

661—6.4(17A,321) Impoundment procedure.

6.4(1) Prior to towing an impounded vehicle, the officer shall:

- a.* Request that a tow truck be dispatched to remove the vehicle.
- b.* Complete a vehicle tow-in and recovery report which includes the following information:
 - (1) Reason for towing;
 - (2) The license number and description of the vehicle including its condition at the time of impoundment;
 - (3) Vehicle identification number and registration information, when readily accessible.
- c.* Instruct the towing service to tow the vehicle to a designated location, which in the case of an abandoned vehicle shall be the towing service's storage area.

6.4(2) Within 24 hours of towing an impounded vehicle, the officer shall:

- a.* Complete an inventory of all property in the vehicle and a notation of any parts of the vehicle which appear to be missing or damaged. The inventory shall include a list of the contents of each container in the vehicle. Each container shall be opened unless the contents of a particular container are evident from its exterior. If keys, a locksmith, or other means of access are not reasonably available to the officer, the officer is authorized to break locks to gain access to the vehicle and its locked compartments. The inventory is a record which is intended for use in ensuring the safe return of the lawful possessor's property and resolving questions regarding the condition or contents of the vehicle.
- b.* Add to the vehicle tow-in and recovery report information indicating the circumstances of recovery of the vehicle and notification of the owner if the vehicle is believed to be stolen or operated without the consent of the owner.

This rule is intended to implement Iowa Code sections 80.9(2) "a" and 321.89.