,662.00			
Deferred Comp						
Worker's Comp	\$ 699.00					
Unemployment Ins						
Health and Dental Ins						
Clothing Allowance			\$ 1,350.00			
Organization Dues			\$ 2,688.00			
Witness Fees						
Longevity Pay						
Other (Specify)						
Lodging	\$ 73.00					
<b>TOTAL</b>	<b>\$ 345,011.00</b>	<b>\$ 772.00</b>	<b>\$ -</b>	<b>\$ 344,239.00</b>	<b>\$ -</b>	

<b>Administration - Other Costs:</b>						
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies						
Postage	\$ 165.00					
Fax Machines						
Copy Machines						
Advertising	\$ 63.00					
Promotion						
Training Expenses	\$ 237.00					
Other (Specify)						
Legal Expense	\$ 1,197.00					
<b>TOTAL</b>	<b>\$ 1,662.00</b>	<b>\$ 1,662.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

Reporting: July 1, 2019 through June 30, 2020

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas			\$ 3,881.00		
Electric	\$ 1,538.00		\$ 10,724.00		
Water			\$ 342.00		
Sewer			\$ 364.00		
Trash Removal			\$ 703.00		
Janitorial					
Mowing					
Snow Removal					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 17,552.00</b>	<b>\$ -</b>	<b>\$ 16,014.00</b>	<b>\$ -</b>	<b>\$ -</b>

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building					
Liability	\$ 2,614.00				
Equipment					
Office Rental					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 2,614.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement	\$ 3,981.00				
Repairs	\$ 2,375.00				
Fuel	\$ 316.00				
UPS					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 6,672.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020

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Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 9,356.00				
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 9,356.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs					
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees			\$ 4,168.00		
Iowa System / NCIC			\$ 948.00		
Other (Specify)					
<b>TOTAL</b>	<b>\$ 5,116.00</b>	<b>\$ -</b>	<b>\$ 5,116.00</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020

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Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
CAD System						
Mapping/GIS						
Logging Recorder						
Dispatcher Work Stations						
Software						
Upgrades						
Maintenance Agreements		\$ 28,888.00				
Repairs						
EMD						
Other (Specify)						
Shieldware		\$ 293.00				
<b>TOTAL</b>	<b>\$ 29,181.00</b>	<b>\$ 29,181.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Data Processing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
E911 Data Base/MSAG (Telephone Co)						
E911 Data Base/MSAG (Other)						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Intersection Signage						
Resident Markers						
Contracted Services						
GIS (mapping)						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Radio Infrastructure:** *Costs for leased and owned*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Radio Base					
Mobile					
Portable					
Handheld					
Pagers					
Repeaters					
Remote Transmitter Sites					
Towers					
Maintenance Agreements					
Repairs					
Other (Specify)					
Professional Services	\$ 96,741.00				
<b>TOTAL</b>	<b>\$ 96,741.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Capital Expenditures:** *Non-recurring costs during this reporting timeframe on large expenses in the categories below*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Hardware	\$ 4,567.00				
Software	\$ 2,730.00				
CAD System					
Mapping					
Radio					
Logging Recorder					
Dispatcher Work Stations					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 7,297.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Loans						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>GRAND TOTAL</b>	<b>\$ 521,202.00</b>	<b>\$ 155,833.00</b>	<b>\$ -</b>	<b>\$ 365,369.00</b>	<b>\$ -</b>	<b>\$ -</b>
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<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases						
Amount set aside for future projects						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

**Reporting: July 1, 2019 through June 30, 2020**

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Shirley A Jackson	<a href="mailto:shirley.jackson528@gmail.com">shirley.jackson528@gmail.com</a>	641-340-0592
	Name	Email	Phone
<b>Submitted by:</b>	Diane Sefrit	<a href="mailto:sci911@mediacombb.net">sci911@mediacombb.net</a>	712-523-3367
	Name	Email	Phone
	Clarke Co Sheriff's Office	Clarke- SCI Regional	
	PSAP Name	County	

<b>Administrative Data</b>	N/A	672	N/A	20,729	2
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	N/A		2,628		5
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$ 31,852.76	State Payout
	Amount	Source
	Amount	Source
<b>Additional Debt</b>		
	Amount	Source
	Amount	Source



Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>				
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding City of Osceola	Other Funding Source (specify)	
Salary, to include overtime			\$ 171,239.18	\$ 46,779.98		
FICA			\$ 12,402.76	\$ 3,540.90		
IPERS			\$ 16,412.27	\$ 4,635.90		
Deferred Comp						
Worker's Comp			\$ 1,989.19			
Unemployment Ins						
Health and Dental Ins			\$ 39,602.05	\$ 8,648.90		
Clothing Allowance			\$ 1,500.00			
Organization Dues			\$ 2,908.95			
Witness Fees						
Longevity Pay						
Other (Specify) Mileage			\$ 710.00			
<b>TOTAL</b>	\$ -	\$ -	\$ 246,764.40	\$ 63,605.68	\$ -	

<b>Administration - Other Costs:</b>						
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies			\$ 2,966.72			
Postage			\$ 65.99			
Fax Machines						
Copy Machines						
Advertising						
Promotion						
Training Expenses			\$ 560.00			
Other (Specify)						
<b>TOTAL</b>	\$ -	\$ -	\$ 3,592.71	\$ -	\$ -	

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas			\$ 139.88		
Electric			\$ 6,379.66		
Water			\$ 754.56		
Sewer					
Trash Removal			\$ 808.04		
Janitorial			\$ 321.72		
Mowing					
Snow Removal					
Other (Specify) extermination			\$ 36.00		
heat/ac excel			\$ 640.00		
grounds improvement			\$ 104.00		
<b>TOTAL</b>	<b>\$ 9,183.86</b>	<b>\$ -</b>	<b>\$ 9,183.86</b>	<b>\$ -</b>	<b>\$ -</b>

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building			\$ 1,972.77		
Liability			\$ 2,111.81		
Equipment					
Office Rental					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 4,084.58</b>	<b>\$ -</b>	<b>\$ 4,084.58</b>	<b>\$ -</b>	<b>\$ -</b>

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement					
Repairs					
Fuel					
UPS					
Other (Specify)					
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs			\$ 1,419.04		
Hardware					
Software			\$ 189.28		
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	\$ 1,608.32	\$ -	\$ 1,608.32	\$ -	\$ -

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs			\$ 15,701.32		
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	\$ 15,701.32	\$ -	\$ 15,701.32	\$ -	\$ -

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees					
Iowa System / NCIC			\$ 1,437.00		
Other (Specify) Building Maintenance			\$ 3,586.31		
Mainstay			\$ 1,356.00		
<b>TOTAL</b>	\$ 6,379.31	\$ -	\$ 6,379.31	\$ -	\$ -

Reporting: July 1, 2019 through June 30, 2020

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Carry over	Other Funding Source (specify)	
CAD System	Shield			\$ 5,905.00			
Mapping/GIS							
Logging Recorder							
Dispatcher Work Stations							
Software							
Upgrades							
Maintenance Agreements							
Repairs							
EMD							
Other (Specify)	deputy mobile				\$ 5,624.00		
CAD Interface				\$ 230.32	\$ 1,757.68		
<b>TOTAL</b>	<b>\$ 13,517.00</b>	\$ -	\$ -	\$ 6,135.32	\$ 7,381.68	\$ -	

<b>Data Processing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
E911 Data Base/MSAG (Telephone Co)							
E911 Data Base/MSAG (Other)							
Other (Specify)							
<b>TOTAL</b>	<b>\$ -</b>	\$ -	\$ -	\$ -	\$ -	\$ -	

<b>Addressing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Co Engineer	Other Funding Source (specify)	
Intersection Signage					\$ 1,001.30		
Resident Markers							
Contracted Services							
GIS (mapping)							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 1,001.30</b>	\$ -	\$ -	\$ -	\$ 1,001.30	\$ -	

**Reporting: July 1, 2019 through June 30, 2020**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2021**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Radio Infrastructure: Costs for leased and owned</b>					Other Funding	Other Funding
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Carry over funds	Source (specify)
Radio Base					\$ 24,471.08	
Mobile						
Portable						
Handheld						
Pagers						
Repeaters						
Remote Transmitter Sites						
Towers						
Maintenance Agreements				\$ 17,255.67		
Repairs						
Other (Specify)      UPS batteries				\$ 834.81		
<b>TOTAL</b>	<b>\$ 42,561.56</b>	\$ -	\$ -	\$ 18,090.48	\$ 24,471.08	\$ -

<b>Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below</b>					Other Funding	Other Funding
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Source (specify)	Source (specify)
Hardware		\$ 7,560.00				
Software						
CAD System						
Mapping		\$ 52.00				
Radio		\$ 24,240.76				
Logging Recorder						
Dispatcher Work Stations						
Maintenance Agreements						
Repairs						
Other (Specify)						
<b>TOTAL</b>	<b>\$ 31,852.76</b>	\$ 31,852.76	\$ -	\$ -	\$ -	\$ -

**Reporting: July 1, 2019 through June 30, 2020**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2021**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>					
To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Loans					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Miscellaneous (Specify):</b>					
	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>GRAND TOTAL</b>	\$ 439,852.80	\$ 31,852.76	\$ -	\$ 311,540.30	\$ 96,459.74	\$ -
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<b>Set Aside Funds:</b>					
To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Amount set aside for future purchases					
Amount set aside for future projects					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

Reporting: July 1, 2019 through June 30, 2020

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Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** Data regarding revenues at the PSAP and other administrative data

<b>Prepared by:</b>	Eric Tigges	etigges@co.clay.ia.us	712-264-3987
	Name	Email	Phone
<b>Submitted by:</b>	Eric Tigges	etigges@co.clay.ia.us	712-264-3987
	Name	Email	Phone
	Clay Co Communications	Clay	
	PSAP Name	County	

<b>Administrative Data</b>	\$ 78,730.00				2
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	\$ 178,860.00				
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$ 3,619.00	Interest
	Amount	Source
	Amount	Source
<b>Additional Debt</b>		
	Amount	Source
	Amount	Source

Reporting: July 1, 2019 through June 30, 2020

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Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>				
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime			\$ 188,198.96	\$ 189,786.50	City of Spencer	
FICA			\$ 13,273.13	\$ 13,825.28	City of Spencer	
IPERS			\$ 17,569.66	\$ 18,010.41	City of Spencer	
Deferred Comp						
Worker's Comp			\$ 399.56	\$ 402.94	City of Spencer	
Unemployment Ins						
Health and Dental Ins			\$ 44,464.40	\$ 46,506.79	City of Spencer	
Clothing Allowance						
Organization Dues			\$ 29.87	\$ 30.13	City of Spencer	
Witness Fees						
Longevity Pay						
Other (Specify)						
<b>TOTAL</b>	\$ 532,497.63	\$ -	\$ 263,935.58	\$ 268,562.05	\$ -	

<b>Administration - Other Costs:</b>						
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies			\$ 1,978.41	\$ 1,995.10	City of Spencer	
Postage			\$ 7.14	\$ 7.21	City of Spencer	
Fax Machines						
Copy Machines						
Advertising	\$ 48.00					
Promotion						
Training Expenses			\$ 506.54	\$ 510.82	City of Spencer	
Other (Specify)						
Tech Fees (Email)			\$ 509.09	\$ 513.38	City of Spencer	
On-line Warrants			\$ 4,687.23	\$ 4,726.77	City of Spencer	
<b>TOTAL</b>	\$ 15,489.69	\$ 48.00	\$ 7,688.41	\$ 7,753.28	\$ -	



Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas					
Electric			\$ 7,202.62	\$ 7,263.37	City of Spencer
Water			\$ 235.26	\$ 237.24	City of Spencer
Sewer			\$ 126.73	\$ 127.79	City of Spencer
Trash Removal					
Janitorial			\$ 1,096.35	\$ 1,105.60	City of Spencer
Mowing					
Snow Removal					
Other (Specify)					
Telecommunications			\$ 833.39	\$ 840.43	City of Spencer
<b>TOTAL</b>	<b>\$ 19,068.78</b>	<b>\$ -</b>	<b>\$ 9,494.35</b>	<b>\$ 9,574.43</b>	<b>\$ -</b>

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building			\$ 1,289.63	\$ 1,300.50	City of Spencer
Liability					
Equipment			\$ 4,779.38	\$ 4,819.70	City of Spencer
Office Rental					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 12,189.21</b>	<b>\$ -</b>	<b>\$ 6,069.01</b>	<b>\$ 6,120.20</b>	<b>\$ -</b>

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement					
Repairs					
Fuel					
UPS					
Other (Specify)					
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

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**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 27,425.00				
Hardware					
Software					
Upgrades					
Maintenance Agreements	\$ 15,222.00				
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 42,647.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs					
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees					
Iowa System / NCIC					
Other (Specify)					
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
CAD System						
Mapping/GIS		\$ 6,085.00				
Logging Recorder						
Dispatcher Work Stations						
Software						
Upgrades						
Maintenance Agreements						
Repairs				\$ 267.84	\$ 270.10	City of Spencer
EMD						
Other (Specify)						
Air Cards				\$ 4,220.96	\$ 4,256.56	City of Spencer
<b>TOTAL</b>		<b>\$ 15,100.46</b>	<b>\$ -</b>	<b>\$ 4,488.80</b>	<b>\$ 4,526.66</b>	<b>\$ -</b>

<b>Data Processing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
E911 Data Base/MSAG (Telephone Co)						
E911 Data Base/MSAG (Other)						
Other (Specify)						
<b>TOTAL</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Intersection Signage		\$ 17,682.00				
Resident Markers						
Contracted Services						
GIS (mapping)		\$ 9,023.00				
Other (Specify)						
<b>TOTAL</b>		<b>\$ 26,705.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Radio Infrastructure:</b> <i>Costs for leased and owned</i>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Radio Base							
Mobile		\$ 14,477.00					
Portable							
Handheld							
Pagers							
Repeaters							
Remote Transmitter Sites							
Towers		\$ 12,399.00					
Maintenance Agreements		\$ 2,292.00					
Repairs							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 29,168.00</b>	<b>\$ 29,168.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Capital Expenditures:</b> <i>Non-recurring costs during this reporting timeframe on large expenses in the categories below</i>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Hardware							
Software							
CAD System							
Mapping							
Radio							
Logging Recorder							
Dispatcher Work Stations							
Maintenance Agreements							
Repairs							
Other (Specify)							
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Loans		\$ 36,000.00				
Other (Specify)						
<b>TOTAL</b>	<b>\$ 36,000.00</b>	\$ 36,000.00	\$ -	\$ -	\$ -	\$ -

<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	<b>\$ -</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>GRAND TOTAL</b>	<b>\$ 728,865.77</b>	<b>\$ 140,653.00</b>	<b>\$ -</b>	<b>\$ 291,676.15</b>	<b>\$ 296,536.62</b>	<b>\$ -</b>
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<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases		\$ 20,000.00				
Amount set aside for future projects		\$ 700,000.00				
Other (Specify)	Emergency Expenses	\$ 11,797.00				
<b>TOTAL</b>	<b>\$ 731,797.00</b>	\$ 731,797.00	\$ -	\$ -	\$ -	\$ -

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Jennifer Garms	<a href="mailto:jgarms@claytoncountytia.gov">jgarms@claytoncountytia.gov</a>	563-245-1106
	Name	Email	Phone
<b>Submitted by:</b>	Chad Werger	<a href="mailto:cwerger@claytoncountytia.gov">cwerger@claytoncountytia.gov</a>	563-245-2422
	Name	Email	Phone
	Clayton Co Law Enforcement Center	Clayton	
	PSAP Name	County	

<b>Administrative Data</b>	\$ 82,484.00	780	84	1,603	3
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	\$ 223,303.00		3,654		12
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$35,000	Ira Weisenfeld and Associates (Legal Action)
	Amount	Source
	Amount	Source
<b>Additional Debt</b>		
	Amount	Source
	Amount	Source

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<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)		
Salary, to include overtime	\$ 25,285.11	\$ 295,173.83	\$ 37,637.85				
FICA	\$ 1,888.31	\$ 22,140.55	\$ 2,811.06				
IPERS	\$ 2,502.21	\$ 29,145.96	\$ 3,725.70				
Deferred Comp	\$ -	\$ -	\$ -				
Worker's Comp	\$ -	\$ -	\$ -				
Unemployment Ins	\$ -	\$ -	\$ -				
Health and Dental Ins	\$ 3,667.02	\$ 62,392.92	\$ 5,999.85				
Clothing Allowance	\$ -	\$ 1,668.23	\$ -				
Organization Dues	\$ -	\$ 240.00	\$ -				
Witness Fees	\$ -	\$ -	\$ -				
Longevity Pay	\$ -	\$ -	\$ -				
Other (Specify)	\$ -	\$ -	\$ -				
<b>TOTAL</b>	<b>\$ 494,278.60</b>	<b>\$ 33,342.65</b>	<b>\$ 410,761.49</b>	<b>\$ -</b>	<b>\$ -</b>		

<b>Administration - Other Costs:</b>							
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)		
Office Supplies	\$ -	\$ 80.00	\$ -				
Postage	\$ 55.00	\$ -	\$ -				
Fax Machines	\$ -	\$ -	\$ -				
Copy Machines	\$ -	\$ -	\$ -				
Advertising	\$ 244.87	\$ -	\$ -				
Promotion	\$ -	\$ -	\$ -				
Training Expenses	\$ -	\$ 2,935.60	\$ -				
Other (Specify)	\$ -	\$ -	\$ -				
Telephone (Office, Cell, etc.)	\$ 8,973.70	\$ -	\$ -				
<b>TOTAL</b>	<b>\$ 12,289.17</b>	<b>\$ 9,273.57</b>	<b>\$ 3,015.60</b>	<b>\$ -</b>	<b>\$ -</b>		

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas	\$ -	\$ 141.39	\$ -		
Electric	\$ -	\$ 3,963.70	\$ -		
Water	\$ -	\$ 439.58	\$ -		
Sewer	\$ -	\$ 146.41	\$ -		
Trash Removal	\$ -	\$ -	\$ -		
Janitorial	\$ -	\$ 103.85	\$ -		
Mowing	\$ -	\$ -	\$ -		
Snow Removal	\$ -	\$ -	\$ -		
Other (Specify)	\$ -	\$ 366.53	\$ -		
<b>TOTAL</b>	\$ <b>5,161.46</b>	\$ <b>5,161.46</b>	\$ <b>-</b>	\$ <b>-</b>	\$ <b>-</b>

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building	\$ -	\$ -	\$ -		
Liability	\$ -	\$ -	\$ -		
Equipment	\$ -	\$ -	\$ -		
Office Rental	\$ -	\$ -	\$ -		
Other (Specify)	\$ -	\$ -	\$ -		
<b>TOTAL</b>	\$ <b>-</b>	\$ <b>-</b>	\$ <b>-</b>	\$ <b>-</b>	\$ <b>-</b>

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement	\$ -	\$ -	\$ -		
Repairs	\$ -	\$ -	\$ -		
Fuel	\$ -	\$ -	\$ -		
UPS	\$ -	\$ -	\$ -		
Other (Specify)	\$ -	\$ -	\$ -		
<b>TOTAL</b>	\$ <b>-</b>	\$ <b>-</b>	\$ <b>-</b>	\$ <b>-</b>	\$ <b>-</b>



Reporting: July 1, 2019 through June 30, 2020

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Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 55,630.90	\$ -	\$ -		
Hardware	\$ -	\$ -	\$ -		
Software	\$ -	\$ -	\$ -		
Upgrades	\$ -	\$ -	\$ -		
Maintenance Agreements	\$ -	\$ -	\$ -		
Repairs	\$ -	\$ -	\$ -		
Other (Specify)	\$ -	\$ -	\$ -		
<b>TOTAL</b>	<b>\$ 55,630.90</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ -	\$ -	\$ -		
Hardware	\$ -	\$ -	\$ -		
Software	\$ -	\$ -	\$ -		
Upgrades	\$ -	\$ -	\$ -		
Maintenance Agreements	\$ -	\$ -	\$ -		
Repairs	\$ -	\$ -	\$ -		
Other (Specify)	\$ -	\$ -	\$ -		
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees	\$ -	\$ -	\$ -		
Iowa System / NCIC	\$ -	\$ 16,257.60	\$ -		
Other (Specify)	\$ -	\$ -	\$ -		
<b>TOTAL</b>	<b>\$ 16,257.60</b>	<b>\$ 16,257.60</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
CAD System		\$ -	\$ -	\$ -		
Mapping/GIS		\$ 12,140.00	\$ -	\$ -		
Logging Recorder		\$ -	\$ -	\$ -		
Dispatcher Work Stations		\$ -	\$ -	\$ -		
Software		\$ -	\$ -	\$ -		
Upgrades		\$ -	\$ -	\$ -		
Maintenance Agreements		\$ -	\$ 14,000.00	\$ -		
Repairs		\$ -	\$ 86.70	\$ -		
EMD		\$ -	\$ -	\$ -		
Other (Specify)		\$ -	\$ -	\$ -		
<b>TOTAL</b>	<b>\$ 26,226.70</b>	<b>\$ 12,140.00</b>	<b>\$ 14,086.70</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Data Processing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
E911 Data Base/MSAG (Telephone Co)		\$ -	\$ -	\$ -		
E911 Data Base/MSAG (Other)		\$ -	\$ -	\$ -		
Other (Specify)		\$ -	\$ -	\$ -		
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Intersection Signage		\$ 200.00	\$ -	\$ -		
Resident Markers		\$ 5,503.14	\$ -	\$ -		
Contracted Services		\$ -	\$ -	\$ -		
GIS (mapping)		\$ -	\$ -	\$ -		
Other (Specify)		\$ -	\$ -	\$ -		
<b>TOTAL</b>	<b>\$ 5,703.14</b>	<b>\$ 5,703.14</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020

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Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Radio Infrastructure: Costs for leased and owned</b>						Other Funding	Other Funding	
<u>To include, but not limited to:</u>			From 911 Surcharge	From General	From Sheriff	Source (specify)	Source (specify)	
Radio Base	\$	-	\$	-	\$	-		
Mobile	\$	-	\$	-	\$	-		
Portable	\$	-	\$	-	\$	-		
Handheld	\$	-	\$	-	\$	-		
Pagers	\$	-	\$	-	\$	-		
Repeaters	\$	-	\$	-	\$	-		
Remote Transmitter Sites	\$	-	\$	-	\$	-		
Towers	\$	1,172.60	\$	-	\$	-		
Maintenance Agreements	\$	-	\$	-	\$	-		
Repairs	\$	56,562.00	\$	-	\$	-		
Other (Specify)	\$	-	\$	-	\$	-		
<b>TOTAL</b>	<b>\$</b>	<b>57,734.60</b>	<b>\$</b>	<b>57,734.60</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>

<b>Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below</b>						Other Funding	Other Funding	
<u>To include, but not limited to:</u>			From 911 Surcharge	From General	From Sheriff	Source (specify)	Source (specify)	
Hardware	\$	-	\$	-	\$	-		
Software	\$	-	\$	-	\$	-		
CAD System	\$	-	\$	-	\$	-		
Mapping	\$	-	\$	-	\$	-		
Radio	\$	107,445.61	\$	-	\$	-		
Logging Recorder	\$	-	\$	-	\$	-		
Dispatcher Work Stations	\$	-	\$	-	\$	-		
Maintenance Agreements	\$	-	\$	-	\$	-		
Repairs	\$	31,800.00	\$	-	\$	-		
Other (Specify)	\$	-	\$	-	\$	-		
<b>TOTAL</b>	<b>\$</b>	<b>139,245.61</b>	<b>\$</b>	<b>139,245.61</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>

**Reporting: July 1, 2019 through June 30, 2020**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2021**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>			From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>							
Loans			\$ -	\$ -	\$ -		
Other (Specify)			\$ -	\$ -	\$ -		
<b>TOTAL</b>	<b>\$</b>	<b>-</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Miscellaneous (Specify):</b>			From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	<b>\$</b>	<b>-</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>GRAND TOTAL</b>	<b>\$</b>	<b>812,527.78</b>	<b>\$ 313,070.47</b>	<b>\$ 449,282.85</b>	<b>\$ 50,174.46</b>	<b>\$ -</b>	<b>\$ -</b>
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<b>Set Aside Funds:</b>			From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>							
Amount set aside for future purchases			\$ -	\$ -	\$ -		
Amount set aside for future projects			\$ -	\$ -	\$ -		
Other (Specify)			\$ -	\$ -	\$ -		
<b>TOTAL</b>	<b>\$</b>	<b>-</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

**Reporting: July 1, 2019 through June 30, 2020**

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**Report due to HSEMD by January 1, 2021**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	ERIC DAU	<a href="mailto:ericdau@gapa911.us">ericdau@gapa911.us</a>	563-242-9211 EXT 4534
	Name	Email	Phone
<b>Submitted by:</b>	ERIC DAU	<a href="mailto:ericdau@gapa911.us">ericdau@gapa911.us</a>	563-242-9211 EXT 4534
	Name	Email	Phone
	Clinton Co Communications	Clinton	
	PSAP Name	County	

<b>Administrative Data</b>	\$ 157,334.51	2,474	1,213	80,725	6
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	\$ 290,993.87		15,774		16 plus 2 admin
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$ 1,372,212.00	EMA FUND FROM GENERAL LEVY
	Amount	Source
	\$ 40,647.01	LOCAL EMA GRANT, RECORDS REQUESTS, INTEREST ON ACCT
	Amount	Source
<b>Additional Debt</b>		
	Amount	Source
	Amount	Source

**Reporting: July 1, 2019 through June 30, 2020**

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**Report due to HSEMD by January 1, 2021**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime			\$ 825,385.07				
FICA			\$ 61,857.51				
IPERS			\$ 77,813.92				
Deferred Comp							
Worker's Comp							
Unemployment Ins							
Health and Dental Ins			\$ 133,267.28				
Clothing Allowance			\$ 1,840.00				
Organization Dues			\$ 566.00				
Witness Fees							
Longevity Pay			\$ 11,100.00				
Other (Specify)							
NEW HIRE PSYCH TESTING			\$ 2,400.00				
NEW HIRE PHYSICALS			\$ 1,857.00				
NEW HIRE TESTING			\$ 752.50				
<b>TOTAL</b>	<b>\$ 1,116,839.28</b>	\$ -	\$ 1,116,839.28	\$ -	\$ -	\$ -	

<b>Administration - Other Costs:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies		\$ 87.00					
Postage							
Fax Machines							
Copy Machines							
Advertising							
Promotion							
Training Expenses		\$ 17,540.32	\$ 8,757.06				
Other (Specify)							
MISC SUPPLIES EXPENSES		\$ 3,471.58	\$ 12,000.00				
CALEA ASSESSMENT FEE			\$ 3,000.00				
<b>TOTAL</b>	<b>\$ 44,855.96</b>	\$ 21,098.90	\$ 23,757.06	\$ -	\$ -	\$ -	

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas				\$ 586.04	
Electric				\$ 766.29	
Water				\$ 756.32	
Sewer					
Trash Removal				\$ 42.14	
Janitorial				\$ 1,281.95	
Mowing					
Snow Removal					
Other (Specify)				\$ 3,078.83	
<b>TOTAL</b>	\$ 6,511.57	\$ -	\$ -	\$ 6,511.57	\$ -

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building					
Liability		\$ 4,977.62			
Equipment	\$ 2,890.00				
Office Rental					
Other (Specify)					
<b>TOTAL</b>	\$ 7,867.62	\$ 4,977.62	\$ -	\$ -	\$ -

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement					
Repairs					
Fuel					
UPS					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

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**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 50,095.99				
Hardware					
Software					
Upgrades					
Maintenance Agreements	\$ 24,782.26				
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 74,878.25</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs					
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees		\$ 5,498.00			
Iowa System / NCIC		\$ 18,625.00			
Other (Specify)					
LABOR NEGOTIATIONS		\$ 1,327.50			
<b>TOTAL</b>	<b>\$ 25,450.50</b>	<b>\$ 25,450.50</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



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<b>Operations:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
CAD System		\$ 34,732.06				
Mapping/GIS		\$ 2,050.00				
Logging Recorder		\$ 8,100.00				
Dispatcher Work Stations						
Software			\$ 8,300.00			
Upgrades						
Maintenance Agreements						
Repairs		\$ 220.95				
EMD		\$ 91,829.00	\$ 6,485.00			
Other (Specify)						
HEADSETS		\$ 1,516.08				
FUEL FOR COMM VEH			\$ 280.25			
PURCH OF MISC ITEMS EQUIP			\$ 20,326.36			
<b>TOTAL</b>	<b>\$ 173,839.70</b>	<b>\$ 138,448.09</b>	<b>\$ 35,391.61</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Data Processing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
E911 Data Base/MSAG (Telephone Co)						
E911 Data Base/MSAG (Other)						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Intersection Signage						
Resident Markers						
Contracted Services		\$ 3,500.00				
GIS (mapping)						
Other (Specify)						
<b>TOTAL</b>	<b>\$ 3,500.00</b>	<b>\$ 3,500.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

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**Radio Infrastructure: Costs for leased and owned**

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Radio Base	\$ 2,626.58				
Mobile	\$ 42,906.88				
Portable	\$ 12,034.00				
Handheld					
Pagers	\$ 9,867.50				
Repeaters	\$ 20,509.29				
Remote Transmitter Sites					
Towers					
Maintenance Agreements	\$ 21,354.00				
Repairs	\$ 3,694.79				
Other (Specify)					
REMOVAL AND INSTALLATION OF EQUIP	\$ 17,950.55				
FCC LICENSING AND APPLICATION	\$ 675.00				
<b>TOTAL</b>	<b>\$ 131,618.59</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below**

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Hardware					
Software					
CAD System					
Mapping					
Radio					
Logging Recorder					
Dispatcher Work Stations	\$ 8,170.00				
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 8,170.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

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<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Loans						
Other (Specify)						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>GRAND TOTAL</b>	\$ 1,593,531.47	\$ 380,603.83	\$ 1,206,416.07	\$ -	\$ 6,511.57	\$ -
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<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases						
Amount set aside for future projects						
Other (Specify)						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**Notes/Comments:** For administrative costs water and sewer are billed together. Snow removal is done by maintenance staff. Other accounts for line items in the maintenance budget titled building maintenance, fixed plant equipment, and extermination services. All of the maintenance and janitorial costs are from the county maintenance department budget.

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

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**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	<u>Duane Zenk</u>	<u><a href="mailto:dzend@crawfordcounty.org">dzend@crawfordcounty.org</a></u>	<u>712-263-3447</u>
	Name	Email	Phone
<b>Submitted by:</b>	<u>Duane Zenk</u>	<u><a href="mailto:dzenk@crawfordcounty.oeg">dzenk@crawfordcounty.oeg</a></u>	<u>712-263-3447</u>
	Name	Email	Phone
	<u>Crawford County Communications Center</u>	<u>Crawford</u>	
	PSAP Name	County	

<b>Administrative Data</b>	<u>\$ 54,333.00</u>	<u>1,470</u>	<u>unknown</u>	<u>unknown</u>	<u>two</u>
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	<u>\$ 172,557.00</u>		<u>3,219</u>		<u>6</u>
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	<u></u>	<u></u>
	Amount	Source
	<u></u>	<u></u>
	Amount	Source
<b>Additional Debt</b>	<u></u>	<u></u>
	Amount	Source
	<u></u>	<u></u>
	Amount	Source

Reporting: July 1, 2019 through June 30, 2020

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<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime					\$ 272,189.00		
FICA					\$ 20,822.00		
IPERS					\$ 25,694.00		
Deferred Comp							
Worker's Comp							
Unemployment Ins							
Health and Dental Ins					\$ 60,772.00		
Clothing Allowance							
Organization Dues							
Witness Fees							
Longevity Pay							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 379,477.00</b>	\$ -	\$ -	\$ -	\$ 379,477.00	\$ -	

<b>Administration - Other Costs:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies				\$ 3,750.00	\$ 10,000.00		
Postage		\$ 110.00		\$ 990.00			
Fax Machines							
Copy Machines							
Advertising							
Promotion							
Training Expenses							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 14,850.00</b>	\$ 110.00	\$ -	\$ 4,740.00	\$ 10,000.00	\$ -	

Reporting: July 1, 2019 through June 30, 2020

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas		\$ 5,200.00			
Electric		\$ 8,750.00			\$ 1,028.00
Water		\$ 675.00			
Sewer		\$ 675.00			
Trash Removal		\$ 600.00			
Janitorial		\$ 13,250.00			
Mowing					
Snow Removal					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 30,178.00</b>	<b>\$ -</b>	<b>\$ 29,150.00</b>	<b>\$ -</b>	<b>\$ 1,028.00</b>

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building		\$ 3,870.00		\$ 753.00	\$ 4,000.00
Liability		\$ 5,100.00			
Equipment	\$ 836.00	\$ 2,100.00			
Office Rental				\$ 2,148.00	
Other (Specify)					
<b>TOTAL</b>	<b>\$ 18,807.00</b>	<b>\$ 836.00</b>	<b>\$ 11,070.00</b>	<b>\$ 2,901.00</b>	<b>\$ 4,000.00</b>

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement					\$ 861.00
Repairs					\$ 774.00
Fuel					\$ 301.00
UPS					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 1,936.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,936.00</b>

Reporting: July 1, 2019 through June 30, 2020

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Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 31,164.00				
Hardware					
Software					
Upgrades					
Maintenance Agreements	\$ 37,064.00				
Repairs	\$ 4,445.00				
Other (Specify)					
<b>TOTAL</b>	<b>\$ 72,673.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs			\$ 9,385.00	\$ 4,558.00	
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 13,943.00</b>	<b>\$ -</b>	<b>\$ 9,385.00</b>	<b>\$ 4,558.00</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees				\$ 960.00	\$ 480.00
Iowa System / NCIC			\$ 5,000.00	\$ 5,000.00	
Other (Specify)					
<b>TOTAL</b>	<b>\$ 11,440.00</b>	<b>\$ -</b>	<b>\$ 5,000.00</b>	<b>\$ 5,960.00</b>	<b>\$ 480.00</b>

**Reporting: July 1, 2019 through June 30, 2020**

**Must Use This Form--Hand Written Forms Not Accepted**

**Report due to HSEMD by January 1, 2021**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
CAD System		\$ 1,000.00				
Mapping/GIS		\$ 6,000.00				
Logging Recorder		\$ 7,800.00				
Dispatcher Work Stations		\$ 318.00				
Software						
Upgrades						
Maintenance Agreements						
Repairs		\$ 3,300.00		\$ 3,200.00		
EMD						
Other (Specify)						
Constlant		\$ 16,500.00				
<b>TOTAL</b>	<b>\$ 38,118.00</b>	<b>\$ 34,918.00</b>	<b>\$ -</b>	<b>\$ 3,200.00</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Data Processing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
E911 Data Base/MSAG (Telephone Co)						
E911 Data Base/MSAG (Other)						
Other (Specify)						
IT Consultant		\$ 4,820.00				
<b>TOTAL</b>	<b>\$ 4,820.00</b>	<b>\$ 4,820.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Intersection Signage		\$ 52,363.00				
Resident Markers		\$ 328.00				
Contracted Services		\$ 2,500.00				
GIS (mapping)		\$ 590.00				
Other (Specify)						
<b>TOTAL</b>	<b>\$ 55,781.00</b>	<b>\$ 55,781.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



Reporting: July 1, 2019 through June 30, 2020

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Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Radio Infrastructure:** *Costs for leased and owned*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Radio Base			\$ 1,750.00		\$ 1,459.00
Mobile					
Portable					
Handheld					
Pagers					
Repeaters					\$ 75.00
Remote Transmitter Sites					\$ 8,530.00
Towers					
Maintenance Agreements					\$ 30,364.00
Repairs					\$ 1,459.00
Other (Specify)					
LMR system					\$ 5,115.00
<b>TOTAL</b>	\$ 48,752.00	\$ -	\$ 1,750.00	\$ -	\$ 47,002.00

**Capital Expenditures:** *Non-recurring costs during this reporting timeframe on large expenses in the categories below*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Hardware					
Software					
CAD System					
Mapping					
Radio					
Logging Recorder					
Dispatcher Work Stations					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

**Reporting: July 1, 2019 through June 30, 2020**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2021**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Loans						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>GRAND TOTAL</b>	<b>\$ 690,775.00</b>	<b>\$ 169,138.00</b>	<b>\$ 40,220.00</b>	<b>\$ 24,075.00</b>	<b>\$ 402,896.00</b>	<b>\$ 54,446.00</b>
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<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases		\$ 120,000.00				\$ 400,000.00
Amount set aside for future projects		\$ 100,000.00				
Other (Specify)						
<b>TOTAL</b>	<b>\$ 620,000.00</b>	<b>\$ 220,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 400,000.00</b>

**Notes/Comments:** Other funding column values are from the City of Denison PD, far right other funding column values are from CCEMA, CCFPA and CC Tower funds.

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232



Reporting: July 1, 2019 through June 30, 2020

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (Benefit Fund)	Other Funding Source (specify)		
Salary, to include overtime		\$ 255,900.73					
FICA				\$ 17,538.09			
IPERS				\$ 24,003.18			
Deferred Comp							
Worker's Comp				\$ 319.17			
Unemployment Ins							
Health and Dental Ins				\$ 75,231.24			
Clothing Allowance		\$ 1,500.00					
Organization Dues							
Witness Fees							
Longevity Pay							
Other (Specify)							
Notary Public Registrations		\$ 120.00					
<b>TOTAL</b>	\$ <b>374,612.41</b>	\$ -	\$ 257,520.73	\$ -	\$ 117,091.68	\$ -	\$ -

<b>Administration - Other Costs:</b>							
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)		
Office Supplies		\$ 1,754.67					
Postage							
Fax Machines							
Copy Machines							
Advertising							
Promotion							
Training Expenses		\$ 1,067.05		\$ 1,965.00	911 CARRYOVER		
Other (Specify)							
<b>TOTAL</b>	\$ <b>4,786.72</b>	\$ -	\$ 2,821.72	\$ -	\$ 1,965.00	\$ -	\$ -

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<b>Utilities</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas		\$ 246.76			
Electric		\$ 2,774.96			
Water					
Sewer					
Trash Removal					
Janitorial		\$ 908.70			
Mowing					
Snow Removal					
Other (Specify)					
Maintenance Supplies		\$ 270.16			
<b>TOTAL</b>	\$ 4,200.58	\$ 4,200.58	\$ -	\$ -	\$ -

<b>Insurance</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building		\$ 5,481.25			
Liability		\$ 1,878.25			
Equipment					
Office Rental					
Other (Specify)					
<b>TOTAL</b>	\$ 7,359.50	\$ 7,359.50	\$ -	\$ -	\$ -

<b>Generator</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (Local Option Sales Tax)	Other Funding Source (specify)
Maintenance Agreement				\$ 538.00	
Repairs				\$ 259.36	
Fuel					
UPS					
Other (Specify)					

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>TOTAL</b>	\$	<b>797.36</b>	\$	-	\$	-	\$	797.36	\$	-
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**Communications:**

To include, but not limited to:

**E911 Telephone System**

	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs					
Hardware	\$ 23,888.44				
Software	\$ 2,767.50				
Upgrades					
Maintenance Agreements	\$ 3,396.00				
Repairs	\$ 850.00				
Other (Specify)					
Training	\$ 1,004.00				
<b>TOTAL</b>	\$ <b>31,905.94</b>	\$ -	\$ -	\$ -	\$ -

**Administrative Phone System**

	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs		\$ 9,152.92			
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	\$ <b>9,152.92</b>	\$ -	\$ 9,152.92	\$ -	\$ -

**Other**

	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees					
Iowa System / NCIC					
Other (Specify)					

Reporting: July 1, 2019 through June 30, 2020

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TOTAL	\$	-	\$	-	\$	-	\$	-	\$	-
<b>Operations:</b>										
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)				
CAD System										
Mapping/GIS										
Logging Recorder										
Dispatcher Work Stations										
Software										
Upgrades										
Maintenance Agreements			\$ 15,078.00		\$ 2,047.90	911 grant				
Repairs										
EMD										
Other (Specify)										
Online Warrants			\$ 4,320.00							
Tower Service			\$ 198.00							
<b>TOTAL</b>	<b>\$</b>	<b>21,643.90</b>	<b>\$ -</b>	<b>\$ 19,596.00</b>	<b>\$ -</b>	<b>\$ 2,047.90</b>	<b>\$ -</b>			
<b>Data Processing:</b>										
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)				
E911 Data Base/MSAG (Telephone Co)										
E911 Data Base/MSAG (Other)										
Other (Specify)										
<b>TOTAL</b>	<b>\$</b>	<b>-</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>			
<b>Addressing:</b>										
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)				
Intersection Signage										
Resident Markers										
Contracted Services										
GIS (mapping)										
Other (Specify)										

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

TOTAL	\$	-	\$	-	\$	-	\$	-	\$	-	
<b>Radio Infrastructure: Costs for leased and owned</b>							Other Funding Source (specify)	Other Funding Source (specify)			
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff			Other Funding Source (specify)	Other Funding Source (specify)			
Radio Base											
Mobile											
Portable											
Handheld											
Pagers											
Repeaters											
Remote Transmitter Sites											
Towers											
Maintenance Agreements											
Repairs											
Other (Specify)											
Consolette R1Call 11							\$ 5,041.50	911 carryover grant			
<b>TOTAL</b>	<b>\$</b>	<b>5,041.50</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>5,041.50</b>	<b>\$</b>	<b>-</b>	

<b>Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below</b>							Other Funding Source (specify)	Other Funding Source (specify)			
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff			Other Funding Source (specify)	Other Funding Source (specify)			
Hardware							\$ 12,914.00	911 carryover grant			
Software											
CAD System											
Mapping											
Radio											
Logging Recorder											
Dispatcher Work Stations											
Maintenance Agreements											
Repairs											
Other (Specify)											



**Reporting: July 1, 2019 through June 30, 2020**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2021**

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<b>TOTAL</b>	\$	<b>12,914.00</b>	\$	-	\$	-	\$	-	\$	12,914.00	\$	-
<b>Debt Services: Paid on debt during the current reporting timeframe</b>										Other Funding	Other Funding	
<u>To include, but not limited to:</u>										Source (specify)	Source (specify)	
			From 911 Surcharge	From General	From Sheriff							
Loans												
Other (Specify)												
<b>TOTAL</b>	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
<b>Miscellaneous (Specify):</b>										Other Funding	Other Funding	
										Source (specify)	Source (specify)	
			From 911 Surcharge	From General	From Sheriff							
<b>TOTAL</b>	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
<b>GRAND TOTAL</b>	\$	<b>472,414.83</b>	\$	<b>31,905.94</b>	\$	<b>300,651.45</b>	\$	<b>-</b>	\$	<b>139,857.44</b>	\$	<b>-</b>

<b>Set Aside Funds:</b>										Other Funding	Other Funding	
<u>To include, but not limited to:</u>										Source (specify)	Source (specify)	
			From 911 Surcharge	From General	From Sheriff							
Amount set aside for future purchases												
Amount set aside for future projects												
Other (Specify) maintenance									\$	9,086.96		911 carryover grant
agreements and training												
<b>TOTAL</b>	\$	<b>9,086.96</b>	\$	<b>-</b>	\$	<b>-</b>	\$	<b>-</b>	\$	<b>9,086.96</b>	\$	<b>-</b>

**Notes/Comments:** I do not have software on the viper that counts the calls received. The only way to get these counts would be to manually go through the recorder. The e printer on the viper report was ran but it only counts wireline 911 calls. From Jan 1 2019 to Dec 31 2019 we had 2480 wireline 911 calls. I can get the others if it is absolutely necessary since it is a huge undertaking to manually count the calls. let me know if that is necessary.

**Reminders** \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.  
\*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help

**Reporting: July 1, 2019 through June 30, 2020**

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

from others or the State 911 office.

\*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

**Prepared by:**

Shannon Rollings	<a href="mailto:shannon.rollings@dallascountyiowa.gov">shannon.rollings@dallascountyiowa.gov</a>	515-993-6961
Name	Email	Phone

**Submitted by:**

Shannon Rollings	<a href="mailto:shannon.rollings@dallascountyiowa.gov">shannon.rollings@dallascountyiowa.gov</a>	515-993-6961
Name	Email	Phone
Dallas Co Sheriff's Office	Dallas	
PSAP Name	County	

**Administrative Data**

\$ 395,245.56	7,132	182	58,121	5
Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
				14
Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

**Additional Revenues**

\$ 75,705.52	Grants
Amount	Source
\$ 1,568.78	Interest
Amount	Source

**Additional Debt**

Amount	Source
Amount	Source

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>				
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime			\$ 775,438.12			
FICA			\$ 56,256.13			
IPERS			\$ 71,409.97			
Deferred Comp						
Worker's Comp						
Unemployment Ins						
Health and Dental Ins			\$ 170,800.28			
Clothing Allowance						
Organization Dues						
Witness Fees						
Longevity Pay						
Other (Specify)						
<b>TOTAL</b>	\$ 1,073,904.50	\$ -	\$ 1,073,904.50	\$ -	\$ -	

<b>Administration - Other Costs:</b>						
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies			\$ 1,769.72			
Postage						
Fax Machines						
Copy Machines						
Advertising	\$ 281.42					
Promotion						
Training Expenses			\$ 9,222.59			
Other (Specify)			\$ 1,072.00			
<b>TOTAL</b>	\$ 12,345.73	\$ 281.42	\$ 12,064.31	\$ -	\$ -	

Reporting: July 1, 2019 through June 30, 2020

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas					
Electric			\$ 7,139.92		
Water					
Sewer					
Trash Removal					
Janitorial					
Mowing					
Snow Removal					
Other (Specify)					
<b>TOTAL</b>	\$ 7,139.92	\$ -	\$ 7,139.92	\$ -	\$ -

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building					
Liability	\$ 2,044.40				
Equipment					
Office Rental					
Other (Specify)					
<b>TOTAL</b>	\$ 2,044.40	\$ 2,044.40	\$ -	\$ -	\$ -

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement			\$ 25,179.83		
Repairs					
Fuel					
UPS					
Other (Specify)					
<b>TOTAL</b>	\$ 25,179.83	\$ -	\$ 25,179.83	\$ -	\$ -

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 23,598.36				
Hardware					
Software	\$ 202,228.00				
Upgrades					
Maintenance Agreements	\$ 46,765.27				
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 272,591.63</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs					
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees					
Iowa System / NCIC			\$ 19,870.00		
Other (Specify)					
<b>TOTAL</b>	<b>\$ 19,870.00</b>	<b>\$ -</b>	<b>\$ 19,870.00</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020

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Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
CAD System							
Mapping/GIS							
Logging Recorder							
Dispatcher Work Stations							
Software							
Upgrades							
Maintenance Agreements							
Repairs							
EMD							
Other (Specify)		\$ 391.70		\$ 89,073.28			
<b>TOTAL</b>	<b>\$ 89,464.98</b>	<b>\$ 391.70</b>	<b>\$ -</b>	<b>\$ 89,073.28</b>	<b>\$ -</b>	<b>\$ -</b>	

<b>Data Processing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
E911 Data Base/MSAG (Telephone Co)							
E911 Data Base/MSAG (Other)							
Other (Specify)							
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

<b>Addressing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Intersection Signage							
Resident Markers		\$ 2,505.94					
Contracted Services							
GIS (mapping)		\$ 478.94					
Other (Specify)							
<b>TOTAL</b>	<b>\$ 2,984.88</b>	<b>\$ 2,984.88</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

Reporting: July 1, 2019 through June 30, 2020

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Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Radio Infrastructure:** *Costs for leased and owned*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Radio Base					
Mobile					
Portable					
Handheld					
Pagers					
Repeaters					
Remote Transmitter Sites					
Towers					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

**Capital Expenditures:** *Non-recurring costs during this reporting timeframe on large expenses in the categories below*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Hardware					
Software					
CAD System					
Mapping					
Radio					
Logging Recorder					
Dispatcher Work Stations					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -



**Reporting: July 1, 2019 through June 30, 2020**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2021**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>					
To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Loans					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Miscellaneous (Specify):</b>					
	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>GRAND TOTAL</b>	\$ 1,505,525.87	\$ 278,294.03	\$ -	\$ 1,227,231.84	\$ -
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<b>Set Aside Funds:</b>					
To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Amount set aside for future purchases					
Amount set aside for future projects					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

Reporting: July 1, 2019 through June 30, 2020

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Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

**Prepared by:** Lora Wuthrich ken@netins.net (515) 229-4353  
 Name Email Phone

**Submitted by:** Lora Wuthrich ken@netins.net (515) 229-4353  
 Name Email Phone

Davis County Sheriff's Office Davis  
 PSAP Name County

<b>Administrative Data</b>	<u>\$ 39,464.00</u>	<u>13,102</u>	<u></u>	<u></u>	<u>3</u>
Wireline Surcharge Received		Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	<u>\$ 146,259.00</u>		<u></u>		<u>6</u>
Wireless Surcharge Received			Number of Wireless Calls		Authorized FTE Telecommunicators

**Additional Revenues** \$ 565.00 Intrest  
 Amount Source

Amount Source

**Additional Debt**    
 Amount Source

Amount Source

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>				
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime			\$ 294,875.75			
FICA			\$ 21,020.14			
IPERS			\$ 28,343.33			
Deferred Comp						
Worker's Comp						
Unemployment Ins						
Health and Dental Ins			\$ 114,483.19			
Clothing Allowance			\$ 1,625.34			
Organization Dues			\$ 71.00			
Witness Fees						
Longevity Pay						
Other (Specify)						
<b>TOTAL</b>	\$ 460,418.75	\$ -	\$ 460,418.75	\$ -	\$ -	

<b>Administration - Other Costs:</b>						
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies				\$ 2,510.04		
Postage	\$ 55.00					
Fax Machines						
Copy Machines				\$ 184.53		
Advertising	\$ 61.00			\$ 40.00		
Promotion						
Training Expenses				\$ 1,156.95		
Other (Specify)				\$ 60.00		
<b>TOTAL</b>	\$ 4,067.52	\$ 116.00	\$ -	\$ 3,951.52	\$ -	

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas			\$ 4,809.36		
Electric			\$ 18,035.62		
Water			\$ 3,537.80		
Sewer			\$ 2,657.70		
Trash Removal			\$ 6,386.58		
Janitorial			\$ 14,300.04		
Mowing			\$ 2,469.96		
Snow Removal			\$ 3,549.17		
Other (Specify)					
<b>TOTAL</b>	\$ 55,746.23	\$ -	\$ 55,746.23	\$ -	\$ -

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building					
Liability	\$ 2,547.00				
Equipment					
Office Rental					
Other (Specify) Pest Control			\$ 720.00		
<b>TOTAL</b>	\$ 3,267.00	\$ 2,547.00	\$ 720.00	\$ -	\$ -

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement			\$ 1,500.00		
Repairs					
Fuel			\$ 793.60		
UPS					
Other (Specify)					
<b>TOTAL</b>	\$ 2,293.60	\$ -	\$ 2,293.60	\$ -	\$ -

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs						
Hardware						
Software						
Upgrades						
Maintenance Agreements						
Repairs						
Other (Specify)	Comb. Of above	\$ 31,771.00				
<b>TOTAL</b>	<b>\$ 31,771.00</b>	<b>\$ 31,771.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs				\$ 18,385.85		
Hardware						
Software						
Upgrades						
Maintenance Agreements						
Repairs						
Other (Specify)						
<b>TOTAL</b>	<b>\$ 18,385.85</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 18,385.85</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees						
Iowa System / NCIC					\$ 3,087.00	
Other (Specify)						
<b>TOTAL</b>	<b>\$ 3,087.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,087.00</b>	<b>\$ -</b>

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
CAD System							
Mapping/GIS		\$ 13,513.00					
Logging Recorder							
Dispatcher Work Stations							
Software							
Upgrades							
Maintenance Agreements							
Repairs							
EMD							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 13,513.00</b>	<b>\$ 13,513.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Data Processing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
E911 Data Base/MSAG (Telephone Co)							
E911 Data Base/MSAG (Other)							
Other (Specify)							
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Intersection Signage		\$ 2,062.00					
Resident Markers		\$ 7,895.00					
Contracted Services		\$ 5,000.00					
GIS (mapping)							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 14,957.00</b>	<b>\$ 14,957.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Radio Infrastructure: Costs for leased and owned</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Radio Base		\$ 28,683.00					
Mobile							
Portable							
Handheld							
Pagers							
Repeaters		\$ 3,756.00					
Remote Transmitter Sites							
Towers							
Maintenance Agreements							
Repairs							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 32,439.00</b>	<b>\$ 32,439.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Hardware					\$ 18,816.72		
Software							
CAD System							
Mapping							
Radio							
Logging Recorder							
Dispatcher Work Stations							
Maintenance Agreements							
Repairs					\$ 160.00		
Other (Specify) misc. exp.		\$ 51,222.00					
maint. Agreement,repairs							
<b>TOTAL</b>	<b>\$ 70,198.72</b>	<b>\$ 51,222.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 18,976.72</b>	<b>\$ -</b>	<b>\$ -</b>

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Loans						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>GRAND TOTAL</b>	<b>\$ 710,144.67</b>	<b>\$ 146,565.00</b>	<b>\$ -</b>	<b>\$ 537,564.43</b>	<b>\$ 26,015.24</b>	<b>\$ -</b>
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<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases						
Amount set aside for future projects		\$ 200,000.00				
Other (Specify) Radio tower replacement						
<b>TOTAL</b>	<b>\$ 200,000.00</b>	<b>\$ 200,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232





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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>				
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime	\$ 35,000.00		\$ 229,936.00			
FICA			\$ 16,948.00			
IPERS			\$ 22,787.00			
Deferred Comp						
Worker's Comp						
Unemployment Ins						
Health and Dental Ins			\$ 48,564.00			
Clothing Allowance						
Organization Dues			\$ 109.00			
Witness Fees						
Longevity Pay						
Other (Specify)						
<b>TOTAL</b>	<b>\$ 353,344.00</b>	<b>\$ 35,000.00</b>	<b>\$ -</b>	<b>\$ 318,344.00</b>	<b>\$ -</b>	

<b>Administration - Other Costs:</b>						
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies			\$ 459.00			
Postage	\$ 43.00					
Fax Machines						
Copy Machines						
Advertising	\$ 24.00					
Promotion						
Training Expenses			\$ 121.00			
Other (Specify)						
<b>TOTAL</b>	<b>\$ 647.00</b>	<b>\$ 67.00</b>	<b>\$ -</b>	<b>\$ 580.00</b>	<b>\$ -</b>	

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas					
Electric			\$ 11,304.00		
Water			\$ 889.00		
Sewer			\$ 888.00		
Trash Removal			\$ 888.00		
Janitorial					
Mowing					
Snow Removal					
Other (Specify)					
pest control			\$ 188.00		
<b>TOTAL</b>	\$ 14,157.00	\$ -	\$ 14,157.00	\$ -	\$ -

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building					
Liability	\$ 992.00				
Equipment	\$ 39.00				
Office Rental					
Other (Specify)					
<b>TOTAL</b>	\$ 1,031.00	\$ -	\$ -	\$ -	\$ -

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement					
Repairs					
Fuel					
UPS					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 27,478.00				
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 27,478.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 16,462.00		\$ 1,820.00		
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 18,282.00</b>	<b>\$ -</b>	<b>\$ 1,820.00</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees					
Iowa System / NCIC			\$ 4,467.00		
Other (Specify)					
<b>TOTAL</b>	<b>\$ 4,467.00</b>	<b>\$ -</b>	<b>\$ 4,467.00</b>	<b>\$ -</b>	<b>\$ -</b>

**Reporting: July 1, 2019 through June 30, 2020**

**Must Use This Form--Hand Written Forms Not Accepted**

**Report due to HSEMD by January 1, 2021**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
CAD System						
Mapping/GIS		\$ 867.00				
Logging Recorder						
Dispatcher Work Stations						
Software						
Upgrades						
Maintenance Agreements						
Repairs		\$ 2,389.00				
EMD						
Other (Specify)						
<b>TOTAL</b>	<b>\$ 3,256.00</b>	<b>\$ 3,256.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Data Processing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
E911 Data Base/MSAG (Telephone Co)				\$ 1,206.00		
E911 Data Base/MSAG (Other)						
Other (Specify)						
<b>TOTAL</b>	<b>\$ 1,206.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,206.00</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Intersection Signage						
Resident Markers						
Contracted Services		\$ 2,603.00				
GIS (mapping)						
Other (Specify)						
<b>TOTAL</b>	<b>\$ 2,603.00</b>	<b>\$ 2,603.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Radio Infrastructure:** *Costs for leased and owned*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Radio Base					
Mobile					
Portable					
Handheld					
Pagers					
Repeaters					
Remote Transmitter Sites					
Towers					
Maintenance Agreements					
Repairs	\$ 76,624.00				
Other (Specify)					
<b>TOTAL</b>	\$ 76,624.00	\$ -	\$ -	\$ -	\$ -

**Capital Expenditures:** *Non-recurring costs during this reporting timeframe on large expenses in the categories below*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Hardware					
Software					
CAD System					
Mapping					
Radio					
Logging Recorder					
Dispatcher Work Stations					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

**Reporting: July 1, 2019 through June 30, 2020**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2021**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Loans						
Other (Specify)						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>GRAND TOTAL</b>	\$ 503,095.00	\$ 162,521.00	\$ -	\$ 340,574.00	\$ -	\$ -
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<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases						
Amount set aside for future projects						
Other (Specify)						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

**Reporting: July 1, 2019 through June 30, 2020**

**Must Use This Form--Hand Written Forms Not Accepted**

**Report due to HSEMD by January 1, 2021**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	<u>Michael Corkery</u>	<u>delcs.911@gmail.com</u>	<u>563-927-5561</u>
	Name	Email	Phone
<b>Submitted by:</b>	<u>Michael Corkery</u>	<u>delcs.911@gmail.com</u>	<u>563-927-5561</u>
	Name	Email	Phone
	<u>Delaware County Communications</u>	<u>Delaware</u>	
	PSAP Name	County	

<b>Administrative Data</b>	<u>\$ 56,425.00</u>	<u>529</u>	<u>115</u>	<u>6,708</u>	<u>2 Plus 3 Back ups</u>
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	<u>\$ 141,500.00</u>		<u>2,657</u>		<u>5 / 9 PT</u>
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	<u>31,853/12,000/.24</u>	<u>Carryover Grant/GIS Grant/Sales Tax Refund</u>
	Amount	Source
	<u>\$1,998</u>	<u>Interest</u>
	Amount	Source
<b>Additional Debt</b>	<u></u>	<u></u>
	Amount	Source
	<u></u>	<u></u>
	Amount	Source



Reporting: July 1, 2019 through June 30, 2020

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Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Police Department	Other Funding Source (specify)	
Salary, to include overtime				\$ 151,650.00	\$ 101,100.00		
FICA				\$ 11,393.00	\$ 7,595.00		
IPERS				\$ 13,336.00	\$ 8,890.00		
Deferred Comp							
Worker's Comp				\$ 138.00	\$ 92.00		
Unemployment Ins							
Health and Dental Ins				\$ 23,996.00	\$ 15,997.00		
Clothing Allowance				\$ 330.00	\$ 220.00		
Organization Dues				\$ 18.00	\$ 12.00		
Witness Fees							
Longevity Pay							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 334,767.00</b>	\$ -	\$ -	\$ 200,861.00	\$ 133,906.00	\$ -	

<b>Administration - Other Costs:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Police Department	Other Funding Source (specify)	
Office Supplies				\$ 351.00	\$ 234.00		
Postage				\$ 10.00	\$ 7.00		
Fax Machines		\$ 366.43					
Copy Machines							
Advertising		\$ 180.12					
Promotion							
Training Expenses		\$ 582.00		\$ 2,418.00	\$ 1,612.00		
Other (Specify) Operating Exspense				\$ 485.00	\$ 323.00		
Legal Fee				\$ 1,220.00	\$ 813.00		
<b>TOTAL</b>	<b>\$ 8,601.55</b>	\$ 1,128.55	\$ -	\$ 4,484.00	\$ 2,989.00	\$ -	

Reporting: July 1, 2019 through June 30, 2020

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<b>Utilities</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas						
Electric		\$ 7,778.51		\$ 1,270.00	\$ 847.00	
Water						
Sewer						
Trash Removal						
Janitorial						
Mowing						
Snow Removal						
Other (Specify)	Repairs	\$ 793.00		\$ 108.00	\$ 72.00	
Fire Alarm		\$ 1,329.83				
<b>TOTAL</b>		<b>\$ 12,198.34</b>	<b>\$ -</b>	<b>\$ 1,378.00</b>	<b>\$ 919.00</b>	<b>\$ -</b>

<b>Insurance</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Police Department	Other Funding Source (specify)
Building						
Liability						
Equipment						
Office Rental						
Other (Specify)	All Above Included	\$ 4,415.00		\$ 96.00	\$ 64.00	
<b>TOTAL</b>		<b>\$ 4,575.00</b>	<b>\$ -</b>	<b>\$ 96.00</b>	<b>\$ 64.00</b>	<b>\$ -</b>

<b>Generator</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Police Department	Other Funding Source (specify)
Maintenance Agreement		\$ 992.49				
Repairs		\$ 321.51				
Fuel		\$ 64.98				
UPS						
Other (Specify)						

**Reporting: July 1, 2019 through June 30, 2020**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2021**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**TOTAL**    \$            **1,378.98**    \$            1,378.98    \$            -    \$            -    \$            -    \$            -

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 11,376.65				
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	\$ 11,376.65	\$ -	\$ -	\$ -	\$ -

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Police Department	Other Funding Source (specify)
Circuit Costs	\$ 1,094.41		\$ 165.00	\$ 110.00	
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	\$ 1,369.41	\$ -	\$ 165.00	\$ 110.00	\$ -

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Police Department	Other Funding Source (specify)
Internet Fees	\$ 960.00				
Iowa System / NCIC					
Other (Specify)      Phone Service	\$ 1,136.25		\$ 2,261.00	\$ 1,507.00	

**Reporting: July 1, 2019 through June 30, 2020**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2021**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>TOTAL</b>	<b>\$</b>	<b>5,864.25</b>	<b>\$</b>	<b>2,096.25</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>2,261.00</b>	<b>\$</b>	<b>1,507.00</b>	<b>\$</b>	<b>-</b>
<b>Operations:</b>												
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)						
CAD System		\$ 18,345.00										
Mapping/GIS		\$ 11,194.00										
Logging Recorder												
Dispatcher Work Stations		\$ 2,230.00										
Software												
Upgrades		\$ 4,757.12										
Maintenance Agreements		\$ 15,447.71										
Repairs		\$ 7,808.98			\$ 1,832.00	\$ 1,222.00						
EMD												
Other (Specify)	IT Contract	\$ 3,120.00										
<b>TOTAL</b>	<b>\$</b>	<b>65,956.81</b>	<b>\$</b>	<b>62,902.81</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>1,832.00</b>	<b>\$</b>	<b>1,222.00</b>	<b>\$</b>	<b>-</b>
<b>Data Processing:</b>												
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)						
E911 Data Base/MSAG (Telephone Co)												
E911 Data Base/MSAG (Other)												
Other (Specify)	Server CAD	\$ 6,542.00										
<b>TOTAL</b>	<b>\$</b>	<b>6,542.00</b>	<b>\$</b>	<b>6,542.00</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>
<b>Addressing:</b>												
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Police Department	Other Funding Source (specify)						
Intersection Signage		\$ 3,514.51										
Resident Markers												
Contracted Services		\$ 32,000.00										
GIS (mapping)												
Other (Specify)												

Reporting: July 1, 2019 through June 30, 2020

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TOTAL	\$	35,514.51	\$	35,514.51	\$	-	\$	-	\$	-	\$	-
<b>Radio Infrastructure: Costs for leased and owned</b>												
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Police Department	Other Funding Source (specify)						
Radio Base												
Mobile												
Portable												
Handheld												
Pagers	\$	649.90										
Repeaters												
Remote Transmitter Sites	\$	32,245.42										
Towers												
Maintenance Agreements												
Repairs	\$	7,920.81										
Other (Specify)												
<b>TOTAL</b>	<b>\$</b>	<b>40,816.13</b>	<b>\$</b>	<b>40,816.13</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>

<b>Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below</b>												
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Police Department	Other Funding Source (specify)						
Hardware												
Software												
CAD System												
Mapping												
Radio	\$	60,371.00										
Logging Recorder												
Dispatcher Work Stations												
Maintenance Agreements												
Repairs												
Other (Specify)												

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<b>TOTAL</b>	\$	<b>60,371.00</b>	\$	60,371.00	\$	-	\$	-	\$	-	\$	-
<b>Debt Services: Paid on debt during the current reporting timeframe</b>												
<u>To include, but not limited to:</u>												
			From 911 Surcharge	From General	From Sheriff		Other Funding Police Department		Other Funding Source (specify)			
Loans												
Other (Specify)												
<b>TOTAL</b>	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
<b>Miscellaneous (Specify):</b>												
			From 911 Surcharge	From General	From Sheriff		Other Funding Police Department		Other Funding Source (specify)			
<b>TOTAL</b>	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
<b>GRAND TOTAL</b>	\$	<b>589,331.63</b>	\$	<b>237,537.63</b>	\$	<b>-</b>	\$	<b>211,077.00</b>	\$	<b>140,717.00</b>	\$	<b>-</b>

<b>Set Aside Funds:</b>												
<u>To include, but not limited to:</u>												
			From 911 Surcharge	From General	From Sheriff		Other Funding Police Department		Other Funding Source (specify)			
Amount set aside for future purchases												
Amount set aside for future projects												
Other (Specify)												
<b>TOTAL</b>	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-

**Notes/Comments:**

**Reminders**  
 \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accural accounting basis** should be used.  
 \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.

