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263—6.5(17A) Filing of petition. A petition for a waiver must be submitted in writing to the board as follows:

- **6.5(1)** *Pending matters.* If the petition relates to a pending petition or application for city development action, the petition requesting a waiver shall be filed in the pending proceeding, using the caption of that matter.
- **6.5(2)** Other. If the petition does not relate to a pending matter, the petition may be submitted to the board chairperson.