

**653—25.1(17A) Definitions.** Except where otherwise specifically defined by law:

*“Appear personally”* means the ability to participate at a hearing or a prehearing conference through teleconference or videoconference or to be physically present.

*“Contested case”* means a proceeding defined by Iowa Code section 17A.2(5) and includes any matter defined as a no factual dispute contested case under Iowa Code section 17A.10A.

*“Issuance”* means the date of mailing of a decision or order or date of delivery if service is by other means unless another date is specified in the order.

*“Party”* means the state of Iowa or the respondent.

*“Presiding officer”* means the board of medicine or a panel of the board. In a disciplinary contested case proceeding, the board may request that an administrative law judge make initial rulings on prehearing matters, and assist and advise the board in presiding at the disciplinary contested case hearing.

*“Proposed decision”* means a hearing panel’s recommended findings of fact, conclusions of law, decision, and order in a contested case in which the full board did not preside.

*“Quorum of the board”* means a majority of the members of the board. Official action, including filing of formal charges or imposition of discipline, requires a majority vote of the members present.