

**201—1.8(904) Organization of the department.**

**1.8(1)** The deputy director of institutional operations is responsible for all institutions and facilities. These descriptions are in no way binding on the director's authority to transfer incarcerated individuals between institutions.

*a.* Deputy director of institutional operations:

- (1) The Iowa state penitentiary, Fort Madison.
- (2) The Anamosa state penitentiary, Anamosa.
- (3) The Iowa medical and classification center, Coralville.
- (4) Mount Pleasant correctional facility, Mount Pleasant.
- (5) The Iowa correctional institution for women, Mitchellville.
- (6) The Clarinda correctional facility, Clarinda.
- (7) The north central correctional facility, Rockwell City.
- (8) The Newton correctional facility and the Newton correctional release center, Newton.
- (9) The Fort Dodge correctional facility, Fort Dodge.

*b.* Reserved.

**1.8(2)** The deputy director of CBC:

*a.* Is responsible for supervising and coordinating of Code of Iowa requirements as they apply to the judicial district department of correctional services for all eight judicial districts to include:

- (1) The first judicial district department of correctional services.
- (2) The second judicial district department of correctional services.
- (3) The third judicial district department of correctional services.
- (4) The fourth judicial district department of correctional services.
- (5) The fifth judicial district department of correctional services.
- (6) The sixth judicial district department of correctional services.
- (7) The seventh judicial district department of correctional services.
- (8) The eighth judicial district department of correctional services.

*b.* Is responsible for providing assistance and support to the judicial district departments of correctional services and for periodic review and accreditation of these programs. The following services shall be provided in addition to parole and work release:

- (1) Pretrial interviews.
- (2) Pretrial supervision.
- (3) Presentence investigation.
- (4) Probation.
- (5) Residential services.
- (6) Community service sentencing.
- (7) OWI facilities.

*c.* Is responsible for programming for and treatment of incarcerated individuals to include the following:

- (1) Interstate compact administration.
- (2) Substance abuse treatment services.
- (3) Cognitive learning.
- (4) Batterers' education programs.
- (5) Sex offender treatment.
- (6) Preemployment programs.

**1.8(3)** The fiscal manager for the division of administration shall be responsible for the following:

- a.* Budget development and control.
- b.* Personnel.
- c.* Accountable government oversight.
- d.* Planning and development.
- e.* General administrative support.
- f.* Fiscal policy and procedures.
- g.* Engineering.

*h.* Data processing.

**1.8(4)** The deputy director for prison industries shall be responsible for the following:

*a.* The manufacturing/service/purchasing operations.

*b.* The activities and programs of the sales manager and territorial sales staff of Iowa prison industries.

*c.* The budget, income and expense forecasts and financial record keeping/reporting required to operate Iowa prison industries as a self-supporting activity.

*d.* Private sector employment.

*e.* Farms.

*f.* Centralized canteen.

*g.* State and federal surplus.

**1.8(5)** The director of research/recidivism reduction shall be responsible for the following:

*a.* Learning center.

*b.* Research department.

**1.8(6)** The general counsel/inspector general shall be responsible for the following:

*a.* Legal services.

*b.* Coordination of court orders.

*c.* Investigations.

*d.* EEO/AA.

*e.* Administrative law judges.

*f.* Jail inspections.

*g.* Legislative program.

*h.* Administrative rules.

**1.8(7)** The director of media and public relations shall be responsible for the following:

*a.* Providing public information to constituency groups and the media.

*b.* Facilitating internal communications in the department.

**1.8(8)** The medical services director shall be responsible for the following:

*a.* Institutional medical services.

*b.* Central pharmacy.

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