**Reporting: July 1, 2019 through June 30, 2020**

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To reflect all expenditures for operating the PSAP using the ***accrual accounting basis*** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

\*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Shanna Krogmeier	<a href="mailto:krogmeiers@descom.org">krogmeiers@descom.org</a>	(319) 208-5679
	Name	Email	Phone
<b>Submitted by:</b>	Shanna Krogmeier	<a href="mailto:krogmeiers@descom.org">krogmeiers@descom.org</a>	(319) 208-5679
	Name	Email	Phone
	<b>Descom-Des Moines County Communication:</b>	Des Moines	
	PSAP Name	County	

<b>Administrative Data</b>	\$ 131,334.00	1,522	1,036	58,010	4
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	\$ 233,088.92		58,010		10
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>		
	Amount	Source
	Amount	Source
<b>Additional Debt</b>		
	Amount	Source
	Amount	Source



Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)		
Salary, to include overtime		\$ 632,172.56					
FICA		\$ 48,001.61					
IPERS		\$ 55,334.06					
Deferred Comp							
Worker's Comp							
Unemployment Ins							
Health and Dental Ins		\$ 170,822.64					
Clothing Allowance		\$ 400.00					
Organization Dues		\$ 236.00					
Witness Fees							
Longevity Pay		\$ 2,650.00					
Other (Specify)							
<b>TOTAL</b>	<b>\$ 909,616.87</b>	<b>\$ -</b>	<b>\$ 909,616.87</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administration - Other Costs:</b>							
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)		
Office Supplies		\$ 1,109.05					
Postage		\$ 11.00					
Fax Machines							
Copy Machines							
Advertising	\$ 60.04						
Promotion							
Training Expenses	\$ 5,132.95						
Other (Specify)							
<b>TOTAL</b>	<b>\$ 6,313.04</b>	<b>\$ 5,192.99</b>	<b>\$ 1,120.05</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas					
Electric					
Water					
Sewer					
Trash Removal		\$ 632.00			
Janitorial		\$ 12,480.00			
Mowing					
Snow Removal					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ 13,112.00	\$ -	\$ -	\$ -

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building	\$ 8,592.62				
Liability		\$ 8,711.00			
Equipment					
Office Rental					
Other (Specify)		\$ 1.00			
<b>TOTAL</b>	\$ 8,592.62	\$ 8,712.00	\$ -	\$ -	\$ -

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement					
Repairs					
Fuel					
UPS					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

Reporting: July 1, 2019 through June 30, 2020

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 11,092.68				
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 11,092.68</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs					
Hardware					
Software					
Upgrades					
Maintenance Agreements		\$ 848.69			
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 848.69</b>	<b>\$ 848.69</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees		\$ 14,400.00			
Iowa System / NCIC		\$ 13,203.00			
Other (Specify)					
<b>TOTAL</b>	<b>\$ 27,603.00</b>	<b>\$ 27,603.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020

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Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
CAD System			\$ 12,395.00			
Mapping/GIS		\$ 12,150.00				
Logging Recorder						
Dispatcher Work Stations						
Software						
Upgrades						
Maintenance Agreements						
Repairs						
EMD						
Other (Specify)						
<b>TOTAL</b>	<b>\$ 24,545.00</b>	<b>\$ 12,150.00</b>	<b>\$ 12,395.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Data Processing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
E911 Data Base/MSAG (Telephone Co)						
E911 Data Base/MSAG (Other)						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Intersection Signage						
Resident Markers		\$ 19,005.00				
Contracted Services						
GIS (mapping)		\$ 12,150.00				
Other (Specify)						
<b>TOTAL</b>	<b>\$ 31,155.00</b>	<b>\$ 31,155.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Reporting: July 1, 2019 through June 30, 2020**

**Must Use This Form--Hand Written Forms Not Accepted**

**Report due to HSEMD by January 1, 2021**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Radio Infrastructure: Costs for leased and owned**

<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Radio Base					
Mobile					
Portable	\$ 138,490.18				
Handheld					
Pagers	\$ 8,639.96				
Repeaters					
Remote Transmitter Sites		\$ 3,276.00			
Towers					
Maintenance Agreements	\$ 5,900.35				
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 156,306.49</b>	<b>\$ 153,030.49</b>	<b>\$ 3,276.00</b>	<b>\$ -</b>	<b>\$ -</b>

**Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below**

<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Hardware					
Software					
CAD System					
Mapping					
Radio	\$ 5,900.35				
Logging Recorder					
Dispatcher Work Stations					
Maintenance Agreements					
Repairs	\$ 4,288.58				
Other (Specify)					
<b>TOTAL</b>	<b>\$ 10,188.93</b>	<b>\$ 10,188.93</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Reporting: July 1, 2019 through June 30, 2020**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2021**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Loans						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>GRAND TOTAL</b>	<b>\$ 1,208,086.32</b>	<b>\$ 231,402.71</b>	<b>\$ 976,683.61</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
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<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases		\$ 150,000.00				
Amount set aside for future projects						
Other (Specify)						
<b>TOTAL</b>	<b>\$ 150,000.00</b>	<b>\$ 150,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

Reporting: July 1, 2019 through June 30, 2020

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Michael Ehret	mike@dcem.us	712-336-3987
	Name	Email	Phone
<b>Submitted by:</b>	Michael Ehret	mike@dcem.us	712-336-3987
	Name	Email	Phone
	Dickinson Co Sheriff's Office	Dickinson	
	PSAP Name	County	

<b>Administrative Data</b>	\$ 68,403.47	310	235	26,057	3
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	\$ 147,377.75		5,059		6
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$ 1,780.00	Sign Sales
	Amount	Source
	\$ 3,505.91	Interest
	Amount	Source
<b>Additional Debt</b>		
	Amount	Source
	Amount	Source

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime				\$ 288,845.08			
FICA				\$ 22,228.11			
IPERS				\$ 28,846.48			
Deferred Comp							
Worker's Comp							
Unemployment Ins							
Health and Dental Ins				\$ 84,230.52			
Clothing Allowance							
Organization Dues		\$ 481.00					
Witness Fees							
Longevity Pay							
Other (Specify) Mileage/Meals				\$ 856.26			
<b>TOTAL</b>	<b>\$ 425,487.45</b>	<b>\$ 481.00</b>	<b>\$ -</b>	<b>\$ 425,006.45</b>	<b>\$ -</b>	<b>\$ -</b>	

<b>Administration - Other Costs:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies		\$ 767.35		\$ 432.27			
Postage		\$ 4.20					
Fax Machines							
Copy Machines							
Advertising		\$ 60.04					
Promotion		\$ 890.54					
Training Expenses		\$ 357.80		\$ 497.63			
Other (Specify)							
<b>TOTAL</b>	<b>\$ 3,009.83</b>	<b>\$ 2,079.93</b>	<b>\$ -</b>	<b>\$ 929.90</b>	<b>\$ -</b>	<b>\$ -</b>	



Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas		\$ 261.23			
Electric		\$ 1,703.19			
Water		\$ 214.15			
Sewer					
Trash Removal					
Janitorial		\$ 4,930.08			
Mowing					
Snow Removal					
Other (Specify)					
<b>TOTAL</b>	\$ 7,108.65	\$ -	\$ 7,108.65	\$ -	\$ -

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building					
Liability					
Equipment					
Office Rental					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement		\$ 780.73			
Repairs					
Fuel		\$ 293.55			
UPS		\$ 3,342.50			
Other (Specify)					
<b>TOTAL</b>	\$ 4,416.77	\$ -	\$ 4,416.77	\$ -	\$ -

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 5,238.89				
Hardware					
Software					
Upgrades					
Maintenance Agreements	\$ 15,131.25				
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 20,370.14</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 2,796.17		\$ 3,792.25		
Hardware	\$ 277.09				
Software					
Upgrades					
Maintenance Agreements					
Repairs	\$ 35.97				
Other (Specify)					
<b>TOTAL</b>	<b>\$ 6,901.48</b>	<b>\$ -</b>	<b>\$ 3,792.25</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees					
Iowa System / NCIC			\$ 4,998.00		
Other (Specify)					
<b>TOTAL</b>	<b>\$ 4,998.00</b>	<b>\$ -</b>	<b>\$ 4,998.00</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
CAD System							
Mapping/GIS		\$ 15,012.00					
Logging Recorder							
Dispatcher Work Stations							
Software							
Upgrades							
Maintenance Agreements		\$ 10,680.00					
Repairs		\$ 1,057.48					
EMD							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 26,749.48</b>	<b>\$ 26,749.48</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Data Processing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
E911 Data Base/MSAG (Telephone Co)							
E911 Data Base/MSAG (Other)							
Other (Specify)							
Emergency Management		\$ 31,045.03					
<b>TOTAL</b>	<b>\$ 31,045.03</b>	<b>\$ 31,045.03</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Intersection Signage							
Resident Markers		\$ 2,411.80					
Contracted Services		\$ 620.00					
GIS (mapping)							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 3,031.80</b>	<b>\$ 3,031.80</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Radio Infrastructure: Costs for leased and owned</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Radio Base		\$ 8,558.00					
Mobile		\$ 445.17					
Portable							
Handheld							
Pagers							
Repeaters							
Remote Transmitter Sites		\$ 1,150.05					
Towers							
Maintenance Agreements		\$ 12,192.00					
Repairs		\$ 18,454.32					
Other (Specify)							
<b>TOTAL</b>	<b>\$ 40,799.54</b>	<b>\$ 40,799.54</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Hardware		\$ 2,253.06					
Software							
CAD System							
Mapping							
Radio							
Logging Recorder							
Dispatcher Work Stations							
Maintenance Agreements							
Repairs							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 2,253.06</b>	<b>\$ 2,253.06</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Reporting: July 1, 2019 through June 30, 2020**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2021**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Loans						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>GRAND TOTAL</b>	<b>\$ 576,171.23</b>	<b>\$ 129,919.21</b>	<b>\$ 11,525.42</b>	<b>\$ 434,726.60</b>	<b>\$ -</b>	<b>\$ -</b>
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<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases						
Amount set aside for future projects	\$ 200,000.00					
Other (Specify)						
<b>TOTAL</b>	<b>\$ 200,000.00</b>	<b>\$ 200,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Notes/Comments:** Total building square footage is 59,050...of that, 1,114.5 is dispatch, or 1.89%.  
 The generator operates Dispatch, Sheriff's Office, Jail and EM. Figured generator expenses at 50% for dispatch Equipment, and building insurance are all combined together through ICAP/MHR and are countywide, not just courthouse.  
 Bills for water, sewer, and garbage are combined by the City of Spirit Lake - amount shown is for all three  
 Janitorial, grass mowing, and snow removal are all combined in billing - amount shown is for all three

**Reminders**  
 \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.  
 \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.  
 \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

Reporting: July 1, 2018 through June 30, 2019

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Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** Data regarding revenues at the PSAP and other administrative data

<b>Prepared by:</b>	Chad Roberts	<a href="mailto:croberts@dps.state.ia.us">croberts@dps.state.ia.us</a>	515 323 4360
	Name	Email	Phone
<b>Submitted by:</b>	Chad Roberts	<a href="mailto:croberts@dps.state.ia.us">croberts@dps.state.ia.us</a>	515 323 4360
	Name	Email	Phone
	Department of Public Safety	Polk	
	PSAP Name	County	

<b>Administrative Data</b>	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	Wireless Surcharge Received		Number of Wireless Calls		46 Authorized FTE Telecommunicators

<b>Additional Revenues</b>	Amount	Source
	Amount	Source
<b>Additional Debt</b>	Amount	Source
	Amount	Source

Reporting: July 1, 2018 through June 30, 2019

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Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime			<b>\$ 4,332,382.15</b>				
FICA			\$ 218,367.00				
IPERS			\$ 340,515.00				
Deferred Comp			\$ 21,592.00				
Worker's Comp							
Unemployment Ins							
Health and Dental Ins			\$ 632,418.18				
Clothing Allowance							
Organization Dues							
Witness Fees							
Longevity Pay			\$ 12,110.00				
Other (Specify) flex spending acct			\$ 7,591.90				
<b>TOTAL</b>	<b>\$ 5,564,976.23</b>	\$ -	\$ 5,564,976.23	\$ -	\$ -	\$ -	

<b>Administration - Other Costs:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies			\$ 16,972.18				
Postage			\$ 874.75				
Fax Machines							
Copy Machines			\$ 8,503.13				
Advertising							
Promotion							
Training Expenses							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 26,350.06</b>	\$ -	\$ 26,350.06	\$ -	\$ -	\$ -	

Reporting: July 1, 2018 through June 30, 2019

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas		\$ 62,936.17			
Electric		\$ 43,936.18			
Water		\$ 3,295.54			
Sewer		\$ 2,222.95			
Trash Removal		\$ 2,197.75			
Janitorial		\$ 2,200.23			
Mowing					
Snow Removal					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ 116,788.82	\$ -	\$ -	\$ -

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building					
Liability					
Equipment					
Office Rental					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement					
Repairs					
Fuel					
UPS					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -



Reporting: July 1, 2018 through June 30, 2019

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs		\$ 55,905.36			
Hardware					
Software					
Upgrades					
Maintenance Agreements		\$ 55,234.00			
Repairs					
Other (Specify) console light bars		\$ 21,000.00			
<b>TOTAL</b>	\$ -	\$ 132,139.36	\$ -	\$ -	\$ -

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs		\$ 28,950.64			
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ 28,950.64	\$ -	\$ -	\$ -

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees					
Iowa System / NCIC					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

Reporting: July 1, 2018 through June 30, 2019

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Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>									
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)			
CAD System									
Mapping/GIS									
Logging Recorder									
Dispatcher Work Stations									
Software									
Upgrades									
Maintenance Agreements									
Repairs									
EMD									
Other (Specify)									
<b>TOTAL</b>		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Data Processing:</b>									
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)			
E911 Data Base/MSAG (Telephone Co)									
E911 Data Base/MSAG (Other)									
Other (Specify)									
<b>TOTAL</b>		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Addressing:</b>									
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)			
Intersection Signage									
Resident Markers									
Contracted Services									
GIS (mapping)									
Other (Specify)									
<b>TOTAL</b>		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Reporting: July 1, 2018 through June 30, 2019

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2020

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Radio Infrastructure: Costs for leased and owned</b>						Other Funding Source (specify)		Other Funding Source (specify)		
<u>To include, but not limited to:</u>			From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)		Other Funding Source (specify)		
Radio Base										
Mobile										
Portable										
Handheld										
Pagers										
Repeaters										
Remote Transmitter Sites										
Towers										
Maintenance Agreements										
Repairs										
Other (Specify)										
<b>TOTAL</b>	\$	-	\$	-	\$	-	\$	-	\$	-

<b>Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below</b>						Other Funding Source (specify)		Other Funding Source (specify)		
<u>To include, but not limited to:</u>			From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)		Other Funding Source (specify)		
Hardware										
Software										
CAD System										
Mapping										
Radio										
Logging Recorder										
Dispatcher Work Stations										
Maintenance Agreements										
Repairs										
Other (Specify)										
<b>TOTAL</b>	\$	-	\$	-	\$	-	\$	-	\$	-

**Reporting: July 1, 2018 through June 30, 2019**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2020**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Loans						
Other (Specify)						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>GRAND TOTAL</b>	\$ 5,869,205.11	\$ -	\$ 5,869,205.11	\$ -	\$ -	\$ -
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<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases						
Amount set aside for future projects						
Other (Specify)						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232



**Reporting: July 1, 2019 through June 30, 2020**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2021**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Administration - Personnel Costs:** *For dispatching, administrative and/or managerial duties for dispatch center, and database management.*

To include, but not limited to:

	From 911 Surcharge	From General	From Sheriff	Radio Fund	City of Dubuque	County of Dubuque
Salary, to include overtime					\$ 1,089,270.01	
FICA					\$ 78,713.07	
IPERS					\$ 102,981.51	
Deferred Comp						
Worker's Comp					\$ 2,809.35	
Unemployment Ins						
Health and Dental Ins					\$ 157,230.00	
Clothing Allowance						
Organization Dues	\$ 336.00					
Witness Fees						
Longevity Pay      Covid Leave					\$ 4,499.20	
Other      Life Insurance					\$ 666.61	
Employee Physicals					\$ 267.00	
Meals no Overnight					\$ 102.04	
<b>TOTAL</b>	<b>\$ 336.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,436,538.79</b>	<b>\$ -</b>

**Administration - Other Costs:**

To include, but not limited to:

	From 911 Surcharge	From General	From Sheriff	Radio Fund	City of Dubuque	County of Dubuque
Office Supplies	\$ 20.99				\$ 657.63	
Postage	\$ 114.92					
Fax Machines						
Copy Machines	\$ 21.13				\$ 4,802.35	
Advertising      publication	\$ 149.15				\$ 1,090.84	
Promotion					\$ 5,270.91	
Training Expenses	\$ 2,059.00				\$ 11,339.56	
Other (Specify)      Legal Services	\$ 475.00				\$ 1,163.90	
mileage	\$ 856.33					
consultants	\$ 5,000.00					
<b>TOTAL</b>	<b>\$ 8,696.52</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 24,325.19</b>	<b>\$ -</b>

**Reporting: July 1, 2019 through June 30, 2020**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2021**

To reflect all expenditures for operating the PSAP using the *accrual accounting basis* including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>		From 911 Surcharge	From General	From Sheriff	Radio Fund	City of Dubuque	County of Dubuque
Gas							
Electric							
Water							
Sewer							
Trash Removal							
Janitorial							
Mowing							
Snow Removal							
Other (Specify)							
<b>TOTAL</b>	<b>\$</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

<u>Insurance</u>		From 911 Surcharge	From General	From Sheriff	Radio Fund	City of Dubuque	County of Dubuque
Building							
Liability						\$ 7,219.25	
Equipment							
Office Rental							
Other (Specify)							
<b>TOTAL</b>	<b>\$</b>	<b>7,219.25</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>7,219.25</b>	<b>-</b>

<u>Generator</u>		From 911 Surcharge	From General	From Sheriff	Radio Fund	City of Dubuque	County of Dubuque
Maintenance Agreement							
Repairs							
Fuel							
UPS							
Other (Specify)							
<b>TOTAL</b>	<b>\$</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**Reporting: July 1, 2019 through June 30, 2020**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2021**

To reflect all expenditures for operating the PSAP using the *accrual accounting basis* including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Radio Fund	City of Dubuque	County of Dubuque
Circuit Costs	\$ 66,491.58					
Hardware						
Software						
Upgrades						
Maintenance Agreements	\$ 18,523.00					
Repairs						
Other (Specify)						
<b>TOTAL</b>	<b>\$ 85,014.58</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Administrative Phone System**

	From 911 Surcharge	From General	From Sheriff	Radio Fund	City of Dubuque	County of Dubuque
Circuit Costs					\$ 6,677.42	
Hardware						
Software						
Upgrades						
Maintenance Agreements						
Repairs					\$ 251.68	
Other (Specify)						
<b>TOTAL</b>	<b>\$ 6,929.10</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 6,929.10</b>	<b>\$ -</b>

**Other**

	From 911 Surcharge	From General	From Sheriff	Radio Fund	City of Dubuque	County of Dubuque
Internet Fees						
Iowa System / NCIC					\$ 10,848.00	
Other (Specify)						
<b>TOTAL</b>	<b>\$ 10,848.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 10,848.00</b>	<b>\$ -</b>



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To reflect all expenditures for operating the PSAP using the *accrual accounting basis* including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Operations:**

<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Radio Fund	City of Dubuque	County of Dubuque
CAD System						
Mapping/GIS						
Logging Recorder						
Dispatcher Work Stations						
Software					\$ 5,634.11	
Upgrades						
Maintenance Agreements						
Repairs						
EMD						
Other (Specify)      Parking					\$ 585.00	
<b>TOTAL</b>	<b>\$ 6,219.11</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 6,219.11</b>	<b>\$ -</b>

**Data Processing:**

<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Radio Fund	City of Dubuque	County of Dubuque
E911 Data Base/MSAG (Telephone Co)	\$ 22,497.08					
E911 Data Base/MSAG (Other)						
Other (Specify)						
<b>TOTAL</b>	<b>\$ 22,497.08</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Addressing:**

<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Radio Fund	City of Dubuque	County of Dubuque
Intersection Signage						
Resident Markers						
Contracted Services						
GIS (mapping)						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Reporting: July 1, 2019 through June 30, 2020**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2021**

To reflect all expenditures for operating the PSAP using the *accrual accounting basis* including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Radio Infrastructure: Costs for leased and owned**

To include, but not limited to:

	From 911 Surcharge	From General	From Sheriff	Radio Fund	City of Dubuque	County of Dubuque
Radio Base						
Mobile						
Portable						
Handheld						
Pagers						
Repeaters						
Remote Transmitter Sites						
Towers	\$ 111,000.33					
Maintenance Agreements	\$ 179,545.14					
Repairs						
Other (Specify)      access fees	\$ 204,921.77					
gas	\$ 501.05					
electric	\$ 14,073.52					\$ 17,684.98
<b>TOTAL</b>	<b>\$ 527,726.79</b>	<b>\$ 510,041.81</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 17,684.98</b>

**Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below**

To include, but not limited to:

	From 911 Surcharge	From General	From Sheriff	Radio Fund	City of Dubuque	County of Dubuque
Hardware						\$ 1,941,148.04
Software						\$ 16,420.00
CAD System						
Mapping						
Radio				\$ 253,312.50		
Logging Recorder	\$ 3,142.00					
Dispatcher Work Stations						
Maintenance Agreements						
Repairs						
Other (Specify)      radio grant match	\$ 2,373.60					
consultant				\$ (149,031.50)		
<b>TOTAL</b>	<b>\$ 2,067,364.64</b>	<b>\$ 5,515.60</b>	<b>\$ -</b>	<b>\$ 104,281.00</b>	<b>\$ -</b>	<b>\$ 1,957,568.04</b>

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Debt Services: Paid on debt during the current reporting timeframe**  
 To include, but not limited to:

	From 911 Surcharge	From General	From Sheriff	Radio Fund	City of Dubuque	County of Dubuque
Loans					\$ 156,977.00	
Other (Specify)					\$ 4,277.44	
Bond Paying agent Fee					\$ 66.73	
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ 161,321.17	\$ -

**Miscellaneous (Specify):**

	From 911 Surcharge	From General	From Sheriff	Radio Fund	City of Dubuque	County of Dubuque
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**GRAND TOTAL**      \$ 4,365,036.22      \$ 632,101.59      \$ -      \$ -      \$ 104,281.00      \$ 1,653,400.61      \$ 1,975,253.02

**Set Aside Funds:**  
 To include, but not limited to:

	From 911 Surcharge	From General	From Sheriff	Radio Fund	City of Dubuque	County of Dubuque
Amount set aside for future purchases	\$ 535,081.08					
Amount set aside for future projects				\$ 495,336.21		\$ 2,983,118.67
Other (Specify)						
<b>TOTAL</b>	\$ 4,013,535.96	\$ 535,081.08	\$ -	\$ 495,336.21	\$ -	\$ 2,983,118.67

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

**Reporting: July 1, 2019 through June 30, 2020**

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	<u>Travis Sheridan</u>	<u>tsheridan@emmetcountya.com</u>	<u>712-362-5702</u>
	Name	Email	Phone
<b>Submitted by:</b>	<u>Travis Sheridan</u>	<u>tsheridan@emmetcountya.com</u>	<u>712-362-5702</u>
	Name	Email	Phone
	<u>Emmet County 911</u>	<u>Emmet</u>	
	PSAP Name	County	

<b>Administrative Data</b>	<u>\$34,762.88</u>	<u>157</u>	<u>208</u>	<u>1,068</u>	<u>2</u>
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	<u>\$130,381.22</u>		<u>1,888</u>		
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	<u>\$12,000</u>	<u>E911 GIS State Grant</u>
	Amount	Source
	<u>\$934.32</u>	<u>American Risk Grant</u>
	Amount	Source
<b>Additional Debt</b>	<u>\$5,182.60</u>	<u>Interest</u>
	Amount	Source
	<u></u>	<u></u>
	Amount	Source

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>				
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime			\$ 194,264.67			
FICA			\$ 14,272.01			
IPERS			\$ 17,940.05			
Deferred Comp						
Worker's Comp			\$ 1,060.70			
Unemployment Ins						
Health and Dental Ins			\$ 42,273.36			
Clothing Allowance			\$ 633.91			
Organization Dues						
Witness Fees						
Longevity Pay						
Other (Specify)						
Contract EMA	\$9,628.00					
Labor Contract			\$ 682.50			
<b>TOTAL</b>	<b>\$ 280,755.20</b>	<b>\$ 9,628.00</b>	<b>\$ -</b>	<b>\$ 271,127.20</b>	<b>\$ -</b>	

<b>Administration - Other Costs:</b>						
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies	\$ 499.00		\$ 2,033.71			
Postage						
Fax Machines						
Copy Machines	\$ 451.28					
Advertising	\$ 58.86					
Promotion						
Training Expenses	\$ 266.15		\$ 2,139.41			
Other (Specify)						
Money Spent through local grant received				\$ 425.10		
<b>TOTAL</b>	<b>\$ 5,873.51</b>	<b>\$ 1,275.29</b>	<b>\$ -</b>	<b>\$ 4,173.12</b>	<b>\$ 425.10</b>	

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas						
Electric						
Water						
Sewer						
Trash Removal						
Janitorial						
Mowing						
Snow Removal						
Other (Specify)						
<b>TOTAL</b>	<b>\$</b>	<b>-</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<u>Insurance</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building						
Liability		\$ 2,295.67				
Equipment						
Office Rental						
Other (Specify)						
<b>TOTAL</b>	<b>\$</b>	<b>2,295.67</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<u>Generator</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement					\$ 916.90	
Repairs					\$ 304.83	
Fuel						
UPS						
Other (Specify)						
<b>TOTAL</b>	<b>\$</b>	<b>1,221.73</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,221.73</b>	<b>\$ -</b>

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs					
Hardware	\$ 140.42				
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 140.42</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs					
Hardware					
Software					
Upgrades					
Maintenance Agreements	\$ 20,001.35				
Repairs			\$ 637.50		
Other (Specify)					
<b>TOTAL</b>	<b>\$ 20,638.85</b>	<b>\$ -</b>	<b>\$ 637.50</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees			\$ 48.06		
Iowa System / NCIC			\$ 636.00		
Other (Specify)					
Air Card for Law Enforcement	\$ 8,596.00				
Mainstay Equipment Support			\$ 948.00		
Data Mxx Support			\$ 840.00		
<b>TOTAL</b>	<b>\$ 11,068.06</b>	<b>\$ -</b>	<b>\$ 2,472.06</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
CAD System		\$ 450.00					
Mapping/GIS		\$ 14,539.00					
Logging Recorder		\$ 3,495.00					
Dispatcher Work Stations				\$ 3,357.65			
Software							
Upgrades							
Maintenance Agreements		\$ 29,184.78					
Repairs		\$ 3,809.51					
EMD							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 54,835.94</b>	<b>\$ 51,478.29</b>	<b>\$ -</b>	<b>\$ 3,357.65</b>	<b>\$ -</b>	<b>\$ -</b>	

<b>Data Processing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
E911 Data Base/MSAG (Telephone Co)							
E911 Data Base/MSAG (Other)							
Other (Specify)							
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

<b>Addressing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Intersection Signage							
Resident Markers							
Contracted Services							
GIS (mapping)							
Other (Specify)							
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	



**Reporting: July 1, 2019 through June 30, 2020**

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Radio Infrastructure: Costs for leased and owned</b>			From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>							
Radio Base					\$ 4,644.87		
Mobile	\$	3,798.25					
Portable	\$	6,234.78					
Handheld							
Pagers							
Repeaters					\$ 2,206.00		
Remote Transmitter Sites							
Towers							
Maintenance Agreements							
Repairs					\$ 4,744.00		
Other (Specify)							
Repeater Utilities					\$ 841.72		
<b>TOTAL</b>	<b>\$</b>	<b>22,469.62</b>	<b>\$ 10,033.03</b>	<b>\$ -</b>	<b>\$ 12,436.59</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below</b>			From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>							
Hardware	\$	58,670.74					
Software							
CAD System							
Mapping							
Radio							
Logging Recorder							
Dispatcher Work Stations	\$	1,411.15					
Maintenance Agreements							
Repairs							
Other (Specify)							
New UPS	\$	22,440.90					
<b>TOTAL</b>	<b>\$</b>	<b>82,522.79</b>	<b>\$ 82,522.79</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Reporting: July 1, 2019 through June 30, 2020**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2021**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Loans						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>GRAND TOTAL</b>	<b>\$ 481,821.79</b>	<b>\$ 185,970.84</b>	<b>\$ -</b>	<b>\$ 294,204.12</b>	<b>\$ 1,646.83</b>	<b>\$ -</b>
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<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases						
Amount set aside for future projects						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232



Reporting: July 1, 2019 through June 30, 2020

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Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime			\$ 198,122.72				
FICA			\$ 14,450.18				
IPERS			\$ 22,433.33				
Deferred Comp							
Worker's Comp			\$ 175.81				
Unemployment Ins			\$ 1,379.11				
Health and Dental Ins			\$ 89,579.12				
Clothing Allowance							
Organization Dues							
Witness Fees							
Longevity Pay							
Other (Specify) Life Insurance			\$ 305.76				
<b>TOTAL</b>	<b>\$ 326,446.03</b>	\$ -	\$ 326,446.03	\$ -	\$ -	\$ -	

<b>Administration - Other Costs:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies			\$ 1,600.00				
Postage			\$ 4,000.00				
Fax Machines			\$ 240.00				
Copy Machines							
Advertising							
Promotion							
Training Expenses			\$ 450.00				
Other (Specify)			\$ -				
<b>TOTAL</b>	<b>\$ 6,290.00</b>	\$ -	\$ 6,290.00	\$ -	\$ -	\$ -	

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas		\$ 1,950.00			
Electric		\$ 4,650.00			
Water					
Sewer					
Trash Removal					
Janitorial		\$ 450.00			
Mowing					
Snow Removal					
Other (Specify)					
<b>TOTAL</b>	\$ 7,050.00	\$ -	\$ 7,050.00	\$ -	\$ -

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building		\$ 1,500.00			
Liability					
Equipment		\$ 1,000.00			
Office Rental					
Other (Specify)					
<b>TOTAL</b>	\$ 2,500.00	\$ -	\$ 2,500.00	\$ -	\$ -

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement					
Repairs					
Fuel					
UPS		\$ 800.00			
Other (Specify)					
<b>TOTAL</b>	\$ 800.00	\$ -	\$ 800.00	\$ -	\$ -

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs					
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs					
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees					
Iowa System / NCIC					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>								
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)		
CAD System								
Mapping/GIS								
Logging Recorder								
Dispatcher Work Stations								
Software			\$ 850.00					
Upgrades								
Maintenance Agreements								
Repairs								
EMD								
Other (Specify)								
<b>TOTAL</b>	<b>\$ 850.00</b>	<b>\$ -</b>	<b>\$ 850.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Data Processing:</b>								
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)		
E911 Data Base/MSAG (Telephone Co)								
E911 Data Base/MSAG (Other)								
Other (Specify)								
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>								
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)		
Intersection Signage								
Resident Markers								
Contracted Services								
GIS (mapping)								
Other (Specify)								
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Radio Infrastructure: Costs for leased and owned</b>						Other Funding Source (specify)		Other Funding Source (specify)		
<u>To include, but not limited to:</u>			From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)		Other Funding Source (specify)		
Radio Base										
Mobile										
Portable										
Handheld										
Pagers										
Repeaters										
Remote Transmitter Sites										
Towers										
Maintenance Agreements										
Repairs										
Other (Specify)										
<b>TOTAL</b>	\$	-	\$	-	\$	-	\$	-	\$	-

<b>Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below</b>						Other Funding Source (specify)		Other Funding Source (specify)		
<u>To include, but not limited to:</u>			From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)		Other Funding Source (specify)		
Hardware										
Software										
CAD System										
Mapping										
Radio						\$	844,372.79	Bond		
Logging Recorder										
Dispatcher Work Stations										
Maintenance Agreements										
Repairs										
Other (Specify)										
<b>TOTAL</b>	\$	<b>844,372.79</b>	\$	-	\$	-	\$	844,372.79	\$	-



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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>					
To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Loans					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Miscellaneous (Specify):</b>					
	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>GRAND TOTAL</b>	\$ 1,188,308.82	\$ -	\$ 343,936.03	\$ -	\$ 844,372.79	\$ -
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<b>Set Aside Funds:</b>					
To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Amount set aside for future purchases					
Amount set aside for future projects					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

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**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Brenda Vande Voorde	<a href="mailto:bvandevoorde@fayettecountysoc.org">bvandevoorde@fayettecountysoc.org</a>	(563) 422-6128
	Name	Email	Phone
<b>Submitted by:</b>	Brenda Vande Voorde	<a href="mailto:bvandevoorde@fayettecountysoc.org">bvandevoorde@fayettecountysoc.org</a>	(563) 422-6128
	Name	Email	Phone
	Fayette Co Sheriff's Office	Fayette	
	PSAP Name	County	

<b>Administrative Data</b>	\$ 67,872.00	451	1	33,926	2
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	\$ 168,194.00		2,083		7
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$ 17,379.00	PSAP distribution to zero out fund
	Amount	Source
	\$ 12,000.00	GIS grant
	Amount	Source
<b>Additional Debt</b>		
	Amount	Source
	Amount	Source

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<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime				\$ 267,280.00			
FICA				\$ 18,972.00			
IPERS				\$ 25,231.00			
Deferred Comp							
Worker's Comp							
Unemployment Ins							
Health and Dental Ins				\$ 77,444.00			
Clothing Allowance							
Organization Dues							
Witness Fees							
Longevity Pay							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 388,927.00</b>	\$ -	\$ -	\$ 388,927.00	\$ -	\$ -	

<b>Administration - Other Costs:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies		\$ 15.00		\$ 351.00			
Postage							
Fax Machines				\$ 400.00			
Copy Machines		\$ 113.00		\$ 455.00			
Advertising		\$ 130.00					
Promotion							
Training Expenses		\$ 2,960.00					
Other (Specify) Consulting/Engineer		\$ 5,000.00					
<b>TOTAL</b>	<b>\$ 9,424.00</b>	\$ 8,218.00	\$ -	\$ 1,206.00	\$ -	\$ -	

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**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas			\$ 83.00		
Electric			\$ 445.00		
Water			\$ 65.00		
Sewer			\$ 65.00		
Trash Removal			\$ 12.00		
Janitorial			\$ 60.00		
Mowing					
Snow Removal					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 730.00</b>	<b>\$ -</b>	<b>\$ 730.00</b>	<b>\$ -</b>	<b>\$ -</b>

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building			\$ 17,891.00		
Liability	\$ 523.00				
Equipment	\$ 2,895.00		\$ 640.00		
Office Rental					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 21,949.00</b>	<b>\$ 3,418.00</b>	<b>\$ 18,531.00</b>	<b>\$ -</b>	<b>\$ -</b>

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement			\$ 1,188.00		
Repairs					
Fuel			\$ 65.00		
UPS					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 1,253.00</b>	<b>\$ -</b>	<b>\$ 1,253.00</b>	<b>\$ -</b>	<b>\$ -</b>

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 41,504.00				
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 41,504.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs			\$ 19,308.00		
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 19,308.00</b>	<b>\$ -</b>	<b>\$ 19,308.00</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees			\$ 1,079.00		
Iowa System / NCIC			\$ 6,324.00		
Other (Specify)			\$ 90.00		
			\$ 400.00		
<b>TOTAL</b>	<b>\$ 7,893.00</b>	<b>\$ -</b>	<b>\$ 7,893.00</b>	<b>\$ -</b>	<b>\$ -</b>

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<b>Operations:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
CAD System		\$ 27,102.00		\$ 8,538.00			
Mapping/GIS		\$ 2,175.00					
Logging Recorder							
Dispatcher Work Stations		\$ 1,941.00					
Software							
Upgrades							
Maintenance Agreements							
Repairs							
EMD							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 39,756.00</b>	<b>\$ 31,218.00</b>	<b>\$ -</b>	<b>\$ 8,538.00</b>	<b>\$ -</b>	<b>\$ -</b>	

<b>Data Processing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
E911 Data Base/MSAG (Telephone Co)		\$ 12,017.00					
E911 Data Base/MSAG (Other)		\$ 12,017.00					
Other (Specify)							
<b>TOTAL</b>	<b>\$ 24,034.00</b>	<b>\$ 24,034.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

<b>Addressing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Intersection Signage							
Resident Markers							
Contracted Services							
GIS (mapping)							
Other (Specify)							
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

Reporting: July 1, 2019 through June 30, 2020

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Radio Infrastructure:** *Costs for leased and owned*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Radio Base			\$ 2,414.00		
Mobile			\$ 16,809.00		
Portable					
Handheld					
Pagers					
Repeaters					
Remote Transmitter Sites					
Towers					
Maintenance Agreements	\$ 12,221.00				
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 31,444.00</b>	<b>\$ -</b>	<b>\$ 19,223.00</b>	<b>\$ -</b>	<b>\$ -</b>

**Capital Expenditures:** *Non-recurring costs during this reporting timeframe on large expenses in the categories below*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Hardware	\$ 10,998.00				
Software					
CAD System					
Mapping					
Radio					
Logging Recorder					
Dispatcher Work Stations					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 10,998.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Reporting: July 1, 2019 through June 30, 2020**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2021**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>					
To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Loans					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Miscellaneous (Specify):</b>					
	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>GRAND TOTAL</b>	\$ 597,220.00	\$ 131,611.00	\$ -	\$ 465,609.00	\$ -
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<b>Set Aside Funds:</b>					
To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Amount set aside for future purchases					
Amount set aside for future projects					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232



**Reporting: July 1, 2019 through June 30, 2020**

**Must Use This Form--Hand Written Forms Not Accepted**

**Report due to HSEMD by January 1, 2021**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	<u>Kathy Herrick</u>	<u>kathy@cityofcharlescity.org</u>	<u>641-228-3366</u>
	Name	Email	Phone
<b>Submitted by:</b>	<u>Kathy Herrick</u>	<u>kathy@cityofcharlescity.org</u>	<u>641-228-3366</u>
	Name	Email	Phone
	<u>Charles City Police Department</u>	<u>Floyd</u>	
	PSAP Name	County	

<b>Administrative Data</b>	<u>\$ 59,935.00</u>	<u>576</u>	<u>171</u>	<u>N/A</u>	<u>2</u>
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	<u>\$ 172,160.00</u>		<u>3,452</u>		<u>6</u>
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	<u>\$ 10,477.00</u>	<u>Interest</u>
	Amount	Source
	<u>\$ 1,305.00</u>	<u>Sign Reimbursements</u>
	Amount	Source
<b>Additional Debt</b>	<u></u>	<u></u>
	Amount	Source
	<u></u>	<u></u>
	Amount	Source

Reporting: July 1, 2019 through June 30, 2020

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Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>				
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime	\$ -	\$ 276,368.00	\$ -	\$ -		
FICA	\$ -	\$ 18,867.00	\$ -	\$ -		
IPERS	\$ -	\$ 25,890.00	\$ -	\$ -		
Deferred Comp	\$ -	\$ -	\$ -	\$ -		
Worker's Comp	\$ -	\$ 627.00	\$ -	\$ -		
Unemployment Ins	\$ -	\$ 651.00	\$ -	\$ -		
Health and Dental Ins	\$ -	\$ 105,522.00	\$ -	\$ -		
Clothing Allowance	\$ -	\$ 2,400.00	\$ -	\$ -		
Organization Dues	\$ -	\$ -	\$ -	\$ -		
Witness Fees	\$ -	\$ -	\$ -	\$ -		
Longevity Pay	\$ -	\$ -	\$ -	\$ -		
Other (Specify)						
New employee physical/MMPI		\$ 439.00				
Life Insurance Benefit		\$ 577.00				
<b>TOTAL</b>	\$ -	\$ 431,341.00	\$ -	\$ -	\$ -	

<b>Administration - Other Costs:</b>						
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies	\$ 297.00	\$ 515.00	\$ -	\$ -		
Postage	\$ 121.00	\$ -	\$ -	\$ -		
Fax Machines	\$ -	\$ -	\$ -	\$ -		
Copy Machines	\$ -	\$ -	\$ -	\$ -		
Advertising	\$ 30.00	\$ 516.00	\$ -	\$ -		
Promotion	\$ -	\$ -	\$ -	\$ -		
Training Expenses	\$ -	\$ 36.00	\$ -	\$ -		
Other (Specify)	\$ -	\$ -	\$ -	\$ -		
Notary Expenses	\$ -	\$ 30.00	\$ -	\$ -		
<b>TOTAL</b>	\$ 448.00	\$ 1,097.00	\$ -	\$ -	\$ -	

**Reporting: July 1, 2019 through June 30, 2020**

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas	\$ -	\$ -	\$ -	\$ 168.00	City General Fd
Electric	\$ -	\$ 1,200.00	\$ -	\$ 1,222.00	City General Fd
Water	\$ -	\$ -	\$ -	\$ -	No charge
Sewer	\$ -	\$ -	\$ -	\$ -	No charge
Trash Removal	\$ -	\$ -	\$ -	\$ 76.00	City General Fd
Janitorial	\$ -	\$ -	\$ -	\$ 770.00	City General Fd
Mowing	\$ -	\$ -	\$ -	\$ -	No charge
Snow Removal	\$ -	\$ -	\$ -	\$ -	No charge
Other (Specify)	\$ -	\$ -	\$ -	\$ -	
Building Repairs	\$ -	\$ 115.00	\$ -	\$ -	
COVID cleaning supplies	\$ -	\$ 257.00	\$ -	\$ -	
<b>TOTAL</b>	<b>\$ 3,808.00</b>	<b>\$ 1,572.00</b>	<b>\$ -</b>	<b>\$ 2,236.00</b>	<b>\$ -</b>

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building	\$ -	\$ -	\$ -	\$ 254.00	City General Fd
Liability	\$ -	\$ 162.00	\$ -	\$ -	
Equipment	\$ -	\$ 977.00	\$ -	\$ -	
Office Rental	\$ -	\$ -	\$ -	\$ -	
Other (Specify)	\$ -	\$ -	\$ -	\$ -	
EDP - Electronic Data Processing Ins.	\$ -	\$ 1,581.00	\$ -	\$ -	
Communications Tower	\$ -	\$ 4,050.00	\$ -	\$ -	
<b>TOTAL</b>	<b>\$ 7,024.00</b>	<b>\$ 6,770.00</b>	<b>\$ -</b>	<b>\$ 254.00</b>	<b>\$ -</b>

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement	\$ -	\$ -	\$ -	\$ -	
Repairs	\$ -	\$ -	\$ -	\$ 4,552.00	City General Fd
Fuel	\$ -	\$ -	\$ -	\$ 331.00	City General Fd
UPS	\$ -	\$ -	\$ -	\$ -	
Other (Specify)	\$ -	\$ -	\$ -	\$ -	
<b>TOTAL</b>	<b>\$ 4,883.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,883.00</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020

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Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 28,596.00	\$ -	\$ -	\$ -	
Hardware	\$ -	\$ -	\$ -	\$ -	
Software	\$ -	\$ -	\$ -	\$ -	
Upgrades	\$ -	\$ -	\$ -	\$ -	
Maintenance Agreements	\$ 14,144.00	\$ -	\$ -	\$ -	
Repairs	\$ -	\$ -	\$ -	\$ -	
Other (Specify)	\$ -	\$ -	\$ -	\$ -	
<b>TOTAL</b>	<b>\$ 42,740.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ -	\$ 4,066.00	\$ -	\$ -	Century Link less DSL line(internet)
Hardware	\$ -	\$ -	\$ -	\$ -	
Software	\$ -	\$ -	\$ -	\$ -	
Upgrades	\$ -	\$ -	\$ -	\$ -	
Maintenance Agreements	\$ -	\$ -	\$ -	\$ -	
Repairs	\$ -	\$ -	\$ -	\$ -	
Other (Specify)	\$ -	\$ -	\$ -	\$ -	
<b>TOTAL</b>	<b>\$ 4,066.00</b>	<b>\$ 4,066.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees	\$ -	\$ 864.00	\$ -	\$ 4,608.00	City General Fd
Iowa System / NCIC	\$ -	\$ 7,992.00	\$ -	\$ -	
Other (Specify)	\$ -	\$ -	\$ -	\$ -	
Maint. Fee - NCIC network	\$ -	\$ 2,280.00	\$ -	\$ -	
<b>TOTAL</b>	<b>\$ 15,744.00</b>	<b>\$ 11,136.00</b>	<b>\$ -</b>	<b>\$ 4,608.00</b>	<b>\$ -</b>

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>					
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
CAD System	\$ -	\$ -	\$ -	\$ -	
Mapping/GIS	\$ -	\$ -	\$ -	\$ -	
Logging Recorder	\$ -	\$ -	\$ -	\$ -	
Dispatcher Work Stations	\$ -	\$ -	\$ -	\$ -	
Software	\$ -	\$ -	\$ -	\$ -	
Upgrades	\$ -	\$ -	\$ -	\$ -	
Maintenance Agreements	\$ -	\$ 8,800.00	\$ -	\$ -	
Repairs	\$ -	\$ 65.00	\$ -	\$ -	
EMD	\$ -	\$ -	\$ -	\$ -	
Other (Specify)	\$ -	\$ -	\$ -	\$ -	
AntiVirus Software fee Subscription	\$ -	\$ 474.00	\$ -	\$ -	
Weather Tap Subscription	\$ -	\$ 159.00	\$ -	\$ -	
Computers/Servers Battery Backups - UPS	\$ -	\$ 225.00	\$ -	\$ -	
<b>TOTAL</b>	<b>\$ 9,723.00</b>	<b>\$ 9,723.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Data Processing:</b>					
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
E911 Data Base/MSAG (Telephone Co)	\$ -	\$ -	\$ -	\$ -	
E911 Data Base/MSAG (Other)	\$ 24,747.00	\$ -	\$ -	\$ -	
Other (Specify)	\$ -	\$ -	\$ -		
<b>TOTAL</b>	<b>\$ 24,747.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>					
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Intersection Signage	\$ -	\$ 3,952.00	\$ -	\$ 2,745.00	RUT Fds
Resident Markers	\$ 1,664.00	\$ -	\$ -	\$ -	
Contracted Services	\$ 3,798.00	\$ -	\$ -	\$ -	
GIS (mapping)	\$ 400.00	\$ -	\$ -	\$ -	
Other (Specify)	\$ -	\$ -	\$ -	\$ -	
<b>TOTAL</b>	<b>\$ 12,559.00</b>	<b>\$ 3,952.00</b>	<b>\$ -</b>	<b>\$ 2,745.00</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020

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<b>Radio Infrastructure: Costs for leased and owned</b>						Other Funding	Other Funding
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Source (specify)	Source (specify)	
Radio Base		\$ -	\$ 460.00	\$ -	\$ -		
Mobile		\$ -	\$ -	\$ -	\$ 1,253.00	City General Fd	
Portable		\$ -	\$ -	\$ -	\$ -		
Handheld		\$ -	\$ -	\$ -	\$ 5,068.00	City General Fd	
Pagers		\$ -	\$ -	\$ -	\$ 407.00	City General Fd	
Repeaters		\$ -	\$ 499.00	\$ -	\$ 150.00	City General Fd	
Remote Transmitter Sites		\$ -	\$ -	\$ -	\$ -		
Towers		\$ -	\$ -	\$ -	\$ -		
Maintenance Agreements		\$ 2,721.00	\$ -	\$ -	\$ -		
Repairs		\$ -	\$ -	\$ -	\$ -		
Other (Specify)		\$ -	\$ -	\$ -	\$ -		
I Am Responding Subscription		\$ 3,019.00	\$ -	\$ -	\$ -		
Program/install ISICS Console		\$ -	\$ 540.00	\$ -	\$ -		
<b>TOTAL</b>	<b>\$ 14,117.00</b>	<b>\$ 5,740.00</b>	<b>\$ 1,499.00</b>	<b>\$ -</b>	<b>\$ 6,878.00</b>	<b>\$ -</b>	

<b>Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below</b>						Other Funding	Other Funding
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Source (specify)	Source (specify)	
Hardware		\$ 2,502.00	\$ 1,174.00	\$ -	\$ -		
Software		\$ 1,475.00	\$ 7,782.00	\$ -	\$ -		
CAD System		\$ 1,383.00	\$ 3,227.00	\$ -	\$ -		
Mapping		\$ 12,665.00	\$ -	\$ -	\$ -		
Radio		\$ -	\$ -	\$ -	\$ -		
Logging Recorder		\$ -	\$ -	\$ -	\$ -		
Dispatcher Work Stations		\$ -	\$ 958.00	\$ -	\$ -		
Maintenance Agreements		\$ -	\$ -	\$ -	\$ -		
Repairs		\$ -	\$ -	\$ -	\$ -		
Other (Specify) Dispatcher Chair		\$ -	\$ 635.00	\$ -	\$ -		
911 equipment server & network switch		\$ 3,035.00	\$ -	\$ -	\$ -		
Radio Repeaters - UPS batt. Backups		\$ 6,270.00	\$ -	\$ -	\$ -		
			\$ -	\$ -	\$ -		
<b>TOTAL</b>	<b>\$ 41,106.00</b>	<b>\$ 27,330.00</b>	<b>\$ 13,776.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>						Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff			
Loans		\$ -	\$ -	\$ -		\$ -	
Other (Specify)		\$ -	\$ -	\$ -		\$ -	
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>\$ -</b>	<b>\$ -</b>

<b>Miscellaneous (Specify):</b>						Other Funding Source (specify)	Other Funding Source (specify)
		From 911 Surcharge	From General	From Sheriff			
N/A		\$ -	\$ -	\$ -		\$ -	\$ -
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>\$ -</b>	<b>\$ -</b>

<b>GRAND TOTAL</b>	<b>\$ 613,403.00</b>	<b>\$ 106,867.00</b>	<b>\$ 484,932.00</b>	<b>\$ -</b>		<b>\$ 21,604.00</b>	<b>\$ -</b>
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<b>Set Aside Funds:</b>						Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff			
Amount set aside for future purchases		\$ -	\$ 14,000.00	\$ -		\$ -	
Amount set aside for future projects		\$ -	\$ -	\$ -		\$ -	
Other (Specify)		\$ -	\$ -	\$ -		\$ -	
<b>TOTAL</b>	<b>\$ 14,000.00</b>	<b>\$ -</b>	<b>\$ 14,000.00</b>	<b>\$ -</b>		<b>\$ -</b>	<b>\$ -</b>

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

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**Data and Revenues:** Data regarding revenues at the PSAP and other administrative data

<b>Prepared by:</b>	Jody Bardole	<a href="mailto:jbardole@franklin.ia.us">jbardole@franklin.ia.us</a>	641-456-2731
	Name	Email	Phone
<b>Submitted by:</b>	Jody Bardole	<a href="mailto:jbardole@franklin.ia.us">jbardole@franklin.ia.us</a>	641-456-2731
	Name	Email	Phone
	Franklin County Communications	Franklin	
	PSAP Name	County	

<b>Administrative Data</b>	\$ 32,405.00	unknown	0	unknown	2
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	\$ 2,728.00		unknown		5
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$ 35,133.00	Phone Companies
	Amount	Source
	\$ 608,401.00	State of IA, Cities and counties
	Amount	Source
<b>Additional Debt</b>		
	Amount	Source
	Amount	Source



Reporting: July 1, 2019 through June 30, 2020

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<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Dispatch	Other Funding Source (specify)	
Salary, to include overtime					\$ 219,514.00		
FICA					\$ 17,328.00		
IPERS					\$ 24,805.00		
Deferred Comp							
Worker's Comp							
Unemployment Ins							
Health and Dental Ins							
Clothing Allowance					\$ 142.00		
Organization Dues							
Witness Fees							
Longevity Pay							
Other (Specify)							
Notary Commission					\$ 60.00		
Drinking Water					\$ 131.00		
<b>TOTAL</b>	<b>\$ 261,980.00</b>	\$ -	\$ -	\$ -	\$ 261,980.00	\$ -	

<b>Administration - Other Costs:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Dispatch	Other Funding Source (specify)	
Office Supplies					\$ 1,140.51		
Postage					\$ 13.00		
Fax Machines					\$ 1,053.38		
Copy Machines							
Advertising		\$ 60.04			\$ 403.50		
Promotion							
Training Expenses		\$ 2,033.00		\$ 750.00	\$ 130.91		
Other (Specify) Shredding				\$ 381.00			
<b>TOTAL</b>	<b>\$ 5,965.34</b>	\$ 2,093.04	\$ -	\$ 1,131.00	\$ 2,741.30	\$ -	

Reporting: July 1, 2019 through June 30, 2020

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas					
Electric			\$ 825.44		
Water			\$ 62.77		
Sewer					
Trash Removal			\$ 57.60		
Janitorial					
Mowing					
Snow Removal			\$ 75.60		
Other (Specify) lawn fertilizer			\$ 103.92		
<b>TOTAL</b>	<b>\$ 1,125.33</b>	<b>\$ -</b>	<b>\$ 1,125.33</b>	<b>\$ -</b>	<b>\$ -</b>

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building					
Liability	\$ 1,808.33				
Equipment					
Office Rental					
Other (Specify)					
Fire Extinguishers			\$ 10.80		
<b>TOTAL</b>	<b>\$ 1,819.13</b>	<b>\$ 1,808.33</b>	<b>\$ 10.80</b>	<b>\$ -</b>	<b>\$ -</b>

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement			\$ 110.16		
Repairs					
Fuel			\$ 20.51		
UPS					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 130.67</b>	<b>\$ -</b>	<b>\$ 130.67</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020

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Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 9,721.03				
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 9,721.03</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Dispatch	Other Funding Source (specify)
Circuit Costs				\$ 1,318.10	
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify) Language Line				\$ 44.85	
<b>TOTAL</b>	<b>\$ 1,362.95</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,362.95</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Dispatch	Other Funding Source (specify)
Internet Fees					
Iowa System / NCIC				\$ 4,885.00	
Other (Specify)					
<b>TOTAL</b>	<b>\$ 4,885.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,885.00</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020

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Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding EMA
CAD System						
Mapping/GIS		\$ 9,850.00				
Logging Recorder		\$ 2,890.50				
Dispatcher Work Stations						
Software						
Upgrades						
Maintenance Agreements						
Repairs						
EMD						
Other (Specify)						
Misc Equipment		\$ 653.14				
Tornado Sirens						\$ 3,981.00
<b>TOTAL</b>	<b>\$ 17,374.64</b>	<b>\$ 13,393.64</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,981.00</b>

<b>Data Processing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
E911 Data Base/MSAG (Telephone Co)						
E911 Data Base/MSAG (Other)						
Other (Specify)						
NG911		\$ 901.51				
Power Phone Inc		\$ 159.87				
<b>TOTAL</b>	<b>\$ 1,061.38</b>	<b>\$ 1,061.38</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Intersection Signage						
Resident Markers						
Contracted Services						
GIS (mapping)						
Other (Specify)						
All Signs		\$ 3,075.13				
<b>TOTAL</b>	<b>\$ 3,075.13</b>	<b>\$ 3,075.13</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020

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Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Radio Infrastructure:** *Costs for leased and owned*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Radio Base					
Mobile					
Portable					
Handheld					
Pagers					
Repeaters					
Remote Transmitter Sites					
Towers			\$ 5,505.30		
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	\$ 5,505.30	\$ -	\$ 5,505.30	\$ -	\$ -

**Capital Expenditures:** *Non-recurring costs during this reporting timeframe on large expenses in the categories below*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Hardware					
Software					
CAD System					
Mapping					
Radio					
Logging Recorder					
Dispatcher Work Stations					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

**Reporting: July 1, 2019 through June 30, 2020**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2021**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Loans						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>GRAND TOTAL</b>	<b>\$ 314,005.90</b>	<b>\$ 31,152.55</b>	<b>\$ -</b>	<b>\$ 7,903.10</b>	<b>\$ 270,969.25</b>	<b>\$ 3,981.00</b>

<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases						
Amount set aside for future projects						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

**Reporting: July 1, 2019 through June 30, 2020**

**Must Use This Form--Hand Written Forms Not Accepted**

**Report due to HSEMD by January 1, 2021**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Connie Aistrope	<a href="mailto:caistrope@co.fremont.ia.us">caistrope@co.fremont.ia.us</a>	712-374-2424
	Name	Email	Phone
<b>Submitted by:</b>	Connie Aistrope	<a href="mailto:caistrope@co.fremont.ia.us">caistrope@co.fremont.ia.us</a>	712-374-2424
	Name	Email	Phone
	Fremont Co Sheriff's Office	Fremont	
	PSAP Name	County	

<b>Administrative Data</b>	\$ 21,199.16	571	47	18,481	2
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	\$ 154,626.25		1,938		7
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$ 12,000.00	GIS Grants
	Amount	Source
	\$ 450.00	New 911 Addresses
	Amount	Source
<b>Additional Debt</b>		
	Amount	Source
	Amount	Source

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)		
Salary, to include overtime			\$ 255,950.00				
FICA			\$ 24,024.55				
IPERS			\$ 22,925.32				
Deferred Comp							
Worker's Comp		\$ 740.00					
Unemployment Ins		\$ 890.00					
Health and Dental Ins			\$ 80,380.46				
Clothing Allowance			\$ 4,200.00				
Organization Dues							
Witness Fees							
Longevity Pay			included w/ pay				
Other (Specify)							
<b>TOTAL</b>	\$ 389,110.33	\$ -	\$ 1,630.00	\$ 387,480.33	\$ -	\$ -	

<b>Administration - Other Costs:</b>							
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)		
Office Supplies			\$ 1,978.00				
Postage			\$ 180.50				
Fax Machines							
Copy Machines			\$ 207.00				
Advertising	\$ 53.85						
Promotion	\$ 310.00						
Training Expenses							
Other (Specify)							
<b>TOTAL</b>	\$ 2,729.35	\$ 363.85	\$ -	\$ 2,365.50	\$ -	\$ -	



Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas			\$ 1,750.00		
Electric			\$ 12,779.00		
Water			\$ 1,384.33		
Sewer			included w/water		
Trash Removal			\$ 936.00		
Janitorial			\$ 3,120.00		
Mowing			\$ 2,188.50		
Snow Removal			\$ 420.00		
Other (Specify)					
<b>TOTAL</b>	\$ 22,577.83	\$ -	\$ 22,577.83	\$ -	\$ -

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building		\$ 9,311.00			
Liability		all included			
Equipment					
Office Rental					
Other (Specify)					
<b>TOTAL</b>	\$ 9,311.00	\$ 9,311.00	\$ -	\$ -	\$ -

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement	\$ 3,511.00		\$ 715.67		
Repairs			\$ 437.50		
Fuel			\$ 439.24		
UPS	\$ 4,480.00				
Other (Specify)					
<b>TOTAL</b>	\$ 7,991.00	\$ -	\$ 1,592.41	\$ -	\$ -

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 14,641.00				
Hardware					
Software					
Upgrades					
Maintenance Agreements	\$ 12,700.00				
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 27,341.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 23,505.00		\$ 14,357.00		
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 37,862.00</b>	<b>\$ -</b>	<b>\$ 14,357.00</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees			\$ 1,560.00		
Iowa System / NCIC			\$ 4,875.00		
Other (Specify)					
<b>TOTAL</b>	<b>\$ 6,435.00</b>	<b>\$ -</b>	<b>\$ 6,435.00</b>	<b>\$ -</b>	<b>\$ -</b>

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<b>Operations:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
CAD System						
Mapping/GIS		\$ 8,615.00				
Logging Recorder						
Dispatcher Work Stations						
Software		\$ 7,843.00				
Upgrades						
Maintenance Agreements				\$ 16,310.00		
Repairs						
EMD				\$ 49.00		
Other (Specify)						
<b>TOTAL</b>	<b>\$ 32,817.00</b>	<b>\$ 16,458.00</b>	<b>\$ -</b>	<b>\$ 16,359.00</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Data Processing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
E911 Data Base/MSAG (Telephone Co)						
E911 Data Base/MSAG (Other)						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Intersection Signage						
Resident Markers		\$ 341.50				
Contracted Services		\$ 22,500.00				
GIS (mapping)						
Other (Specify)						
<b>TOTAL</b>	<b>\$ 22,841.50</b>	<b>\$ 22,841.50</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

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**Radio Infrastructure:** *Costs for leased and owned*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Radio Base					
Mobile					
Portable					
Handheld					
Pagers					
Repeaters					
Remote Transmitter Sites					
Towers					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

**Capital Expenditures:** *Non-recurring costs during this reporting timeframe on large expenses in the categories below*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Hardware					
Software					
CAD System					
Mapping					
Radio					
Logging Recorder					
Dispatcher Work Stations					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

Reporting: July 1, 2019 through June 30, 2020 **Must Use This Form--Hand Written Forms Not Accepted** Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Loans						
Other (Specify)						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>GRAND TOTAL</b>	\$ 560,608.42	\$ 98,500.35	\$ 10,941.00	\$ 451,167.07	\$ -	\$ -
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<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases						
Amount set aside for future projects						
Other (Specify)						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Douglas Hawn	dehawn@netins.net	515-386-2136
	Name	Email	Phone
<b>Submitted by:</b>	Douglas Hawn	dehawn@netins.net	515-386-2136
	Name	Email	Phone
	Greene Co Sheriff's Office	Greene	
	PSAP Name	County	

<b>Administrative Data</b>	\$ 43,676.15	567		22,127	2
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	\$ 130,962.04		1,877		4
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$ 252.61	Home State Bank, Jefferson IA (Interest)
	Amount	Source
	\$ 32,852.76	Wireless carryover (\$31,852.76) / ICAP Grant (\$1,000.00)
	Amount	Source
<b>Additional Debt</b>		
	Amount	Source
	Amount	Source

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (LEC Account)	Other Funding Source (specify)		
Salary, to include overtime			\$ 203,984.91				
FICA			\$ 14,846.88				
IPERS			\$ 19,439.72				
Deferred Comp							
Worker's Comp							
Unemployment Ins							
Health and Dental Ins			\$ 64,959.24				
Clothing Allowance							
Organization Dues	\$ 612.00						
Witness Fees							
Longevity Pay							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 303,842.75</b>	<b>\$ -</b>	<b>\$ 303,230.75</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administration - Other Costs:</b>							
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (LEC Account)	Other Funding Source (specify)		
Office Supplies	\$ 1,656.01						
Postage	\$ 55.00						
Fax Machines							
Copy Machines				\$ 183.19			
Advertising	\$ 112.00						
Promotion							
Training Expenses							
Other (Specify)							

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Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>TOTAL</b>	\$	<b>2,006.20</b>	\$	1,823.01	\$	-	\$	-	\$	183.19	\$	-
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**Building and Grounds:** May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (LEC Account)	Other Funding Source (specify)
Gas					
Electric				\$ 874.10	
Water				\$ 298.37	
Sewer					
Trash Removal					
Janitorial				\$ 51.92	
Mowing					
Snow Removal					
Other (Specify)					
Pest Control				\$ 17.64	
Shredding				\$ 12.40	
<b>TOTAL</b>	\$ <b>1,254.43</b>	\$ -	\$ -	\$ 1,254.43	\$ -

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building					
Liability					
Equipment	\$ 3,308.45				
Office Rental					
Other (Specify)					
<b>TOTAL</b>	\$ <b>3,308.45</b>	\$ -	\$ -	\$ -	\$ -

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement	\$ 8,019.88				
Repairs	\$ 5,128.53				
Fuel					
UPS					



Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

Other (Specify)							
<b>TOTAL</b>	<b>\$ 13,148.41</b>	<b>\$ 13,148.41</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 15,217.17				
Hardware	\$ 7,933.43				
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
Master Clock	\$ 1,869.52				
<b>TOTAL</b>	<b>\$ 25,020.12</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 717.82				
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs	\$ 300.00				
Other (Specify)					
<b>TOTAL</b>	<b>\$ 1,017.82</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (LEC Account)	Other Funding Source (specify)
Internet Fees	\$ 1,799.40				
Iowa System / NCIC				\$ 5,928.00	
Other (Specify)					

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>TOTAL</b>	<b>\$</b>	<b>7,727.40</b>	<b>\$</b>	<b>1,799.40</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>5,928.00</b>	<b>\$</b>	<b>-</b>

<b>Operations:</b>										
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)				
CAD System										
Mapping/GIS		\$ 15,997.00								
Logging Recorder										
Dispatcher Work Stations		\$ 6,788.39								
Software		\$ 516.00								
Upgrades										
Maintenance Agreements		\$ 16,931.19								
Repairs		\$ 2,106.90								
EMD										
Other (Specify)										
Database Storage computer		\$ 2,056.81								
<b>TOTAL</b>	<b>\$</b>	<b>44,396.29</b>	<b>\$</b>	<b>44,396.29</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>

<b>Data Processing:</b>										
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)				
E911 Data Base/MSAG (Telephone Co)										
E911 Data Base/MSAG (Other)		\$ 2,730.00								
Other (Specify)										
<b>TOTAL</b>	<b>\$</b>	<b>2,730.00</b>	<b>\$</b>	<b>2,730.00</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>

<b>Addressing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Intersection Signage							
Resident Markers							
Contracted Services							
GIS (mapping)							

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

Other (Specify)									
<b>TOTAL</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>

<b>Radio Infrastructure: Costs for leased and owned</b>					
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Radio Base					
Mobile					
Portable					
Handheld					
Pagers					
Repeaters					
Remote Transmitter Sites					
Towers					
Maintenance Agreements	\$ 5,712.00				
Repairs	\$ 2,105.47				
Other (Specify)					
<b>TOTAL</b>	<b>\$ 7,817.47</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below</b>					
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Hardware					
Software					
CAD System					
Mapping					
Radio	\$ 299,408.01				
Logging Recorder					
Dispatcher Work Stations					
Maintenance Agreements					
Repairs					
Other (Specify)					

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

Antennas and wiring to new Verizon Tower	\$	14,937.95						
<b>TOTAL</b>	<b>\$</b>	<b>314,345.96</b>	<b>\$</b>	<b>314,345.96</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>

<b>Debt Services: Paid on debt during the current reporting timeframe</b>								
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)		
Loans								
Other (Specify)								
<b>TOTAL</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>

<b>Miscellaneous (Specify):</b>								
		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)		
<b>TOTAL</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>

<b>GRAND TOTAL</b>	<b>\$</b>	<b>726,615.30</b>	<b>\$</b>	<b>416,018.93</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>303,230.75</b>	<b>\$</b>	<b>7,365.62</b>	<b>\$</b>	<b>-</b>
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<b>Set Aside Funds:</b>												
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)						
Amount set aside for future purchases	\$	125,465.84										
Amount set aside for future projects												
Other (Specify)												
<b>TOTAL</b>	<b>\$</b>	<b>125,465.84</b>	<b>\$</b>	<b>125,465.84</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>

Notes/Comments:

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

Reporting: July 1, 2019 through June 30, 2020

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Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	<u>Rick D Penning</u>	<u><a href="mailto:rick.penning@grundycountyiowa.gov">rick.penning@grundycountyiowa.gov</a></u>	<u>319-824-6933</u>
	Name	Email	Phone
<b>Submitted by:</b>	<u>Rick D Penning</u>	<u><a href="mailto:rick.penning@grundycountyiowa.gov">rick.penning@grundycountyiowa.gov</a></u>	<u>319-824-6933</u>
	Name	Email	Phone
	<u>Grundy Co Sheriff's Office</u>	<u>Grundy</u>	
	PSAP Name	County	

<b>Administrative Data</b>	<u>\$ 37,845.00</u>	<u></u>	<u></u>	<u></u>	<u>2</u>
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	<u>\$ 164,579.00</u>	<u></u>	<u></u>	<u></u>	<u></u>
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	<u>\$ 629.00</u>	<u>Interest</u>
	Amount	Source
	<u></u>	<u></u>
	Amount	Source
<b>Additional Debt</b>	<u></u>	<u></u>
	Amount	Source
	<u></u>	<u></u>
	Amount	Source

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>				
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime			\$ 118,699.00			
FICA			\$ 8,615.00			
IPERS			\$ 11,763.00			
Deferred Comp						
Worker's Comp						
Unemployment Ins						
Health and Dental Ins			\$ 31,920.00			
Clothing Allowance						
Organization Dues						
Witness Fees						
Longevity Pay						
Other (Specify)						
<b>TOTAL</b>	\$ 170,997.00	\$ -	\$ 170,997.00	\$ -	\$ -	

<b>Administration - Other Costs:</b>						
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies						
Postage						
Fax Machines			\$ 669.00			
Copy Machines						
Advertising						
Promotion						
Training Expenses						
Other (Specify)						
<b>TOTAL</b>	\$ 669.00	\$ -	\$ 669.00	\$ -	\$ -	

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**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas				\$ 6,204.00		
Electric						
Water						
Sewer						
Trash Removal				\$ 440.00		
Janitorial			\$ 10,475.00			
Mowing						
Snow Removal						
Other (Specify)	FICA		\$ 922.00			
	Health Insurance		\$ 4,689.00			
	IPERS		\$ 1,236.00			
<b>TOTAL</b>	<b>\$ 23,966.00</b>	\$ -	\$ 17,322.00	\$ 6,644.00	\$ -	\$ -

<u>Insurance</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building						
Liability						
Equipment						
Office Rental						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<u>Generator</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement						
Repairs						
Fuel						
UPS						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	\$ -	\$ -	\$ -	\$ -	\$ -



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**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 24,556.00				
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 24,556.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs			\$ 10,321.00		
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 10,321.00</b>	<b>\$ -</b>	<b>\$ 10,321.00</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees		\$ 296.00			
Iowa System / NCIC		\$ 4,020.00			
Other (Specify)					
<b>TOTAL</b>	<b>\$ 4,316.00</b>	<b>\$ 4,316.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

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<b>Operations:</b>									
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)			
CAD System									
Mapping/GIS									
Logging Recorder									
Dispatcher Work Stations									
Software									
Upgrades									
Maintenance Agreements									
Repairs									
EMD									
Other (Specify)									
<b>TOTAL</b>		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Data Processing:</b>									
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)			
E911 Data Base/MSAG (Telephone Co)									
E911 Data Base/MSAG (Other)		\$ 10,000.00							
Other (Specify)									
<b>TOTAL</b>		\$ 10,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Addressing:</b>									
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)			
Intersection Signage		\$ 466.00							
Resident Markers									
Contracted Services									
GIS (mapping)		\$ 9,142.00							
Other (Specify)									
<b>TOTAL</b>		\$ 9,608.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

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**Radio Infrastructure:** *Costs for leased and owned*

<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Radio Base					
Mobile					
Portable					
Handheld					
Pagers					
Repeaters					
Remote Transmitter Sites					
Towers					
Maintenance Agreements	\$ 37,254.00				
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 37,254.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Capital Expenditures:** *Non-recurring costs during this reporting timeframe on large expenses in the categories below*

<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Hardware					
Software					
CAD System					
Mapping					
Radio					
Logging Recorder					
Dispatcher Work Stations					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020 **Must Use This Form--Hand Written Forms Not Accepted** **Report due to HSEMD by January 1, 2021**

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<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Loans						
Other (Specify)						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>GRAND TOTAL</b>	\$ 291,687.00	\$ 81,418.00	\$ 21,638.00	\$ 188,631.00	\$ -	\$ -
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<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases						
Amount set aside for future projects						
Other (Specify)						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**Notes/Comments:** Communication Operators are also jailers at 50%. Gas & Electric at 50%. Janitorial at 25%.

