FISCAL UPDATE News Article

Fiscal Services Division
November 30, 2016

AUDIT — IOWA DEPARTMENT OF CORRECTIONS INSTITUTIONS

Five-Year Audit. State Auditor Mary Mosiman recently released a combined audit report on the institutions under the control of the Iowa Department of Corrections (DOC). The report includes findings, recommendations, and average cost per inmate information for the five years ended June 30, 2015.

Summary. Over the last five fiscal years, total General Fund expenditures have increased by 7.0%, from $261.2 million to $279.6 million. During the same time period, the average number of inmates has decreased from 8,816 to 8,195 (7.0%), and the average daily cost per inmate increased from $81.17 to $93.46 (15.1%).

Individual Institution Recommendations. The audit contained findings and recommendations for all of the DOC institutions except for the North Central Correctional Facility in Rockwell City.

- Iowa State Penitentiary – Fort Madison recommendation:
  - Develop and implement procedures to segregate the duties of the Human Resource Associates from the payroll duties.

- Anamosa State Penitentiary recommendations:
  - Strengthen controls over the inventory cycle, including inventory purchasing, inventory maintenance, inventory sales, and inventory counts.
  - Review policies and procedures to ensure all applicable capital assets purchased and maintained are properly classified.

- Iowa Medical and Classification Center – Oakdale recommendation:
  - Establish a procurement goal for certified targeted small businesses for FY 2015 that exceeds the 2014 actual spending as required by Iowa Code section 73.16.

- Mount Pleasant Correctional Facility recommendations:
  - Develop procedures to ensure a detailed, up-to-date capital asset listing is maintained for all assets. Procedures should include ensuring all capital asset deletions are approved in a timely manner and prior to deletion.
  - Establish a procurement goal for certified targeted small businesses for FY 2015 that exceeds the 2014 actual spending as required by Iowa Code section 73.16.

- Clarinda Correctional Facility recommendations:
  - Review control procedures to obtain the maximum internal control possible under the circumstances utilizing currently available personnel.
  - Establish written procedures to ensure a detailed, up-to-date capital asset listing is maintained, including that all capital assets are properly tagged.
  - Deposit 90.0% of all fees collected with the Office of Treasurer of State within 10 business days following collection.
  - Ensure contracts are properly renewed or services are terminated upon expiration of contracts.
  - Review outstanding checks annually and remit items over three years old to the Office of Treasurer of State.

- Iowa Correctional Institution for Women – Mitchellville recommendation:
  - Establish a procurement goal for certified targeted small businesses for FY 2015 that exceeds the 2014 actual spending as required by Iowa Code section 73.16.

- Newton Correctional Facility recommendation:
  - Establish a procurement goal for certified targeted small businesses for FY 2015 that exceeds the 2014 actual spending as required by Iowa Code section 73.16.

- Fort Dodge Correctional Facility recommendation:
Ensure that all required questionnaires and clauses are included in the personal service contracts used by the Facility and are in compliance.

Each institution has responded that it will take steps to enact these recommendations. The full audit report can be found here.

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