

**261—7.20(260F) Application process.**

**7.20(1)** An application for training assistance must be submitted to the authority by a community college on behalf of a business or apprenticeship sponsor. An application shall not be accepted by the authority if submitted directly by a business.

**7.20(2)** Community colleges shall use Application for Assistance, available in the 260F data system, to apply for 260F business assistance. Apprenticeship Application for Assistance, Form 260F-1D, shall be used for apprenticeship assistance.

**7.20(3)** Required contents of the application will be described in the application package.

**7.20(4)** Applications must be submitted via the 260F data system to the authority.

**7.20(5)** The authority will score applications according to the criteria specified in 261—7.21(260F).

**7.20(6)** To be funded, an application must receive a minimum score of 65 out of a possible 100 points and meet all other eligibility criteria specified elsewhere in these rules.

**7.20(7)** The authority may approve, reject, or defer an application.

**7.20(8)** The authority reserves the right to require additional information from the business or apprenticeship sponsor.

**7.20(9)** Application approval shall be contingent on the availability of funds. The authority shall reject or defer an application if funds are not available.

[ARC 3463C, IAB 11/22/17, effective 12/27/17]