

**641—55.4 (135) Officers.**

**55.4(1)** Officers of the council shall be a chairperson, vice-chairperson and immediate past chairperson.

*a.* The officers shall be elected at the first meeting of each fiscal year.

*b.* Vacancy in the office of chairperson shall be filled by elevation of the vice-chairperson.

*c.* Vacancy in the office of vice-chairperson shall be filled by election at the next meeting after the vacancy occurs.

**55.4(2)** Duties of the officers.

*a.* The chairperson shall:

(1) Preside at all meetings of the council,

(2) Appoint such task forces as deemed necessary, and

(3) Designate the chairperson of each task force from the appointed members of the council.

*b.* The vice-chairperson shall:

(1) Perform the duties of the chairperson if the chairperson is absent or unable to act. When so acting, the vice-chairperson shall have all the powers of and be subject to all restrictions upon the chairperson.

(2) Perform such other duties as may be assigned by the chairperson.

*c.* The immediate past chairperson shall:

(1) Assist the chairperson at the first meeting of the chairperson's appointment.

(2) Perform the duties of the chairperson if the chairperson and vice-chairperson are absent or unable to act. When so acting, the immediate past chairperson shall have all the powers of and be subject to all restrictions upon the chairperson.

(3) Assist with note taking if there is no council staff person available.

(4) Assist the chairperson to identify council business and necessary task force meetings.

**55.4(3)** The officers shall serve until their successors are appointed.