

**281—48.2(78GA,ch1013) Definitions.** For the purpose of this chapter, the following definitions apply:

*“Apprenticeship program”* means a program that is registered by the Bureau of Apprenticeship and Training, U.S. Department of Labor, and evidenced by a certificate of registration as meeting the standards of the Bureau of Apprenticeship and Training and includes a secondary school component. The apprenticeship program is one of the two eligible school to career programs.

*“Appropriate labor organization”* means an organization with whom an employer has entered into a collective bargaining agreement for the occupation(s) for which the program is being developed; or if an employer has not entered into a collective bargaining agreement with a labor organization for the occupation(s) for which the program is being developed, then a labor organization(s) that represents the occupation(s) in other employment settings would be the appropriate organization.

*“Articulation”* means the process of mutually agreeing upon skills, knowledge, and performance levels transferable among approved apprenticeship programs, secondary schools and postsecondary institutions for advanced placement or credit in a school to career program.

*“Articulation agreement”* means the written document that includes the decisions agreed upon by the secondary school(s) and eligible postsecondary institution(s) and the process used by the institution or apprenticeship program to grant advanced placement or credit.

*“Career field”* means an occupational area.

*“Certified school to career program”* or *“certified program”* means a sequenced and articulated secondary and postsecondary program registered as an apprenticeship program under 29 CFR Subtitle A, Part 29, which is conducted pursuant to an agreement as provided in 2000 Iowa Acts, chapter 1013, or an individual program of study which is developed jointly by a secondary school, postsecondary institution, and an employer and meets the standards enumerated in 2000 Iowa Acts, chapter 1013, that integrates a secondary school curriculum with private sector job training which places participants in job internships, and which is designed to continue into postsecondary education and that will result in teaching new skills and adding value to the wage-earning potential of participants and increase their long-term employability in the state and which is conducted pursuant to an agreement as provided in 2000 Iowa Acts, chapter 1013.

*“Department”* means the state department of education.

*“Individual training plan”* means a written statement of the training commitment from institutions involved including an outline of a definite plan of progressive experiences and learning activities and serves as a schedule or step-by-step plan for training to be used by the employer, school, postsecondary institution, and participant.

*“Internship”* means work-site learning in which a three-way partnership is established among the secondary school or postsecondary institution, employer, and participant for the purpose of providing experiences related to the participant’s career field. A signed agreement among all parties outlining a participant’s individual training plan is a necessary component of an internship.

*“Mentor”* means an employee(s) who possesses the skills and knowledge of the occupation to be mastered by a participant and who instructs and critiques the performance of the participant in accordance with industry standards.

*“Minimum academic standards”* means the set of standards and performance levels agreed to by the employer and participant that must be maintained throughout the program for the participant to be eligible for financial program benefits and the academic requirements established by the secondary school and postsecondary institutions.

*“Notice of intent”* means a notification that the high school agrees to operate a certified program as provided in 2000 Iowa Acts, chapter 1013. The notice of intent shall be on a form furnished by the department of education and include the name of the contact person charged with overseeing the district’s certified program. The high school shall maintain on file the certified program agreement required by Iowa Code section 15.364.

*“Participant”* means an individual between the ages of 16 and 24 who is enrolled in a public or private secondary school or postsecondary institution and who initiated participation in a certified school to career program no later than the start of the student’s senior year in high school.

*“Postsecondary institution”* means an institution of higher learning under the control of the state board of regents, a community college established under Iowa Code chapter 260C, or an accredited private institution as defined in Iowa Code section 261.9, subsection 1.

*“Program of study”* means a program other than an apprenticeship program that has been jointly developed by a secondary school, postsecondary institution, and an employer and meets the standards in Iowa Code section 15.363 as amended by 2000 Iowa Acts, chapter 1013, sections 2 and 3. A public or private secondary school or postsecondary institution, or both, is the entity responsible for submission of the program, coordination of the required parties, program development, and coordination of the training agreement(s).

*“Sponsor”* means any person, association, committee, or organization operating a school to career program and in whose name the program is or will be registered or approved.

*“Teacher”* means the individual who holds an appropriate license and endorsement and who is responsible for the oversight of the participant’s preparation and participation, in school and in the work site, and for the development of the individual training plan.