

**621—16.8(20) Format and redaction of electronic documents.** All documents must be converted to a PDF format before they are filed in the electronic document management system. Prior to filing any document, the registered user shall ensure that the document is certified as confidential or the confidential information is omitted or redacted in accordance with 621—subrule 2.13(2), and that protected information is omitted or redacted in accordance with 621—subrule 2.13(3).  
[ARC 1583C, IAB 8/20/14, effective 9/24/14]