501—9.1(80B) Minimum standards for jail and temporary holding facility personnel.

9.1(1) *Minimum hiring standards.* Applicants must meet the following minimum standards before serving as a jail administrator, jailer, or temporary holding facility personnel:

a. Be 18 years of age or older.

b. Be able to read and write in English.

c. Be of good moral character as determined by a thorough background investigation, including a fingerprint search conducted of local, state and national fingerprint files.

d. Be not by reason of conscience or belief opposed to the use of force when appropriate or necessary to fulfill the person's duties.

e. Have the ability to perform the essential elements of the position as defined in the employing agency's job specifications.

f. Be an appropriate candidate for employment as determined by the employing agency's review of a qualified psychological screening.

9.1(2) *Minimum retention standards.* An employee who has demonstrated inappropriate action beyond a reasonable degree, who is not psychologically fit for jail employment, or who has repeatedly failed to observe these rules will not be retained.

9.1(3) *Conflict of interest.* A person working in a jail will not transact any business with a prisoner, nor arrange any business transaction with a prisoner through another party. The jail will have a written code of ethics that the jail provides to all employees. At a minimum, the code will:

a. Prohibit staff from using their official positions to secure privileges for themselves or others.

b. Prohibit staff from engaging in activities that constitute a conflict of interest.

This rule is intended to implement Iowa Code sections 80B.11A and 80B.13(3).

[**ARC 0735D**, IAB 11/11/26, effective 1/1/27]