

**17—29.5 (231) Assumption of services provided to individuals.**

**29.5(1)** Designated area agencies on aging shall submit information to the department outlining the plan to assume the role of providing services in a safe and orderly manner to all individuals currently receiving services from the dedesignated area agencies on aging located within the counties that comprise the designated area agency on aging's planning and service area.

**29.5(2)** The plan shall be received by the department by the close of business on February 15, 2013. The plan shall be submitted to the department in writing and sent to the following address: Iowa Department on Aging, Jessie Parker Building, 510 East 12th Street, Suite 2, Des Moines, Iowa 50319.

**29.5(3)** The plan shall include at a minimum the following information:

*a.* The full plan to ensure that services received by individuals through the dedesignated area agency on aging shall be transitioned to the designated area agency on aging in a safe and orderly manner;

*b.* The full plan to ensure that individuals receiving services from the dedesignated area agency on aging shall continue to receive services at the designated area agency on aging that are, at a minimum, consistent with the services the individual received at the dedesignated area agency on aging;

*c.* The full plan to ensure that individuals receiving services from the dedesignated area agency on aging will be transitioned to the designated area agency on aging without a disruption of services;

*d.* The location of the main office for the designated area agency on aging and the location of all satellite offices; and

*e.* The signature of the executive director and board chairperson of the designated area agency on aging attesting that the designated area agency on aging is able to meet the needs of individuals receiving services within the newly designated planning and service area and that the needs of these individuals will be met without a disruption of services during the transition period.

**29.5(4)** The department, in its discretion, may request additional information from the dedesignated area agency on aging, the designated area agency on aging, or both, as it deems required by the circumstances.

**29.5(5)** The department, in its discretion, shall accept or reject the plan to assume services. If the department rejects the plan to assume services, the department shall provide the designated area agency on aging with a plan of correction and shall require the designated area agency on aging to resubmit the plan to assume services according to the plan of correction.

**29.5(6)** Failure to comply with this rule may result in one or more of the following:

*a.* The designated area agency on aging may be required to accept and follow technical assistance provided by the department.

*b.* The designated area agency on aging may be subject to additional monitoring, including but not limited to desk and on-site monitoring.

*c.* The designated area agency on aging may be subject to dedesignation pursuant to 17—Chapter 4.