

**199—25.5 (476,478) Accident reports.** This rule applies to all owners or operators of electrical facilities subject to the safety jurisdiction of the board under this chapter.

**25.5(1)** All owners and operators of electrical facilities subject to the safety jurisdiction of the board shall provide the board with a 24-hour contact number where the board can obtain immediate access to a person knowledgeable about any incidents involving contact with energized electrical facilities.

**25.5(2)** All owners and operators of electrical facilities subject to the safety jurisdiction of the board shall notify the board of any incident or accident involving contact with energized electrical facilities that meets the following conditions:

- a.* An employee or other person coming in contact with energized electrical facilities which results in death or personal injury necessitating in-patient hospitalization.
- b.* Estimated property damage of \$15,000 or more to the property of the utility and others.
- c.* Any other incident considered significant by the company.

**25.5(3)** The board shall be notified immediately, or as soon as practical thereafter, by e-mail to the board duty officer at [dutyofficer@iub.iowa.gov](mailto:dutyofficer@iub.iowa.gov) or, if e-mail service is not available, by calling (515)745-2332. The person contacting the board shall leave a telephone number of a person who can provide the following information:

- a.* The name of the company, the name and telephone number of the person making the report, and the name and telephone number of a contact person knowledgeable about the incident.
- b.* The location of the incident.
- c.* The time of the incident.
- d.* The number of deaths or personal injuries requiring in-patient hospitalization and the extent of those injuries.
- e.* Initial estimate of damages.
- f.* A summary of the significant information available regarding the probable cause of the incident and extent of damages.
- g.* Any oral or written report made to a federal agency, the agency receiving the report, and the name and telephone number of the person who made or prepared the report.

**25.5(4)** Written incident reports. Within 30 days of the date of the incident, the owner or operator shall file a written report with the board. The report shall include the information required for notice in subrule 25.5(3), the probable cause as determined by the company, the number and cause of any deaths or personal injuries requiring in-patient hospitalization, and a detailed description of property damage and the amount of monetary damages. If significant additional information becomes available at a later date, a supplemental report shall be filed. Duplicate copies of any written reports filed with or submitted to a federal agency concerning the incident shall also be provided to the board.

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