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

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**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	<u>Leora Laughery</u>	<u><a href="mailto:l.laughery@gcso.gov">l.laughery@gcso.gov</a></u>	<u>641-747-2214</u>
	Name	Email	Phone
<b>Submitted by:</b>	<u>Diane Sefrit</u>	<u><a href="mailto:sci911@mediacombb.net">sci911@mediacombb.net</a></u>	<u>712-523-3367</u>
	Name	Email	Phone
	<u>Guthrie Co Sheriff's Office</u>	<u>Guthrie- SCI Regional</u>	
	PSAP Name	County	

<b>Administrative Data</b>	<u>N/A</u>	<u>509</u>	<u>N/A</u>	<u>N/A</u>	<u>2</u>
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	<u>N/A</u>		<u>1,988</u>		<u>6</u>
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	<u>\$ 31,852.76</u>	<u>State Payout</u>
	Amount	Source
	<u></u>	<u></u>
	Amount	Source
<b>Additional Debt</b>	<u></u>	<u></u>
	Amount	Source
	<u></u>	<u></u>
	Amount	Source

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<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>				
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime			\$ 305,196.00			
FICA			\$ 22,618.00			
IPERS			\$ 32,681.00			
Deferred Comp			N/A			
Worker's Comp			N/A			
Unemployment Ins			N/A			
Health and Dental Ins			\$ 40,666.00			
Clothing Allowance			\$ 600.00			
Organization Dues			\$ 60.00			
Witness Fees			N/A			
Longevity Pay			N/A			
Other (Specify)			N/A			
			N/A			
			N/A			
<b>TOTAL</b>	\$ 401,821.00	\$ -	\$ 401,821.00	\$ -	\$ -	

<b>Administration - Other Costs:</b>						
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies			\$ 282.00			
Postage			N/A			
Fax Machines			N/A			
Copy Machines			\$ 1,053.00			
Advertising			N/A			
Promotion			N/A			
Training Expenses			N/A			
Other (Specify)			N/A			
			N/A			
<b>TOTAL</b>	\$ 1,335.00	\$ -	\$ 1,335.00	\$ -	\$ -	

Reporting: July 1, 2019 through June 30, 2020

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas		\$ 81.00			
Electric		\$ 388.00			
Water		\$ 24.00			
Sewer		N/A			
Trash Removal		\$ 16.00			
Janitorial		\$ 1,705.00			
Mowing		\$ 40.00			
Snow Removal		\$ 19.00			
Other (Specify)		N/A			
		N/A			
		N/A			
<b>TOTAL</b>	\$ 2,273.00	\$ -	\$ 2,273.00	\$ -	\$ -

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building		\$ 124.00	N/A		
Liability		N/A	\$ 73.00		
Equipment		\$ 13.00	N/A		
Office Rental		N/A	N/A		
Other (Specify)		N/A	N/A		
		N/A	N/A		
		N/A	N/A		
<b>TOTAL</b>	\$ 210.00	\$ -	\$ 137.00	\$ 73.00	\$ -

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement			N/A		
Repairs			N/A		
Fuel			\$ 84.00		
UPS			N/A		
Other (Specify)			N/A		
			N/A		
<b>TOTAL</b>	\$ 84.00	\$ -	\$ 84.00	\$ -	\$ -

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs					
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs			\$ 16,963.00		
Hardware					
Software					
Upgrades			\$ 50.00		
Maintenance Agreements					
Repairs					
Other (Specify) Phone Cable, Case			\$ 191.00		
<b>TOTAL</b>	\$ 17,204.00	\$ -	\$ 17,204.00	\$ -	\$ -

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees			\$ 780.00		
Iowa System / NCIC			\$ 6,732.00		
Other (Specify)					
<b>TOTAL</b>	\$ 7,512.00	\$ -	\$ 7,512.00	\$ -	\$ -



Reporting: July 1, 2019 through June 30, 2020

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<b>Operations:</b>									
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)			
CAD System									
Mapping/GIS									
Logging Recorder									
Dispatcher Work Stations									
Software									
Upgrades									
Maintenance Agreements									
Repairs									
EMD									
Other (Specify)									
<b>TOTAL</b>		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Data Processing:</b>									
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)			
E911 Data Base/MSAG (Telephone Co)									
E911 Data Base/MSAG (Other)									
Other (Specify)									
<b>TOTAL</b>		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Addressing:</b>									
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)			
Intersection Signage									
Resident Markers									
Contracted Services									
GIS (mapping)									
Other (Specify)									
<b>TOTAL</b>		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Reporting: July 1, 2019 through June 30, 2020

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Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Radio Infrastructure: Costs for leased and owned</b>					Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff		
Radio Base						
Mobile						
Portable				\$ 3,800.00		
Handheld						
Pagers						
Repeaters						
Remote Transmitter Sites						
Towers						
Maintenance Agreements						
Repairs				\$ 160.00		
Other (Specify)				\$ 170.00		
<b>TOTAL</b>	<b>\$ 4,130.00</b>	\$ -	\$ -	\$ 4,130.00	\$ -	\$ -

<b>Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below</b>					Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff		
Hardware						
Software						
CAD System						
Mapping						
Radio		\$ 31,852.76				
Logging Recorder						
Dispatcher Work Stations						
Maintenance Agreements						
Repairs						
Other (Specify)						
<b>TOTAL</b>	<b>\$ 31,852.76</b>	\$ 31,852.76	\$ -	\$ -	\$ -	\$ -

Reporting: July 1, 2019 through June 30, 2020 **Must Use This Form--Hand Written Forms Not Accepted** Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Loans						
Other (Specify)						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>GRAND TOTAL</b>	\$ 466,421.76	\$ 31,852.76	\$ 2,410.00	\$ 432,159.00	\$ -	\$ -
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<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases						
Amount set aside for future projects						
Other (Specify)						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Luanne Paper	lpaper@wmtel.net	515-832-9500
	Name	Email	Phone
<b>Submitted by:</b>	Luanne Paper	lpaper@wmtel.net	515-832-9500
	Name	Email	Phone
	Hamilton Co Sheriff's Office	Hamilton	
	PSAP Name	County	

<b>Administrative Data</b>	\$ 45,113.08	1,311	266	10,134	2
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	\$ 151,061.88		4,281		8
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$ 1,000.00	ICAP grant
	Amount	Source
	\$43,852.76	\$31,852.76 911 Grant 2019 and \$12,000 GIS grant
	Amount	Source
<b>Additional Debt</b>	\$ 2,350,000.00	General Obligation Refunding Bonds, Series 2020A
	Amount	Source
	Amount	Source

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>				
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime	\$ -	\$ -	\$ 293,734.76	\$ -	\$ -	
FICA	\$ -	\$ -	\$ 21,842.52	\$ -	\$ -	
IPERS	\$ -	\$ -	\$ 26,101.14	\$ -	\$ -	
Deferred Comp	\$ -	\$ -	\$ -	\$ -	\$ -	
Worker's Comp	\$ -	\$ -	\$ 2,030.09	\$ -	\$ -	
Unemployment Ins	\$ -	\$ -	\$ -	\$ -	\$ -	
Health and Dental Ins	\$ -	\$ -	\$ 111,011.23	\$ -	\$ -	
Clothing Allowance	\$ -	\$ -	\$ 302.00	\$ -	\$ -	
Organization Dues	\$ -	\$ -	\$ 175.00	\$ -	\$ -	
Witness Fees	\$ -	\$ -	\$ -	\$ -	\$ -	
Longevity Pay	\$ -	\$ -	\$ -	\$ -	\$ -	
Other (Specify) cafeteria admin fees	\$ -	\$ -	\$ 30.00	\$ -	\$ -	
cell phone reimbursement	\$ -	\$ -	\$ 480.00	\$ -	\$ -	
union negotiation	\$ -	\$ -	\$ 2,268.00	\$ -	\$ -	
physicals/MMPI	\$ -	\$ -	\$ 382.99	\$ -	\$ -	
<b>TOTAL</b>	<b>\$ 458,357.73</b>	<b>\$ -</b>	<b>\$ 458,357.73</b>	<b>\$ -</b>	<b>\$ -</b>	

<b>Administration - Other Costs:</b>						
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies	\$ -	\$ -	\$ 321.27	\$ -	\$ -	
Postage	\$ -	\$ -	\$ -	\$ -	\$ -	
Fax Machines	\$ 1,543.27	\$ -	\$ -	\$ -	\$ -	
Copy Machines	\$ -	\$ -	\$ -	\$ -	\$ -	
Advertising	\$ 106.60	\$ -	\$ -	\$ -	\$ -	
Promotion	\$ -	\$ -	\$ -	\$ -	\$ -	
Training Expenses	\$ 450.28	\$ -	\$ 2,988.84	\$ -	\$ -	
Other (Specify) Auditor's Office	\$ 2,600.00	\$ -	\$ -	\$ -	\$ -	
	\$ -	\$ -	\$ -	\$ -	\$ -	
	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>TOTAL</b>	<b>\$ 8,010.26</b>	<b>\$ 4,700.15</b>	<b>\$ 3,310.11</b>	<b>\$ -</b>	<b>\$ -</b>	

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas		\$ -	\$ -	\$ 10,893.41	\$ -	\$ -
Electric		\$ 2,536.09	\$ -	\$ -	\$ -	\$ -
Water		\$ -	\$ -	\$ -	\$ -	\$ -
Sewer		\$ -	\$ -	\$ -	\$ -	\$ -
Trash Removal		\$ -	\$ -	\$ 450.00	\$ -	\$ -
Janitorial		\$ -	\$ -	\$ 4,593.01	\$ -	\$ -
Mowing		\$ -	\$ -	\$ -	\$ -	\$ -
Snow Removal		\$ -	\$ -	\$ -	\$ -	\$ -
Other (Specify)	new a/c in dispatch	\$ 2,854.78	\$ -	\$ 5,000.00	\$ -	\$ -
exterminator		\$ -	\$ -	\$ 213.00	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 26,540.29</b>	\$ 5,390.87	\$ -	\$ 21,149.42	\$ -	\$ -

<u>Insurance</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building		\$ 2,184.34	\$ -	\$ -	\$ -	\$ -
Liability		\$ 3,354.00	\$ -	\$ -	\$ -	\$ -
Equipment		\$ -	\$ -	\$ -	\$ -	\$ -
Office Rental		\$ -	\$ -	\$ -	\$ -	\$ -
Other (Specify)	errors & omissions	\$ -	\$ -	\$ 351.76	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 5,890.10</b>	\$ 5,538.34	\$ -	\$ 351.76	\$ -	\$ -

<u>Generator</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement		\$ -	\$ -	\$ 387.52	\$ -	\$ -
Repairs		\$ 7,854.80	\$ -	\$ -	\$ -	\$ -
Fuel		\$ -	\$ -	\$ 100.00	\$ -	\$ -
UPS		\$ -	\$ -	\$ -	\$ -	\$ -
Other (Specify)	quarterly battery check	\$ 2,400.00	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 10,742.32</b>	\$ 10,254.80	\$ -	\$ 487.52	\$ -	\$ -

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**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs		\$ 21,226.27	\$ -	\$ -	\$ -	\$ -
Hardware		\$ -	\$ -	\$ -	\$ -	\$ -
Software		\$ -	\$ -	\$ -	\$ -	\$ -
Upgrades		\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance Agreements		\$ -	\$ -	\$ -	\$ -	\$ -
Repairs		\$ -	\$ -	\$ -	\$ -	\$ -
Other (Specify)	Language Line	\$ 836.40	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 22,062.67</b>	<b>\$ 22,062.67</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs		\$ -	\$ -	\$ 186.01	\$ -	\$ -
Hardware		\$ -	\$ -	\$ -	\$ -	\$ -
Software		\$ -	\$ -	\$ -	\$ -	\$ -
Upgrades		\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance Agreements		\$ -	\$ -	\$ -	\$ -	\$ -
Repairs		\$ -	\$ -	\$ -	\$ -	\$ -
Other (Specify)		\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 186.01</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 186.01</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees		\$ -	\$ -	\$ -	\$ -	\$ -
Iowa System / NCIC		\$ -	\$ -	\$ 2,772.00	\$ -	\$ -
Other (Specify)	cable	\$ -	\$ -	\$ 238.88	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 3,010.88</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,010.88</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020

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<b>Operations:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding (ISAC Grant)	Other Funding Source (specify)
CAD System		\$ -	\$ -	\$ -	\$ -	\$ -
Mapping/GIS		\$ -	\$ -	\$ -	\$ -	\$ -
Logging Recorder		\$ -	\$ -	\$ -	\$ -	\$ -
Dispatcher Work Stations		\$ -	\$ -	\$ 1,402.46	\$ -	\$ -
Software		\$ -	\$ -	\$ 6,049.81	\$ -	\$ -
Upgrades		\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance Agreements		\$ 1,899.00	\$ -	\$ 7,921.29	\$ -	\$ -
Repairs		\$ -	\$ -	\$ -	\$ -	\$ -
EMD		\$ -	\$ -	\$ 386.00	\$ -	\$ -
Other (Specify)	wall monitors	\$ -	\$ -	\$ 3,876.00	\$ 281.00	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 21,815.56</b>	<b>\$ 1,899.00</b>	<b>\$ -</b>	<b>\$ 19,635.56</b>	<b>\$ 281.00</b>	<b>\$ -</b>

<b>Data Processing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
E911 Data Base/MSAG (Telephone Co)		\$ -	\$ -	\$ -	\$ -	\$ -
E911 Data Base/MSAG (Other)		\$ -	\$ -	\$ -	\$ -	\$ -
Other (Specify)		\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding (Assessor)	Other Funding (Secondary roads)
Intersection Signage		\$ 4,924.02	\$ -	\$ -	\$ -	\$ 2,455.60
Resident Markers		\$ -	\$ -	\$ -	\$ -	\$ 696.28
Contracted Services		\$ -	\$ -	\$ -	\$ -	\$ -
GIS (mapping)		\$ -	\$ -	\$ -	\$ -	\$ -
Other (Specify)	Assessor's costs	\$ -	\$ -	\$ -	\$ 150.09	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 8,225.99</b>	<b>\$ 4,924.02</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 150.09</b>	<b>\$ 3,151.88</b>



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<b>Radio Infrastructure: Costs for leased and owned</b>					Other Funding	Other Funding	
<u>To include, but not limited to:</u>			From 911 Surcharge	From General	From Sheriff	Source (ISAC grant)	Source (specify)
Radio Base			\$ -	\$ -	\$ -	\$ -	\$ -
Mobile			\$ -	\$ -	\$ -	\$ -	\$ -
Portable			\$ -	\$ -	\$ -	\$ -	\$ -
Handheld			\$ -	\$ -	\$ -	\$ -	\$ -
Pagers			\$ -	\$ -	\$ -	\$ 719.00	\$ -
Repeaters			\$ -	\$ -	\$ -	\$ -	\$ -
Remote Transmitter Sites			\$ -	\$ -	\$ -	\$ -	\$ -
Towers			\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance Agreements			\$ 17,022.00	\$ -	\$ -	\$ -	\$ -
Repairs			\$ 49,429.00	\$ -	\$ -	\$ -	\$ -
Other (Specify)	a/c at tower		\$ 1,476.95	\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$</b>	<b>68,646.95</b>	\$ 67,927.95	\$ -	\$ -	\$ 719.00	\$ -

<b>Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below</b>					Other Funding	Other Funding	
<u>To include, but not limited to:</u>			From 911 Surcharge	From General	From Sheriff	Source (specify)	Source (specify)
Hardware			\$ -	\$ -	\$ -	\$ -	\$ -
Software			\$ -	\$ -	\$ -	\$ -	\$ -
CAD System			\$ -	\$ -	\$ -	\$ -	\$ -
Mapping			\$ -	\$ -	\$ -	\$ -	\$ -
Radio			\$ -	\$ -	\$ -	\$ -	\$ -
Logging Recorder			\$ -	\$ -	\$ -	\$ -	\$ -
Dispatcher Work Stations			\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance Agreements			\$ -	\$ -	\$ -	\$ -	\$ -
Repairs			\$ -	\$ -	\$ -	\$ -	\$ -
Other (Specify)	new Viper system		\$ 71,332.88	\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -	\$ -	\$ -

Reporting: July 1, 2019 through June 30, 2020 **Must Use This Form--Hand Written Forms Not Accepted** **Report due to HSEMD by January 1, 2021**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>TOTAL</b>	\$	<b>71,332.88</b>	\$	71,332.88	\$	-	\$	-	\$	-	\$	-		
<b>Debt Services: Paid on debt during the current reporting timeframe</b>							Other Funding	Other Funding						
<u>To include, but not limited to:</u>		From 911 Surcharge			From General	From Sheriff	Debt Service Fund	(tax levy)	Source (specify)					
Loans		\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	
Other (Specify)	General Obligation Bonds	\$	-	\$	-	\$	-	\$	312,306.67	\$	-	\$	-	
		\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	
<b>TOTAL</b>	\$	<b>312,306.67</b>	\$	-	\$	-	\$	-	\$	312,306.67	\$	-	\$	-
<b>Miscellaneous (Specify):</b>							Other Funding	Other Funding						
		From 911 Surcharge			From General	From Sheriff	Source (specify)	Source (specify)						
		\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	
		\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	
		\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	
<b>TOTAL</b>	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
<b>GRAND TOTAL</b>	\$	<b>1,017,128.31</b>	\$	<b>194,030.68</b>	\$	-	\$	<b>506,488.99</b>	\$	<b>313,456.76</b>	\$	<b>3,151.88</b>	\$	
<b>Set Aside Funds:</b>							Other Funding	Other Funding						
<u>To include, but not limited to:</u>		From 911 Surcharge			From General	From Sheriff	Source (specify)	Source (specify)						
Amount set aside for future purchases		\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	
Amount set aside for future projects		\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	
Other (Specify)		\$	543,598.03	\$	-	\$	-	\$	-	\$	-	\$	-	
		\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	
		\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	
<b>TOTAL</b>	\$	<b>543,598.03</b>	\$	<b>543,598.03</b>	\$	-	\$	-	\$	-	\$	-	\$	-

**Notes/Comments:** We purchased a new Motorola radio system this year, to include consoles, car radios and cameras, funded by the County in General Obligation Refunding Bonds Series 2020A. Additional revenue was \$324.40 from Cooperative Telephone Exchange for Capital Credit distribution. I do not have a program that will give me an exact number of wireline, VOIP or Admin calls. Set aside funds will be used for future projects, to include computers, software (CAD, Mapping), and maintenance contracts as needed.

**Reminders** \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.  
\*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help

Reporting: July 1, 2019 through June 30, 2020

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

from others or the State 911 office.

\*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

Reporting: July 1, 2019 through June 30, 2020

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Andrew Buffington	buffingtona@hancocklaw-ia.com	641-923-2702
	Name	Email	Phone
<b>Submitted by:</b>	Andrew Buffington	buffingtona@hancocklaw-ia.com	641-923-2702
	Name	Email	Phone
	Hancock Co Sheriff's Office	Hancock	
	PSAP Name	County	

<b>Administrative Data</b>	\$ 43,067.41				2
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	\$ 164,393.52		1,472		6
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>		
	Amount	Source
	Amount	Source
<b>Additional Debt</b>		
	Amount	Source
	Amount	Source

Reporting: July 1, 2019 through June 30, 2020

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime			\$ 252,308.44				
FICA			\$ 18,591.03				
IPERS			\$ 24,612.24				
Deferred Comp							
Worker's Comp							
Unemployment Ins							
Health and Dental Ins			\$ 98,988.40				
Clothing Allowance							
Organization Dues							
Witness Fees							
Longevity Pay							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 394,500.11</b>	\$ -	\$ 394,500.11	\$ -	\$ -	\$ -	

<b>Administration - Other Costs:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies			\$ 610.91				
Postage							
Fax Machines							
Copy Machines							
Advertising							
Promotion							
Training Expenses		\$ 20,142.99	\$ 3,421.64				
Other (Specify)							
<b>TOTAL</b>	<b>\$ 24,175.54</b>	\$ 20,142.99	\$ 4,032.55	\$ -	\$ -	\$ -	

Reporting: July 1, 2019 through June 30, 2020

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Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas		\$ 187.91			
Electric		\$ 3,005.79			
Water		\$ 49.73			
Sewer					
Trash Removal		\$ 169.81			
Janitorial		\$ 3,252.19			
Mowing					
Snow Removal					
Other (Specify)					
<b>TOTAL</b>	\$ 6,665.43	\$ -	\$ 6,665.43	\$ -	\$ -

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building		\$ 1,352.67			
Liability	\$ 1,574.00	\$ 684.14			
Equipment	\$ 3,318.88				
Office Rental					
Other (Specify)					
<b>TOTAL</b>	\$ 6,929.69	\$ 4,892.88	\$ 2,036.81	\$ -	\$ -

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement					
Repairs					
Fuel					
UPS					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

Reporting: July 1, 2019 through June 30, 2020

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 3,197.07				
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 3,197.07</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 203.52				
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 203.52</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees				1919.40 (EMA	
Iowa System / NCIC		\$ 7,356.00			
Other (Specify)					
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 7,356.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020

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Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
CAD System							
Mapping/GIS							
Logging Recorder							
Dispatcher Work Stations							
Software							
Upgrades							
Maintenance Agreements		\$ 8,415.00	\$ 900.00				
Repairs							
EMD							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 9,315.00</b>	<b>\$ 8,415.00</b>	<b>\$ 900.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Data Processing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
E911 Data Base/MSAG (Telephone Co)		\$ 1,386.96					
E911 Data Base/MSAG (Other)							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 1,386.96</b>	<b>\$ 1,386.96</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Intersection Signage							
Resident Markers		\$ 1,874.96					
Contracted Services		\$ 406.37					
GIS (mapping)							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 2,281.33</b>	<b>\$ 2,281.33</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



Reporting: July 1, 2019 through June 30, 2020

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Radio Infrastructure:** *Costs for leased and owned*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Radio Base	\$ 65,761.95				
Mobile	\$ 9,468.70				
Portable	\$ 48,075.50				
Handheld					
Pagers	\$ 1,928.16				
Repeaters					
Remote Transmitter Sites	\$ 12,500.00				
Towers	\$ 538.70				
Maintenance Agreements					
Repairs	\$ 1,672.27				
Other (Specify)					
Programming	\$ 3,312.00				
<b>TOTAL</b>	<b>\$ 143,257.28</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Capital Expenditures:** *Non-recurring costs during this reporting timeframe on large expenses in the categories below*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Hardware					
Software					
CAD System					
Mapping					
Radio					
Logging Recorder					
Dispatcher Work Stations					
Maintenance Agreements					
Repairs					
Other (Specify)					
Air Conditioner	\$ 6,000.00				
<b>TOTAL</b>	<b>\$ 6,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020 **Must Use This Form--Hand Written Forms Not Accepted** Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>					
To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Loans					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Miscellaneous (Specify):</b>					
	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>GRAND TOTAL</b>	\$ 605,267.93	\$ 189,777.03	\$ 415,490.90	\$ -	\$ -
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<b>Set Aside Funds:</b>					
To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Amount set aside for future purchases					
Amount set aside for future projects					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** Data regarding revenues at the PSAP and other administrative data

<b>Prepared by:</b>	Wade Harken	<a href="mailto:wharken@cityofiowafalls.com">wharken@cityofiowafalls.com</a>	641-648-6464
	Name	Email	Phone
<b>Submitted by:</b>	Wade Harken	<a href="mailto:wharken@cityofiowafalls.com">wharken@cityofiowafalls.com</a>	641-648-6464
	Name	Email	Phone
	Iowa Falls Police Department	Hardin	
	PSAP Name	County	

<b>Administrative Data</b>	\$ 70,071.00			
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls
	\$ 196,750.00			
	Wireless Surcharge Received	Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$ 1,347.00	Interest in Investment
	Amount	Source
	Amount	Source
<b>Additional Debt</b>		
	Amount	Source
	Amount	Source

Reporting: July 1, 2019 through June 30, 2020

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Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>				
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding City of Iowa Falls	Other Funding Source (specify)	
Salary, to include overtime				\$ 200,329.00		
FICA				\$ 12,344.00		
IPERS				\$ 12,240.00		
Deferred Comp						
Worker's Comp				\$ 500.00		
Unemployment Ins				\$ 350.00		
Health and Dental Ins				\$ 57,600.00		
Clothing Allowance						
Organization Dues						
Witness Fees						
Longevity Pay						
Other (Specify)						
<b>TOTAL</b>	\$ 283,363.00	\$ -	\$ -	\$ 283,363.00	\$ -	

<b>Administration - Other Costs:</b>						
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding City of Iowa Falls	Other Funding Source (specify)	
Office Supplies				\$ 3,000.00		
Postage				\$ 1,000.00		
Fax Machines						
Copy Machines						
Advertising	\$ 501.00			\$ 500.00		
Promotion						
Training Expenses	\$ 2,885.00			\$ 2,000.00		
Other (Specify)						
<b>TOTAL</b>	\$ 9,886.00	\$ 3,386.00	\$ -	\$ 6,500.00	\$ -	

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding City of Iowa Falls	Other Funding Source (specify)
Gas				\$ 970.00	
Electric				\$ 6,392.00	
Water					
Sewer					
Trash Removal					
Janitorial				\$ 2,550.00	
Mowing					
Snow Removal					
Other (Specify)					
<b>TOTAL</b>	\$ 9,912.00	\$ -	\$ -	\$ 9,912.00	\$ -

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding City of Iowa Falls	Other Funding Source (specify)
Building				\$ 2,368.00	
Liability	\$ 8,420.00			\$ 17,331.00	
Equipment					
Office Rental					
Other (Specify)					
<b>TOTAL</b>	\$ 28,119.00	\$ 8,420.00	\$ -	\$ 19,699.00	\$ -

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding City of Iowa Falls	Other Funding Source (specify)
Maintenance Agreement				\$ 575.00	
Repairs					
Fuel					
UPS					
Other (Specify)					
<b>TOTAL</b>	\$ 575.00	\$ -	\$ -	\$ 575.00	\$ -

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 20,160.00				
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 20,160.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding City of Iowa Falls	Other Funding Source (specify)
Circuit Costs				\$ 8,072.00	
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 8,072.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 8,072.00</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding City of Iowa Falls	Other Funding Source (specify)
Internet Fees				\$ 600.00	
Iowa System / NCIC				\$ 7,800.00	
Other (Specify)					
<b>TOTAL</b>	<b>\$ 8,400.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 8,400.00</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding City of Iowa Falls	Other Funding Source (specify)	
CAD System		\$ 5,180.00					
Mapping/GIS		\$ 10,855.00					
Logging Recorder		\$ 2,300.00					
Dispatcher Work Stations							
Software							
Upgrades							
Maintenance Agreements					\$ 11,580.00		
Repairs							
EMD		\$ 7,800.00					
Other (Specify)							
<b>TOTAL</b>	<b>\$ 37,715.00</b>	<b>\$ 26,135.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 11,580.00</b>	<b>\$ -</b>	

<b>Data Processing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
E911 Data Base/MSAG (Telephone Co)							
E911 Data Base/MSAG (Other)							
Other (Specify)							
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

<b>Addressing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Intersection Signage							
Resident Markers							
Contracted Services							
GIS (mapping)		\$ 5,200.00					
Other (Specify)							
<b>TOTAL</b>	<b>\$ 5,200.00</b>	<b>\$ 5,200.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Radio Infrastructure: Costs for leased and owned</b>						Other Funding Source (specify)		Other Funding Source (specify)		
<u>To include, but not limited to:</u>			From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)		Other Funding Source (specify)		
Radio Base										
Mobile										
Portable										
Handheld										
Pagers										
Repeaters										
Remote Transmitter Sites										
Towers										
Maintenance Agreements										
Repairs										
Other (Specify)										
<b>TOTAL</b>	\$	-	\$	-	\$	-	\$	-	\$	-

<b>Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below</b>						Other Funding Source (specify)		Other Funding Source (specify)		
<u>To include, but not limited to:</u>			From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)		Other Funding Source (specify)		
Hardware										
Software										
CAD System										
Mapping										
Radio										
Logging Recorder										
Dispatcher Work Stations										
Maintenance Agreements										
Repairs										
Other (Specify)										
<b>TOTAL</b>	\$	-	\$	-	\$	-	\$	-	\$	-



Reporting: July 1, 2019 through June 30, 2020 **Must Use This Form--Hand Written Forms Not Accepted** **Report due to HSEMD by January 1, 2021**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Loans						
Other (Specify)						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>GRAND TOTAL</b>	\$ 411,402.00	\$ 63,301.00	\$ -	\$ -	\$ 348,101.00	\$ -
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<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases						
Amount set aside for future projects						
Other (Specify)						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

Reporting: July 1, 2019 through June 30, 2020

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Sara Robinson	<a href="mailto:srobinson@hardincountyia.gov">srobinson@hardincountyia.gov</a>	641-939-8190
	Name	Email	Phone
<b>Submitted by:</b>	Sara Robinson	<a href="mailto:srobinson@hardincountyia.gov">srobinson@hardincountyia.gov</a>	641-939-8190
	Name	Email	Phone
	Hardin Co Sheriff's Office	Hardin	
	PSAP Name	County	

<b>Administrative Data</b>	\$ 70,071.00				2
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	\$ 196,750.00				
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$ 1,347.00	Interest on investment
	Amount	Source
	Amount	Source
<b>Additional Debt</b>		
	Amount	Source
	Amount	Source

Reporting: July 1, 2019 through June 30, 2020

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Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>				
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime			\$ 382,127.00			
FICA			\$ 33,443.00			
IPERS			\$ 36,072.00			
Deferred Comp						
Worker's Comp						
Unemployment Ins						
Health and Dental Ins			\$ 67,920.00			
Clothing Allowance						
Organization Dues						
Witness Fees						
Longevity Pay						
Other (Specify)						
<b>TOTAL</b>	\$ 519,562.00	\$ -	\$ 519,562.00	\$ -	\$ -	

<b>Administration - Other Costs:</b>						
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies			\$ 1,500.00			
Postage			\$ 200.00			
Fax Machines						
Copy Machines			\$ 2,000.00			
Advertising	\$ 501.00		\$ 500.00			
Promotion						
Training Expenses	\$ 2,885.00		\$ 3,000.00			
Other (Specify)						
<b>TOTAL</b>	\$ 10,586.00	\$ 3,386.00	\$ 7,200.00	\$ -	\$ -	

Reporting: July 1, 2019 through June 30, 2020

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Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas					
Electric			\$ 29,000.00		
Water					
Sewer					
Trash Removal					
Janitorial					
Mowing					
Snow Removal					
Other (Specify)					
<b>TOTAL</b>	\$ 29,000.00	\$ -	\$ 29,000.00	\$ -	\$ -

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building		\$ 8,800.00			
Liability	\$ 8,420.00				
Equipment					
Office Rental					
Other (Specify) tower			\$ 7,982.00		
<b>TOTAL</b>	\$ 25,202.00	\$ 8,800.00	\$ 7,982.00	\$ -	\$ -

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement		\$ 2,000.00			
Repairs					
Fuel					
UPS					
Other (Specify)					
<b>TOTAL</b>	\$ 2,000.00	\$ 2,000.00	\$ -	\$ -	\$ -

Reporting: July 1, 2019 through June 30, 2020

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 50,160.00				
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 50,160.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs			\$ 5,800.00		
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 5,800.00</b>	<b>\$ -</b>	<b>\$ 5,800.00</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees					
Iowa System / NCIC			\$ 7,237.00		
Other (Specify) iowa dps			\$ 8,484.00		
<b>TOTAL</b>	<b>\$ 15,721.00</b>	<b>\$ -</b>	<b>\$ 15,721.00</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020

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Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
CAD System		\$ 5,071.00					
Mapping/GIS		\$ 5,000.00					
Logging Recorder		\$ 8,101.00					
Dispatcher Work Stations							
Software							
Upgrades							
Maintenance Agreements							
Repairs							
EMD		\$ 7,800.00					
Other (Specify)							
<b>TOTAL</b>	<b>\$ 25,972.00</b>	<b>\$ 25,972.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Data Processing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
E911 Data Base/MSAG (Telephone Co)							
E911 Data Base/MSAG (Other)							
Other (Specify)							
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Intersection Signage							
Resident Markers		\$ 808.00					
Contracted Services							
GIS (mapping)		\$ 5,200.00					
Other (Specify)							
<b>TOTAL</b>	<b>\$ 6,008.00</b>	<b>\$ 6,008.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020

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Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Radio Infrastructure:** *Costs for leased and owned*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Radio Base					
Mobile					
Portable	\$ 49,444.00				
Handheld					
Pagers					
Repeaters					
Remote Transmitter Sites					
Towers					
Maintenance Agreements			\$ 3,707.00		
Repairs	\$ 11,700.00		\$ 3,000.00		
Other (Specify)					
<b>TOTAL</b>	<b>\$ 67,851.00</b>	<b>\$ -</b>	<b>\$ 6,707.00</b>	<b>\$ -</b>	<b>\$ -</b>

**Capital Expenditures:** *Non-recurring costs during this reporting timeframe on large expenses in the categories below*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Hardware					
Software					
CAD System					
Mapping					
Radio					
Logging Recorder					
Dispatcher Work Stations					
Maintenance Agreements					
Repairs					
Other (Specify) Tower Generator	\$ 5,000.00				
New Tower	\$ 155,682.00				
<b>TOTAL</b>	<b>\$ 160,682.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020 **Must Use This Form--Hand Written Forms Not Accepted** Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Loans			\$ 103,383.00			
Other (Specify)			\$ 50,897.00			
<b>TOTAL</b>	<b>\$ 154,280.00</b>	\$ -	\$ 154,280.00	\$ -	\$ -	\$ -

<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	<b>\$ -</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>GRAND TOTAL</b>	<b>\$ 1,072,824.00</b>	<b>\$ 315,772.00</b>	<b>\$ 165,080.00</b>	<b>\$ 591,972.00</b>	<b>\$ -</b>	<b>\$ -</b>
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<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases						
Amount set aside for future projects						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	\$ -	\$ -	\$ -	\$ -	\$ -

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232



Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Larry Oliver	ema@hcia.us	712-644-2353
	Name	Email	Phone
<b>Submitted by:</b>	Larry Oliver	ema@hcia.us	712-644-2353
	Name	Email	Phone
	Harrison County Law Enforcement Center	Harrison	
	PSAP Name	County	

<b>Administrative Data</b>	\$ 44,731.79	1,051			3
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	\$ 20,635,395.00		3,888		8+1 Supervisor/dispatcher
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$ 1,500.00	Tower rent
	Amount	Source
	\$ 6,531.96	Interest
	Amount	Source
<b>Additional Debt</b>		
	Amount	Source
	Amount	Source

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime			\$ 413,091.45				
FICA			\$ 30,224.61				
IPERS			\$ 39,170.57				
Deferred Comp							
Worker's Comp							
Unemployment Ins							
Health and Dental Ins			\$ 101,933.21				
Clothing Allowance							
Organization Dues		\$ 638.00					
Witness Fees							
Longevity Pay							
Other (Specify) New employee physical		\$ 60.00					
<b>TOTAL</b>	<b>\$ 585,117.84</b>	<b>\$ 698.00</b>	<b>\$ 584,419.84</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

<b>Administration - Other Costs:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies		\$ 658.94					
Postage							
Fax Machines							
Copy Machines		\$ 585.18					
Advertising		\$ 895.67					
Promotion							
Training Expenses							
Other (Specify) Plat book		\$ 56.00					
Office supplies		\$ 1,654.64					
<b>TOTAL</b>	<b>\$ 3,850.43</b>	<b>\$ 3,850.43</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas			\$ 5,111.10			
Electric		\$ 2,430.33				
Water		\$ 778.60	\$ 748.22			
Sewer						
Trash Removal						
Janitorial						
Mowing						
Snow Removal						
Other (Specify)						
<b>TOTAL</b>	<b>\$</b>	<b>9,068.25</b>	<b>\$ 3,208.93</b>	<b>\$ 5,859.32</b>	<b>\$ -</b>	<b>\$ -</b>

<u>Insurance</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building						
Liability						
Equipment		\$ 2,206.85				
Office Rental						
Other (Specify)	Silverstone		\$ 2,675.30			
<b>TOTAL</b>	<b>\$</b>	<b>4,882.15</b>	<b>\$ 2,206.85</b>	<b>\$ 2,675.30</b>	<b>\$ -</b>	<b>\$ -</b>

<u>Generator</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement						
Repairs		\$ 2,794.95				
Fuel		\$ 148.01				
UPS						
Other (Specify)						
<b>TOTAL</b>	<b>\$</b>	<b>2,942.96</b>	<b>\$ 2,942.96</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 52,216.42				
Hardware					
Software					
Upgrades					
Maintenance Agreements	\$ 1,456.32				
Repairs	\$ 110.00				
Other (Specify)					
<b>TOTAL</b>	<b>\$ 53,782.74</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 5,519.40				
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify) CABs	\$ 2,072.98				
<b>TOTAL</b>	<b>\$ 7,592.38</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees	\$ 13,535.88				
Iowa System / NCIC	\$ 4,728.00				
Other (Specify)					
<b>TOTAL</b>	<b>\$ 18,263.88</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
CAD System							
Mapping/GIS		\$ 10,639.85					
Logging Recorder							
Dispatcher Work Stations							
Software							
Upgrades							
Maintenance Agreements		\$ 23,351.32					
Repairs		\$ 12,194.78					
EMD							
Other (Specify)	Everbridge/Mass notifica	\$ 3,825.00					
<b>TOTAL</b>	<b>\$ 50,010.95</b>	<b>\$ 50,010.95</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Data Processing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
E911 Data Base/MSAG (Telephone Co)		\$ 5,763.12					
E911 Data Base/MSAG (Other)							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 5,763.12</b>	<b>\$ 5,763.12</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Intersection Signage							
Resident Markers		\$ 1,454.10					
Contracted Services							
GIS (mapping)							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 1,454.10</b>	<b>\$ 1,454.10</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



Reporting: July 1, 2019 through June 30, 2020 **Must Use This Form--Hand Written Forms Not Accepted** Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Loans						
Other (Specify)						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>GRAND TOTAL</b>	\$ 745,478.30	\$ 152,523.84	\$ 592,954.46	\$ -	\$ -	\$ -
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<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases		\$ 382,321.00				
Amount set aside for future projects						
Other (Specify)						
<b>TOTAL</b>	\$ 382,321.00	\$ 382,321.00	\$ -	\$ -	\$ -	\$ -

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

Reporting: July 1, 2019 through June 30, 2020

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Dora Bentler	dbentler@henrycountyiowa.us	319-385-2712
	Name	Email	Phone
<b>Submitted by:</b>	Dora Bentler	dbentler@henrycountyiowa.us	319-385-2712
	Name	Email	Phone
	Henry Co Sheriff's Office	Henry	
	PSAP Name	County	

<b>Administrative Data</b>	\$ 101,355.00	902	192	32,879	2
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	\$ 135,678.00		4,729		7
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$ 1,554.00	Sign Permits/ Maps- Planning & Zoning
	Amount	Source
	\$ 1,913.00	Interest- Henry County Treasurer bank account
	Amount	Source
<b>Additional Debt</b>		
	Amount	Source
	Amount	Source



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<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)		
Salary, to include overtime	\$ 4,741.00		\$ 295,805.00				
FICA			\$ 21,180.00				
IPERS			\$ 26,802.00				
Deferred Comp							
Worker's Comp		\$ 1,200.00					
Unemployment Ins							
Health and Dental Ins			\$ 74,925.00				
Clothing Allowance			\$ 877.00				
Organization Dues			\$ 245.00				
Witness Fees							
Longevity Pay							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 425,775.00</b>	<b>\$ 4,741.00</b>	<b>\$ 1,200.00</b>	<b>\$ 419,834.00</b>	<b>\$ -</b>	<b>\$ -</b>	

<b>Administration - Other Costs:</b>							
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)		
Office Supplies			\$ 3,494.00				
Postage							
Fax Machines							
Copy Machines			\$ 1,522.00				
Advertising	\$ 55.00						
Promotion							
Training Expenses	\$ 720.00		\$ 1,216.00				
Other (Specify) Admin phones-Zetron			\$ 72,537.00	Bond Money			
Copier				\$ 6,158.00			
<b>TOTAL</b>	<b>\$ 85,702.00</b>	<b>\$ 775.00</b>	<b>\$ -</b>	<b>\$ 78,769.00</b>	<b>\$ 6,158.00</b>	<b>\$ -</b>	

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**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas				\$ 15,308.00		
Electric						
Water						
Sewer						
Trash Removal			\$ 400.00			
Janitorial				\$ 10,531.00		
Mowing						
Snow Removal				\$ 1,300.00		
Other (Specify) Bld Maintenance				\$ 3,807.00		
<b>TOTAL</b>	<b>\$</b>	<b>31,346.00</b>	<b>\$ -</b>	<b>\$ 400.00</b>	<b>\$ 30,946.00</b>	<b>\$ -</b>

<u>Insurance</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building			\$ 869.00			
Liability			\$ 826.00			
Equipment						
Office Rental						
Other (Specify)						
<b>TOTAL</b>	<b>\$</b>	<b>1,695.00</b>	<b>\$ -</b>	<b>\$ 1,695.00</b>	<b>\$ -</b>	<b>\$ -</b>

<u>Generator</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement			\$ 148.00			
Repairs			\$ 789.00			
Fuel						
UPS						
Other (Specify)						
<b>TOTAL</b>	<b>\$</b>	<b>937.00</b>	<b>\$ -</b>	<b>\$ 937.00</b>	<b>\$ -</b>	<b>\$ -</b>

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 40,952.00				
Hardware					
Software					
Upgrades					
Maintenance Agreements	\$ 4,100.00				
Repairs					
Other (Specify) Lang Line	\$ 335.00				
<b>TOTAL</b>	<b>\$ 45,387.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 3,750.00		\$ 7,187.00		
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 10,937.00</b>	<b>\$ -</b>	<b>\$ 7,187.00</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees	\$ 2,670.00				
Iowa System / NCIC			\$ 9,000.00		
Other (Specify)					
Wireless cards	\$ 7,450.00				
<b>TOTAL</b>	<b>\$ 19,120.00</b>	<b>\$ -</b>	<b>\$ 9,000.00</b>	<b>\$ -</b>	<b>\$ -</b>

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<b>Operations:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
CAD System		\$ 6,300.00				
Mapping/GIS						
Logging Recorder						
Dispatcher Work Stations						
Software						
Upgrades						
Maintenance Agreements				\$ 5,536.00		
Repairs						
EMD						
Other (Specify)	Alarm -Bold Tech	\$ 1,420.00				
<b>TOTAL</b>	<b>\$ 13,256.00</b>	<b>\$ 7,720.00</b>	<b>\$ -</b>	<b>\$ 5,536.00</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Data Processing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
E911 Data Base/MSAG (Telephone Co)						
E911 Data Base/MSAG (Other)						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Intersection Signage						
Resident Markers		\$ 2,921.00				
Contracted Services						
GIS (mapping)						
Other (Specify)						
<b>TOTAL</b>	<b>\$ 2,921.00</b>	<b>\$ 2,921.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020

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<b>Radio Infrastructure: Costs for leased and owned</b>					Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff		
Radio Base						
Mobile		\$ 18,072.00				
Portable		\$ 3,132.00				
Handheld						
Pagers		\$ 1,690.00				
Repeaters						
Remote Transmitter Sites						
Towers						
Maintenance Agreements		\$ 113,164.00		\$ 1,953.00		
Repairs		\$ 2,904.00				
Other (Specify) Sirens		\$ 2,550.00				
<b>TOTAL</b>	<b>\$ 143,465.00</b>	<b>\$ 141,512.00</b>	<b>\$ -</b>	<b>\$ 1,953.00</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below</b>					Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff		
Hardware					From Bond Money	
Software						
CAD System					\$ 47,952.00	
Mapping						
Radio					\$ 13,150.00	
Logging Recorder					\$ 29,975.00	
Dispatcher Work Stations						
Maintenance Agreements					\$ 7,020.00	
Repairs						
Other (Specify) Dispatch Console		\$ 50,077.00				
Radio Repeaters		\$ 2,414.00				
Dispatch Refrigerator				\$ 1,212.00		
Radio Tower					\$ 130,500.00	
<b>TOTAL</b>	<b>\$ 282,300.00</b>	<b>\$ 52,491.00</b>	<b>\$ -</b>	<b>\$ 1,212.00</b>	<b>\$ 228,597.00</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020 **Must Use This Form--Hand Written Forms Not Accepted** Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Loans						
Other (Specify)						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>GRAND TOTAL</b>	\$ 1,062,841.00	\$ 269,417.00	\$ 4,232.00	\$ 554,437.00	\$ 234,755.00	\$ -
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<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases						
Amount set aside for future projects						
Other (Specify)						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
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**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Darrell Knecht	<a href="mailto:dknecht@howardcounty.iowa.gov">dknecht@howardcounty.iowa.gov</a>	563-547-9208
	Name	Email	Phone
<b>Submitted by:</b>	Darrell Knecht	<a href="mailto:dknecht@howardcounty.iowa.gov">dknecht@howardcounty.iowa.gov</a>	563-547-9208
	Name	Email	Phone
	Howard Co Sheriff's Office	Howard	
	PSAP Name	County	

<b>Administrative Data</b>	\$ 30,795.94	305	N/A	N/A	2
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	\$ 110,875.03		1,863		
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>		
	Amount	Source
	Amount	Source
<b>Additional Debt</b>		
	Amount	Source
	Amount	Source

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<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>				
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime		\$ 211,341.00				
FICA		\$ 15,249.00				
IPERS		\$ 20,944.00				
Deferred Comp						
Worker's Comp		\$ 5,400.00				
Unemployment Ins						
Health and Dental Ins		\$ 82,759.00				
Clothing Allowance						
Organization Dues						
Witness Fees						
Longevity Pay						
Other (Specify)						
<b>TOTAL</b>	\$ 335,693.00	\$ -	\$ 335,693.00	\$ -	\$ -	

<b>Administration - Other Costs:</b>						
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies		\$ 1,000.00				
Postage						
Fax Machines						
Copy Machines		\$ 1,888.00				
Advertising						
Promotion						
Training Expenses	\$ 239.99	\$ 800.00				
Other (Specify)						
<b>TOTAL</b>	\$ 3,927.99	\$ 239.99	\$ 3,688.00	\$ -	\$ -	



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**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas		\$ 1,500.00			
Electric		\$ 8,300.00			
Water					
Sewer					
Trash Removal					
Janitorial		\$ 100.00			
Mowing					
Snow Removal					
Other (Specify)					
<b>TOTAL</b>	\$ 9,900.00	\$ -	\$ 9,900.00	\$ -	\$ -

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building		\$ 1,500.00			
Liability		\$ 2,500.00			
Equipment		\$ 1,500.00			
Office Rental					
Other (Specify)					
<b>TOTAL</b>	\$ 5,500.00	\$ -	\$ 5,500.00	\$ -	\$ -

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement					
Repairs					
Fuel					
UPS					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

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**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 23,125.40				
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 23,125.40</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 519.48	\$ 1,696.00			
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 2,215.48</b>	<b>\$ 1,696.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees			\$ 1,196.00		
Iowa System / NCIC		\$ 5,145.00			
Other (Specify)					
<b>TOTAL</b>	<b>\$ 6,341.00</b>	<b>\$ 5,145.00</b>	<b>\$ 1,196.00</b>	<b>\$ -</b>	<b>\$ -</b>

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<b>Operations:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
CAD System			\$ 3,000.00			
Mapping/GIS						
Logging Recorder						
Dispatcher Work Stations						
Software						
Upgrades						
Maintenance Agreements		\$ 2,400.00				
Repairs						
EMD						
Other (Specify)						
<b>TOTAL</b>	<b>\$ 5,400.00</b>	<b>\$ 2,400.00</b>	<b>\$ 3,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Data Processing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
E911 Data Base/MSAG (Telephone Co)						
E911 Data Base/MSAG (Other)						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Intersection Signage						
Resident Markers						
Contracted Services						
GIS (mapping)						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

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**Radio Infrastructure:** *Costs for leased and owned*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Radio Base					
Mobile					
Portable					
Handheld					
Pagers					
Repeaters					
Remote Transmitter Sites					
Towers					
Maintenance Agreements	\$ 4,296.00				
Repairs	\$ 14,615.93				
Other (Specify)					
<b>TOTAL</b>	<b>\$ 18,911.93</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Capital Expenditures:** *Non-recurring costs during this reporting timeframe on large expenses in the categories below*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Hardware					
Software					
CAD System					
Mapping					
Radio	\$ 88,446.20				
Logging Recorder					
Dispatcher Work Stations					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 88,446.20</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

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**Debt Services:** Paid on debt during the current reporting timeframe

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Loans					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

**Miscellaneous (Specify):**

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>GRAND TOTAL</b>	\$ 499,461.00	\$ 133,643.00	\$ 364,622.00	\$ 1,196.00	\$ -	\$ -
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**Set Aside Funds:**

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Amount set aside for future purchases					
Amount set aside for future projects					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

**Notes/Comments:**

**Reminders**

\*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.  
 \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.  
 \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Cherese Sexe	<a href="mailto:cherese@humboldtcounty911.org">cherese@humboldtcounty911.org</a>	515-368-0892
	Name	Email	Phone
<b>Submitted by:</b>	Cherese Sexe	<a href="mailto:cherese@humboldtcounty911.org">cherese@humboldtcounty911.org</a>	515-368-0892
	Name	Email	Phone
	Humboldt Co Law Enforcement Center	Humboldt	
	PSAP Name	County	

<b>Administrative Data</b>	\$ 28,842.08	264	107	18,034	3
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	\$ 106,238.25		2,338		4
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$ 45,324.22	GIS Grant, carryover surplus, misc reimb., sale of maps, interest
	Amount	Source
	Amount	Source
<b>Additional Debt</b>		
	Amount	Source
	Amount	Source

Reporting: July 1, 2019 through June 30, 2020

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<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding LEC Board	Other Funding Source (specify)		
Salary, to include overtime	\$ 46,865.75			\$ 232,498.80			
FICA	\$ 3,585.25			\$ 17,494.67			
IPERS	\$ 4,424.12			\$ 21,948.03			
Deferred Comp							
Worker's Comp				\$ 4,537.34			
Unemployment Ins							
Health and Dental Ins				\$ 70,360.10			
Clothing Allowance				\$ 526.96			
Organization Dues							
Witness Fees							
Longevity Pay							
Other (Specify)							
Life Insurance Contribution	\$ 27.60						
Police Administrator				\$ 42,793.70			
<b>TOTAL</b>	<b>\$ 445,062.32</b>	<b>\$ 54,902.72</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 390,159.60</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administration - Other Costs:</b>							
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding LEC Board	Other Funding Source (specify)		
Office Supplies	\$ 1,227.61			\$ 3,719.14			
Postage							
Fax Machines							
Copy Machines							
Advertising	\$ 647.26			\$ 496.52			
Promotion							
Training Expenses	\$ 1,169.87			\$ 484.25			
Other (Specify) mileage	\$ 521.40						
office equipment	\$ 2,926.46			\$ 3,642.00			
<b>TOTAL</b>	<b>\$ 14,834.51</b>	<b>\$ 6,492.60</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 8,341.91</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding LEC Board	Other Funding Source (specify)
Gas				\$ 1,697.61	
Electric				\$ 7,867.86	
Water				\$ 1,362.32	
Sewer					
Trash Removal					
Janitorial				\$ 4,508.54	
Mowing					
Snow Removal					
Other (Specify)				\$ 85.29	
				\$ 6,243.40	
<b>TOTAL</b>	\$ 21,765.02	\$ -	\$ -	\$ 21,765.02	\$ -

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding LEC Board	Other Funding Source (specify)
Building				\$ 5,990.69	
Liability	\$ 303.00			\$ 3,087.60	
Equipment	\$ 3,457.00				
Office Rental					
Other (Specify)				\$ 62.40	
<b>TOTAL</b>	\$ 3,760.00	\$ -	\$ -	\$ 9,140.69	\$ -

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding LEC Board	Other Funding Source (specify)
Maintenance Agreement					
Repairs					
Fuel					
UPS					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -



Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding LEC Board	Other Funding Source (specify)
Circuit Costs	\$ 7,602.16				
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 7,602.16</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding LEC Board	Other Funding Source (specify)
Circuit Costs	\$ 3,170.83			\$ 3,820.78	
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 6,991.61</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,820.78</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding LEC Board	Other Funding Source (specify)
Internet Fees	\$ 3,331.38				
Iowa System / NCIC					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 3,331.38</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding LEC Board	Other Funding Source (specify)	
CAD System							
Mapping/GIS							
Logging Recorder							
Dispatcher Work Stations							
Software							
Upgrades							
Maintenance Agreements		\$ 44,651.61			\$ 45,722.21		
Repairs					\$ 19,888.02		
EMD							
Other (Specify)					\$ 15,053.14		
<b>TOTAL</b>	<b>\$ 125,314.98</b>	<b>\$ 44,651.61</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 80,663.37</b>	<b>\$ -</b>	<b>-</b>

<b>Data Processing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding LEC Board	Other Funding Source (specify)	
E911 Data Base/MSAG (Telephone Co)							
E911 Data Base/MSAG (Other)							
Other (Specify)							
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>

<b>Addressing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding LEC Board	Other Funding Source (specify)	
Intersection Signage		\$ 7,035.52					
Resident Markers							
Contracted Services		\$ 7,240.00					
GIS (mapping)							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 14,275.52</b>	<b>\$ 14,275.52</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>

Reporting: July 1, 2019 through June 30, 2020

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Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Radio Infrastructure: Costs for leased and owned</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding LEC Board	Other Funding Source (specify)	
Radio Base							
Mobile							
Portable							
Handheld							
Pagers		\$ 5,000.00					
Repeaters							
Remote Transmitter Sites							
Towers							
Maintenance Agreements					\$ 4,374.00		
Repairs					\$ 30,047.50		
Other (Specify)							
<b>TOTAL</b>	<b>\$ 39,421.50</b>	<b>\$ 5,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 34,421.50</b>	<b>\$ -</b>	

<b>Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding LEC Board	Other Funding Source (specify)	
Hardware		\$ 9,667.50					
Software							
CAD System		\$ 64,000.00					
Mapping							
Radio							
Logging Recorder							
Dispatcher Work Stations							
Maintenance Agreements		\$ 2,500.00					
Repairs					\$ 640.80		
Other (Specify)							
Building AC unit					\$ 2,982.00		
Concrete parking lot					\$ 47,773.28		
Radio equipment							
<b>TOTAL</b>	<b>\$ 127,563.58</b>	<b>\$ 76,167.50</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 51,396.08</b>	<b>\$ -</b>	

Reporting: July 1, 2019 through June 30, 2020 **Must Use This Form--Hand Written Forms Not Accepted** Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>					
To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Loans					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Miscellaneous (Specify):</b>					
	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>GRAND TOTAL</b>	\$ 819,063.27	\$ 219,354.32	\$ -	\$ -	\$ 599,708.95	\$ -
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<b>Set Aside Funds:</b>					
To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Amount set aside for future purchases					
Amount set aside for future projects					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Ed Sohm	esohtm@idacountyia.us	712-364-2533
	Name	Email	Phone
<b>Submitted by:</b>	Ed Sohm	esohtm@idacountyia.us	712-364-2533
	Name	Email	Phone
	Ida Co Sheriff's Office	Ida	
	PSAP Name	County	

<b>Administrative Data</b>	\$ 27,652.22				2
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	\$ 134,074.51				1
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$ 2,675.57	INTEREST
	Amount	Source
	Amount	Source
<b>Additional Debt</b>		
	Amount	Source
	Amount	Source

Reporting: July 1, 2019 through June 30, 2020

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<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>				
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime	\$ 11,310.95		\$ 240,347.00			
FICA	\$ 817.93		\$ 19,511.00			
IPERS	\$ 1,066.56		\$ 24,965.00			
Deferred Comp						
Worker's Comp						
Unemployment Ins	\$ 162.00					
Health and Dental Ins			\$ 40,222.00			
Clothing Allowance			\$ 1,000.00			
Organization Dues	\$ 50.00		\$ 1,000.00			
Witness Fees						
Longevity Pay						
Other (Specify)						
<b>TOTAL</b>	<b>\$ 340,452.44</b>	\$ 13,407.44	\$ -	\$ 327,045.00	\$ -	

<b>Administration - Other Costs:</b>						
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies	\$ 1,398.00					
Postage			\$ 2,500.00			
Fax Machines			\$ 500.00			
Copy Machines	\$ 379.35		\$ 2,100.00			
Advertising	\$ 60.04					
Promotion						
Training Expenses			\$ 4,500.00			
Other (Specify)						
<b>TOTAL</b>	<b>\$ 11,437.39</b>	\$ 1,837.39	\$ -	\$ 9,600.00	\$ -	

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**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas					
Electric					
Water					
Sewer					
Trash Removal					
Janitorial					
Mowing					
Snow Removal					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building					
Liability	\$ 2,001.61		\$ 10,000.00		
Equipment			\$ 8,000.00		
Office Rental					
Other (Specify)					
<b>TOTAL</b>	\$ 20,001.61	\$ -	\$ 18,000.00	\$ -	\$ -

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement					
Repairs					
Fuel	\$ 235.88				
UPS	\$ 825.21				
Other (Specify)					
<b>TOTAL</b>	\$ 1,061.09	\$ -	\$ -	\$ -	\$ -

Reporting: July 1, 2019 through June 30, 2020

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**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 18,258.94				
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 18,258.94</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 2,444.19		\$ 7,900.00		
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 10,344.19</b>	<b>\$ -</b>	<b>\$ 7,900.00</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees			\$ 6,000.00		
Iowa System / NCIC			\$ 6,132.00		
Other (Specify)					
<b>TOTAL</b>	<b>\$ 12,132.00</b>	<b>\$ -</b>	<b>\$ 12,132.00</b>	<b>\$ -</b>	<b>\$ -</b>



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<b>Operations:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
CAD System		\$ 6,775.00					
Mapping/GIS							
Logging Recorder		\$ 1,758.00					
Dispatcher Work Stations							
Software							
Upgrades							
Maintenance Agreements		\$ 1,000.00					
Repairs		\$ 2,880.00					
EMD		\$ 957.80					
Other (Specify)		\$ 1,312.86					
<b>TOTAL</b>	<b>\$ 14,683.66</b>	<b>\$ 14,683.66</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Data Processing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
E911 Data Base/MSAG (Telephone Co)							
E911 Data Base/MSAG (Other)							
Other (Specify)							
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Intersection Signage							
Resident Markers							
Contracted Services							
GIS (mapping)							
Other (Specify)							
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Radio Infrastructure:** *Costs for leased and owned*

<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Radio Base		\$ 6,445.16				
Mobile						
Portable						
Handheld						
Pagers		\$ 188.00				
Repeaters						
Remote Transmitter Sites						
Towers						
Maintenance Agreements						
Repairs						
Other (Specify)	CONSOLE	\$ 982.75				
<b>TOTAL</b>	<b>\$ 7,615.91</b>	<b>\$ 7,615.91</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Capital Expenditures:** *Non-recurring costs during this reporting timeframe on large expenses in the categories below*

<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Hardware		\$ 1,528.54				
Software						
CAD System						
Mapping						
Radio		\$ 10,331.02				
Logging Recorder						
Dispatcher Work Stations						
Maintenance Agreements						
Repairs						
Other (Specify)						
<b>TOTAL</b>	<b>\$ 11,859.56</b>	<b>\$ 11,859.56</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Debt Services:** Paid on debt during the current reporting timeframe

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Loans					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

**Miscellaneous (Specify):**

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>GRAND TOTAL</b>	\$ 447,846.79	\$ 73,169.79	\$ -	\$ 374,677.00	\$ -
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**Set Aside Funds:**

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Amount set aside for future purchases					
Amount set aside for future projects					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

**Notes/Comments:**

**Reminders**

\*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.  
 \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.  
 \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Paige Baetsle	<a href="mailto:pbaetsle@iowacosheriff.org">pbaetsle@iowacosheriff.org</a>	319-642-7307
	Name	Email	Phone
<b>Submitted by:</b>	Paige Baetsle	<a href="mailto:pbaetsle@iowacosheriff.org">pbaetsle@iowacosheriff.org</a>	319-642-7307
	Name	Email	Phone
	Iowa County Sheriff's Office	Iowa	
	PSAP Name	County	

<b>Administrative Data</b>	\$ 66,733.37	4,344	154	16,702	3
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	\$ 188,497.74		4,220		7
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$,3000	City of Marengo and City of Williamsburg
	Amount	Source
	\$23,875.64	GIS Grant, iCAP Grant, 911 Sign Sales, Interest on Investments
	Amount	Source
<b>Additional Debt</b>		
	Amount	Source
	Amount	Source

Reporting: July 1, 2019 through June 30, 2020

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Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)		
Salary, to include overtime			\$ 377,563.75				
FICA			\$ 27,983.60				
IPERS			\$ 35,445.65				
Deferred Comp							
Worker's Comp			\$ 566.00				
Unemployment Ins							
Health and Dental Ins			\$ 101,344.81				
Clothing Allowance			\$ 150.10				
Organization Dues	\$ 471.00						
Witness Fees			\$ 132.43				
Longevity Pay							
Other (Specify)			\$ 2,914.47				
<b>TOTAL</b>	<b>\$ 546,571.81</b>	<b>\$ 471.00</b>	<b>\$ -</b>	<b>\$ 546,100.81</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administration - Other Costs:</b>							
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)		
Office Supplies			\$ 906.56				
Postage			\$ 12.00				
Fax Machines			\$ 10,284.00				
Copy Machines			\$ 609.61				
Advertising	\$ 58.86						
Promotion							
Training Expenses			\$ 1,638.65				
Other (Specify) Shredding			\$ 660.00				
<b>TOTAL</b>	<b>\$ 14,169.68</b>	<b>\$ 58.86</b>	<b>\$ -</b>	<b>\$ 14,110.82</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas			\$ 7,647.30			
Electric			\$ 1,285.90			
Water			\$ 2,008.68			
Sewer						
Trash Removal			\$ 3,088.50			
Janitorial			\$ 5,446.66			
Mowing			\$ 10,177.46			
Snow Removal			\$ 6,513.83			
Other (Specify) Pest Control			\$ 2,607.00			
<b>TOTAL</b>	<b>\$</b>	<b>38,775.33</b>	\$ -	\$ 38,775.33	\$ -	\$ -

<u>Insurance</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (EMA)	Other Funding Source (specify)
Building			\$ 15,542.00			
Liability		\$ 1,185.00	\$ 32,130.00			
Equipment		\$ 615.00			\$ 13,852.00	
Office Rental						
Other (Specify)		\$ 734.00				
<b>TOTAL</b>	<b>\$</b>	<b>64,058.00</b>	\$ 2,534.00	\$ 47,672.00	\$ 13,852.00	\$ -

<u>Generator</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement			\$ 3,313.38			
Repairs			\$ 2,860.29			
Fuel			\$ 792.00			
UPS						
Other (Specify)						
<b>TOTAL</b>	<b>\$</b>	<b>6,965.67</b>	\$ -	\$ 6,965.67	\$ -	\$ -

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 29,322.41				
Hardware					
Software					
Upgrades			\$ 1,016.86		
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 30,339.27</b>	<b>\$ -</b>	<b>\$ 1,016.86</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs		\$ 8,926.86			
Hardware					
Software					
Upgrades					
Maintenance Agreements		\$ 3,153.12			
Repairs		\$ 125.00			
Other (Specify)					
<b>TOTAL</b>	<b>\$ 12,204.98</b>	<b>\$ 12,204.98</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees		\$ 7,200.00	\$ 1,709.12		
Iowa System / NCIC			\$ 2,395.00		
Other (Specify) Verizon Cell Phone			\$ 1,015.94		
<b>TOTAL</b>	<b>\$ 12,320.06</b>	<b>\$ 7,200.00</b>	<b>\$ 5,120.06</b>	<b>\$ -</b>	<b>\$ -</b>

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
CAD System							
Mapping/GIS							
Logging Recorder							
Dispatcher Work Stations							
Software							
Upgrades				\$ 3,620.00			
Maintenance Agreements		\$ 395.00		\$ 8,220.28			
Repairs							
EMD							
Other (Specify) Mobile Data Terminals				\$ 14,893.93			
<b>TOTAL</b>	<b>\$ 27,129.21</b>	<b>\$ 395.00</b>	<b>\$ -</b>	<b>\$ 26,734.21</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Data Processing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
E911 Data Base/MSAG (Telephone Co)							
E911 Data Base/MSAG (Other)		\$ 36,610.00					
Other (Specify)							
<b>TOTAL</b>	<b>\$ 36,610.00</b>	<b>\$ 36,610.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Intersection Signage							
Resident Markers		\$ 1,245.14					
Contracted Services							
GIS (mapping)		\$ 38,778.00					
Other (Specify)		\$ 15,587.00					
<b>TOTAL</b>	<b>\$ 55,610.14</b>	<b>\$ 55,610.14</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Radio Infrastructure:** *Costs for leased and owned*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (EMA)	Other Funding Source (specify)
Radio Base					
Mobile					
Portable					
Handheld					
Pagers					
Repeaters	\$ 34,101.48				
Remote Transmitter Sites					
Towers		\$ 14,149.12			
Maintenance Agreements		\$ 162.00		\$ 124,708.00	
Repairs	\$ 29,406.00				
Other (Specify)					
<b>TOTAL</b>	<b>\$ 202,526.60</b>	<b>\$ 63,507.48</b>	<b>\$ 14,311.12</b>	<b>\$ -</b>	<b>\$ 124,708.00</b>

**Capital Expenditures:** *Non-recurring costs during this reporting timeframe on large expenses in the categories below*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Hardware					
Software	\$ 4,290.00		\$ 5,000.00		
CAD System	\$ 129,921.00		\$ 13,825.00		
Mapping					
Radio					
Logging Recorder					
Dispatcher Work Stations	\$ 5,776.00		\$ 1,940.00		
Maintenance Agreements					
Repairs					
Other (Specify) EMD	\$ 4,332.19				
<b>TOTAL</b>	<b>\$ 165,084.19</b>	<b>\$ 144,319.19</b>	<b>\$ -</b>	<b>\$ 20,765.00</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accural accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Loans						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>GRAND TOTAL</b>	<b>\$ 1,212,364.94</b>	<b>\$ 332,828.08</b>	<b>\$ 127,129.10</b>	<b>\$ 613,847.76</b>	<b>\$ 138,560.00</b>	<b>\$ -</b>
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<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify) EMA	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases		\$ 60,000.00				
Amount set aside for future projects		\$ 200,000.00	\$ 5,000.00		\$ 3,000.00	
Other (Specify)						
<b>TOTAL</b>	<b>\$ 268,000.00</b>	<b>\$ 260,000.00</b>	<b>\$ 5,000.00</b>	<b>\$ -</b>	<b>\$ 3,000.00</b>	<b>\$ -</b>

**Notes/Comments:** During this fiscal year, Iowa County went live with Zuercher Suite, a CAD software program. There were Capital Expenditures associated with that project that increased our total within that section of this report. Those costs will not be as high during the next fiscal years. These expenses are shown on page 6. Iowa County is also bonded for a 15 year span for the radio system. The amounts shown for that include interest plus prinicipal. The amounts shown in Set Aside Funds are for a new admin phone system for within the PSAP, an upgrade to our existing Eventide Recorder, installing cameras at our radio tower sites and a BDA repeater.

**Reminders**  
 \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accural accounting basis** should be used.  
 \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

\*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Robert Lane	<a href="mailto:mpdblane@maquoketaia.com">mpdblane@maquoketaia.com</a>	563 652-2468
	Name	Email	Phone
<b>Submitted by:</b>	Robert Lane	<a href="mailto:mpdblane@maquoketaia.com">mpdblane@maquoketaia.com</a>	563 652-2468
	Name	Email	Phone
	Maquoketa Police Department	Jackson	
	PSAP Name	County	

<b>Administrative Data</b>	\$ 61,275.29			26000 approximate	2
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	\$ 209,905.47		5482 total 911 calls		7
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$ 842.04	interest
	Amount	Source
	Amount	Source
<b>Additional Debt</b>		
	Amount	Source
	Amount	Source

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<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>				
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding City of Bellevue	Other Funding Preston, Sabula, Andrew	
Salary, to include overtime		\$ 130,286.94	\$ 130,286.94	\$ 17,061.72	\$ 32,571.70	
FICA		\$ 9,966.95	\$ 9,966.95	\$ 1,305.15	\$ 2,491.73	
IPERS		\$ 12,445.00	\$ 12,445.00	\$ 1,630.00	\$ 3,112.00	
Deferred Comp						
Worker's Comp						
Unemployment Ins						
Health and Dental Ins		\$ 31,685.00	\$ 31,685.00	\$ 4,149.00	\$ 7,921.00	
Clothing Allowance		\$ 1,500.00				
Organization Dues	\$ 213.00					
Witness Fees						
Longevity Pay						
Other (Specify)						
<b>TOTAL</b>	<b>\$ 440,723.08</b>	<b>\$ 185,883.89</b>	<b>\$ 184,383.89</b>	<b>\$ 24,145.87</b>	<b>\$ 46,096.43</b>	

<b>Administration - Other Costs:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Office Supplies		\$ 13.50	\$ 369.76			
Postage		\$ 72.70				
Fax Machines						
Copy Machines			\$ 162.00			
Advertising		\$ 102.00				
Promotion						
Training Expenses		\$ 2,741.71				
Other (Specify) dispose of e-waste			\$ 218.00			
rugs, mats, towels			\$ 184.70			
replace vacuum			\$ 52.00			
<b>TOTAL</b>	<b>\$ 3,916.37</b>	<b>\$ 2,929.91</b>	<b>\$ 986.46</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<b>Utilities</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas			\$ 164.85			
Electric		\$ 384.47	\$ 4,662.67			
Water						
Sewer			\$ 323.28			
Trash Removal			\$ 90.00			
Janitorial			\$ 1,125.00			
Mowing						
Snow Removal						
Other (Specify) window cleaner			\$ 65.00			
pest control			\$ 99.00			
water cooler			\$ 138.79			
<b>TOTAL</b>	<b>\$ 7,053.06</b>	<b>\$ 384.47</b>	<b>\$ 6,668.59</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Insurance</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building						
Liability			\$ 6,964.23			
Equipment		\$ 4,452.00				
Office Rental						
Other (Specify)						
<b>TOTAL</b>	<b>\$ 11,416.23</b>	<b>\$ 4,452.00</b>	<b>\$ 6,964.23</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Generator</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement		\$ 2,564.00				
Repairs		\$ 726.50				
Fuel		\$ 146.93				
UPS						
Other (Specify) anti-freeze		\$ 30.00				



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TOTAL	\$	6,156.00	\$	6,156.00	\$	-	\$	-	\$	-	\$	-
<b>Operations:</b>												
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)						
CAD System												
Mapping/GIS												
Logging Recorder												
Dispatcher Work Stations			\$ 4,120.00									
Software												
Upgrades												
Maintenance Agreements		\$ 4,612.00										
Repairs												
EMD		\$ 9,075.00										
Other (Specify)												
<b>TOTAL</b>		\$ 17,807.00	\$ 13,687.00	\$ 4,120.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>Data Processing:</b>												
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding County Engineer	Other Funding Source (specify)						
E911 Data Base/MSAG (Telephone Co)												
E911 Data Base/MSAG (Other)					\$ 3,000.00							
Other (Specify)												
<b>TOTAL</b>		\$ 3,000.00	\$ -	\$ -	\$ -	\$ 3,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>Addressing:</b>												
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding County Engineer	Other Funding GIS Department						
Intersection Signage		\$ 1,070.00			\$ 1,500.00							
Resident Markers												
Contracted Services												
GIS (mapping)						\$ 3,200.00						
Other (Specify)												



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TOTAL	\$	5,770.00	\$	1,070.00	\$	-	\$	-	\$	1,500.00	\$	3,200.00
<b>Radio Infrastructure: Costs for leased and owned</b>												
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)						
Radio Base	\$	3,913.00										
Mobile												
Portable	\$	26,405.00										
Handheld												
Pagers												
Repeaters												
Remote Transmitter Sites												
Towers												
Maintenance Agreements	\$	6,960.00										
Repairs	\$	6,086.00	\$	52.00								
Other (Specify)												
Consultant fee's radio system future replacement/improvement	\$	10,000.00										
<b>TOTAL</b>	<b>\$</b>	<b>53,416.00</b>	<b>\$</b>	<b>53,364.00</b>	<b>\$</b>	<b>52.00</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>

<b>Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below</b>												
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)						
Hardware	\$	30,745.50										
Software												
CAD System												
Mapping	\$	19,880.00										
Radio												
Logging Recorder												
Dispatcher Work Stations												
Maintenance Agreements												
Repairs			\$	1,308.75								
Other (Specify)												

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>TOTAL</b>	\$	<b>51,934.25</b>	\$	50,625.50	\$	1,308.75	\$	-	\$	-	\$	-	
<b>Debt Services: Paid on debt during the current reporting timeframe</b>							Other Funding	Other Funding					
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	From Sheriff	From Sheriff	Source (specify)	Source (specify)					
Loans		NA											
Other (Specify)													
<b>TOTAL</b>		\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
<b>Miscellaneous (Specify):</b>							Other Funding	Other Funding					
		From 911 Surcharge	From General	From Sheriff	From Sheriff	From Sheriff	Source (specify)	Source (specify)					
<b>TOTAL</b>		\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
<b>GRAND TOTAL</b>	\$	<b>639,727.41</b>	\$	165,541.49	\$	211,859.73	\$	184,383.89	\$	28,645.87	\$	49,296.43	

<b>Set Aside Funds:</b>							Other Funding	Other Funding					
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	From Sheriff	From Sheriff	Source (specify)	Source (specify)					
Amount set aside for future purchases		\$ 475,000.00											
Amount set aside for future projects													
Other (Specify)													
unassigned but will be assigned to future projects		\$ 193,251.00											
<b>TOTAL</b>		\$	<b>668,251.00</b>	\$	668,251.00	\$	-	\$	-	\$	-	\$	-

**Notes/Comments:** This report was compiled using information received from the City of Maquoketa, the Jackson County Auditors Office, and Jackson County Board of Supervisors. Due to the mid-year change in our 911 and administrative phone systems I do not have the break down of 911 and admin calls for the entire year. From July 1, 2019 until January 15, 2020 we had 2953 total 911 calls and 12908 incoming admin calls. From January 16, 2020 until June 30, 2020 we had 323 landline 911 calls, 2206 wireless 911 calls, 7 texts to 911, and an unknown number of incoming admin calls as the report on the new admin phone system includes intercom and outgoing calls as well. This gave us a total of 5482 911 calls. I am hopeful now that the 911 and admin phone systems have been integrated I will be able to have a better breakdown of calls for next year.

**Reminders**  
 \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.  
 \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.

