

**817—9.7 (83GA,SF482) Administration of grants.**

**9.7(1) Contracts.** The commission shall prepare contractual agreements for the grants.

*a.* The contract shall be executed by the executive director of the commission and the duly authorized official of the project.

*b.* The contract shall include due dates and the process for the submission of project reports and financial reports.

**9.7(2) Reporting.** All grant recipients shall submit progress and financial reports to the commission as outlined in the contract.

**9.7(3) Availability of funds.** Separate request for proposals will only be issued when there are funds available for this program. To the extent allowable by federal regulations, summer youth corps will always be an acceptable program model for annual AmeriCorps grants and will be listed in the annual AmeriCorps program request for proposals.

[ARC 8158B, IAB 9/23/09, effective 9/2/09]