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**IOWA STATEWIDE INTEROPERABLE COMMUNICATIONS SYSTEM BOARD MEETING**

**Meeting.** The Iowa Statewide Interoperable Communications System (ISICS) Board met October 13, 2016, at the West Des Moines City Hall. Significant agenda items included:

**Statewide Interoperability Coordinator (SWIC) Report.** Coordinator Craig Allen reported that he has been working on the Iowa Statewide Communications Interoperability Plan (SCIP) and aligning it to the three areas of interoperability continuum, Iowa law, and the Land Mobile Radio (LMR) system. The SCIP will then be LMR, data, and administratively related, with Public Safety Answering Point (PSAP) issues to be added. Coordinator Allen attended two separate PSAP consolidation meetings held this month by the Homeland Security and Emergency Management Department (HSEMD) and will continue to work closely with HSEMD on this topic.

Coordinator Allen will be representing the ISICS Board at the Telecommunications Industry Association (TIA) meeting in November. Iowa's TIA membership is up for renewal; currently Coordinator Allen occupies a voting seat which allows Iowa a voice in shaping nationwide policy. Last year the ISICS Board budgeted \$15,000 for TIA membership and travel to those meetings. Coordinator Allen will also be traveling to Oklahoma for a National Council of SWICs meeting.

The six individual Regional Interoperable Committees (RICs) continue their work. The chair from RIC 5 encouraged the Outreach Committee to develop more white papers and work towards getting information out at the local level, possibly by contributing to fire fighters' association newsletters.

**E911 Council Report.** E911 Fund Administrator Blake DeRouche reported on several items:

- Four consolidation workshops have been held and were well attended, with good discussion and dialogue. Information developed from these workshops will be included in the consolidation study due to the Legislature in January 2017. The last workshop will be held during the morning of October 24 at the Ramada Inn Tropics Resort and Conference Center on Merle Hay Road in Des Moines.
- Through the Request for Proposal process, it has been determined that the cost to the E911 Surcharge Fund will be \$1.5 million to pay for connectivity for all PSAPs with the NextGen project allowing text to E911. The deadline for PSAPs to complete this work has been set for June 30, 2017. Anything after that date will be the responsibility of the individual PSAP to cover.
- With the approval of eight grants totaling \$0.9 million by the E911 Communications Council at their meeting earlier in the day, the entire \$4.4 million allowed for consolidation grants has been allocated. Funds will only be available for applications on the waiting list if previously approved projects come in under budget or additional funding is approved in the 2017 Legislative Session.

**User Group Committee.** The Committee will continue to meet with RIC chairs and encourage involvement. They will also concentrate on getting accurate information to the local level.

**Finance Committee.** The Committee will be working on a five-year plan. Currently there is \$275,000 remaining from state appropriations (funds that are allowed to carry forward each year), with \$26,000 in expenditures so far this fiscal year and an additional \$54,000 budgeted for consultant work and travel.

**Governance Committee.** The Committee would like to streamline the process for policy approval. They are working on the definition between policy and procedure and how both should be disseminated.

**Operations Committee.** The Strategic Technical Response trailers were discussed, as there are items on the trailers exceeding life expectancies, and the ISICS Board needs to be ready financially to replace them as needed.

**FirstNet Outreach.** A Frequently Asked Questions section regarding the LMR is being developed. The outreach website should go live later this month. Informational videos will be posted on this website.

**Training and Exercise.** A previously scheduled training class was cancelled due to the flooding experienced in northeast Iowa; it will be rescheduled to be held in Davenport in December. The Committee is considering making two three-minute informational videos.

**Technology Committee.** The Committee continues to work on the P25 fleet mapping issue. The Committee is gathering existing state plans and developing a process for updating them.

**FirstNet Broadband.** Tribal outreach to the Meskwaki Nation continues. The public comment period for the FirstNet environmental impact statement has passed. There was one comment received from Iowa that will be included in the draft report.

**Other Reports.** A Motorola representative provided an update on the ISICS project and stated that the focus has remained on site development work. Equipment shelters are being delivered. Equipment from the warehouse is placed in the shelter, which is then positioned at the final location when that location is ready. Having the moveable shelters accelerates the process, and the plan is to have 25 sites installed by the end of the year.

**New Business.**

- There was a User Group resolution approved to allow ISICS access for Mahaska, Humboldt, Shelby, and Harrison counties.
- A Standards Working Group is being formed to adapt policies from other states for best practices.

**Next Meeting.** The next Board meeting is November 10, 2016, at the West Des Moines City Hall.

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