

**501—4.1(80B) Instructors for approved regional training facility.**

**4.1(1) *Instructor designation.*** All instructors at regional training facilities will be designated as either general, specialist, or professional. General law enforcement instructors will be those instructing in subjects clearly law enforcement in nature. Specialist law enforcement instructors are those persons who have attended specialized schools and possess considerable experience in the subject to be taught. Professional law enforcement instructors will be those instructing subjects in the area of criminal law, human relations, and other areas requiring specialized academic degree. Final decision as to whether an instructor is in the general, specialist, or professional area rests with the academy council.

**4.1(2) *Certification of regional training instructors.*** All certification of regional training instructors will be the responsibility of the academy council.

**4.1(3) *Request for instructional certification.*** All instructors requesting certification must submit this request to the academy council on an application which can be obtained from the Iowa law enforcement academy.

**4.1(4) *Instructor qualifications.*** Instructors will be certified on the basis of minimum qualifications in the areas of education, training, experience and background. The actual evaluation and selection of instructors will remain the responsibility of the regional facility director who is ultimately responsible for the instruction provided.

**4.1(5) *Granting or revocation of instructor certification.*** All instructor certification will be issued for a period of four years. At the end of a four-year period, certification may be renewed if the instructor has successfully completed an instructor training course, consisting of a minimum of 30 hours, and has instructed in a certified training program during the four-year period, or has provided a minimum of 80 hours of classroom instruction during the period of certification and if the instructor's certification renewal is recommended by the regional facility director under whose supervision the individual has instructed. The certification may be revoked in writing whenever, in the opinion of the academy council or in the opinion of the regional facility director, the same should be revoked. In the event of denial of recertification or revocation of certification, the certificate holder may file a written notice of appeal to the academy council within 30 days of notification of the action. The appeal notice should be addressed to Director, Iowa Law Enforcement Academy, Camp Dodge, P.O. Box 130, Johnston, Iowa 50131. A hearing on this matter will be held by the academy council within 60 days of the receipt of the appeal notice.

**4.1(6) *Waiver of application requirements for instructor certification.*** The requirement for the submission of a formal application for certification for instructors at a regional training facility may be waived by the academy council in instances involving instructors made available by federal agencies. Final decision regarding the applicability of this provision to a proposed regional facility instructor (general, specialist, or professional) rests with the academy council.

**4.1(7) *Responsibility for ensuring instructional excellence.*** It is the continuing responsibility of the regional facility director to ensure that the instructors are assigned only topics which they are qualified to teach and are supervised on a regular basis to ensure that instructional excellence is maintained.

**4.1(8) *Endorsement of application for instructor certification.*** Applications for instructor (general, specialist, or professional) certification will be endorsed by the regional facility director and, where applicable, by the applicant's department head.

**4.1(9) *Guest lecturers.*** These regulations do not preclude the utilization of guest lecturers. Final decision as to whether an individual qualifies as a guest lecturer rests with the academy council.