Reporting: July 1, 2019 through June 30, 2020

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

\*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

Reporting: July 1, 2019 through June 30, 2020

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Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

**Prepared by:**

Brad Shutts

Name

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Email

641-792-5912

Phone

**Submitted by:**

Brad Shutts

Name

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Email

641-792-5912

Phone

Jasper Co 911 Center

PSAP Name

Jasper

County

**Administrative Data**

\$ 133,835.71

Wireline Surcharge  
Received

1,189

Number of Wireline  
Calls

1

Number of VoIP  
Calls

No Data

Number of Admin  
Calls

3

Call Taking Stations

265,491.31

Wireless Surcharge Received

11,865

Number of Wireless Calls

11

Authorized FTE  
Telecommunicators

**Additional Revenues**

\$ 12,000.00

Amount

GIS Grant

Source

\$ 1,000.00

Amount

ICAP Grant

Source

**Additional Debt**

\$ 90,915.00

Amount

Motorola

Source

Amount

Source

Reporting: July 1, 2019 through June 30, 2020

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Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding	Other Funding	
					Source General Basic	Source (specify)	
					Maintenance Dept		
Salary, to include overtime				\$ 567,264.10	\$ 1,050.40		
FICA				\$ 42,560.48	\$ 77.83		
IPERS				\$ 54,105.80	\$ 99.16		
Deferred Comp							
Worker's Comp							
Unemployment Ins							
Health and Dental Ins				\$ 155,993.58	\$ 231.12		
Clothing Allowance							
Organization Dues							
Witness Fees							
Longevity Pay							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 821,382.47</b>	\$ -	\$ -	\$ 819,923.96	\$ 1,458.51	\$ -	

<b>Administration - Other Costs:</b>						Other Funding	Other Funding
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding	Other Funding	
					Source (specify)	Source (specify)	
Office Supplies		\$ 587.17					
Postage							
Fax Machines							
Copy Machines							
Advertising		\$ 60.04					
Promotion							
Training Expenses		\$ 1,280.00					
Other (Specify)							

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>TOTAL</b>	\$	<b>1,927.21</b>	\$	1,927.21	\$	-	\$	-	\$	-	\$	-
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**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)					
Gas			\$ 264.30							
Electric			\$ 4,641.05							
Water			\$ 558.75							
Sewer			Included in Water							
Trash Removal			\$ 127.72							
Janitorial			\$ 6,997.48							
Mowing			\$ 66.40							
Snow Removal										
Extermination			\$ 71.10							
General Maintenance			\$ 2,969.47							
<b>TOTAL</b>	\$	<b>15,696.27</b>	\$	-	\$	-	\$	-	\$	-

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)					
Building										
Liability										
Equipment	\$ 7,558.96									
Office Rental										
Other (Specify)										
<b>TOTAL</b>	\$	<b>7,558.96</b>	\$	7,558.96	\$	-	\$	-	\$	-

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement	\$ 3,131.90		\$ 305.00		
Repairs					
Fuel	\$ 229.93				
UPS Yearly Testing	\$ 6,599.00				

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>TOTAL</b>	<b>\$</b>	<b>10,265.83</b>	<b>\$</b>	<b>9,960.83</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>305.00</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>
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**Communications:**

To include, but not limited to:

**E911 Telephone System**

	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 49,607.95				
Hardware					
Software					
Upgrades					
Maintenance Agreements	\$ 18,411.60				
Repairs					
Verizon and AT&T Connections	\$ 29,277.36				
<b>TOTAL</b>	<b>\$ 97,296.91</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Administrative Phone System**

	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs					
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Other**

	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees					
Iowa System / NCIC			\$ 18,780.00		
Other (Specify)					

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>TOTAL</b>	<b>\$</b>	<b>18,780.00</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>18,780.00</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>
<b>Operations:</b>												
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)						
CAD System	\$	3,431.42										
Mapping/GIS	\$	5,623.00										
Logging Recorder												
Dispatcher Work Stations	\$	5,393.45										
Software	\$	3,299.50										
Upgrades	\$	3,260.53										
Maintenance Agreements	\$	28,221.25										
Repairs	\$	210.00										
EMD	\$	98.00										
Other (Specify)												
<b>TOTAL</b>	<b>\$</b>	<b>49,537.15</b>	<b>\$</b>	<b>49,537.15</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>
<b>Data Processing:</b>												
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)						
E911 Data Base/MSAG (Telephone Co)												
E911 Data Base/MSAG (Other)												
Other (Specify)												
<b>TOTAL</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>
<b>Addressing:</b>												
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)						
Intersection Signage	\$	9,898.75										
Resident Markers		Included in above										
Contracted Services												
GIS (mapping)												
Other (Specify)												



Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>TOTAL</b>	<b>\$ 9,898.75</b>	\$ 9,898.75	\$ -	\$ -	\$ -	\$ -
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<b>Radio Infrastructure: Costs for leased and owned</b>			Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	
Radio Base				
Mobile	\$ 10,773.62			
Portable				
Handheld				
Pagers				
Repeaters				
Remote Transmitter Sites				
Tower HVACS	\$ 3,900.10			
Maintenance Agreements	\$ 25,124.90			
Repairs	\$ 10,333.82			
Tower Structure Analysis	\$ 4,950.00			
Towers Locks Change/Security	\$ 2,182.00			
Radio Antennas	\$ 1,310.00			
<b>TOTAL</b>	<b>\$ 58,574.44</b>	\$ -	\$ -	\$ -

<b>Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below</b>			Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	
Hardware				
Software				
CAD System				
Mapping				
Radio				
Logging Recorder				
Dispatcher Work Stations				
Maintenance Agreements				
Repairs				
35 KW Generator Purchase	\$ 9,950.00			
Network First Gateway	\$ 75,516.01			

Reporting: July 1, 2019 through June 30, 2020

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<b>TOTAL</b>	\$	<b>85,466.01</b>	\$	85,466.01	\$	-	\$	-	\$	-	\$	-
<b>Debt Services: Paid on debt during the current reporting timeframe</b>										Other Funding	Other Funding	
<u>To include, but not limited to:</u>										Source (specify)	Source (specify)	
			From 911 Surcharge	From General	From Sheriff							
Loans												
Motorola Solutions	\$	30,305.00										
<b>TOTAL</b>	\$	<b>30,305.00</b>	\$	30,305.00	\$	-	\$	-	\$	-	\$	-
<b>Miscellaneous (Specify):</b>										Other Funding	Other Funding	
										Source (specify)	Source (specify)	
			From 911 Surcharge	From General	From Sheriff							
<b>TOTAL</b>	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
<b>GRAND TOTAL</b>	\$	<b>1,206,689.00</b>	\$	<b>350,525.26</b>	\$	-	\$	<b>854,705.23</b>	\$	<b>1,458.51</b>	\$	-
<b>Set Aside Funds:</b>										Other Funding	Other Funding	
<u>To include, but not limited to:</u>										Source (specify)	Source (specify)	
			From 911 Surcharge	From General	From Sheriff							
Amount set aside for future purchases	\$	61,801.76										
Amount set aside for future projects												
Other (Specify)												
<b>TOTAL</b>	\$	<b>105,739.74</b>	\$	105,739.74	\$	-	\$	-	\$	-	\$	-

Notes/Comments:

Reminders

\*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.  
 \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help

Reporting: July 1, 2019 through June 30, 2020

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from others or the State 911 office.

\*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

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**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

**Prepared by:**

Brett Ferrel	ema@jeffersoncoiowa.com	641-472-3054
Name	Email	Phone

**Submitted by:**

Brett Ferrel	ema@jeffersoncoiowa.com	641-472-3054
Name	Email	Phone
Jefferson Co Law Center	Jefferson	
PSAP Name	County	

**Administrative Data**

\$ 62,499.00				2
Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
\$ 118,566.00				
Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

**Additional Revenues**

Amount	Source
Amount	Source

**Additional Debt**

Amount	Source
Amount	Source

Reporting: July 1, 2019 through June 30, 2020

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<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>								
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding	Other Funding				
					Source (specify)PD	Source (specify)				
Salary, to include overtime	\$	35,345.00			\$	313,861.00				
FICA					\$	24,000.00				
IPERS					\$	29,630.00				
Deferred Comp										
Worker's Comp										
Unemployment Ins										
Health and Dental Ins										
Clothing Allowance										
Organization Dues										
Witness Fees										
Longevity Pay										
Other (Specify)										
<b>TOTAL</b>	<b>\$</b>	<b>402,836.00</b>	<b>\$</b>	<b>35,345.00</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>367,491.00</b>	<b>\$</b>	<b>-</b>

<b>Administration - Other Costs:</b>										
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding	Other Funding				
					Source (specify)	Source (specify)				
Office Supplies					\$	3,500.00				
Postage					\$	500.00				
Fax Machines										
Copy Machines										
Advertising					\$	1,500.00				
Promotion										
Training Expenses	\$	500.00			\$	24,000.00				
Other (Specify)										
<b>TOTAL</b>	<b>\$</b>	<b>30,000.00</b>	<b>\$</b>	<b>500.00</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>29,500.00</b>	<b>\$</b>	<b>-</b>

Reporting: July 1, 2019 through June 30, 2020

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**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<b>Utilities</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas				\$ 62,800.00	
Electric					
Water					
Sewer					
Trash Removal					
Janitorial				\$ 19,200.00	
Mowing				\$ 2,500.00	
Snow Removal					
Other (Specify)					
<b>TOTAL</b>	\$ 84,500.00	\$ -	\$ -	\$ 84,500.00	\$ -

<b>Insurance</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building				\$ 14,600.00	
Liability	\$ 1,300.00				
Equipment				\$ 28,400.00	
Office Rental					
Other (Specify)					
<b>TOTAL</b>	\$ 44,300.00	\$ 1,300.00	\$ -	\$ 43,000.00	\$ -

<b>Generator</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement					
Repairs				\$ 500.00	
Fuel				\$ 30.00	
UPS					
Other (Specify)					



Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

TOTAL	\$	-	\$	-	\$	-	\$	-	\$	-
<b>Operations:</b>										
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)				
CAD System				\$ 12,400.00						
Mapping/GIS										
Logging Recorder	\$	2,500.00								
Dispatcher Work Stations				\$ 7,500.00						
Software				\$ 11,400.00						
Upgrades				\$ 58,000.00						
Maintenance Agreements	\$	7,500.00								
Repairs	\$	6,500.00		\$ 6,400.00						
EMD										
Other (Specify)				22700 (Server)						
<b>TOTAL</b>	<b>\$</b>	<b>112,200.00</b>	<b>\$</b>	<b>16,500.00</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>95,700.00</b>	<b>\$</b>	<b>-</b>
<b>Data Processing:</b>										
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)				
E911 Data Base/MSAG (Telephone Co)										
E911 Data Base/MSAG (Other)	\$	18,000.00								
Other (Specify)										
<b>TOTAL</b>	<b>\$</b>	<b>18,000.00</b>	<b>\$</b>	<b>18,000.00</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>
<b>Addressing:</b>										
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)				
Intersection Signage										
Resident Markers	\$	3,000.00								
Contracted Services										
GIS (mapping)										
Other (Specify)										



Reporting: July 1, 2019 through June 30, 2020

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TOTAL	\$	3,000.00	\$	3,000.00	\$	-	\$	-	\$	-	\$	-
<b>Radio Infrastructure: Costs for leased and owned</b>												
<u>To include, but not limited to:</u>												
			From 911 Surcharge		From General		From Sheriff		Other Funding Source (specify)		Other Funding Source (specify)	
Radio Base	\$	34,000.00				\$	17,000.00					
Mobile												
Portable						\$	11,800.00					
Handheld												
Pagers						\$	3,700.00					
Repeaters												
Remote Transmitter Sites												
Towers						\$	95,000.00					
Maintenance Agreements	\$	6,500.00										
Repairs												
Other (Specify)												
<b>TOTAL</b>	<b>\$</b>	<b>168,000.00</b>	<b>\$</b>	<b>40,500.00</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>127,500.00</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>

<b>Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below</b>												
<u>To include, but not limited to:</u>												
			From 911 Surcharge		From General		From Sheriff		Other Funding Source (specify)		Other Funding Source (specify)	
Hardware												
Software												
CAD System												
Mapping												
Radio												
Logging Recorder												
Dispatcher Work Stations												
Maintenance Agreements												
Repairs												
Other (Specify)												

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accural accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>TOTAL</b>	\$	-	\$	-	\$	-	\$	-	\$	-
<b>Debt Services: Paid on debt during the current reporting timeframe</b>										
<u>To include, but not limited to:</u>										
		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)				
Loans										
Other (Specify)										
<b>TOTAL</b>	\$	-	\$	-	\$	-	\$	-	\$	-
<b>Miscellaneous (Specify):</b>										
		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)				
<b>TOTAL</b>	\$	-	\$	-	\$	-	\$	-	\$	-
<b>GRAND TOTAL</b>	\$	901,377.00	\$	153,156.00	\$	-	\$	223,200.00	\$	525,021.00

<b>Set Aside Funds:</b>										
<u>To include, but not limited to:</u>										
		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)				
Amount set aside for future purchases										
Amount set aside for future projects										
Other (Specify)										
<b>TOTAL</b>	\$	-	\$	-	\$	-	\$	-	\$	-

**Notes/Comments:**

**Reminders**  
 \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accural accounting basis** should be used.  
 \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.

Reporting: July 1, 2019 through June 30, 2020

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Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

\*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

Reporting: July 1, 2019 through June 30, 2020

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**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Tom Jones/Jessica Rockafellow	tom.jones@jecc-ema.org	(319) 356-6888
	Name	Email	Phone
<b>Submitted by:</b>	Tom Jones/Jessica Rockafellow	tom.jones@jecc-ema.org	(319) 356-6888
	Name	Email	Phone
	Johnson Co Joint Emergency Comm Center	Johnson	
	PSAP Name	County	

<b>Administrative Data</b>	\$ 373,531.65	4,375	1,974	81,638	8
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	\$ 429,716.38		48,617		27
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$ 12,000.00	State of Iowa GIS Grant
	Amount	Source
	\$ 9,804.83	Interest Income
	Amount	Source
<b>Additional Debt</b>		
	Amount	Source
	Amount	Source

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>				Other Funding	Other Funding
<u>To include, but not limited to:</u>		From 911 Surcharge				Source	Source (specify)
			From General	From Sheriff		(Supplemental Levy)	
Salary, to include overtime						\$ 1,848,478.00	
FICA						\$ 137,542.00	
IPERS						\$ 173,378.00	
Deferred Comp							
Worker's Comp							
Unemployment Ins						\$ 1,047.00	
Health and Dental Ins						\$ 475,557.00	
Clothing Allowance							
Organization Dues							
Witness Fees							
Longevity Pay						\$ 11,925.00	
Other (Specify) Life/LTD/AD&D						\$ 6,758.00	
Contract w/ Govt	\$ 40,675.00						
Flex/HRA/EAP						\$ 4,075.00	
Vision Insurnace						\$ 1,369.00	
<b>TOTAL</b>	<b>\$ 2,700,804.00</b>	\$ 40,675.00	\$ -	\$ -		\$ 2,660,129.00	\$ -

<b>Administration - Other Costs:</b>						Other Funding	Other Funding
<u>To include, but not limited to:</u>		From 911 Surcharge				Source	Source (specify)
			From General	From Sheriff		(Supplemental Levy)	
Office Supplies						\$ 4,316.00	
Postage						\$ 359.00	
Fax Machines							
Copy Machines						\$ 3,148.00	
Advertising	\$ 60.04						
Promotion							
Training Expenses	\$ 2,321.00					\$ 2,397.00	
Other (Specify) Meals/Loging/Mileage						\$ 5,338.00	

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Cell Phone Reimbursements					\$	3,840.00				
Accounting and Legal Services					\$	58,008.00				
<b>TOTAL</b>	<b>\$</b>	<b>79,787.04</b>	<b>\$</b>	<b>2,381.04</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>77,406.00</b>	<b>\$</b>	<b>-</b>

**Building and Grounds:** May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)

To include, but not limited to:

	From 911 Surcharge	From General	From Sheriff	Source (Supplemental Levy)	Other Funding	Other Funding				
<b>Utilities</b>										
Gas										
Electric				\$	32,164.00					
Water				\$	1,057.00					
Sewer										
Trash Removal				\$	1,792.00					
Janitorial				\$	14,329.00					
Mowing				\$	4,889.00					
Snow Removal				\$	4,765.00					
Other (Specify) Tower Site Electricity				\$	22,731.00					
Pest Control Service				\$	400.00					
Fire Alarm Monitoring/Inspection				\$	3,146.00					
<b>TOTAL</b>	<b>\$</b>	<b>85,273.00</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>85,273.00</b>	<b>\$</b>	<b>-</b>

**Insurance**

	From 911 Surcharge	From General	From Sheriff	Source (Supplemental Levy)	Other Funding	Other Funding				
<b>Insurance</b>										
Building				Inc w/ Liability Ins						
Liability				\$	53,279.00					
Equipment										
Office Rental										
Other (Specify) Workers Comp Ins				\$	5,064.00					
<b>TOTAL</b>	<b>\$</b>	<b>58,343.00</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>58,343.00</b>	<b>\$</b>	<b>-</b>

Other Funding Other Funding

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<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Source (Supplemental Levy)	Source (specify)
Maintenance Agreement	\$ 14,083.68				
Repairs					
Fuel					
UPS				\$ 19,662.00	
Other (Specify)					
<b>TOTAL</b>	<b>\$ 33,745.68</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 19,662.00</b>	<b>\$ -</b>

**Communications:**

To include, but not limited to:

	From 911 Surcharge	From General	From Sheriff	Other Funding	Other Funding
<b>E911 Telephone System</b>				Source (Supplemental Levy)	Source (specify)
Circuit Costs	\$ 47,562.75				
Hardware					
Software					
Upgrades					
Maintenance Agreements	\$ 57,372.00				
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 104,934.75</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Administrative Phone System**

	From 911 Surcharge	From General	From Sheriff	Other Funding	Other Funding
				Source (Supplemental Levy)	Source (specify)
Circuit Costs				\$ 8,892.00	
Hardware					
Software					
Upgrades					
Maintenance Agreements				\$ 3,986.00	

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Repairs							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 12,878.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 12,878.00</b>	<b>\$ -</b>	

<b>Other</b>		From 911 Surcharge				Other Funding	Other Funding
			From General	From Sheriff	Source (Supplemental Levy)		Source (specify)
Internet Fees					\$ 5,993.00		
Iowa System / NCIC					\$ 73,380.00		
Other (Specify)							
Analog Fax/Alarm Lines					\$ 2,599.00		
Language Translation Service					\$ 1,555.00		
<b>TOTAL</b>	<b>\$ 83,527.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 83,527.00</b>	<b>\$ -</b>	

<b>Operations:</b>						Other Funding	Other Funding
<u>To include, but not limited to:</u>		From 911 Surcharge			Source (Supplemental Levy)		Source (specify)
			From General	From Sheriff			
CAD System	\$ 103,836.00						
Mapping/GIS	\$ 29,435.00						
Logging Recorder	\$ 16,400.00						
Dispatcher Work Stations							
Software					\$ 5,315.00		
Upgrades							
Maintenance Agreements					\$ 29,967.00		
Repairs					\$ 22,921.00		
EMD	\$ 8,400.00						
Other (Specify)							
Tower Site Maintenance					\$ 9,959.00		
EMD Recertifications/Police Legal Sciences					\$ 6,073.00		
<b>TOTAL</b>	<b>\$ 232,306.00</b>	<b>\$ 158,071.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 74,235.00</b>	<b>\$ -</b>	



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<b>Data Processing:</b>					Other Funding	Other Funding
<u>To include, but not limited to:</u>		From 911 Surcharge			Source	Source (specify)
			From General	From Sheriff	(Supplemental Levy)	
E911 Data Base/MSAG (Telephone Co)	\$ 18,230.52					
E911 Data Base/MSAG (Other)						
Other (Specify)						
<b>TOTAL</b>	<b>\$ 18,230.52</b>	\$ 18,230.52	\$ -	\$ -	\$ -	\$ -

<b>Addressing:</b>					Other Funding	Other Funding
<u>To include, but not limited to:</u>		From 911 Surcharge			Source	Source (specify)
			From General	From Sheriff	(Supplemental Levy)	
Intersection Signage						
Resident Markers	\$ 7,783.70					
Contracted Services						
GIS (mapping)						
Other (Specify)						
<b>TOTAL</b>	<b>\$ 7,783.70</b>	\$ 7,783.70	\$ -	\$ -	\$ -	\$ -

<b>Radio Infrastructure: <i>Costs for leased and owned</i></b>					Other Funding	Other Funding
<u>To include, but not limited to:</u>		From 911 Surcharge			Source	Source (specify)
			From General	From Sheriff	(Supplemental Levy)	
Radio Base						
Mobile						
Portable						
Handheld						
Pagers						
Repeaters						
Remote Transmitter Sites						
Towers						

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Maintenance Agreements	\$	466,273.91				\$	235,843.00			
Repairs										
Other (Specify)										
Tower Site Leases						\$	33,220.00			
Property Tax Reimb - One Tower Site						\$	292.00			
<b>TOTAL</b>	<b>\$</b>	<b>735,628.91</b>	<b>\$</b>	<b>466,273.91</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>269,355.00</b>	<b>\$</b>	<b>-</b>

**Capital Expenditures:** *Non-recurring costs during this reporting timeframe on large expenses in the categories below*

Other Funding

Other Funding

To include, but not limited to:

From 911 Surcharge

			From General	From Sheriff	Source (Supplemental Levy)	Source (specify)		
Hardware								
Software								
CAD System								
Mapping								
Radio								
Logging Recorder								
Dispatcher Work Stations								
Maintenance Agreements								
Repairs								
Other (Specify)								
<b>TOTAL</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>

**Debt Services:** *Paid on debt during the current reporting timeframe*

Other Funding

Other Funding

To include, but not limited to:

From 911 Surcharge

			From General	From Sheriff	Source (Supplemental Levy)	Source (specify)		
Loans					\$	1,684,110.00		
Other (Specify)								
<b>TOTAL</b>	<b>\$</b>	<b>1,684,110.00</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>1,684,110.00</b>	<b>\$</b>	<b>-</b>

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Miscellaneous (Specify):		From 911 Surcharge	From General	From Sheriff	Other Funding	Other Funding
					Source (Supplemental Levy)	Source (specify)
Digital Paging Consultant Expense	\$	17,245.00				
<b>TOTAL</b>	<b>\$</b>	<b>17,245.00</b>	\$ -	\$ -	\$ -	\$ -
<b>GRAND TOTAL</b>	<b>\$</b>	<b>5,854,596.60</b>	\$ 829,678.60	\$ -	\$ 5,024,918.00	\$ -

Set Aside Funds:		From 911 Surcharge	From General	From Sheriff	Other Funding	Other Funding
To include, but not limited to:					Source (Supplemental Levy)	Source (specify)
Amount set aside for future purchases	\$	437,450.00			\$ 80,000.00	
Amount set aside for future projects	\$	75,000.00				
Other (Specify)						
<b>TOTAL</b>	<b>\$</b>	<b>592,450.00</b>	\$ 512,450.00	\$ -	\$ 80,000.00	\$ -

Notes/Comments:

Reminders

\*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.  
 \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.  
 \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

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**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Gary Schwab	911@co.jones.ia.us	319 462 2735
	Name	Email	Phone
<b>Submitted by:</b>	Gary Schwab	911@co.jones.ia.us	319 462 2735
	Name	Email	Phone
	Jones Co Sheriff's Office	Jones	
	PSAP Name	County	

<b>Administrative Data</b>	\$ 58,476.62	N/A- See Comments	N/A- See Comments	N/A- See Comments	three
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	\$ 178,774.37		N/A- See Comments		Nine
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$ 12,000.00	GIS Grant
	Amount	Source
	\$ 5,864.83	911 sign sales/maps/interest/dubuque County tower rent
	Amount	Source
<b>Additional Debt</b>	\$ -	
	Amount	Source
	\$ -	
	Amount	Source

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<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)		
Salary, to include overtime	\$ 14,814.74	\$ 38,388.08	\$ 282,898.13				
FICA	\$ 1,133.41	\$ 2,741.70	\$ 20,675.82				
IPERS	\$ 1,398.50	\$ 3,623.17	\$ 26,649.67				
Deferred Comp		\$ 316.56	\$ 2,044.87				
Worker's Comp		\$ 17.19	\$ 13,288.77				
Unemployment Ins							
Health and Dental Ins		\$ 12,025.09	\$ 84,669.42				
Clothing Allowance			\$ 630.55				
Organization Dues	\$ 142.00	\$ 24.00					
Witness Fees							
Longevity Pay							
Other (Specify)							
Auditor/Treasurer data process(claims/Rev)		\$ 7,229.00	\$ 14,418.00				
<b>TOTAL</b>	<b>\$ 527,128.67</b>	<b>\$ 17,488.65</b>	<b>\$ 64,364.79</b>	<b>\$ 445,275.23</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administration - Other Costs:</b>							
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)		
Office Supplies	\$ 30.00	\$ 119.89	\$ 9.75				
Postage	\$ 121.70	\$ 277.78					
Fax Machines							
Copy Machines	\$ 226.04	\$ 144.39					
Advertising							
Promotion	\$ 75.00						
Training Expenses		\$ 778.50	\$ 1,120.00				
Other (Specify) Budget Notices/legal	\$ 197.24		\$ 279.00				
Milage	\$ 193.60	\$ 478.89	\$ 1,549.85				
<b>TOTAL</b>	<b>\$ 5,601.63</b>	<b>\$ 843.58</b>	<b>\$ 1,799.45</b>	<b>\$ 2,958.60</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

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**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas		\$ 1,264.96	\$ 65.44		
Electric	\$ 4,193.06	\$ 5,324.44	\$ 1,219.41		
Water		\$ 955.71	\$ 56.87		
Sewer					
Trash Removal		\$ 402.35			
Janitorial		\$ 1,707.60	\$ 182.47		
Mowing		\$ 445.91	\$ 66.00		
Snow Removal		\$ 63.70	\$ 39.18		
Other (Specify)					
Minor Equipment/Tools		\$ 401.40	\$ 0.40		
Maintenance & Repair		\$ 2,725.86	\$ 34.13		
<b>TOTAL</b>	<b>\$ 19,148.89</b>	<b>\$ 13,291.93</b>	<b>\$ 1,663.90</b>	<b>\$ -</b>	<b>\$ -</b>

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building					
Liability					
Equipment	\$ 2,628.80	\$ 18,586.00			
Office Rental					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 21,214.80</b>	<b>\$ 18,586.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement	\$ 1,580.21				
Repairs	\$ 510.00				
Fuel					
UPS					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 2,090.21</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 36,623.97				
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
Cell Phone Service		\$ 288.68	\$ 566.34		
<b>TOTAL</b>	<b>\$ 37,478.99</b>	<b>\$ 288.68</b>	<b>\$ 566.34</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 984.15	\$ 2,006.80	\$ 614.97		
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
Cell Phone		\$ 48.32			
<b>TOTAL</b>	<b>\$ 3,654.24</b>	<b>\$ 2,055.12</b>	<b>\$ 614.97</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees		\$ 5,558.80			
Iowa System / NCIC					
Other (Specify)					
IT Supplies		\$ 1,162.13			
<b>TOTAL</b>	<b>\$ 6,720.93</b>	<b>\$ 6,720.93</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

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<b>Operations:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
CAD System						
Mapping/GIS		\$ 3,412.50	\$ 242.67			
Logging Recorder						
Dispatcher Work Stations				\$ 671.96		
Software						
Upgrades						
Maintenance Agreements			\$ 558.70	\$ 20,576.00		
Repairs						
EMD						
Other (Specify) RAVE		\$ 8,500.00				
TAC.10 EMD		\$ 7,018.00				
Data Process & Repair			\$ 2,653.86			
<b>TOTAL</b>		<b>\$ 43,633.69</b>	<b>\$ 3,455.23</b>	<b>\$ 21,247.96</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Data Processing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
E911 Data Base/MSAG (Telephone Co)						
E911 Data Base/MSAG (Other)			\$ 2,303.12			
Other (Specify)						
Data Processing & SW			\$ 22,340.60	\$ 19.30		
<b>TOTAL</b>		<b>\$ 24,663.02</b>	<b>\$ 24,643.72</b>	<b>\$ 19.30</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Intersection Signage		\$ 2,000.00				
Resident Markers		\$ 987.50				
Contracted Services						
GIS (mapping)						
Other (Specify)						
<b>TOTAL</b>		<b>\$ 2,987.50</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



Reporting: July 1, 2019 through June 30, 2020

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Radio Infrastructure:** *Costs for leased and owned*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Radio Base					
Mobile					
Portable					
Handheld					
Pagers					
Repeaters					
Remote Transmitter Sites					
Towers	\$ 5,899.42				
Maintenance Agreements	\$ 16,731.92				
Repairs	\$ 510.00	\$ 4,185.59	\$ 850.00		
Other (Specify)					
<b>TOTAL</b>	<b>\$ 28,176.93</b>	<b>\$ 4,185.59</b>	<b>\$ 850.00</b>	<b>\$ -</b>	<b>\$ -</b>

**Capital Expenditures:** *Non-recurring costs during this reporting timeframe on large expenses in the categories below*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Hardware		\$ 17,469.00	\$ 919.00		
Software					
CAD System					
Mapping					
Radio	\$ 205,979.00				
Logging Recorder					
Dispatcher Work Stations			\$ 3,822.29		
Maintenance Agreements					
Repairs					
Other (Specify)					
Office Chairs			\$ 1,270.00		
<b>TOTAL</b>	<b>\$ 229,459.29</b>	<b>\$ 17,469.00</b>	<b>\$ 6,011.29</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020 **Must Use This Form--Hand Written Forms Not Accepted** **Report due to HSEMD by January 1, 2021**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Loans						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
GIS Periodical			\$ 41.72			
MISC			\$ 151.61	\$ 80.51		
<b>TOTAL</b>	<b>\$ 273.84</b>	<b>\$ -</b>	<b>\$ 193.33</b>	<b>\$ 80.51</b>	<b>\$ -</b>	<b>\$ -</b>

<b>GRAND TOTAL</b>	<b>\$ 952,232.63</b>	<b>\$ 315,890.76</b>	<b>\$ 157,053.77</b>	<b>\$ 479,288.10</b>	<b>\$ -</b>	<b>\$ -</b>
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<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases						
Amount set aside for future projects						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Notes/Comments:** With the transition to Shared Services on March 25th of 2020 call counts prior to that date have been lost and are not recoverable. I do not believe/understand the MIS summary report for the period March 25th thru June 30th. As the report does not break out admin calls nore does it break down VoIP calls.

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

Reporting: July 1, 2019 through June 30, 2020

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Allan Glandon	kc911@keokukcountyia.com	641-622-2727
	Name	Email	Phone
<b>Submitted by:</b>	Allan Glandon	kc911@keokukcountyia.com	641-622-2727
	Name	Email	Phone
	Keokuk Co Sheriff's Office	Keokuk	
	PSAP Name	County	

<b>Administrative Data</b>	\$ 35,737.00	Refer to comments	Refer to comments	Refer to comments	2
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	\$ 134,488.00		1,700		5
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$ 31,853.00	State of Iowa grant
	Amount	Source
	\$ 15,745.00	GIS grants, bank interest and County Treasurer reimbursement
	Amount	Source
<b>Additional Debt</b>		
	Amount	Source
	Amount	Source

Reporting: July 1, 2019 through June 30, 2020

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Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)		
Salary, to include overtime			\$ 157,205.00				
FICA		\$ 11,488.00					
IPERS		\$ 15,458.00					
Deferred Comp							
Worker's Comp		\$ 5,093.00					
Unemployment Ins		\$ 427.00					
Health and Dental Ins		\$ 55,466.00					
Clothing Allowance			\$ 54.00				
Organization Dues							
Witness Fees							
Longevity Pay							
Other (Specify)							
<b>TOTAL</b>	\$ 245,191.00	\$ -	\$ 87,932.00	\$ 157,259.00	\$ -	\$ -	

<b>Administration - Other Costs:</b>							
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)		
Office Supplies			\$ 1,191.00				
Postage	\$ 110.00						
Fax Machines							
Copy Machines							
Advertising	\$ 45.00						
Promotion							
Training Expenses							
Other (Specify)							
<b>TOTAL</b>	\$ 1,346.00	\$ 155.00	\$ -	\$ 1,191.00	\$ -	\$ -	

Reporting: July 1, 2019 through June 30, 2020

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Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas					
Electric		\$ 6,124.00			
Water		\$ 1,150.00			
Sewer					
Trash Removal					
Janitorial			\$ 278.00		
Mowing					
Snow Removal					
Other (Specify)					
<b>TOTAL</b>	\$ 7,552.00	\$ -	\$ 7,274.00	\$ 278.00	\$ -

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building		\$ 654.00			
Liability		\$ 2,700.00			
Equipment					
Office Rental					
Other (Specify)					
<b>TOTAL</b>	\$ 3,354.00	\$ -	\$ 3,354.00	\$ -	\$ -

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement					
Repairs	\$ 413.00				
Fuel	\$ 46.00				
UPS					
Other (Specify)					
<b>TOTAL</b>	\$ 459.00	\$ 459.00	\$ -	\$ -	\$ -

Reporting: July 1, 2019 through June 30, 2020

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Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 36,051.00				
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 36,051.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs			\$ 4,699.00		
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 4,699.00</b>	<b>\$ -</b>	<b>\$ 4,699.00</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees			\$ 864.00		
Iowa System / NCIC			\$ 184.00		
Other (Specify)					
<b>TOTAL</b>	<b>\$ 1,048.00</b>	<b>\$ -</b>	<b>\$ 1,048.00</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020

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Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
CAD System							
Mapping/GIS		\$ 9,687.00					
Logging Recorder							
Dispatcher Work Stations							
Software							
Upgrades							
Maintenance Agreements		\$ 1,515.00					
Repairs							
EMD							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 11,202.00</b>	<b>\$ 11,202.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Data Processing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
E911 Data Base/MSAG (Telephone Co)		\$ 3,098.00					
E911 Data Base/MSAG (Other)							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 3,098.00</b>	<b>\$ 3,098.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Intersection Signage							
Resident Markers		\$ 2,055.00					
Contracted Services		\$ 783.00					
GIS (mapping)							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 2,838.00</b>	<b>\$ 2,838.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Radio Infrastructure:** *Costs for leased and owned*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Radio Base	\$ 16,690.00		\$ 3,714.00		
Mobile	\$ 218,573.00				
Portable					
Handheld					
Pagers					
Repeaters					
Remote Transmitter Sites					
Towers					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 238,977.00</b>	<b>\$ -</b>	<b>\$ 3,714.00</b>	<b>\$ -</b>	<b>\$ -</b>

**Capital Expenditures:** *Non-recurring costs during this reporting timeframe on large expenses in the categories below*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Hardware					
Software					
CAD System					
Mapping					
Radio					
Logging Recorder					
Dispatcher Work Stations					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



Reporting: July 1, 2019 through June 30, 2020 **Must Use This Form--Hand Written Forms Not Accepted** **Report due to HSEMD by January 1, 2021**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Loans						
Other (Specify)						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>GRAND TOTAL</b>	\$ 555,815.00	\$ 289,066.00	\$ 98,560.00	\$ 168,189.00	\$ -	\$ -
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<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases		\$ 396,078.00				
Amount set aside for future projects						
Other (Specify)						
<b>TOTAL</b>	\$ 396,078.00	\$ 396,078.00	\$ -	\$ -	\$ -	\$ -

**Notes/Comments:** The number of wireline, VoIP and admin calls are not available due to a storage failure of our Zetron call taking system. Racom is currently in the process of investigating the cause of the failure and solution.

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	David L. Penton	<a href="mailto:dpenton@kossuthcounty.iowa.gov">dpenton@kossuthcounty.iowa.gov</a>	515-295-5904
	Name	Email	Phone
<b>Submitted by:</b>	David L. Penton	<a href="mailto:dpenton@kossuthcounty.iowa.gov">dpenton@kossuthcounty.iowa.gov</a>	515-295-5904
	Name	Email	Phone
	Algona Police Department	Kossuth	
	PSAP Name	County	

<b>Administrative Data</b>	\$ 62,688.00				2
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	\$ 261,432.00				6
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$ 3,858.00	Intrest
	Amount	Source
	Amount	Source
<b>Additional Debt</b>		
	Amount	Source
	Amount	Source

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding City of Algona	Other Funding Source (specify)		
Salary, to include overtime	\$ 15,508.00			\$ 212,110.00			
FICA	\$ 1,163.00			\$ 16,226.00			
IPERS	\$ 1,464.00			\$ 20,223.00			
Deferred Comp							
Worker's Comp				\$ 187.00			
Unemployment Ins							
Health and Dental Ins				\$ 93,845.00			
Clothing Allowance				\$ 1,500.00			
Organization Dues				\$ 600.00			
Witness Fees							
Longevity Pay							
Other (Specify)							
Meeting Milage	\$ 762.00						
<b>TOTAL</b>	<b>\$ 363,588.00</b>	<b>\$ 18,897.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 344,691.00</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administration - Other Costs:</b>							
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding City of Algona	Other Funding Source (specify)		
Office Supplies	\$ 2,156.00			\$ 500.00			
Postage	\$ -			\$ 200.00			
Fax Machines				\$ 500.00			
Copy Machines				\$ 500.00			
Advertising	\$ 743.00			\$ 400.00			
Promotion							
Training Expenses	\$ -			\$ 1,100.00			
Other (Specify)				\$ 500.00			
<b>TOTAL</b>	<b>\$ 6,599.00</b>	<b>\$ 2,899.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,700.00</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding City of Algona	Other Funding Source (specify)
Gas			\$ 16,000.00		
Electric			\$ 16,000.00		
Water					
Sewer					
Trash Removal			\$ 1,500.00		
Janitorial					
Mowing					
Snow Removal					
Other (Specify)					
<b>TOTAL</b>	\$ 33,500.00	\$ -	\$ 33,500.00	\$ -	\$ -

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding City of Algona	Other Funding Source (specify)
Building					
Liability	\$ 5,264.00				
Equipment					
Office Rental					
Other (Specify)					
<b>TOTAL</b>	\$ 5,264.00	\$ -	\$ -	\$ -	\$ -

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding City of Algona	Other Funding Source (specify)
Maintenance Agreement			\$ 350.00		
Repairs					
Fuel			\$ 1,500.00		
UPS					
Other (Specify)					
<b>TOTAL</b>	\$ 1,850.00	\$ -	\$ 1,850.00	\$ -	\$ -

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding City of Algona	Other Funding Source (specify)
Circuit Costs	\$ 57,565.00				
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 57,565.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding City of Algona	Other Funding Source (specify)
Circuit Costs					
Hardware					
Software					
Upgrades					
Maintenance Agreements	\$ 21,986.00				
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 21,986.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding City of Algona	Other Funding Source (specify)
Internet Fees					
Iowa System / NCIC					
Other (Specify)					
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding City of Algona	Other Funding Source (specify)	
CAD System							
Mapping/GIS		\$ 4,667.00					
Logging Recorder							
Dispatcher Work Stations							
Software							
Upgrades							
Maintenance Agreements							
Repairs							
EMD							
Other (Specify)					\$ 8,000.00		
Computer Maint. Maint on Pagers and Radios					\$ 8,000.00		
					\$ 4,000.00		
					\$ 3,353.00		
<b>TOTAL</b>	<b>\$ 28,020.00</b>	<b>\$ 4,667.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 23,353.00</b>	<b>\$ -</b>	<b>-</b>

<b>Data Processing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding City of Algona	Other Funding Source (specify)	
E911 Data Base/MSAG (Telephone Co)							
E911 Data Base/MSAG (Other)							
Other (Specify)							
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>

<b>Addressing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding City of Algona	Other Funding Source (specify)	
Intersection Signage							
Resident Markers		\$ 737.00					
Contracted Services							
GIS (mapping)							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 737.00</b>	<b>\$ 737.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>

Reporting: July 1, 2019 through June 30, 2020

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Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Radio Infrastructure: Costs for leased and owned</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding City of Algona	Other Funding Source (specify)	
Radio Base							
Mobile		\$ 70,116.00					
Portable		\$ 70,116.00					
Handheld							
Pagers							
Repeaters		\$ 50,743.00					
Remote Transmitter Sites							
Towers							
Maintenance Agreements							
Repairs							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 190,975.00</b>	<b>\$ 190,975.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding City of Algona	Other Funding Source (specify)	
Hardware							
Software							
CAD System							
Mapping							
Radio							
Logging Recorder							
Dispatcher Work Stations							
Maintenance Agreements							
Repairs							
Other (Specify)					\$ 1,500.00		
Furniture Office Equipment					\$ 500.00		
<b>TOTAL</b>	<b>\$ 2,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,000.00</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020 **Must Use This Form--Hand Written Forms Not Accepted** **Report due to HSEMD by January 1, 2021**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding City of Algona	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Loans						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding City of Algona	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Planning / Management		\$ 35,399.00				
<b>TOTAL</b>	<b>\$ 35,399.00</b>	<b>\$ 35,399.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>GRAND TOTAL</b>	<b>\$ 747,483.00</b>	<b>\$ 338,389.00</b>	<b>\$ -</b>	<b>\$ 35,350.00</b>	<b>\$ 373,744.00</b>	<b>\$ -</b>
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<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding City of Algona	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases						
Amount set aside for future projects						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232





Reporting: July 1, 2019 through June 30, 2020

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the *accrual accounting basis* including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Administration - Personnel Costs:***For dispatching, administrative and/or managerial duties for dispatch center, and database management.*

<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding 911 Cap. Exp. Fund	Other Funding Source (specify)
Salary, to include overtime		\$ 596,343.36			
FICA		\$ 43,792.00			
IPERS		\$ 56,516.66			
Deferred Comp					
Worker's Comp		\$ 660.00			
Unemployment Ins		\$ 2,022.11			
Health and Dental Ins		\$ 194,091.00			
Clothing Allowance					
Organization Dues		\$ 472.00			
Witness Fees					
Longevity Pay		\$ 2,350.00			
Other (Specify) Life Insurance		\$ 340.34			
Vision Insurance		\$ 714.56			
Pre-Employment Physicals		\$ 260.00			
<b>TOTAL</b>	\$ <b>897,562.03</b>	\$ -	\$ 897,562.03	\$ -	\$ -

**Administration - Other Costs:**

<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding 911 Cap. Exp. Fund	Other Funding Source (specify)
Office Supplies	\$ 26.40	\$ 3,326.40			
Postage	\$ 0.50	\$ 26.05			
Fax Machines					
Copy Machines					
Advertising	\$ 63.76	\$ 552.53			
Promotion		\$ 225.00			
Training Expenses		\$ 8,908.08			
Other (Specify) Attorney's Fees		\$ 4,313.50			
Cell Phones - Verizon		\$ 109.70			
Fiscal Agent Fee - Lee County Auditor	\$ 2,000.00	\$ 7,250.00			
<b>TOTAL</b>	\$ <b>26,801.92</b>	\$ 24,711.26	\$ -	\$ -	\$ -

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding 911 Cap. Exp. Fund	Other Funding Source (specify)
Gas		\$ 167.84			
Electric		\$ 1,377.17			
Water		\$ 1,263.70			
Sewer					
Trash Removal		\$ 90.18			
Janitorial					
Mowing					
Snow Removal		\$ 78.64			
Other (Specify) Fire Inspections		\$ 44.11			
Counter - For Refrigerator		\$ 200.00			
Pest Control		\$ 28.03			
<b>TOTAL</b>	\$ 3,249.67	\$ -	\$ 3,249.67	\$ -	\$ -

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding 911 Cap. Exp. Fund	Other Funding Source (specify)
Building Liability		\$ 3,860.56			
Equipment					
Office Rental					
Other (Specify)					
<b>TOTAL</b>	\$ 3,860.56	\$ -	\$ 3,860.56	\$ -	\$ -

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding 911 Cap. Exp. Fund	Other Funding Source (specify)
Maintenance Agreement					
Repairs					
Fuel					
UPS					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

Reporting: July 1, 2019 through June 30, 2020

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Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the *accrual accounting basis* including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

Communications:

To include, but not limited to:

	From 911 Surcharge	From General	From Sheriff	Other Funding 911 Cap. Exp. Fund	Other Funding Source (specify)
<b>E911 Telephone System</b>					
Circuit Costs	\$ 5,390.36				
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs		\$ 202.41			
Other (Specify)					
<b>TOTAL</b>	<b>\$ 5,592.77</b>	<b>\$ 5,390.36</b>	<b>\$ 202.41</b>	<b>\$ -</b>	<b>\$ -</b>

	From 911 Surcharge	From General	From Sheriff	Other Funding 911 Cap. Exp. Fund	Other Funding Source (specify)
<b>Administrative Phone System</b>					
Circuit Costs		\$ 3,237.31			
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 3,237.31</b>	<b>\$ -</b>	<b>\$ 3,237.31</b>	<b>\$ -</b>	<b>\$ -</b>

	From 911 Surcharge	From General	From Sheriff	Other Funding 911 Cap. Exp. Fund	Other Funding Source (specify)
<b>Other</b>					
Internet Fees		\$ 1,548.80			
Iowa System / NCIC		\$ 10,344.00			
Other (Specify)					
<b>TOTAL</b>	<b>\$ 11,892.80</b>	<b>\$ -</b>	<b>\$ 11,892.80</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the *accrual accounting basis* including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Operations:**

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding 911 Cap. Exp. Fund	Other Funding Source (specify)
CAD System	\$ 9,925.00				
Mapping/GIS	\$ 3,666.67				
Logging Recorder					
Dispatcher Work Stations	\$ 30,369.59	\$ 359.97			
Software					
Upgrades	\$ 8,256.00				
Maintenance Agreements	\$ 2,291.00				
Repairs	\$ 819.71	\$ 4,478.80			
EMD					
Other (Specify)					
Windows Updates		\$ 1,860.00			
Software Repairs/Licenses		\$ 4,900.25			
Cloud Backup		\$ 361.85			
<b>TOTAL</b>	<b>\$ 67,288.84</b>	<b>\$ 55,327.97</b>	<b>\$ 11,960.87</b>	<b>\$ -</b>	<b>\$ -</b>

**Data Processing:**

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding 911 Cap. Exp. Fund	Other Funding Source (specify)
E911 Data Base/MSAG (Telephone Co)	\$ 5,987.52				
E911 Data Base/MSAG (Other)					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 5,987.52</b>	<b>\$ 5,987.52</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Addressing:**

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding 911 Cap. Exp. Fund	Other Funding Source (specify)
Intersection Signage	\$ 3,552.14				
Resident Markers					
Contracted Services	\$ 4,202.91				
GIS (mapping)					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 7,755.05</b>	<b>\$ 7,755.05</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the *accrual accounting basis* including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Radio Infrastructure:** *Costs for leased and owned*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding 911 Cap. Exp. Fund	Other Funding Source (specify)
Radio Base					
Mobile					
Portable					
Handheld					
Pagers	\$ 4,280.00				
Repeaters	\$ 9,127.17				
Remote Transmitter Sites					
Towers					
Maintenance Agreements	\$ 664.38				
Repairs	\$ 2,062.84				
Other (Specify)					
Radio Project Consultants	\$ 96,320.36				
<b>TOTAL</b>	<b>\$ 112,454.75</b>	<b>\$ 112,454.75</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Capital Expenditures:** *Non-recurring costs during this reporting timeframe on large expenses in the categories below*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding 911 Cap. Exp. Fund	Other Funding Source (specify)
Hardware					
Software					
CAD System					
Mapping					
Radio					
Logging Recorder					
Dispatcher Work Stations					
Maintenance Agreements		\$ 1,129.91			
Repairs					
Other (Specify)					
Copier/Printer		\$ 3,470.00			
<b>TOTAL</b>	<b>\$ 4,599.91</b>	<b>\$ -</b>	<b>\$ 4,599.91</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020      Must Use This Form--Hand Written Forms Not Accepted      Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

Debt Services: Paid on debt during the current reporting timeframe		From 911 Surcharge	From General	From Sheriff	Other Funding 911 Cap. Exp. Fund	Other Funding Source (specify)
To include, but not limited to:						
Loans						
Other (Specify)						
<b>TOTAL</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>

Miscellaneous (Specify):		From 911 Surcharge	From General	From Sheriff	Other Funding 911 Cap. Exp. Fund	Other Funding Source (specify)
<b>TOTAL</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>

<b>GRAND TOTAL</b>	<b>\$</b>	<b>1,150,283.13</b>	<b>\$</b>	<b>189,006.31</b>	<b>\$</b>	<b>961,276.82</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>
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Set Aside Funds:		From 911 Surcharge	From General	From Sheriff	Other Funding 911 Cap. Exp. Fund	Other Funding Source (specify)
To include, but not limited to:						
Amount set aside for future purchases	\$	13,000.00				
Amount set aside for future projects	\$	600,000.00				
Other (Specify)						
Fund Balance - Unassigned	\$	491,243.50	\$	614,678.26	\$	65,426.57
<b>TOTAL</b>	<b>\$</b>	<b>1,784,348.33</b>	<b>\$</b>	<b>1,104,243.50</b>	<b>\$</b>	<b>65,426.57</b>

**Notes/Comments:** Additional Revenue: 911-Surcharge Fund: Interest \$3,650.47/911 Capital Exp Fund: Viper Rental 3,750.00; Maps \$15.00; Interest \$233.59; 911 Signs \$930.00/General Fund: Property Taxes \$\$1,262,435.00; Interest \$1391.68; Insurance Pooling Refund \$816.47; Misc. Reimb \$2,477.93

No way to show wireless vs. wireline sense conversion to SIP

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

Reporting: July 1, 2019 through June 30, 2020

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**Data and Revenues:** Data regarding revenues at the PSAP and other administrative data

<b>Prepared by:</b>	Charlie McClintock	<a href="mailto:c.mcclintock@cedar-rapids.org">c.mcclintock@cedar-rapids.org</a>	319.286.5491
	Name	Email	Phone
<b>Submitted by:</b>	Charlie McClintock	<a href="mailto:c.mcclintock@cedar-rapids.org">c.mcclintock@cedar-rapids.org</a>	319.286.5491
	Name	Email	Phone
	Cedar Rapids Joint Comm Agency	Linn	
	PSAP Name	County	

<b>Administrative Data</b>		4,350	2,400	150,000	8
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
			56,000		25
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>		
	Amount	Source
	Amount	Source
<b>Additional Debt</b>		
	Amount	Source
	Amount	Source



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<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)		
Salary, to include overtime		\$ 1,693,252.00					
FICA		\$ 127,983.00					
IPERS		\$ 157,872.00					
Deferred Comp							
Worker's Comp		\$ 7,288.00					
Unemployment Ins		\$ 1,663.20					
Health and Dental Ins		\$ 399,019.00					
Clothing Allowance		\$ 954.00					
Organization Dues							
Witness Fees							
Longevity Pay							
Other (Specify)							
<b>TOTAL</b>	\$ -	\$ 2,388,031.20	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Administration - Other Costs:</b>							
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)		
Office Supplies		\$ 12,000.00					
Postage		\$ 4,000.00					
Fax Machines							
Copy Machines							
Advertising							
Promotion							
Training Expenses		\$ 19,000.00					
Other (Specify)							
IT, Finance, Admin (city Xfer)		\$ 249,479.00					
Unifroms		\$ 10,000.00					
<b>TOTAL</b>	\$ -	\$ 294,479.00	\$ -	\$ -	\$ -	\$ -	\$ -

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**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas		\$ 1,220.00			
Electric		\$ 24,000.00			
Water					
Sewer					
Trash Removal					
Janitorial					
Mowing					
Snow Removal		\$ 200.00			
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ 25,420.00	\$ -	\$ -	\$ -

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building					
Liability					
Equipment					
Office Rental					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement		\$ 12,500.00			
Repairs					
Fuel		\$ 1,200.00			
UPS					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ 13,700.00	\$ -	\$ -	\$ -

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**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs		\$ 37,500.00			
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ 37,500.00	\$ -	\$ -	\$ -

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs		\$ 27,900.00			
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ 27,900.00	\$ -	\$ -	\$ -

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees		\$ 1,200.00			
Iowa System / NCIC		\$ 75,000.00			
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ 76,200.00	\$ -	\$ -	\$ -

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
CAD System			\$ 136,000.00			
Mapping/GIS						
Logging Recorder			\$ 12,000.00			
Dispatcher Work Stations			\$ 800.00			
Software			\$ 168,000.00			
Upgrades			\$ 172,000.00			
Maintenance Agreements			\$ 52,000.00			
Repairs			\$ 3,800.00			
EMD						
Other (Specify)						
Comp Hardware			\$ 40,000.00			
Proff Serv			\$ 10,000.00			
Equip, Furn, Fix			\$ 49,600.00			
<b>TOTAL</b>	<b>\$ 644,200.00</b>	\$ -	\$ 644,200.00	\$ -	\$ -	\$ -

<b>Data Processing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
E911 Data Base/MSAG (Telephone Co)		\$ 1,400.00				
E911 Data Base/MSAG (Other)						
Other (Specify)		\$ 64.00				
<b>TOTAL</b>	<b>\$ 1,464.00</b>	\$ 1,464.00	\$ -	\$ -	\$ -	\$ -

<b>Addressing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Intersection Signage						
Resident Markers						
Contracted Services						
GIS (mapping)						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	\$ -	\$ -	\$ -	\$ -	\$ -

Reporting: July 1, 2019 through June 30, 2020

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Radio Infrastructure:** *Costs for leased and owned*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Radio Base					
Mobile					
Portable					
Handheld					
Pagers					
Repeaters					
Remote Transmitter Sites					
Towers		\$ 91,000.00			
Maintenance Agreements	\$ 785,000.00	\$ 112,000.00			
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 988,000.00</b>	<b>\$ 203,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Capital Expenditures:** *Non-recurring costs during this reporting timeframe on large expenses in the categories below*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Hardware					
Software					
CAD System					
Mapping					
Radio					
Logging Recorder					
Dispatcher Work Stations					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020 **Must Use This Form--Hand Written Forms Not Accepted** **Report due to HSEMD by January 1, 2021**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Loans						
Other (Specify)						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>GRAND TOTAL</b>	\$ 4,496,894.20	\$ 786,464.00	\$ 3,710,430.20	\$ -	\$ -	\$ -
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<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases						
Amount set aside for future projects						
Other (Specify)						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**Notes/Comments:** The Joint Communications Agency (PSAP) is an Internal Service Department, meaning we are funding by two (2) General Service Departments. The Cedar Rapids Police Department (75%) and the Cedar Rapids Fire Department (25%); respectively. We are 1 of 3 Primary PSAP's in Linn County. Although the Data Collection Sheet did not match all our budget sheets exactly, we did try and match them accordingly.

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232





**Reporting: July 1, 2019 through June 30, 2020**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2021**

To reflect all expenditures for operating the PSAP using the *accrual accounting basis* including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Administration - Personnel Costs:**      *For dispatching, administrative and/or managerial duties for dispatch center, and database management.*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Salary, to include overtime		\$ 457,177.00			
FICA		\$ 28,244.00			
IPERS		\$ 43,345.00			
Deferred Comp		\$ -			
Worker's Comp		\$ -			
Unemployment Ins		\$ -			
Health and Dental Ins		\$ 85,405.00			
Clothing Allowance		\$ 4,444.00			
Organization Dues		\$ 765.00			
Witness Fees		\$ -			
Longevity Pay		\$ 2,700.00			
Other (Specify)					
--- Medicare/LTD/Life Ins		\$ 7,485.00			
Education Stipend		\$ 4,185.00			
<b>TOTAL</b>	\$ 633,750.00	\$ -	\$ 633,750.00	\$ -	\$ -

**Administration - Other Costs:**

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Office Supplies		\$ 1,085.00			
Postage		\$ 33.00			
Fax Machines		\$ -			
Copy Machines		\$ 1,500.00			
Advertising		\$ 245.00			
Promotion		\$ 208.00			
Training Expenses	\$ 2,851.00	\$ 474.00			
Other (Specify)					
Pre-employment screening		\$ 552.00			
<b>TOTAL</b>	\$ 6,948.00	\$ 2,851.00	\$ 4,097.00	\$ -	\$ -



Reporting: July 1, 2019 through June 30, 2020      Must Use This Form--Hand Written Forms Not Accepted      Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<b>Utilities</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas					
Electric		\$ 2,147.00			
Water					
Sewer		\$ 22.00			
Trash Removal		\$ -			
Janitorial		\$ 1,070.00			
Mowing		\$ 500.00			
Snow Removal		\$ 500.00			
Other (Specify)					
<b>TOTAL</b>	\$ 4,239.00	\$ -	\$ 4,239.00	\$ -	\$ -

<b>Insurance</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building					
Liability		\$ 1,100.00			
Equipment					
Office Rental					
Other (Specify)					
<b>TOTAL</b>	\$ 1,100.00	\$ -	\$ 1,100.00	\$ -	\$ -

<b>Generator</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement					
Repairs					
Fuel					
UPS					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -



Reporting: July 1, 2019 through June 30, 2020      Must Use This Form--Hand Written Forms Not Accepted      Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the *accrual accounting basis* including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source-Insurance	Other Funding Source (specify)
Circuit Costs	\$ 13,959.00				
Hardware				\$ 79,130.00	
Software					
Upgrades					
Maintenance Agreements	\$ 5,845.00				
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 98,934.00</b>	<b>\$ 19,804.00</b>	<b>\$ -</b>	<b>\$ 79,130.00</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs		\$ 1,866.00			
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 1,866.00</b>	<b>\$ 1,866.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees					
Iowa System / NCIC		\$ 17,000.00			
Other (Specify)					
<b>TOTAL</b>	<b>\$ 17,000.00</b>	<b>\$ 17,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



Reporting: July 1, 2019 through June 30, 2020      Must Use This Form--Hand Written Forms Not Accepted      Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the *accrual accounting basis* including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
CAD System		\$ 10,015.00					
Mapping/GIS							
Logging Recorder							
Dispatcher Work Stations							
Software			\$ 1,880.00				
Upgrades							
Maintenance Agreements			\$ 4,856.00				
Repairs							
EMD							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 16,751.00</b>	<b>\$ 10,015.00</b>	<b>\$ 6,736.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Data Processing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
E911 Data Base/MSAG (Telephone Co)		\$ 840.00					
E911 Data Base/MSAG (Other)							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 840.00</b>	<b>\$ 840.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Intersection Signage							
Resident Markers							
Contracted Services							
GIS (mapping)		\$ 168.00					
Other (Specify)							
<b>TOTAL</b>	<b>\$ 168.00</b>	<b>\$ 168.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the *accrual accounting basis* including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Radio Infrastructure:** *Costs for leased and owned*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Radio Base					
Mobile					
Portable					
Handheld					
Pagers					
Repeaters					
Remote Transmitter Sites					
Towers	\$ 29,517.00				
Maintenance Agreements		\$ 155,189.00			
Repairs		\$ 2,209.00			
Other (Specify)					
Tower utilities (electric /LP)		\$ 7,680.00			
<b>TOTAL</b>	\$ 29,517.00	\$ 165,078.00	\$ -	\$ -	\$ -

**Capital Expenditures:** *Non-recurring costs during this reporting timeframe on large expenses in the categories below*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Hardware					
Software					
CAD System					
Mapping					
Radio					
Logging Recorder					
Dispatcher Work Stations					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -



Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.


<b>Debt Services: Paid on debt during the current reporting timeframe</b>				Other Funding	Other Funding
To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Source (specify)	Source (specify)
Loans					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Miscellaneous (Specify):</b>				Other Funding	Other Funding
	From 911 Surcharge	From General	From Sheriff	Source (specify)	Source (specify)
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>GRAND TOTAL</b>	\$ 976,191.00	\$ 63,195.00	\$ 833,866.00	\$ -	\$ 79,130.00	\$ -
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<b>Set Aside Funds:</b>				Other Funding	Other Funding
To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Source (specify)	Source (specify)
Amount set aside for future purchases					
Amount set aside for future projects					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

Notes/Comments:



**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

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**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Mike Kasper	<a href="mailto:mike.kasper@linncounty.org">mike.kasper@linncounty.org</a>	319-892-6100
	Name	Email	Phone
<b>Submitted by:</b>	Mike Kasper	<a href="mailto:mike.kasper@linncounty.org">mike.kasper@linncounty.org</a>	319-892-6100
	Name	Email	Phone
	Linn Co Sheriff's Office	Linn	
	PSAP Name	County	

<b>Administrative Data</b>	\$ 213,360.00	1,094	377	71,192	4
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	\$ 195,368.00		13,626		13
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>		
	Amount	Source
	Amount	Source
<b>Additional Debt</b>		
	Amount	Source
	Amount	Source

Reporting: July 1, 2019 through June 30, 2020

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<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>				
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime			\$ 988,932.00			
FICA			\$ 73,610.00			
IPERS			\$ 91,890.00			
Deferred Comp			\$ -			
Worker's Comp			\$ -			
Unemployment Ins			\$ -			
Health and Dental Ins			\$ 210,977.00			
Clothing Allowance			\$ 500.00			
Organization Dues			\$ -			
Witness Fees			\$ -			
Longevity Pay			\$ -			
Other (Specify)			\$ -			
LT Disability Ins			\$ 3,575.00			
Holiday Buyout			\$ 2,106.00			
<b>TOTAL</b>	\$ 1,371,590.00	\$ -	\$ 1,371,590.00	\$ -	\$ -	

<b>Administration - Other Costs:</b>						
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies			\$ 1,000.00			
Postage			\$ 250.00			
Fax Machines			\$ 250.00			
Copy Machines						
Advertising						
Promotion						
Training Expenses			\$ 2,000.00			
Other (Specify)						
Printers			\$ 1,500.00			
<b>TOTAL</b>	\$ 5,000.00	\$ -	\$ 5,000.00	\$ -	\$ -	

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**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas						
Electric						
Water						
Sewer						
Trash Removal						
Janitorial						
Mowing						
Snow Removal						
Other (Specify)						
<b>TOTAL</b>	<b>\$</b>	<b>-</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<u>Insurance</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building						
Liability						
Equipment						
Office Rental						
Other (Specify)						
<b>TOTAL</b>	<b>\$</b>	<b>-</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<u>Generator</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement			\$ 3,495.00			
Repairs						
Fuel						
UPS				\$ 5,000.00		
Other (Specify)						
<b>TOTAL</b>	<b>\$</b>	<b>8,495.00</b>	<b>\$ 3,495.00</b>	<b>\$ 5,000.00</b>	<b>\$ -</b>	<b>\$ -</b>



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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs					
Hardware					
Software					
Upgrades					
Maintenance Agreements	\$ 15,750.00				
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 15,750.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs					
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees					
Iowa System / NCIC			\$ 24,768.00		
Other (Specify)					
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 24,768.00</b>	<b>\$ -</b>	<b>\$ -</b>

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>								
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)		
CAD System								
Mapping/GIS								
Logging Recorder				\$ 12,125.00				
Dispatcher Work Stations								
Software								
Upgrades								
Maintenance Agreements				\$ 59,866.00				
Repairs								
EMD								
Other (Specify)								
<b>TOTAL</b>	<b>\$ 71,991.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 71,991.00</b>	<b>\$ -</b>	<b>\$ -</b>		

<b>Data Processing:</b>								
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)		
E911 Data Base/MSAG (Telephone Co)								
E911 Data Base/MSAG (Other)								
Other (Specify)								
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		

<b>Addressing:</b>								
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)		
Intersection Signage								
Resident Markers								
Contracted Services								
GIS (mapping)								
Other (Specify)								
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Radio Infrastructure: Costs for leased and owned</b>						Other Funding Source (specify)		Other Funding Source (specify)		
<u>To include, but not limited to:</u>			From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)		Other Funding Source (specify)		
Radio Base										
Mobile										
Portable										
Handheld										
Pagers										
Repeaters										
Remote Transmitter Sites										
Towers										
Maintenance Agreements										
Repairs										
Other (Specify)										
<b>TOTAL</b>	\$	-	\$	-	\$	-	\$	-	\$	-

<b>Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below</b>						Other Funding Source (specify)		Other Funding Source (specify)		
<u>To include, but not limited to:</u>			From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)		Other Funding Source (specify)		
Hardware										
Software										
CAD System										
Mapping										
Radio										
Logging Recorder										
Dispatcher Work Stations										
Maintenance Agreements										
Repairs										
Other (Specify)										
<b>TOTAL</b>	\$	-	\$	-	\$	-	\$	-	\$	-

Reporting: July 1, 2019 through June 30, 2020 **Must Use This Form--Hand Written Forms Not Accepted** Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>					
To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Loans					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Miscellaneous (Specify):</b>					
	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>GRAND TOTAL</b>	\$ 1,497,594.00	\$ 15,750.00	\$ 3,495.00	\$ 1,478,349.00	\$ -	\$ -
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<b>Set Aside Funds:</b>					
To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Amount set aside for future purchases					
Amount set aside for future projects					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

Reporting: July 1, 2019 through June 30, 2020

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Kenny Marlette	<a href="mailto:kmarlette@louisacountyia.gov">kmarlette@louisacountyia.gov</a>	319-523-4371
	Name	Email	Phone
<b>Submitted by:</b>	Kenny Marlette	<a href="mailto:kmarlette@louisacountyia.gov">kmarlette@louisacountyia.gov</a>	319-523-4371
	Name	Email	Phone
	Louisa CO Sheriff's Office	Louisa	
	PSAP Name	County	

<b>Administrative Data</b>	\$ 28,292.44				
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	\$ 140,130.79				
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>		
	Amount	Source
	Amount	Source
<b>Additional Debt</b>		
	Amount	Source
	Amount	Source

Reporting: July 1, 2019 through June 30, 2020

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Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>				
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime			\$ 261,027.10			
FICA			\$ 14,835.37			
IPERS			\$ 16,410.30			
Deferred Comp						
Worker's Comp						
Unemployment Ins						
Health and Dental Ins			\$ 16,571.81			
Clothing Allowance			\$ 500.00			
Organization Dues			\$ 1,249.00			
Witness Fees						
Longevity Pay			\$ 3,750.00			
Other (Specify)						
<b>TOTAL</b>	\$ 314,343.58	\$ -	\$ 314,343.58	\$ -	\$ -	

<b>Administration - Other Costs:</b>						
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies			\$ 1,500.00			
Postage			\$ 250.00			
Fax Machines			\$ 500.00			
Copy Machines			\$ 500.00			
Advertising			\$ 500.00			
Promotion						
Training Expenses	\$ 5,000.00		\$ 1,000.00			
Other (Specify)						
<b>TOTAL</b>	\$ 9,250.00	\$ 5,000.00	\$ 4,250.00	\$ -	\$ -	

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas			\$ 2,100.00		
Electric			\$ 6,500.00		
Water			\$ 2,500.00		
Sewer			\$ 1,750.00		
Trash Removal			\$ 850.00		
Janitorial					
Mowing					
Snow Removal					
Other (Specify)					
<b>TOTAL</b>	\$ 13,700.00	\$ -	\$ 13,700.00	\$ -	\$ -

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building			\$ 1,950.00		
Liability	\$ 4,800.00		\$ 200.00		
Equipment					
Office Rental					
Other (Specify)					
<b>TOTAL</b>	\$ 6,950.00	\$ 4,800.00	\$ 2,150.00	\$ -	\$ -

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement			\$ 1,750.00		
Repairs			\$ 700.00		
Fuel					
UPS					
Other (Specify)					
<b>TOTAL</b>	\$ 2,450.00	\$ -	\$ 2,450.00	\$ -	\$ -

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs					
Hardware					
Software					
Upgrades					
Maintenance Agreements	\$ 23,743.64				
Repairs	\$ 4,176.45				
Other (Specify)					
<b>TOTAL</b>	<b>\$ 27,920.09</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs			\$ 4,100.00		
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 4,100.00</b>	<b>\$ -</b>	<b>\$ 4,100.00</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees			\$ 1,250.00		
Iowa System / NCIC					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 1,250.00</b>	<b>\$ -</b>	<b>\$ 1,250.00</b>	<b>\$ -</b>	<b>\$ -</b>



Reporting: July 1, 2019 through June 30, 2020

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Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
CAD System						
Mapping/GIS						
Logging Recorder						
Dispatcher Work Stations						
Software						
Upgrades						
Maintenance Agreements				\$ 16,750.00		
Repairs						
EMD		\$ 1,200.00				
Other (Specify)						
<b>TOTAL</b>	<b>\$ 17,950.00</b>	<b>\$ 1,200.00</b>	<b>\$ -</b>	<b>\$ 16,750.00</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Data Processing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
E911 Data Base/MSAG (Telephone Co)						
E911 Data Base/MSAG (Other)						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Intersection Signage						
Resident Markers		\$ 4,054.28				
Contracted Services						
GIS (mapping)						
Other (Specify)						
<b>TOTAL</b>	<b>\$ 4,054.28</b>	<b>\$ 4,054.28</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020

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Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Radio Infrastructure:** *Costs for leased and owned*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Radio Base					
Mobile	\$ 13,447.04				
Portable	\$ 3,000.00				
Handheld					
Pagers	\$ 1,325.56				
Repeaters					
Remote Transmitter Sites					
Towers					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 17,772.60</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Capital Expenditures:** *Non-recurring costs during this reporting timeframe on large expenses in the categories below*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Hardware					
Software					
CAD System					
Mapping					
Radio					
Logging Recorder					
Dispatcher Work Stations					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020

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Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>					
To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Loans					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Miscellaneous (Specify):</b>					
	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>GRAND TOTAL</b>	\$ 419,740.55	\$ 60,746.97	\$ -	\$ 358,993.58	\$ -
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<b>Set Aside Funds:</b>					
To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Amount set aside for future purchases					
Amount set aside for future projects					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

Reporting: July 1, 2019 through June 30, 2020

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Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Tim McGee	<a href="mailto:mcgeet@lucasco.org">mcgeet@lucasco.org</a>	641-774-4411
	Name	Email	Phone
<b>Submitted by:</b>	Tim McGee	<a href="mailto:mcgeet@lucasco.org">mcgeet@lucasco.org</a>	641-774-4411
	Name	Email	Phone
	Lucas County Sheriffs Office	Lucas	
	PSAP Name	County	

<b>Administrative Data</b>	\$ 22,722.91	295		1	2
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	\$ 141,183.57		1,846		5
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$ 310.57	Interest
	Amount	Source
	\$ 450.00	Signs
	Amount	Source
<b>Additional Debt</b>		
	Amount	Source
	Amount	Source

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)		
Salary, to include overtime	\$ 12,361.23		\$ 211,191.53				
FICA	\$ 944.63						
IPERS	\$ 1,166.76						
Deferred Comp							
Worker's Comp							
Unemployment Ins							
Health and Dental Ins							
Clothing Allowance							
Organization Dues	\$ 142.00		\$ 150.00				
Witness Fees							
Longevity Pay							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 225,956.15</b>	<b>\$ 14,614.62</b>	<b>\$ -</b>	<b>\$ 211,341.53</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administration - Other Costs:</b>							
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)		
Office Supplies	\$ 981.97		\$ 750.00				
Postage			\$ 55.00				
Fax Machines							
Copy Machines			\$ 279.00				
Advertising	\$ 101.30		\$ 169.50				
Promotion							
Training Expenses	\$ 187.80		\$ 1,312.00				
Other (Specify)							
<b>TOTAL</b>	<b>\$ 3,836.57</b>	<b>\$ 1,271.07</b>	<b>\$ -</b>	<b>\$ 2,565.50</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas			\$ 1,666.30		
Electric					
Water			\$ 339.00		
Sewer					
Trash Removal			\$ 390.00		
Janitorial			\$ 925.00		
Mowing			\$ 350.00		
Snow Removal			\$ 740.00		
Other (Specify)					
<b>TOTAL</b>	\$ 4,410.30	\$ -	\$ 4,410.30	\$ -	\$ -

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building			\$ 1,406.00		
Liability					
Equipment	\$ 876.00				
Office Rental					
Other (Specify)					
<b>TOTAL</b>	\$ 2,282.00	\$ 876.00	\$ 1,406.00	\$ -	\$ -

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement			\$ 614.00		
Repairs					
Fuel					
UPS					
Other (Specify)					
<b>TOTAL</b>	\$ 614.00	\$ -	\$ 614.00	\$ -	\$ -

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs			\$ 3,460.00		
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	\$ 3,460.00	\$ -	\$ 3,460.00	\$ -	\$ -

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs			\$ 3,974.70		
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify) Cell Phone	\$ 1,972.52				
<b>TOTAL</b>	\$ 5,947.22	\$ 1,972.52	\$ 3,974.70	\$ -	\$ -

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees			\$ 2,394.00		
Iowa System / NCIC			\$ 4,284.00		
Other (Specify) Mobile Broadband			\$ 1,650.00		
<b>TOTAL</b>	\$ 8,328.00	\$ -	\$ 8,328.00	\$ -	\$ -

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
CAD System		\$ 6,375.00					
Mapping/GIS		\$ 23,781.50					
Logging Recorder							
Dispatcher Work Stations							
Software							
Upgrades							
Maintenance Agreements		\$ 5,200.00		\$ 2,050.00			
Repairs							
EMD							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 37,406.50</b>	<b>\$ 35,356.50</b>	<b>\$ -</b>	<b>\$ 2,050.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Data Processing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
E911 Data Base/MSAG (Telephone Co)		\$ 12,481.85					
E911 Data Base/MSAG (Other)		\$ 2,215.95					
Other (Specify)							
<b>TOTAL</b>	<b>\$ 14,697.80</b>	<b>\$ 14,697.80</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Intersection Signage		\$ 969.00					
Resident Markers		\$ 916.92					
Contracted Services							
GIS (mapping)							
Other (Specify) mileage		\$ 844.12					
<b>TOTAL</b>	<b>\$ 2,730.04</b>	<b>\$ 2,730.04</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Radio Infrastructure:** *Costs for leased and owned*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Radio Base					
Mobile	\$ 10,449.75				
Portable					
Handheld	\$ 26,151.28				
Pagers	\$ 8,602.28				
Repeaters	\$ 3,073.62				
Remote Transmitter Sites					
Towers					
Maintenance Agreements					
Repairs	\$ 993.50				
Other (Specify)					
<b>TOTAL</b>	<b>\$ 49,270.43</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Capital Expenditures:** *Non-recurring costs during this reporting timeframe on large expenses in the categories below*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Hardware	\$ 2,654.00				
Software					
CAD System					
Mapping					
Radio					
Logging Recorder					
Dispatcher Work Stations	\$ 33,144.86				
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 35,798.86</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>					
To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Loans					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Miscellaneous (Specify):</b>					
	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>GRAND TOTAL</b>	\$ 394,737.87	\$ 156,587.84	\$ -	\$ 238,150.03	\$ -
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<b>Set Aside Funds:</b>					
To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Amount set aside for future purchases					
Amount set aside for future projects					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Arden Kopischke	lyonema@lyoncountyiowa.com	712-472-8330
	Name	Email	Phone
<b>Submitted by:</b>	Arden Kopischke	lyonema@lyoncountyiowa.com	712-472-8330
	Name	Email	Phone
	Lyon Co Sheriff's Office	Lyon	
	PSAP Name	County	

