

441—25.118 (135G) Approval process for subacute care facility applications to be licensed by the department of inspections and appeals. The department will use the following process for approving licensing applications to the department of inspections and appeals for subacute care facilities described in 481—Chapter 71.

25.118(1) Applications for licensure of subacute care facilities must be submitted to the department of inspections and appeals in the form and manner established by the department of inspections and appeals in 481—Chapter 71.

25.118(2) The department of inspections and appeals may review the application and ascertain whether or not the applicant's facility and staff are adequate to provide the care and services required of a subacute care facility.

25.118(3) The department of inspections and appeals shall provide to the department:

- a. The completed licensure application;
- b. The date and time the department of inspections and appeals received the completed application;
- c. The number of beds proposed by the applicant for the subacute care facility; and
- d. The results of any review the department of inspections and appeals made of the adequacy of the applicant's facilities and staff.

25.118(4) The department will review subacute care facility applications as follows:

- a. Applications will be reviewed and acted upon in the order the completed application is received by the department of inspections and appeals.
- b. The department will review and act on applications until the department has approved applications for 75 subacute care facility beds.
- c. The department will review additional applications for a number of beds above that specified in paragraph 25.118(4) "b" if the department of inspections and appeals denies or revokes a license to any subacute care facility approved by the department such that the number of publicly funded subacute care facility beds is less than 75.
- d. The department will not review applications for subacute care facilities that will not access public funding.

25.118(5) The department will determine that the application for a subacute care facility is geographically dispersed from other subacute care facilities and provide notice to the mental health and disability services regions as follows:

- a. Geographic dispersion of subacute care facility beds.
 - (1) The department will allocate a share of the statewide total of 75 subacute care facility beds to each mental health and disability services region by dividing the number of residents of the mental health and disability services region's member county or counties by the total state population using the most recent available federal estimate of Iowa population multiplied by 75.
 - (2) The department will take under consideration the number of beds identified in the application and the number of beds allocated to mental health and disability services regions to ensure that the subacute care facility is geographically dispersed.
- b. The department will notify the mental health and disability services regional chief executive officer when the department receives an application for subacute care facility licensure within 60 miles of one of the mental health and disability services region's member counties. The notice will include:
 - (1) The name of the facility;
 - (2) The location of the facility;
 - (3) The department of inspections and appeals' facility application;
 - (4) The number of beds requested in the facility application; and
 - (5) The names of all mental health and disability services regions notified.

c. The governing boards of the mental health and disability services regions notified by the department may provide comment in writing to the department on the subacute care facility application. A governing board may comment on the number of beds in the subacute care facility consistent with the allocation made in paragraph 25.118(5)“*a.*”

25.118(6) The department will evaluate the subacute care facility’s qualifications based on the following:

a. Comments received within 21 days from the governing boards of the mental health and disability services region in which the subacute care facility will be located;

b. The department of inspections and appeals’ determination of the adequacy of the facility and staff;

c. Information contained in the subacute care facility’s application that describes the resources and staff needed to provide each of the services as required in 481—subrule 71.3(1), including the following:

(1) The name and résumé of the facility administrator and description of how the administrator meets the qualifications described in 481—subrule 71.10(2);

(2) The names and résumés of the psychiatrist or advanced registered nurse practitioner, registered nurse, mental health professional, and social services staff and a description of how these staff meet the requirements of 481—subrule 71.12(2); and

(3) The description of how the facility will coordinate with human services agencies to identify unnecessary duplication of services and plan for development and coordination of needed services.

d. Information related to adverse findings or founded complaints against the applicant in the provision of any service. The department will make reasonable efforts to obtain this information through a review of the following:

(1) The Iowa Medicaid providers sanction list;

(2) The Office of Inspector General’s List of Excluded Individuals and Entities; and

(3) The department of inspections and appeals health facilities division’s public reports and final findings of complaint investigations.

25.118(7) All decisions made by the department related to this process are subject to administrative review in accordance with 441—Chapter 7.