

**875—1.102(17A,91) Petitions.** If the petition for waiver or variance relates to a pending contested case, the petition shall be filed in the contested case proceeding. Other petitions must be submitted in writing to Labor Commissioner, 1000 E. Grand Avenue, Des Moines, Iowa 50319. In either case, the petition shall include the following information where applicable:

**1.102(1)** The name, address, case file number or state identification number, and telephone number of the person requesting the waiver or variance and the person's representative, if any.

**1.102(2)** A description and citation of the specific rule to which the petition applies.

**1.102(3)** The specific waiver or variance requested, including the precise scope and time period for the waiver or variance.

**1.102(4)** The relevant facts the petitioner believes justify a waiver or variance.

**1.102(5)** A description of any prior contacts between the division and the petitioner relating to the subject matter of the proposed waiver or variance, including but not limited to a list or description of division licenses, registrations, or permits held by the petitioner, and any notices of violation, citations, contested case hearings, or investigative reports relating to the subject matter of the proposed waiver or variance within the last five years.

**1.102(6)** The name, address, and telephone number of any public agency or political subdivision which also regulates the activity in question or which might be affected by the grant of a waiver or variance.

**1.102(7)** Any information known to the petitioner regarding the division's treatment of similar cases.

**1.102(8)** The name, address, and telephone number of all persons inside or outside state government who would be adversely affected by the grant of the petition or who possess knowledge of relevant facts.

**1.102(9)** A signed release of information authorizing persons with knowledge regarding the request to furnish the division with information pertaining to the waiver or variance.

**1.102(10)** A signed statement from the petitioner attesting to the accuracy of the facts provided in the petition.