

567—68.4(455B) Licensing procedures.

68.4(1) *Application for license.* A commercial septic tank cleaner must apply for a license by completing a form provided by the department and submitting it with an annual waste management plan and the license fee to the Department of Natural Resources, License Bureau, Henry A. Wallace Building, 502 E. 9th Street, Des Moines, Iowa 50319. In the case of a commercial septic tank cleaner which is a corporation, partnership, association or any other business entity, the entity itself must apply as provided in this rule. The entity shall designate one person, such as a partner, officer, manager, supervisor, or other full-time employee, to act as its representative for the purpose of applying for a license. Individuals employed by a commercial septic tank cleaner business are not required to be licensed, but each cleaning unit (vehicle or tank) must have the license number (except for the year) displayed and a copy of the current license with the cleaning unit.

68.4(2) *Waste management plan.* The applicant must submit as a part of the application a septage disposal management plan. The plan must also be submitted to the county board of health in each county where septage is to be land-applied. The plan shall include:

- a. The volume of septage expected to be collected from private sewage disposal facilities.
- b. The volume of septage to be taken to permitted publicly owned treatment works.
- c. A letter of acceptance from any publicly operated treatment works where waste is proposed to be disposed.
- d. The location and area of all sites where septage is to be land-applied.
- e. The anticipated volume of septage applied to each site.
- f. The type of crop to be planted on each site and when the crop is to be planted.
- g. The type of application to be used at each site.
- h. A list of vehicles to be registered.
- i. The previous year's record of disposal as required in subrule 68.6(3) and subparagraph 68.10(2) "c"(4).

Allowance may be made in the plan for septage application on the property of the owner of the tank being pumped as long as disposal standards of this chapter are met. A license will be issued only after approval of the waste management plan. If the plan is not approved, it must be modified and resubmitted.

68.4(3) *License fee.* The initial license application and each renewal application must be accompanied by a nonrefundable fee in the form of a check or money order made payable to the Department of Natural Resources. The application fee is \$150 per year for the first registered vehicle and \$50 for each additional vehicle. If the applicant intends to land-apply any septage during the year, there will be an additional application fee of \$7 per 1,000 gallons of septage to be land-applied per year. Land application fees shall be based on the previous year's records. First-time applicants shall pay a \$300 annual land application fee if they propose to land-apply. New license applicants will be charged monthly prorated fees until the next June 30.

68.4(4) *License renewal.* In order to remain valid, a commercial septic tank cleaner license must be renewed by June 30 of each year. Renewal application must be made on a form provided by the department, and must be received by the department or postmarked at least 30 days prior to the expiration date. The renewal application form must be accompanied by the license fee specified in subrule 68.4(3), a copy of all waste disposal records as defined in 68.6(3) for the previous year, and a revised waste management plan.

68.4(5) *Change in ownership.* Within 30 days of the change in ownership of any commercial septic tank cleaner, the new owner shall furnish the department with the following information:

- a. Name of business and license number;
- b. Name, address, and telephone number of new owner; and
- c. Date the change in ownership took place and any change in the waste management plan. The license will transfer with the ownership with no additional fee due until the next renewal date.

68.4(6) *Change in address.* Within 30 days of any change in the address or location of the business, information regarding such change must be reported to the department.

68.4(7) *Alteration of waste management plan.* An amended waste management plan must be submitted before any new property for land application not listed on the existing plan is used or waste is taken to a publicly operated treatment works not listed on the plan.