<b>Administrative Data</b>	\$ 47,454.11	NA	NA	NA	1
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	\$ 155,819.74		2,318		8
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$ 12,778.00	Intrest
	Amount	Source
	\$ 1,000.00	ICAP Grant
	Amount	Source
<b>Additional Debt</b>		
	Amount	Source
	Amount	Source

Reporting: July 1, 2019 through June 30, 2020

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime				\$ 438,268.46			
FICA				\$ 32,057.38			
IPERS				\$ 43,568.72			
Deferred Comp				\$ 3,900.00			
Worker's Comp				\$ 1,239.00			
Unemployment Ins				\$ 450.00			
Health and Dental Ins				\$ 79,225.17			
Clothing Allowance							
Organization Dues							
Witness Fees							
Longevity Pay							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 598,708.73</b>	\$ -	\$ -	\$ 598,708.73	\$ -	\$ -	

<b>Administration - Other Costs:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies		\$ 326.41		\$ 1,855.32			
Postage				\$ 254.00			
Fax Machines				\$ 1,899.97			
Copy Machines				\$ 751.93			
Advertising							
Promotion							
Training Expenses				\$ 1,414.00			
Other (Specify)							
<b>TOTAL</b>	<b>\$ 6,501.63</b>	\$ 326.41	\$ -	\$ 6,175.22	\$ -	\$ -	

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas			\$ 2,151.77		
Electric			\$ 5,795.79		
Water			\$ 695.00		
Sewer			\$ 750.00		
Trash Removal			\$ 210.00		
Janitorial			\$ 2,061.60		
Mowing					
Snow Removal			\$ 850.00		
Other (Specify)					
<b>TOTAL</b>	\$ 12,514.16	\$ -	\$ 12,514.16	\$ -	\$ -

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building					
Liability	\$ 1,102.26				
Equipment					
Office Rental					
Other (Specify)					
<b>TOTAL</b>	\$ 1,102.26	\$ -	\$ -	\$ -	\$ -

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement			\$ 1,500.00		
Repairs					
Fuel					
UPS					
Other (Specify)					
<b>TOTAL</b>	\$ 1,500.00	\$ -	\$ 1,500.00	\$ -	\$ -

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 37,500.00				
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 37,500.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs					
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees			\$ 286.00		
Iowa System / NCIC			\$ 4,140.00		
Other (Specify)					
<b>TOTAL</b>	<b>\$ 4,426.00</b>	<b>\$ -</b>	<b>\$ 4,426.00</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020

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Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
CAD System							
Mapping/GIS							
Logging Recorder							
Dispatcher Work Stations							
Software							
Upgrades		\$ 5,321.00					
Maintenance Agreements		\$ 8,820.00					
Repairs		\$ 44,294.43					
EMD							
Other (Specify)							
<b>TOTAL</b>		<b>\$ 58,435.43</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Data Processing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
E911 Data Base/MSAG (Telephone Co)		\$ 25,999.26					
E911 Data Base/MSAG (Other)							
Other (Specify)							
<b>TOTAL</b>		<b>\$ 25,999.26</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Intersection Signage		\$ 1,940.00					
Resident Markers							
Contracted Services		\$ 3,000.00					
GIS (mapping)							
Other (Specify)							
<b>TOTAL</b>		<b>\$ 4,940.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020

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Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Radio Infrastructure: Costs for leased and owned</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Radio Base							
Mobile							
Portable							
Handheld							
Pagers		\$ 8,100.00					
Repeaters		\$ 12,663.11					
Remote Transmitter Sites							
Towers							
Maintenance Agreements							
Repairs		\$ 598.62					
Other (Specify)							
<b>TOTAL</b>	<b>\$ 21,361.73</b>	<b>\$ 21,361.73</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Hardware							
Software							
CAD System							
Mapping							
Radio							
Logging Recorder							
Dispatcher Work Stations							
Maintenance Agreements							
Repairs							
Other (Specify)							
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



Reporting: July 1, 2019 through June 30, 2020

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Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Loans						
Other (Specify)						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>GRAND TOTAL</b>	\$ 772,989.20	\$ 149,665.09	\$ -	\$ 623,324.11	\$ -	\$ -
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<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases	\$ 631,413.00					
Amount set aside for future projects						
Other (Specify)						
<b>TOTAL</b>	\$ 631,413.00	\$ 631,413.00	\$ -	\$ -	\$ -	\$ -

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

Reporting: July 1, 2019 through June 30, 2020

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Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Jason Barnes	<a href="mailto:jbarnes@madisoncoia.us">jbarnes@madisoncoia.us</a>	515-462-3575
	Name	Email	Phone
<b>Submitted by:</b>	Diane Sefrit	<a href="mailto:sci911@mediacombb.net">sci911@mediacombb.net</a>	712-523-3367
	Name	Email	Phone
	Madison Co Sheriff's Office	Madison- SCI Regional	
	PSAP Name	County	

<b>Administrative Data</b>	N/A	376	N/A	18,180	2
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	N/A		2,820		5
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$ 31,852.76	State Payout
	Amount	Source
	Amount	Source
<b>Additional Debt</b>		
	Amount	Source
	Amount	Source

Reporting: July 1, 2019 through June 30, 2020

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Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>				
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime			\$ 226,000.00			
FICA			\$ 17,289.00			
IPERS			\$ 23,075.00			
Deferred Comp						
Worker's Comp						
Unemployment Ins						
Health and Dental Ins			\$ 116,331.00			
Clothing Allowance						
Organization Dues						
Witness Fees						
Longevity Pay						
Other (Specify)						
<b>TOTAL</b>	\$ 382,695.00	\$ -	\$ 382,695.00	\$ -	\$ -	

<b>Administration - Other Costs:</b>						
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies			\$ 1,100.00			
Postage			\$ 400.00			
Fax Machines						
Copy Machines						
Advertising						
Promotion						
Training Expenses			\$ 750.00			
Other (Specify)						
<b>TOTAL</b>	\$ 2,250.00	\$ -	\$ 2,250.00	\$ -	\$ -	

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas			\$ 3,000.00		
Electric			\$ 16,000.00		
Water			\$ 4,250.00		
Sewer			\$ 4,250.00		
Trash Removal			\$ 1,800.00		
Janitorial					
Mowing					
Snow Removal					
Other (Specify)					
<b>TOTAL</b>	\$ 29,300.00	\$ -	\$ 29,300.00	\$ -	\$ -

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building					
Liability					
Equipment			\$ 5,414.00		
Office Rental					
Other (Specify)					
<b>TOTAL</b>	\$ 5,414.00	\$ -	\$ 5,414.00	\$ -	\$ -

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement			\$ 350.00		
Repairs					
Fuel					
UPS					
Other (Specify)					
<b>TOTAL</b>	\$ 350.00	\$ -	\$ 350.00	\$ -	\$ -

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**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs			INCLUDED W/911		
Hardware			INCLUDED W/911		
Software			INCLUDED W/911		
Upgrades			INCLUDED W/911		
Maintenance Agreements			INCLUDED W/911		
Repairs			INCLUDED W/911		
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs			N/A		
Hardware			N/A		
Software			N/A		
Upgrades			N/A		
Maintenance Agreements			N/A		
Repairs			N/A		
Other (Specify)			N/A		
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees			\$ 2,261.41		
Iowa System / NCIC			\$ 4,320.00		
Other (Specify)					
<b>TOTAL</b>	\$ 6,581.41	\$ -	\$ 6,581.41	\$ -	\$ -

Reporting: July 1, 2019 through June 30, 2020

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<b>Operations:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
CAD System				N/A		
Mapping/GIS				N/A		
Logging Recorder				N/A		
Dispatcher Work Stations				N/A		
Software				N/A		
Upgrades				N/A		
Maintenance Agreements				N/A		
Repairs				N/A		
EMD				N/A		
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Data Processing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
E911 Data Base/MSAG (Telephone Co)				N/A		
E911 Data Base/MSAG (Other)				N/A		
Other (Specify)				N/A		
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Intersection Signage				N/A		
Resident Markers				N/A		
Contracted Services				N/A		
GIS (mapping)				N/A		
Other (Specify)				N/A		
				N/A		
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Radio Infrastructure: Costs for leased and owned</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Radio Base				INCLUDED		
Mobile				INCLUDED		
Portable				INCLUDED		
Handheld				INCLUDED		
Pagers				INCLUDED		
Repeaters				INCLUDED		
Remote Transmitter Sites				INCLUDED		
Towers				INCLUDED		
Maintenance Agreements				INCLUDED		
Repairs				INCLUDED		
Other (Specify)				INCLUDED		
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Hardware		\$ 8,090.61		N/A		
Software				N/A		
CAD System				N/A		
Mapping				N/A		
Radio		\$ 23,762.15		N/A		
Logging Recorder				N/A		
Dispatcher Work Stations				N/A		
Maintenance Agreements				N/A		
Repairs				N/A		
Other (Specify)				N/A		
<b>TOTAL</b>	<b>\$ 31,852.76</b>	<b>\$ 31,852.76</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Debt Services:** Paid on debt during the current reporting timeframe

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Loans			N/A		
Other (Specify)			N/A		
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

**Miscellaneous (Specify):**

	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>GRAND TOTAL</b>	\$ 458,443.17	\$ 31,852.76	\$ -	\$ 426,590.41	\$ -
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**Set Aside Funds:**

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Amount set aside for future purchases					
Amount set aside for future projects					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

**Notes/Comments:**

**Reminders**

\*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.  
 \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.  
 \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232



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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	<u>Cheryl Eklofe</u>	<u>eklofe@mahaskacounty.org</u>	<u>641-672-1209 Ext 2</u>
	Name	Email	Phone
<b>Submitted by:</b>	<u>Cheryl Eklofe</u>	<u>eklofe@mahaskacounty.org</u>	<u>641-672-1209 Ext 2</u>
	Name	Email	Phone
	<u>Mahaska Co E911 Center - Oskaloosa</u>	<u>Mahaska</u>	
	PSAP Name	County	

<b>Administrative Data</b>	<u>\$ 55,549.43</u>	<u>962</u>	<u>0</u>	<u>32,838</u>	<u>5</u>
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	<u>\$ 197,470.39</u>		<u>4,882</u>		<u>12</u>
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	<u>\$ 780,722.87</u>	<u>Mahaska County EMA</u>
	Amount	Source
	<u>\$ 4,962.69</u>	<u>Surcharge Interest</u>
	Amount	Source
<b>Additional Debt</b>	<u></u>	<u></u>
	Amount	Source
	<u></u>	<u></u>
	Amount	Source

Reporting: July 1, 2019 through June 30, 2020

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Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime					\$ 500,335.01		
FICA					\$ 37,488.04		
IPERS					\$ 48,221.85		
Deferred Comp							
Worker's Comp							
Unemployment Ins							
Health and Dental Ins					\$ 153,660.32		
Clothing Allowance					\$ 302.25		
Organization Dues							
Witness Fees							
Longevity Pay							
Other (Specify) Sick Leave					\$ 3,331.83		
<b>TOTAL</b>	<b>\$ 743,339.30</b>	\$ -	\$ -	\$ -	\$ 743,339.30	\$ -	

<b>Administration - Other Costs:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Office Supplies					\$ 3,113.40	
Postage						
Fax Machines						
Copy Machines					\$ 2,654.51	
Advertising						
Promotion						
Training Expenses					\$ 6,470.27	
Other (Specify)						
Vehicle Fuel					\$ 149.83	
MCG					\$ 1,912.36	
<b>TOTAL</b>	<b>\$ 14,300.37</b>	\$ -	\$ -	\$ -	\$ 14,300.37	\$ -

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas						
Electric					\$ 630.66	
Water						
Sewer						
Trash Removal						
Janitorial						
Mowing						
Snow Removal						
Other (Specify)						
<b>TOTAL</b>	<b>\$</b>	<b>630.66</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 630.66</b>	<b>\$ -</b>

<u>Insurance</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building						
Liability						
Equipment						
Office Rental						
Other (Specify)						
<b>TOTAL</b>	<b>\$</b>	<b>-</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<u>Generator</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement						
Repairs						
Fuel						
UPS						
Other (Specify) Service					\$ 325.00	
<b>TOTAL</b>	<b>\$</b>	<b>325.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 325.00</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs					
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify) Zetron	\$ 48,862.61				
911 Conversion/Splice Fiber	\$ 1,837.50				
<b>TOTAL</b>	<b>\$ 50,700.11</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs					
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs	\$ 540.00				
Other (Specify)					
CenturyLink Phone -Monthly Billings				\$ 8,437.53	
<b>TOTAL</b>	<b>\$ 8,977.53</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 8,437.53</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees					
Iowa System / NCIC				\$ 8,664.00	
Other (Specify) Aladtec				\$ 2,423.00	
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 11,087.00</b>	<b>\$ -</b>

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<b>Operations:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
CAD System		\$ 12,300.00					
Mapping/GIS		\$ 13,416.00					
Logging Recorder							
Dispatcher Work Stations		\$ 816.53					
Software		\$ 500.00			\$ 1,830.01		
Upgrades							
Maintenance Agreements							
Repairs					\$ 305.00		
EMD							
Other (Specify) APCO Memberships					\$ 433.00		
Fire Extinguisher Service					\$ 35.00		
eDispatch		\$ 2,916.00					
Networkfleet		\$ 14,488.95					
<b>TOTAL</b>	<b>\$ 47,040.49</b>	<b>\$ 44,437.48</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,603.01</b>	<b>\$ -</b>	

<b>Data Processing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
E911 Data Base/MSAG (Telephone Co)		\$ 6,885.60					
E911 Data Base/MSAG (Other)							
Other (Specify) Circuit Lines		\$ 4,464.00					
<b>TOTAL</b>	<b>\$ 11,349.60</b>	<b>\$ 11,349.60</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

<b>Addressing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Intersection Signage							
Resident Markers							
Contracted Services							
GIS (mapping)							
Other (Specify)							
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Radio Infrastructure: Costs for leased and owned</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Radio Base							
Mobile							
Portable							
Handheld							
Pagers							
Repeaters							
Remote Transmitter Sites							
Towers							
Maintenance Agreements		\$ 11,770.00					
Repairs							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 11,770.00</b>	<b>\$ 11,770.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Hardware							
Software							
CAD System							
Mapping							
Radio							
Logging Recorder							
Dispatcher Work Stations							
Maintenance Agreements							
Repairs							
Other (Specify)							
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Loans						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Comm Trailer Mobile Router		\$ 3,061.00				
Consultant -Radio System		\$ 750.00				
Ham Radio Antenna/Base		\$ 4,192.89				
<b>TOTAL</b>	<b>\$ 8,003.89</b>	<b>\$ 8,003.89</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>GRAND TOTAL</b>	<b>\$ 907,523.95</b>	<b>\$ 126,801.08</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 780,722.87</b>	<b>\$ -</b>

<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases						
Amount set aside for future projects		\$ 433,272.11				
Other (Specify)						
<b>TOTAL</b>	<b>\$ 433,272.11</b>	<b>\$ 433,272.11</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Notes/Comments:** \*\*Wireless Surcharged Received \$185470.39 + GIS Grant \$12000.00 = \$197,470.39

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

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**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	<u>Marcia Slycord</u>	<u>mslycord@cityofpella.com</u>	<u>641-628-4921</u>
	Name	Email	Phone
<b>Submitted by:</b>	<u>Marcia Slycord</u>	<u>mslycord@cityofpella.com</u>	<u>641-628-4921</u>
	Name	Email	Phone
	<u>Pella Police Department</u>	<u>Marion</u>	
	PSAP Name	County	

<b>Administrative Data</b>	<u>\$ 110,586.00</u>	<u>258</u>	<u>10</u>	<u>2</u>
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls
	<u>\$ 69,239.00</u>		<u>1,019</u>	<u>5</u>
	Wireless Surcharge Received		Number of Wireless Calls	Authorized FTE Telecommunicators

<b>Additional Revenues</b>	<u>\$ 6,000.00</u>	<u>GIS Grant</u>
	Amount	Source
	<u>\$ 4,153.00</u>	<u>Fuel tax refund (188), address markers (1750), interest (2215)</u>
	Amount	Source
<b>Additional Debt</b>	<u></u>	<u></u>
	Amount	Source
	<u></u>	<u></u>
	Amount	Source



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<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding	Other Funding	
					Source: City of Pella	Source (specify)	
Salary, to include overtime	\$	38,050.00			\$ 360,890.00		
FICA	\$	1,644.00			\$ 27,021.00		
IPERS	\$	2,062.00			\$ 33,439.00		
Deferred Comp							
Worker's Comp					\$ 1,235.00		
Unemployment Ins							
Health and Dental Ins	\$	1,704.00			\$ 44,000.00		
Clothing Allowance					\$ 625.00		
Organization Dues	\$	118.00					
Witness Fees							
Longevity Pay							
Other (Specify)							
Vision - \$2.88	\$	3.00					
<b>TOTAL</b>	<b>\$</b>	<b>510,791.00</b>	<b>\$ 43,581.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 467,210.00</b>	<b>\$ -</b>

<b>Administration - Other Costs:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding	Other Funding	
					Source: City of Pella	Source (specify)	
Office Supplies					\$ 289.00		
Postage					\$ 92.00		
Fax Machines							
Copy Machines					\$ 727.00		
Advertising	\$	16.00					
Promotion							
Training Expenses	\$	3,194.00			\$ 605.00		
Other (Specify)							
APCO/NENA training	\$	95.00					

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<b>TOTAL</b>	\$	<b>5,018.00</b>	\$	3,305.00	\$	-	\$	-	\$	1,713.00	\$	-
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**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

		From 911 Surcharge	From General	From Sheriff	Other Funding	Other Funding	
<u>Utilities</u>					Source: City of Pella	Source (specify)	
Gas					\$ 407.00		
Electric					\$ 1,098.00		
Water					\$ 30.00		
Sewer					\$ 24.00		
Trash Removal							
Janitorial					\$ 98.00		
Mowing							
Snow Removal							
Other (Specify)							
<b>TOTAL</b>	\$	<b>1,657.00</b>	\$ -	\$ -	\$ -	\$ 1,657.00	\$ -

		From 911 Surcharge	From General	From Sheriff	Other Funding	Other Funding	
<u>Insurance</u>					Source: City of Pella	Source (specify)	
Building					\$ 385.00		
Liability							
Equipment							
Office Rental							
Other (Specify)							
<b>TOTAL</b>	\$	<b>385.00</b>	\$ -	\$ -	\$ -	\$ 385.00	\$ -

		From 911 Surcharge	From General	From Sheriff	Other Funding	Other Funding
<u>Generator</u>					Source: City of Pella	Source (specify)
Maintenance Agreement						
Repairs						

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Fuel					\$ 70.00	
UPS						
Other (Specify)						
Generator Service					\$ 280.00	
<b>TOTAL</b>	<b>\$</b>	<b>350.00</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>

**Communications:**

To include, but not limited to:

	From 911 Surcharge	From General	From Sheriff	Other Funding	Other Funding
<b>E911 Telephone System</b>				Source: City of Pella	Source (specify)
Circuit Costs	\$ 19,158.00				
Hardware	\$ 1,601.00				
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 20,759.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Administrative Phone System**

	From 911 Surcharge	From General	From Sheriff	Other Funding	Other Funding
				Source: City of Pella	Source (specify)
Circuit Costs				\$ 2,561.00	
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 2,561.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,561.00</b>	<b>\$ -</b>

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Other	From 911 Surcharge	From General	From Sheriff	Source: City of Pella	Source (specify)
Internet Fees				\$ 6,375.00	
Iowa System / NCIC				\$ 5,136.00	
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ 11,511.00	\$ -

Operations: To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source: City of Pella	Other Funding Source (specify)
CAD System					
Mapping/GIS	\$ 5,565.00				
Logging Recorder					
Dispatcher Work Stations					
Software					
Upgrades					
Maintenance Agreements				\$ 25,709.00	
Repairs					
EMD	\$ 10,851.00				
Other (Specify) ORACLE x 4 QTRs	\$ 164.00				
Rapid Reproductions	\$ 4,118.00				
Paper maps	\$ 216.00				
<b>TOTAL</b>	\$ 20,914.00	\$ -	\$ -	\$ 25,709.00	\$ -

Data Processing: To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source: City of Pella	Other Funding Source (specify)
E911 Data Base/MSAG (Telephone Co)					
E911 Data Base/MSAG (Other)	\$ 2,922.00				
Other (Specify)					

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TOTAL	\$	2,922.00	\$	2,922.00	\$	-	\$	-	\$	-	\$	-
<b>Addressing:</b>										Other Funding	Other Funding	
<u>To include, but not limited to:</u>		From 911 Surcharge		From General	From Sheriff	Source: City of Pella	Source (specify)					
Intersection Signage	\$	2,076.00										
Resident Markers	\$	4,498.00										
Contracted Services												
GIS (mapping)	\$	4,244.00										
Other (Specify) nuts, bolts,washers	\$	42.00										
Truck Expenses (fuel, oil changes,repairs)	\$	1,794.00										
<b>TOTAL</b>	<b>\$</b>	<b>12,654.00</b>	<b>\$</b>	<b>12,654.00</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>

<b>Radio Infrastructure: Costs for leased and owned</b>										Other Funding	Other Funding	
<u>To include, but not limited to:</u>		From 911 Surcharge		From General	From Sheriff	Source: City of Pella	Source (specify)					
Radio Base												
Mobile												
Portable												
Handheld												
Pagers												
Repeaters												
Remote Transmitter Sites												
Towers												
Maintenance Agreements	\$	570.00				\$	8,500.00					
Repairs												
Other (Specify)												
<b>TOTAL</b>	<b>\$</b>	<b>9,070.00</b>	<b>\$</b>	<b>570.00</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>8,500.00</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>

<b>Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below</b>										Other Funding	Other Funding	
<u>To include, but not limited to:</u>		From 911 Surcharge		From General	From Sheriff	Source: City of Pella	Source (specify)					

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Hardware							
Software							
CAD System							
Mapping							
Radio							
Logging Recorder							
Dispatcher Work Stations							
Maintenance Agreements	\$ 3,232.00						
Repairs							
Other (Specify)							
Headset/LED position light/phone interface(ZE	\$ 8,058.00						
Generator Repairs						\$ 7,396.00	
<b>TOTAL</b>	<b>\$ 18,686.00</b>	\$ 11,290.00	\$ -	\$ -	\$ 7,396.00	\$ -	

<b>Debt Services: Paid on debt during the current reporting timeframe</b>							Other Funding	Other Funding
<u>To include, but not limited to:</u>		From 911 Surcharge		From General	From Sheriff	Source: City of Pella	Source (specify)	
Loans								
Other (Specify)								
<b>TOTAL</b>	<b>\$ -</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

<b>Miscellaneous (Specify):</b>							Other Funding	Other Funding
		From 911 Surcharge		From General	From Sheriff	Source: City of Pella	Source (specify)	
<b>TOTAL</b>	<b>\$ -</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

<b>GRAND TOTAL</b>	<b>\$ 642,987.00</b>	\$ 115,995.00	\$ -	\$ -	\$ 526,992.00	\$ -	
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<b>Set Aside Funds:</b>							Other Funding	Other Funding
<u>To include, but not limited to:</u>		From 911 Surcharge		From General	From Sheriff	Source: City of Pella	Source (specify)	
Amount set aside for future purchases	\$ 300,000.00							
Amount set aside for future projects								

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

Other (Specify)						
<b>TOTAL</b>	<b>\$ 300,000.00</b>	<b>\$ 300,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Notes/Comments:

Reminders

\*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.  
 \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.  
 \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

Reporting: July 1, 2019 through June 30, 2020

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Michelle Kingrey	<a href="mailto:mkingrey@marioncountyiowa.gov">mkingrey@marioncountyiowa.gov</a>	641-828-2220
	Name	Email	Phone

<b>Submitted by:</b>	Michelle Kingrey	<a href="mailto:mkingrey@marioncountyiowa.gov">mkingrey@marioncountyiowa.gov</a>	641-828-2220
	Name	Email	Phone

Marion Co Sheriff's Office	Marion
PSAP Name	County

<b>Administrative Data</b>	\$ 110,586.00	869			3
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	\$ 69,239.00		5,276		
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$ 6,000.00	GIS Grant
	Amount	Source

\$ 4,153.00	911 Markers, fuel tax, interest
Amount	Source

<b>Additional Debt</b>		
	Amount	Source

Amount	Source



Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>				
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime	\$ 38,050.00		\$ 333,775.00			
FICA	\$ 1,644.00		\$ 32,225.00			
IPERS	\$ 2,062.00		\$ 27,621.00			
Deferred Comp						
Worker's Comp						
Unemployment Ins						
Health and Dental Ins	\$ 1,704.00		\$ 82,233.00			
Clothing Allowance						
Organization Dues	\$ 118.00					
Witness Fees						
Longevity Pay						
Other (Specify)						
Vision Ins	\$ 3.00					
Labor relations			\$ 1,008.00			
<b>TOTAL</b>	<b>\$ 520,443.00</b>	\$ 43,581.00	\$ -	\$ 476,862.00	\$ -	

<b>Administration - Other Costs:</b>						
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies			\$ 5,584.00			
Postage						
Fax Machines						
Copy Machines						
Advertising	\$ 16.00					
Promotion						
Training Expenses	\$ 4,484.00		\$ 1,774.00			
Other (Specify)						
Notary Fee			\$ 150.00			
Pre-employment physical			\$ 342.00			
<b>TOTAL</b>	<b>\$ 12,350.00</b>	\$ 4,500.00	\$ -	\$ 7,850.00	\$ -	

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas					
Electric			\$ 9,911.00		
Water			\$ 598.00		
Sewer					
Trash Removal			\$ 84.00		
Janitorial					
Mowing					
Snow Removal					
Other (Specify)					
Direct TV			\$ 579.00		
<b>TOTAL</b>	\$ 11,172.00	\$ -	\$ 11,172.00	\$ -	\$ -

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building		\$ 163.00			
Liability					
Equipment					
Office Rental					
Other (Specify)					
<b>TOTAL</b>	\$ 163.00	\$ 163.00	\$ -	\$ -	\$ -

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement					
Repairs					
Fuel					
UPS					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

Reporting: July 1, 2019 through June 30, 2020

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Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 19,158.00				
Hardware	\$ 1,601.00				
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 20,759.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs			\$ 10,748.00		
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 10,748.00</b>	<b>\$ -</b>	<b>\$ 10,748.00</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees					
Iowa System / NCIC			\$ 10,680.00		
Other (Specify)					
<b>TOTAL</b>	<b>\$ 10,680.00</b>	<b>\$ -</b>	<b>\$ 10,680.00</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
CAD System						
Mapping/GIS		\$ 5,565.00				
Logging Recorder						
Dispatcher Work Stations				\$ 710.00		
Software						
Upgrades						
Maintenance Agreements				\$ 15,744.00		
Repairs						
EMD		\$ 10,832.00				
Other (Specify)						
Oracle		\$ 164.00				
Rapid Reproductions		\$ 4,118.00				
Paper Maps		\$ 216.00				
<b>TOTAL</b>	<b>\$ 37,349.00</b>	<b>\$ 20,895.00</b>	<b>\$ -</b>	<b>\$ 16,454.00</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Data Processing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
E911 Data Base/MSAG (Telephone Co)						
E911 Data Base/MSAG (Other)		\$ 2,922.00				
Other (Specify)						
<b>TOTAL</b>	<b>\$ 2,922.00</b>	<b>\$ 2,922.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Intersection Signage		\$ 2,076.00				
Resident Markers		\$ 4,498.00				
Contracted Services						
GIS (mapping)		\$ 4,244.00				
Other (Specify) Truck Expenses		\$ 1,794.00				
Nuts,bolts, washers		\$ 42.00				
<b>TOTAL</b>	<b>\$ 12,654.00</b>	<b>\$ 12,654.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020

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Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Radio Infrastructure: Costs for leased and owned</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Radio Base						
Mobile						
Portable						
Handheld						
Pagers						
Repeaters						
Remote Transmitter Sites						
Towers						
Maintenance Agreements				\$ 534.00		
Repairs						
Other (Specify)						
<b>TOTAL</b>	<b>\$ 534.00</b>	\$ -	\$ -	\$ 534.00	\$ -	\$ -

<b>Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Hardware						
Software						
CAD System						
Mapping						
Radio						
Logging Recorder						
Dispatcher Work Stations						
Maintenance Agreements		\$ 3,232.00				
Repairs						
Other (Specify)						
<b>TOTAL</b>	<b>\$ 3,232.00</b>	\$ 3,232.00	\$ -	\$ -	\$ -	\$ -

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Loans						
Other (Specify)						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>GRAND TOTAL</b>	\$ 643,006.00	\$ 108,543.00	\$ 163.00	\$ 534,300.00	\$ -	\$ -
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<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases		\$ 300,000.00				
Amount set aside for future projects						
Other (Specify)						
<b>TOTAL</b>	\$ 300,000.00	\$ 300,000.00	\$ -	\$ -	\$ -	\$ -

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Rhonda Braudis	<a href="mailto:rbraudis@marshalltown-ia.gov">rbraudis@marshalltown-ia.gov</a>	641-754-4750
	Name	Email	Phone
<b>Submitted by:</b>	Rhonda Braudis	<a href="mailto:rbraudis@marshalltown-ia.gov">rbraudis@marshalltown-ia.gov</a>	641-754-4750
	Name	Email	Phone
	Marshall County Communications Center	Marshall	
	PSAP Name	County	

<b>Administrative Data</b>	\$ 112,322.69	15,194		63,169	5
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	\$ 225,761.18		11,083		14 + 1 Director
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$ 31,852.76	Wireless Carryover Grant
	Amount	Source
	\$ 9,590.23	Interest on Investments
	Amount	Source
<b>Additional Debt</b>		
	Amount	Source
	Amount	Source

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime			\$ 762,675.89				
FICA			\$ 56,132.23				
IPERS			\$ 69,577.64				
Deferred Comp							
Worker's Comp							
Unemployment Ins							
Health and Dental Ins			\$ 132,110.11				
Clothing Allowance							
Organization Dues							
Witness Fees							
Longevity Pay							
Other (Specify)							
Unemployment Payout			\$ 7,683.00				
<b>TOTAL</b>	<b>\$ 1,028,178.87</b>	\$ -	\$ 1,028,178.87	\$ -	\$ -	\$ -	

<b>Administration - Other Costs:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies			\$ 34,911.51				
Postage			\$ 55.77				
Fax Machines							
Copy Machines							
Advertising			\$ 58.86				
Promotion							
Training Expenses		\$ 6,377.08					
Other (Specify)      Dispatch Chairs			\$ 11,611.02				
911 Education - Grant Received		\$ 12,001.32					
<b>TOTAL</b>	<b>\$ 65,015.56</b>	\$ 18,378.40	\$ 46,637.16	\$ -	\$ -	\$ -	



Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas					
Electric					
Water					
Sewer					
Trash Removal					
Janitorial					
Mowing					
Snow Removal					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building					
Liability		\$ 14,071.00			
Equipment					
Office Rental		\$ 1.00			
Other (Specify)					
Workman's Compensation - Shomo		\$ 1,760.00			
<b>TOTAL</b>	\$ 15,832.00	\$ 15,832.00	\$ -	\$ -	\$ -

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement					
Repairs					
Fuel					
UPS					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 35,940.60				
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 35,940.60</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs					
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
Language Line	\$ 3,034.80				
<b>TOTAL</b>	<b>\$ 3,034.80</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees	\$ 3,716.68				
Iowa System / NCIC	\$ 11,251.20				
Other (Specify)					
CLIPS Support	\$ 3,350.00				
<b>TOTAL</b>	<b>\$ 18,317.88</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
CAD System		\$ 20,380.69				
Mapping/GIS		\$ 1,815.57				
Logging Recorder		\$ 3,596.00				
Dispatcher Work Stations						
Software						
Upgrades						
Maintenance Agreements		\$ 15,840.00				
Repairs						
EMD		\$ 2,664.50				
Other (Specify) Laptops/Projector Grnt					\$ 2,780.08	Grant
Headsets / Computer		\$ 1,249.46				
Shredding			\$ 480.00			
<b>TOTAL</b>	<b>\$ 48,806.30</b>	<b>\$ 45,546.22</b>	<b>\$ 480.00</b>	<b>\$ -</b>	<b>\$ 2,780.08</b>	<b>\$ -</b>

<b>Data Processing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
E911 Data Base/MSAG (Telephone Co)						
E911 Data Base/MSAG (Other)						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Intersection Signage						
Resident Markers						
Contracted Services						
GIS (mapping)						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Radio Infrastructure:** *Costs for leased and owned*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Radio Base					
Mobile					
Portable					
Handheld					
Pagers					
Repeaters					
Remote Transmitter Sites					
Towers	\$ 300.00				
Maintenance Agreements	\$ 32,432.16				
Repairs					
Other (Specify)					
State Radio Installation		\$ 5,911.25			
<b>TOTAL</b>	<b>\$ 38,643.41</b>	<b>\$ 5,911.25</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Capital Expenditures:** *Non-recurring costs during this reporting timeframe on large expenses in the categories below*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Hardware					
Software					
CAD System					
Mapping					
Radio					
Logging Recorder					
Dispatcher Work Stations					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020 **Must Use This Form--Hand Written Forms Not Accepted** Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Loans						
Other (Specify)						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>GRAND TOTAL</b>	\$ 1,253,769.42	\$ 153,950.06	\$ 1,097,039.28	\$ -	\$ 2,780.08	\$ -
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<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases						
Amount set aside for future projects						
Other (Specify)						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**Notes/Comments:** The payroll expenses are ultimately paid by the Marshall County Commission Surcharge. Payroll completed by the City of Marshalltown and then reimbursed by the Commission Surcharge.

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	<u>Susan Wiegel</u>	<u>swiegel@millscountyiowa.gov</u>	<u>712-527-4150</u>
	Name	Email	Phone
<b>Submitted by:</b>	<u>Larry Hurst</u>	<u>lhurst@millsctyema.org</u>	<u>712-527-0500</u>
	Name	Email	Phone
	<u>Mills County Communications Center-Glenw</u>	<u>Mills</u>	
	PSAP Name	County	

<b>Administrative Data</b>	<u>\$ 39,263.96</u>	<u>702</u>	<u>131</u>	<u>29,874</u>	<u>3</u>
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	<u>\$ 121,137.96</u>		<u>4,003</u>		<u>9</u>
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	<u>\$ 42,299.50</u>	<u>E911 Wireless Grant/GIS Grant</u>
	Amount	Source
	<u>\$ 173,036.18</u>	<u>28E Agreements</u>
	Amount	Source
<b>Additional Debt</b>	<u></u>	<u></u>
	Amount	Source
	<u></u>	<u></u>
	Amount	Source



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<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>				
To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime		\$ 408,645.06				
FICA		\$ 31,199.53				
IPERS		\$ 38,491.48				
Deferred Comp						
Worker's Comp						
Unemployment Ins						
Health and Dental Ins		\$ 143,462.87				
Clothing Allowance		\$ 1,906.38				
Organization Dues		\$ 472.00				
Witness Fees						
Longevity Pay		\$ 1,800.00				
Other (Specify)						
<b>TOTAL</b>	\$ 625,977.32	\$ -	\$ 625,977.32	\$ -	\$ -	

<b>Administration - Other Costs:</b>						
To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies		\$ 1,906.55				
Postage		\$ 8.00				
Fax Machines						
Copy Machines	\$ 67.36	\$ 211.54				
Advertising	\$ 123.39	\$ 957.73				
Promotion						
Training Expenses	\$ 75.00	\$ 6,814.07				
Other (Specify)		\$ 549.15				
<b>TOTAL</b>	\$ 10,712.79	\$ 265.75	\$ 10,447.04	\$ -	\$ -	

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To reflect all expenditures for operating the PSAP using the *accrual accounting basis* including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas		\$ 401.25			
Electric		\$ 2,856.73			
Water		\$ 140.34			
Sewer					
Trash Removal		\$ 84.55			
Janitorial		\$ 2,200.00			
Mowing					
Snow Removal					
Other (Specify)					
<b>TOTAL</b>	\$ 5,682.87	\$ -	\$ 5,682.87	\$ -	\$ -

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building					
Liability	\$ 2,461.00				
Equipment					
Office Rental					
Other (Specify)					
<b>TOTAL</b>	\$ 2,461.00	\$ -	\$ -	\$ -	\$ -

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement					
Repairs	\$ 296.47	\$ 2,640.50			
Fuel					
UPS					
Other (Specify)					
<b>TOTAL</b>	\$ 296.47	\$ 2,640.50	\$ -	\$ -	\$ -



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To reflect all expenditures for operating the PSAP using the *accrual accounting basis* including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 20,013.19				
Hardware					
Software					
Upgrades					
Maintenance Agreements	\$ 15,873.67	\$ 11,081.04			
Repairs					
Other (Specify)					
Language Line		\$ 52.65			
<b>TOTAL</b>	<b>\$ 47,020.55</b>	<b>\$ 11,133.69</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs					
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees					
Iowa System / NCIC		\$ 9,756.00			
Other (Specify)					
<b>TOTAL</b>	<b>\$ 9,756.00</b>	<b>\$ 9,756.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the *accrual accounting basis* including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>			From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
<u>To include, but not limited to:</u>								
CAD System				\$ 1,932.00				
Mapping/GIS	\$	12,859.00						
Logging Recorder								
Dispatcher Work Stations				\$ 11,000.12				
Software				\$ 2,000.00				
Upgrades								
Maintenance Agreements				\$ 15,595.00				
Repairs								
EMD				\$ 157.29				
Other (Specify)								
<b>TOTAL</b>	\$	<b>43,543.41</b>	\$	<b>12,859.00</b>	\$	<b>30,684.41</b>	\$	<b>-</b>

<b>Data Processing:</b>			From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
<u>To include, but not limited to:</u>								
E911 Data Base/MSAG (Telephone Co)								
E911 Data Base/MSAG (Other)								
Other (Specify)								
<b>TOTAL</b>	\$	<b>-</b>	\$	<b>-</b>	\$	<b>-</b>	\$	<b>-</b>

<b>Addressing:</b>			From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
<u>To include, but not limited to:</u>								
Intersection Signage								
Resident Markers								
Contracted Services								
GIS (mapping)								
Other (Specify)								
<b>TOTAL</b>	\$	<b>-</b>	\$	<b>-</b>	\$	<b>-</b>	\$	<b>-</b>



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To reflect all expenditures for operating the PSAP using the *accrual accounting basis* including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Radio Infrastructure: <i>Costs for leased and owned</i></b>			Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	
Radio Base				
Mobile				
Portable				
Handheld				
Pagers				
Repeaters				
Remote Transmitter Sites				
Towers	\$ 12,817.68	\$ 10,268.00		
Maintenance Agreements				
Repairs	\$ 18,911.00	\$ 4,083.36		
Other (Specify)				
Battery Replacement	\$ 7,862.57			
Antenna (console)	\$ 361.20			
New Microwave Paging System	\$ 30,281.00			
<b>TOTAL</b>	<b>\$ 84,584.81</b>	<b>\$ 14,351.36</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Capital Expenditures: <i>Non-recurring costs during this reporting timeframe on large expenses in the categories below</i></b>			Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	
Hardware				
Software				
CAD System				
Mapping				
Radio				
Logging Recorder				
Dispatcher Work Stations				
Maintenance Agreements				
Repairs				
Other (Specify)				
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



Reporting: July 1, 2019 through June 30, 2020

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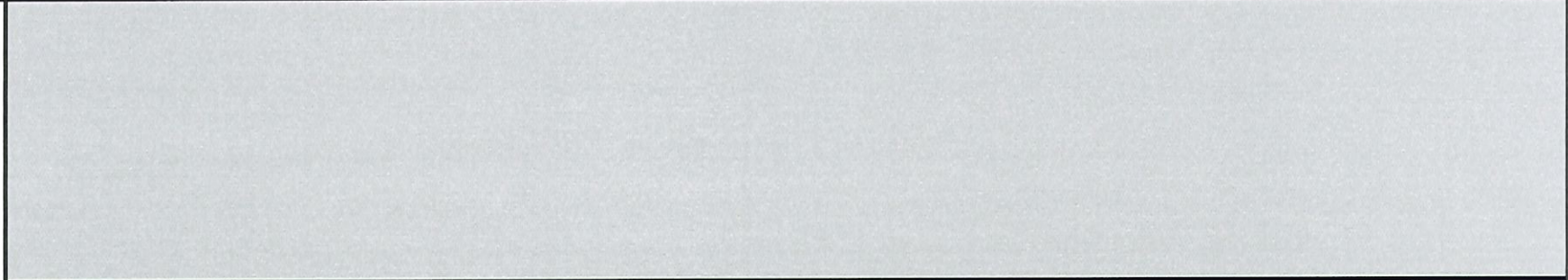
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<b>Debt Services: Paid on debt during the current reporting timeframe</b>			From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>							
Loans							
Other (Specify)							
Lease MDT's			\$ 20,189.42				
<b>TOTAL</b>	<b>\$</b>	<b>20,189.42</b>	<b>\$ 20,189.42</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Miscellaneous (Specify):</b>			From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	<b>\$</b>	<b>-</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>GRAND TOTAL</b>	<b>\$</b>	<b>852,865.14</b>	<b>\$ 142,191.95</b>	<b>\$ 710,673.19</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Set Aside Funds:</b>			From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>							
Amount set aside for future purchases							
Amount set aside for future projects			\$ 185,918.00				
Other (Specify)							
<b>TOTAL</b>	<b>\$</b>	<b>185,918.00</b>	<b>\$ 185,918.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Notes/Comments:



Reminders

\*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.  
 \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.

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To reflect all expenditures for operating the PSAP using the *accural accounting basis* including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

\*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	<u>Kris Olson</u>	<u>mtch911@osage.net</u>	<u>641-732-4837</u>
	Name	Email	Phone
<b>Submitted by:</b>	<u>Kris Olson</u>	<u>mtch911@osage.net</u>	<u>641-732-4837</u>
	Name	Email	Phone
	<u>Mitchell Co Communication Center - Osage</u>	<u>Mitchell</u>	
	PSAP Name	County	

<b>Administrative Data</b>	<u>\$44,042.09</u>	<u>2,137</u>	<u>73</u>	<u>6,507</u>	<u>2</u>
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	<u>\$140,880.64</u>		<u>1,329</u>		
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	<u></u>	<u></u>
	Amount	Source
	<u></u>	<u></u>
	Amount	Source
<b>Additional Debt</b>	<u></u>	<u></u>
	Amount	Source
	<u></u>	<u></u>
	Amount	Source

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<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime		\$28,236.12		\$269,300.00			
FICA		\$1,763.52		\$20,800.00			
IPERS		\$2,655.99		\$25,450.00			
Deferred Comp							
Worker's Comp		\$1,114		\$4,000.00			
Unemployment Ins							
Health and Dental Ins		\$4,549.84		\$48,000.00			
Clothing Allowance							
Organization Dues							
Witness Fees							
Longevity Pay							
Other (Specify) Tort/Auto Liability		\$1,246.00					
<b>TOTAL</b>	<b>\$ 407,115.47</b>	<b>\$ 39,565.47</b>	<b>\$ -</b>	<b>\$ 367,550.00</b>	<b>\$ -</b>	<b>\$ -</b>	

<b>Administration - Other Costs:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Office Supplies		\$169.78		\$5,000.00		
Postage						
Fax Machines						
Copy Machines						
Advertising						
Promotion						
Training Expenses		\$1,113.92		\$10,000.00		
Other (Specify) Official Publications		\$65.04				
<b>TOTAL</b>	<b>\$ 16,348.74</b>	<b>\$ 1,348.74</b>	<b>\$ -</b>	<b>\$ 15,000.00</b>	<b>\$ -</b>	<b>\$ -</b>

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**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas						
Electric						
Water						
Sewer						
Trash Removal						
Janitorial						
Mowing						
Snow Removal						
Other (Specify)	Communications PSAP			\$20,000.00		
<b>TOTAL</b>	<b>\$ 20,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 20,000.00</b>	<b>\$ -</b>	<b>\$ -</b>

<u>Insurance</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building						
Liability						
Equipment						
Office Rental						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<u>Generator</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement						
Repairs				\$2,500.00		
Fuel						
UPS						
Other (Specify)						
<b>TOTAL</b>	<b>\$ 2,500.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,500.00</b>	<b>\$ -</b>	<b>\$ -</b>



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**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$28,614.28		\$3,000.00		
Hardware			\$1,500.00		
Software					
Upgrades					
Maintenance Agreements	\$28,420.00				
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 61,534.28</b>	<b>\$ -</b>	<b>\$ 4,500.00</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs					
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees			\$7,500.00		
Iowa System / NCIC			\$7,500.00		
Other (Specify)					
<b>TOTAL</b>	<b>\$ 15,000.00</b>	<b>\$ -</b>	<b>\$ 15,000.00</b>	<b>\$ -</b>	<b>\$ -</b>

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<b>Operations:</b>								
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)		
CAD System								
Mapping/GIS								
Logging Recorder				\$4,500.00				
Dispatcher Work Stations								
Software								
Upgrades								
Maintenance Agreements				\$2,000.00				
Repairs				\$8,000.00				
EMD								
Other (Specify)								
<b>TOTAL</b>	<b>\$ 14,500.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 14,500.00</b>	<b>\$ -</b>	<b>\$ -</b>		

<b>Data Processing:</b>								
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)		
E911 Data Base/MSAG (Telephone Co)								
E911 Data Base/MSAG (Other)								
Other (Specify)								
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		

<b>Addressing:</b>								
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)		
Intersection Signage								
Resident Markers		\$1,266.59						
Contracted Services								
GIS (mapping)		\$674.13						
Other (Specify)								
<b>TOTAL</b>	<b>\$ 1,940.72</b>	<b>\$ 1,940.72</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Radio Infrastructure:** *Costs for leased and owned*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Radio Base					
Mobile					
Portable					
Handheld					
Pagers	\$7,200.00				
Repeaters	\$ 30,387.66				
Remote Transmitter Sites					
Towers					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 37,587.66</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Capital Expenditures:** *Non-recurring costs during this reporting timeframe on large expenses in the categories below*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Hardware					
Software					
CAD System					
Mapping					
Radio					
Logging Recorder					
Dispatcher Work Stations					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

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<b>Debt Services: Paid on debt during the current reporting timeframe</b>					
To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Loans					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Miscellaneous (Specify):</b>					
	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>GRAND TOTAL</b>	\$ 576,526.87	\$ 137,476.87	\$ -	\$ 439,050.00	\$ -
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<b>Set Aside Funds:</b>					
To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Amount set aside for future purchases					
Amount set aside for future projects					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

Reporting: July 1, 2019 through June 30, 2020

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	<u>Rick Deen</u>	<u>moco911@mononacounty.org</u>	<u>712-433-1414</u>
	Name	Email	Phone
<b>Submitted by:</b>	<u>Patrick Prorok</u>	<u>mocoema@mononacounty.org</u>	<u>712-433-1294</u>
	Name	Email	Phone
	<u>MCSO</u>	<u>Monona</u>	
	PSAP Name	County	

<b>Administrative Data</b>	<u>\$ 27,429.40</u>	<u>570</u>	<u>11</u>	<u>25,137</u>	<u>2</u>
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	<u>\$ 159,561.12</u>		<u>2,351</u>		<u>4</u>
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	<u>\$ 31,852.76</u>	<u>State of Iowa-year end left over (pass through grant</u>
	Amount	Source
	<u></u>	<u></u>
	Amount	Source
<b>Additional Debt</b>	<u></u>	<u></u>
	Amount	Source
	<u></u>	<u></u>
	Amount	Source

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)		
Salary, to include overtime		\$ 160,113.71					
FICA		\$ 15,403.01					
IPERS		\$ 20,765.49					
Deferred Comp							
Worker's Comp							
Unemployment Ins		\$ 471.40					
Health and Dental Ins		\$ 72,294.82					
Clothing Allowance							
Organization Dues		\$ 125.00					
Witness Fees							
Longevity Pay							
Other (Specify)							
Coordination - administration to Sheriff	\$10,000.00						
<b>TOTAL</b>	<b>\$ 279,173.43</b>	<b>\$ 10,000.00</b>	<b>\$ 269,173.43</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administration - Other Costs:</b>							
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)		
Office Supplies		\$ 706.96					
Postage							
Fax Machines							
Copy Machines		\$ 200.00					
Advertising							
Promotion							
Training Expenses		\$ 850.00					
Other (Specify)							
Publication - Budget	\$ 84.04						
<b>TOTAL</b>	<b>\$ 1,841.00</b>	<b>\$ 84.04</b>	<b>\$ 1,756.96</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas				\$ 160.23	
Electric				\$ 2,685.00	
Water					
Sewer					
Trash Removal					
Janitorial				\$ 1,127.02	
Mowing					
Snow Removal					
Other (Specify)					
(figured @ 10% of total)					
<b>TOTAL</b>	\$ 3,972.25	\$ -	\$ -	\$ 3,972.25	\$ -

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building					
Liability	\$ 4,405.54				
Equipment					
Office Rental					
Other (Specify)					
<b>TOTAL</b>	\$ 4,405.54	\$ -	\$ -	\$ -	\$ -

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement	\$ 510.00				
Repairs					
Fuel					
UPS					
Other (Specify)					
<b>TOTAL</b>	\$ 510.00	\$ -	\$ -	\$ -	\$ -

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 21,182.86				
Hardware					
Software					
Upgrades					
Maintenance Agreements	\$ 11,573.00				
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 32,755.86</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs		\$ 1,637.58			
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs	\$ 1,330.50				
Other (Specify)					
<b>TOTAL</b>	<b>\$ 2,968.08</b>	<b>\$ 1,637.58</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees		\$ 850.00			
Iowa System / NCIC		\$ 4,932.00			
Other (Specify)					
<b>TOTAL</b>	<b>\$ 5,782.00</b>	<b>\$ 5,782.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
CAD System							
Mapping/GIS		\$ 6,656.13					
Logging Recorder							
Dispatcher Work Stations							
Software			\$ 1,218.00				
Upgrades							
Maintenance Agreements							
Repairs							
EMD							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 7,874.13</b>	<b>\$ 6,656.13</b>	<b>\$ 1,218.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Data Processing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
E911 Data Base/MSAG (Telephone Co)							
E911 Data Base/MSAG (Other)							
Other (Specify)							
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Intersection Signage							
Resident Markers							
Contracted Services							
GIS (mapping)							
Other (Specify)							
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Radio Infrastructure:** *Costs for leased and owned*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Radio Base					
Mobile					
Portable					
Handheld					
Pagers					
Repeaters					
Remote Transmitter Sites					
Towers					
Maintenance Agreements	\$ 24,815.00	\$ 6,526.26			
Repairs		\$ 5,625.75			
Other (Specify)					
Radio rental		\$ 5,000.00			
A.C. repair	\$ 242.50				
<b>TOTAL</b>	<b>\$ 42,209.51</b>	<b>\$ 17,152.01</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Capital Expenditures:** *Non-recurring costs during this reporting timeframe on large expenses in the categories below*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Hardware	\$ 4,687.00				
Software					
CAD System					
Mapping					
Radio	\$ 63,766.76				
Logging Recorder					
Dispatcher Work Stations					
Maintenance Agreements	\$ 13,700.00				
Repairs	\$ 9,146.61				
Other (Specify)					
<b>TOTAL</b>	<b>\$ 91,300.37</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>					
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Loans					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Miscellaneous (Specify):</b>					
	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>GRAND TOTAL</b>	\$ 472,792.17	\$ 172,099.94	\$ 296,719.98	\$ -	\$ 3,972.25	\$ -
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<b>Set Aside Funds:</b>					
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Amount set aside for future purchases					
Amount set aside for future projects					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

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**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

**Prepared by:** Pam Freshwater  
 Name: Pam Freshwater Email: pfreshwater@monroecoia.us Phone: 641 932-7123

**Submitted by:** Pam Freshwater  
 Name: Pam Freshwater Email: pfreshwater@monroecoia.us Phone: 641 932-7123  
 PSAP Name: Monroe Co Sheriff's Office County: Monroe

**Administrative Data**

\$ 23,255.38	340		20,285	2
Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
\$ 137,297.04		2,206		8
Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

**Additional Revenues**

\$ 13,000.00	GIS grant/ICAP Grant
Amount	Source

\$ 5,030.66	Interest/Signs/Maps
Amount	Source

**Additional Debt**

Amount	Source

Amount	Source

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**Administration - Personnel Costs:** *For dispatching, administrative and/or managerial duties for dispatch center, and database management.*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (Albia City)	Other Funding Source (specify)
Salary, to include overtime			\$ 285,129.60	\$ 98,659.72	
FICA			\$ 21,812.60	\$ 7,555.76	
IPERS			\$ 27,748.40	\$ 9,787.92	
Deferred Comp					
Worker's Comp					
Unemployment Ins					
Health and Dental Ins			\$ 90,364.60	\$ 38,564.00	
Clothing Allowance			\$ 3,784.00		
Organization Dues	\$ 196.84		\$ 1,018.00		
Witness Fees					
Longevity Pay					
Other (Specify)					
911 Coordinator reimbursement to Board of Supervisors, includes FICA/Insurance	\$ 34,200.00				
<b>TOTAL</b>	<b>\$ 618,821.44</b>	<b>\$ 34,396.84</b>	<b>\$ 429,857.20</b>	<b>\$ 154,567.40</b>	<b>\$ -</b>

**Administration - Other Costs:**

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (Albia City)	Other Funding Source (specify)
Office Supplies			\$ 1,909.49		
Postage			\$ 91.00		
Fax Machines					
Copy Machines		\$ 881.84	\$ 3,639.26	\$ 1,780.82	
Advertising	\$ 60.04		\$ 444.00		
Promotion					
Training Expenses	\$ 655.72		\$ 6,131.22		
Other (Specify)					
<b>TOTAL</b>	<b>\$ 15,593.39</b>	<b>\$ 881.84</b>	<b>\$ 12,214.97</b>	<b>\$ 1,780.82</b>	<b>\$ -</b>

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**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (Albia City)	Other Funding Source (specify)
Gas			\$ 475.00	\$ 6,208.00	\$ 2,521.62	
Electric			\$ 2,687.50	\$ 14,634.00	\$ 5,878.46	
Water			\$ 92.00	\$ 828.00	\$ 458.91	
Sewer						
Trash Removal			\$ 63.20	\$ 1,085.40	x	
Janitorial			\$ 8,244.40	\$ 5,901.00	\$ 2,100.00	
Mowing						
Snow Removal						
Other (Specify) Extermination			\$ 30.00	\$ 480.00	\$ 240.00	
<b>TOTAL</b>	<b>\$ 51,927.49</b>	\$ -	\$ 11,592.10	\$ 29,136.40	\$ 11,198.99	\$ -

<u>Insurance</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (Albia City)	Other Funding Source (specify)
Building			\$ 1,379.80	\$ 7,979.00		
Liability		\$ 1,393.33	\$ 2,921.72	\$ 4,555.88		
Equipment			\$ 1,997.50			
Office Rental						
Other (Specify) Tower				\$ 710.00		
<b>TOTAL</b>	<b>\$ 20,937.23</b>	\$ 1,393.33	\$ 6,299.02	\$ 13,244.88	\$ -	\$ -

<u>Generator</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (Albia City)	Other Funding Source (specify)
Maintenance Agreement				\$ 635.00		
Repairs				\$ 190.00		
Fuel				\$ 575.03		
UPS						
Other (Specify)						
<b>TOTAL</b>	<b>\$ 1,400.03</b>	\$ -	\$ -	\$ 1,400.03	\$ -	\$ -



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**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (Albia City)	Other Funding Source (specify)
Circuit Costs	\$ 480.11			\$ 8,007.69	
Hardware	x			\$ 4,252.00	
Software				\$ 15,144.09	
Upgrades					
Maintenance Agreements				\$ 2,798.28	
Repairs					
Other (Specify) US Cellular/Verizon			\$ 7,427.15		
<b>TOTAL</b>	<b>\$ 38,109.32</b>	<b>\$ -</b>	<b>\$ 7,427.15</b>	<b>\$ 30,202.06</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (Albia City)	Other Funding Source (specify)
Circuit Costs		\$ 1,616.64	\$ 8,621.07	\$ 8,007.69	
Hardware					
Software					
Upgrades					
Maintenance Agreements			\$ 700.00	\$ 700.00	
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 1,616.64</b>	<b>\$ 9,321.07</b>	<b>\$ 8,707.69</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (Albia City)	Other Funding Source (specify)
Internet Fees			incl'd in Curcuit cost		
Iowa System / NCIC			\$ 2,040.00	\$ 3,240.00	
Other (Specify)					
Datto-onsite/offsite backup			\$ 6,323.10	\$ 63,323.09	
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 8,363.10</b>	<b>\$ 66,563.09</b>	<b>\$ -</b>

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<b>Operations:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (Albia City)	Other Funding Source (specify)	
CAD System				\$ 7,940.00			
Mapping/GIS		\$ 3,182.00	\$ 2,442.00				
Logging Recorder				\$ 1,878.00			
Dispatcher Work Stations		\$ 1,907.50		\$ 6,276.00			
Software				\$ 607.99			
Upgrades		\$ 7,390.00					
Maintenance Agreements		\$ 8,500.00		\$ 9,961.80			
Repairs		\$ 185.00					
EMD							
Other (Specify)					\$ 2,500.00		
					\$ 6,323.09		
<b>TOTAL</b>	<b>\$ 59,093.38</b>	<b>\$ 21,164.50</b>	<b>\$ 2,442.00</b>	<b>\$ 26,663.79</b>	<b>\$ 8,823.09</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Data Processing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (Albia City)	Other Funding Source (specify)	
E911 Data Base/MSAG (Telephone Co)		\$ 7,983.82					
E911 Data Base/MSAG (Other)							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 7,983.82</b>	<b>\$ 7,983.82</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (Albia City)	Other Funding Source (specify)	
Intersection Signage		\$ 64.50					
Resident Markers		\$ 2,063.18					
Contracted Services							
GIS (mapping)		\$ 4,717.45					
Other (Specify)							
<b>TOTAL</b>	<b>\$ 6,845.13</b>	<b>\$ 6,845.13</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



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To reflect all expenditures for operating the PSAP using the *accrual accounting basis* including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Radio Infrastructure:** *Costs for leased and owned*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (Albia City)	Other Funding Source (specify)
Radio Base	\$ 20,174.15				
Mobile			\$ 233.75		
Portable					
Handheld					
Pagers					
Repeaters					
Remote Transmitter Sites					
Towers					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 20,407.90</b>	<b>\$ -</b>	<b>\$ 233.75</b>	<b>\$ -</b>	<b>\$ -</b>

**Capital Expenditures:** *Non-recurring costs during this reporting timeframe on large expenses in the categories below*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (Albia City)	Other Funding Source (specify)
Hardware					
Software					
CAD System					
Mapping					
Radio					
Logging Recorder					
Dispatcher Work Stations					
Maintenance Agreements					
Repairs					
Other (Specify)      Netclock	\$ 15,283.00				
<b>TOTAL</b>	<b>\$ 15,283.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Debt Services:** Paid on debt during the current reporting timeframe

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (Albia City)	Other Funding Source (specify)
Loans		\$ 299,670.00		\$ 87,000.00	
Other (Specify)					
<b>TOTAL</b>	\$ 386,670.00	\$ -	\$ 299,670.00	\$ 87,000.00	\$ -

**Miscellaneous (Specify):**

	From 911 Surcharge	From General	From Sheriff	Other Funding Source (Albia City)	Other Funding Source (specify)
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>GRAND TOTAL</b>	\$ 1,337,643.72	\$ 108,436.64	\$ 322,501.60	\$ 537,862.34	\$ 368,843.14	\$ -
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**Set Aside Funds:**

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (Albia City)	Other Funding Source (specify)
Amount set aside for future purchases	\$ 231,663.00				
Amount set aside for future projects					
Other (Specify)					
<b>TOTAL</b>	\$ 231,663.00	\$ 231,663.00	\$ -	\$ -	\$ -

**Notes/Comments:**

Received the following information from City of Albia, Monroe County Sheriff Department, Monroe County Auditor. Generators are located at both the PSAP and Courthouse. Received figures from Sheriff regarding generator at law center. Monies set aside from 911 Surcharge will be used for radio infrastructures/repeaters/software and hardware updates. Report from call counts was retrieved from the Zetron Max Call taking system. County has bonded for 20 years for new law center facility. Taken from account 21020 LOSST Revenue Bonding Sinking Fund. New tower was also figured and paid through this account.

