

**621—10.2 (20) Contents of petition.** A petition for a declaratory order must include:

**10.2(1)** The name, address and telephone number of the petitioner.

**10.2(2)** A clear and concise statement of the specific facts upon which the board is to base the declaratory order.

**10.2(3)** A citation to and the relevant language of the specific statute, rule or order whose applicability is questioned, and any other relevant law.

**10.2(4)** The specific questions which the petitioner wants answered, stated clearly and concisely.

**10.2(5)** The answers to the questions desired by the petitioner and a summary of the reasons urged by the petitioner in support of those answers.

**10.2(6)** The reasons for requesting the declaratory order and disclosure of the petitioner's interest in the outcome.

**10.2(7)** A statement indicating whether the petitioner is currently a party to another proceeding involving the questions at issue and whether, to the petitioner's knowledge, those questions have been decided by, are pending determination by, or are under investigation by any governmental entity.

**10.2(8)** The names and addresses of other persons or entities, or a description of any class of persons or entities known by petitioner to be affected by or interested in the questions presented in the petition.

**10.2(9)** A certificate of service of the petition upon any persons or entities required to be served with a copy by rule 621—10.7(17A,20). Service of the petition and proof thereof shall be in accordance with 621—subrules 2.15(3) and 16.10(1).

[ARC 1583C, IAB 8/20/14, effective 9/24/14]