



MINUTES

MAY 2026 MEETING ADMINISTRATIVE RULES REVIEW COMMITTEE

MEMBERS PRESENT

Senator Kara Warme, Chair
Senator Mike Boussetot
Senator Dan Dawson
Senator Janet Petersen
Senator Cindy Winckler

Representative Chad Ingels, Vice Chair
Representative Austin Harris
Representative Joshua Meggers
Representative Rick L. Olson

EX OFFICIO, NONVOTING MEMBER: Stan Thompson, Administrative Rules Coordinator, Office of the Governor

LSA CONTACTS: Organizational staffing provided and minutes prepared by Jack Ewing, Administrative Code Editor, 515.281.6048, and Natalie Sherman, Legal Counsel, 515.725.2299

BULLETINS NEEDED FOR THIS MEETING: 4/15/26, 4/29/26

Procedural Business

Senator Warme convened the regular, statutory meeting of the Administrative Rules Review Committee (ARRC) at 10 a.m. on Monday, May 11, 2026, in Room 116, State Capitol, Des Moines, Iowa. The minutes of the April 13, 2026, meeting were approved. The next meeting was scheduled for June 16, 2026, at 10 a.m. The meeting was adjourned at 10:40 a.m.

Fiscal Overview

Mr. Chris Ubben, Division Editor/Supervisor, presented the LSA fiscal report.

PUBLIC SAFETY DEPARTMENT

Representing the agency: Josie Wagler

ARC 0225D (NOIA), DNA Database, Ch. 156

Committee members asked why the current rule relating to the expungement of DNA samples was not included in the rulemaking. Ms. Wagler responded that the rulemaking removed all duplicative rules, and such rule was eliminated because it is already outlined in the Iowa Code. She noted that the department would provide the members with specific information regarding the DNA sample provisions at a later date.

No action taken on ARC 0225D.

Rulemaking type is indicated in parentheses following the ARC number. The acronyms have the following meanings: Regulatory Analysis (RA), Notice of Intended Action (NOIA), Amended Notice of Intended Action (ANOIA), Notice of Termination (NOT), Adopted and Filed Emergency (AFE), Filed Emergency After Notice (FEAN), and Adopted and Filed (AF).

ARC 0226D (NOIA), Payment of Small Claims to Employees, Ch. 41

Committee members asked how the amount of the \$150 fee was determined, and how long such amount had been in the rules. Ms. Wagler responded that the fee amount had likely been in place since the statute was enacted. Members asked about the process for employees to receive reimbursement beyond \$150. She responded that she would provide that information to the members at a later date. No action taken on ARC 0226D.

CHILD ADVOCACY BOARD

Representing the agency: Victoria Daniels, Amy Carpenter

ARC 0197D (NOIA), Local Foster Care Review Boards, Ch. 3

Committee members asked about the board's role in cases involving child abuse by an adoptive parent, who has access to find out the safety of children in foster care, and who can access confidential information regarding children in foster care. Ms. Carpenter responded that board members did not have access to direct case information, but that oversight of a local foster care review board could allow for the review of cases of children in foster care. She explained that once a child has been adopted, a local foster care review board would discharge that child's case and no longer review that child. Members asked who would be in charge of the child's well-being after adoption. She responded that the child's oversight would continue with the Department of Health and Human Services, with family well-being and protection, child protective services, and the adoption unit overseeing placement of children into adoptive homes. Members asked whether the rules had substantively changed, or if the rulemaking only moved the existing rules into a different chapter. She responded that the rulemaking consolidated the rules from four separate chapters into one chapter. No action taken on ARC 0197D.

HUMAN SERVICES DEPARTMENT

Representing the agency: Victoria Daniels

ARC 0230D (NOIA), Individual and Family Direct Support, Ch. 184

Committee members asked about the timeline for repromulgating the rules for the program. Ms. Daniels responded that the department had 180 days to submit a Notice of Intended Action from the date that the legislation becomes effective on July 1, and that the department intends to start on the rules soon and finish before the end of the 180-day period. No action taken on ARC 0230D.

INSPECTIONS AND APPEALS DEPARTMENT

Representing the agency: Emily DeRonde

ARC 0201D (NOIA), Funeral Directors, Funeral Establishments, and Cremation Establishments—Practice, Licensure, Chs. 900, 901

Committee members asked about the specifications for a death related to a reportable communicable disease, noting that item 2, paragraph "e," of the rulemaking was redundant with Iowa Administrative Code 900.6(3)(c). Ms. DeRonde responded that the language of item 2, paragraph "e," had previously been in the rules but had been removed, and the rulemaking would put such language back where it had previously been, but noted that she would review the conflicting provisions prior to adoption of the rules.

Committee members asked about the internship program and the form that interns were required to submit at the end of an internship which would no longer be required under the rulemaking. Ms. DeRonde responded that every funeral director must complete an internship prior to being licensed. She stated that the required form was unnecessary and asked an intern for feedback on the internship, and that an intern could still submit the form but would not be required to. She noted that completion of the internship form would still be required for a preceptor that supervised an intern to ensure that the intern is qualified for licensure.

Committee members asked about the number of removal technicians permitted to be supervised by one funeral director. Ms. DeRonde responded that currently larger corporations have more funeral directors that could employ more removal technicians to maintain an advantage in the industry, and the rulemaking removed the limitation to help smaller funeral homes that have fewer funeral directors recruit more technicians.

No action taken on ARC 0201D.

ARC 0231D (NOIA), Behavioral Health Professionals — Counseling Compact, Social Work Licensure Compact, Background Checks, Ch. 880

Committee members asked whether the fee structure under the rulemaking would impose a \$60 fee to participate in the company which would go to the compact, and the regular licensure fee would still be required at \$120. Ms. DeRonde responded in the affirmative.

No action taken on ARC 0231D.

ARC 0247D (AF), Dental Assistants—Practical Training in Lieu of Registration, Chs. 570, 572-575, 577, 581

Committee members asked how a dentist providing training to a dental assistant would record the trainee's progress. Ms. DeRonde responded that the rulemaking did not specify what a dentist needed to record, and that under the legislation, the dentist was liable if the dental assistant made an error and had the burden to adequately train dental assistants. Members asked about the difference in the terms "practical training" and "clinical practice" as used in the rulemaking. She responded that the term "practical training" had been used in the legislation, and that "clinical training" had already been in the rules. She noted that some dental assistants would still be registered as dental assistants, as some dental offices may require registration, and rules for the registration of dental assistants and certification for expanded functions were still necessary. Members asked about the required length of practical training for unregistered dental assistants. She responded that public comments did not support setting a required training length, because the necessary training may depend on the individual trainee and the dentist doing the training. The length of practical training is at the dentist's discretion.

No action taken on ARC 0247D.