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

Reporting: July 1, 2019 through June 30, 2020

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Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** Data regarding revenues at the PSAP and other administrative data

<b>Prepared by:</b>	Jackie Laire	<a href="mailto:jlaire@montgomerycountya.gov">jlaire@montgomerycountya.gov</a>	712-623-5107
	Name	Email	Phone
<b>Submitted by:</b>	Jackie Laire	<a href="mailto:jlaire@montgomerycountya.gov">jlaire@montgomerycountya.gov</a>	712-623-5107
	Name	Email	Phone
	Montgomery Co Sheriff's Office	Montgomery	
	PSAP Name	County	

<b>Administrative Data</b>	\$ 39,252.94	326	335	12,518	2
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	\$ 154,261.29		2,516		8
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>		
	Amount	Source
	Amount	Source
<b>Additional Debt</b>		
	Amount	Source
	Amount	Source

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime	\$	6,318.36	\$ 361,354.77				
FICA	\$	561.85	\$ 27,131.60				
IPERS	\$	461.76	\$ 35,964.08				
Deferred Comp							
Worker's Comp			\$ 500.00				
Unemployment Ins							
Health and Dental Ins			\$ 67,468.79				
Clothing Allowance			\$ 387.24				
Organization Dues			\$ 142.00				
Witness Fees							
Longevity Pay							
Other (Specify) flu shots			\$ 125.00				
<b>TOTAL</b>	<b>\$</b>	<b>500,415.45</b>	<b>\$ 7,341.97</b>	<b>\$ 493,073.48</b>	<b>\$ -</b>	<b>\$ -</b>	

<b>Administration - Other Costs:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies			\$ 204.09	\$ 57.38			
Postage				\$ 26.63			
Fax Machines			\$ 462.55				
Copy Machines			\$ 462.55				
Advertising	\$	193.85	\$ 69.00				
Promotion							
Training Expenses	\$	1,254.35	\$ 548.43				
Other (Specify)							
<b>TOTAL</b>	<b>\$</b>	<b>3,278.83</b>	<b>\$ 1,448.20</b>	<b>\$ 1,746.62</b>	<b>\$ 84.01</b>	<b>\$ -</b>	

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas					
Electric	\$ 2,887.37		\$ 774.41		
Water			\$ 102.35		
Sewer					
Trash Removal			\$ 87.75		
Janitorial					
Mowing					
Snow Removal					
Other (Specify) Heating Maintenance			\$ 227.12		
American Fire Protection					
<b>TOTAL</b>	<b>\$ 4,079.00</b>	<b>\$ -</b>	<b>\$ 1,191.63</b>	<b>\$ -</b>	<b>\$ -</b>

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building					
Liability					
Equipment		\$ 500.00			
Office Rental					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 500.00</b>	<b>\$ -</b>	<b>\$ 500.00</b>	<b>\$ -</b>	<b>\$ -</b>

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement			\$ 44.59		
Repairs					
Fuel					
UPS			\$ 100.58		
Other (Specify)					
<b>TOTAL</b>	<b>\$ 145.17</b>	<b>\$ -</b>	<b>\$ 145.17</b>	<b>\$ -</b>	<b>\$ -</b>

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 8,162.76				
Hardware					
Software					
Upgrades					
Maintenance Agreements		\$ 108.40			
Repairs					
Other (Specify) Verison wireless bill		\$ 400.40			
<b>TOTAL</b>	<b>\$ 8,671.56</b>	<b>\$ 508.80</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs			\$ 100.23		
Hardware					
Software					
Upgrades					
Maintenance Agreements		\$ 108.40			
Repairs					
Other (Specify) Verison Wireless Bill		\$ 400.40			
<b>TOTAL</b>	<b>\$ 609.03</b>	<b>\$ 508.80</b>	<b>\$ 100.23</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees			\$ 54.59		
Iowa System / NCIC		\$ 7,176.00			
Other (Specify)					
<b>TOTAL</b>	<b>\$ 7,230.59</b>	<b>\$ 7,176.00</b>	<b>\$ 54.59</b>	<b>\$ -</b>	<b>\$ -</b>

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
CAD System			\$ 6,725.00			
Mapping/GIS		\$ 3,850.00		\$ 66.20		
Logging Recorder		\$ 2,000.00				
Dispatcher Work Stations						
Software						
Upgrades						
Maintenance Agreements						
Repairs						
EMD		\$ 200.00	\$ 561.00			
Other (Specify)						
<b>TOTAL</b>	<b>\$ 13,402.20</b>	<b>\$ 6,050.00</b>	<b>\$ 7,286.00</b>	<b>\$ 66.20</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Data Processing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
E911 Data Base/MSAG (Telephone Co)		\$ 3,336.96				
E911 Data Base/MSAG (Other)						
Other (Specify)						
<b>TOTAL</b>	<b>\$ 3,336.96</b>	<b>\$ 3,336.96</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Intersection Signage		\$ 235.83				
Resident Markers						
Contracted Services						
GIS (mapping)						
Other (Specify)						
<b>TOTAL</b>	<b>\$ 235.83</b>	<b>\$ 235.83</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Radio Infrastructure: Costs for leased and owned</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Radio Base						
Mobile						
Portable						
Handheld						
Pagers		\$ 11,550.00				
Repeaters		\$ 310.00				
Remote Transmitter Sites						
Towers						
Maintenance Agreements		\$ 840.00				
Repairs						
Other (Specify) 1st Wireless		\$ 4,829.00				
Computer & equipment		\$ 1,226.34				
<b>TOTAL</b>	<b>\$ 18,755.34</b>	<b>\$ 18,755.34</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Hardware						
Software						
CAD System						
Mapping						
Radio		\$ 344,230.00			\$ 2,969,730.51	Radio Towers, ISICS
Logging Recorder						
Dispatcher Work Stations						
Maintenance Agreements						
Repairs						
Other (Specify) Bi-State,unistall		\$ 850.00				
paging Repeaters						
<b>TOTAL</b>	<b>\$ 3,314,810.51</b>	<b>\$ 345,080.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,969,730.51</b>	<b>\$ -</b>



Reporting: July 1, 2019 through June 30, 2020

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<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Loans						
Other (Specify)						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>GRAND TOTAL</b>	\$ 3,875,470.47	\$ 393,298.43	\$ 510,799.70	\$ 1,641.83	\$ 2,969,730.51	\$ -
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<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases						
Amount set aside for future projects						
Other (Specify)						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** Data regarding revenues at the PSAP and other administrative data

<b>Prepared by:</b>	Chris Jasper	<a href="mailto:cjasper@muscatineiowa.gov">cjasper@muscatineiowa.gov</a>	563-264-7142
	Name	Email	Phone
<b>Submitted by:</b>	Chris Jasper	<a href="mailto:cjasper@muscatineiowa.gov">cjasper@muscatineiowa.gov</a>	563-264-7142
	Name	Email	Phone
	Muscatine Co Joint Communications Center	Muscatine	
	PSAP Name	County	

<b>Administrative Data</b>	\$ 119,961.27	1,978	0	58,263	3
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	\$ 199,397.22		11,207		12
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$1,587,094.00	General Fund
	Amount	Source
	Amount	Source
<b>Additional Debt</b>		
	Amount	Source
	Amount	Source

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<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime			\$ 669,498.67				
FICA			\$ 51,680.07				
IPERS			\$ 59,516.96				
Deferred Comp			\$ 25,966.67				
Worker's Comp			\$ 1,415.00				
Unemployment Ins			\$ 1,677.15				
Health and Dental Ins			\$ 119,232.06				
Clothing Allowance			\$ 294.70				
Organization Dues			\$ 1,189.00				
Witness Fees							
Longevity Pay			\$ 941.72				
Other (Specify)							
Attorney fees			\$ 200.00				
Preemployment testing			\$ 849.80				
<b>TOTAL</b>	<b>\$ 932,461.80</b>	\$ -	\$ 932,461.80	\$ -	\$ -	\$ -	

<b>Administration - Other Costs:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies			\$ 2,905.54				
Postage			\$ 74.39				
Fax Machines							
Copy Machines			\$ 609.46				
Advertising			\$ 1,219.81				
Promotion			\$ 56.00				
Training Expenses		\$ 1,000.00	\$ 7,883.92				
Other (Specify)							
Manager Cell Phone			\$ 1,290.00				
scheduling Software			\$ 1,395.00				
<b>TOTAL</b>	<b>\$ 16,434.12</b>	\$ 1,000.00	\$ 15,434.12	\$ -	\$ -	\$ -	

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**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas					
Electric					
Water					
Sewer					
Trash Removal					
Janitorial					
Mowing					
Snow Removal					
Other (Specify)					
Pest Control		\$ 529.00			
<b>TOTAL</b>	<b>\$ 529.00</b>	<b>\$ -</b>	<b>\$ 529.00</b>	<b>\$ -</b>	<b>\$ -</b>

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building					
Liability	\$ 3,092.00	\$ 19,317.19			
Equipment					
Office Rental					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 22,409.19</b>	<b>\$ 3,092.00</b>	<b>\$ 19,317.19</b>	<b>\$ -</b>	<b>\$ -</b>

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement					
Repairs	\$ 1,048.80				
Fuel					
UPS	\$ 275.10				
Other (Specify)					
<b>TOTAL</b>	<b>\$ 1,323.90</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

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**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 31,667.19				
Hardware					
Software					
Upgrades					
Maintenance Agreements	\$ 13,278.00				
Repairs	\$ 4,538.89				
Other (Specify)					
<b>TOTAL</b>	<b>\$ 49,484.08</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs		\$ 5,003.21			
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
Phone Audit Services		\$ 2,148.32			
<b>TOTAL</b>	<b>\$ 7,151.53</b>	<b>\$ 7,151.53</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees		\$ 36,856.29			
Iowa System / NCIC		\$ 26,980.00			
Other (Specify)					
Interpreter Services	\$ 380.85				
Network Repairs - IT	\$ 4,824.21				
State Share - DL Public Purchase		\$ 49.50			
<b>TOTAL</b>	<b>\$ 5,205.06</b>	<b>\$ 63,885.79</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
CAD System			\$ 9,575.00			
Mapping/GIS			\$ 8,914.00			
Logging Recorder		\$ 2,718.00	\$ 295.00			
Dispatcher Work Stations			\$ 645.06			
Software		\$ 1,828.95	\$ 4,455.28			
Upgrades		\$ 60,865.28	\$ 3,212.50			
Maintenance Agreements		\$ 34,597.64				
Repairs		\$ 448.19				
EMD		\$ 45,625.00				
Other (Specify)						
MDT Equipment		\$ 68,042.33				
<b>TOTAL</b>	<b>\$ 241,222.23</b>	<b>\$ 214,125.39</b>	<b>\$ 27,096.84</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Data Processing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
E911 Data Base/MSAG (Telephone Co)		\$ 650.00				
E911 Data Base/MSAG (Other)						
Other (Specify)						
<b>TOTAL</b>	<b>\$ 650.00</b>	<b>\$ 650.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Intersection Signage						
Resident Markers		\$ 2,507.67				
Contracted Services						
GIS (mapping)						
Other (Specify)						
<b>TOTAL</b>	<b>\$ 2,507.67</b>	<b>\$ 2,507.67</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

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**Radio Infrastructure:** *Costs for leased and owned*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Radio Base					
Mobile	\$ 13,655.80	\$ 5,629.40			
Portable					
Handheld	\$ 22,078.00				
Pagers					
Repeaters					
Remote Transmitter Sites					
Towers		\$ 25,056.44			
Maintenance Agreements	\$ 3,898.80	\$ 78,521.94			
Repairs	\$ 1,556.10	\$ 5,508.25			
Radio Equip/Batteries		\$ 3,761.73			
ISICS Console/Install	\$ 4,686.46				
Encryption	\$ 24,119.55				
Starcom Port Fees		\$ 171,048.00			
<b>TOTAL</b>	<b>\$ 359,520.47</b>	<b>\$ 289,525.76</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Capital Expenditures:** *Non-recurring costs during this reporting timeframe on large expenses in the categories below*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Hardware					
Software					
CAD System					
Mapping					
Radio					
Logging Recorder					
Dispatcher Work Stations					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Loans						
Other (Specify)						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>GRAND TOTAL</b>	\$ 1,702,784.84	\$ 347,382.81	\$ 1,355,402.03	\$ -	\$ -	\$ -

<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases						
Amount set aside for future projects			\$ 231,691.97			
Other (Specify)						
<b>TOTAL</b>	\$ 231,691.97	\$ -	\$ 231,691.97	\$ -	\$ -	\$ -

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232



**Reporting: July 1, 2019 through June 30, 2020**

**Must Use This Form--Hand Written Forms Not Accepted**

**Report due to HSEMD by January 1, 2021**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Maureen Thompson	<a href="mailto:mthompson@obriencounty.org">mthompson@obriencounty.org</a>	712-957-3225
	Name	Email	Phone
<b>Submitted by:</b>	Jared Johnson	<a href="mailto:jjohnson@obriencounty.org">jjohnson@obriencounty.org</a>	712-757-4305
	Name	Email	Phone
	O'Brien Co Sheriff's Office	O'Brien	
	PSAP Name	County	

<b>Administrative Data</b>	\$ 50,388.51	683			2
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	\$ 171,341.05		2,761		6
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$ 3,681.49	Interest
	Amount	Source
	\$ 12,000.00	GIS Grant
	Amount	Source
<b>Additional Debt</b>		
	Amount	Source
	Amount	Source

Reporting: July 1, 2019 through June 30, 2020

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime			\$ 325,366.08				
FICA			\$ 23,347.23				
IPERS			\$ 30,272.51				
Deferred Comp							
Worker's Comp							
Unemployment Ins							
Health and Dental Ins			\$ 74,790.00				
Clothing Allowance							
Organization Dues							
Witness Fees							
Longevity Pay							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 453,775.82</b>	\$ -	\$ 453,775.82	\$ -	\$ -	\$ -	

<b>Administration - Other Costs:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies		\$ 826.50					
Postage							
Fax Machines							
Copy Machines							
Advertising		\$ 211.89					
Promotion							
Training Expenses		\$ 2,116.31	\$ 240.00				
Other (Specify)							
<b>TOTAL</b>	<b>\$ 3,394.70</b>	\$ 3,154.70	\$ 240.00	\$ -	\$ -	\$ -	

Reporting: July 1, 2019 through June 30, 2020

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Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas			\$ 173.02			
Electric			\$ 848.63			
Water			\$ 233.23			
Sewer						
Trash Removal			\$ 13.22			
Janitorial			\$ 1,472.25			
Mowing						
Snow Removal						
Other (Specify)						
<b>TOTAL</b>	<b>\$</b>	<b>2,740.35</b>	<b>\$ -</b>	<b>\$ 2,740.35</b>	<b>\$ -</b>	<b>\$ -</b>

<u>Insurance</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building						
Liability						
Equipment						
Office Rental						
Other (Specify)	ICAP	\$ 11,153.07				
<b>TOTAL</b>	<b>\$</b>	<b>11,153.07</b>	<b>\$ 11,153.07</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<u>Generator</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement						
Repairs						
Fuel						
UPS			\$ 9.49			
Other (Specify)						
<b>TOTAL</b>	<b>\$</b>	<b>9.49</b>	<b>\$ -</b>	<b>\$ 9.49</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020

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Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 25,477.17				
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs		\$ 463.25			
Other (Specify)					
<b>TOTAL</b>	<b>\$ 25,940.42</b>	<b>\$ 463.25</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs					
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify) AT&T Phone 911 Center	\$ 998.68				
<b>TOTAL</b>	<b>\$ 998.68</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees		\$ 1,575.67			
Iowa System / NCIC		\$ 4,617.00			
Other (Specify)					
<b>TOTAL</b>	<b>\$ 6,192.67</b>	<b>\$ 6,192.67</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
CAD System							
Mapping/GIS							
Logging Recorder							
Dispatcher Work Stations							
Software							
Upgrades							
Maintenance Agreements		\$ 2,142.05					
Repairs							
EMD							
Other (Specify)							
eDispatches		\$ 5,616.00					
<b>TOTAL</b>	<b>\$ 7,758.05</b>	<b>\$ 7,758.05</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Data Processing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
E911 Data Base/MSAG (Telephone Co)							
E911 Data Base/MSAG (Other)							
Other (Specify)							
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Intersection Signage		\$ 2,140.48					
Resident Markers							
Contracted Services							
GIS (mapping)		\$ 400.00					
Other (Specify)							
<b>TOTAL</b>	<b>\$ 2,540.48</b>	<b>\$ 2,540.48</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020

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Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Radio Infrastructure: Costs for leased and owned</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Radio Base		\$ 5,421.07				
Mobile		\$ 37,008.00				
Portable		\$ 38,756.20				
Handheld						
Pagers						
Repeaters						
Remote Transmitter Sites						
Towers						
Maintenance Agreements		\$ 15,034.20				
Repairs		\$ 372.75				
Other (Specify)						
Utilities for EMS / Fire Link Shelters		\$ 1,211.84				
<b>TOTAL</b>	<b>\$ 97,804.06</b>	<b>\$ 97,804.06</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Hardware						
Software						
CAD System						
Mapping						
Radio						
Logging Recorder						
Dispatcher Work Stations						
Maintenance Agreements						
Repairs						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Reporting: July 1, 2019 through June 30, 2020**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2021**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Loans						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>GRAND TOTAL</b>	<b>\$ 612,307.79</b>	<b>\$ 148,886.21</b>	<b>\$ 463,421.58</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
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<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases						
Amount set aside for future projects		\$ 457,468.92				
Other (Specify)      Operating Funds					\$ 4,745.12	
<b>TOTAL</b>	<b>\$ 462,214.04</b>	<b>\$ 457,468.92</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,745.12</b>	<b>\$ -</b>

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Brenda Hibbing/Dan Bechler	<a href="mailto:bhibbing@osceolacoia.org">bhibbing@osceolacoia.org</a>	712-754-2556
	Name	Email	Phone
<b>Submitted by:</b>	Dan Bechler	<a href="mailto:dbechler@osceolacoia.org">dbechler@osceolacoia.org</a>	712-754-2556
	Name	Email	Phone
		Osceola	
	PSAP Name	County	

<b>Administrative Data</b>	\$ 20,680.20	325	33	979	2
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	\$ 137,292.24		16,180		2
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>		
	Amount	Source
	Amount	Source
<b>Additional Debt</b>		
	Amount	Source
	Amount	Source



Reporting: July 1, 2019 through June 30, 2020

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<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime			\$ 152,561.61	\$ 641,708.81	\$ 113,011.48		
FICA			\$ 11,669.92	\$ 47,055.55	\$ 8,264.86		
IPERS			\$ 14,533.02	\$ 61,660.40	\$ 10,541.97		
Deferred Comp							
Worker's Comp				\$ 25,428.00			
Unemployment Ins							
Health and Dental Ins			\$ 57,734.37	200,783.02	\$ 39,128.00		
Clothing Allowance			\$ 4,279.00	\$ 8,204.65			
Organization Dues				\$ 575.00			
Witness Fees							
Longevity Pay							
Other (Specify) Interpretation			\$ 225.00	\$ 675.00			
<b>TOTAL</b>	<b>\$ 1,197,256.64</b>	\$ -	\$ 241,002.92	\$ 785,307.41	\$ 170,946.31	\$ -	

<b>Administration - Other Costs:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies				\$ 2,773.07			
Postage							
Fax Machines							
Copy Machines			\$ 6,528.57	\$ 2,108.70			
Advertising		\$ 120.08		\$ 3,419.90			
Promotion							
Training Expenses			\$ 4,183.11	\$ 4,082.00			
Other (Specify) lodging/meals/travel				\$ 389.18			
<b>TOTAL</b>	<b>\$ 23,604.61</b>	\$ 120.08	\$ 10,711.68	\$ 12,772.85	\$ -	\$ -	

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas					
Electric			\$ 13,528.50		
Water					
Sewer					
Trash Removal					
Janitorial					
Mowing					
Snow Removal					
Other (Specify)					
<b>TOTAL</b>	\$ 13,528.50	\$ -	\$ 13,528.50	\$ -	\$ -

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building					
Liability	\$ 1,682.00		\$ 4,819.75		
Equipment					
Office Rental					
Other (Specify)					
<b>TOTAL</b>	\$ 6,501.75	\$ 1,682.00	\$ 4,819.75	\$ -	\$ -

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement					
Repairs					
Fuel					
UPS					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 10,737.11				
Hardware					
Software					
Upgrades					
Maintenance Agreements	\$ 17,278.00		\$ 17,278.00		
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 45,293.11</b>	<b>\$ -</b>	<b>\$ 17,278.00</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs		\$ 2,886.36	\$ 2,350.00		
Hardware					
Software					
Upgrades					
Maintenance Agreements		\$ 1,000.00	\$ 4,616.00		
Repairs					
Other (Specify) cellphones			\$ 3,391.62		
<b>TOTAL</b>	<b>\$ 14,243.98</b>	<b>\$ 3,886.36</b>	<b>\$ 10,357.62</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees	\$ 1,522.80				
Iowa System / NCIC			\$ 4,728.00		
Other (Specify) edispatch	\$ 3,276.00				
<b>TOTAL</b>	<b>\$ 9,526.80</b>	<b>\$ -</b>	<b>\$ 4,728.00</b>	<b>\$ -</b>	<b>\$ -</b>

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
CAD System						
Mapping/GIS						
Logging Recorder						
Dispatcher Work Stations				\$ 1,183.00		
Software						
Upgrades						
Maintenance Agreements			\$ 3,420.00	\$ 12,336.00		
Repairs						
EMD						
Other (Specify)						
<b>TOTAL</b>		\$ -	\$ 3,420.00	\$ 13,519.00	\$ -	\$ -

<b>Data Processing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
E911 Data Base/MSAG (Telephone Co)						
E911 Data Base/MSAG (Other)						
Other (Specify)						
<b>TOTAL</b>		\$ -	\$ -	\$ -	\$ -	\$ -

<b>Addressing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Intersection Signage						
Resident Markers						
Contracted Services						
GIS (mapping)						
Other (Specify)						
<b>TOTAL</b>		\$ -	\$ -	\$ -	\$ -	\$ -

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Radio Infrastructure: Costs for leased and owned</b>			From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>							
Radio Base					\$ 894.50		
Mobile							
Portable					\$ 60.00		
Handheld							
Pagers							
Repeaters							
Remote Transmitter Sites							
Towers					\$ 1,562.00		
Maintenance Agreements							
Repairs							
Other (Specify) radio circuits					\$ 1,142.40		
<b>TOTAL</b>	<b>\$</b>	<b>3,658.90</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,658.90</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below</b>			From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>							
Hardware							
Software							
CAD System							
Mapping							
Radio			\$ 54,797.78				
Logging Recorder							
Dispatcher Work Stations							
Maintenance Agreements							
Repairs							
Other (Specify)							
<b>TOTAL</b>	<b>\$</b>	<b>54,797.78</b>	<b>\$ 54,797.78</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

Debt Services: <i>Paid on debt during the current reporting timeframe</i>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
To include, but not limited to:						
Loans						
Other (Specify)						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Miscellaneous (Specify):		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>GRAND TOTAL</b>	\$ 1,385,351.07	\$ 89,413.77	\$ 259,020.96	\$ 865,970.03	\$ 170,946.31	\$ -
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Set Aside Funds:		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
To include, but not limited to:						
Amount set aside for future purchases						
Amount set aside for future projects						
Other (Specify)						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Notes/Comments:

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

Reporting: July 1, 2019 through June 30, 2020

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Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	<u>Kris Grebert</u>	<u>ema@co.page.ia.us</u>	<u>712-850-1040</u>
	Name	Email	Phone
<b>Submitted by:</b>	<u>Kris Grebert</u>	<u>ema@co.page.ia.us</u>	<u>712-850-1040</u>
	Name	Email	Phone
	<u>Page County Communications</u>	<u>Page</u>	
	PSAP Name	County	

<b>Administrative Data</b>	<u>\$ 67,047.08</u>	<u>1,115</u>	<u></u>	<u></u>	<u>3</u>
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	<u>\$ 159,365.50</u>		<u>3,421</u>		<u></u>
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	<u>\$ 1,362.39</u>	<u>interest</u>
	Amount	Source
	<u>\$ 1,749.00</u>	<u>miscellaneous agency funds</u>
	Amount	Source
<b>Additional Debt</b>	<u></u>	<u></u>
	Amount	Source
	<u></u>	<u></u>
	Amount	Source

Reporting: July 1, 2019 through June 30, 2020

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Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (EMA)	Other Funding Source (specify)	
Salary, to include overtime			\$ 350,142.24				
FICA			\$ 26,408.70				
IPERS			\$ 32,521.33				
Deferred Comp							
Worker's Comp					\$ 3,923.00		
Unemployment Ins							
Health and Dental Ins			\$ 86,719.60				
Clothing Allowance							
Organization Dues							
Witness Fees							
Longevity Pay							
Other (Specify) Human Resource Att.					\$ 5,400.00		
<b>TOTAL</b>	<b>\$ 505,114.87</b>	\$ -	\$ 495,791.87	\$ -	\$ 9,323.00	\$ -	

<b>Administration - Other Costs:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Office Supplies						
Postage						
Fax Machines						
Copy Machines						
Advertising						
Promotion						
Training Expenses		\$ 1,714.92				
Other (Specify)						
<b>TOTAL</b>	<b>\$ 1,714.92</b>	\$ 1,714.92	\$ -	\$ -	\$ -	\$ -



Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<b>Utilities</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas						
Electric	\$	4,694.62				
Water						
Sewer						
Trash Removal						
Janitorial						
Mowing						
Snow Removal						
Other (Specify)						
<b>TOTAL</b>	<b>\$</b>	<b>4,694.62</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Insurance</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building						
Liability						
Equipment						
Office Rental	\$	13,398.00				
Other (Specify)						
<b>TOTAL</b>	<b>\$</b>	<b>13,398.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Generator</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement						
Repairs						
Fuel						
UPS						
Other (Specify)						
<b>TOTAL</b>	<b>\$</b>	<b>-</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 63,754.54				
Hardware	\$ 15,824.37				
Software	\$ 26,083.07				
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 105,661.98</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs					
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees					
Iowa System / NCIC					
Other (Specify)					
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020

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Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>									
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)			
CAD System									
Mapping/GIS									
Logging Recorder									
Dispatcher Work Stations									
Software									
Upgrades									
Maintenance Agreements									
Repairs									
EMD									
Other (Specify)									
<b>TOTAL</b>		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Data Processing:</b>									
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)			
E911 Data Base/MSAG (Telephone Co)									
E911 Data Base/MSAG (Other)									
Other (Specify)									
<b>TOTAL</b>		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Addressing:</b>									
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)			
Intersection Signage									
Resident Markers									
Contracted Services									
GIS (mapping)									
Other (Specify)									
<b>TOTAL</b>		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Reporting: July 1, 2019 through June 30, 2020

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Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Radio Infrastructure: Costs for leased and owned</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Radio Base							
Mobile		\$ 11,502.88					
Portable							
Handheld							
Pagers							
Repeaters							
Remote Transmitter Sites		\$ 1,698.00					
Towers							
Maintenance Agreements		\$ 57,976.00					
Repairs							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 71,176.88</b>	<b>\$ 71,176.88</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Hardware							
Software							
CAD System							
Mapping							
Radio		\$ 93,484.15					
Logging Recorder							
Dispatcher Work Stations							
Maintenance Agreements							
Repairs							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 93,484.15</b>	<b>\$ 93,484.15</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Loans						
Other (Specify)						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>GRAND TOTAL</b>	\$ 795,245.42	\$ 290,130.55	\$ 495,791.87	\$ -	\$ 9,323.00	\$ -
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<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases						
Amount set aside for future projects						
Other (Specify)						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** Data regarding revenues at the PSAP and other administrative data

<b>Prepared by:</b>	Mark Hunefeld	paema7460@gmail.com	712-852-4997
	Name	Email	Phone
<b>Submitted by:</b>	Mark Hunefeld	paema7460@gmail.com	712-852-4997
	Name	Email	Phone
	Palo Alto Sheriffs Office	Palo Alto	
	PSAP Name	County	

<b>Administrative Data</b>	\$ 42,558.00	406	0	44,716	2
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	\$ 174,568.00		1,872		6
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$ 726.00	Interest
	Amount	Source
	Amount	Source
<b>Additional Debt</b>		
	Amount	Source
	Amount	Source

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime				\$ 194,823.00			
FICA				\$ 14,735.00			
IPERS				\$ 18,276.00			
Deferred Comp							
Worker's Comp							
Unemployment Ins							
Health and Dental Ins				\$ 77,859.00			
Clothing Allowance				\$ 713.00			
Organization Dues				\$ 75.00			
Witness Fees							
Longevity Pay							
Other (Specify) Life Ins				\$ 176.00			
<b>TOTAL</b>	<b>\$ 306,657.00</b>	\$ -	\$ -	\$ 306,657.00	\$ -	\$ -	

<b>Administration - Other Costs:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies		\$ 185.00		\$ 736.00			
Postage		\$ 44.00					
Fax Machines							
Copy Machines							
Advertising		\$ 60.00					
Promotion							
Training Expenses				\$ 633.00			
Other (Specify) Copier Contract				\$ 214.00			
<b>TOTAL</b>	<b>\$ 1,872.00</b>	\$ 289.00	\$ -	\$ 1,583.00	\$ -	\$ -	

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas			\$ 426.00		
Electric			\$ 1,104.00		
Water					
Sewer					
Trash Removal					
Janitorial			\$ 494.00		
Mowing			\$ 77.00		
Snow Removal					
Other (Specify) Repair/Maintenance			\$ 1,105.00		
Pest Control			\$ 53.00		
<b>TOTAL</b>	<b>\$ 3,259.00</b>	<b>\$ -</b>	<b>\$ 3,259.00</b>	<b>\$ -</b>	<b>\$ -</b>

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building			\$ 359.00		
Liability			\$ 1,479.00		
Equipment					
Office Rental					
Other (Specify) General Liability			\$ 847.00		
Public Officials Errors and Omissions			\$ 440.00		
<b>TOTAL</b>	<b>\$ 3,125.00</b>	<b>\$ -</b>	<b>\$ 3,125.00</b>	<b>\$ -</b>	<b>\$ -</b>

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement	\$ 1,099.00		\$ 1,399.00		
Repairs	\$ 1,084.00				
Fuel					
UPS					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 3,582.00</b>	<b>\$ 2,183.00</b>	<b>\$ 1,399.00</b>	<b>\$ -</b>	<b>\$ -</b>



Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 30,769.00		\$ 102.00		
Hardware					
Software					
Upgrades					
Maintenance Agreements	\$ 13,946.00				
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 44,817.00</b>	<b>\$ -</b>	<b>\$ 102.00</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source EPD	Other Funding Source (specify)
Circuit Costs	\$ 2,229.00		\$ 1,454.00		
Hardware					
Software					
Upgrades					
Maintenance Agreements	\$ 1,163.00		\$ 3,249.00	\$ 1,641.00	
Repairs					
Other (Specify) Air Cards			\$ 3,521.00	\$ 1,440.00	
<b>TOTAL</b>	<b>\$ 14,697.00</b>	<b>\$ -</b>	<b>\$ 8,224.00</b>	<b>\$ 3,081.00</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source EPD	Other Funding Source (specify)
Internet Fees					
Iowa System / NCIC	\$ 607.00		\$ 2,464.00	\$ 2,464.00	
Other (Specify)					
<b>TOTAL</b>	<b>\$ 5,535.00</b>	<b>\$ -</b>	<b>\$ 2,464.00</b>	<b>\$ 2,464.00</b>	<b>\$ -</b>

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source EPD	Other Funding Source C-Attorney	
CAD System							
Mapping/GIS							
Logging Recorder							
Dispatcher Work Stations		\$ 299.00					
Software		\$ 534.00					
Upgrades				\$ 5,656.00			
Maintenance Agreements		\$ 8,531.00		\$ 5,250.00	\$ 4,133.00	\$ 225.00	
Repairs				\$ 176.00			
EMD							
Other (Specify)							
<b>TOTAL</b>		<b>\$ 24,804.00</b>	<b>\$ -</b>	<b>\$ 11,082.00</b>	<b>\$ 4,133.00</b>	<b>\$ 225.00</b>	

<b>Data Processing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
E911 Data Base/MSAG (Telephone Co)		\$ 1,922.00					
E911 Data Base/MSAG (Other)		\$ 27,000.00					
Other (Specify)							
<b>TOTAL</b>		<b>\$ 28,922.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

<b>Addressing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Intersection Signage		\$ 657.00					
Resident Markers		\$ 2,238.00					
Contracted Services							
GIS (mapping)							
Other (Specify) Supplies		\$ 66.00					
<b>TOTAL</b>		<b>\$ 2,961.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Radio Infrastructure: Costs for leased and owned</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Radio Base		\$ 1,204.00					
Mobile		\$ 5,453.00					
Portable							
Handheld							
Pagers							
Repeaters							
Remote Transmitter Sites							
Towers							
Maintenance Agreements							
Repairs		\$ 750.00		\$ 796.00	xxxxxxxxxxxx		
Other (Specify)							
<b>TOTAL</b>	<b>\$ 8,203.00</b>	<b>\$ 7,407.00</b>	<b>\$ -</b>	<b>\$ 796.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Hardware							
Software							
CAD System							
Mapping							
Radio							
Logging Recorder							
Dispatcher Work Stations							
Maintenance Agreements							
Repairs							
Other (Specify)							
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Reporting: July 1, 2019 through June 30, 2020**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2021**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Loans						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>GRAND TOTAL</b>	<b>\$ 448,434.00</b>	<b>\$ 99,840.00</b>	<b>\$ -</b>	<b>\$ 338,691.00</b>	<b>\$ 9,678.00</b>	<b>\$ 225.00</b>
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<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases		\$ 125,084.00				
Amount set aside for future projects		\$ 250,000.00				
Other (Specify)						
<b>TOTAL</b>	<b>\$ 375,084.00</b>	<b>\$ 375,084.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

Reporting: July 1, 2019 through June 30, 2020

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Shawn Olson	<a href="mailto:solson@co.plymouth.ia.us">solson@co.plymouth.ia.us</a>	(712) 546-8760
	Name	Email	Phone
<b>Submitted by:</b>	Shawn Olson	<a href="mailto:solson@co.plymouth.ia.us">solson@co.plymouth.ia.us</a>	(712) 546-8760
	Name	Email	Phone
	Plymouth Co Sheriff's Office	Plymouth	
	PSAP Name	County	

<b>Administrative Data</b>	\$ 71,975.00	1,580		365,000	2
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	\$ 141,064.00		6,205		7
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$ 103,946.00	State 911 Equipment and mapping grant
	Amount	Source
	\$ 18,704.00	Interest
	Amount	Source
<b>Additional Debt</b>		
	Amount	Source
	Amount	Source

Reporting: July 1, 2019 through June 30, 2020

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Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>				
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime	\$ 5,877.00		\$ 277,156.00			
FICA			\$ 21,806.00			
IPERS			\$ 26,691.00			
Deferred Comp						
Worker's Comp						
Unemployment Ins						
Health and Dental Ins			\$ 100,275.00			
Clothing Allowance			\$ 900.00			
Organization Dues						
Witness Fees						
Longevity Pay			\$ 1,440.00			
Other (Specify)						
<b>TOTAL</b>	<b>\$ 434,145.00</b>	<b>\$ 5,877.00</b>	<b>\$ -</b>	<b>\$ 428,268.00</b>	<b>\$ -</b>	

<b>Administration - Other Costs:</b>						
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies			\$ 3,100.00			
Postage			\$ 450.00			
Fax Machines			\$ 450.00			
Copy Machines	\$ 189.00					
Advertising						
Promotion						
Training Expenses	\$ 71.00		\$ 2,100.00			
Other (Specify)						
<b>TOTAL</b>	<b>\$ 6,360.00</b>	<b>\$ 260.00</b>	<b>\$ -</b>	<b>\$ 6,100.00</b>	<b>\$ -</b>	

Reporting: July 1, 2019 through June 30, 2020

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Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas			\$ 16,700.00		
Electric					
Water					
Sewer			\$ 1,910.00		
Trash Removal			\$ 484.00		
Janitorial			\$ 2,801.00		
Mowing			\$ 1,200.00		
Snow Removal			\$ 600.00		
Other (Specify)					
			\$ 4,300.00		
Tower Power					
<b>TOTAL</b>	\$ 27,995.00	\$ -	\$ 27,995.00	\$ -	\$ -

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building					
Liability					
Equipment					
Office Rental					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement					
Repairs					
Fuel					
UPS					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

Reporting: July 1, 2019 through June 30, 2020

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Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 18,401.00				
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 18,401.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs			\$ 8,100.00		
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 8,100.00</b>	<b>\$ -</b>	<b>\$ 8,100.00</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees					
Iowa System / NCIC					
Other (Specify)					
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



Reporting: July 1, 2019 through June 30, 2020

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Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
CAD System				\$ 3,900.00			
Mapping/GIS							
Logging Recorder							
Dispatcher Work Stations				\$ 900.00			
Software							
Upgrades							
Maintenance Agreements							
Repairs							
EMD							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 4,800.00</b>	\$ -	\$ -	\$ 4,800.00	\$ -	\$ -	

<b>Data Processing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
E911 Data Base/MSAG (Telephone Co)		\$ 14,184.00					
E911 Data Base/MSAG (Other)							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 14,184.00</b>	\$ 14,184.00	\$ -	\$ -	\$ -	\$ -	

<b>Addressing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Intersection Signage		\$ 180.00					
Resident Markers							
Contracted Services		\$ 1,850.00					
GIS (mapping)		\$ 537.00					
Other (Specify)							
<b>TOTAL</b>	<b>\$ 2,567.00</b>	\$ 2,567.00	\$ -	\$ -	\$ -	\$ -	

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Radio Infrastructure:** *Costs for leased and owned*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Radio Base			\$ 3,420.00		
Mobile					
Portable					
Handheld					
Pagers					
Repeaters					
Remote Transmitter Sites	\$ 3,035.00				
Towers					
Maintenance Agreements	\$ 51,715.00				
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 58,170.00</b>	<b>\$ -</b>	<b>\$ 3,420.00</b>	<b>\$ -</b>	<b>\$ -</b>

**Capital Expenditures:** *Non-recurring costs during this reporting timeframe on large expenses in the categories below*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Hardware					
Software					
CAD System					
Mapping	\$ 47,241.00				
Radio					
Logging Recorder					
Dispatcher Work Stations					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 47,241.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Loans						
Other (Specify)						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>GRAND TOTAL</b>	\$ 621,963.00	\$ 143,280.00	\$ -	\$ 478,683.00	\$ -	\$ -
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<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases						
Amount set aside for future projects						
Other (Specify)						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** Data regarding revenues at the PSAP and other administrative data

<b>Prepared by:</b>	Russell Jergens	rjergens@pocahontascounty.iowa.gov	712-335-3188
	Name	Email	Phone
<b>Submitted by:</b>	Same		
	Name	Email	Phone
	Pocahontas Co Sheriff's Office	Pocahontas	
	PSAP Name	County	

<b>Administrative Data</b>	\$ 1.00			
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls
	\$ 175,758.00			
	Wireless Surcharge Received	Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$ 28,361.00	wireline
	Amount	Source
	\$ 519.00	interest
	Amount	Source
<b>Additional Debt</b>		
	Amount	Source
	Amount	Source

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>				
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime			\$ 200,237.00			
FICA						
IPERS						
Deferred Comp						
Worker's Comp						
Unemployment Ins			\$ 5,000.00			
Health and Dental Ins			\$ 74,000.00			
Clothing Allowance			\$ 1,500.00			
Organization Dues	\$ 200.00		\$ 334.00			
Witness Fees						
Longevity Pay						
Other (Specify)						
<b>TOTAL</b>	<b>\$ 281,271.00</b>	<b>\$ 200.00</b>	<b>\$ -</b>	<b>\$ 281,071.00</b>	<b>\$ -</b>	

<b>Administration - Other Costs:</b>						
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies	\$ 654.00		\$ 2,863.00			
Postage	\$ 120.00					
Fax Machines						
Copy Machines						
Advertising	\$ 60.00					
Promotion	\$ 60.00					
Training Expenses	\$ 190.00		\$ 2,694.00			
Other (Specify)						
<b>TOTAL</b>	<b>\$ 6,641.00</b>	<b>\$ 1,084.00</b>	<b>\$ -</b>	<b>\$ 5,557.00</b>	<b>\$ -</b>	

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas					
Electric	\$ 675.00				
Water					
Sewer					
Trash Removal					
Janitorial					
Mowing					
Snow Removal					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 675.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building					
Liability	\$ 3,223.00				
Equipment					
Office Rental					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 3,223.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source Auditor	Other Funding Source (specify)
Maintenance Agreement			\$ 157.00		
Repairs					
Fuel				\$ 1,200.00	
UPS					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 1,357.00</b>	<b>\$ -</b>	<b>\$ 157.00</b>	<b>\$ 1,200.00</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 44,658.00				
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 44,658.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 5,000.00				
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 5,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees	\$ 1,200.00				
Iowa System / NCIC					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 1,200.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
CAD System							
Mapping/GIS		\$ 25,919.00					
Logging Recorder							
Dispatcher Work Stations							
Software							
Upgrades							
Maintenance Agreements		\$ 16,500.00					
Repairs							
EMD							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 42,419.00</b>	<b>\$ 42,419.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Data Processing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
E911 Data Base/MSAG (Telephone Co)		\$ 17,610.00					
E911 Data Base/MSAG (Other)							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 17,610.00</b>	<b>\$ 17,610.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Intersection Signage		\$ 3,328.00					
Resident Markers							
Contracted Services		\$ 10,000.00					
GIS (mapping)							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 13,328.00</b>	<b>\$ 13,328.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Radio Infrastructure:** *Costs for leased and owned*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Radio Base	\$ 36,043.00				
Mobile			\$ 1,974.00		
Portable					
Handheld					
Pagers					
Repeaters					
Remote Transmitter Sites					
Towers					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 38,017.00</b>	<b>\$ -</b>	<b>\$ 1,974.00</b>	<b>\$ -</b>	<b>\$ -</b>

**Capital Expenditures:** *Non-recurring costs during this reporting timeframe on large expenses in the categories below*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Hardware					
Software					
CAD System					
Mapping					
Radio					
Logging Recorder					
Dispatcher Work Stations					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Loans						
Other (Specify)						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>GRAND TOTAL</b>	\$ 455,399.00	\$ 165,440.00	\$ -	\$ 288,759.00	\$ 1,200.00	\$ -
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<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases						
Amount set aside for future projects						
Other (Specify)						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

Reporting: July 1, 2019 through June 30, 2020

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Colleen Barongan	<a href="mailto:cmbarongan@dmgov.org">cmbarongan@dmgov.org</a>	515 237-1535
	Name	Email	Phone
<b>Submitted by:</b>	David Ness	<a href="mailto:dmness@dmgov.org">dmness@dmgov.org</a>	515-283-4885
	Name	Email	Phone
	Des Moines Police Department	Polk	
	PSAP Name	County	

<b>Administrative Data</b>	\$ 516,435.11	11,821	6,188	329,555	12
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	\$ 517,600.19		148,960		39
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$ 36,000.00	GIS Grant
	Amount	Source
	\$ 7,240.28	interest on investments
	Amount	Source
<b>Additional Debt</b>		
	Amount	Source
	Amount	Source

Reporting: July 1, 2019 through June 30, 2020

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>				
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime	\$ 289,787.00	\$ 3,675,469.00				
FICA		\$ 274,240.00				
IPERS		\$ 276,762.00				
Deferred Comp		\$ 115,729.00				
Worker's Comp						
Unemployment Ins						
Health and Dental Ins		\$ 680,411.00				
Clothing Allowance		\$ 2,400.00				
Organization Dues	\$ 238.00	\$ 855.00				
Witness Fees						
Longevity Pay						
Other (Specify)						
401A - retirement		\$ 83,742.00				
Unemplment Compensation		\$ 2,588.00				
police retirement		\$ 184,134.00				
<b>TOTAL</b>	<b>\$ 5,586,355.00</b>	<b>\$ 290,025.00</b>	<b>\$ 5,296,330.00</b>	<b>\$ -</b>	<b>\$ -</b>	

<b>Administration - Other Costs:</b>						
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies	\$ 415.00	\$ 9,602.00				
Postage						
Fax Machines						
Copy Machines						
Advertising						
Promotion						
Training Expenses	\$ 3,882.00					
Other (Specify)						
interpreter services		\$ 4,490.00				
<b>TOTAL</b>	<b>\$ 18,389.00</b>	<b>\$ 4,297.00</b>	<b>\$ 14,092.00</b>	<b>\$ -</b>	<b>\$ -</b>	

Reporting: July 1, 2019 through June 30, 2020

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas		\$ 472.00			
Electric		\$ 542,969.00			
Water					
Sewer		\$ 1,864.00			
Trash Removal					
Janitorial					
Mowing					
Snow Removal					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ 545,305.00	\$ -	\$ -	\$ -

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building		\$ 465.00			
Liability					
Equipment		\$ 2,230.00			
Office Rental					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ 2,695.00	\$ -	\$ -	\$ -

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement					
Repairs					
Fuel					
UPS					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

Reporting: July 1, 2019 through June 30, 2020

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 10,670.00	\$ 23,887.00			
Hardware					
Software	\$ 7,596.00				
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 42,153.00</b>	<b>\$ 23,887.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs		\$ 6,534.00			
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs		\$ 1,200.00			
Other (Specify)					
<b>TOTAL</b>	<b>\$ 7,734.00</b>	<b>\$ 7,734.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees					
Iowa System / NCIC		\$ 52,704.00			
Other (Specify)					
<b>TOTAL</b>	<b>\$ 52,704.00</b>	<b>\$ 52,704.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
CAD System						
Mapping/GIS						
Logging Recorder						
Dispatcher Work Stations						
Software		\$ 58,992.00	\$ 80,805.11			
Upgrades						
Maintenance Agreements		\$ 152,948.00	\$ 62,007.00			
Repairs						
EMD						
Other (Specify)						
Mobile Data Computers /Routers		\$ 137,687.00				
Sim card services		\$ 87,819.00				
<b>TOTAL</b>		<b>\$ 580,258.11</b>	<b>\$ 437,446.00</b>	<b>\$ 142,812.11</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Data Processing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
E911 Data Base/MSAG (Telephone Co)						
E911 Data Base/MSAG (Other)						
Other (Specify)						
<b>TOTAL</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Intersection Signage						
Resident Markers						
Contracted Services		\$ 36,000.00				
GIS (mapping)						
Other (Specify)						
<b>TOTAL</b>		<b>\$ 36,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Radio Infrastructure:** *Costs for leased and owned*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Radio Base		\$ 3,524.00			
Mobile		\$ 2,495.00			
Portable					
Handheld					
Pagers		\$ 3,042.00			
Repeaters					
Remote Transmitter Sites		\$ 7,476.00			
Towers	\$ 25,290.00	\$ 32,400.00			
Maintenance Agreements		\$ 3,430.00			
Repairs		\$ 47,000.00			
Other (Specify)					
<b>TOTAL</b>	\$ 25,290.00	\$ 99,367.00	\$ -	\$ -	\$ -

**Capital Expenditures:** *Non-recurring costs during this reporting timeframe on large expenses in the categories below*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Hardware					
Software					
CAD System					
Mapping					
Radio					
Logging Recorder					
Dispatcher Work Stations					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -



**Reporting: July 1, 2019 through June 30, 2020**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2021**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>					
To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Loans					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Miscellaneous (Specify):</b>					
	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>GRAND TOTAL</b>	\$ 6,996,250.11	\$ 811,324.00	\$ 6,184,926.11	\$ -	\$ -
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<b>Set Aside Funds:</b>					
To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Amount set aside for future purchases					
Amount set aside for future projects					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

Reporting: July 1, 2019 through June 30, 2020 **Must Use This Form--Hand Written Forms Not Accepted** **Report due to HSEMD by January 1, 2021**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Thomas Caligiuri	thomas.caligiuri@polkcountyiowa.gov	(515) 323-5408
	Name	Email	Phone
<b>Submitted by:</b>	Curtis Pion	curtis.pion@polkcountyiowa.gov	515-286-3945
	Name	Email	Phone
	Polk County Sheriffs Office	Polk	
	PSAP Name	County	

<b>Administrative Data</b>	\$ 460,046.89	5,007	2,283	163,116	11
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	\$ 463,594.07		64,473		25
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>		
	Amount	Source
<b>Additional Debt</b>		
	Amount	Source

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>				
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime	\$ 173,902.09	\$ 2,205,389.51				
FICA	\$ 12,982.92	\$ 161,420.26				
IPERS	\$ 16,247.04	\$ 206,966.25				
Deferred Comp	\$ 1,563.97	\$ 18,045.81				
Worker's Comp						
Unemployment Ins		\$ 423,195.59				
Health and Dental Ins	\$ 18,858.96	\$ 8,372.00				
Clothing Allowance		\$ 5,344.27				
Organization Dues	\$ 880.67	\$ 85.00				
Witness Fees						
Longevity Pay						
Other (Specify)						
Coordinators Salary (T. Bearden)	\$ 31,685.68					
<b>TOTAL</b>	<b>\$ 3,284,940.01</b>	<b>\$ 256,121.32</b>	<b>\$ 3,028,818.69</b>	<b>\$ -</b>	<b>\$ -</b>	

<b>Administration - Other Costs:</b>					
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Office Supplies		\$ 1,817.55			
Postage	\$ 6.58				
Fax Machines					
Copy Machines		\$ 575.34			
Advertising	\$ 1,665.33				
Promotion					
Training Expenses	\$ 3,631.50	\$ 7,235.20			

<b>Reporting: July 1, 2019 through June 30, 2020</b>		<b>Must Use This Form--Hand Written Forms Not Accepted</b>			<b>Report due to HSEMD by January 1, 2021</b>		
To reflect all expenditures for operating the PSAP using the <b>accrual accounting basis</b> including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.							
Other (Specify)	Meetings & Pub Notices	\$	21.35				
Other Eligible Admin Exp/Consultant Fee		\$	11,391.43	\$	10,430.06		
Coordinator Admin Costs		\$	6,337.10				
<b>TOTAL</b>	<b>\$</b>	<b>43,111.44</b>	<b>\$</b>	<b>23,053.29</b>	<b>\$</b>	<b>20,058.15</b>	<b>\$ - \$ - \$ -</b>

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*  
To include, but not limited to:

<b>Utilities</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas		\$ 841.94			
Electric		\$ 13,884.34			
Water		\$ 482.29			
Sewer					
Trash Removal		\$ 1,504.02			
Janitorial		\$ 171.55			
Mowing					
Snow Removal					
Other (Specify)					
R & M		\$ 3,362.66			
R & M Supplies		\$ 1,796.54			
<b>TOTAL</b>	<b>\$</b>	<b>22,043.34</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Insurance</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building		\$ 3,407.15			
Liability					
Equipment					
Office Rental					
Other (Specify)					
<b>TOTAL</b>	<b>\$</b>	<b>3,407.15</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Generator</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement					
Repairs					
Fuel					
UPS					
Other (Specify)					
<b>TOTAL</b>	<b>\$</b>	<b>-</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Communications:**  
To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 25,396.19	\$ 4,064.55			
Hardware	\$ 5,170.18				
Software					
Upgrades					
Maintenance Agreements	\$ 23,480.96				
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$</b>	<b>58,111.88</b>	<b>\$ 54,047.33</b>	<b>\$ 4,064.55</b>	<b>\$ - \$ - \$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs		\$ 27,234.59			
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs		\$ 1,087.21			
Other (Specify) Cellular Telephones		\$ 3,189.96			
Office Phones Chargebacks- GS		\$ 12,695.52			

Reporting: July 1, 2019 through June 30, 2020 **Must Use This Form--Hand Written Forms Not Accepted** **Report due to HSEMD by January 1, 2021**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>TOTAL</b>	\$	<b>44,207.28</b>	\$	-	\$	44,207.28	\$	-	\$	-	\$	-
<b>Other</b>			From 911 Surcharge	From General	From Sheriff		Other Funding Source (specify)	Other Funding Source (specify)				
Internet Fees												
Iowa System / NCIC				\$ 24,299.28								
Other (Specify)												
<b>TOTAL</b>	\$	<b>24,299.28</b>	\$	-	\$	24,299.28	\$	-	\$	-	\$	-

<b>Operations:</b>			From 911 Surcharge	From General	From Sheriff		Other Funding Source (specify)	Other Funding Source (specify)				
<u>To include, but not limited to:</u>												
CAD System			\$ 101,940.38	\$ 48,274.30								
Mapping/GIS												
Logging Recorder												
Dispatcher Work Stations												
Software												
Upgrades			\$ 13,658.07									
Maintenance Agreements			\$ 182,826.31	\$ 8,232.57								
Repairs												
EMD												
Other (Specify) Data Lines				\$ 1,920.66								
<b>TOTAL</b>	\$	<b>356,852.29</b>	\$	298,424.76	\$	58,427.53	\$	-	\$	-	\$	-

<b>Data Processing:</b>			From 911 Surcharge	From General	From Sheriff		Other Funding Source (specify)	Other Funding Source (specify)				
<u>To include, but not limited to:</u>												
E911 Data Base/MSAG (Telephone Co)												
E911 Data Base/MSAG (Other)												
Other (Specify)												
<b>TOTAL</b>	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-

<b>Addressing:</b>			From 911 Surcharge	From General	From Sheriff		Other Funding Source (specify)	Other Funding Source (specify)				
<u>To include, but not limited to:</u>												
Intersection Signage												
Resident Markers												
Contracted Services												
GIS (mapping)												
Other (Specify)												
<b>TOTAL</b>	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-

<b>Radio Infrastructure: Costs for leased and owned</b>			From 911 Surcharge	From General	From Sheriff		Other Funding Source (specify)	Other Funding Source (specify)				
<u>To include, but not limited to:</u>												
Radio Base				\$ 13,141.18								
Mobile												
Portable												
Handheld												
Pagers												
Repeaters												
Remote Transmitter Sites												
Towers			\$ 17,713.00									
Maintenance Agreements												
Repairs												
Other (Specify)												
Electric			\$ 1,291.11									
Gas			\$ 8.00									
<b>TOTAL</b>	\$	<b>32,153.29</b>	\$	19,012.11	\$	13,141.18	\$	-	\$	-	\$	-

**Capital Expenditures:** Non-recurring costs during this reporting timeframe on large expenses in the categories below Other Funding      Other Funding

Reporting: July 1, 2019 through June 30, 2020 **Must Use This Form--Hand Written Forms Not Accepted** **Report due to HSEMD by January 1, 2021**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Source (specify)	Source (specify)
Hardware	\$ 7,953.33				
Software					
CAD System					
Mapping					
Radio	\$ 70,567.74	\$ 2,200,000.00			
Logging Recorder					
Dispatcher Work Stations					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 2,278,521.07</b>	<b>\$ 78,521.07</b>	<b>\$ 2,200,000.00</b>	<b>\$ -</b>	<b>\$ -</b>

**Debt Services: Paid on debt during the current reporting timeframe**

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Loans					
Other (Specify)					
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Miscellaneous (Specify):**

	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**GRAND TOTAL** \$ 6,147,647.03 \$ 729,179.88 \$ 5,418,467.15 \$ - \$ - \$ -

**Set Aside Funds:**

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Amount set aside for future purchases					
Amount set aside for future projects					
Other (Specify)					
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

**Reporting: July 1, 2019 through June 30, 2020**

**Must Use This Form--Hand Written Forms Not Accepted**

**Report due to HSEMD by January 1, 2021**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Darin T. Riney	<a href="mailto:darin.riney@wdm.iowa.gov">darin.riney@wdm.iowa.gov</a>	(515) 273-0606
	Name	Email	Phone

<b>Submitted by:</b>	Darin T. Riney	<a href="mailto:darin.riney@wdm.iowa.gov">darin.riney@wdm.iowa.gov</a>	(515) 273-0606
	Name	Email	Phone

WestCom	Polk
PSAP Name	County

<b>Administrative Data</b>	\$ 460,046.89	4,620		94,373	8
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	\$ 463,594.07		50,375		29
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$ 8,167.29	Bank Interest General & E911 Funds
	Amount	Source

\$ 3,576.50	Reports - General Funds
Amount	Source

<b>Additional Debt</b>		
	Amount	Source

	Amount	Source
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**Reporting: July 1, 2019 through June 30, 2020**

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime			\$ 2,251,762.01				
FICA			\$ 165,897.74				
IPERS			\$ 206,924.52				
Deferred Comp			\$ 450.00				
Worker's Comp							
Unemployment Ins							
Health and Dental Ins			\$ 293,259.20				
Clothing Allowance							
Organization Dues							
Witness Fees							
Longevity Pay			\$ 9,650.01				
Other (Specify)							
Cell Phone Allowance			\$ 8,022.00				
<b>TOTAL</b>	<b>\$ 2,935,965.48</b>	\$ -	\$ 2,935,965.48	\$ -	\$ -	\$ -	

<b>Administration - Other Costs:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies		\$ 3,908.62	\$ 15,310.29				
Postage							
Fax Machines							
Copy Machines			\$ 2,256.05				
Advertising		\$ 1,234.28	\$ 115.14				
Promotion							
Training Expenses		\$ 1,712.50	\$ 53,502.44				
Other (Specify)							
Uniforms			\$ 11,447.71				
Vehicle Maintenance & Administration			\$ 466,842.19				
<b>TOTAL</b>	<b>\$ 556,329.22</b>	\$ 6,855.40	\$ 549,473.82	\$ -	\$ -	\$ -	

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas		\$ 173.45			
Electric		\$ 17,885.49			
Water					
Sewer					
Trash Removal					
Janitorial		\$ 8,316.45			
Mowing					
Snow Removal					
Other (Specify)					
<b>TOTAL</b>	\$ 26,375.39	\$ -	\$ 26,375.39	\$ -	\$ -

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building					
Liability		\$ 24,562.00			
Equipment		\$ 17,907.77			
Office Rental					
Other (Specify)					
Workers Comp		\$ 2,186.00			
<b>TOTAL</b>	\$ 44,655.77	\$ -	\$ 44,655.77	\$ -	\$ -

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement					
Repairs					
Fuel					
UPS					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -



Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 11,081.68	\$ 24,722.07			
Hardware		\$ 5,577.77			
Software		\$ 56.03			
Upgrades					
Maintenance Agreements	\$ 512,697.13				
Repairs					
Other (Specify)					
Access Service	\$ 1,269.57				
Data Charges	\$ 94,979.42				
<b>TOTAL</b>	<b>\$ 650,383.67</b>	<b>\$ 30,355.87</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs					
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees					
Iowa System / NCIC					
Other (Specify)					
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
CAD System						
Mapping/GIS						
Logging Recorder						
Dispatcher Work Stations						
Software		\$ 4,131.68				
Upgrades						
Maintenance Agreements			\$ 103,156.87			
Repairs			\$ 2,285.65			
EMD						
Other (Specify)						
Terminal Billing-IDPS			\$ 35,520.00			
Data Base Administration		\$ 21,535.00				
IT Services		\$ 247,470.98				
<b>TOTAL</b>	<b>\$ 414,100.18</b>	<b>\$ 273,137.66</b>	<b>\$ 140,962.52</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Data Processing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
E911 Data Base/MSAG (Telephone Co)						
E911 Data Base/MSAG (Other)						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Intersection Signage						
Resident Markers						
Contracted Services						
GIS (mapping)						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Radio Infrastructure: Costs for leased and owned</b>									
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)			
Radio Base									
Mobile									
Portable									
Handheld									
Pagers									
Repeaters									
Remote Transmitter Sites									
Towers									
Maintenance Agreements									
Repairs									
Other (Specify)									
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below</b>									
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)			
Hardware		\$ 15,948.95	\$ 158.99						
Software			\$ 12,406.20						
CAD System									
Mapping									
Radio									
Logging Recorder									
Dispatcher Work Stations									
Maintenance Agreements									
Repairs		\$ 5,940.82	\$ 1,900.82						
Other (Specify)									
Visual IR Thermometer			\$ 547.34						
Vehicle			\$ 6,394.34						
<b>TOTAL</b>	<b>\$ 43,297.46</b>	<b>\$ 21,889.77</b>	<b>\$ 21,407.69</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Reporting: July 1, 2019 through June 30, 2020**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2021**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Loans		\$ 10,014.87				
Other (Specify)						
<b>TOTAL</b>	<b>\$ 10,014.87</b>	\$ 10,014.87	\$ -	\$ -	\$ -	\$ -

<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	<b>\$ -</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>GRAND TOTAL</b>	<b>\$ 4,681,122.04</b>	<b>\$ 931,925.50</b>	<b>\$ 3,749,196.54</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
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<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases						
Amount set aside for future projects						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	\$ -	\$ -	\$ -	\$ -	\$ -

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	<u>Christine Rethmeier</u>	<u>crethmeier@sheriff.pottcounty-ia.gov</u>	<u>(712) 328-5825</u>
	Name	Email	Phone
<b>Submitted by:</b>	<u>Robert Andersen</u>	<u>randersen@sheriff.pottcounty-ia.gov</u>	<u>(712) 328-5739</u>
	Name	Email	Phone
	<u>Pottawattamie County Law Enforcement 9-11</u>	<u>Pottawattamie</u>	
	PSAP Name	County	

<b>Administrative Data</b>	<u>\$ 158,307.00</u>	<u>4,199</u>	<u>4,367</u>	<u>115,164</u>	<u>5</u>
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	<u>\$ 534,350.00</u>		<u>55,986</u>		
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	<u>\$ 3,455,909.00</u>	
	Amount	Source
	<u></u>	<u></u>
	Amount	Source
<b>Additional Debt</b>	<u></u>	<u></u>
	Amount	Source
	<u></u>	<u></u>
	Amount	Source

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime			\$ 2,043,116.00				
FICA			\$ 150,422.00				
IPERS			\$ 189,680.00				
Deferred Comp							
Worker's Comp							
Unemployment Ins							
Health and Dental Ins			\$ 492,912.00				
Clothing Allowance			\$ 7,094.00				
Organization Dues							
Witness Fees							
Longevity Pay							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 2,883,224.00</b>	\$ -	\$ 2,883,224.00	\$ -	\$ -	\$ -	

<b>Administration - Other Costs:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies			\$ 12,956.00				
Postage		\$ 72.00					
Fax Machines							
Copy Machines							
Advertising							
Promotion							
Training Expenses		\$ 14,442.00	\$ 11,014.00				
Other (Specify)							
<b>TOTAL</b>	<b>\$ 38,484.00</b>	\$ 14,514.00	\$ 23,970.00	\$ -	\$ -	\$ -	

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**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas				\$ 267.00	
Electric				\$ 1,996.00	
Water				\$ 65.00	
Sewer				\$ 44.00	
Trash Removal				\$ 159.00	
Janitorial				\$ 7,423.00	
Mowing				\$ 427.00	
Snow Removal				\$ 347.00	
Other (Specify)				\$ 679.00	
floor mats				\$ 679.00	
pest control				\$ 16.00	
<b>TOTAL</b>	\$ 12,102.00	\$ -	\$ -	\$ 12,102.00	\$ -

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building				\$ 309.00	
Liability					
Equipment				\$ 4,633.00	
Office Rental					
Other (Specify)				\$ 2,219.00	
<b>TOTAL</b>	\$ 7,161.00	\$ -	\$ -	\$ 7,161.00	\$ -

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement	\$ 675.00				
Repairs	\$ 415.00			\$ 192.00	
Fuel		\$ 542.00			
UPS	\$ 192.00				
Other (Specify)					
<b>TOTAL</b>	\$ 2,016.00	\$ 1,282.00	\$ -	\$ 192.00	\$ -

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**Communications:**

To include, but not limited to:

**E911 Telephone System**

	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 45,354.00				
Hardware					
Software					
Upgrades	\$ 27,250.00				
Maintenance Agreements	\$ 27,250.00				
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 99,854.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Administrative Phone System**

	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs					
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Other**

	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees				\$ 169.00	
Iowa System / NCIC	\$ 57,168.00				
Other (Specify)					
<b>TOTAL</b>	<b>\$ 57,337.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 169.00</b>	<b>\$ -</b>



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<b>Operations:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
CAD System					\$ 32,758.00		
Mapping/GIS							
Logging Recorder		\$ 21,760.00					
Dispatcher Work Stations							
Software							
Upgrades							
Maintenance Agreements							
Repairs							
EMD		\$ 9,600.00					
Other (Specify)							
<b>TOTAL</b>	<b>\$ 64,118.00</b>	<b>\$ 31,360.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 32,758.00</b>	<b>\$ -</b>	

<b>Data Processing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
E911 Data Base/MSAG (Telephone Co)							
E911 Data Base/MSAG (Other)		\$ 10,000.00					
Other (Specify)							
<b>TOTAL</b>	<b>\$ 10,000.00</b>	<b>\$ 10,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

<b>Addressing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Intersection Signage					\$ 2,500.00		
Resident Markers					\$ 2,500.00		
Contracted Services							
GIS (mapping)							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 5,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,000.00</b>	<b>\$ -</b>	

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Radio Infrastructure:** *Costs for leased and owned*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Radio Base					
Mobile					
Portable					
Handheld					
Pagers					
Repeaters					
Remote Transmitter Sites					
Towers		\$ 64,472.00			
Maintenance Agreements	\$ 159,306.00	\$ 159,306.00			
Repairs	\$ 21,154.00				
Other (Specify)	\$ 17,000.00	\$ 17,000.00			
<b>TOTAL</b>	<b>\$ 438,238.00</b>	<b>\$ 197,460.00</b>	<b>\$ 240,778.00</b>	<b>\$ -</b>	<b>\$ -</b>

**Capital Expenditures:** *Non-recurring costs during this reporting timeframe on large expenses in the categories below*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Hardware					
Software					
CAD System					
Mapping					
Radio					
Logging Recorder					
Dispatcher Work Stations					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Loans						
Other (Specify)						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>GRAND TOTAL</b>	\$ 3,617,534.00	\$ 411,638.00	\$ 3,148,514.00	\$ -	\$ 57,382.00	\$ -
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<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases						
Amount set aside for future projects						
Other (Specify)						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

**Reporting: July 1, 2019 through June 30, 2020**

**Must Use This Form--Hand Written Forms Not Accepted**

**Report due to HSEMD by January 1, 2021**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Dawn Disney & Co. Auditor (Laura Tish)	<a href="mailto:poweshiek911@zumatel.net">poweshiek911@zumatel.net</a>	(641) 623-3083
	Name	Email	Phone
<b>Submitted by:</b>	Dawn Disney	<a href="mailto:poweshiek911@zumatel.net">poweshiek911@zumatel.net</a>	(641) 623-3083
	Name	Email	Phone
	Poweshiek Co Sheriff's Office	Poweshiek	
	PSAP Name	County	

<b>Administrative Data</b>	\$ 74,101.50	4,365	33	5,232	2 Full Time - 1 Back Up
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	\$ 195,568.97		4,826		12
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$ 14,733.70	Signs/Maps/Interest-IPAIT/ICAP Grant/Misc.
	Amount	Source
	\$ 12,000.00	State Grant - GIS
	Amount	Source
<b>Additional Debt</b>	\$ 1,886.79	ICAP Grant for Shredder/Racom/White Const. for Engineer
	Amount	Source
	\$ 43.22	Paid out to incorrect source, reimbursement will be paid out next FY
	Amount	Source

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime			\$ 33,248.47				
FICA			\$ 25,646.51				
IPERS			\$ 33,524.85				
Deferred Comp							
Worker's Comp			\$ 2,261.71				
Unemployment Ins							
Health and Dental Ins			\$ 43,493.98				
Clothing Allowance			\$ 1,703.59				
Organization Dues							
Witness Fees							
Longevity Pay							
Other (Specify)							
AD&D			\$ 288.00				
PRE-EMPLOY PHYS & SCREENINGS			\$ 1,201.83				
<b>TOTAL</b>	<b>\$ 141,368.94</b>	\$ -	\$ 141,368.94	\$ -	\$ -	\$ -	

<b>Administration - Other Costs:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies		\$ 455.24		\$ 593.60			
Postage							
Fax Machines				676,51			
Copy Machines							
Advertising		\$ 101.85		\$ 400.00			
Promotion							
Training Expenses				\$ 2,565.00			
Other (Specify)							
P.O. BOX		\$ 76.00					
<b>TOTAL</b>	<b>\$ 4,191.69</b>	\$ 633.09	\$ -	\$ 3,558.60	\$ -	\$ -	

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas		\$ 84.00			
Electric		\$ 8,430.00			
Water		\$ 1,090.25			
Sewer		COMB W/ABOVE			
Trash Removal		\$ 445.00			
Janitorial		\$ 2,287.50			
Mowing		\$ 953.28			
Snow Removal		COMB W/ABOVE			
Other (Specify) PEST CONTROL		\$ 114.00			
FIRE ALARM & SPRINKLER CERT.		\$ 807.50			
PAINT F/COMM CENTER		\$ 81.98			
<b>TOTAL</b>	<b>\$ 14,293.51</b>	<b>\$ -</b>	<b>\$ 14,293.51</b>	<b>\$ -</b>	<b>\$ -</b>

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building		\$ 2,300.00			
Liability					
Equipment					
Office Rental					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 2,300.00</b>	<b>\$ -</b>	<b>\$ 2,300.00</b>	<b>\$ -</b>	<b>\$ -</b>

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement			\$ 339.87		
Repairs	\$ 754.94				
Fuel	\$ 405.30		\$ 217.95		
UPS					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 1,718.06</b>	<b>\$ 1,160.24</b>	<b>\$ 557.82</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 72,357.30				
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 72,357.30</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 4,539.74		\$ 5,685.84		
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
DISPATCH HEADSET			\$ 21.39		
FAX/COPIER	\$ 519.14		\$ 676.51		
<b>TOTAL</b>	<b>\$ 11,442.62</b>	<b>\$ -</b>	<b>\$ 6,383.74</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees	\$ 829.29		\$ 2,110.36		
Iowa System / NCIC			\$ 948.00		
Other (Specify) AIR CARDS/PHONES	\$ 2,800.88		\$ 7,909.32		
CABLE			\$ 380.00		
IT & ANTI VIRUS RENEWAL			\$ 1,520.00		
WIFI ACCESS POINT & BACK-UP EXEC			\$ 1,295.00		
<b>TOTAL</b>	<b>\$ 17,792.85</b>	<b>\$ -</b>	<b>\$ 14,162.68</b>	<b>\$ -</b>	<b>\$ -</b>

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
CAD System						
Mapping/GIS						
Logging Recorder						
Dispatcher Work Stations						
Software						
Upgrades				\$ 1,978.00		
Maintenance Agreements		\$ 20,098.04				
Repairs						
EMD						
Other (Specify)						
LANGUAGE LINE		\$ 100.59				
<b>TOTAL</b>		<b>\$ 22,176.63</b>	<b>\$ -</b>	<b>\$ 1,978.00</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Data Processing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
E911 Data Base/MSAG (Telephone Co)		\$ 9,098.21				
E911 Data Base/MSAG (Other)		\$ 13,911.36				
Other (Specify)						
<b>TOTAL</b>		<b>\$ 23,009.57</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Intersection Signage		\$ 629.48				
Resident Markers		\$ 878.15				
Contracted Services		\$ 13,911.37				
GIS (mapping)		\$ 2,500.00				
Other (Specify)						
MILEAGE		\$ 346.33				
POSTS/RIVETS		\$ 422.92				
<b>TOTAL</b>		<b>\$ 18,688.25</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Radio Infrastructure: Costs for leased and owned</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Radio Base							
Mobile							
Portable							
Handheld							
Pagers							
Repeaters							
Remote Transmitter Sites							
Towers							
Maintenance Agreements		\$ 8,500.00					
Repairs							
Other (Specify)							
TOWER RENT		\$ 600.00					
ELECTRIC @ 4 TOWER SITES		\$ 3,655.00					
<b>TOTAL</b>	<b>\$ 12,755.00</b>	<b>\$ 12,755.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Hardware							
Software							
CAD System							
Mapping							
Radio				\$ 6,108.81			
Logging Recorder							
Dispatcher Work Stations							
Maintenance Agreements							
Repairs							
Other (Specify)							
ZETRON (Free State Phone System)		\$ 959.40		\$ 12,176.55			
CONSULTANT F/CO WIDE RADIO SYSTEM		\$ 17,175.00					
SIGNAGE F/WIND TURBINE PROJECT		\$ 15,567.54					
<b>TOTAL</b>	<b>\$ 51,987.30</b>	<b>\$ 33,701.94</b>	<b>\$ -</b>	<b>\$ 18,285.36</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Reporting: July 1, 2019 through June 30, 2020**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2021**

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<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Loans						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
FD RADIO REPROGRAM - REIMBURSED	\$ 225.00					
PAYMENT RCVD IN ERROR F/CO. ENGINEER	\$ 734.40					
EX HARD DRIVE/SHREDDER/LAPTOP	\$ 1,907.38					
<b>TOTAL</b>	<b>\$ 2,866.78</b>	<b>\$ 2,866.78</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>GRAND TOTAL</b>	<b>\$ 396,948.50</b>	<b>\$ 194,059.85</b>	<b>\$ 157,962.45</b>	<b>\$ 44,926.20</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases	\$ 16,243.00					
Amount set aside for future projects	\$ 55,000.00					
Other (Specify)						
<b>TOTAL</b>	<b>\$ 71,243.00</b>	<b>\$ 71,243.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Notes/Comments:** This year reflects the balance installation of the wind turbine addressing project, the beginning of a county wide radio system study, Derecho and repairs needed on towers and the generator, and the hiring of three new dispatchers. An ICAP grant was received and used to purchase shredder, and external hard drive. A new laptop with Microsoft Office was purchased, and there were funds received in error paid to Poweshiek County that were from an outside company that 911 received signs request before, but should have been paid to the Couny Engineer. The new phone state phone system was installed, and the report off of Zetron is not detailed as to how many VOIP calls were recieved, so went off the CAD report. Every report that was compared to get call numbers was different, so did the best I could.

