

**281—56.39 (259) Application procedure.**

**56.39(1) *Application.*** Application materials for the program are available from the division and the department for the blind.

**56.39(2) *Submittal.*** Completed applications shall be submitted to a counselor employed by the division or the department for the blind.

**56.39(3) *Review.*** Applications will be forwarded to a business development specialist employed by the division for review. Approval of technical assistance funding is based upon the results of a business plan feasibility study. If the application is for financial assistance only, a business plan feasibility study will be required at the time of submission of the application. Approval of financial assistance funding is based upon acceptance of a business plan feasibility study and documentation of the applicant's ability to match dollar-for-dollar the amount of funds requested.

**56.39(4) *Funding.*** Before the division will provide funding for a small business, the job candidate must complete an in-depth study about the business the job candidate intends to start.

**56.39(5) *Appeal.*** If an application is denied, an applicant may appeal the decision to the division or the department for the blind. An appeal shall be consistent with the appeal processes of the division or the department for the blind.

[ARC 8806B, IAB 6/2/10, effective 7/7/10; ARC 1778C, IAB 12/10/14, effective 1/14/15]