
FISCAL UPDATE Article

Fiscal Services Division

November 8, 2024



Ground Floor, State Capitol Building

Des Moines, Iowa 50319

515.281.3566

CUSTOMER COUNCIL MEETING — OCTOBER 2024

Meeting. The Customer Council meeting was held on October 21, 2024. The Council provides a link between the Department of Administrative Services (DAS) and the agencies the DAS serves. Employees from customer agencies serve on the Council and represent small-, medium-, and large-sized agencies. The Council oversees utility services and associated rates as provided by the following areas: General Services Enterprise (GSE), Human Resources Enterprise (HRE), Central Procurement and Fleet Services Enterprise (CPFSE), General Counsel Enterprise (GCE), and State Accounting Enterprise (SAE). The following actions were proposed and adopted by the Council:

The Council took the following actions:

- The Council approved the meeting minutes from the September 12, 2023, Council meeting.
- The Council approved the formation of a study committee to review services provided by the DAS HRE and the Office of the General Counsel. The study committee will review Department needs, costs, and whether DAS should continue as the sole provider of services.

Action taken on proposed rate changes for FY 2025 rates:

- Maintained the Design and Construction (D/C) Services rate at \$110.00 per hour. This rate provides funding for the management and oversight for State agencies involved in facility design, construction, renovation, and energy management. The rate is based on the actual expenditures of the D/C operation and billed to the infrastructure project.
- Decreased the Access Badging rate from \$20.20 per complex position to \$12.12 per complex position. This rate provides resources supporting the addition of, deletion of, replacement of, and changes to active badges used to gain access to the controlled doors on the Capitol Complex.

Action taken on proposed rate changes for FY 2026 rates:

- Increased the Association – Capitol Complex rate from \$7.25 per square foot to \$7.75 per square foot. This rate is based on the square footage of occupied space by an agency, which includes a pro rata share of the common areas in the building, and covers various maintenance, services, energy generation, and administration costs.
- Increased the D/C Services rate from \$110.00 per hour to \$115.00 per hour. This rate provides funding for the management and oversight for State agencies involved in facility design, construction, renovation, and energy management. The rate is based on the actual expenditures of the D/C operation and billed to the infrastructure project.
- Increased the Merit Only Employment Services rate from \$30.60 to \$40.59 per filled position. This is a result of an increase in job search applicants. This rate provides funding for posting vacancies on the DAS website; managing application submissions in the tracking system; monitoring and updating NEOGOV Applicant Tracking and Recruiting system functionality; evaluating applicants for eligibility; issuing eligible lists; and handling disqualification notices and appeals, including placement services for applicants and agencies.
- Increased Merit and Non-Merit Employment Services rate from \$73.44 to \$87.20 per filled position. This is a result of 1.0 additional full-time equivalent (FTE) position. This rate is in addition to the services of the Merit Only Employment rate. This rate provides funding for program areas that apply to all merit-covered and merit-exempt employees, including the creation, updating, and maintenance of the job classification system and associated databases; conducting salary and market surveys;

position classification appeals; managing temporary staffing contracts; and administration of Affirmative Action/Equal Employment Opportunity programs.

- Increased the Risk Management (Vehicle Self Insurance) services rate from \$480.00 per vehicle to \$528.00 per vehicle. This rate provides funding of driver insurability assessment; State vehicle collision and accident liability coverage; mediation services to minimize State liability; and recovery for damages when the State is not at fault. This rate also includes investigation, negotiation, and settlement of all liability, collision, and comprehensive claims coverage. This rate is reviewed annually and is dependent on fleet size and claims experience.

Additional Information. The [2024 Iowa DAS Business Plan and Report to the Customer Council](#) provides brief descriptions of all DAS utility services and methodologies that were reviewed and approved by the Council. Additional information is also available on the Customer Council's [website](#).

LSA Staff Contact: Joey Lovan (515.242.5925) joey.lovan@legis.iowa.gov

Doc ID 1462689