

**721—45.16(572) Assignment of date and time stamp and MNLN number.****45.16(1) Method and time of posting.**

*a.* For a notice of commencement of work or preliminary notice, the posting shall be date- and time-stamped as follows:

(1) If posted electronically on the MNLN, the time of posting shall be upon posting of all required information and payment of the required fees.

(2) If the required information and fee are submitted by U.S. mail or facsimile transmission to the filing office, the administrator shall post to the MNLN within three business days of receipt.

(3) If the required information and fee are submitted by personal delivery or courier delivery to the filing office's street address, the administrator shall post to the MNLN within three business days of receipt.

*b.* For a mechanic's lien, demand for acknowledgement of satisfaction of claim, demand to commence action to enforce the lien, bond to discharge a mechanic's lien, or bond to prevent exemplary damages, the posting will be date- and time-stamped as follows:

(1) If posted electronically on the MNLN, the time of posting shall be upon submission of all required information and payment of the required fees.

(2) If the required information and fee are submitted by U.S. mail to the filing office, the administrator shall post to the MNLN within three business days of receipt.

*c.* For a filing office statement, a correction statement, or a withdrawal statement, the posting shall be date- and time-stamped at the time the statement is posted electronically on the MNLN by the registered MNLN user.

**45.16(2) Assignment of an MNLN number.** The administrator shall assign an MNLN number at the time that a notice of commencement of work or a mechanic's lien on a commercial property is posted on the MNLN.

[ARC 0464C, IAB 11/28/12, effective 1/2/13; ARC 7059C, IAB 8/23/23, effective 9/27/23]