

**281—56.28 (259) Purchasing.****56.28(1)** *General purchasing principles.*

*a.* The division shall purchase only those items/models that allow a job candidate to meet the job candidate's vocational objective. The division shall not pay for additional features that exceed the requirements to meet a job candidate's vocational objective or that serve primarily to enhance the job candidate's personal life.

*b.* The division shall purchase the most economical item/model that meets the job candidate's vocational needs.

*c.* The division shall seek out the most economical alternatives to meet the job candidate's vocational needs.

*d.* The division shall encourage all job candidates to develop strategies and savings programs to pay for replacement items/models or upgrades.

*e.* Items purchased for a job candidate become the property of the job candidate but may be repossessed by the division, subject to reimbursement to the job candidate for the job candidate's share of the purchase price, if the job candidate does not attain employment prior to case closure.

**56.28(2)** *Job candidate-specific purchasing principles.* When considering what item/model to purchase for a specific job candidate, the division shall in all cases consider the following factors:

*a.* Whether the item/model truly is needed for the job candidate to be able to perform the essential functions of the job candidate's job.

*b.* Whether a more economical item/model is available to permit the job candidate to perform the essential functions of the job candidate's job.

*c.* Whether other parties or entities may be responsible for providing or contributing to the costs of an item.