## 661-501.1 (103) Board meetings and agenda.

**501.1(1)** Board meetings may be called in any of the following ways:

- *a.* Set by the board at a previous board meeting.
- b. Called by the chairperson or, in the absence of the chairperson, by the vice chairperson.
- *c*. Called by the executive secretary.
- *d*. Called by any four members of the board.

**501.1(2)** The executive secretary shall ensure that any applicable provision of Iowa law regarding notice of meetings is met for any meeting of the board.

[ARC 8396B, IAB 12/16/09, effective 2/1/10]