

**441—65.22(234) Verification.****65.22(1) Required verification.**

*a. Income.* Households shall be required to verify income at time of application, recertification and when income is reported or when income changes with the following exceptions:

1. Households are not required to verify the public assistance grant.
2. Households are not required to verify job insurance benefits when the information is available to the department from the department of employment services.
3. Households are only required to verify interest income at the time of application and recertification.

*b. Dependent care costs.* Households shall be required to verify dependent care costs at the time of application and recertification and whenever a change is reported.

*c. Medical expenses.* Households shall be required to verify medical expenses at the time of application and whenever a change is reported. For recertification:

- (1) A household that chose to claim actual expenses must verify medical expenses.
- (2) A household that chose the standard medical expense deduction shall be required to declare only if the excess expense still exists.

*d. Shelter costs.* Households shall be required to verify shelter costs (other than utility expenses) at the time of application and recertification and whenever the household reports moving or a change in its shelter costs.

*e. Utilities.* Households eligible for a utility standard shall verify responsibility for the utility expense that makes them eligible for that standard when not previously verified, whenever the household has moved or a change in responsibility for utility expenses is reported.

*f. Telephone expense.* Rescinded IAB 5/2/01, effective 6/1/01.

*g. Child support payment deduction.* Households shall be required to verify legally obligated child support and child medical support payments made to a person outside of the food assistance household only at certification and recertification and whenever the household reports a change.

**65.22(2) Failure to verify.** When the household does not verify an expense as required, no deduction for that expense will be allowed.

**65.22(3) Special verification procedures.** Persons whose applications meet the initial criteria for error-prone cases may be subject to special verification procedures, including a second face-to-face interview and additional documentation requirements in accordance with department of inspections and appeals' rules 481—Chapter 72.

Clients are required to cooperate with the investigation division of the department of inspections and appeals in establishing eligibility factors, including attending requested interviews. Refusal to cooperate will result in denial or cancellation of the household's food assistance benefits. Once denied or terminated for refusal to cooperate, the household may reapply but shall not be determined eligible until cooperation occurs.