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

Reporting: July 1, 2019 through June 30, 2020

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**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Mel Burton	<a href="mailto:mburton@ringgoldcounty.us">mburton@ringgoldcounty.us</a>	641-464-3344
	Name	Email	Phone
<b>Submitted by:</b>	Mel Burton	<a href="mailto:mburton@ringgoldcounty.us">mburton@ringgoldcounty.us</a>	641-464-3344
	Name	Email	Phone
	Ringgold Co Sheriff's Office	Ringgold	
	PSAP Name	County	

<b>Administrative Data</b>	\$ 34,641.00				2
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	\$ 210,650.00				4
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$ 1,833.00	Interest
	Amount	Source
	\$ 100.00	Sign Sales
	Amount	Source
<b>Additional Debt</b>		
	Amount	Source
	Amount	Source

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<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime				\$ 265,738.74			
FICA				\$ 19,894.26			
IPERS				\$ 26,334.77			
Deferred Comp							
Worker's Comp							
Unemployment Ins							
Health and Dental Ins				\$ 65,786.41			
Clothing Allowance							
Organization Dues							
Witness Fees							
Longevity Pay							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 377,754.18</b>	\$ -	\$ -	\$ 377,754.18	\$ -	\$ -	

<b>Administration - Other Costs:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies		\$ 200.00		\$ 6,938.98			
Postage		\$ 100.00		\$ 1,101.82			
Fax Machines							
Copy Machines							
Advertising		\$ 200.00		\$ 399.55			
Promotion							
Training Expenses		\$ 7,000.00		\$ 8,131.80			
Other (Specify) Mileage		\$ 1,000.00		\$ 181.02			
<b>TOTAL</b>	<b>\$ 25,253.17</b>	\$ 8,500.00	\$ -	\$ 16,753.17	\$ -	\$ -	

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**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas			\$ 24,660.19		
Electric					
Water			\$ 2,975.19		
Sewer					
Trash Removal					
Janitorial					
Mowing			\$ 1,260.00		
Snow Removal			\$ 1,275.00		
Other (Specify)			\$ 576.00		
			\$ 1,050.00		
<b>TOTAL</b>	\$ 31,796.38	\$ -	\$ 31,796.38	\$ -	\$ -

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building					
Liability					
Equipment					
Office Rental					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement					
Repairs			\$ 1,314.79		
Fuel					
UPS					
Other (Specify)					
<b>TOTAL</b>	\$ 1,314.79	\$ -	\$ 1,314.79	\$ -	\$ -

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**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs					
Hardware					
Software					
Upgrades					
Maintenance Agreements	\$ 6,500.00				
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 6,500.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs			\$ 7,028.07		
Hardware			\$ 125.00		
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 7,153.07</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees					
Iowa System / NCIC			\$ 12,623.33		
Other (Specify)					
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 12,623.33</b>	<b>\$ -</b>	<b>\$ -</b>

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
CAD System				\$ 10,505.00			
Mapping/GIS							
Logging Recorder							
Dispatcher Work Stations							
Software							
Upgrades							
Maintenance Agreements							
Repairs							
EMD							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 10,505.00</b>	\$ -	\$ -	\$ 10,505.00	\$ -	\$ -	

<b>Data Processing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
E911 Data Base/MSAG (Telephone Co)		\$ 22,000.00					
E911 Data Base/MSAG (Other)							
Other (Specify)	ALI Database Migration	\$ 5,000.00					
<b>TOTAL</b>	<b>\$ 27,000.00</b>	\$ 27,000.00	\$ -	\$ -	\$ -	\$ -	

<b>Addressing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Intersection Signage		\$ 4,000.00					
Resident Markers							
Contracted Services		\$ 14,000.00					
GIS (mapping)		\$ 6,000.00					
Other (Specify)							
<b>TOTAL</b>	<b>\$ 24,000.00</b>	\$ 24,000.00	\$ -	\$ -	\$ -	\$ -	

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Radio Infrastructure:** *Costs for leased and owned*

<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Radio Base				\$ 4,459.20		
Mobile				\$ 3,283.35		
Portable						
Handheld						
Pagers						
Repeaters						
Remote Transmitter Sites						
Towers						
Maintenance Agreements		\$ 10,000.00				
Repairs				\$ 2,629.45		
Other (Specify) Tower Rent		\$ 2,000.00				
<b>TOTAL</b>	<b>\$ 22,372.00</b>	<b>\$ 12,000.00</b>	<b>\$ -</b>	<b>\$ 10,372.00</b>	<b>\$ -</b>	<b>\$ -</b>

**Capital Expenditures:** *Non-recurring costs during this reporting timeframe on large expenses in the categories below*

<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Hardware						
Software						
CAD System		\$ 50,000.00				
Mapping						
Radio		\$ 60,000.00				
Logging Recorder				\$ 342.50		
Dispatcher Work Stations						
Maintenance Agreements						
Repairs						
Other (Specify) CAD Contingency		\$ 5,000.00				
<b>TOTAL</b>	<b>\$ 115,342.50</b>	<b>\$ 115,000.00</b>	<b>\$ -</b>	<b>\$ 342.50</b>	<b>\$ -</b>	<b>\$ -</b>



**Reporting: July 1, 2019 through June 30, 2020**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2021**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>					
To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Loans					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Miscellaneous (Specify):</b>					
	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>GRAND TOTAL</b>	\$ 661,614.42	\$ 193,000.00	\$ -	\$ 468,614.42	\$ -
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<b>Set Aside Funds:</b>					
To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Amount set aside for future purchases					
Amount set aside for future projects					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

Reporting: July 1, 2019 through June 30, 2020

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Bobbie Wells	<a href="mailto:911coord@saccounty.org">911coord@saccounty.org</a>	712-662-7929
	Name	Email	Phone
<b>Submitted by:</b>	Bobbie Wells	<a href="mailto:911coord@saccounty.org">911coord@saccounty.org</a>	712-662-7929
	Name	Email	Phone
	2008	Sac	
	PSAP Name	County	

<b>Administrative Data</b>	\$ 51,077.97	244	84	34,236	2
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	\$ 178,079.87		1,985		6
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$ 29.42	refund
	Amount	Source
	Amount	Source
<b>Additional Debt</b>		
	Amount	Source
	Amount	Source

Reporting: July 1, 2019 through June 30, 2020

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Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)		
Salary, to include overtime	\$ 7,586.05	\$ 10,000.00	\$ 271,090.00				
FICA	\$ 580.32	\$ 1,000.00	\$ 20,739.00				
IPERS	\$ 716.14	\$ 1,000.00	\$ 25,590.00				
Deferred Comp							
Worker's Comp	\$ 550.00		\$ 224.00				
Unemployment Ins							
Health and Dental Ins							
Clothing Allowance							
Organization Dues	\$ 236.00						
Witness Fees							
Longevity Pay							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 339,311.51</b>	<b>\$ 9,668.51</b>	<b>\$ 12,000.00</b>	<b>\$ 317,643.00</b>	<b>\$ -</b>	<b>\$ -</b>	

<b>Administration - Other Costs:</b>							
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)		
Office Supplies	\$ 344.01		\$ 1,000.00				
Postage	\$ 1.30						
Fax Machines							
Copy Machines	\$ 470.00						
Advertising	\$ 60.04						
Promotion	\$ 91.83						
Training Expenses	\$ 150.95		\$ 1,500.00				
Other (Specify)							
<b>TOTAL</b>	<b>\$ 3,618.13</b>	<b>\$ 1,118.13</b>	<b>\$ -</b>	<b>\$ 2,500.00</b>	<b>\$ -</b>	<b>\$ -</b>	

Reporting: July 1, 2019 through June 30, 2020

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Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas					
Electric					
Water					
Sewer					
Trash Removal		\$ 2,210.00			
Janitorial					
Mowing					
Snow Removal					
Other (Specify)					
<b>TOTAL</b>	\$ 2,210.00	\$ -	\$ 2,210.00	\$ -	\$ -

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building		\$ 2,706.00			
Liability	\$ 1,901.27	\$ 1,529.00			
Equipment					
Office Rental					
Other (Specify)					
<b>TOTAL</b>	\$ 6,136.27	\$ 1,901.27	\$ 4,235.00	\$ -	\$ -

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement					
Repairs					
Fuel					
UPS					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

Reporting: July 1, 2019 through June 30, 2020

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Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 21,271.25				
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 21,271.25</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 2,086.17				
Hardware					
Software					
Upgrades					
Maintenance Agreements	\$ 38,927.24				
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 41,013.41</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees			\$ 480.00		
Iowa System / NCIC			\$ 5,724.00		
Other (Specify)					
<b>TOTAL</b>	<b>\$ 6,204.00</b>	<b>\$ -</b>	<b>\$ 6,204.00</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020

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Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
CAD System		\$ 3,744.36					
Mapping/GIS		\$ 4,450.00					
Logging Recorder							
Dispatcher Work Stations							
Software							
Upgrades							
Maintenance Agreements							
Repairs							
EMD							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 8,194.36</b>	<b>\$ 8,194.36</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Data Processing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
E911 Data Base/MSAG (Telephone Co)		\$ 5,164.08					
E911 Data Base/MSAG (Other)							
Other (Specify)							
budget info/processing			\$ 2,136.00				
<b>TOTAL</b>	<b>\$ 7,300.08</b>	<b>\$ 5,164.08</b>	<b>\$ 2,136.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Intersection Signage		\$ 7,939.10					
Resident Markers		\$ 1,862.50					
Contracted Services							
GIS (mapping)							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 9,801.60</b>	<b>\$ 9,801.60</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020

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Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Radio Infrastructure:** *Costs for leased and owned*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Radio Base					
Mobile					
Portable					
Handheld					
Pagers					
Repeaters					
Remote Transmitter Sites					
Towers					
Maintenance Agreements			\$ 15,504.00		
Repairs					
Other (Specify)					
<b>TOTAL</b>	\$ 15,504.00	\$ -	\$ 15,504.00	\$ -	\$ -

**Capital Expenditures:** *Non-recurring costs during this reporting timeframe on large expenses in the categories below*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Hardware					
Software					
CAD System					
Mapping	\$ 10,844.00				
Radio					
Logging Recorder					
Dispatcher Work Stations					
Maintenance Agreements					
Repairs					
Other (Specify) pass thru SCPD grant	\$ 774.86				
<b>TOTAL</b>	\$ 11,618.86	\$ -	\$ -	\$ -	\$ -

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<b>Debt Services: Paid on debt during the current reporting timeframe</b>					
To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Loans					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Miscellaneous (Specify):</b>					
	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>GRAND TOTAL</b>	\$ 472,183.47	\$ 109,751.47	\$ 20,581.00	\$ 341,851.00	\$ -	\$ -
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<b>Set Aside Funds:</b>					
To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Amount set aside for future purchases					
Amount set aside for future projects					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232



Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Diane Sefrit	sci911@mediacombb.net	712-523-3367
	Name	Email	Phone
<b>Submitted by:</b>	Diane Sefrit	sci911@mediacombb.net	712-523-3367
	Name	Email	Phone
	PSAP Name	County	

<b>Administrative Data</b>	\$ 228,709.58	3,155	N/A	38,909	14
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	\$ 857,709.58		14,781		39
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$ 222,969.32	State Payout
	Amount	Source
	\$ 85,000.00	GIS Grant/ICAP Grant
	Amount	Source
<b>Additional Debt</b>	\$702,217.50	Bond (Current Debt - paid off)
	Amount	Source
	Amount	Source

Reporting: July 1, 2019 through June 30, 2020

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<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding City of Osceola	Other Funding Source (specify)		
Salary, to include overtime	\$ 42,768.00		\$ 1,492,497.40	\$ 395,552.02			
FICA	\$ 3,271.63		\$ 110,594.19	\$ 27,668.99			
IPERS	\$ 3,867.64		\$ 148,667.50	\$ 30,760.49			
Deferred Comp			\$ 706.73	\$ 706.73			
Worker's Comp			\$ 1,989.19	\$ 2,851.52			
Unemployment Ins	\$ 92.92		\$ 1,042.74				
Health and Dental Ins	\$ 2,784.87		\$ 387,756.24	\$ 34,647.80			
Clothing Allowance		\$ 2,000.00	\$ 2,100.00				
Organization Dues		\$ 350.00	\$ 3,343.95				
Witness Fees							
Longevity Pay							
Other (Specify) Mileage			\$ 710.00				
<b>TOTAL</b>	<b>\$ 2,696,730.55</b>	<b>\$ 52,785.06</b>	<b>\$ 2,350.00</b>	<b>\$ 2,149,407.94</b>	<b>\$ 492,187.55</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administration - Other Costs:</b>							
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)		
Office Supplies	\$ 1,424.21	\$ 2,500.00	\$ 9,260.72				
Postage	\$ 206.95	\$ 500.00	\$ 31,677.99				
Fax Machines			\$ 1,665.00				
Copy Machines			\$ 4,221.58				
Advertising	\$ 992.96		\$ 112.88				
Promotion							
Training Expenses	\$ 352.00	\$ 3,000.00	\$ 11,757.23				
Other (Specify)			\$ 150.00				
<b>TOTAL</b>	<b>\$ 67,821.52</b>	<b>\$ 2,976.12</b>	<b>\$ 6,000.00</b>	<b>\$ 58,845.40</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas	\$ 672.00	\$ 1,233.22	\$ 15,640.02		
Electric	\$ 228.00	\$ 1,745.21	\$ 58,889.13		
Water	\$ 48.00	\$ 520.19	\$ 10,765.24		
Sewer	\$ 36.00	\$ 366.60	\$ 9,870.85		
Trash Removal	N/A	\$ 178.00	\$ 3,928.04		
Janitorial	N/A	\$ 4,885.60	\$ 6,935.19		
Mowing	N/A	\$ 40.00	\$ 1,070.00		
Snow Removal	N/A	\$ 1,259.47	\$ 525.00		
Other (Specify) Pest Control	N/A		\$ 468.00		
Heat/AC Excel	N/A		\$ 640.00		
Grounds Improvement	N/A		\$ 104.00		
<b>TOTAL</b>	<b>\$ 120,047.76</b>	<b>\$ 984.00</b>	<b>\$ 10,228.29</b>	<b>\$ -</b>	<b>\$ -</b>

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source 02000	Other Funding Source (specify)
Building	N/A	\$ 124.00	\$ 17,377.23	\$ 10,641.25	
Liability	\$ 373.00		\$ 6,146.92	\$ 3,585.92	
Equipment	\$ 13,508.41	\$ 13.00	\$ 13,053.16		
Office Rental	\$ 1,920.00				
Other (Specify)	N/A			\$ 3,654.00	
	N/A				
	N/A				
<b>TOTAL</b>	<b>\$ 70,396.89</b>	<b>\$ 15,801.41</b>	<b>\$ 36,577.31</b>	<b>\$ 17,881.17</b>	<b>\$ -</b>

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement	N/A	\$ 10,000.00	\$ 1,484.00		
Repairs	N/A		\$ 387.32		
Fuel	N/A	\$ 100.00	\$ 84.00		
UPS	N/A				
Other (Specify)	N/A				
	N/A				
<b>TOTAL</b>	<b>\$ 12,055.32</b>	<b>\$ -</b>	<b>\$ 10,100.00</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 278,843.41		\$ 1,419.04		
Hardware	N/A				
Software	N/A		\$ 189.28		
Upgrades	N/A				
Maintenance Agreements	N/A				
Repairs	N/A				
Other (Specify)	N/A				
	N/A				
	N/A				
<b>TOTAL</b>	<b>\$ 280,451.73</b>	<b>\$ -</b>	<b>\$ 1,608.32</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs			\$ 73,613.39		
Hardware					
Software					
Upgrades			\$ 50.00		
Maintenance Agreements					
Repairs					
Other (Specify) All Above Included		\$ 7,000.00			
Powerphone EMD			\$ 199.80		
Phone Cable, Case			\$ 191.00		
<b>TOTAL</b>	<b>\$ 81,054.19</b>	<b>\$ 7,000.00</b>	<b>\$ 74,054.19</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees	N/A		\$ 4,447.55		
Iowa System / NCIC	N/A		\$ 28,193.64		
Other (Specify) All Above Included	N/A	\$ 7,400.00			
Mainstay	N/A		\$ 10,225.00		
Bldg Maintenance	N/A		\$ 3,586.31		
	N/A				
<b>TOTAL</b>	<b>\$ 53,852.50</b>	<b>\$ 7,400.00</b>	<b>\$ 46,452.50</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>					Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff		
CAD System		N/A		\$ 5,905.00		
Mapping/GIS		\$ 71,378.25				
Logging Recorder		N/A				
Dispatcher Work Stations		N/A				
Software		N/A				
Upgrades		N/A		\$ 31,755.00		
Maintenance Agreements		\$ 90,425.00		\$ 47,120.00		
Repairs		\$ 134,548.81				
EMD		N/A				
Other (Specify)		N/A				
CAD interface		N/A		\$ 230.32		
		N/A				
		N/A				
<b>TOTAL</b>	<b>\$ 381,362.38</b>	<b>\$ 296,352.06</b>	<b>\$ -</b>	<b>\$ 85,010.32</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Data Processing:</b>					Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff		
E911 Data Base/MSAG (Telephone Co)		N/A				
E911 Data Base/MSAG (Other)		N/A				
Other (Specify)		N/A				
		N/A				
		N/A				
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>					Other Funding Co Engineer	Other Funding Source (specify)
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff		
Intersection Signage		N/A			\$ 1,001.30	
Resident Markers		N/A				
Contracted Services		N/A				
GIS (mapping)		N/A		\$ 31.50		
Other (Specify)		N/A		\$ 3,806.88		
		N/A				
		N/A				
<b>TOTAL</b>	<b>\$ 4,839.68</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,838.38</b>	<b>\$ 1,001.30</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Radio Infrastructure:** *Costs for leased and owned*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Radio Base	N/A				
Mobile	N/A				
Portable	N/A		\$ 3,800.00		
Handheld	N/A				
Pagers	N/A				
Repeaters	N/A				
Remote Transmitter Sites	N/A				
Towers	N/A				
Maintenance Agreements	N/A		\$ 20,323.67		
Repairs	N/A		\$ 17,494.81		
Other (Specify)	N/A		\$ 170.00		
UPS Batteries	N/A		\$ 834.81		
	N/A				
	N/A				
<b>TOTAL</b>	\$ 42,623.29	\$ -	\$ 42,623.29	\$ -	\$ -

**Capital Expenditures:** *Non-recurring costs during this reporting timeframe on large expenses in the categories below*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding General Obligation - Bond	Other Funding Source (specify)
Hardware	\$ 66,068.17			\$ 372,084.55	
Software	N/A				
CAD System	N/A				
Mapping	\$ 52.00				
Radio	\$ 132,037.78				
Logging Recorder	N/A				
Dispatcher Work Stations	N/A				
Maintenance Agreements	\$ 11,915.00				
Repairs	\$ 12,896.37				
Other (Specify) Wiring Expenses	N/A			\$ 621.88	
	N/A				
	N/A				
	N/A				

**Reporting: July 1, 2019 through June 30, 2020**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2021**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>TOTAL</b>	\$	<b>595,675.75</b>	\$	222,969.32	\$	-	\$	-	\$	372,706.43	\$	-
<b>Debt Services: Paid on debt during the current reporting timeframe</b>										Other Funding	Other Funding	
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding	Other Funding	Source (specify)	Source (specify)				
Loans	\$	702,217.50										
Other (Specify)		N/A										
		N/A										
<b>TOTAL</b>	\$	<b>702,217.50</b>	\$	702,217.50	\$	-	\$	-	\$	-	\$	-
<b>Miscellaneous (Specify):</b>										Other Funding	Other Funding	
		From 911 Surcharge	From General	From Sheriff	Other Funding	Other Funding	Source (specify)	Source (specify)				
		N/A										
		N/A										
		N/A										
<b>TOTAL</b>	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
<b>GRAND TOTAL</b>	\$	<b>5,109,129.06</b>	\$	<b>1,572,928.88</b>	\$	<b>43,215.29</b>	\$	<b>2,609,208.44</b>	\$	<b>883,776.45</b>	\$	-

<b>Set Aside Funds:</b>										Other Funding	Other Funding	
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding	Other Funding	Source (specify)	Source (specify)				
Amount set aside for future purchases												
Amount set aside for future projects												
Other (Specify)												
<b>TOTAL</b>	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-

**Notes/Comments:** Adair County - see notes on individual report.

**Reminders**  
 \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.  
 \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.

**Reporting: July 1, 2019 through June 30, 2020**

**Must Use This Form--Hand Written Forms Not Accepted**

**Report due to HSEMD by January 1, 2021**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

\*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232



Reporting: July 1, 2019 through June 30, 2020

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Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	David Donovan	<a href="mailto:david.donovan@scottcountyiowa.gov">david.donovan@scottcountyiowa.gov</a>	563-484-3036
	Name	Email	Phone
<b>Submitted by:</b>	David Donovan	<a href="mailto:david.donovan@scottcountyiowa.gov">david.donovan@scottcountyiowa.gov</a>	563-484-3036
	Name	Email	Phone
	Scott Co Emergency Comm Center	Scott	
	PSAP Name	County	

<b>Administrative Data</b>	\$ 442,025.62	15,295	6,804	103,557	23
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	\$ 753,402.66		101,555		42
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$ 8,250,000.00	County Levy
	Amount	Source
	\$ 58,620.83	Other reimbursement and interest
	Amount	Source
<b>Additional Debt</b>	\$ 2,773,398.01	County Bond Issue Disbursement
	Amount	Source
	Amount	Source

Reporting: July 1, 2019 through June 30, 2020

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>				
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime					\$ 3,372,109.53	
FICA					\$ 248,527.24	
IPERS					\$ 316,679.36	
Deferred Comp					\$ 26,935.61	
Worker's Comp					\$ 11,049.00	
Unemployment Ins					\$ 941.12	
Health and Dental Ins					\$ 788,775.38	
Clothing Allowance						
Organization Dues					\$ 3,458.00	
Witness Fees						
Longevity Pay						
Other (Specify)						
Employee Development					\$ 4,187.21	
Meal Reimbursement					\$ 466.75	
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ 4,773,129.20	

<b>Administration - Other Costs:</b>						
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies					\$ 6,538.65	
Postage					\$ 98.50	
Fax Machines						
Copy Machines					\$ 497.93	
Advertising					\$ 121.16	
Promotion						
Training Expenses					\$ 23,822.05	
Other (Specify)						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ 31,078.29	

Reporting: July 1, 2019 through June 30, 2020

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Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas					
Electric					\$ 88,464.47
Water					\$ 3,293.08
Sewer					\$ 1,400.65
Trash Removal					\$ 2,234.00
Janitorial					
Mowing					
Snow Removal					
Other (Specify) Supplies					\$ 12,225.96
Building Maint.					\$ 28,794.88
Equip Maint.					\$ 122,490.58
<b>TOTAL</b>	<b>\$ 258,903.62</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 258,903.62</b>

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building					\$ 28,893.00
Liability					\$ 23,296.00
Equipment					
Office Rental					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 52,189.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 52,189.00</b>

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement					\$ 4,455.00
Repairs					
Fuel					
UPS					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 4,455.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,455.00</b>

Reporting: July 1, 2019 through June 30, 2020

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Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs					\$ 58,823.43
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	\$ 58,823.43	\$ -	\$ -	\$ -	\$ 58,823.43

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs					
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees					
Iowa System / NCIC					\$ 186,840.00
Other (Specify)					
Contracte Maint/IT					\$ 311,652.89
Cellular Phones					\$ 6,049.31
<b>TOTAL</b>	\$ 504,542.20	\$ -	\$ -	\$ -	\$ 504,542.20

Reporting: July 1, 2019 through June 30, 2020

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Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
CAD System						\$ 148,731.52
Mapping/GIS						
Logging Recorder						
Dispatcher Work Stations						
Software						\$ 34,364.26
Upgrades						
Maintenance Agreements						
Repairs						
EMD						\$ 48,080.01
Other (Specify)						
Vehicle Expense						\$ 321.86
Other Commerical Services						\$ 16,403.02
<b>TOTAL</b>	<b>\$ 247,900.67</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 247,900.67</b>

<b>Data Processing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
E911 Data Base/MSAG (Telephone Co)						
E911 Data Base/MSAG (Other)						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Intersection Signage						
Resident Markers						
Contracted Services						
GIS (mapping)						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020

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Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Radio Infrastructure:** *Costs for leased and owned*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Radio Base					
Mobile					
Portable					
Handheld					
Pagers					
Repeaters					
Remote Transmitter Sites					
Towers					
Maintenance Agreements					\$ 222,818.36
Repairs					
Other (Specify)					
Access Fees					\$ 569,952.30
<b>TOTAL</b>	\$ 792,770.66	\$ -	\$ -	\$ -	\$ 792,770.66

**Capital Expenditures:** *Non-recurring costs during this reporting timeframe on large expenses in the categories below*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Hardware					\$ 219,343.73
Software					
CAD System					\$ 5,581.62
Mapping					
Radio					\$ 1,552,011.98
Logging Recorder					
Dispatcher Work Stations					
Maintenance Agreements					
Repairs					\$ 972.56
Other (Specify)					
Consulting					\$ 48,183.38
E911					\$ 415,892.64
Office Furniture					\$ 6,662.67
<b>TOTAL</b>	\$ 2,248,648.58	\$ -	\$ -	\$ -	\$ 2,248,648.58

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>						
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Loans	\$ 1,217,696.00					\$ 699,000.00
Other (Specify)						
<b>TOTAL</b>	<b>\$ 1,916,696.00</b>	\$ 1,217,696.00	\$ -	\$ -	\$ -	\$ 699,000.00

<b>Miscellaneous (Specify):</b>						
	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
<b>TOTAL</b>	<b>\$ -</b>	\$ -	\$ -	\$ -	\$ -	\$ -

**GRAND TOTAL**      \$ 10,889,136.65      \$ 1,217,696.00      \$ -      \$ -      \$ -      \$ 9,671,440.65

<b>Set Aside Funds:</b>						
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Amount set aside for future purchases	\$ 23,305.00					
Amount set aside for future projects						
Other (Specify)						
<b>TOTAL</b>	<b>\$ 23,305.00</b>	\$ 23,305.00	\$ -	\$ -	\$ -	\$ -

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Alexander Londo	<a href="mailto:alondo@shco.org">alondo@shco.org</a>	712-755-5160
	Name	Email	Phone
<b>Submitted by:</b>	Alexander Londo	<a href="mailto:alondo@shco.org">alondo@shco.org</a>	712-755-5160
	Name	Email	Phone
	Shelby Co EMA/911	Shelby	
	PSAP Name	County	

<b>Administrative Data</b>	\$ 50,136.00	585	Unknown	Unknown	3
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	\$ 169,774.00		1,881		10
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$ 13,176.51	GIS Grant/Interest on Investments
	Amount	Source
	\$ 784,844.21	EMA Revenue
	Amount	Source
<b>Additional Debt</b>		
	Amount	Source
	Amount	Source



Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>				
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (EMA)	Other Funding Source (specify)	
Salary, to include overtime				\$ 498,258.00		
FICA				\$ 38,130.00		
IPERS				\$ 46,968.00		
Deferred Comp				\$ 1,300.00		
Worker's Comp						
Unemployment Ins						
Health and Dental Ins						
Clothing Allowance						
Organization Dues						
Witness Fees						
Longevity Pay						
Insurance				\$ 115,353.00		
<b>TOTAL</b>	<b>\$ 700,009.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 700,009.00</b>	<b>\$ -</b>	

<b>Administration - Other Costs:</b>						
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (EMA)	Other Funding Source (specify)	
Office Supplies	\$ 422.00			\$ 3,056.00		
Postage				\$ 41.00		
Fax Machines				\$ 1,897.00		
Copy Machines				\$ 170.00		
Advertising						
Promotion						
Training Expenses	\$ 7,441.00			\$ 2,251.00		
Labor Relations				\$ 5,850.00		
Mileage				\$ 792.00		
Drug Tests				\$ 322.00		
Equipment Purchase				\$ 16,429.00		
Uniform				\$ 761.00		

**Reporting: July 1, 2019 through June 30, 2020**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2021**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>TOTAL</b>	<b>\$</b>	<b>39,432.00</b>	<b>\$</b>	<b>7,863.00</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>31,569.00</b>	<b>\$</b>	<b>-</b>
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**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (EMA)	Other Funding Source (specify)							
Gas				\$ 1,841.00								
Electric				\$ 12,043.00								
Water				\$ 3,109.00								
Sewer												
Trash Removal		\$ 133.00										
Janitorial		\$ 3,657.00										
Mowing		\$ 917.00										
Snow Removal												
Telephones												
<b>TOTAL</b>	<b>\$</b>	<b>21,700.00</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>4,707.00</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>16,993.00</b>	<b>\$</b>	<b>-</b>

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (EMA)	Other Funding Source (specify)							
Building												
Liability												
Equipment												
Office Rental												
General Insurance	\$ 1,000.00			\$ 9,380.00								
<b>TOTAL</b>	<b>\$</b>	<b>10,380.00</b>	<b>\$</b>	<b>1,000.00</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>9,380.00</b>	<b>\$</b>	<b>-</b>

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement					
Repairs					
Fuel					
UPS					
Other (Specify)					

Reporting: July 1, 2019 through June 30, 2020

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>TOTAL</b>	\$	-	\$	-	\$	-	\$	-	\$	-
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**Communications:**

To include, but not limited to:

**E911 Telephone System**

	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)					
Circuit Costs										
Hardware										
Software										
Upgrades										
Maintenance Agreements										
Repairs										
Other (Specify)										
<b>TOTAL</b>	\$	-	\$	-	\$	-	\$	-	\$	-

**Administrative Phone System**

	From 911 Surcharge	From General	From Sheriff	Other Funding Source (EMA)	Other Funding Source (specify)					
Circuit Costs	\$ 30,241.00			\$ 4,562.00						
Hardware										
Software										
Upgrades										
Maintenance Agreements										
Repairs	\$ 3,126.00									
Other (Specify)										
<b>TOTAL</b>	\$	37,929.00	\$	33,367.00	\$	-	\$	4,562.00	\$	-

**Other**

	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees					
Iowa System / NCIC					
Other (Specify)					

**Reporting: July 1, 2019 through June 30, 2020**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2021**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

TOTAL	\$	-	\$	-	\$	-	\$	-	\$	-
<b>Operations:</b>										
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (EMA)	Other Funding Source (specify)				
CAD System										
Mapping/GIS										
Logging Recorder										
Dispatcher Work Stations										
Software										
Upgrades										
Maintenance Agreements	\$	69,336.00			\$	9,672.00				
Repairs										
EMD										
Equipment Purchase	\$	4,078.00								
<b>TOTAL</b>	<b>\$</b>	<b>83,086.00</b>	<b>\$</b>	<b>73,414.00</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>9,672.00</b>	<b>\$</b>	<b>-</b>
<b>Data Processing:</b>										
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)				
E911 Data Base/MSAG (Telephone Co)										
E911 Data Base/MSAG (SALI)	\$	30,000.00								
Other (Specify)										
<b>TOTAL</b>	<b>\$</b>	<b>30,000.00</b>	<b>\$</b>	<b>30,000.00</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>
<b>Addressing:</b>										
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)				
Intersection Signage										
Resident Markers	\$	22,295.00								
Contracted Services										
GIS (mapping)										
Other (Specify)										



**Reporting: July 1, 2019 through June 30, 2020**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2021**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Debt Services: Paid on debt during the current reporting timeframe</b>						
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Loans						
Other (Specify)						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Miscellaneous (Specify):</b>						
	From 911 Surcharge	From General	From Sheriff	Other Funding Source (EMA)	Other Funding Source (specify)	
MISC				\$ 295.00		
Vehicle Maintenance				\$ 6,657.00		
<b>TOTAL</b>	\$ 6,952.00	\$ -	\$ -	\$ 6,952.00	\$ -	\$ -
<b>GRAND TOTAL</b>	\$ 959,652.00	\$ 175,638.00	\$ 4,707.00	\$ 779,307.00	\$ -	\$ -
<b>Set Aside Funds:</b>						
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (EMA)	Other Funding Source (specify)	
Amount set aside for future purchases	\$ 360,000.00			\$ 300,000.00		
Amount set aside for future projects						
Other (Specify)						
<b>TOTAL</b>	\$ 660,000.00	\$ 360,000.00	\$ -	\$ 300,000.00	\$ -	\$ -

**Notes/Comments:** No way to account for admin calls on current system.

**Reminders** \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.  
\*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help

**Reporting: July 1, 2019 through June 30, 2020**

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**Report due to HSEMD by January 1, 2021**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

from others or the State 911 office.

\*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	<u>Nate Huizenga</u>	<u>nateh@siouxcounty.org</u>	<u>712-737-4010</u>
	Name	Email	Phone
<b>Submitted by:</b>	<u>Nate Huizenga</u>	<u>nateh@siouxcounty.org</u>	<u>712-737-4010</u>
	Name	Email	Phone
	<u>Sioux Co Sheriff's Office</u>	<u>Sioux</u>	
	PSAP Name	County	

<b>Administrative Data</b>	<u>\$ 132,278.00</u>	<u>1,984</u>	<u></u>	<u></u>	<u>2</u>
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	<u>\$ 197,718.00</u>		<u>5,404</u>		<u>7</u>
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	<u>\$ 7,791.00</u>	<u>Interest</u>
	Amount	Source
	<u>\$ 43,853.00</u>	<u>Misc. Revenue</u>
	Amount	Source
<b>Additional Debt</b>	<u></u>	<u></u>
	Amount	Source
	<u></u>	<u></u>
	Amount	Source



Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime			\$ 325,586.00				
FICA			\$ 23,770.00				
IPERS			\$ 30,599.00				
Deferred Comp							
Worker's Comp			\$ 6,571.00				
Unemployment Ins			\$ 42,320.00				
Health and Dental Ins							
Clothing Allowance			\$ 706.00				
Organization Dues			\$ 30.00				
Witness Fees							
Longevity Pay							
Other (Specify)							
Employee Self Funding			\$ 7,200.00				
Medical and Health Services			\$ 162.00				
<b>TOTAL</b>	<b>\$ 436,944.00</b>	\$ -	\$ 436,944.00	\$ -	\$ -	\$ -	

<b>Administration - Other Costs:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies			\$ 1,226.00				
Postage							
Fax Machines							
Copy Machines			\$ 200.00				
Advertising							
Promotion							
Training Expenses			\$ 5,613.00				
Other (Specify)							
<b>TOTAL</b>	<b>\$ 7,039.00</b>	\$ -	\$ 7,039.00	\$ -	\$ -	\$ -	

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas		\$ 2,991.00			
Electric		\$ 2,991.00			
Water		\$ 2,991.00			
Sewer		\$ 2,991.00			
Trash Removal					
Janitorial					
Mowing					
Snow Removal					
Other (Specify)					
<b>TOTAL</b>	\$ 11,964.00	\$ -	\$ 11,964.00	\$ -	\$ -

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building					
Liability					
Equipment		\$ 2,168.00			
Office Rental					
Other (Specify)					
<b>TOTAL</b>	\$ 2,168.00	\$ -	\$ 2,168.00	\$ -	\$ -

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement					
Repairs					
Fuel					
UPS					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

Reporting: July 1, 2019 through June 30, 2020

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Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 75,818.00				
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
Official Publication	\$ 82.00				
<b>TOTAL</b>	<b>\$ 75,900.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs		\$ 3,339.00			
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 3,339.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees					
Iowa System / NCIC		\$ 24,096.00			
Other (Specify)					
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 24,096.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Reporting: July 1, 2019 through June 30, 2020**

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
CAD System						
Mapping/GIS						
Logging Recorder						
Dispatcher Work Stations						
Software						
Upgrades						
Maintenance Agreements		\$ 49,466.00				
Repairs		\$ 294.00				
EMD						
Other (Specify)						
UPS(Battery)		\$ 4,160.00				
<b>TOTAL</b>	<b>\$ 53,920.00</b>	<b>\$ 53,920.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Data Processing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
E911 Data Base/MSAG (Telephone Co)						
E911 Data Base/MSAG (Other)						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Intersection Signage						
Resident Markers						
Contracted Services						
GIS (mapping)						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

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**Radio Infrastructure: Costs for leased and owned**

<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Radio Base					
Mobile	\$ 26,104.00				
Portable	\$ 41,153.00				
Handheld					
Pagers	\$ 1,720.00				
Repeaters	\$ 980.00				
Remote Transmitter Sites					
Towers	\$ 322,911.00				
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 392,868.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below**

<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Hardware					
Software					
CAD System					
Mapping					
Radio					
Logging Recorder					
Dispatcher Work Stations					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

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<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Loans						
Other (Specify)						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>GRAND TOTAL</b>	\$ 1,008,238.00	\$ 522,688.00	\$ 485,550.00	\$ -	\$ -	\$ -
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<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases						
Amount set aside for future projects						
Other (Specify)						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Aaron DeLashmutt	<a href="mailto:Aaron.DeLashmutt@cityofames.org">Aaron.DeLashmutt@cityofames.org</a>	(515) 239-5311
	Name	Email	Phone
<b>Submitted by:</b>	Amanda Pyle	<a href="mailto:Apyle@storycountyiowa.gov">Apyle@storycountyiowa.gov</a>	(515) 382-7559
	Name	Email	Phone
	Ames Police Department	Story	
	PSAP Name	County	

<b>Administrative Data</b>	\$ 108,481.84				4
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	\$ 157,026.12		11,756		12
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$ 12,000.00	State GIS Grant
	Amount	Source
	\$ 90,723.56	Local Government Payments- 28E Agreement
	Amount	Source
<b>Additional Debt</b>	\$ 2,500.00	(Revenue) Training Reimbursement
	Amount	Source
	Amount	Source

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<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>				
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	From APD	Other Funding Source (specify)	
Salary, to include overtime	\$ 27,144.67			\$ 767,609.00		
FICA	\$ 1,942.00			\$ 58,326.00		
IPERS	\$ 2,562.46			\$ 73,405.00		
Deferred Comp						
Worker's Comp	\$ 135.00			\$ 23,983.00		
Unemployment Ins						
Health and Dental Ins	\$ 10,349.94			\$ 197,033.00		
Clothing Allowance				\$ 3,298.00		
Organization Dues	\$ 118.00			\$ 1,237.00		
Witness Fees						
Longevity Pay	Included in salary			\$ 5,380.00		
Other (Specify) Shift Differential				\$ 4,176.00		
Other Insurance	\$ 565.31			\$ 4,675.00		
Additional Compensation				\$ 300.00		
Flex Administration				\$ -		
<b>TOTAL</b>	<b>\$ 1,182,239.38</b>	\$ 42,817.38	\$ -	\$ 1,139,422.00	\$ -	

<b>Administration - Other Costs:</b>						
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	From APD	Other Funding Source (specify)	
Office Supplies	\$ 667.13			\$ 54.00		
Postage	\$ 38.63			\$ -		
Fax Machines						
Copy Machines						
Advertising	\$ 885.08			\$ 103.00		
Promotion				\$ 6.00		
Training Expenses	\$ 3,538.41			\$ 4,638.00		
Other (Specify) Recruiting Costs				\$ 999.00		
Special Projects/Software	\$ 190.62			\$ 561.00		
Printer Contract	\$ 189.38			\$ -		
<b>TOTAL</b>	<b>\$ 11,870.25</b>	\$ 5,509.25	\$ -	\$ 6,361.00	\$ -	



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**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	From APD	Other Funding Source (specify)
Gas				\$ -	
Electric				\$ -	
Water				\$ -	
Sewer				\$ -	
Trash Removal				\$ 180.00	
Janitorial				\$ -	
Mowing				\$ -	
Snow Removal				\$ -	
Other (Specify)					
Sq. Foot Calculation Includes Generator				\$ 2,736.00	
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ 2,916.00	\$ -

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	From APD	Other Funding Source (specify)
Building					
Liability				\$ 6,373.00	
Equipment					
Office Rental					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ 6,373.00	\$ -

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement					
Repairs					
Fuel					
UPS					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 18,515.58				
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
Console Cleaning	\$ 1,975.00				
<b>TOTAL</b>	<b>\$ 20,490.58</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	From APD	Other Funding Source (specify)
Circuit Costs	\$ 186.31			\$ 2,606.00	
Hardware					
Software					
Upgrades					
Maintenance Agreements				\$ 3,056.00	
Repairs					
Other (Specify)					
Outside Line/Long Distance				\$ 1,253.00	
<b>TOTAL</b>	<b>\$ 186.31</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 6,915.00</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	From APD	Other Funding Source (specify)
Internet Fees					
Iowa System / NCIC				\$ 16,704.00	
Other (Specify)					
Fiber Maintenance	\$ 2,628.55				
<b>TOTAL</b>	<b>\$ 2,628.55</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 16,704.00</b>	<b>\$ -</b>

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<b>Operations:</b>							Other Funding Source (specify)
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	From APD		
CAD System		\$ 23,792.60			\$ 13,995.00		
Mapping/GIS							
Logging Recorder		Included in Maint. Agreements					
Dispatcher Work Stations		\$ 252.98			\$ 37,508.00		
Software							
Upgrades							
Maintenance Agreements		\$ 18,131.18			\$ 48,127.00		
Repairs					\$ 8,160.00		
EMD							
Other (Specify)							
EMD Administration					\$ 23,590.00		
<b>TOTAL</b>	<b>\$ 173,556.76</b>	<b>\$ 42,176.76</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 131,380.00</b>		<b>\$ -</b>

<b>Data Processing:</b>							Other Funding Source (specify)
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff			Other Funding Source (specify)
E911 Data Base/MSAG (Telephone Co)							
E911 Data Base/MSAG (Other)							
Other (Specify)							
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>							Other Funding Source (specify)
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff			Other Funding Source (specify)
Intersection Signage							
Resident Markers							
Contracted Services							
GIS (mapping)							
Other (Specify)							
ArcView License		\$ 150.00					
911 Paper Maps		\$ -					
<b>TOTAL</b>	<b>\$ 150.00</b>	<b>\$ 150.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Radio Infrastructure:** *Costs for leased and owned*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	From APD	Other Funding Source (specify)
Radio Base					
Mobile				\$ 13,622.00	
Portable				\$ 29,565.00	
Handheld					
Pagers					
Repeaters					
Remote Transmitter Sites					
Towers					
Maintenance Agreements					
Repairs					
Other (Specify)					
Tower Fees	\$ 57,048.30			\$ 11,734.00	
<b>TOTAL</b>	<b>\$ 111,969.30</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 54,921.00</b>	<b>\$ -</b>

**Capital Expenditures:** *Non-recurring costs during this reporting timeframe on large expenses in the categories below*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Hardware					
Software					
CAD System					
Mapping					
Radio					
Logging Recorder					
Dispatcher Work Stations					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Reporting: July 1, 2019 through June 30, 2020**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2021**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>					
To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Loans					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Miscellaneous (Specify):</b>					
	From 911 Surcharge	From General	From Sheriff	Source (specify)	Other Funding Source (specify)
Legal Consultant	\$ 162.00				
Communications Consultant	\$ 149,264.38				
<b>TOTAL</b>	\$ 149,426.38	\$ -	\$ -	\$ -	\$ -

<b>GRAND TOTAL</b>	\$ 1,685,425.51	\$ 320,433.51	\$ -	\$ -	\$ 1,364,992.00	\$ -
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<b>Set Aside Funds:</b>					
To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Amount set aside for future purchases	\$ 576,447.50				
Amount set aside for future projects					
Other (Specify)					
<b>TOTAL</b>	\$ 576,447.50	\$ -	\$ -	\$ -	\$ -

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

Reporting: July 1, 2019 through June 30, 2020

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Amanda Pyle	<a href="mailto:Apyle@storycountyiowa.gov">Apyle@storycountyiowa.gov</a>	(515) 382-7559
	Name	Email	Phone
<b>Submitted by:</b>	Amanda Pyle	<a href="mailto:Apyle@storycountyiowa.gov">Apyle@storycountyiowa.gov</a>	(515) 382-7559
	Name	Email	Phone
	Story Co Sheriff's Office	Story	
	PSAP Name	County	

<b>Administrative Data</b>	\$ 108,481.84				4
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	\$ 157,026.12		7,241		14
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$ 12,000.00	State GIS Grant
	Amount	Source
	\$ 90,723.56	Local Government Payments- 28E Agreement
	Amount	Source
<b>Additional Debt</b>	\$ 2,500.00	(Revenue) Training Reimbursement
	Amount	Source
	Amount	Source

Reporting: July 1, 2019 through June 30, 2020

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>				
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime	\$ 27,144.67		\$ 848,606.16			
FICA	\$ 1,942.00		\$ 63,095.56			
IPERS	\$ 2,562.46		\$ 78,623.03			
Deferred Comp						
Worker's Comp	\$ 135.00					
Unemployment Ins						
Health and Dental Ins	\$ 10,349.94		\$ 122,120.54			
Clothing Allowance			\$ 3,126.24			
Organization Dues	\$ 118.00		\$ 1,316.00			
Witness Fees						
Longevity Pay	Included in salary		Included in salary			
Other (Specify)						
Other Ins- Liability, Wrongful Acts	\$ 565.31					
<b>TOTAL</b>	<b>\$ 1,159,704.91</b>	<b>\$ 42,817.38</b>	<b>\$ -</b>	<b>\$ 1,116,887.53</b>	<b>\$ -</b>	

<b>Administration - Other Costs:</b>						
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies	\$ 667.13		\$ 2,140.03			
Postage	\$ 38.63		\$ 30.61			
Fax Machines						
Copy Machines			\$ 2,828.72			
Advertising	\$ 885.08					
Promotion						
Training Expenses	\$ 3,538.41		\$ 7,845.34			
Other (Specify) Recruiting Costs			\$ 485.45			
Special Projects/Software	\$ 190.62					
Printer Contract	\$ 189.38					
<b>TOTAL</b>	<b>\$ 18,839.40</b>	<b>\$ 5,509.25</b>	<b>\$ -</b>	<b>\$ 13,330.15</b>	<b>\$ -</b>	

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas		\$ 333.99			
Electric		\$ 3,277.81			
Water		\$ 718.10			
Sewer		Included in water			
Trash Removal		\$ 154.58			
Janitorial		\$ 507.28			
Mowing		\$ 184.51			
Snow Removal		\$ 25.64			
Other (Specify)      Manpower		\$ 9,826.71			
Maintenance		\$ 272.51			
Geothermal Well-Field		\$ 195.59			
<b>TOTAL</b>	<b>\$ 15,496.72</b>	<b>\$ -</b>	<b>\$ 15,496.72</b>	<b>\$ -</b>	<b>\$ -</b>

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building		\$ 899.00			
Liability		\$ 626.00			
Equipment		\$ 268.00			
Office Rental					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 1,793.00</b>	<b>\$ -</b>	<b>\$ 1,793.00</b>	<b>\$ -</b>	<b>\$ -</b>

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement		\$ 534.60			
Repairs		Included in maint.			
Fuel		\$ 129.12			
UPS					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 663.72</b>	<b>\$ -</b>	<b>\$ 663.72</b>	<b>\$ -</b>	<b>\$ -</b>



Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 18,515.58				
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
Console Cleaning	\$ 1,975.00				
CISM Line			\$ 1,620.00		
<b>TOTAL</b>	<b>\$ 22,110.58</b>	<b>\$ -</b>	<b>\$ 1,620.00</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 186.31		\$ 8,400.00		
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
Outside Line/Long Distance			\$ 19,400.00		
VOIP Phone Including Amber Alert			Included in long distance		
<b>TOTAL</b>	<b>\$ 27,986.31</b>	<b>\$ -</b>	<b>\$ 27,800.00</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees		\$ 7,512.00			
Iowa System / NCIC		\$ 1,700.00	\$ 19,200.00		
Other (Specify)					
Fiber Maintenance	\$ 2,628.55	\$ 5,257.09			
<b>TOTAL</b>	<b>\$ 36,297.64</b>	<b>\$ 14,469.09</b>	<b>\$ 19,200.00</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
CAD System		\$ 23,792.60	\$ 14,645.00			
Mapping/GIS						
Logging Recorder		Included in Maint. Agreements				
Dispatcher Work Stations		\$ 252.98				
Software						
Upgrades						
Maintenance Agreements		\$ 18,131.18				
Repairs						
EMD						
Other (Specify)						
UPS Maintenance- SCSO Only		\$ 1,890.00				
<b>TOTAL</b>	<b>\$ 58,711.76</b>	<b>\$ 44,066.76</b>	<b>\$ 14,645.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Data Processing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
E911 Data Base/MSAG (Telephone Co)						
E911 Data Base/MSAG (Other)						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Intersection Signage			\$ 378.66			
Resident Markers			\$ 1,461.50			
Contracted Services						
GIS (mapping)						
Other (Specify)						
ArcView License		\$ 150.00	\$ 300.00			
911 Paper Maps		\$ -				
<b>TOTAL</b>	<b>\$ 2,290.16</b>	<b>\$ 150.00</b>	<b>\$ 2,140.16</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Radio Infrastructure: Costs for leased and owned</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Radio Base							
Mobile				\$ 35,832.00			
Portable				\$ 23,850.00			
Handheld							
Pagers							
Repeaters							
Remote Transmitter Sites							
Towers							
Maintenance Agreements							
Repairs							
Other (Specify)							
Tower Fees		\$ 57,048.30		\$ 12,792.00			
<b>TOTAL</b>	<b>\$ 129,522.30</b>	<b>\$ 57,048.30</b>	<b>\$ -</b>	<b>\$ 72,474.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Hardware							
Software							
CAD System							
Mapping							
Radio							
Logging Recorder							
Dispatcher Work Stations							
Maintenance Agreements							
Repairs							
Other (Specify)							
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Reporting: July 1, 2019 through June 30, 2020**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2021**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Loans						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Legal Consultant		\$ 162.00				
Communications Consultant		\$ 149,264.38				
<b>TOTAL</b>	<b>\$ 149,426.38</b>	<b>\$ 149,426.38</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>GRAND TOTAL</b>	<b>\$ 1,622,842.88</b>	<b>\$ 322,323.51</b>	<b>\$ 49,207.69</b>	<b>\$ 1,251,311.68</b>	<b>\$ -</b>	<b>\$ -</b>
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<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases		\$ 576,447.50				
Amount set aside for future projects						
Other (Specify)						
<b>TOTAL</b>	<b>\$ 576,447.50</b>	<b>\$ 576,447.50</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Notes/Comments:** Other: Internet Fees- From General- \$7,512 is annual cost for all of the Story County Justice Center.

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

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**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Jeremy Cremeans	<a href="mailto:jcremeans@911.tamacountyiowa.gov">jcremeans@911.tamacountyiowa.gov</a>	641-484-3760 x 4
	Name	Email	Phone

<b>Submitted by:</b>	Jeremy Cremeans	<a href="mailto:jcremeans@911.tamacountyiowa.gov">jcremeans@911.tamacountyiowa.gov</a>	641-484-3760 x 4
	Name	Email	Phone

Tama Co 911 Communications	Tama
PSAP Name	County

<b>Administrative Data</b>	\$ 54,013.56	959		15,730	2
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	\$ 238,402.83		5,489		8
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$ 79,087.16	Meskwaki Nation Dispatch Contract
	Amount	Source

\$ 12,000.00	State of Iowa GIS Grant
Amount	Source

<b>Additional Debt</b>		
	Amount	Source

Amount	Source

Reporting: July 1, 2019 through June 30, 2020

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<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Emergency Mgt.	Other Funding Source (specify)		
Salary, to include overtime				\$ 496,725.67			
FICA				\$ 37,636.48			
IPERS				\$ 44,326.64			
Deferred Comp							
Worker's Comp							
Unemployment Ins				\$ 1,015.33			
Health and Dental Ins				\$ 158,389.65			
Clothing Allowance				\$ 1,200.00			
Organization Dues	\$ 339.00						
Witness Fees							
Longevity Pay							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 739,632.77</b>	<b>\$ 339.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 739,293.77</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administration - Other Costs:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Office Supplies	\$ 1,252.64					
Postage	\$ 103.85					
Fax Machines	\$ 1,876.09					
Copy Machines						
Advertising	\$ 170.69					
Promotion						
Training Expenses	\$ 1,274.93					
Legal Consultant and Fees	\$ 2,684.30					
Meals Mileage and Lodging	\$ 389.77					
<b>TOTAL</b>	<b>\$ 7,752.27</b>	<b>\$ 7,752.27</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Courthouse Maint
Gas					\$ 1,489.28
Electric					\$ 6,560.98
Water					\$ 460.00
Sewer					
Trash Removal					\$ 1,000.00
Janitorial					\$ 3,000.00
Mowing					\$ 4,400.00
Snow Removal					\$ 4,400.00
<b>TOTAL</b>	<b>\$ 21,310.26</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 21,310.26</b>

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building		\$ 6,314.00			
Liability	\$ 1,823.00				
Equipment	\$ 4,328.00	\$ 7,964.00			
Office Rental					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 20,429.00</b>	<b>\$ 6,151.00</b>	<b>\$ 14,278.00</b>	<b>\$ -</b>	<b>\$ -</b>

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Courthouse Maintenance	Other Funding Source (specify)
Maintenance Agreement					
Repairs	\$ 1,463.90			\$ 40.00	
Fuel					
UPS					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 1,503.90</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 40.00</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 35,131.12				
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
AT&T Long Distance on Transfer lines	\$ 574.68				
<b>TOTAL</b>	<b>\$ 35,705.80</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Emergency Mgt	Other Funding Source (specify)
Circuit Costs			\$ 8,365.44		
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Pacific Interpreters	\$ 861.30				
Cell phone service				\$ 2,059.92	
<b>TOTAL</b>	<b>\$ 11,286.66</b>	<b>\$ -</b>	<b>\$ 8,365.44</b>	<b>\$ 2,059.92</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees			\$ 3,082.80		
Iowa System / NCIC			\$ 7,560.00		
Other (Specify)					
<b>TOTAL</b>	<b>\$ 10,642.80</b>	<b>\$ -</b>	<b>\$ 10,642.80</b>	<b>\$ -</b>	<b>\$ -</b>



Reporting: July 1, 2019 through June 30, 2020

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
CAD System		\$ 9,845.00					
Mapping/GIS		\$ 4,116.00					
Logging Recorder							
Dispatcher Work Stations							
Software		\$ 9,845.00					
Upgrades							
Maintenance Agreements							
Repairs							
EMD							
IT services and offsite backup		\$ 5,988.19					
<b>TOTAL</b>	<b>\$ 29,794.19</b>	<b>\$ 29,794.19</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Data Processing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
E911 Data Base/MSAG (Telephone Co)		\$ 4,536.24					
E911 Data Base/MSAG (Other)							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 4,536.24</b>	<b>\$ 4,536.24</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Intersection Signage							
Resident Markers		\$ 264.12					
Contracted Services		\$ 619.00					
GIS (mapping)							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 883.12</b>	<b>\$ 883.12</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020

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Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Radio Infrastructure:** *Costs for leased and owned*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Radio Base					
Mobile					
Portable					
Handheld					
Pagers					
Repeaters					
Remote Transmitter Sites					
Towers	\$ 9,678.56				
Maintenance Agreements	\$ 30,019.29				
Repairs	\$ 420.00				
Tower Rent	\$ 2,000.00				
Utilites to towers	\$ 3,846.00				
<b>TOTAL</b>	<b>\$ 45,963.85</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Capital Expenditures:** *Non-recurring costs during this reporting timeframe on large expenses in the categories below*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Hardware					
Software					
CAD System					
Mapping					
Radio	\$ 422,894.81				
Logging Recorder					
Dispatcher Work Stations					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 422,894.81</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020

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Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>							
To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)		
Loans		\$ 385,319.47					
Other (Specify)							
<b>TOTAL</b>	\$ 385,319.47	\$ -	\$ 385,319.47	\$ -	\$ -	\$ -	\$ -

<b>Miscellaneous (Specify):</b>							
	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)		
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>GRAND TOTAL</b>	\$ 1,737,655.14	\$ 556,345.48	\$ 399,597.47	\$ 19,008.24	\$ 741,393.69	\$ 21,310.26	
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<b>Set Aside Funds:</b>							
To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)		
Amount set aside for future purchases							
Amount set aside for future projects							
Other (Specify)							
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

Reporting: July 1, 2019 through June 30, 2020

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Josh Weed	<a href="mailto:sheriff@taylorcountyiowa.org">sheriff@taylorcountyiowa.org</a>	712-523-2153
	Name	Email	Phone
<b>Submitted by:</b>	Diane Sefrit	<a href="mailto:sci911@mediacombb.net">sci911@mediacombb.net</a>	712-523-3367
	Name	Email	Phone
	Taylor Co Sheriff's Office	Taylor- SCI Regional	
	PSAP Name	County	

<b>Administrative Data</b>	N/A	296	N/A	N/A	2
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	N/A		1,127		7
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$ 31,852.76	State Payout
	Amount	Source
	Amount	Source
<b>Additional Debt</b>		
	Amount	Source
	Amount	Source

**Administration - Personnel Costs:** *For dispatching, administrative and/or managerial duties for dispatch center, and database management.*

Reporting: July 1, 2019 through June 30, 2020

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Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Salary, to include overtime			\$ 228,878.00		
FICA			\$ 17,498.00		
IPERS			\$ 22,426.00		
Deferred Comp					
Worker's Comp					
Unemployment Ins					
Health and Dental Ins			\$ 31,889.00		
Clothing Allowance					
Organization Dues			\$ 375.00		
Witness Fees					
Longevity Pay					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ 301,066.00	\$ -	\$ -

**Administration - Other Costs:**

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Office Supplies					
Postage			\$ 30,748.00		
Fax Machines			\$ 1,665.00		
Copy Machines			\$ 1,665.00		
Advertising					
Promotion					
Training Expenses			\$ 9,632.00		
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ 43,710.00	\$ -	\$ -

**Building and Grounds:** May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)

Reporting: July 1, 2019 through June 30, 2020

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Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas			\$ 5,457.00		
Electric			\$ 5,457.00		
Water			\$ 5,457.00		
Sewer			\$ 5,457.00		
Trash Removal					
Janitorial					
Mowing					
Snow Removal					
Other (Specify)					
<b>TOTAL</b>	\$ 21,828.00	\$ -	\$ 21,828.00	\$ -	\$ -

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building					
Liability					
Equipment					
Office Rental					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement					
Repairs					
Fuel					
UPS					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

Communications:

Reporting: July 1, 2019 through June 30, 2020

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Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs					
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs			\$ 10,155.00		
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	\$ 10,155.00	\$ -	\$ 10,155.00	\$ -	\$ -

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees					
Iowa System / NCIC			\$ 4,284.00		
Other (Specify)					
<b>TOTAL</b>	\$ 4,284.00	\$ -	\$ 4,284.00	\$ -	\$ -

**Operations:** Other Funding Other Funding

Reporting: July 1, 2019 through June 30, 2020

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Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Source (specify)	Source (specify)
CAD System					
Mapping/GIS					
Logging Recorder					
Dispatcher Work Stations					
Software					
Upgrades			\$ 31,755.00		
Maintenance Agreements					
Repairs					
EMD					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ 31,755.00	\$ -	\$ -

<b>Data Processing:</b>					
To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
E911 Data Base/MSAG (Telephone Co)					
E911 Data Base/MSAG (Other)					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Addressing:</b>					
To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Intersection Signage					
Resident Markers					
Contracted Services					
GIS (mapping)					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Radio Infrastructure: Costs for leased and owned</b>					
				Other Funding	Other Funding



Reporting: July 1, 2019 through June 30, 2020

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Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Source (specify)	Source (specify)
Radio Base					
Mobile					
Portable					
Handheld					
Pagers					
Repeaters					
Remote Transmitter Sites					
Towers					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Hardware	\$ 16,479.76				
Software					
CAD System					
Mapping					
Radio	\$ 3,458.00				
Logging Recorder					
Dispatcher Work Stations					
Maintenance Agreements	\$ 11,915.00				
Repairs					
Other (Specify)					
<b>TOTAL</b>	\$ 31,852.76	\$ -	\$ -	\$ -	\$ -

**Debt Services:** Paid on debt during the current reporting timeframe Other Funding      Other Funding

Reporting: July 1, 2019 through June 30, 2020

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To include, but not limited to:		From 911 Surcharge	From General	From Sheriff	Source (specify)	Source (specify)
Loans						
Other (Specify)						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Miscellaneous (Specify):		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>GRAND TOTAL</b>	\$ 444,650.76	\$ 31,852.76	\$ -	\$ 412,798.00	\$ -	\$ -
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Set Aside Funds:		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
To include, but not limited to:						
Amount set aside for future purchases						
Amount set aside for future projects						
Other (Specify)						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

**Reporting: July 1, 2019 through June 30, 2020**

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**Report due to HSEMD by January 1, 2021**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Tamara Fitzgerald	tfitzgerald@uclec.com	641-782-8402
	Name	Email	Phone
<b>Submitted by:</b>	Diane Sefrit	sci911@mediacombb.net	712-523-3367
	Name	Email	Phone
	Union Co Sheriff's Office	Union- SCI Regional	
	PSAP Name	County	

<b>Administrative Data</b>	N/A	728	N/A	N/A	2
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	N/A		2,595		5
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$ 31,852.76	State Payout
	Amount	Source
	Amount	Source
<b>Additional Debt</b>		
	Amount	Source
	Amount	Source

Reporting: July 1, 2019 through June 30, 2020

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<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime				\$ 119,435.49	\$ 119,435.49		
FICA				\$ 7,110.26	\$ 7,110.26		
IPERS				\$ 10,965.38	\$ 10,965.38		
Deferred Comp				\$ 706.73	\$ 706.73		
Worker's Comp							
Unemployment Ins							
Health and Dental Ins				\$ 25,998.90	\$ 25,998.90		
Clothing Allowance							
Organization Dues							
Witness Fees							
Longevity Pay							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 328,433.52</b>	\$ -	\$ -	\$ 164,216.76	\$ 164,216.76	\$ -	

<b>Administration - Other Costs:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies				\$ 1,835.20			
Postage							
Fax Machines							
Copy Machines				\$ 1,503.58			
Advertising				\$ 112.88			
Promotion							
Training Expenses				\$ 815.23			
Other (Specify)      Notary Bonds				\$ 150.00			
<b>TOTAL</b>	<b>\$ 4,416.89</b>	\$ -	\$ -	\$ 4,416.89	\$ -	\$ -	

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas			\$ 5,795.90		
Electric			\$ 27,147.83		
Water					
Sewer					
Trash Removal			\$ 360.00		
Janitorial			\$ 3,073.32		
Mowing					
Snow Removal					
Other (Specify) Pest Control			\$ 432.00		
<b>TOTAL</b>	<b>\$ 36,809.05</b>	<b>\$ -</b>	<b>\$ 36,809.05</b>	<b>\$ -</b>	<b>\$ -</b>

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building			\$ 3,500.00		
Liability					
Equipment					
Office Rental					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 3,500.00</b>	<b>\$ -</b>	<b>\$ 3,500.00</b>	<b>\$ -</b>	<b>\$ -</b>

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement					
Repairs			\$ 387.32		
Fuel					
UPS					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 387.32</b>	<b>\$ -</b>	<b>\$ 387.32</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

**E911 Telephone System**

Circuit Costs
Hardware
Software
Upgrades
Maintenance Agreements
Repairs
Other (Specify)

From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)

**TOTAL**    \$            -            \$            -            \$            -            \$            -            \$            -

**Administrative Phone System**

Circuit Costs
Hardware
Software
Upgrades
Maintenance Agreements
Repairs
Other (Specify)      Powerphone EMD

From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
		\$ 18,589.51		

**TOTAL**    \$        18,789.31            \$            -            \$            -            \$        18,789.31            \$            -            \$            -

**Other**

Internet Fees
Iowa System / NCIC
Other (Specify)      Mainstay

From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
		\$ 1,406.14		
		\$ 6,728.64		
		\$ 8,869.00		

**TOTAL**    \$        17,003.78            \$            -            \$        17,003.78            \$            -            \$            -

Reporting: July 1, 2019 through June 30, 2020

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<b>Operations:</b>								
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)		
CAD System								
Mapping/GIS								
Logging Recorder								
Dispatcher Work Stations								
Software								
Upgrades								
Maintenance Agreements				\$ 32,245.00				
Repairs								
EMD								
Other (Specify)								
<b>TOTAL</b>	<b>\$ 32,245.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 32,245.00</b>	<b>\$ -</b>	<b>\$ -</b>		

<b>Data Processing:</b>								
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)		
E911 Data Base/MSAG (Telephone Co)								
E911 Data Base/MSAG (Other)								
Other (Specify)								
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		

<b>Addressing:</b>								
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)		
Intersection Signage								
Resident Markers								
Contracted Services								
GIS (mapping)								
Other (Specify)								
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Radio Infrastructure:** *Costs for leased and owned*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Radio Base					
Mobile					
Portable					
Handheld					
Pagers					
Repeaters					
Remote Transmitter Sites					
Towers					
Maintenance Agreements			\$ 3,068.00		
Repairs			\$ 2,101.50		
Other (Specify)					
<b>TOTAL</b>	\$ 5,169.50	\$ -	\$ 5,169.50	\$ -	\$ -

**Capital Expenditures:** *Non-recurring costs during this reporting timeframe on large expenses in the categories below*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Hardware	\$ 18,890.13				
Software					
CAD System					
Mapping					
Radio	\$ 12,962.63				
Logging Recorder					
Dispatcher Work Stations					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	\$ 31,852.76	\$ -	\$ -	\$ -	\$ -



Reporting: July 1, 2019 through June 30, 2020

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Loans						
Other (Specify)						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>GRAND TOTAL</b>	\$ 478,607.13	\$ 31,852.76	\$ -	\$ 282,537.61	\$ 164,216.76	\$ -
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<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases						
Amount set aside for future projects						
Other (Specify)						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

**Reporting: July 1, 2019 through June 30, 2020**

**Must Use This Form--Hand Written Forms Not Accepted**

**Report due to HSEMD by January 1, 2021**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	<u>Lisa Plecker</u>	<u>lplecker@vbcoia.org</u>	<u>(319) 293-3129</u>
	Name	Email	Phone
<b>Submitted by:</b>	<u>Lisa Plecker</u>	<u>lplecker@vbcoia.org</u>	<u>(319) 293-3129</u>
	Name	Email	Phone
	<u>Van Buren Co Sheriff's Office</u>	<u>Van Buren</u>	
	PSAP Name	County	

<b>Administrative Data</b>	<u>\$ 29,138.57</u>	<u></u>	<u></u>	<u></u>
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls
	<u>\$ 156,949.14</u>	<u></u>	<u></u>	<u></u>
	Wireless Surcharge Received	Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	<u>\$ 1,733.84</u>	<u>Interest on Investments</u>
	Amount	Source
	<u>\$ 352.59</u>	<u>Other - Refund for Overpayment</u>
	Amount	Source
<b>Additional Debt</b>	<u></u>	<u></u>
	Amount	Source
	<u></u>	<u></u>
	Amount	Source

Reporting: July 1, 2019 through June 30, 2020

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>				
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime			\$ 290,211.86			
FICA			\$ 20,862.95			
IPERS			\$ 28,752.44			
Deferred Comp						
Worker's Comp			\$ 6,163.32			
Unemployment Ins						
Health and Dental Ins			\$ 68,084.98			
Clothing Allowance			\$ 1,972.46			
Organization Dues						
Witness Fees						
Longevity Pay						
Other (Specify)						
<b>TOTAL</b>	\$ 416,048.01	\$ -	\$ 416,048.01	\$ -	\$ -	

<b>Administration - Other Costs:</b>						
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies			\$ 1,226.15			
Postage						
Fax Machines						
Copy Machines						
Advertising	\$ 106.60					
Promotion						
Training Expenses	\$ 712.00		\$ 1,138.06			
Other (Specify)						
Windows 10 Upgrade			\$ 9,187.38			
<b>TOTAL</b>	\$ 12,370.19	\$ 818.60	\$ 11,551.59	\$ -	\$ -	

Reporting: July 1, 2019 through June 30, 2020

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Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas			\$ 1,413.35		
Electric			\$ 4,238.96		
Water			\$ 166.11		
Sewer					
Trash Removal					
Janitorial					
Mowing					
Snow Removal					
Other (Specify)					
Extermination Services			\$ 116.60		
<b>TOTAL</b>	<b>\$ 5,935.02</b>	<b>\$ -</b>	<b>\$ 5,935.02</b>	<b>\$ -</b>	<b>\$ -</b>

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building			\$ 4,012.42		
Liability	\$ 1,822.00		\$ 7,218.44		
Equipment	\$ 961.00				
Office Rental					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 14,013.86</b>	<b>\$ 2,783.00</b>	<b>\$ 11,230.86</b>	<b>\$ -</b>	<b>\$ -</b>

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement					
Repairs	\$ 6,004.87				
Fuel					
UPS					
Other (Specify)					
New Battery	\$ 140.95				
<b>TOTAL</b>	<b>\$ 6,145.82</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 72,161.23				
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 72,161.23</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs			\$ 5,479.19		
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 5,479.19</b>	<b>\$ -</b>	<b>\$ 5,479.19</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees	\$ 1,671.12		\$ 659.40		
Iowa System / NCIC			\$ 3,912.00		
Other (Specify)					
Open Fox Maintenance			\$ 180.00		
<b>TOTAL</b>	<b>\$ 1,671.12</b>	<b>\$ -</b>	<b>\$ 4,751.40</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
CAD System							
Mapping/GIS		\$ 2,170.36					
Logging Recorder							
Dispatcher Work Stations							
Software		\$ 10,936.72					
Upgrades		\$ 842.99					
Maintenance Agreements		\$ 8,152.00					
Repairs							
EMD							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 22,102.07</b>	<b>\$ 22,102.07</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Data Processing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
E911 Data Base/MSAG (Telephone Co)							
E911 Data Base/MSAG (Other)							
Other (Specify)							
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Intersection Signage							
Resident Markers		\$ 2,520.81					
Contracted Services							
GIS (mapping)							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 2,520.81</b>	<b>\$ 2,520.81</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020

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Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Radio Infrastructure: Costs for leased and owned</b>					Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff		
Radio Base	\$	751.52				
Mobile						
Portable						
Handheld						
Pagers						
Repeaters						
Remote Transmitter Sites						
Towers	\$	1,408.00				
Maintenance Agreements						
Repairs	\$	115.00				
Other (Specify)						
Propane for tower				\$	137.73	
Penguin Management Inc	\$	3,636.00				
<b>TOTAL</b>	<b>\$</b>	<b>6,048.25</b>	<b>\$</b>	<b>5,910.52</b>	<b>\$</b>	<b>-</b>
			<b>\$</b>	<b>-</b>	<b>\$</b>	<b>137.73</b>
					<b>\$</b>	<b>-</b>
					<b>\$</b>	<b>-</b>

<b>Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below</b>					Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff		
Hardware						
Software						
CAD System						
Mapping						
Radio						
Logging Recorder						
Dispatcher Work Stations						
Maintenance Agreements						
Repairs						
Other (Specify)						
<b>TOTAL</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>
			<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>
					<b>\$</b>	<b>-</b>
					<b>\$</b>	<b>-</b>

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>					
To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Loans					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Miscellaneous (Specify):</b>					
	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>GRAND TOTAL</b>	\$ 569,246.97	\$ 114,113.17	\$ -	\$ 455,133.80	\$ -
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<b>Set Aside Funds:</b>					
To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Amount set aside for future purchases					
Amount set aside for future projects					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232



Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

**Prepared by:**

Lt. Mickey Hucks

[huckm@ottumwa.ia.us](mailto:huckm@ottumwa.ia.us)

641-683-0633

Name

Email

Phone

**Submitted by:**

Brenda Bennett

[brendabennett911@gmail.com](mailto:brendabennett911@gmail.com)

641-208-6094

Name

Email

Phone

Ottumwa Police Department

Wapello

PSAP Name

County

**Administrative Data**

\$ 46,108.00

1,130

723

60,770

3

Wireline Surcharge  
Received

Number of Wireline  
Calls

Number of VoIP  
Calls

Number of Admin  
Calls

Call Taking Stations

\$ 99,581.00

10,764

9

Wireless Surcharge Received

Number of Wireless Calls

Authorized FTE  
Telecommunicators

**Additional Revenues**

\$ 3,903.00

Amount

Bank Interest

Source

Amount

Source

**Additional Debt**

\$ 292,326.00

Amount

Tower Bond Debt

Source

Amount

Source

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source: City of Ottumwa	Other Funding Source (specify)	
Salary, to include overtime					\$ 491,136.00		
FICA					\$ 38,078.00		
IPERS					\$ 46,985.00		
Deferred Comp							
Worker's Comp					\$ 748.00		
Unemployment Ins							
Health and Dental Ins					\$ 203,946.00		
Clothing Allowance							
Organization Dues							
Witness Fees							
Longevity Pay					\$ 6,600.00		
Other (Specify) Acct Contract		\$ 3,250.00			\$ 2,987.00		
<b>TOTAL</b>	<b>\$ 793,730.00</b>	<b>\$ 3,250.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 790,480.00</b>	<b>\$ -</b>	

<b>Administration - Other Costs:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Office Supplies		\$ 122.00			\$ 600.00	
Postage		\$ 83.00				
Fax Machines						
Copy Machines						
Advertising		\$ 99.00			\$ 5,320.00	
Promotion						
Training Expenses		\$ 812.00			\$ 1,947.00	
Other (Specify)						
<b>TOTAL</b>	<b>\$ 8,983.00</b>	<b>\$ 1,116.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 7,867.00</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<b>Utilities</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas					
Electric					
Water					
Sewer					
Trash Removal					
Janitorial					
Mowing					
Snow Removal					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Insurance</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building					
Liability	\$ 720.00				
Equipment	\$ 717.00				
Office Rental					
Other (Specify)					
<b>TOTAL</b>	\$ 1,437.00	\$ -	\$ -	\$ -	\$ -

<b>Generator</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement					
Repairs					
Fuel					
UPS					
Other (Specify)					

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**TOTAL**      \$                    -      \$                    -      \$                    -      \$                    -      \$                    -      \$                    -

**Communications:**

To include, but not limited to:

**E911 Telephone System**

From 911 Surcharge      From General      From Sheriff      Other Funding Source (specify)      Other Funding Source (specify)

Circuit Costs	\$ 7,725.00				
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					

**TOTAL**      \$      **7,725.00**      \$      7,725.00      \$      -      \$      -      \$      -      \$      -

**Administrative Phone System**

From 911 Surcharge      From General      From Sheriff      Other Funding Source (specify)      Other Funding Source (specify)

Circuit Costs					
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					

**TOTAL**      \$      -      \$      -      \$      -      \$      -      \$      -      \$      -

**Other**

From 911 Surcharge      From General      From Sheriff      Other Funding Source (specify)      Other Funding Source (specify)

Internet Fees					
Iowa System / NCIC				\$ 9,738.00	
Other (Specify)					

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

TOTAL	\$	9,738.00	\$	-	\$	-	\$	-	\$	9,738.00	\$	-
<b>Operations:</b>												
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)						
CAD System												
Mapping/GIS												
Logging Recorder												
Dispatcher Work Stations	\$	4,725.00										
Software												
Upgrades												
Maintenance Agreements	\$	16,850.00										
Repairs	\$	404.00										
EMD												
Other (Specify)												
<b>TOTAL</b>	<b>\$</b>	<b>21,979.00</b>	<b>\$</b>	<b>21,979.00</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>
<b>Data Processing:</b>												
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)						
E911 Data Base/MSAG (Telephone Co)	\$	4,302.00										
E911 Data Base/MSAG (Other)												
Other (Specify)	\$	958.00										
<b>TOTAL</b>	<b>\$</b>	<b>5,260.00</b>	<b>\$</b>	<b>5,260.00</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>
<b>Addressing:</b>												
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)						
Intersection Signage												
Resident Markers	\$	943.00										
Contracted Services												
GIS (mapping)	\$	7,074.00										
Other (Specify)												

Reporting: July 1, 2019 through June 30, 2020

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Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

TOTAL	\$	8,017.00	\$	8,017.00	\$	-	\$	-	\$	-	\$	-
<b>Radio Infrastructure: Costs for leased and owned</b>												
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)						
Radio Base												
Mobile	\$	18,372.00										
Portable	\$	1,453.00										
Handheld												
Pagers												
Repeaters	\$	11,749.00										
Remote Transmitter Sites												
Towers	\$	8,495.00										
Maintenance Agreements												
Repairs	\$	1,669.00										
Other (Specify)												
<b>TOTAL</b>	<b>\$</b>	<b>41,738.00</b>	<b>\$</b>	<b>41,738.00</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>

<b>Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below</b>												
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)						
Hardware												
Software												
CAD System												
Mapping												
Radio												
Logging Recorder												
Dispatcher Work Stations												
Maintenance Agreements												
Repairs												
Other (Specify)												

**Reporting: July 1, 2019 through June 30, 2020**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2021**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>TOTAL</b>	\$	-	\$	-	\$	-	\$	-	\$	-
<b>Debt Services: Paid on debt during the current reporting timeframe</b>										
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)				
Loans		\$ 22,000.00								
Other (Specify)	Bond Interest	\$ 3,114.00								
<b>TOTAL</b>	\$	<b>25,114.00</b>	\$	25,114.00	\$	-	\$	-	\$	-
<b>Miscellaneous (Specify):</b>										
		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)				
<b>TOTAL</b>	\$	-	\$	-	\$	-	\$	-	\$	-
<b>GRAND TOTAL</b>	\$	<b>923,721.00</b>	\$	<b>115,636.00</b>	\$	<b>-</b>	\$	<b>-</b>	\$	<b>808,085.00</b>

<b>Set Aside Funds:</b>										
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)				
Amount set aside for future purchases		\$ 100,000.00								
Amount set aside for future projects										
Other (Specify)		\$ 100,000.00								
<b>TOTAL</b>	\$	<b>200,000.00</b>	\$	200,000.00	\$	-	\$	-	\$	-

**Notes/Comments:** Wapello County has two PSAPS. Surcharge funds are only half of the total expenditures and revenues for the Ottumwa Police Department. The other half is on the report for the Wapello County Sheriff.

**Reminders**  
 \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.  
 \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.

