

**641—95.7(144) County registrars.** For births which occur in institutions the county registrar shall review the Birth Registration Certification Fee Summary Report for completeness and correctness and verify that all certificates of birth correspond with those listed on the Birth Registration Certification Fee Summary Report.

**95.7(1)** For births filed directly with the county registrar, complete a Birth Registration Certification Fee Summary Report, collect the registration fee, the certified copy fee and forward report and fees to state registrar for deposit to appropriate accounts.

**95.7(2)** If the registration fee has not been collected or waived, provide notice to the parent that a fee is required for registration of a birth certificate and that the fee is due.

**95.7(3)** If the fee is paid or waived within six months of the receipt of the Birth Registration Certification Fee Summary Report, it shall be noted on the Birth Registration Certification Fee Summary Report. Fees shall be accounted for and forwarded to the state registrar for deposit to appropriate accounts.

Two weeks after notice of payment due has been sent, if no fee has been received, the uncollected fee will be referred to the county attorney of the county of residence of the parent.