**221—6.4(303) Application procedures.** All ICCG inquiries and correspondence, including the submission of completed application forms for consideration of funding, shall be addressed to the Department of Cultural Affairs, 600 E. Locust Street, Des Moines, Iowa 50319, telephone (515)242-6194. All applications shall be submitted according to the department's published guidelines. Handwritten, out-of-date, or telefacsimile applications shall not be accepted. All applications submitted shall be reviewed by the advisory committee, with the advisory committee's recommendations for grantees and grant awards being submitted to the director or designee who shall determine final grantees' awards to the extent funds are available.