

Gender

The following table contains examples of preferred gender-neutral language.

	DO NOT WRITE:		WRITE:
	bondsman		bonder
	brother		sibling
	businessman		executive
	chairman, chairwoman		chairperson or chair
	clergyman		minister, member of the clergy
	committeeman		committee member
	crewman		crew member
	daughter, daughters		child, children
	draftsman		drafter
	ex-serviceman		veteran
	father		parent
	female		person
	fireman		firefighter
	fisherman		fisher
	foreman		supervisor
	grandfather, grandmother		grandparent
	husband		spouse
	husband and wife		married couple
	layman		layperson
	mailman		mail carrier
	male, man		person, individual
	manhours		hours worked, worker hours
	manmade		artificial, synthetic
	manpower		personnel, staff
	mother		parent
	nurseryman		nursery operator
	policeman		peace officer, police officer, sheriff, trooper
	sister		sibling
	son, sons		child, children
	warehouseman		warehouse keeper
	widow, widower		surviving spouse
	wife		spouse
	woman		person, individual
	workman, working men		worker, workers