

441—168.6(234) Appeals. Applicants dissatisfied with the department's decision may file a written appeal with the director. An appeal of a decision shall not stay contract negotiations with the apparent successful bidders.

168.6(1) The appeal must:

- a.* Be received within five working days of the date of the notice of decision;
- b.* Be based on a contention that the process:
 - (1) Was conducted outside of statutory authority;
 - (2) Violated state or federal law, policy, or rules;
 - (3) Did not provide adequate public notice;
 - (4) Was altered without adequate public notice; or
 - (5) Involved a conflict of interest by staff or committee members.
- c.* Include a request for the director to review the decision.
- d.* Include the reasons for the applicant's dissatisfaction.

168.6(2) Within ten working days of receipt of the appeal, the director shall review the appeal request and issue a final decision. An evidentiary hearing will not be conducted.