

283—18.3(256) Administrative procedures.

18.3(1) *Alignment with federal work-study regulations.* To facilitate efficient administration, the commission hereby adopts the federal work-study regulations found at 34 CFR Part 675, Subpart A, as of July 1, 2024. Provisions of the federal regulations adopted include:

- a.* Selection of students for employment (34 CFR §675.10),
- b.* Payments to students (34 CFR §675.16),
- c.* Fiscal procedures and records (34 CFR §675.19),
- d.* General employment conditions for institutional employment, including civil rights requirements, state worker compensation laws, and social security requirements (34 CFR §675.20(c) and (d)),
- e.* Institutional employment (34 CFR §675.21), and
- f.* Wage administration (34 CFR §675.24).

18.3(2) *No transfer of funds.* An eligible postsecondary education institution must administer state-funded work-study funds for Iowa residents in the same manner as the institution administers its federal work-study program, except that state funds cannot be transferred to other student aid programs or across state fiscal years.

18.3(3) *Employment restrictions.* The creation of work-study opportunities will not result in the displacement of employed workers or impair or affect existing contracts for services, and the funding used by an eligible postsecondary education institution will supplement and not supplant jobs and existing financial aid programs provided to students.

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