

191—11.2(505,522B) Definitions.

“Approved subject” or *“approved course”* means any educational presentation which has been approved by the division.

“Attendance record” means a record on which a CE provider requires attendees of a CE course to sign in at the time of entrance to the course.

“CE” means continuing education as defined in Iowa Code chapter 522B.

“CE provider” means any individual or entity that is approved to offer continuing education courses in Iowa.

“CE term” means the three-year-one-month period beginning the first day of the producer’s birth month and ending on the last day of the producer’s birth month in the renewal year.

“Credit” means continuing education credit. One credit is 50 minutes of instruction or reading material in an acceptable topic.

“License” means the division’s authorization for a person to act as an insurance producer for the authorized lines of insurance.

“National Insurance Producer Registry” or *“NIPR”* means the nonprofit affiliate of the National Association of Insurance Commissioners (NAIC). Its Web site is www.licenseregistry.com.

“NIPR Gateway” means the communication network developed and operated by NIPR that links state insurance regulators with the entities they regulate to facilitate the electronic exchange of producer information regarding license applications, license renewals, appointments and terminations.

“Proctored” or *“independently proctored”* means the supervision by a CE provider or licensed producer over the conduct of a producer while that producer is completing an examination that is part of a self-study CE course.

“Producer” means a person required to obtain an insurance license under Iowa Code section 522.B1.

“Renewal year” means the third year following the issuance or last renewal of an insurance producer license.

“Resident” means a person residing permanently in Iowa.

“Roster” means a listing of all licensed attendees at an approved course and includes the Iowa course number, the National Insurance Producer Registry (NIPR) National Producer Number (NPN), the date the course was completed, and the actual number of credits earned by each producer.

“Self-study course” means an educational program that consists of a self-study manual and comprehensive examination. A self-study course may be an on-line course.