

567—102.611(455D) Recordkeeping and reporting.

102.611(1) Annual reports with the information required in 102.611(2) are:

- a.* To be submitted to the solid waste and contaminated sites section of the department's main office;
- b.* Due January 31 each year for the activities of the previous calendar year;
- c.* To be submitted on forms provided by the department; and
- d.* To be retained by the permit holder for at least three years.

102.611(2) Annual reports shall contain the following information for the previous calendar year.

- a.* Number of appliances demanufactured in each of the following categories:
 - (1) Refrigerators and freezers.
 - (2) Commercial coolers.
 - (3) Air-conditioning units.
 - (4) Dehumidifiers.
 - (5) Gas water heaters.
 - (6) Furnaces.
 - (7) Clothes washers and clothes dryers.
 - (8) Dishwashers.
 - (9) Microwave ovens.
 - (10) Other items containing mercury, refrigerant or PCB-containing articles.
- b.* Number of mercury switches removed from appliances.
- c.* Number of mercury thermocouples removed from appliances.
- d.* Date the first item was placed in the mercury storage drum that is in use on December 31.
- e.* Number of fluorescent tubes removed from appliances.
- f.* Number of sodium chromate-containing appliances shipped to another demanufacturer.
- g.* Amount of refrigerant removed.
- h.* Number of PCB capacitors removed.
- i.* Number of PCB ballasts removed.
- j.* Date the first PCB-containing item was placed in the storage drum that is in use on December 31.

102.611(3) A permitted appliance demanufacturing facility shall retain the following records on site for a minimum of three years.

- a.* All hazardous waste manifests and bills of lading for shipments of refrigerant, mercury switches, PCB-containing materials, and any hazardous waste.
- b.* Receipts for any sodium chromate-containing units that were sent to another facility for processing.
- c.* Documentation of destruction or receipt from a regional collection center for all PCB materials shipped.
- d.* Documentation of inspections of the PCB storage area as required by 102.607 "h."
- e.* Annual written records and annual document log if required by 102.607(4) "i."
- f.* Copy of the annual report as required in 102.609(1).

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