

265—24.6(16) Redetermination of eligibility.

24.6(1) *Time of completion.* A redetermination of eligibility for HCBS rent subsidy payments shall be completed:

- a.* At least once every 12 months.
- b.* When a change in circumstances occurs that affects eligibility in accordance with rule 265—24.3(16).
- c.* If the recipient moves from the residence stated on the approved application.
- d.* When there is a change greater than \$100 in the recipient's estimated gross monthly income.

24.6(2) *Renewal notice.* The authority shall send a renewal notice before the deadline date for annual redetermination of eligibility.

- a.* The recipient shall submit the completed application for HCBS rent subsidy and required verification materials to the authority, as directed on the application.
- b.* If the authority does not receive the completed application and verification of continuing eligibility by the due date as noted on the authority's website, the recipient's rent subsidy shall be terminated.

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