**441—203.3(232) Families to be registered on the exchange system.** Approved families wishing to adopt a child with special needs or a sibling group shall be registered on the exchange system by department staff.

Licensed child-placing agencies and certified adoption investigators shall register an approved family wishing to adopt a child with special needs or a sibling group on the exchange using one of the following methods:

*a.* Licensed child-placing agencies shall:

(1) Submit Form 470-0752, Exchange Referral of Family, to the department for entry of the family's name and data if the agency is registering less than four families a calendar year.

(2) Access the Iowa adoption exchange system and directly enter the family's name and data when the agency registers four or more families in a calendar year.

*b.* Certified adoption investigators shall submit Form 470-0752, Exchange Referral of Family, to the department for entry of the family's name and data.

Only families wishing to adopt a child with special needs or a child for whom no adoptive placement can be found within 90 days after termination will be placed on the exchange.