

441—53.5(79GA, HF732) Redetermination of eligibility.

53.5(1) *Time of completion.* A redetermination of eligibility for rent subsidy payments shall be completed:

- a.* At least once every 12 months.
- b.* When a change in circumstances occurs that affects eligibility in accordance with rule 441—53.2(79GA, HF732).
- c.* If the person moves from the residence stated on Form 470-3302.
- d.* When there is a change in income.

53.5(2) *Review packet.* The bureau of long-term care shall send a review packet, which shall include instructions and necessary forms for verification of continuing eligibility, to all recipients of subsidy payments at least 60 calendar days before the deadline date for annual redetermination of eligibility.

a. The recipient shall submit the completed Form 470-3302, Application for HCBS Rent Subsidy, and required verification materials annually to the Department of Human Services, Bureau of Long-Term Care, 1305 East Walnut Street, Des Moines, Iowa 50319-0114.

b. If the bureau of long-term care does not receive the signed application and verification of continuing eligibility by the thirtieth day following the date the review packet is sent, the person's subsidy shall be terminated.