

**191—11.9(505,522B) CE provider approval.**

**11.9(1)** Any school, insurer, industry association or other organization intending to provide a course, program of study, or subject for continuing education credit must submit an application on a form or in a format prescribed by the division to become an approved CE provider.

**11.9(2)** To qualify for approval, a CE provider must demonstrate financial and organizational stability and must agree to comply with the administrative and regulatory constraints set forth by the division.

**11.9(3)** CE provider approval is valid for 24 months.

**11.9(4)** A CE provider must complete the renewal process to be eligible to continue serving as a CE provider. Failure to complete the renewal process will result in the expiration of the CE provider's approval and all previously approved courses.

**11.9(5)** If an outside vendor is retained by the division for CE provider reviews, requests for approval will be filed directly with the vendor.