**Reporting: July 1, 2019 through June 30, 2020**

**Must Use This Form--Hand Written Forms Not Accepted**

**Report due to HSEMD by January 1, 2021**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

\*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232



Reporting: July 1, 2019 through June 30, 2020

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Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	<u>Don Phillips</u>	<u>dphillips@wapellocounty.org</u>	<u>641-684-4350</u>
	Name	Email	Phone
<b>Submitted by:</b>	<u>Brenda Bennett</u>	<u>brendabennett911@gmail.com</u>	<u>641-208-6094</u>
	Name	Email	Phone
	<u>Wapello County Sheriff's Office</u>	<u>Wapello</u>	
	PSAP Name	County	

<b>Administrative Data</b>	<u>\$ 46,108.00</u>	<u>248</u>	<u>191</u>	<u>6,750</u>	<u>2</u>
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	<u>\$ 99,581.00</u>		<u>3,787</u>		<u>6</u>
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	<u>\$ 3,903.00</u>	<u>Bond Interest</u>
	Amount	Source
	<u></u>	<u></u>
	Amount	Source
<b>Additional Debt</b>	<u>\$ 292,326.00</u>	<u>Tower Bond Debt</u>
	Amount	Source
	<u></u>	<u></u>
	Amount	Source

Reporting: July 1, 2019 through June 30, 2020

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Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime				\$ 229,107.00			
FICA				\$ 17,527.00			
IPERS				\$ 21,628.00			
Deferred Comp							
Worker's Comp				\$ 2,500.00			
Unemployment Ins							
Health and Dental Ins				\$ 70,000.00			
Clothing Allowance				\$ 1,500.00			
Organization Dues							
Witness Fees							
Longevity Pay							
Other (Specify)      Accounting Contract		\$ 3,250.00					
<b>TOTAL</b>	<b>\$ 345,512.00</b>	\$ 3,250.00	\$ -	\$ 342,262.00	\$ -	\$ -	

<b>Administration - Other Costs:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies		\$ 122.00		\$ 500.00			
Postage		\$ 83.00					
Fax Machines							
Copy Machines							
Advertising		\$ 99.00					
Promotion							
Training Expenses		\$ 812.00					
Other (Specify)							
<b>TOTAL</b>	<b>\$ 1,616.00</b>	\$ 1,116.00	\$ -	\$ 500.00	\$ -	\$ -	

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas			\$ 900.00		
Electric			\$ 3,300.00		
Water			\$ 750.00		
Sewer					
Trash Removal					
Janitorial					
Mowing					
Snow Removal					
Other (Specify)					
<b>TOTAL</b>	\$ 4,950.00	\$ -	\$ 4,950.00	\$ -	\$ -

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building			\$ 420.00		
Liability	\$ 720.00		\$ 450.00		
Equipment	\$ 717.00				
Office Rental					
Other (Specify)					
<b>TOTAL</b>	\$ 2,307.00	\$ 1,437.00	\$ 870.00	\$ -	\$ -

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement			\$ 5,868.00		
Repairs					
Fuel			\$ 500.00		
UPS					
Other (Specify)					
<b>TOTAL</b>	\$ 6,368.00	\$ -	\$ 6,368.00	\$ -	\$ -

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 7,725.00				
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 7,725.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs					
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees					
Iowa System / NCIC					
Other (Specify)					
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020

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Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
CAD System						
Mapping/GIS						
Logging Recorder						
Dispatcher Work Stations		\$ 4,725.00				
Software						
Upgrades						
Maintenance Agreements		\$ 16,850.00		\$ 6,355.00		
Repairs		\$ 404.00				
EMD						
Other (Specify)						
<b>TOTAL</b>		<b>\$ 28,334.00</b>	<b>\$ 21,979.00</b>	<b>\$ -</b>	<b>\$ 6,355.00</b>	<b>\$ -</b>

<b>Data Processing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
E911 Data Base/MSAG (Telephone Co)		\$ 4,302.00				
E911 Data Base/MSAG (Other)						
Other (Specify)		\$ 958.00				
<b>TOTAL</b>		<b>\$ 5,260.00</b>	<b>\$ 5,260.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Intersection Signage						
Resident Markers		\$ 943.00				
Contracted Services						
GIS (mapping)		\$ 7,074.00				
Other (Specify)						
<b>TOTAL</b>		<b>\$ 8,017.00</b>	<b>\$ 8,017.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Radio Infrastructure:** *Costs for leased and owned*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Radio Base					
Mobile	\$ 18,372.00				
Portable	\$ 1,453.00				
Handheld					
Pagers					
Repeaters	\$ 11,749.00				
Remote Transmitter Sites					
Towers	\$ 8,495.00				
Maintenance Agreements					
Repairs	\$ 1,669.00				
Other (Specify)					
<b>TOTAL</b>	<b>\$ 41,738.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Capital Expenditures:** *Non-recurring costs during this reporting timeframe on large expenses in the categories below*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Hardware					
Software					
CAD System					
Mapping					
Radio					
Logging Recorder					
Dispatcher Work Stations					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Loans		\$ 22,000.00				
Other (Specify)		\$ 3,114.00				
<b>TOTAL</b>	<b>\$ 25,114.00</b>	\$ 25,114.00	\$ -	\$ -	\$ -	\$ -

<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	<b>\$ -</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>GRAND TOTAL</b>	<b>\$ 476,941.00</b>	<b>\$ 115,636.00</b>	<b>\$ -</b>	<b>\$ 361,305.00</b>	<b>\$ -</b>	<b>\$ -</b>
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<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases		\$ 100,000.00				
Amount set aside for future projects						
Other (Specify)		\$ 100,000.00				
<b>TOTAL</b>	<b>\$ 200,000.00</b>	\$ 200,000.00	\$ -	\$ -	\$ -	\$ -

**Notes/Comments:** Wapello County has two PSAPS. Surcharge funds are only half of the total expenditures and revenues for Wapello County. The other half is on the report for the Ottumwa Police Department.

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

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**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Doug McCasland	e911@warrencountyia.org	515-961-1093
	Name	Email	Phone
<b>Submitted by:</b>	Doug McCasland	e911@warrencountyia.org	515-961-1093
	Name	Email	Phone
	Warren Co Sheriff's Office	Warren	
	PSAP Name	County	

<b>Administrative Data</b>	\$ 100,378.58				4
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	\$ 241,989.89		11,928		9
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$ 2,841.00	Interest
	Amount	Source
	Amount	Source
<b>Additional Debt</b>		
	Amount	Source
	Amount	Source



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<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime	\$	65,086.96		\$ 565,812.33			
FICA	\$	4,740.38		\$ 41,119.12			
IPERS	\$	6,143.24		\$ 53,413.17			
Deferred Comp							
Worker's Comp							
Unemployment Ins							
Health and Dental Ins	\$	18,729.39		\$ 135,137.93			
Clothing Allowance							
Organization Dues							
Witness Fees							
Longevity Pay							
Other (Specify)							
<b>TOTAL</b>	<b>\$</b>	<b>890,182.52</b>	<b>\$ 94,699.97</b>	<b>\$ -</b>	<b>\$ 795,482.55</b>	<b>\$ -</b>	

<b>Administration - Other Costs:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies	\$	2,844.73		\$ 3,288.14			
Postage							
Fax Machines							
Copy Machines							
Advertising	\$	151.04					
Promotion							
Training Expenses	\$	1,419.00					
Other (Specify) Mileage				\$ 25.00			
Flex Spending Fees				\$ 131.60			
Supplies				\$ 347.99			
<b>TOTAL</b>	<b>\$</b>	<b>8,207.50</b>	<b>\$ 4,414.77</b>	<b>\$ -</b>	<b>\$ 3,792.73</b>	<b>\$ -</b>	

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**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas						
Electric						
Water						
Sewer						
Trash Removal						
Janitorial						
Mowing						
Snow Removal						
Other (Specify)						
<b>TOTAL</b>	<b>\$</b>	<b>-</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<u>Insurance</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building						
Liability						
Equipment						
Office Rental						
Other (Specify)						
<b>TOTAL</b>	<b>\$</b>	<b>-</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<u>Generator</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement						
Repairs						
Fuel						
UPS						
Other (Specify)						
<b>TOTAL</b>	<b>\$</b>	<b>-</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs					
Hardware					
Software					
Upgrades					
Maintenance Agreements	\$ 12,455.32				
Repairs	\$ 4,635.16				
Other (Specify)					
<b>TOTAL</b>	<b>\$ 17,090.48</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 1,347.05				
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 1,347.05</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees					
Iowa System / NCIC			\$ 19,044.00		
Other (Specify)					
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 19,044.00</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020

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<b>Operations:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
CAD System		\$ 29,126.00		\$ 54,103.00		
Mapping/GIS		\$ 10,284.00				
Logging Recorder				\$ 2,211.00		
Dispatcher Work Stations						
Software						
Upgrades						
Maintenance Agreements						
Repairs						
EMD						
Other (Specify) Security Cameras				\$ 1,503.00		
<b>TOTAL</b>	<b>\$ 97,227.00</b>	<b>\$ 39,410.00</b>	<b>\$ -</b>	<b>\$ 57,817.00</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Data Processing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
E911 Data Base/MSAG (Telephone Co)		\$ 14,144.02				
E911 Data Base/MSAG (Other)						
Other (Specify)						
<b>TOTAL</b>	<b>\$ 14,144.02</b>	<b>\$ 14,144.02</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Intersection Signage						
Resident Markers		\$ 17,373.14				
Contracted Services						
GIS (mapping)		\$ 5,200.00				
Other (Specify)						
<b>TOTAL</b>	<b>\$ 22,573.14</b>	<b>\$ 22,573.14</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Radio Infrastructure: Costs for leased and owned</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Radio Base							
Mobile							
Portable							
Handheld							
Pagers							
Repeaters							
Remote Transmitter Sites							
Towers							
Maintenance Agreements							
Repairs		\$ 9,576.65					
Other (Specify) Circuits		\$ 25,992.40					
Engineer Consultant		\$ 24,960.00					
<b>TOTAL</b>	<b>\$ 60,529.05</b>	<b>\$ 60,529.05</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Hardware							
Software							
CAD System							
Mapping							
Radio							
Logging Recorder							
Dispatcher Work Stations							
Maintenance Agreements							
Repairs							
Other (Specify)							
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Reporting: July 1, 2019 through June 30, 2020**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2021**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>							Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff				
Loans								
Other (Specify)								
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Miscellaneous (Specify):</b>							Other Funding Source (specify)	Other Funding Source (specify)
		From 911 Surcharge	From General	From Sheriff				
Vehicle Fuel		\$ 1,266.95						
Vehicle Repairs		\$ 548.60						
<b>TOTAL</b>	<b>\$ 1,815.55</b>	<b>\$ 1,815.55</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>GRAND TOTAL</b>	<b>\$ 1,132,160.31</b>	<b>\$ 256,024.03</b>	<b>\$ -</b>	<b>\$ 876,136.28</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
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<b>Set Aside Funds:</b>							Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff				
Amount set aside for future purchases								
Amount set aside for future projects		\$ 260,409.00						
Other (Specify)								
<b>TOTAL</b>	<b>\$ 260,409.00</b>	<b>\$ 260,409.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Notes/Comments:** Increase in maintenance due to agreement with NG-911 had unknowingly lapsed and we had to renew it.

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

Reporting: July 1, 2019 through June 30, 2020

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Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** Data regarding revenues at the PSAP and other administrative data

<b>Prepared by:</b>	Cara L. Sorrells	csorrells@wps.co.washington.ia.us	319-653-2107
	Name	Email	Phone
<b>Submitted by:</b>	Cara L. Sorrells	csorrells@wps.co.washington.ia.us	319-653-2107
	Name	Email	Phone
	Washington Co 911	Washington	
	PSAP Name	County	

<b>Administrative Data</b>	\$ 63,931.00	2,841	806	8,385	2
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	\$ 183,299.00		4,441		9
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$ 12,070.00	VOIP/Mediacom/AT&T
	Amount	Source
	\$ 867,598.00	Washington County Communications
	Amount	Source
<b>Additional Debt</b>		
	Amount	Source
	Amount	Source

Reporting: July 1, 2019 through June 30, 2020

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Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>				
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Communications	Other Funding Source (specify)	
Salary, to include overtime			\$ 20,005.00	\$ 517,541.00		
FICA			\$ 1,508.00	\$ 39,024.00		
IPERS			\$ 1,899.00	\$ 49,373.00		
Deferred Comp						
Worker's Comp				\$ 1,120.00		
Unemployment Ins						
Health and Dental Ins				\$ 86,363.00		
Clothing Allowance				\$ 1,175.00		
Organization Dues	\$ 394.00			\$ 521.00		
Witness Fees						
Longevity Pay				\$ 8,000.00		
Other (Specify)						
<b>TOTAL</b>	<b>\$ 726,923.00</b>	<b>\$ 394.00</b>	<b>\$ -</b>	<b>\$ 23,412.00</b>	<b>\$ 703,117.00</b>	<b>\$ -</b>

<b>Administration - Other Costs:</b>						
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Communications	Other Funding Source (specify)	
Office Supplies	\$ 2,042.00			\$ 2,544.00		
Postage	\$ 297.00			\$ 235.00		
Fax Machines						
Copy Machines				\$ 380.00		
Advertising	\$ 616.00			\$ 800.00		
Promotion						
Training Expenses	\$ 2,279.00			\$ 1,955.00		
Other (Specify) Journal/The News	\$ 267.00					
employee mileage/subsistence	\$ 2,553.00			\$ 10,591.00		
medical & health services				\$ 197.00		
<b>TOTAL</b>	<b>\$ 24,756.00</b>	<b>\$ 8,054.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 16,702.00</b>	<b>\$ -</b>



Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Communications	Other Funding Source (specify)
Gas				\$ 1,045.00	
Electric		\$ 259.00		\$ 10,240.00	
Water				\$ 354.00	
Sewer				\$ 896.00	
Trash Removal		\$ 650.00			
Janitorial					
Mowing		\$ 550.00			
Snow Removal		\$ 650.00			
Other (Specify) Furniture/Chair mats				\$ 7,472.00	
repair/water cooler				\$ 751.00	
pest control				\$ 360.00	
<b>TOTAL</b>	\$ 23,227.00	\$ -	\$ 2,109.00	\$ -	\$ 21,118.00

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Communications	Other Funding Source (specify)
Building		\$ 1,300.00			
Liability				\$ 4,797.00	
Equipment					
Office Rental					
Other (Specify)					
fire extinguisher service				\$ 1,160.00	
AED batteries/supplies					
<b>TOTAL</b>	\$ 7,257.00	\$ -	\$ 1,300.00	\$ -	\$ 5,957.00

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement					
Repairs					
Fuel					
UPS					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 39,413.00				
Hardware					
Software					
Upgrades					
Maintenance Agreements	\$ 12,094.00				
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 51,507.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Communications	Other Funding Source (specify)
Circuit Costs				\$ 9,618.00	
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 9,618.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 9,618.00</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Communications	Other Funding Source (specify)
Internet Fees		\$ 2,000.00			
Iowa System / NCIC				\$ 11,880.00	
Other (Specify)					
IT services				\$ 29,400.00	
<b>TOTAL</b>	<b>\$ 43,280.00</b>	<b>\$ 2,000.00</b>	<b>\$ -</b>	<b>\$ 41,280.00</b>	<b>\$ -</b>

**Reporting: July 1, 2019 through June 30, 2020**

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>					Other Funding	Other Funding
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff		Communications	Source (specify)
CAD System					\$ 7,960.00	
Mapping/GIS	\$ 30,295.00					
Logging Recorder	\$ 3,700.00					
Dispatcher Work Stations						
Software						
Upgrades						
Maintenance Agreements						
Repairs						
EMD	\$ 592.00					
Other (Specify)						
New weather station					\$ 1,695.00	
New Net Clock	\$ 11,400.00					
<b>TOTAL</b>	<b>\$ 55,642.00</b>	<b>\$ 45,987.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 9,655.00</b>	<b>\$ -</b>

<b>Data Processing:</b>					Other Funding	Other Funding
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff		Source (specify)	Source (specify)
E911 Data Base/MSAG (Telephone Co)						
E911 Data Base/MSAG (Other)	\$ 25,000.00					
Other (Specify)						
Mapping maintenance/Tim	\$ 4,400.00					
<b>TOTAL</b>	<b>\$ 29,400.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>					Other Funding	Other Funding
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff		Source (specify)	Source (specify)
Intersection Signage	\$ 450.00					
Resident Markers	\$ 341.00					
Contracted Services	\$ 4,435.00					
GIS (mapping)						
Other (Specify)						
supplies	\$ 764.00					
<b>TOTAL</b>	<b>\$ 5,990.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Radio Infrastructure: Costs for leased and owned</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Communications	Other Funding Source (specify)	
Radio Base							
Mobile							
Portable							
Handheld							
Pagers							
Repeaters							
Remote Transmitter Sites							
Towers		\$ 27,629.00					
Maintenance Agreements							
Repairs		\$ 2,112.00			\$ 3,545.00		
Other (Specify)							
RF mini split							
<b>TOTAL</b>	<b>\$ 33,286.00</b>	<b>\$ 29,741.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,545.00</b>	<b>\$ -</b>	

<b>Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Communications	Other Funding Source (specify)	
Hardware							
Software							
CAD System							
Mapping							
Radio							
Logging Recorder							
Dispatcher Work Stations			\$ 140,254.00		\$ 31,938.00		
Maintenance Agreements							
Repairs							
Other (Specify) Building project			\$ 2,587,628.00				
Planning & Management consultants			\$ 989,798.00				
Other professional services/permits			\$ 53,966.00				
Radio project RACOM & Elert Assoc			\$ 1,328,666.00				
<b>TOTAL</b>	<b>\$ 5,132,250.00</b>	<b>\$ -</b>	<b>\$ 5,100,312.00</b>	<b>\$ -</b>	<b>\$ 31,938.00</b>	<b>\$ -</b>	

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<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Loans						
Other (Specify)						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>GRAND TOTAL</b>	\$ 6,143,136.00	\$ 171,073.00	\$ 5,105,721.00	\$ 23,412.00	\$ 842,930.00	\$ -
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<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases						
Amount set aside for future projects						
Other (Specify)						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**Notes/Comments:** The number of calls listed for wireline, VOIP and administrative calls are still approximate. Our latest VIPER upgrade should get us the metrics we need moving forward. Our RACOM radio system project and 911/EOC building project is well underway this period and considerable costs are associated with those. Other revenue received included GIS grant = \$12,000, alarm receipts = \$1,050, and a Riverside Casino Foundation grant = \$35,000 towards the radio console furniture in the new 911 center.

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

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**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

**Prepared by:** Bill Byrns bbyrns@waynecountyia.org 641-872-2024  
 Name Email Phone

**Submitted by:** Bill Byrns bbyrns@waynecountyia.org 641-872-2024  
 Name Email Phone

Wayne Co Sheriff's Office Wayne  
 PSAP Name County

<b>Administrative Data</b>	<u>\$ 24,955.73</u>	<u>217</u>	<u>n/a</u>	<u>n/a</u>	<u>2</u>
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	<u>\$163,464.46</u>		<u>1,039</u>		
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

**Additional Revenues** \$ 4,995.71 Interest  
 Amount Source

\$ 2,449.84 Miscellaneous, Maps, Grants  
 Amount Source

**Additional Debt**    
 Amount Source

Amount Source

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)		
Salary, to include overtime	\$ 16,179.00		\$ 242,823.41				
FICA	\$ 2,400.00		\$ 18,809.41				
IPERS	\$ 2,200.00		\$ 24,274.98				
Deferred Comp							
Worker's Comp							
Unemployment Ins							
Health and Dental Ins	\$ 6,250.00		\$ 61,440.32				
Clothing Allowance							
Organization Dues							
Witness Fees							
Longevity Pay							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 374,377.12</b>	<b>\$ 27,029.00</b>	<b>\$ -</b>	<b>\$ 347,348.12</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administration - Other Costs:</b>							
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)		
Office Supplies	\$ 271.22		\$ 2,200.00				
Postage	\$ 50.05		\$ 100.00				
Fax Machines			\$ 100.00				
Copy Machines			\$ 100.00				
Advertising			\$ 100.00				
Promotion							
Training Expenses			\$ 500.00				
Other (Specify)							
<b>TOTAL</b>	<b>\$ 3,421.27</b>	<b>\$ 321.27</b>	<b>\$ -</b>	<b>\$ 3,100.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<b>Utilities</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas			\$ 20,426.57		
Electric					
Water					
Sewer					
Trash Removal					
Janitorial					
Mowing					
Snow Removal					
Other (Specify)					
<b>TOTAL</b>	\$ 20,426.57	\$ -	\$ 20,426.57	\$ -	\$ -

<b>Insurance</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building Liability					
Equipment	\$ 1,736.33				
Office Rental					
Other (Specify)					
<b>TOTAL</b>	\$ 1,736.33	\$ 1,736.33	\$ -	\$ -	\$ -

<b>Generator</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement			\$ 1,800.00		
Repairs					
Fuel					
UPS					
Other (Specify)					
<b>TOTAL</b>	\$ 1,800.00	\$ -	\$ 1,800.00	\$ -	\$ -



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**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 28,892.00				
Hardware					
Software					
Upgrades					
Maintenance Agreements			\$ 2,400.00		
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 31,292.00</b>	<b>\$ -</b>	<b>\$ 2,400.00</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs			\$ 3,600.00		
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 3,600.00</b>	<b>\$ -</b>	<b>\$ 3,600.00</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees			\$ 240.00		
Iowa System / NCIC			\$ 4,080.00		
Other (Specify)					
<b>TOTAL</b>	<b>\$ 4,320.00</b>	<b>\$ -</b>	<b>\$ 4,320.00</b>	<b>\$ -</b>	<b>\$ -</b>

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To reflect all expenditures for operating the PSAP using the *accrual accounting basis* including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

Operations:					Other Funding Source (specify)	Other Funding Source (specify)
To include, but not limited to:		From 911 Surcharge	From General	From Sheriff		
CAD System						
Mapping/GIS		\$ 10,841.02				
Logging Recorder				\$ 1,500.00		
Dispatcher Work Stations						
Software						
Upgrades						
Maintenance Agreements				\$ 2,400.00		
Repairs						
EMD						
Other (Specify)						
Official Notice/ Budget-Paper		\$ 90.00				
Maintenance & Operations		\$ 123,329.37				
<b>TOTAL</b>	<b>\$</b>	<b>138,160.39</b>	<b>\$</b>	<b>134,260.39</b>	<b>\$</b>	<b>-</b>
			<b>\$</b>	<b>-</b>	<b>\$</b>	<b>3,900.00</b>
					<b>\$</b>	<b>-</b>
					<b>\$</b>	<b>-</b>

Data Processing:					Other Funding Source (specify)	Other Funding Source (specify)
To include, but not limited to:		From 911 Surcharge	From General	From Sheriff		
E911 Data Base/MSAG (Telephone Co)						
E911 Data Base/MSAG (Other)						
Other (Specify)						
Equipment/Office/Data Process		\$ 21,386.56				
<b>TOTAL</b>	<b>\$</b>	<b>21,386.56</b>	<b>\$</b>	<b>21,386.56</b>	<b>\$</b>	<b>-</b>
			<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>
					<b>\$</b>	<b>-</b>
					<b>\$</b>	<b>-</b>

Addressing:					Other Funding Source (specify)	Other Funding Source (specify)
To include, but not limited to:		From 911 Surcharge	From General	From Sheriff		
Intersection Signage		\$ 7,490.85				
Resident Markers		\$ 1,442.19				
Contracted Services						
GIS (mapping)						
Other (Specify) Fuel		\$ 917.27				
<b>TOTAL</b>	<b>\$</b>	<b>9,850.31</b>	<b>\$</b>	<b>9,850.31</b>	<b>\$</b>	<b>-</b>
			<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>
					<b>\$</b>	<b>-</b>
					<b>\$</b>	<b>-</b>



Reporting: July 1, 2019 through June 30, 2020

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>				Other Funding Source (specify)	Other Funding Source (specify)
To include, but not limited to:	From 911 Surcharge	From General	From Sheriff		
Loans					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Miscellaneous (Specify):</b>				Other Funding Source (specify)	Other Funding Source (specify)
	From 911 Surcharge	From General	From Sheriff		
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -
<b>GRAND TOTAL</b>	\$ 610,370.55	\$ 223,475.86	\$ -	\$ 386,894.69	\$ -

<b>Set Aside Funds:</b>				Other Funding Source (specify)	Other Funding Source (specify)
To include, but not limited to:	From 911 Surcharge	From General	From Sheriff		
Amount set aside for future purchases					
Amount set aside for future projects					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

Notes/Comments:

Reminders

\*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.  
 \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.  
 \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

Reporting: July 1, 2019 through June 30, 2020

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Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Heather Stanley	<a href="mailto:webco911@webstercountyia.org">webco911@webstercountyia.org</a>	(515) 573-2323
	Name	Email	Phone
<b>Submitted by:</b>	Heather Stanley	<a href="mailto:webco911@webstercountyia.org">webco911@webstercountyia.org</a>	(515) 573-2323
	Name	Email	Phone
	Webster County Telecommunications	Webster	
	PSAP Name	County	

<b>Administrative Data</b>	\$ 144,741.00	1,167	0	69,897	3
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	\$ 267,928.00		11,024		6
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$ 6,962.00	Interest
	Amount	Source
	Amount	Source
<b>Additional Debt</b>		
	Amount	Source
	Amount	Source



Reporting: July 1, 2019 through June 30, 2020

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Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (TELECOM)	Other Funding Source (COUNTY)	
Salary, to include overtime					\$ 560,466.67		
FICA							
IPERS					\$ 1,181.35		
Deferred Comp							
Worker's Comp					\$ 166.00		
Unemployment Ins							
Health and Dental Ins							
Clothing Allowance							
Organization Dues							
Witness Fees							
Longevity Pay							
Other (Specify)							
(Bank Charges)					\$ 385.20		
(Accounting)					\$ 4,260.00		
(Legal Expense)					\$ 2,487.79		
<b>TOTAL</b>	<b>\$ 568,947.01</b>	\$ -	\$ -	\$ -	\$ 568,947.01	\$ -	

<b>Administration - Other Costs:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (TELECOM)	Other Funding Source (COUNTY)	
Office Supplies		\$ 87.56			\$ 592.52		
Postage					\$ 110.00		
Fax Machines							
Copy Machines					\$ 4,969.24		
Advertising							
Promotion							
Training Expenses		\$ 272.00					
Other (Specify)							
(Audit Expense)					\$ 3,000.00		
(Notices and Publications)		\$ 60.04					
<b>TOTAL</b>	<b>\$ 9,091.36</b>	\$ 419.60	\$ -	\$ -	\$ 8,671.76	\$ -	

Reporting: July 1, 2019 through June 30, 2020

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Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (TELECOM)	Other Funding Source (COUNTY)
Gas					
Electric					\$ 1,600.00
Water					\$ 57.00
Sewer					
Trash Removal					
Janitorial					
Mowing					
Snow Removal					\$ 63.00
Other (Specify) Menards				\$ 13.25	
(Building Equipment)					\$ 55.00
(Contracted Serves, including Janitorial)					\$ 4,218.10
<b>TOTAL</b>	<b>\$ 6,006.35</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 13.25</b>	<b>\$ 5,993.10</b>

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (TELECOM)	Other Funding Source (COUNTY)
Building					\$ 179.99
Liability					
Equipment	\$ 5,322.00				
Office Rental					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 5,501.99</b>	<b>\$ 5,322.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 179.99</b>

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (TELECOM)	Other Funding Source (COUNTY)
Maintenance Agreement					
Repairs					
Fuel					
UPS					
Other (Specify)					
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (TELECOM)	Other Funding Source (COUNTY)
Circuit Costs	\$ 17,701.12				
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 17,701.12</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (TELECOM)	Other Funding Source (COUNTY)
Circuit Costs				\$ 8,115.70	
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 8,115.70</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 8,115.70</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (TELECOM)	Other Funding Source (COUNTY)
Internet Fees					
Iowa System / NCIC				\$ 14,607.00	
Other (Specify)					
(Aircards)	\$ 21,527.87				
<b>TOTAL</b>	<b>\$ 36,134.87</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 14,607.00</b>	<b>\$ -</b>



Reporting: July 1, 2019 through June 30, 2020

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Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (TELECOM)	Other Funding Source (COUNTY)	
CAD System		\$ 975.00					
Mapping/GIS		\$ 5,000.00					
Logging Recorder							
Dispatcher Work Stations		\$ 5,703.00					
Software							
Upgrades		\$ 11,624.00					
Maintenance Agreements		\$ 37,731.00					
Repairs		\$ 14,198.00					
EMD							
Other (Specify)							
(Language Line)					\$ 267.60		
(RAVE)		\$ 8,200.00					
(IamResponding)		\$ 6,862.00					
<b>TOTAL</b>	<b>\$ 90,560.60</b>	<b>\$ 90,293.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 267.60</b>	<b>\$ -</b>	

<b>Data Processing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (TELECOM)	Other Funding Source (COUNTY)	
E911 Data Base/MSAG (Telephone Co)							
E911 Data Base/MSAG (Other)		\$ 36,924.00					
Other (Specify)							
<b>TOTAL</b>	<b>\$ 36,924.00</b>	<b>\$ 36,924.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

<b>Addressing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (TELECOM)	Other Funding Source (COUNTY)	
Intersection Signage		\$ 8,045.87					
Resident Markers							
Contracted Services							
GIS (mapping)							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 8,045.87</b>	<b>\$ 8,045.87</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

Reporting: July 1, 2019 through June 30, 2020

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Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Radio Infrastructure: Costs for leased and owned</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (TELECOM)	Other Funding Source (COUNTY)	
Radio Base							
Mobile							
Portable		\$ 13,340.00					
Handheld							
Pagers							
Repeaters							
Remote Transmitter Sites							
Towers							
Maintenance Agreements		\$ 660.00					
Repairs		\$ 8,312.00					
Other (Specify)							
<b>TOTAL</b>	<b>\$ 22,312.00</b>	<b>\$ 22,312.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (TELECOM)	Other Funding Source (COUNTY)	
Hardware							
Software							
CAD System							
Mapping							
Radio							
Logging Recorder							
Dispatcher Work Stations							
Maintenance Agreements							
Repairs							
Other (Specify)							
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020

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Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (TELECOM)	Other Funding Source (COUNTY)
<u>To include, but not limited to:</u>						
Loans		\$ 33,076.00				
Other (Specify)						
<b>TOTAL</b>	<b>\$ 33,076.00</b>	\$ 33,076.00	\$ -	\$ -	\$ -	\$ -

<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (TELECOM)	Other Funding Source (COUNTY)
<b>TOTAL</b>	<b>\$ -</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>GRAND TOTAL</b>	<b>\$ 842,416.87</b>	<b>\$ 235,621.46</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 600,622.32</b>	<b>\$ 6,173.09</b>
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<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (TELECOM)	Other Funding Source (COUNTY)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases						
Amount set aside for future projects						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	\$ -	\$ -	\$ -	\$ -	\$ -

**Notes/Comments:** The number/type of calls coming into the PSAP may not have been recorded due to power outages. Contacted Lumen (CenturyLink) and have been working with them to upgrade our system.

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

**Reporting: July 1, 2019 through June 30, 2020**    **Must Use This Form--Hand Written Forms Not Accepted**    **Report due to HSEMD by January 1, 2021**  
 To reflect all expenditures for operating the PSAP using the *accrual accounting basis* including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Jennifer Ackerman	<a href="mailto:jackerman@winncosheriff.org">jackerman@winncosheriff.org</a>	641-585-8800
	Name	Email	Phone
<b>Submitted by:</b>	Jennifer Ackerman	<a href="mailto:jackerman@winncosheriff.org">jackerman@winncosheriff.org</a>	641-585-8800
	Name	Email	Phone
	Winnebago Co Communicatons	Winnebago	
	PSAP Name	County	

<b>Administrative Data</b>	\$ 53,215.73				2
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	\$ 98,126.55		1,644		5
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$ 31,852.76	Surplus 911 grant
	Amount	Source
	\$ 12,000.00	GIS Grants
	Amount	Source
<b>Additional Revenues</b>	\$ 1,003.50	Interest
	Amount	Source
	\$ 14.00	Reimbursement from Century Link
	Amount	Source

**Administration - Personnel Costs:** *For dispatching, administrative and/or managerial duties for dispatch center, and database management.*

<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Public Safety Commission	Other Funding Source (specify)
Salary, to include overtime				\$ 241,191.61	
FICA				\$ 16,795.19	
IPERS				\$ 23,447.55	
Deferred Comp					
Worker's Comp				\$ 3,526.54	
Unemployment Ins					
Health and Dental Ins				\$ 70,831.66	
Clothing Allowance				\$ 170.45	
Organization Dues					
Witness Fees					
Longevity Pay					
Employee Medical Screening				\$ 450.00	
Cell Phone Reimbursement				\$ 240.00	
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ 356,653.00	\$ -

**Administration - Other Costs:**

<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Public Safety Commission	Other Funding Source (specify)
Office Supplies				\$ 924.09	
Postage					
Fax Machines					
Copy Machines					
Advertising	\$ 475.08				
Promotion					
Training Expenses	\$ 1,167.47			\$ 75.00	
Other (Specify)					
<b>TOTAL</b>	\$ 1,642.55	\$ -	\$ -	\$ 999.09	\$ -

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to: Public Safety Other Funding

<b>Utilities</b>		From 911 Surcharge	From General	From Sheriff	Commission	Source (specify)
Gas			\$ 264.33			
Electric			\$ 951.69			
Water			figured w/electric			
Sewer			figured w/electric			
Trash Removal			figured w/electric			
Janitorial			\$ 252.85			
Mowing			\$ 505.70			
Snow Removal			\$ 505.70			
Electric at Radio Shed	\$ 2,872.88					
Electric at Maint Shed					\$ 481.66	
<b>TOTAL</b>	<b>\$ 5,834.81</b>	<b>\$ 2,872.88</b>	<b>\$ 2,480.27</b>	<b>\$ -</b>	<b>\$ 481.66</b>	<b>\$ -</b>
<b>Insurance</b>		From 911 Surcharge	From General	From Sheriff	Public Safety Commission	Other Funding Source (specify)
Building				\$ 1,017.25		
Liability						
Equipment						
Office Rental						
Other (Specify)						
<b>TOTAL</b>	<b>\$ 1,017.25</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,017.25</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Generator</b>		From 911 Surcharge	From General	From Sheriff	Public Safety Commission	Other Funding Source (specify)
Maintenance Agreement	\$ 1,349.01					
Repairs	\$ 1,558.76					
Fuel						
UPS						
Other (Specify)						
<b>TOTAL</b>	<b>\$ 2,907.77</b>	<b>\$ 2,907.77</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Communications:</b>						
To include, but not limited to:						
<b>E911 Telephone System</b>		From 911 Surcharge	From General	From Sheriff	Public Safety Commission	Other Funding Source (specify)
Circuit Costs	\$ 978.86					

Hardware						
Software						
Upgrades						
Maintenance Agreements						
Repairs						
Other (Specify)						
<b>TOTAL</b>	<b>\$ 978.86</b>	<b>\$ 978.86</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Public Safety Commission	Other Funding Source (specify)
Circuit Costs					
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Phonw/Cable/Internet Bundle			\$ 7,274.03		
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 7,274.03</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Public Safety Commission	Other Funding Source (specify)
Internet Fees					
Iowa System / NCIC				\$ 5,136.00	
Other (Specify)					
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,136.00</b>	<b>\$ -</b>

<b>Operations:</b>	From 911 Surcharge	From General	From Sheriff	Public Safety Commission	Other Funding Source (specify)
<u>To include, but not limited to:</u>					
CAD System					
Mapping/GIS					
Logging Recorder	\$ 2,733.92				
Dispatcher Work Stations					

Software	\$	2,140.82				\$	13,726.83			
Upgrades						\$	18,779.57			
Maintenance Agreements	\$	9,150.00								
Repairs										
EMD										
IT Services						\$	27,612.24			
Hardware						\$	11,199.91			
Dark Fiber Lease	\$	3,786.74								
<b>TOTAL</b>	<b>\$</b>	<b>89,130.03</b>	<b>\$</b>	<b>17,811.48</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>71,318.55</b>	<b>\$</b>	<b>-</b>

<b>Data Processing:</b>							Public Safety	Other Funding
<u>To include, but not limited to:</u>							Commission	Source (specify)
		From 911 Surcharge	From General	From Sheriff				
E911 Data Base/MSAG (Telephone Co)								
E911 Data Base/MSAG (Other)								
Other (Specify)								
<b>TOTAL</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>

<b>Addressing:</b>							Public Safety	Other Funding
<u>To include, but not limited to:</u>							Commission	Source (specify)
		From 911 Surcharge	From General	From Sheriff				
Intersection Signage/resident markers	\$	3,290.20						
Resident Markers								
Contracted Services								
GIS (mapping)								
Other (Specify)								
<b>TOTAL</b>	<b>\$</b>	<b>3,290.20</b>	<b>\$</b>	<b>3,290.20</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>

<b>Radio Infrastructure: <i>Costs for leased and owned</i></b>							Public Safety	Other Funding
<u>To include, but not limited to:</u>							Commission	Source (specify)
		From 911 Surcharge	From General	From Sheriff				
Radio Base								
Mobile								
Portable								
Handheld								
Pagers								
Repeaters								



Remote Transmitter Sites						
Towers						
Maintenance Agreements						
Repairs	\$ 1,884.90					
Other (Specify)						
<b>TOTAL</b>	<b>\$ 1,884.90</b>	<b>\$ 1,884.90</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Capital Expenditures:** *Non-recurring costs during this reporting timeframe on large expenses in the categories below*

<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Public Safety Commission	Other Funding Source (specify)
Hardware	\$ 6,984.24				
Software					
CAD System					
Mapping					
Radio	\$ 77,789.50				
Logging Recorder	\$ 3,740.00				
Dispatcher Work Stations					
Maintenance Agreements	\$ 5,982.91				
Repairs					
EMD	\$ 17,881.74				
<b>TOTAL</b>	<b>\$ 112,378.39</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Debt Services:** *Paid on debt during the current reporting timeframe*

<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Public Safety Commission	Other Funding Source (specify)
Loans					
Other (Specify)					
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Miscellaneous (Specify):**

	From 911 Surcharge	From General	From Sheriff	Public Safety Commission	Other Funding Source (specify)
Office Furniture				\$ 182.98	

<b>TOTAL</b>	<b>\$</b>	<b>182.98</b>	\$ -	\$ -	\$ -	\$ 182.98	\$ -
<b>GRAND TOTAL</b>	<b>\$</b>	<b>589,309.86</b>	<b>\$ 143,767.03</b>	<b>\$ 2,480.27</b>	<b>\$ 8,291.28</b>	<b>\$ 434,771.28</b>	<b>\$ -</b>
<b>Set Aside Funds:</b>						Public Safety Commission	Other Funding Source (specify)
<u>To include, but not limited to:</u>			From 911 Surcharge	From General	From Sheriff		
Amount set aside for future purchases							
Amount set aside for future projects						\$ 12,000.00	
Other (Specify)							
<b>TOTAL</b>	<b>\$</b>	<b>12,000.00</b>	\$ -	\$ -	\$ -	\$ 12,000.00	\$ -

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

**Reporting: July 1, 2019 through June 30, 2020**

**Must Use This Form--Hand Written Forms Not Accepted**

**Report due to HSEMD by January 1, 2021**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Sean Snyder	<a href="mailto:ssnyder@co.winneshiok.ia.us">ssnyder@co.winneshiok.ia.us</a>	563-387-4095
	Name	Email	Phone
<b>Submitted by:</b>	Sean Snyder	<a href="mailto:ssnyder@co.winneshiok.ia.us">ssnyder@co.winneshiok.ia.us</a>	563-387-4095
	Name	Email	Phone
	Decorah Police Department	Winneshiok	
	PSAP Name	County	

<b>Administrative Data</b>	\$ 73,881.00				2
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	\$ 200,854.00		2,544		9
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	\$ 8,915.00	Interest on Investment
	Amount	Source
	\$ 6,300.00	Misc
	Amount	Source
<b>Additional Debt</b>		
	Amount	Source
	Amount	Source

Reporting: July 1, 2019 through June 30, 2020

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime					\$ 344,282.00		
FICA					\$ 25,782.00		
IPERS					\$ 32,668.00		
Deferred Comp							
Worker's Comp					\$ 7,267.00		
Unemployment Ins							
Health and Dental Ins					\$ 103,696.00		
Clothing Allowance					\$ 800.00		
Organization Dues							
Witness Fees							
Longevity Pay					\$ 1,782.00		
Other (Specify) Self-Insurance					\$ 9,000.00		
<b>TOTAL</b>	<b>\$ 525,277.00</b>	\$ -	\$ -	\$ -	\$ 525,277.00	\$ -	

<b>Administration - Other Costs:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Office Supplies		\$ 147.00				
Postage		\$ 87.00				
Fax Machines						
Copy Machines						
Advertising		\$ 284.00				
Promotion						
Training Expenses		\$ 11,150.00			\$ 1,131.00	
Other (Specify)						
<b>TOTAL</b>	<b>\$ 12,799.00</b>	\$ 11,668.00	\$ -	\$ -	\$ 1,131.00	\$ -

Reporting: July 1, 2019 through June 30, 2020

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas					
Electric					
Water					
Sewer					
Trash Removal					
Janitorial					
Mowing					
Snow Removal					
Other (Specify)					
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building	\$ 840.00				
Liability	\$ 736.00				
Equipment	\$ 2,120.00				
Office Rental					
Other (Specify)					
<b>TOTAL</b>	\$ 3,696.00	\$ -	\$ -	\$ -	\$ -

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement	\$ 1,600.00				
Repairs					
Fuel					
UPS					
Other (Specify)					
<b>TOTAL</b>	\$ 1,600.00	\$ -	\$ -	\$ -	\$ -

Reporting: July 1, 2019 through June 30, 2020

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 26,615.00				
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs	\$ 417.00				
Other (Specify)					
<b>TOTAL</b>	<b>\$ 27,032.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs					
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees					
Iowa System / NCIC					
Other (Specify)					
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
CAD System							
Mapping/GIS							
Logging Recorder							
Dispatcher Work Stations							
Software							
Upgrades							
Maintenance Agreements							
Repairs							
EMD							
Other (Specify)	Central Square 911	\$ 30,000.00					
<b>TOTAL</b>	<b>\$ 30,000.00</b>	<b>\$ 30,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Data Processing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
E911 Data Base/MSAG (Telephone Co)							
E911 Data Base/MSAG (Other)		\$ 86,164.00					
Other (Specify)							
<b>TOTAL</b>	<b>\$ 86,164.00</b>	<b>\$ 86,164.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Intersection Signage		\$ 248.00					
Resident Markers							
Contracted Services		\$ 7,683.00					
GIS (mapping)		\$ 14,172.00					
Other (Specify)							
<b>TOTAL</b>	<b>\$ 22,103.00</b>	<b>\$ 22,103.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Reporting: July 1, 2019 through June 30, 2020**

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**Report due to HSEMD by January 1, 2021**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Radio Infrastructure: Costs for leased and owned**

<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Radio Base						
Mobile						
Portable						
Handheld						
Pagers						
Repeaters						
Remote Transmitter Sites						
Towers		\$ 224,079.00				
Maintenance Agreements		\$ 11,944.00				
Repairs						
Other (Specify)	Tower Rent/Electric	\$ 6,674.00				
<b>TOTAL</b>	<b>\$ 242,697.00</b>	<b>\$ 242,697.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below**

<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Hardware						
Software						
CAD System						
Mapping						
Radio						
Logging Recorder						
Dispatcher Work Stations						
Maintenance Agreements						
Repairs						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



**Reporting: July 1, 2019 through June 30, 2020**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2021**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Debt Services: Paid on debt during the current reporting timeframe</b>							
To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)		
Loans	\$ 130,099.00						
Other (Specify)							
<b>TOTAL</b>	<b>\$ 130,099.00</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Miscellaneous (Specify):</b>							
	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)		
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>GRAND TOTAL</b>	<b>\$ 1,081,467.00</b>	<b>\$ 555,059.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 526,408.00</b>	<b>\$ -</b>	<b>\$ -</b>
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<b>Set Aside Funds:</b>							
To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)		
Amount set aside for future purchases	\$ 15,000.00						
Amount set aside for future projects	\$ 50,000.00						
Other (Specify)							
<b>TOTAL</b>	<b>\$ 65,000.00</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**Notes/Comments:** I am sorry to report, with the transition from the Decorah PD to Winneshiek County Emergency Management, coupled with losing the Dispatch Supervisor and promoting another to that position and with transitioning to our new Central Square 911 phone product(s), we lost the data from our old Viper phone system.  
I will not be able to produce the last FYs data for:  
Number of Wireline Calls  
Number of VoIP calls  
Number of Admin calls

**Reminders**  
\*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.  
\*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.  
\*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

**Reporting: July 1, 2019 through June 30, 2020**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2021**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Glenn Sedivy	<a href="mailto:gsedivy@sioux-city.org">gsedivy@sioux-city.org</a>	712-279-6959
	Name	Email	Phone
<b>Submitted by:</b>	Glenn Sedivy	<a href="mailto:gsedivy@sioux-city.org">gsedivy@sioux-city.org</a>	712-279-6959
	Name	Email	Phone
	Woodbury Co Communications	Woodbury	
	PSAP Name	County	

<b>Administrative Data</b>	\$ 177,982.00	13,208	n/a	162,924	11
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	\$ 536,826.40		43,688		25
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>		
	Amount	Source
	Amount	Source
<b>Additional Debt</b>	\$ 482,970.32	911 funds for Motorola loan for 800 MHz trunked radio site equipmen
	Amount	Source
	Amount	Source

**Reporting: July 1, 2019 through June 30, 2020**

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**Report due to HSEMD by January 1, 2021**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>			
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source STARCOMM	Other Funding Source T.S.I.
Salary, to include overtime	\$ -	\$ 1,462,629.47	\$ -	\$ -	\$ -
FICA	\$ -	\$ 86,989.47	\$ -	\$ -	\$ -
IPERS	\$ -	\$ 133,576.55	\$ -	\$ -	\$ -
Deferred Comp	\$ -	\$ 14,515.94	\$ -	\$ -	\$ -
Worker's Comp	\$ -	\$ 27,423.00	\$ -	\$ -	\$ -
Unemployment Ins	\$ -	\$ -	\$ -	\$ -	\$ -
Health and Dental Ins	\$ -	\$ 411,378.00	\$ -	\$ -	\$ -
Clothing Allowance	\$ -	\$ -	\$ -	\$ -	\$ -
Organization Dues	\$ -	\$ -	\$ -	\$ -	\$ -
Witness Fees	\$ -	\$ -	\$ -	\$ -	\$ -
Longevity Pay	\$ -	\$ 11,315.98	\$ -	\$ -	\$ -
Other (Specify)	\$ -	\$ -	\$ -	\$ -	\$ -
Medicare	\$ -	\$ 20,344.33	\$ -	\$ -	\$ -
Life and Disability Insurance	\$ -	\$ 4,628.12	\$ -	\$ -	\$ -
Physical Exams	\$ -	\$ 574.00	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 2,173,374.86</b>	<b>\$ 2,173,374.86</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administration - Other Costs:</b>					
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source STARCOMM	Other Funding Source T.S.I.
Office Supplies	\$ 973.11	\$ 2,715.02	\$ -	\$ -	\$ -
Postage	\$ -	\$ 381.05	\$ -	\$ -	\$ -
Fax Machines	\$ -	\$ -	\$ -	\$ -	\$ -
Copy Machines	\$ -	\$ -	\$ -	\$ -	\$ -
Advertising	\$ 64.05	\$ -	\$ -	\$ -	\$ -
Promotion	\$ -	\$ -	\$ -	\$ -	\$ -
Training Expenses	\$ 870.00	\$ 6,795.01	\$ -	\$ -	\$ -
Other (Specify)	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>TOTAL</b>	\$	<b>11,798.24</b>	\$	1,907.16	\$	9,891.08	\$	-	\$	-	\$	-
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**Building and Grounds:** May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)

To include, but not limited to:

		From 911 Surcharge	From General	From Sheriff	Other Funding	Other Funding
<b>Utilities</b>					Source STARCOMM	Source T.S.I.
Gas	\$	-	\$ -	\$ -	\$ 1,512.15	\$ -
Electric	\$	5,433.90	\$ -	\$ -	\$ 24,056.15	\$ -
Water	\$	-	\$ -	\$ -	\$ -	\$ -
Sewer	\$	-	\$ -	\$ -	\$ -	\$ -
Trash Removal	\$	-	\$ -	\$ -	\$ -	\$ -
Janitorial	\$	-	\$ -	\$ -	\$ -	\$ -
Mowing	\$	-	\$ -	\$ -	\$ -	\$ -
Snow Removal	\$	-	\$ -	\$ -	\$ -	\$ -
Other (Specify)	\$	-	\$ -	\$ -	\$ -	\$ -
911 Center portion of building rent	\$	-	\$ -	\$ -	\$ -	\$ 33,234.92
	\$	-	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	\$	<b>64,237.12</b>	\$ 5,433.90	\$ -	\$ 25,568.30	\$ 33,234.92

		From 911 Surcharge	From General	From Sheriff	Other Funding	Other Funding
<b>Insurance</b>					Source STARCOMM	Source T.S.I.
Building	\$	-	\$ 675.00	\$ -	\$ 28,166.00	\$ -
Liability	\$	-	\$ 13,641.00	\$ -	\$ -	\$ -
Equipment	\$	6,371.00	\$ -	\$ -	\$ -	\$ -
Office Rental	\$	-	\$ -	\$ -	\$ -	\$ -
Other (Specify)	\$	-	\$ -	\$ -	\$ -	\$ -
	\$	-	\$ -	\$ -	\$ -	\$ -
	\$	-	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	\$	<b>48,853.00</b>	\$ 6,371.00	\$ 14,316.00	\$ 28,166.00	\$ -

		From 911 Surcharge	From General	From Sheriff	Other Funding	Other Funding
<b>Generator</b>					Source STARCOMM	Source T.S.I.
Maintenance Agreement	\$	-	\$ -	\$ -	\$ 3,150.42	\$ -
Repairs	\$	5,341.82	\$ -	\$ -	\$ -	\$ -

Reporting: July 1, 2019 through June 30, 2020

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

Fuel	\$ -	\$ -	\$ -	\$ -	\$ -
UPS	\$ -	\$ -	\$ -	\$ -	\$ -
Other (Specify)	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 8,492.24</b>	<b>\$ 5,341.82</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,150.42</b>

**Communications:**

To include, but not limited to:

	From 911 Surcharge	From General	From Sheriff	Source STARCOMM	Source T.S.I.
<b>E911 Telephone System</b>					
Circuit Costs	\$ 64,110.69	\$ 5,795.00	\$ -	\$ -	\$ -
Hardware	\$ -	\$ -	\$ -	\$ -	\$ -
Software	\$ -	\$ -	\$ -	\$ -	\$ -
Upgrades	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance Agreements	\$ -	\$ -	\$ -	\$ -	\$ -
Repairs	\$ -	\$ -	\$ -	\$ -	\$ -
Other (Specify)	\$ -	\$ -	\$ -	\$ -	\$ -
Cellular	\$ -	\$ 762.00	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 70,667.69</b>	<b>\$ 6,557.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

	From 911 Surcharge	From General	From Sheriff	Source STARCOMM	Source T.S.I.
<b>Administrative Phone System</b>					
Circuit Costs	\$ -	\$ 6,336.50	\$ -	\$ -	\$ -
Hardware	\$ -	\$ -	\$ -	\$ -	\$ -
Software	\$ -	\$ -	\$ -	\$ -	\$ -
Upgrades	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance Agreements	\$ -	\$ -	\$ -	\$ -	\$ -
Repairs	\$ -	\$ -	\$ -	\$ -	\$ -
Other (Specify)	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 6,336.50</b>	<b>\$ 6,336.50</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Other Funding Other Funding

Reporting: July 1, 2019 through June 30, 2020

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Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

Other	From 911 Surcharge	From General	From Sheriff	Source STARCOMM	Source T.S.I.
Internet Fees	\$ -	\$ -	\$ -	\$ 1,287.77	\$ -
Iowa System / NCIC	\$ -	\$ 10,512.00	\$ -	\$ -	\$ -
Other (Specify)	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	\$ <b>11,799.77</b>	\$ 10,512.00	\$ -	\$ 1,287.77	\$ -

Operations:	From 911 Surcharge	From General	From Sheriff	Other Funding	Other Funding
To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Source STARCOMM	Source T.S.I.
CAD System	\$ -	\$ -	\$ -	\$ -	\$ -
Mapping/GIS	\$ -	\$ -	\$ -	\$ -	\$ -
Logging Recorder	\$ -	\$ -	\$ -	\$ -	\$ -
Dispatcher Work Stations	\$ -	\$ -	\$ -	\$ -	\$ -
Software	\$ -	\$ 1,189.00	\$ -	\$ -	\$ -
Upgrades	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance Agreements	\$ -	\$ 6,779.74	\$ -	\$ -	\$ -
Repairs	\$ -	\$ 17,351.00	\$ -	\$ -	\$ -
EMD	\$ 27,035.40	\$ -	\$ -	\$ -	\$ -
Other (Specify)	\$ -	\$ -	\$ -	\$ -	\$ -
Dept Vehicle Fuel & Supplies	\$ -	\$ 1,634.77	\$ -	\$ -	\$ -
City Equipment Lease,vehicle,computers etc	\$ -	\$ 13,545.00	\$ -	\$ -	\$ -
Shreading service	\$ -	\$ 290.00	\$ -	\$ -	\$ -
<b>TOTAL</b>	\$ <b>67,824.91</b>	\$ 40,789.51	\$ -	\$ -	\$ -

Data Processing:	From 911 Surcharge	From General	From Sheriff	Other Funding	Other Funding
To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Source STARCOMM	Source T.S.I.
E911 Data Base/MSAG (Telephone Co)	\$ -	\$ -	\$ -	\$ -	\$ -
E911 Data Base/MSAG (Other)	\$ -	\$ -	\$ -	\$ -	\$ -
Other (Specify)	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -

Reporting: July 1, 2019 through June 30, 2020

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

TOTAL	\$	-	\$	-	\$	-	\$	-	\$	-
<b>Addressing:</b>										
To include, but not limited to:										
			From 911 Surcharge		From General		From Sheriff		Source STARCOMM	Other Funding
										Source T.S.I.
Intersection Signage	\$	-	\$	-	\$	-	\$	-	\$	-
Resident Markers	\$	-	\$	-	\$	-	\$	-	\$	-
Contracted Services	\$	-	\$	-	\$	-	\$	-	\$	-
GIS (mapping)	\$	23,042.00	\$	-	\$	-	\$	-	\$	-
Other (Specify)	\$	-	\$	-	\$	-	\$	-	\$	-
	\$	-	\$	-	\$	-	\$	-	\$	-
	\$	-	\$	-	\$	-	\$	-	\$	-
<b>TOTAL</b>	<b>\$</b>	<b>23,042.00</b>	<b>\$</b>	<b>23,042.00</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>

<b>Radio Infrastructure: Costs for leased and owned</b>										
To include, but not limited to:										
			From 911 Surcharge		From General		From Sheriff		Source STARCOMM	Other Funding
										Source T.S.I.
Radio Base	\$	-	\$	-	\$	-	\$	-	\$	-
Mobile	\$	-	\$	-	\$	-	\$	-	\$	-
Portable	\$	-	\$	-	\$	-	\$	-	\$	-
Handheld	\$	-	\$	-	\$	-	\$	-	\$	-
Pagers	\$	-	\$	-	\$	-	\$	-	\$	-
Repeaters	\$	-	\$	-	\$	-	\$	-	\$	-
Remote Transmitter Sites	\$	-	\$	-	\$	-	\$	-	\$	41,205.08
Towers	\$	-	\$	-	\$	-	\$	-	\$	-
Maintenance Agreements	\$	-	\$	-	\$	-	\$	-	\$	246,662.35
Repairs	\$	29,052.89	\$	-	\$	-	\$	-	\$	66,782.64
Other (Specify)	\$	-	\$	-	\$	-	\$	-	\$	-
Tower Site Air Conditioner PM's	\$	-	\$	-	\$	-	\$	-	\$	1,720.00
Tower site Alarm Monitoring	\$	300.00	\$	-	\$	-	\$	-	\$	373.00
Land Lease for Tower site	\$	-	\$	-	\$	-	\$	-	\$	200.00
<b>TOTAL</b>	<b>\$</b>	<b>386,295.96</b>	<b>\$</b>	<b>29,352.89</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>356,943.07</b>

<b>Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below</b>										
To include, but not limited to:										
			From 911 Surcharge		From General		From Sheriff		Source STARCOMM	Other Funding
										Source T.S.I.

**Reporting: July 1, 2019 through June 30, 2020**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2021**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

Hardware	\$ -	\$ -	\$ -	\$ -	\$ -
Software	\$ -	\$ -	\$ -	\$ -	\$ -
CAD System	\$ -	\$ -	\$ -	\$ -	\$ -
Mapping	\$ -	\$ -	\$ -	\$ -	\$ -
Radio	\$ 39,514.86	\$ -	\$ -	\$ -	\$ -
Logging Recorder	\$ -	\$ -	\$ -	\$ -	\$ -
Dispatcher Work Stations	\$ 10,615.21	\$ -	\$ -	\$ -	\$ -
Maintenance Agreements	\$ -	\$ -	\$ -	\$ -	\$ -
Repairs	\$ -	\$ -	\$ -	\$ -	\$ -
Other (Specify)	\$ -	\$ -	\$ -	\$ -	\$ -
Microwave Radio systems	\$ 3,512.36	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 53,642.43</b>	<b>\$ 53,642.43</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Debt Services: Paid on debt during the current reporting timeframe</b>				Other Funding	Other Funding
<u>To include, but not limited to:</u>		From 911 Surcharge			
			From General	From Sheriff	Source STARCOMM
Loans	\$ 370,742.00	\$ -	\$ -	\$ -	\$ -
Other (Specify)	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 370,742.00</b>	<b>\$ 370,742.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Miscellaneous (Specify):</b>				Other Funding	Other Funding
		From 911 Surcharge			
			From General	From Sheriff	Source STARCOMM
	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>GRAND TOTAL</b>	<b>\$ 3,297,106.72</b>	<b>\$ 586,979.29</b>	<b>\$ 2,261,776.95</b>	<b>\$ -</b>	<b>\$ 415,115.56</b>	<b>\$ 33,234.92</b>
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<b>Set Aside Funds:</b>				Other Funding	Other Funding
<u>To include, but not limited to:</u>		From 911 Surcharge			
			From General	From Sheriff	Source STARCOMM
Amount set aside for future purchases	\$ -	\$ -	\$ -	\$ -	\$ -
Amount set aside for future projects	\$ -	\$ -	\$ -	\$ -	\$ -



**Reporting: July 1, 2019 through June 30, 2020**      **Must Use This Form--Hand Written Forms Not Accepted**      **Report due to HSEMD by January 1, 2021**

To reflect all expenditures for operating the PSAP using the **accural accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

Other (Specify)	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Notes/Comments:** "NOTES ARE LARGER THAN BOX NEED TO SCROLL DOWN TO VIEW ITS ENTIRETY " The

General Operating budget is funded by the City of Sioux City and Woodbury County as a joint E911 Center, the City of Sioux City funds the Center at 69.8 percent and the County at 30.2 %, with all above budget expenditures processed through the City of Sioux City's Finance Department.

The Starcomm system is a joint radio communications infrastructure that is owned and operated by City of Sioux City, Woodbury County, Sgt Bluff Iowa, South Sioux City and Dakota County Nebraska and North Sioux City and Union County South Dakota, the budget is broken out in percentages by population, the Woodbury County user percentage is 79% of the operating budget and is what will be used for this report. The FY20 operating budget total expenditures were \$397,823.00 less revenue = \$104,935.00 the portion for Woodbury County 911 is \$164,017.24.

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accural accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232

Reporting: July 1, 2019 through June 30, 2020

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	Marilyn Stayner	911@worthcounty.org	641-324-2481
	Name	Email	Phone
<b>Submitted by:</b>	Marilyn Stayner	911@worthcounty.org	641-324-2481
	Name	Email	Phone
	Worth Co Sheriff's Office	Worth	
	PSAP Name	County	

<b>Administrative Data</b>	\$ 27,479.45	244	43	17,836	2 dispatch
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls	Call Taking Stations
	\$ 75,852.51		2,290		11
	Wireless Surcharge Received		Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	NG911	12,000
	Amount	Source
	Amount	Source
<b>Additional Debt</b>		
	Amount	Source
	Amount	Source

Reporting: July 1, 2019 through June 30, 2020

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>				
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Salary, to include overtime			\$ 242,220.61			
FICA			\$ 18,758.38			
IPERS			\$ 25,386.31			
Deferred Comp						
Worker's Comp						
Unemployment Ins						
Health and Dental Ins			\$ 45,967.00			
Clothing Allowance			\$ 513.86			
Organization Dues			\$ 3,406.75			
Witness Fees						
Longevity Pay						
Other (Specify)						
<b>TOTAL</b>	\$ 336,252.91	\$ -	\$ 336,252.91	\$ -	\$ -	

<b>Administration - Other Costs:</b>						
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Office Supplies			\$ 808.83			
Postage						
Fax Machines						
Copy Machines						
Advertising						
Promotion						
Training Expenses	\$ 237.00		\$ 332.68			
Other (Specify)						
Official Publication & legal Notice	\$ 120.08					
<b>TOTAL</b>	\$ 1,498.59	\$ 357.08	\$ 1,141.51	\$ -	\$ -	

Reporting: July 1, 2019 through June 30, 2020

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Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas		\$ 7,526.60			
Electric		\$ 25,430.28			
Water		\$ 3,013.44			
Sewer		inc w/water			
Trash Removal		\$ 387.53			
Janitorial		\$ 7,838.50			
Mowing		inc w/janitorial			
Snow Removal		\$ 1,016.79			
Other (Specify)					
<b>TOTAL</b>	\$ 45,213.14	\$ -	\$ 45,213.14	\$ -	\$ -

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building					
Liability	\$ 1,574.00	\$ 89,514.98			
Equipment					
Office Rental					
Other (Specify)					
<b>TOTAL</b>	\$ 91,088.98	\$ 1,574.00	\$ 89,514.98	\$ -	\$ -

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement		\$ 468.70			
Repairs					
Fuel		inc w/gas			
UPS					
Other (Specify)					
<b>TOTAL</b>	\$ 468.70	\$ -	\$ 468.70	\$ -	\$ -

Reporting: July 1, 2019 through June 30, 2020

Must Use This Form--Hand Written Forms Not Accepted

Report due to HSEMD by January 1, 2021

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 10,923.12				
Hardware					
Software					
Upgrades					
Maintenance Agreements	\$ 11,919.90				
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 22,843.02</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs					
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees		\$ 2,913.86			
Iowa System / NCIC			\$ 7,176.00		
Other (Specify)					
<b>TOTAL</b>	<b>\$ 10,089.86</b>	<b>\$ 2,913.86</b>	<b>\$ 7,176.00</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Operations:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
CAD System				\$ 12,608.00			
Mapping/GIS		\$ 5,760.48					
Logging Recorder							
Dispatcher Work Stations							
Software							
Upgrades							
Maintenance Agreements		\$ 5,390.67					
Repairs		\$ 112.50					
EMD							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 23,871.65</b>	<b>\$ 11,263.65</b>	<b>\$ -</b>	<b>\$ 12,608.00</b>	<b>\$ -</b>	<b>\$ -</b>	

<b>Data Processing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
E911 Data Base/MSAG (Telephone Co)							
E911 Data Base/MSAG (Other)		\$ 5,760.48					
Other (Specify)							
<b>TOTAL</b>	<b>\$ 5,760.48</b>	<b>\$ 5,760.48</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

<b>Addressing:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Intersection Signage		\$ 935.00					
Resident Markers							
Contracted Services							
GIS (mapping)							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 935.00</b>	<b>\$ 935.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Radio Infrastructure:** *Costs for leased and owned*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Radio Base	\$ 13,422.82				
Mobile					
Portable					
Handheld					
Pagers					
Repeaters					
Remote Transmitter Sites	\$ 1,574.94				
Towers			\$ 4,260.97		
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 19,258.73</b>	<b>\$ -</b>	<b>\$ 4,260.97</b>	<b>\$ -</b>	<b>\$ -</b>

**Capital Expenditures:** *Non-recurring costs during this reporting timeframe on large expenses in the categories below*

To include, but not limited to:	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Hardware					
Software					
CAD System					
Mapping					
Radio					
Logging Recorder					
Dispatcher Work Stations					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020

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<b>Debt Services: Paid on debt during the current reporting timeframe</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Loans						
Other (Specify)						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Miscellaneous (Specify):</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>GRAND TOTAL</b>	\$ 557,281.06	\$ 57,730.99	\$ 138,110.68	\$ 361,439.39	\$ -	\$ -
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<b>Set Aside Funds:</b>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
<u>To include, but not limited to:</u>						
Amount set aside for future purchases	\$ 11,000.00					
Amount set aside for future projects						
Other (Specify)						
<b>TOTAL</b>	\$ 11,000.00	\$ 11,000.00	\$ -	\$ -	\$ -	\$ -

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232



**Reporting: July 1, 2019 through June 30, 2020**

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**Report due to HSEMD by January 1, 2021**

To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

**Data and Revenues:** *Data regarding revenues at the PSAP and other administrative data*

<b>Prepared by:</b>	<u>COLLEEN MEIER</u>	<u>CMEIER@CO.WRIGHT.IA.US</u>	<u>515-532-3722</u>
	Name	Email	Phone
<b>Submitted by:</b>	<u>COLLEEN MEIER</u>	<u>CMEIER@CO.WRIGHT.IA.US</u>	<u>515-532-3722</u>
	Name	Email	Phone
	<u>WRIGHT COUNTY COMMUNICATIONS</u>	<u>Wright</u>	
	PSAP Name	County	

<b>Administrative Data</b>	<u>17,853</u>	<u></u>	<u></u>	<u>3</u>
	Wireline Surcharge Received	Number of Wireline Calls	Number of VoIP Calls	Number of Admin Calls
	<u>\$ 172,423.00</u>	<u>2,534</u>	<u></u>	<u>7</u>
	Wireless Surcharge Received	Number of Wireless Calls		Authorized FTE Telecommunicators

<b>Additional Revenues</b>	<u>\$ 10,097.00</u>	<u>TOWER RENT</u>
	Amount	Source
	<u>\$ 1,642.00</u>	<u>INTREST ON INVESTMENT AND 911 SIGN SALES</u>
	Amount	Source
<b>Additional Debt</b>	<u>\$ 3,256.00</u>	<u>INTREST ON LOAN</u>
	Amount	Source
	<u>\$ 18,624.00</u>	<u>POWER PHONE</u>
	Amount	Source

Reporting: July 1, 2019 through June 30, 2020

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To reflect all expenditures for operating the PSAP using the **accrual accounting basis** including 911 funds. If any other budget areas are used (i.e., general fund, sheriff's, city, county, fees, etc.) please list in appropriate column or specify area in blank column.

<b>Administration - Personnel Costs:</b>		<i>For dispatching, administrative and/or managerial duties for dispatch center, and database management.</i>					
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)		
Salary, to include overtime		\$ 336,612.00					
FICA		\$ 23,826.00					
IPERS		\$ 21,111.00					
Deferred Comp							
Worker's Comp		\$ 736.00					
Unemployment Ins		\$ 118.00					
Health and Dental Ins		\$ 123,158.00					
Clothing Allowance		\$ 800.00					
Organization Dues							
Witness Fees							
Longevity Pay							
Other (Specify)							
<b>TOTAL</b>	<b>\$ 506,361.00</b>	<b>\$ -</b>	<b>\$ 506,361.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administration - Other Costs:</b>							
<u>To include, but not limited to:</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)		
Office Supplies		\$ 1,875.00					
Postage		\$ 49.00					
Fax Machines							
Copy Machines							
Advertising		\$ 375.00					
Promotion							
Training Expenses							
Other (Specify) ONE CALL							
MOTEL EATS AND MILAGE TRAINING		\$ 278.00					
<b>TOTAL</b>	<b>\$ 2,577.00</b>	<b>\$ -</b>	<b>\$ 2,577.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Reporting: July 1, 2019 through June 30, 2020

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Report due to HSEMD by January 1, 2021

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**Building and Grounds:** *May need to use the square footage of the communications center vs the total cost to the county (only specific to the PSAP)*

To include, but not limited to:

<u>Utilities</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Gas					
Electric	\$ 7,657.00				
Water					
Sewer					
Trash Removal					
Janitorial					
Mowing					
Snow Removal					
Other (Specify)					
FURNACE REPAIR		\$ 172.00			
<b>TOTAL</b>	<b>\$ 7,829.00</b>	<b>\$ 172.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<u>Insurance</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Building					
Liability	\$ 11,706.00				
Equipment					
Office Rental					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 11,706.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<u>Generator</u>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Maintenance Agreement					
Repairs	\$ 2,234.00				
Fuel	\$ 855.00				
UPS					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 3,089.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

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**Communications:**

To include, but not limited to:

<b>E911 Telephone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs	\$ 5,802.00				
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify)					
<b>TOTAL</b>	<b>\$ 5,802.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Administrative Phone System</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Circuit Costs		\$ 448.00			
Hardware					
Software					
Upgrades					
Maintenance Agreements					
Repairs					
Other (Specify) LONG DISTANCE	\$ 448.00				
<b>TOTAL</b>	<b>\$ 896.00</b>	<b>\$ 448.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Other</b>	From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Internet Fees					
Iowa System / NCIC		\$ 4,932.00			
Other (Specify)					
CODE RED	\$ 1,250.00				
ONE CALL	\$ 13.00				
<b>TOTAL</b>	<b>\$ 6,195.00</b>	<b>\$ 4,932.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

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<b>Operations:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
CAD System						
Mapping/GIS						
Logging Recorder						
Dispatcher Work Stations						
Software						
Upgrades						
Maintenance Agreements		\$ 7,282.00				
Repairs						
EMD						
Other (Specify)						
LOGGING RECORDER REPAIR		\$ 116.00				
COMPUTER AND MONITOR			\$ 730.00			
<b>TOTAL</b>	<b>\$ 8,128.00</b>	<b>\$ 7,398.00</b>	<b>\$ 730.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Data Processing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
E911 Data Base/MSAG (Telephone Co)						
E911 Data Base/MSAG (Other)						
Other (Specify)						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Addressing:</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Intersection Signage						
Resident Markers		\$ 820.00				
Contracted Services		\$ 2,480.00				
GIS (mapping)		\$ 6,000.00				
Other (Specify)	DATA LAYERS					
	GRANT MONEY	\$ 6,000.00				
<b>TOTAL</b>	<b>\$ 15,300.00</b>	<b>\$ 15,300.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

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<b>Radio Infrastructure: Costs for leased and owned</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Radio Base						
Mobile						
Portable		\$ 21,570.00				
Handheld						
Pagers						
Repeaters						
Remote Transmitter Sites						
Towers						
Maintenance Agreements		\$ 36,410.00	\$ 4,080.00			
Repairs		\$ 1,240.00				
Other (Specify) ALARMS AT TOWER S						
CAMERAS AT TOWERS CAHRGER AND						
SPEAKERS 19460						
<b>TOTAL</b>	<b>\$ 63,300.00</b>	<b>\$ 59,220.00</b>	<b>\$ 4,080.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Capital Expenditures: Non-recurring costs during this reporting timeframe on large expenses in the categories below</b>						
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)
Hardware						
Software						
CAD System						
Mapping						
Radio						
Logging Recorder						
Dispatcher Work Stations						
Maintenance Agreements						
Repairs						
Other (Specify)						
BACK UP RADIO PARTS		\$ 45,192.00				
<b>TOTAL</b>	<b>\$ 45,192.00</b>	<b>\$ 45,192.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

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<b>Debt Services: Paid on debt during the current reporting timeframe</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Loans							
Other (Specify)	POWER PHONE18623	\$ 18,623.00					
INTREST FOR POWER PHONE		\$ 3,250.00					
<b>TOTAL</b>	<b>\$ 21,873.00</b>	<b>\$ 21,873.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Miscellaneous (Specify):</b>							
		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>GRAND TOTAL</b>	<b>\$ 698,248.00</b>	<b>\$ 178,948.00</b>	<b>\$ 519,300.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
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<b>Set Aside Funds:</b>							
<u>To include, but not limited to:</u>		From 911 Surcharge	From General	From Sheriff	Other Funding Source (specify)	Other Funding Source (specify)	
Amount set aside for future purchases							
Amount set aside for future projects							
Other (Specify)							
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Notes/Comments:**

**Reminders**

- \*This form is auditable; maintain records of your calculations and expenses. Show your work where costs were split amongst agencies. The **accrual accounting basis** should be used.
- \*Other agencies in your county may need to be consulted to arrive at accurate expenses and documentation. Don't hesitate to ask for help from others or the State 911 office.
- \*To submit the form or ask questions, contact: [911@iowa.gov](mailto:911@iowa.gov) or 515-323-4232