

**282—14.143(272) Requirements for a substitute authorization.** A substitute authorization allows an individual to substitute in a middle school, junior high school, or high school for no more than five consecutive days in one job assignment. An individual who holds a paraeducator certificate and completes the substitute authorization program is authorized to substitute only in the special education classroom in which the individual paraeducator is employed. This special education classroom may be on the elementary school level as well as the middle school, junior high school or high school level.

**14.143(1)** A substitute authorization may be issued to an individual who:

*a.* Has successfully completed all requirements of a board of educational examiners-approved substitute authorization program consisting of the following components and totaling a minimum of 15 clock hours:

(1) Classroom management. This component includes an understanding of individual and group motivation and behavior to create a learning environment that encourages positive social interaction, active engagement in learning, and self-motivation.

(2) Strategies for learning. This component includes understanding and using a variety of learning strategies to encourage students' development of critical thinking, problem solving, and performance skills.

(3) Diversity. This component includes understanding how students differ in their approaches to learning and creating learning opportunities that are equitable and are adaptable to diverse learners.

(4) Ethics. This component includes fostering relationships with parents, school colleagues, and organizations in the larger community to support students' learning and development and to be aware of the board's rules of professional practice and competent performance.

*b.* Has achieved at least one of the following:

(1) Holds a baccalaureate degree from a regionally accredited institution.

(2) Completed an approved paraeducator certification program and holds a paraeducator certificate.

*c.* Has attained a minimum age of 21 years.

*d.* Has successfully completed an Iowa division of criminal investigation background check. The background check fee will be assessed to the applicant.

*e.* Has successfully completed a national criminal history background check. The background check fee will be assessed to the applicant.

**14.143(2)** The fee for the substitute authorization is \$85 for three years.

**14.143(3)** Renewal requirements for the substitute authorization consist of a minimum of two renewal units equivalent to 30 clock hours and completion of a child and dependent adult abuse training program approved by the state abuse education review panel. A waiver of the approved child and dependent adult abuse training requirement may apply under the following conditions with appropriate documentation of any of the following:

*a.* The person is engaged in active duty in the military service of this state or of the United States.

*b.* The application of this requirement would impose an undue hardship on the person for whom the waiver is requested.

*c.* The person is practicing a licensed profession outside this state.

*d.* The person is otherwise subject to circumstances that would preclude the person from completing the approved child and dependent adult abuse training in this state.

*e.* The person has previously renewed a license or authorization issued by the board of educational examiners and, at that time, reported the completion, within the past five years, of child and dependent adult abuse training approved by the state abuse education review panel.