

501—10.6(80D) Agency responsibilities for record keeping.

10.6(1) It is the responsibility of the law enforcement agency administrator to ensure that training records are regularly kept and maintained. The law enforcement administrator shall make these records available for inspection upon request by the Iowa law enforcement academy or its designee.

10.6(2) Training records shall include the following data:

- a.* The date of the training.
- b.* The subject matter of the training.
- c.* The instructor of the training.
- d.* The individual who took the training.
- e.* The length of time of the training.
- f.* The location where the training took place.
- g.* Qualifying range scores and the scores, if any, achieved by the officer to show proficiency in or understanding of the subject matter.