

681—19.3(17A) Public rule-making docket.

19.3(1) *Docket maintained.* The board of regents shall maintain a current public rule-making docket. The board of regents designates its director of legal affairs, human resources and information technology as its agency rules coordinator. Persons interested in information about rules being considered by the board of regents should contact the following office:

Board of Regents
Legal Affairs
100 Court Avenue
Des Moines, IA 50319

Persons interested in information about rules being considered at each regent institution should contact the following offices:

University of Iowa
Office of University Relations
5 Old Capitol
Iowa City, IA 52242

Iowa State University
University Legal Services
305 Beardshear Hall
Ames, IA 50010

University of Northern Iowa
Office of the Operations Auditor
242 Gilchrist Hall
Cedar Falls, IA 50614

Iowa School for the Deaf
Superintendent
1600 S. Highway 275
Council Bluffs, IA 51503

Iowa Braille and Sight Saving School
Superintendent
1002 G Avenue
Vinton, IA 52349

19.3(2) *Anticipated rule making.* The rule-making docket shall list each anticipated rule-making proceeding. A rule-making proceeding is deemed “anticipated” from the time a draft of proposed rules is distributed for internal discussion within the board of regents between the board of regents and one or more regent institutions. For each anticipated rule-making proceeding the docket shall contain a listing of the precise subject matter which may be submitted for consideration by the board of regents for subsequent proposal under the provisions of Iowa Code section 17A.4(1) “a,” the name and address of board of regents personnel with whom persons may communicate with respect to the matter, and an indication of the present status within the board of regents of that possible rule. The board of regents may also include in the docket other subjects upon which public comment is desired.

19.3(3) *Pending rule-making proceedings.* The rule-making docket shall list each pending rule-making proceeding. A rule-making proceeding is pending from the time it is commenced, by publication in the Iowa Administrative Bulletin of a Notice of Intended Action pursuant to Iowa Code section 17A.4(1) “a,” to the time it is terminated, by publication of a Notice of Termination in the Iowa

Administrative Bulletin or the rule becoming effective. For each rule-making proceeding, the docket shall indicate:

- a.* The subject matter of the proposed rule;
- b.* A citation to all published notices relating to the proceeding;
- c.* Where written submissions on the proposed rule may be inspected;
- d.* The time during which written submissions may be made;
- e.* The names of persons who have made written requests for an opportunity to make oral presentations on the proposed rule, where those requests may be inspected, and where and when oral presentations may be made;
- f.* Whether a written request for the issuance of a regulatory analysis, or a concise statement of reasons, has been filed, whether such an analysis or statement or a fiscal impact statement has been issued, and where any such written request, analysis, or statement may be inspected;
- g.* The current status of the proposed rule and any board of regents determinations with respect thereto;
- h.* Any known timetable for board of regents decisions or other action in the proceeding;
- i.* The date of the rule's adoption;
- j.* The date of the rule's filing, indexing, and publication;
- k.* The date on which the rule will become effective; and
- l.* Where the rule-making record may be inspected.