

681—3.53(19A) Announcement of examinations. Announcement of examinations will be made publicly and will include the title, the minimum qualifications for the class, and the application procedure. Announcements of examinations will, in addition to other publication or distribution prescribed by the resident director, be displayed in the institution's employment office and distributed to all the state employment offices of the Iowa department of employment services.

3.53(1) *Continuous examinations.* Announcement of examinations that are conducted on a continuous basis will be made at least once every six months, and will include a statement to the effect that applications will be accepted until further notice.

3.53(2) *Noncontinuous examinations.* Announcements of examinations not conducted on a continuous basis will include a statement indicating the latest date for filing application, and will be made public at least 15 calendar days before the closing date for accepting applications. If, at the closing date, the resident director determines that the number of qualified applicants is insufficient to warrant offering the examination, the resident director may extend that date and reschedule the examination, providing that persons who have applied to take the examination are notified.