

645—240.6(154B) Supervised professional experience.

240.6(1) The supervised professional experience shall:

- a. Be a minimum of 1500 hours that are completed in no less than ten months;
- b. Apply the principles of psychology;
- c. Be supervised by a licensed psychologist in accordance with subrule 240.6(2) and rule 645—240.9(154B);
- d. Be performed competently as attested to by the supervisor; and
- e. Have the fees and receipt of payment schedule remain the sole domain of the employing agency or supervising psychologist.

240.6(2) Requirements.

- a. To meet the requirements of the supervised professional experience, the supervisee must:
 - (1) Meet face to face and individually with the supervisor during each week in which experience hours are accrued, for no less than a total of 45 hours during the period of supervised professional experience;
 - (2) Have training that is appropriate to the functions to be performed;
 - (3) Work in the same physical setting as the supervisor unless the requirements stated in subparagraph 240.6(2)“b”(11) are met;
 - (4) Offer work in the name of the supervising psychologist;
 - (5) Begin the experience after all academic requirements for the doctoral degree are met and when all degree requirements are verified in writing;
 - (6) Not apply professional employment that occurs prior to meeting the doctoral academic requirements to the supervised professional experience; and
 - (7) Have the background, training, and experience that is appropriate to the functions performed.
- b. To meet the requirements of the supervised professional experience, the supervisor must:
 - (1) Be a licensed psychologist who, during the time in which supervision is provided, is actively licensed in the jurisdiction where the supervision occurs;
 - (2) Complete the supervision form provided by the board;
 - (3) Meet face to face and individually with the supervisee during each week in which experience hours are accrued, for no less than a total of 45 hours during the period of supervised professional experience;
 - (4) Provide training that is appropriate to the functions to be performed;
 - (5) Have reasonable access to the clinical records corresponding to the work being supervised;
 - (6) Have work offered in the name of the supervising psychologist;
 - (7) Have no more than three full-time persons associated with the supervisor as listed on the supervisor report form obtained from the board;
 - (8) Not provide group supervision as part of the 45 hours required for individual supervision;
 - (9) Not supervise any psychological practice or permit the supervisor’s supervisee to engage in any psychological practice which the supervisor cannot perform competently;
 - (10) Be responsible for determining competency of the work performed by the supervisee and the designation of the title of the supervisee; and
 - (11) Work in the same physical setting as the supervisee, or if the supervisee is working off-site, ensure the off-site location has a licensed mental health provider or primary care provider on-site whenever the supervisee is working for purposes of providing emergency consultation. A supervisee may work off-site at a K-12 school without the need for on-site consultation by a licensed mental health provider or primary care provider.

240.6(3) Employment experience which is offered to satisfy one provision of the law may not be simultaneously offered to satisfy the educational provisions of the law. For example, employment experiences which are part of the required preparation for the doctoral degree will be applicable only to the doctoral degree requirements and may not be simultaneously offered to satisfy the supervised professional experience requirement.

240.6(4) Professional employment experience acquired by the applicant between the time all requirements were fulfilled for the doctoral degree and the time of the actual conferral of the degree

may be credited toward the professional employment experience requirements for licensing, provided that the date of completion of all degree requirements is verified in writing by an appropriate academic official. Verification must come directly to the board from the academic official.

[**ARC 9937B**, IAB 12/28/11, effective 2/1/12; **ARC 1834C**, IAB 1/21/15, effective 2/25/15; **ARC 5225C**, IAB 10/7/20, effective 11/11/20; **ARC 5905C**, IAB 9/8/21, effective 10/13/21]